

Hainworth Wood Community Centre

Charity number 1161769

Annual Report and Financial Statements for the year ended 31 March 2024



WYCAS
COMMUNITY ACCOUNTING
WEST YORKSHIRE

Hainworth Wood Community Centre

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Hainworth Wood Community Centre

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Tamara Priestley	Chair	Appointed 25 September 2023
Rana Begum		
Keith Davies		
Sajjad Sadiq		Appointed 18 June 2024
Anna Dixon	Chair	Resigned 30 September 2023
Lisa Robinson		Resigned 30 June 2024
Hazel Thompson		Resigned 30 August 2023
Richard Barrett	Secretary	Resigned 30 September 2023
Charity number	1161769	Registered in England and Wales

Registered and principal address	Bankers
Hainworth Wood Community Centre	Virgin Money
109 Hainworth Wood Road	1 Westgate
Keighley	Shipley
BD21 5NG	BD18 3SD

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 May 2015 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed for a term of three years at a properly convened meeting of the charity trustees.

Hainworth Wood Community Centre

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To further or benefit the residents of Hainworth Wood and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and advancement of community development.

Achievements and performance

Special events to celebrate as a community

Annual Summer Fair, Christmas Fair and Easter Fair – we invited local residents to have a table top to sell their homemade products at each fair.

Our landlord Incommunities also had a stall at each of our events which organised activities for children.

The community centre also had a tombola, bric a brac, clothes, and served refreshments and sandwiches at each event.

Dart Club Christmas Lunch – A four course home cooked Christmas lunch, with bucks fizz on arrival, a raffle and play your cards right and a gift to take home.

Family Children's Party – disco, food for all the family with a gift to take home.

Family Halloween Party – disco, musical statues, wrap the mummy, food for all the children and adults supported by Big Local Trust.

Activities

Thursday Conversation Café – an informal space for people to drop in and meet one another and this is for people of all ages.

Our Tuesday Luncheon Club has gone from strength to strength with around 20 people each week we provide a two course hot meal – main and dessert, the participants bring a prize for the raffle table which is enjoyed by all.

The Positive Strength exercise class is led by a professional trainer; an exercise class designed to promote muscle strength and balance and is aimed at over 55's however anyone can join in and in the last year we have seen younger people coming through the door to take part with an average of around 10 people per class and after each class we provide a warm space with a light lunch.

Parent and toddler/baby group is a volunteer led group which has been running for over a year now giving parents and their little ones a place to come and play and meet one another, at this we provide refreshments and snacks for both adults and children.

We engaged with Youth Services to run an after School Club doing inside and outside activities for 8 to 11 years, which has been supported by the West Yorkshire Mayors Fund.

The community centre has also been used as Polling station.

Hainworth Wood Community Centre

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance (continued)

Activities continued

Cook and Eat family sessions hosted by trustees and volunteers for all ages to cook healthy and budget meals together with Keighley Healthy.

School holiday activity days – art and craft sessions, cook and eat and gardening and family bingo.

Food and warmth

Emergency food parcels in conjunction with Salvation Army. Social prescribers, GPs, Social services and local schools.

We have been supporting around 40 families with regular monthly food parcels supported by Bradford Council's Household Support Fund which are provided to local residents who have been referred as in need of the support

Hainworth Community Kitchen on the first and third Sunday of the month providing a free breakfast/lunch open to everyone. The Co-op has been a great support providing food.

When the doors are open we provide a warm and welcoming space with hot drinks and snacks.

We continue to serve the community by providing support for those who struggle with the cost of living.

Hainworth Wood Community Centre

Throughout the year we held an Easter Fair, Summer Fair and Christmas fair to try and raise funds for the centre.

Easter party, Halloween party and Christmas Party these special events held throughout the year bring the whole community together.

All our activities are run with support from external grants and donations.

We have continued to ensure the community centre is safe and maintained and have recently installed a new CCTV system.

Have a defibrillator installed on the outside of the building.

We have held regular planning meetings to ensure the centre is running smoothly and providing activities.

Financial review

The net receipts for the year were £8,899, including net payments of £1,049 on unrestricted funds and net receipts of £9,948 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £40,825.

The trustees have agreed a reserves policy and have decided that they would look to maintain reserves which cover between three and six months running costs, 3 months salary and on costs for the community worker as well as having sufficient monies available to cover periodic capital costs for the maintenance and repair of the Centre.

The trustees recognise that actual reserves exceed the CIO's upper reserves target this year. Due to the massive increase in running costs and funding opportunities becoming less and less, we feel it is necessary to keep a higher threshold of reserves.

Approved by the board of trustees on 29 January 2025

Keith Davies (Trustee)

Hainworth Wood Community Centre

Independent examiner's report to the trustees of Hainworth Wood Community Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

29/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Hainworth Wood Community Centre

