

ACTON VALE COMMUNITY ASSOCIATION

England & Wales · Charity number 1161783

Details

Other names AVCA

Status Registered

Legal form Other

Registered 2015-05-21

Register [View on the Charity Commission register](#)

Contact

Address Acton Vale Community Centre
Beech Avenue
London
W3 7JZ

Phone 020 8746 7842

Email Grace02@btconnect.com

Activities

Objects: (A) PROMOTE THE BENEFIT OF THE INHABITANTS OF ACTON VALE ESTATE AND SURROUNDING AREA (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; (B) ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE (HEREINAFTER CALLED "THE CENTRE") AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS. (C) PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED. THE CHARITY SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION.

Activities: Acton Vale Community Association (AVCA) promotes the benefit of the inhabitants of Acton Vale (the estate of the same name and surrounding area) by leading a common effort to advance education and to provide facilities in the interests of social welfare or recreation. In particular, AVCA manages and develops the local community centre as a community hub in furtherance of these objects.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Economic/community Development/employment, Recreation
- **Who:** Other Defined Groups

Geography

- Ealing

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-10-31 | - | - | - | - |
| 2023-10-31 | £60,000 | £50,000 | - | - |
| 2022-10-31 | £57,688 | £49,256 | - | - |
| 2021-10-31 | £37,887 | £19,646 | - | - |
| 2020-10-31 | £59,903 | £45,862 | - | - |
| 2019-10-31 | £31,393 | £48,601 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------|------|------------|
| Lyndon Andrew Adolph | | 2022-04-21 |
| MIRIAM E MARK | | 2014-04-16 |
| Winston Creary | | 2021-06-16 |

ACTON VALE COMMUNITY ASSOCIATION

England & Wales - Charity number 1161783

Accounts

CHAIRTY COMMISSION REPORT 01/11/2019 - 31/10/2020

| CHARITY DETAILS | |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name | Acton Vale Community Association (AVCA) |
| Registration Number | 1161783 |
| Address | Acton Vale Community Centre Beech Avenue LONDON W3 7JZ |
| Trustee Names (during the year) | <ol style="list-style-type: none"> 1. Paul Woodgate (Chair) 2. Miriam E Mark 3. Helena Cookman 4. Brian Ismael 5. Enos Belnavis 6. Ferne Leigertwood 7. Lola Jones 8. Kenneth Julien Youngblood 9. Ali Asaraf (joined March 2019) 10. Charlotte Roberts (joined March 2019) |
| Period Covered | 01/11/2019 - 31/10/2020 |

| GOVERNANCE | |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Structure and management | <p>The governance of AVCA is overseen by the trustees. Until the commencement of the COVID 19 lockdown, they held committee meetings on average every two months. The core committee - those with specified roles met more frequently as and when required. This constituted PW, HC, MM and BI.</p> <p>AVCA main business is managing and developing the Acton Vale Community Centre. The Centre is managed in all aspects on a day to day basis by Grace Ismael (Centre Manager) and Mary Mark (Cleaner). The building is owned by Ealing Council, but AVCA manage all aspects of operating the Community Centre.</p> <p>The lockdown meant different arrangements needed to be put in place to cover the fact that the centre was not being used with flexi furlough policies applying.</p> |
| Recruitment of Trustees | <p>AVCA recruits its trustees by local advertising and by seeking out interested parties within the organisation using the Centre on a regular basis and approaching people who have an interest in assisting AVCA with developing its aims and can contribute a vital role. We did acquire new Trustees during the course of the year and they are listed above.</p> |

| ACHIEVEMENTS AND OBJECTIVES IN 2019/20 | |
|----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achievements and performance (incl public benefit) | <p>This was our fifth year with charitable status and has been a difficult year disrupted by the COVID 19 lockdown halfway through. Generating income became difficult as the Centre could not be used for half of this year meaning the COVID 19 grant was significant for our sustainment. Until</p> |

lockdown, we were making some progress towards increasing our booking income to reverse the trend of reduced income from previous years.

