

# **The Screen Film Community**

Registered charity no. 1161792  
Company no. 08109946

## **Annual Report and Accounts** for the year ended 30 June 2022

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## Reference and Administrative Information

Registered company no.: 08109946 (England and Wales)

Registered charity no.: 1161792

Registered office: 125 Lauderdale Mansions  
Lauderdale Road  
London W9 1LY

Trustees/Directors: Paul Brewster  
Suzanne Michaelides  
Mary Patricia Herron

General Manager: Kate Herron

Bank: Lloyds Bank plc  
East Ham (309293) Branch  
P.O. Box 1000  
BX1 1LT

## Trustees' Annual Report

The Trustees, who are also directors for the purposes of the Companies Act 2006, present their report and financial statements for the year ended 30 June 2021.

The reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2015).

### Structure, Governance and Management

The Screen Film Community is a company limited by guarantee, as defined by the Companies Act 2006. It was incorporated on 18 June 2012 and registered as a charity on 21 May 2015. It is governed by a Memorandum and Articles of Association dated 18 June 2012 as amended by certificate of incorporation on change of name dated 25 March 2014 as amended by special resolution registered at Companies House on 12 March 2015. It was registered as a charity 21 May 2015. As a charity, in the opinion of the Trustees, it complies with the provisions of Section 60 of the Companies Act 2006, which exempts it from the requirement to end its name with "limited". Throughout this report it will be referred to as "the charity".

Responsibility for the governance of the charity resides with the trustees. Day to day operations are managed by the General Manager. Trustees who served during the year under review and to date are listed on page 1.

The board believe that the best interests of the charity will be served by having an appropriate number of trustees who collectively have a range of skills and experience suitable to the running of the charity. In addition to general advertising the current trustees will use their personal knowledge and contacts to seek appropriate candidates for appointment as trustee. Newly appointed trustees will be provided with the necessary information and documents to enable them to understand the charity and their role as a trustee.

### Aims and Objectives

The purpose of the charity is to advance in life and help young people, particularly in socially and economically deprived neighbourhoods in London through:

- the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition in life
- providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, in particular by the provision of film and television training and career advice.

The objectives of The Screen Community are:

- to increase its contact with those young people who are hard to reach, such as those who are at risk of homelessness, crime, and those who are in care or those with mental health issues
- to increase the charity's networks with employers and further education bodies.
- It has developed a wide network of inward and outward referral partners in the most disadvantaged areas in Westminster, Kensington & Chelsea, and their surrounding boroughs, which has increased the demand on their services and also increased the progression routes for their beneficiaries.

The charity pursues its objects by providing workshops in Film & TV Production and in Video Games Design & Coding and other related activities.

### Achievements and Performance

This has been an extremely busy year for us where we had to catch up on some funded projects that had been held up due to lockdown. From December 2021 – Summer 2022 – we ran six film workshops and 4 games design workshops. Enabling us to engage with 200 young people.

In addition, we ran a programme for those who were not in education or employment (NEET) which resulted in a very well executed film project that later went viral on Tik Tok, and in addition six beneficiaries gained employment in the screen industries and six went on to study film & television at university. This has reinforced our links to both further education and employment.

### **June 2021 – GLA Young Londoners Film Project – yr 2**

We ran our 2<sup>nd</sup> year of Young Londoners funding in from June to December 2021. This was a combined programme of a Film & TV Production Workshop and also a Games Design Project. The Film & TV production workshop attendees were a mixture of local young people who were diverse and at risk but also a group attended from the local hospital school and they had spent time out of traditional education due to health issues. The young person who created the story based it on their own personal life story. The film was called "Love is a Demon" and featured tense relationships, blood and special fx.



The Young Londoners Games Design workshop was run after the film workshop just to ensure that so soon after opening up after lockdown that we were working safely and that we were able to give the young people due attention. This games design workshop was a great success with a lot of local young people engaging from members of the traveller community right through to young people who just love making games.



### **High Streets for All – Summer 2021**

We noticed that the Mayor's Office were running a scheme called High Streets for All, and decided we wanted to get involved. We had noticed that in our neighbourhood many pubs, youth clubs and community spaces had been closing in recent years. We felt this was detrimental to a healthy local society and was affecting both the crime levels amongst young people but also affecting the older generations and so we put in a bid to create a community space that would

engage with all of the local community but with a focus on running extensive Film & TV Production Workshops and Games Design & Coding workshops for the whole community. The Mayor's Office liked our idea and awarded us funding to create a strong business plan. This is an important part of our future plans.

