

Registered Charity
Number 1161766

MAKE IT SHINE SEN PROJECT

FINANCIAL STATEMENTS

Year ended

31 DECEMBER 2022

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For the year ended 31 December 2022**

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**Trustees Annual Report
For the year ending 31 December 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022.

Reference and Administrative Details of the Charity, its Trustees and Advisers

<u>Name of charity:</u>	Make It Shine SEN Project
<u>Charity Type:</u>	Charitable Incorporated Organisation (CIO) – Association Model
<u>Charity Registration Number:</u>	1161766
<u>Address:</u>	Aldbrough House Garton Road Aldbrough Hull HU11 4QP

Trustees:

Names of trustees who served during the year and since the year end up to the signing of this report were as follows:

Mrs Hazel Cockill	
Mrs Susan Smart	Deceased 10.01.23
Mr Patrick Bainton	
Mrs Rachael Fell-Chambers	
Mr Simon Walker	

Members of the association are entitled to appoint trustees.

**Trustees Annual Report
For the year ending 31 December 2022**

Accountant: Rebecca Triffitt, MAAT
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
HU17 9BY

Bankers: Lloyds Bank
20 Newbegin
Hornsea
East Yorkshire
HU18 1AG

Structure, Governance and Management

Governing Document:

Make It Shine SEN Project is a registered Charitable Incorporated Organisation (CIO) governed by its Constitution adopted on 12 January 2015 and registered as a CIO – Association model on 21 May 2015.

Recruitment and appointment of Trustees:

The trustees form the Management Committee of the charity. There must be at least three charity trustees. The maximum number of charity trustees is 12. The members of the Management Committee are elected at the Annual General Meeting and one third of the charity trustees retire at each AGM. Retiring Trustees are eligible for re-election.

All members are circulated with invitations to nominate trustees in advance of the AGM. There is a provision for the co-option of additional trustees as long as the maximum number of trustees has been reached.

Two Trustees are required to make a quorum.

**Trustees Annual Report
For the year ending 31 December 2022**

Trustee Induction and Training:

New trustees undergo induction training provided by the other trustees including the activities, aims and objectives of the charity, the structure of the organisation, general procedures of the and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the latest statutory financial statements, Annual Report, and financial reports provided to trustees. New trustees are also offered to partake in Induction Training- Roles and Responsibilities.

Any additional training required by the new trustees will be identified during induction, and may be requested at any point by new and existing trustees, where it is considered useful to their role as trustee.

Organisational Structure:

The trustees are responsible for the overall management and control of the Charity. Trustees are aware that any conflict of interest is declared and minuted.

Risk Management:

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Objectives and Activities

The object of Make It Shine SEN Project is:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

Trustees Annual Report For the year ending 31 December 2022

Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

Our main objectives for the following year are:

- To continue to provide interaction days
- Continue to fundraising

Achievements and Performance

Review of Activities 2022:

We have continued to build up the reserves of the Charity to enable the Charity to provide a building where all the special needs children and their families and carers can meet, interact and have fun days, learning and building friendships.

Financial Review

Reserves Policy:

It is the aim of the Committee to retain three-six months' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions.

Plans for Future periods

Please see main objectives for the following year.

- Arts and crafts, German, science, life skills and the book club will be continuing.
- Educational trips will be going ahead this year.
- More Picnics and Afternoon Teas.

**Trustees Annual Report
For the year ending 31 December 2022**

Statement of Trustees Responsibilities

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the Charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Charity, and to enable them to ensure that any statement of account comply with the requirements of the Charity (Accounts and Reports) Regulation 2008. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other Irregularities.

By order of the Board

Hazel Cockill
Chairperson



Date:
21/6/23

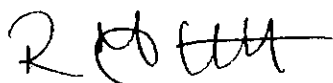
**Accountants' report to the Trustees of
Make it Shine SEN Project**

Make It Shine SEN Project is a registered Charitable Incorporated Organisation (CIO) registered with the Charity Commission.

The organisation has elected to prepare its accounts on the Receipts and Payments basis in line with the Charities Act 2011 which allows non-company charities with an income of less than £250,000 to prepare their accounts on this basis.

In accordance with your instructions, we have prepared the Financial Statements which comprise the Receipts and Payments Accounts and the Statement of Assets and Liabilities from the accounting records of the Charity and on the basis of information and explanations you have given to us.

