

CHARITY NUMBER: 1161861

CLUB 707

CHARITABLE INCORPORATED ORGANIZATION (CIO)

UNAUDITED ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENED 31 DECEMBER 2020

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CHARITABLE INCORPORATED ORGANIZATION (CIO) INFORMATION:

Charity Name: Club 707 CIO

Working Names: Club 707

Registered Number: Charity Number: 1161861

Registered Office: 30 Bryngwyn
Caerphilly
CF83 1ET

Website Address: club707.co.uk

Trustees: Mrs. A. Godfrey (Chairperson) appointed 04/05/15
Mrs. M. Medlow appointed 04/05/15
Mrs. M. Thomas appointed 04/05/15
Mr. P. Tyler (Treasurer) appointed 04/05/15

Independent Examiners: Mr Nick Davis MBA, BA, ACA
33, Ty Draw Road,
Cardiff,
CF23 5HB

Bankers: National Westminster Bank plc
19 Cardiff Road
Caerphilly
CF83 1WF

CLUB 707 CIO

Report of the Trustees For the Year to 31 December 2020

The trustees are pleased to present their report together with the financial statements of the CIO for the year ended 31 December 2020

Reference and administrative details

Charity number	1161861
Charity address	30 Bryngwyn, Caerphilly, CF83 1ET
CIO Trustees	Mrs. A. Godfrey (Chairperson) Mrs. M. Medlow Mrs. M. Thomas Mr. P. Tyler (Treasurer)

Structure, Governance and Management

Club 707 is a charity established as a Charitable Incorporated Organization and is governed by its governing document and constitution, which incorporates the Statement of Faith. The constitution was adopted on 4th May 2015.

The CIO is a constituted Christian youth organisation.

The trustee selection method is based upon their eligibility to be a trustee, their specific skill set, their passion to see young people strengthened in their Christian faith or introduced to the faith and their involvement in the local Christian youth environment. Married couples are not permitted to act as trustees of the CIO at the same time.

Trustees remain in office until such time as they retire or are requested to stand down on the grounds of becoming ineligible.

New trustees are provided all relevant information regarding the running of the CIO and the requirements of being CIO trustee, along with relevant booklets from the Charity Commission re becoming a trustee and being a CIO.

Objectives and Activities

The objects of the CIO are:

For the public benefit, the advancement of the Christian faith, in accordance with the Statement of Faith, in Caerphilly and such other parts of the United Kingdom and the world as the charity trustees may from time to time decide.

The main activities in relation to these objects are:

Giving young people the opportunity to hear and understand the gospel of Jesus Christ as presented in and through the Christian faith, by offering a number of presentations

each year to local schools, which focuses on the Christmas and Easter stories, plus a Summer presentation which aligns with current topical activities, to convey and reinforce Christian values.

Provide help and support to local schools in developing and delivering their PSE programmes, through running school assemblies and specifically themed presentations at the classroom and year group levels. Working closely with pupils and their families to promote a sense of Wellbeing especially around Mental Health issues. Club 707 has used the expertise of The Charlie Waller Trust to inform and educate volunteers.

Help support schools in their endeavour to improve literacy for those children who lack support at home and lag behind their peers. Volunteers sit and listen to pupils read books supplied by Club 707, which have been preapproved by the schools.

Provide pastoral care into secondary schools through supporting children as they move from junior to secondary school and the regular running of lunch time clubs.

To bring Christian young people together in environments which strengthen and build their faith across 2 different age groups. This is achieved through bringing different church-based youth and children's groups together for regular organized events, meetings and activities, helping to foster a strong sense of Christian identity.

Provide support for church-based weekly youth groups for church/non-church youth, enabling them to have fun together, build relationships and learn about the Christian faith.

Achievements and Performance

For many, this has been an extremely challenging year, as society in general has had to deal with the suffering caused by the COVID-19 pandemic and adapt to the resulting lockdown restrictions. Club 707, in the face of these challenges, quickly and flexibly adapted its programmes, materials and delivery platforms, as it migrated from physical to online presentations. Despite these challenges, much has been learned and achieved in the advancement of the CIO's objectives during the year, which were:

Our weekly clubs, literacy programmes and wellbeing groups within schools continued until lockdown when we quickly realised that our work would have to move online. At this point, the trustees made the decision to furlough our staff and preserve our reserves, while plans were developed to transition our programmes from face-to-face contact to online programmes. Within a month, plans were finalised and staff returned to work, focussing on developing new online resources and applying for grants to help us do this. Much has been learned, as we developed the skills to host online meetings/presentations, script writing, video filming/editing and developing our social media profiles, as we developed and converted our core training material and resources onto a virtual platform.