### **EDP Meetings – Summer 2021 to present day**

We were accepted as part of the EDP – Enterprise Development Programme .which sprang into action from the summer of 2021. This involved a series of in depth workshops on topics to do with expanding a charity's income streams. It provided us with the opportunity to network with similar organisations, learn from experts. We are just at the very early stages of this initiative, but it has opened up new options for the organisation.

### **August 2021 – Kickstarter Scheme**

We were lucky to be offered the opportunity of employing a young person as part of the Government's Kickstarter Scheme. This was the charity's first full employee and has proven to be a great success in that the young person we employed has stayed with the charity and been a key player on the workshops run in 2022 and also in terms of business development.

### **In Depth Editing Workshop – Funded by Westminster Trust**

We had applied for funding for an in depth editing course for local residents and we were excited to run this course out of the editing classrooms at Westminster College at Paddington Green. We were able to secure the young talented editor, Fiorella, who worked on Netflix productions. She taught the course on industry standard editing software Avid, which is known to be quite complicated but our cohort of young trainees managed the software extremely well.

### **Three Back to Back Film Workshops**

We ran three consecutive film workshops from January through to the summer. They were funded by The London Community Foundation, Kensington & Chelsea Foundation, Children in Need and EQUIP. All workshops were a massive success and we produced three films called "Frozen Chicken", "Coming to Lunch" and "Instavasion".



### **EQUIP Neets – Coming to Lunch**

We were funded by European funding to engage with 20 young people who were not in education or employment. This was delayed due to lockdown and although we could have run it online we were determined to run it in person as the outcomes and impact are much better. Indeed, our cohort of NEET young people turned out to be one of our best projects with 7 going on to employment in the screen industry and a further 6 went on to university. Many had felt lost due to the impact of lockdown and didn't have a clue what career path to follow. After attending our workshop their life opened up, they became more sure of what they wanted and have gone on to follow their dreams.

### **Future Plans**

After June 2022 we have gone on to run another Young Londoners project which is our last year of this funding. Additionally, we have been further developing our business plan for the Harrow Road project which we aim to implement in 2023. We have also expanded into schools and would like to expand on that further into 2023. We are also expanding on running programmes for those who are NEET.

### **Financial Review**

With the easing of the Covid restrictions during the year under review it was possible to increase activities substantially. Expenditure therefore rose to £139,353 in total, more than double the amount in the previous year (£67,254). Whilst

most of that spending was on delivering the charity's activities, a lot of work was done in planning future development with the help of grant funding. The first paid employee was taken on in August 2021, who remains with the charity still, while two others were taken on for short periods. The cost of those employees was to a large extent covered by donations from the City of Westminster Kickstart programme.

Income for the year, at £122,187, was lower than the previous year (£130,680) but is significantly higher than the preceding years and reflects the success of efforts to obtain grants for continuing activities. The trustees are grateful for this generous support from various funders.

This was a catch-up year so much of the spending during the year was funded by grants received in the previous year. As a result, despite the new grants received during the year, restricted funds at year end declined by £13,225 (previous year increase £55,440) to £62,490 (previous year £75,715). However, with a total deficit of £17,166 in the year (previous year surplus £63,156) this means that unrestricted funds reduced to £1,624 at year end (previous year £5,565). The trustees recognise that this is an uncomfortably low level of free reserves and are looking at ways to increase it.

### Reserves Policy

The trustees are mindful of the need to ensure the sustainability of the charity and the continuance of its work.

At present, the current level of funds and projected future funding are sufficient to continue activities in the short term. However, the trustees recognise the need for increased general reserves and will seek appropriate funding as necessary.

### Public Benefit


The charity meets the definition of a public benefit entity under FRS 102 and the trustees have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the Charity Commission.

Approved by the trustees on  
and signed on their behalf by

  
Mrs Suzanne Michaelides (Apr 28, 2023 11:56 GMT+1)

28 Apr 2023

### Trustee

  
Paul R. Brewster (May 3, 2023 12:47 GMT+1)

May 3, 2023

## Independent Examiners' Report to the Trustees of The Screen Film Community

I report on the accounts for the year ended 30 June 2021 set out on pages two to four.