As the Charities income is below £25,000 there is no requirement for the accounts to be independently examined or audited. We have not carried out an audit, independent examination or any other review, and consequently we do not express any opinion on these accounts.



Rebecca Triffitt, MAAT
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage, Morley's Yard, Walkergate
Beverley
East Yorkshire
HU17 9BY

Date: 28.6.23

Receipts and Payments Account For the year ended 31 December 2022

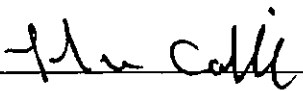
	Notes	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
RECEIPTS							
Grant Funding	1	-	500	500	-	2,359	2,359
Fundraising and Donations	2	11,515	-	11,515	8,118	-	8,118
		11,515	500	12,015	8,118	2,359	10,477
PAYMENTS							
Room Hire		2,040	-	2,040	340	-	340
Marketing		677	-	677	1,029	-	1,029
Activities and interaction days		11,087	500	11,587	1,330	2,184	3,514
Stationery		222	-	222	60	-	60
Fundraising		420	-	420	1,732	-	1,732
Accounts Fees		340	-	340	340	-	340
Insurance		207	-	207	207	-	207
Misc. expenses		125	-	125	135	-	135
Virgin Giving Fees		260	-	260	43	-	43
Equipment and Toys		568	2,402	2,970	1,641	-	1,641
PPE		27	-	27	770	-	770
Donation		100	-	100	2,351	-	2,351
		16,073	2,902	18,975	9,978	2,184	12,162
Net Surplus/(Deficit) for the period		(4,558)	(2,407)	(6,960)	(1,860)	175	(1,685)
Cash & Bank Balances brought forward		70,726	2,359	73,085	72,586	2,184	74,770
Transfer between funds		(43)	43	-	-	-	-
Cash and Bank Balances carried forward		60,125	-	60,125	70,726	2,359	73,085

The notes on pages 11-12 form part of these financial statements.

Statement of Assets and Liabilities
As at 31 December 2022

	Notes	2022 £	2021 £
Monetary Assets			
Lloyds Bank		60,125	73,085
Virgin Just Giving Account		-	-
Total Monetary Assets		<u>60,125</u>	<u>73,085</u>
Comprising:			
Unrestricted Funds		60,125	70,726
Restricted Funds		-	2,359
		<u>60,125</u>	<u>73,085</u>
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use (at cost unless otherwise stated)			
Laptops		1,992	1,982
Printers & Projector		569	-
Mobile Book Cases		1,066	1,066
Changing Table		948	948
		<u>4,575</u>	<u>3,996</u>
Debtors			
Sundry Debtors		-	-
Creditors			
Accounts Fee (Current Year)		(336)	(280)
Bookkeeping		(108)	
		<u>(444)</u>	<u>(280)</u>

These financial statements were approved by the committee on 21.6.23 (date)
and signed on its behalf by:

 Hazel Cockill, Chairperson

The notes on pages 11-12 form part of these financial statements.

Notes to the Financial Statements For the year ended 31 December 2022

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures relate to the year ending 31 December 2021.

2 Grant Funding

Grant funding was received from the following sources:

	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
Groundworks	-	500	500	-	-	-
Skipton Building Society	-	-	-	-	2,359	2,359
	-	500	500	-	2,359	2,359

3 Taxation

The association is a registered charity, registration number 1161766. All the Charities income is applied to its charitable objectives and the Charity is therefore exempt under current legislation from most forms of taxation.

4 Trustee Remuneration

No Remuneration was paid to Trustees during the year out of the funds of the charity.

**Notes to the Financial Statements
For the year ended 31 December 2022**

5 Restricted Funds

	Balance at 01/01/21	Incoming	Movement in Resources Outgoing	Transfers	Balance at 31/12/22
Groundworks	-	500	(500)	-	-
Skipton Building Society	2,359	-	(2,402)	43	-
	<u>2,359</u>	<u>500</u>	<u>(2,902)</u>	<u>43</u>	<u>-</u>

A brief description of the restricted funds are provided below:

Skipton Building Society

Restricted funding was provided from the Skipton Building Society, to provide senses interactive activities to the children.

Groundworks

Restricted funding was provided from the Groundworks, to provide cooking lessons & Ingredients.