It needs to be acknowledged that the Chair was undergoing serious health concerns that resulted in the loss of his life days into the new AVCA financial year (Nov 2020). His health problems also meant we no longer had the drive he instigated in the organisation and was an upsetting time for staff and Trustees.

Our ambitions for the Centre and its use as a hub were inevitably put on hold as we had no idea how long the lockdown would exist for.

AVCA has full responsibility for the employment of the Centre Manager and our regular cleaner. An external company (HR Dept) provides HR and payroll support, and a pension scheme is provided for our staff. We continue to learn and will strive to be a good employer. The lockdown meant we could not maintain the employment of the staff in an effective way so were placed on flexi furlough to deal with the situation we had.

The nursery that had opened in Sept 2019 continued to operate within COVID regulations.

Prior to lockdown, the Centre hosted a variety of activities during the year. These have included:

Regular User Groups:

- Dominoes Club
- Sewing Club
- Drumming and Steel Pan workshops
- Youth Group
- Somali Ladies Group
- Temperance Lodge
- Child Minding Group
- Deaf Group

We also took private bookings during the year from several church groups, as well as for birthdays and funeral wakes.

There was no Mayor of London election in May 2020 as this was postponed for a year. Local councillors were no longer able to hold their monthly surgeries either during lockdown.

All our events and hosted activities are accessible to residents of the Vale estate as well as the wider community. This demonstrated the public benefit though we would like to deliver more, and are always open to approaches from people who wish to use the centre to host their activities and events.

No significant repairs and maintenance were required in the centre during this year.

| FINANCIAL REVIEW | |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Overall | <p>This has been a challenging year. Our actual income increase largely due to the COVID 19 grant and the Job Retention scheme payments.</p> <p>Income from private bookings dropped significantly but the income from the nursery was maintained at a similar level – the year before it set up very late in the financial year.</p> <p>Our expenditure dropped during the year but not as significantly with reductions in some offset but having to give refunds to groups due to non availability of the centre.</p> |
| Debts | AVCA is not in any debt to any person or organisation. |
| Reserves policy | Our reserves policy continues as before to maintain approximately £12,500 in reserve at any given time. This would cover our running costs for around four months if we had no income but is a worrying figure in light of the ongoing lockdown. |
| Any funds held as a custodian trustee | No funds are held by any trustees or on behalf of any groups |

| Final Comments |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>This report is being written retrospectively, as the person who would normally produce the report became very ill during 2020 and later passed away in Nov 2020 – this also had a knock on effect on the functioning of the Board of Trustees. This report is therefore being produced by a Trustee who was not on the Board of Trustee during the year this report covers but has liaised with Trustees who were.</p> <p>We would like to thank everyone who has helped, including staff, volunteers, those who paid to use the Centre and organisations that have assisted AVCA.</p> <p>Thanks to all the Trustees who helped to manage AVCA.</p> <p>Can we also thank Fred Burley for his examination of our accounts for this year. He has verified them as a true record of AVCA's finance in 2019/20 and provided advice to ensure we remain in reasonable shape despite the challenges we faced.</p> |



Receipts and payments accounts

CC16a

For the period
from

01-Nov-19

To

31-Oct-20

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|----------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| One off, private bookings (parties etc) | 2,795 | - | - | 2,795 | 8,000 |
| withheld deposits | 680 | - | - | 680 | 975 |
| invoiced income (mainly occasional, non private use) | 225 | - | - | 225 | 1,288 |
| regular usage income ('rents' from groups/organisations regularly using the Centre) | 24,131 | - | - | 24,131 | 21,130 |
| Covid-19 Grant | 25,000 | - | - | 25,000 | - |
| JRS Payment | 7,072 | - | - | 7,072 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 59,903 | - | - | 59,903 | 31,393 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 59,903 | - | - | 59,903 | 31,393 |
| A3 Payments | | | | | |
| Staff salaries & employer's costs; occasional relief staffing; HR support; payroll; pensions | 38,744 | - | - | 38,744 | 38,113 |
| Volunteer expenses, refreshments, travel, DBS checks | 1,452 | - | - | 1,452 | 2,124 |
| Training provision (sewing, first aid etc) | 1,080 | - | - | 1,080 | 2,035 |
| phone/internet bills, printer ink, cleaning materials | 1,618 | - | - | 1,618 | 1,438 |
| pest control, electrical testing, keys, centre maintenance & refurbishment, alarm system etc | 195 | - | - | 195 | 1,102 |
| insurance | 724 | - | - | 724 | 733 |
| tv licence, business rates | 809 | - | - | 809 | 2,244 |
| Centre equipment | 79 | - | - | 79 | - |
| bank charges, bounced cheques | 85 | - | - | 85 | 462 |
| legal fees | - | - | - | - | 350 |
| refunds | 1,030 | - | - | 1,030 | - |
| misc | 47 | - | - | 47 | - |
| Sub total | 45,862 | - | - | 45,863 | 48,602 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 45,862 | - | - | 45,863 | 48,602 |
| Net of receipts/(payments) | 14,041 | - | - | 14,041 | - 17,209 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year (see table) | - | 1 | - | - | - |