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

### Basis of Independent Examiners' Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### Independent examiners' statement in connection with my examination

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Mary Ryan, FCCA, DChA  
Ark Accountancy  
31 Cheam Road  
Ewell  
Epsom  
Surrey KT17 1QX

Date:



**Statement of Financial Activity**

For the year ended 30 June

		<b>2022</b>			<b>2021</b>		
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	Notes	£	£	£	£	£	£
Income from:							
Donations and legacies	2	46,500	21,376	67,876	40,000	20,860	60,860
Raising Funds		-	-	-	2,103	-	2,103
Charitable activities:	3	5,894	40,926	46,820	400	58,346	58,746
Other	4	1,591	5,900	7,491	8,971	-	8,971
<b>Total Income</b>		<b>53,985</b>	<b>68,202</b>	<b>122,187</b>	51,474	79,206	130,680
Expenditure on:							
Raising funds		1,158	-	1,158	3,697	-	3,697
Charitable Activities:							
Games workshops		2,590	1,538	4,128	273	1,218	1,491
Film making		37,199	50,775	87,974	2,985	18,658	21,643
Documentary		6,268	-	6,268	500	394	894
Mentoring		-	1,516	1,516	-	3,496	3,496
Other		10,711	5,432	16,143	8,802	-	8,802
Other Expenditure		-	22,166	22,166	27,501	-	27,501
<b>Total Expenditure</b>	5	<b>57,926</b>	<b>81,427</b>	<b>139,353</b>	43,758	23,766	67,524
Net operating income/(expenditure)		<b>(3,941)</b>	<b>(13,225)</b>	<b>(17,166)</b>	7,716	55,440	63,156
Net gains/(losses) on investments		-	-	-	-	-	-
<b>Net income/(expenditure)</b>		<b>(3,941)</b>	<b>(13,225)</b>	<b>(17,166)</b>	7,716	55,440	63,156
Transfer between funds		-	-	-	-	-	-
<b>Net movement in funds</b>		<b>(3,941)</b>	<b>(13,225)</b>	<b>(17,166)</b>	7,716	55,440	63,156
Total funds brought forward		5,565	75,715	81,280	(2,151)	20,275	18,124
<b>Total funds carried forward</b>	7	<b>1,624</b>	<b>62,490</b>	<b>64,114</b>	5,565	75,715	81,280

The notes on the following pages form part of these accounts.

The above results derive from continuing activities. There were no other recognised gains or losses other than those stated above.

**Balance Sheet**

As at 30 June

		<b>2022</b>		<b>2021</b>	
		£	£	£	£
	<i>Notes</i>				
<b>Current Assets</b>					
Debtors	10	278		8,776	
Cash		101,590		117,767	
			101,868		126,543
<b>Current Liabilities</b>					
Creditors	12		37,754		45,263
<b>Net Current Assets</b>			<b>64,114</b>		<b>81,280</b>
<b>Total Assets</b>			<b>64,114</b>		<b>81,280</b>
<b>Funds</b>					
Unrestricted Funds	8	1,624		5,565	
Restricted funds	8	62,490		75,715	
Total Funds	7				<b>81,280</b>

The notes on the following pages form part of these accounts.

For the year ending 30 June 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The Directors have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.


Approved by the Trustees on

and signed on their behalf by

  
Mrs Suzanne Michaelides (Apr 28, 2023 11:56 GMT+1)

28 April 2023

Trustee

  
Paul R. Brewster (May 3, 2023 12:47 GMT+1)

May 3, 2023

## Notes to the accounts

### 1. ACCOUNTING POLICIES

a) The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably. Income is deferred as necessary when the donor specifies that the income must only be used in future accounting periods or when any performance conditions have not been fully met.

c) The charity operates fund accounting:

- Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund
- Unrestricted funds are donations and other income received or generated for the charitable purposes
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes

d) Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

- Costs of raising funds relate to the costs incurred by the charity in inducing third parties to make voluntary contributions to it as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the cost of delivering services and conducting research undertaken to further the purposes of the charity, together with their associated support costs
- Other expenditure represents those items not falling into any other heading

The charity is not registered for VAT, which is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is allocated to the particular activity for which it was incurred. The cost of overall direction and administration, comprising the salary and overhead costs of the central function, together with governance costs, is apportioned to each charitable activity on the basis of direct costs attributable to that activity.

e) Items of equipment and other tangible assets will be capitalised where the purchase price exceeds £1000. Those items will be depreciated on a straight line basis over three years.

f) The Trustees are of the opinion that the charity is exempt from Corporation Tax on its charitable activities.

g) The charity has no employee and therefore does not currently run a pension scheme.