We produced and made available high-quality videos which were sent out to connected primary schools for use as assemblies, which saw a good uptake and encouraging feedback from the schools, a sample of which is:

"The children have loved seeing the club 707 team on screen. It has provided a bit of stability for them. Thank you for making it such fun." Foundation Phase Teacher

"Just wanted to thank you and your team for all the wonderful work you have been doing throughout this term. The assemblies are loved by our children and teachers!" Local Primary Head Teacher

Two out of our normal three annual presentations were videoed, produced into digital platforms as structured lessons with supporting material and delivered for use in the schools:

- "It's Your Move", which is our school transition support programme and is targeted towards year six pupils as they move up to secondary school, aiming to support them by providing helpful coping strategies. This proved to be even more beneficial this year due to the additional uncertainties posed by COVID.
- "Christmas Wrapped Up", which is an interactive presentation of the Christmas message aimed at year twos.

The feedback from the schools was very encouraging, a flavour of which is provided below:

"Thank you so much for the wonderful resources. We are also so sad not joining you in person this year. Your sessions are absolutely superb. However, we really appreciate you taking the time to give us the next best thing." Year 2 teacher from local Welsh speaking school

Our Youth Worker run weekly sessions through Zoom for a kidz club and groups of teenagers, which proved to be effective, in the circumstances at supporting them and keeping them connected.

When restriction allowed, we also provided opportunities for small groups to come together in "covid-safe" workshops, enabling participants to benefit from a sense of community and being in it together.

Our three members of staff have been trained in delivering the Kintsugi Hope Wellbeing Course delivering a youth and an adult course. The feedback was very encouraging as a few of the quotes below highlight:

"Kintsugi Hope gave me the opportunity to understand my personality and realise the issues that I have subconsciously, that I didn't really think about before. I loved discussing a different topic each week and hearing other people's opinions"

"I liked the course because I find learning about mental health really interesting. I enjoyed the bowls even though the glue didn't work properly lol"

"Kintsugi helped me heal and find out more about me each week"

Staying in regular contact with and supporting our volunteers, many of whom have themselves have been shielding, has been an important focus for us. We appointed a "Volunteer Co-ordinator" during the year, as we aimed to improve and develop our volunteer support programmes and activities, which were well received and appreciated. Our monthly meetings via Zoom and almost-daily chat via our WhatsApp group has helped to maintain a good community spirit amongst our volunteers.

Many lessons have been learned during the year and various skills developed, which we feel confident will stand us in good stead and remain an important focus as we come out of the pandemic. We are extremely grateful to our creative/committed staff members (one full time and two part time), our twenty-five (+) volunteers, the continued support of our regular partners and the additional support received from new grant bodies, which together has made all of this possible.

Financial Review

Donations totalling £57,385 were received during the year from individuals/local churches (£20,504) and by way of grants from charitable organisations (£36,881). Expenditure during the year totalled £43,126 and focused on promoting Club 707's objectives.

The result for the year was a surplus of £14,259 compared to £1,907 in 2019, which was the result of grant monies being received late in the year and falling over into 2021. The level of activity planned for 2021 is expected to significantly eat into this surplus, as these projects progress.

The trustees committed to increasing the hours of the Schools Co-ordinator to full time from July, following the receipt of a grant, which has proved to be highly successful and we hope will continue, subject to funding.

The CIO's reserves policy:

It is the policy of the charity to try to hold unrestricted reserves, not designated for a specific use where possible, to enable a greater level of discretion for funding charitable activities. However, where donors give specific instructions for the use of their gift or where grants are received to fund specific projects, the charity will hold these donations as restricted funds. We do not have a minimum cash reserves target but aim to act cautiously and maintain a cash balance that would enable the CIO to at least cover any short term liabilities, satisfy its statutory requirements in terms of its employment obligations and ensure that it can make a responsible and managed exit from its projects, should funding cease. With General Funds at £11,613 (December 2019: £7,896) this allows adequate resources to maintain the work of the charity.

Following the decision of the trustees to make one of our employee's full time from July, we have been regularly reviewing our cash position to ensure our reserves are strong enough to meet our ongoing obligations.

The CIO's focus on fundraising has changed slightly during the year, as we have moved to a balanced funding approach, relying on a steadily growing pool of regular supporters to fund core activities, plus a small number of infrequent grant applications with well-established funding bodies, to fund new initiatives.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the CIO's trustees

.....
Mr. P. Tyler

Date: 4th October 2021

INDEPENDENT EXAMINER'S REPORT ON THE UNADUITED ACCOUNTS OF CLUB 707 CIO

I report on the accounts of the Charitable Incorporated Organization for the year ended 31 December 2020 which are set out on pages 8 to 14.