| | | | | | | |
|---------------------------------|--------|---|---|--------|---|--------|
| <i>Cash funds this year end</i> | 14,041 | - | - | 14,041 | - | 17,209 |
|---------------------------------|--------|---|---|--------|---|--------|

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|-----------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Petty cash | 15 | - | - |
| | Current account | 30,046 | - | - |
| | | - | - | - |
| | Total cash funds | 30,061 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Main Kitchen fixtures and fitting etc | Unrestricted | 1,232 | - |
| | Main entrance hall furniture etc | Unrestricted | 54 | - |
| | Main hall, furniture etc | Unrestricted | 4,951 | - |
| | Youth area furniture etc | Unrestricted | 984 | - |
| | small kitchen | Unrestricted | - | - |
| | Family area furniture etc | Unrestricted | 200 | - |
| | Upstairs room furniture etc | Unrestricted | 2,428 | - |
| | Toaster | Unrestricted | - | - |
| | 2 Kettles | Unrestricted | 50 | - |
| | Curtains | Unrestricted | 85 | - |
| | Office chairs | Unrestricted | 194 | - |
| | Projector Trolley | Unrestricted | - | - |
| | Vacuum cleaner | Unrestricted | 112 | - |
| | Sewing machines x4 | Unrestricted | 955 | - |
| | first aid kit | Unrestricted | 15 | - |
| | Upstairs room 4x small folding tables | Unrestricted | 150 | - |
| | Projector Screen | Unrestricted | 200 | - |
| | Steam Iron | Unrestricted | 50 | - |
| | | | - | - |
| | | - | - | |

Recommendation

- ① I would recommend that a Card Reader is purchased.
ALL bookings should either be sent to the Bank Account by BACS, or online ~~and~~ direct into the a/c.
- ② The Committee should look at a Grant Application for developing the Centre for the benefit of the ~~area~~ Community.
- ③ CUE reach and awareness of the Centre in the Community. For Promotion of the Centre.

The accounts are all ok


 D. F. BURLEY

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

Audit

| Signature | Print Name | Date of approval |
|-------------------------------------------------------------------------------------|--------------|------------------|
|  | D. F. BURLEY | 6.10.21 |
| | | |



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| | - | - | - | - | - |
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| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 45,862 | - | - | 45,863 | 48,602 |
| Net of receipts/(payments) | 14,041 | - | - | 14,041 | - 17,209 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year (see table) | - | 1 | - | - | - |

| | | | | | | |
|---------------------------------|--------|---|---|--------|---|--------|
| <i>Cash funds this year end</i> | 14,041 | - | - | 14,041 | - | 17,209 |
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| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
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| | 2 Kettles | Unrestricted | 50 | - |
| | Curtains | Unrestricted | 85 | - |
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| | Projector Trolley | Unrestricted | - | - |
| | Vacuum cleaner | Unrestricted | 112 | - |
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| | | | - | - |
| | | - | - | |

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The accounts are all ok.


 D. F. BURLEY

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

Audit

| Signature | Print Name | Date of approval |
|-------------------------------------------------------------------------------------|--------------|------------------|
|  | D. F. BURLEY | 6.10.21 |
| | | |