### 2. INCOMING RESOURCES FROM DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations		
Big Lottery – Social Enterprise Support Fund	46,500	40,000
Enterprise Development Fund	8,860	20,860
City of Westminster - Kickstart	12,516	
	<u>67,876</u>	<u>60,860</u>

## 3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2022 £	2021 £
Grants:		
GLA – Young Londoners Fund	19,326	19,949
Westminster Council	5,894	-
BBC Children in Need	9,850	-
City of Westminster Trust	-	5,317
The London Community Foundation	1,500	-
London Youth	1,500	2,000
Groundwork UK	-	9,970
PTC	-	12,000
Young Westminster Brighter Futures	8,750	8,750
	<b>46,820</b>	<b>58,346</b>
Other:		
Westminster City Council	-	400

## 4. OTHER INCOME

	2022 £	2021 £
Fees:		
Production of Anniversary Film for Venice in Peril Fund	1,591	8,971
Westminster Council – Harrow Road Redevelopment	2,900	
Camden Giving	3,000	
	<b>7,491</b>	<b>8,971</b>

## 5. ANALYSIS OF EXPENDITURE

<u>Current year:</u>	Games £	Film £	Docu- mentary £	Mentori- ng £	Other £	Fundra- ising £	Support and Gov'nance £	<b>Total 2022 £</b>
Premises		4,230	325		390		4,017	<b>8,962</b>
Project management	2,155	24,554	2,600		6,126		18,976	<b>54,411</b>
Teachers and assistants	432	18,931	500	1,000	2,668		1,688	<b>25,219</b>
Equipment		975	140				10,452	<b>11,567</b>
Film crew and extras	150	8,464	817		300		437	<b>10,168</b>
Other direct costs	148	2,692		65	211		1,085	<b>4,201</b>
Professional fees					1,650	814	12,897	<b>15,361</b>
Bank charges							3	<b>3</b>
Insurance							1,121	<b>1,121</b>
IT and telephone costs		215					4,756	<b>4,971</b>
Meetings and travel		1,750	23				1,224	<b>2,997</b>
Stationery and postage	16	15					341	<b>372</b>
	2,901	61,826	4,405	1,065	11,345	814	56,997	<b>139,353</b>
Support and governance	1,227	26,148	1,863	451	4,798	344	(34,831)	<b>-</b>
<b>Total expenditure 2022</b>	<b>4,128</b>	<b>87,974</b>	<b>6,268</b>	<b>1,516</b>	<b>16,143</b>	<b>1,158</b>	<b>22,166</b>	<b>139,353</b>

<u>Prior year:</u>	Games	Film	Docu- mentary	Mentori- ng	Other	Fundra- ising	Support and Gov'nance	<b>Total 2021</b>
	£	£	£	£	£	£	£	£
Premises		2,005			144			<b>2,149</b>
Project management		3,450		3,000	2,000		12,000	<b>20,450</b>
Teachers and assistants	1,000	4,410	650				3,281	<b>9,341</b>
Equipment hire	20	3,922					180	<b>4,122</b>
Film crew and extras		1,297			2,972			<b>4,269</b>
Other direct costs	10	2,742	148	150	624		1,936	<b>5,610</b>
Professional fees	360	1,000				3,697	9,692	<b>14,749</b>
Bank charges					46		15	<b>61</b>
Insurance		140					441	<b>581</b>
IT and telephone costs		74		86			1,413	<b>1,573</b>
Meetings and travel		1,002	36	24	3,016		341	<b>4,419</b>
Stationery and postage		140					60	<b>200</b>
	1,390	20,182	834	3,260	8,802	3,697	29,359	<b>67,524</b>
Support and governance	101	1,461	60	236			(1,858)	<b>-</b>
<b>Total expenditure 2021</b>	<b>1,491</b>	<b>21,643</b>	<b>894</b>	<b>3,496</b>	<b>8,802</b>	<b>3,697</b>	<b>27,501</b>	<b>67,524</b>

## 6. GOVERNANCE COSTS

	<b>2022</b>	2021
	£	£
Personnel costs	2,520	-
Professional fees	10,894	6,480
Independent Examination Fee	500	500
<b>Total</b>	<b>13,914</b>	<b>6,980</b>