Respective Responsibilities of Trustees and Examiner

The CIO's trustees are responsible for the preparation of the accounts.

The CIO's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

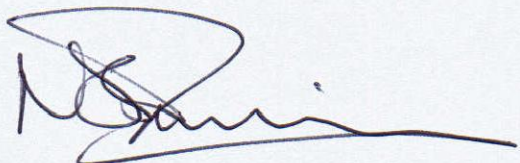
Basis of Independent Examiner's Statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - o To keep accounting records in accordance with section 130 of the Charities Act; and
 - o To prepare records with accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Nick Davis MBA, BA, ACA
33, Ty Draw Road,
Cardiff,
CF23 5HB

CLUB 707 CIO

Statement of Financial Activities (Including Income and Expenditure Account) **For the Year Ended 31 December 2020**

	Notes	Restricted Funds £	Unrestricted Funds £	2020 Total Funds £	2019 Total Funds £
Income From:					
Donations and Legacies	4	36,881.51	20,504.07	57,385.58	30,723.62
Other Income		0.00	0.00	0.00	0.00
Total Income		36,881.51	20,504.07	57,385.58	30,723.62
Expenditure on:					
Charitable Activities	5	26,339.11	16,787.18	43,126.29	28,817.05
Total Expenditure		26,339.11	16,787.18	43,126.29	28,817.05
Net Income		10,542.40	3,716.89	14,259.29	1,906.57
Net Movement in Funds		10,542.40	3,716.89	14,259.29	1,906.57
Total Funds Brought Forward		1,611.20	7,896.48	9,507.68	7,601.11
Total Funds Carried Forward	10	12,153.60	11,613.37	23,766.97	9,507.68

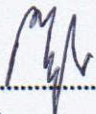
CLUB 707 CIO

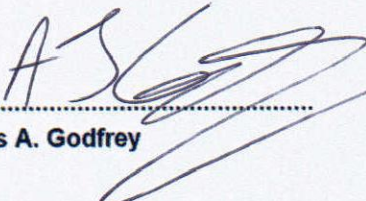
Balance Sheet
at 31 December 2020

	Notes	2020 £	2019 £
Fixed Assets			
Tangible Assets	6	1,173.59	0
Total Fixed Assets		<u>1,173.59</u>	<u>0.00</u>
Current Assets			
Cash at bank & in hand		22,996.01	9,458.66
Debtors	7	1,001.25	1,105.67
		<u>23,997.26</u>	<u>10,564.33</u>
Creditors: (amounts falling due within one year)	8	<u>-1,403.88</u>	<u>-1,056.65</u>
Net Current Assets		<u>22,593.38</u>	<u>9,507.68</u>
Total Assets Less Current Liabilities		<u>23,766.97</u>	<u>9,507.68</u>
Net Assets		<u>23,766.97</u>	<u>9,507.68</u>
Represented by:			
Restricted Funds		12,153.60	1,611.20
Unrestricted Funds		11,613.37	7,896.48
Total Funds	9	<u>23,766.97</u>	<u>9,507.68</u>

The notes on pages 10 to 14 form part of these accounts.

Approved by the board of trustees and signed on their behalf by:


.....
Mr P. Tyler


.....
Mrs A. Godfrey

Date: 4th October 2021

CLUB 707 CIO

Notes to the Accounts for the Year Ended 31 December 2020

1.0 Basis of Preparation

1.1 Basis of accounting

These accounts have been prepared under the historic cost convention with items recognised at cost or transaction value otherwise stated in the relevant note(s) to the accounts.

The accounts have been prepared in accordance with

- The Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014,
- and with the Charities Act 2011

These accounts have been prepared on a going concern basis which the trustees continue to believe is appropriate.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

2.0 Accounting Policies

2.1 Income

Recognition of incoming resources

All Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants

Grants are recognised as income when they are received provided conditions for receipt have been complied with, unless they relate to a specific future period in which case they are deferred.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the services or facility received.

Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the trustees' annual report.

Investment Income

This is included in the accounts when receivable.

Notes to the Accounts for the Year Ended 31 December 2020

2.2 Expenditure and Liabilities

Liability recognition: All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Raising Funds represents expenditure incurred in motivating the individual supporters, trusts and other organisations to contribute to the work of the charity.

Charitable activities represents those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them.

Governance costs represents those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs of preparation and examination of statutory accounts and costs linked to the strategic management of the charity.

All costs including support costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of an estimate of the proportion of time spent by staff on the activity.

Support costs are those costs which do not in themselves constitute an activity; instead they enable output creating activities to be undertaken. This cost category includes the central or regional office functions such as general management, human resources and payroll administration, budgeting and accounting, and information technology.