Receipts and payments account

for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	1,619	71,482	73,101	53,847
Fund raising and events		1,159	-	1,159	820
Room hire		1,060	-	1,060	995
Other income		795	-	795	462
Total receipts		<u>4,633</u>	<u>71,482</u>	<u>76,115</u>	<u>56,124</u>
Payments					
Salaries, NI and pensions		(200)	4,824	4,624	-
Building, repairs and maintenance costs		401	4,949	5,350	3,592
Utilities		7,569	4,305	11,874	3,260
Telephone		-	801	801	516
Insurance		497	146	643	611
Equipment		-	-	-	245
Consumables		11	190	201	296
Activity costs		588	40,786	41,374	26,943
Independent examination		900	-	900	432
Other expenses		630	819	1,449	132
Total payments		<u>10,396</u>	<u>56,820</u>	<u>67,216</u>	<u>36,027</u>
Net receipts / (payments)		<u>(5,763)</u>	<u>14,662</u>	<u>8,899</u>	<u>20,097</u>
Transfers between funds		<u>4,714</u>	<u>(4,714)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(1,049)</u>	<u>9,948</u>	<u>8,899</u>	<u>20,097</u>
Fund balances brought forward		<u>41,874</u>	<u>24,242</u>	<u>66,116</u>	<u>46,019</u>
Fund balances carried forward	(3)	<u>40,825</u>	<u>34,190</u>	<u>75,015</u>	<u>66,116</u>

Hainworth Wood Community Centre

Statement of assets and liabilities

as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	40,675	34,190	74,865	65,966
Cash in hand	150	-	150	150
Total cash funds	<u>40,825</u>	<u>34,190</u>	<u>75,015</u>	<u>66,116</u>

Debtors and prepayments

	2024
	£
Prepayments	414
Other debtors - HMRC	103
	<u>517</u>

Assets retained for the charity's own use

Computer and software

Liabilities

	2024
	£
Accruals	1,320
	<u>1,320</u>

The financial statements were approved by the board of trustees on 29/01/2025

Keith Davies (Trustee)

Hainworth Wood Community Centre

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Hainworth Wood Community Centre

Notes to the accounts continued

for the year ended 31 March 2024

Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Keighley Big Local Partnership	313	5,593	5,906	-
Bradford Metropolitan District Council (BMDC)	-	49,763	49,763	35,323
Co-op Local Community Fund	-	1,581	1,581	-
Incommunities	-	5,350	5,350	820
Mayor's Safer Communities Fund	-	7,500	7,500	-
People's Postcode Lottery	-	925	925	-
The Craven Trust	-	770	770	-
Leeds Community Foundation (LCF)	-	-	-	14,936
Riddlesden Gala	-	-	-	1,200
Other donations	1,306	-	1,306	1,568
	<u>1,619</u>	<u>71,482</u>	<u>73,101</u>	<u>53,847</u>

Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BDMC Dart Luncheon Club	3,145	-	1,113	-	2,032
Incommunities	1,155	650	1,805	-	-
Peoples Postcode Lottery	2,924	-	-	-	2,924
BMDC Household Support Fund	2,335	35,069	33,890	(3,514)	-
Craven Trust	(770)	770	-	-	-
BMDC Community Buildings	108	4,238	4,346	-	-
CNET Community Gardening	100	-	33	-	67
Incommunities Coronation	318	-	118	(200)	-
BMDC Holiday Club	376	-	376	-	-
LCF Community Health	14,551	-	1,525	-	13,026
Big Local Community Worker	-	5,593	4,824	-	769
West Yorkshire Mayor Fund	-	7,500	3,092	-	4,408
Community Chest	-	500	500	-	-
Incommunities 2024	-	4,700	-	-	4,700
Sunday Community Kitchen	-	1,581	-	-	1,581
Big Local Activities	-	925	925	-	-
BMDC Combined Funds	-	9,956	4,273	(1,000)	4,683
	<u>24,242</u>	<u>71,482</u>	<u>56,820</u>	<u>(4,714)</u>	<u>34,190</u>

Fund name	Purpose of restriction
BDMC Dart Luncheon Club	Funding for the Dart over 55 project.
Incommunities	For the provision of IT equipment.
Peoples Postcode Lottery	Towards children's after school club.
BMDC Household Support Fund	Providing food parcels for 40 families every month. The transfer relates to a contribution towards overhead costs.
Craven Trust	Capital grant for emergency lighting upgrade and chairs.
BMDC Community Buildings	To support the running costs of the Centre.
CNET Community Gardening	Community grant for gardening project.
Incommunities Coronation	Funding to support a Coronation Party. The transfer is for a contribution to room hire charges and overhead costs.
BMDC Holiday Club	Providing activities to children during school holidays.
LCF Community Health	Healthy Living grant for activities to promote health and wellbeing and to employ a community development worker.

Hainworth Wood Community Centre

Notes to the accounts continued

for the year ended 31 March 2024

3 Restricted funds (continue)

Fund name	Purpose of restriction
Big Local Community Worker	To support running sessions at the centre, managing administration, and pursuing grant funding.
West Yorkshire Mayor Fund	To combat antisocial behaviour targeting children aged 8 to 11.
Community Chest	To provide equipment for the toddler group.
Incommunities 2024	To support seated exercise classes and youth club for children aged 8 to 11
Sunday Community Kitchen	To support free community breakfast and lunch programmes.
Big Local Activities	To support activities for young people.
BDMC Combined Funds	To support costs associated with the Warm Places initiative. The transfer relates to a contribution to overhead costs.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2024 £	2023 £
Name of trustee or related party	Relationship to charity	Description of transaction		
Jigsaw	Company owned by husband of trustee	Premises repairs	-	100
			<u>-</u>	<u>100</u>

5 Funds held as agent

	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Long Lee Village Hall	-	200	200	-
	<u>-</u>	<u>200</u>	<u>200</u>	<u>-</u>

Fund name

Long Lee Village Hall

Additional information

Funds received for the village hall from BDMC for a Coronation event.