## 7. MOVEMENT IN FUNDS

	<b>Funds b/f</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers between funds</b>	<b>Funds c/f</b>
	£	£	£	£	£
Unrestricted funds					
General funds	5,565	53,985	(57,926)	-	1,624
Restricted Funds:					
Film – City of Westminster Trust	3,194	-	(3,194)		-
Film – Kensington & Chelsea Foundation	3,267	-	(3,267)		-
Film – BBC Children in Need	-	9,850	(8,522)		1,328
Film – London Com'ty Foundation Grenfell Fund	-	1,500	(1,500)		-
Games – Queens Park CC	3,500	-	-		3,500
Mentoring - Screenskills	2,157	-	(1,516)		641
Enterprise Development Fund	21,771	8,860	(16,257)		14,374
London Youth	1,669	1,500	-		3,169
Groundwork	1,427	-	(161)		1,266
Camden Giving - Girls' Fitness		1,500	(1,032)		468
Camden Giving – Half term Fitness		1,500	(1,500)		-
PTC Programme	12,000	-	(711)		11,289
Young Westminster Brighter Futures	8,750	8,750	(7,837)		9,663
GLA Young Londoners	17,980	19,235	(20,513)		16,792
City of Westminster – Kickstart		12,517	(12,517)		-
City of Westminster – Harrow Rd Dev't		2,900	(2,900)		-
<b>Total Restricted funds</b>	<b>75,175</b>	<b>68,202</b>	<b>(81,427)</b>	<b>-</b>	<b>62,490</b>
<b>Total Funds</b>	<b>81,280</b>	<b>122,187</b>	<b>(139,353)</b>	<b>-</b>	<b>64,114</b>

## 8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Current year:

		<b>2022</b>		
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
		£	£	£
<b>Current Assets</b>	Debtors	278	-	278
	Cash	39,100	62,490	101,590
<b>Current Liabilities</b>	Creditors	(37,754)	-	(37,754)
Net Current Assets		1,624	62,490	64,114
Total Assets		1,624	62,490	64,114

Prior year:

		<b>2021</b>		
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
		£	£	£
<b>Current Assets</b>	Debtors	8,776	-	8,776
	Cash	42,052	75,715	117,767
<b>Current Liabilities</b>	Creditors	(45,263)	-	(45,263)
Net Current Assets		5,565	75,715	81,280
Total Assets		5,565	75,715	81,280

## 9. STAFF COSTS

The charity had 3 employees during the period under review, 2 of whom were very short term. The fulltime equivalent headcount across the year was 1.13, at a total cost of £16,061. That cost was partly funded by a grant of £12,517 from the City of Westminster Kickstart programme. No pension contributions were made in respect of those employees. The General Manager, teachers and assistants all acted on a freelance basis.

## 10. DEBTORS

	<b>2022</b>	2021
	£	£
Trade debtors	126	126
Accrued income	-	498
Sundry debtors	152	8,152
Total	278	8,776

## 11. ACCRUED INCOME

	<b>2022</b>	2021
	£	£
Accrued income brought forward	498	8,350
Released in year	(498)	(8,350)
Arising in year	-	498
Accrued income carried forward	-	498

## 12. CREDITORS: Amounts falling due within one year

	<b>2022</b>	2021
	<b>£</b>	£
Trade creditors	35,650	34,245
Due to HMRC	337	-
Deferred income	-	9,850
Other creditors	-	-
Accrued expenses	1,767	1,168
Total	<u>37,754</u>	<u>45,263</u>

## 13. DEFERRED INCOME

	<b>2022</b>	2021
	<b>£</b>	£
Deferred income brought forward	9,850	-
Released in year	(9,850)	-
Arising in year	-	9,850
BBC Children in Need	-	9,850
Deferred income carried forward	<u>-</u>	<u>9,850</u>

## 14. RELATED PARTIES

The General Manager, Kate Herron, is the daughter of Mary Patricia Herron, a trustee. Expenses incurred by Kate Herron in 2015/16 amounting to £1,476 have not yet been paid. Fees amounting to £38,950 for Kate Herron were booked during the year (prior year £19,950) and an amount of £34,725 remained unpaid at the end of the year (prior year £32,725).

## 15. TRUSTEES

The Trustees who served throughout the year are listed on page 1. There was no Trustee remuneration, other benefits or expenses paid during the year.