2.3 Fund accounting

The charity maintains various types of funds as follows:

General unrestricted funds represent income which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds represent income set aside by the trustees out of general unrestricted funds for specific future purposes or projects.

Restricted funds represent income to be used in accordance with specific restrictions imposed by donors or which has been raised by the charity for particular purposes.

2.4 Fixed Assets and depreciation

The threshold for capitalisation of assets is set at £1,000 per item. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

IT Equipment	-	25% straight line basis
Fixtures, fitting and equipment	-	25% straight line basis

Notes to the Accounts for the Year Ended 31 December 2020

2.5 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price.

2.6 Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand.

	2020	2019
	£	£

3 Net Movement in Funds

The net movement in funds for the year is stated after charging:

Depreciation and other amounts written off fixed assets:

Owned assets	391.20	0.00
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4 Donations and Legacies

	Restricted 2020 £	Unrestricted 2020 £	Total 2020 £	Total 2019 £
Regular Church Support	0.00	6,064.25	6,064.25	5,642.00
Regular Personal \support	0.00	11,685.00	11,685.00	11,018.00
Irregular Donations	0.00	0.00	0.00	488.00
Project/Event Income	3,723.00	0.00	3,723.00	618.00
Grants	32,347.76	0.00	32,347.76	10,200.00
HMRC Tax recoverable	810.75	2,754.82	3,565.57	2,757.62
	<u>36,881.51</u>	<u>20,504.07</u>	<u>57,385.58</u>	<u>30,723.62</u>

5 Charitable Activities

	Restricted 2020 £	Unrestricted 2020 £	Total 2020 £	Total 2019 £
Staff Costs	17,415.52	15,144.55	32,560.07	19,692.97
Schools Work - Primary	0.00	66.95	66.95	764.01
Schools Work - Secondary	864.00	12.60	876.60	951.84
Events	0.00	0.00	0.00	0.00
Insurance	0.00	563.59	563.59	641.53
Training	6,189.99	10.48	6,200.47	3,505.00
Safeguarding	0.00	141.25	141.25	245.75
Equipment Purchased	2,039.59	76.37	2,115.96	559.96
Depreciation	391.20	0.00	391.20	0.00
Administration Costs	76.37	133.83	210.20	2,455.99
	<u>26,976.67</u>	<u>16,149.62</u>	<u>43,126.29</u>	<u>28,817.05</u>

Notes to the Accounts for the Year Ended 31 December 2020

6 Fixed Assets - Tangible

	IT Equipment £	Total Assets £
Cost		
At 1 January 2020	0.00	0.00
Additions	1,564.79	1,564.79
Disposals	0.00	0.00
At 31 December 2020	<u>1,564.79</u>	<u>1,564.79</u>
Depreciation		
At 1 January 2020	0.00	0.00
Charge for the year	391.20	391.20
Disposals	0.00	0.00
At 31 December 2020	<u>391.20</u>	<u>391.20</u>
Net Book Values		
At 31 December 2020	<u>1,173.59</u>	<u>1,173.59</u>
At 31 December 2019	<u>0.00</u>	<u>0.00</u>

7 Debtors

	2020 £	2019 £
HMRC - Gift aid Tax Reclaimable	512.50	705.00
Grant Debtor	0.00	0.00
Prepayments	488.75	400.67
	<u>1,001.25</u>	<u>1,105.67</u>

8 Creditors: Amounts falling due in less than one year

	2020 £	2019 £
Accruals	1,403.88	1,056.65
Other	0.00	0.00
	<u>1,403.88</u>	<u>1,056.65</u>

Notes to the Accounts for the Year Ended 31 December 2020

9 Movement in Funds

	Balance at 01/01/2020 £	Incoming Resources £	Outgoing Resources £	Balance at 31/12/2020 £
Restricted Funds	<u>1,611.20</u>	<u>36,881.51</u>	<u>-26,339.11</u>	<u>12,153.60</u>
Unrestricted General Funds	<u>7,896.48</u>	<u>20,504.07</u>	<u>-16,787.18</u>	<u>11,613.37</u>
Total Funds	<u>9,507.68</u>	<u>57,385.58</u>	<u>-43,126.29</u>	<u>23,766.97</u>

10 Analysis of Net Assets Between Funds

	Restricted Funds £	General Funds £	Total Funds 2020 £	Total Funds 2019 £
Tangible Fixed Assets	1,173.59	0.00	1,173.59	0.00
Current Assets	10,980.01	13,017.25	23,997.26	10,564.33
Current Liabilities	0.00	-1,403.88	-1,403.88	-1,056.65
	<u>12,153.60</u>	<u>11,613.37</u>	<u>23,766.97</u>	<u>9,507.68</u>