

Registered Charity
Number 1161766

MAKE IT SHINE SEN PROJECT

FINANCIAL STATEMENTS

Year ended

31 DECEMBER 2021

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For the year ended 31 December 2021**

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**Trustees Annual Report
For the year ending 31 December 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021.

Reference and Administrative Details of the Charity, its Trustees and Advisers

<u>Name of charity:</u>	Make It Shine SEN Project
<u>Charity Type:</u>	Charitable Incorporated Organisation (CIO) – Association Model
<u>Charity Registration Number:</u>	1161766
<u>Address:</u>	Aldbrough House Garton Road Aldbrough Hull HU11 4QP

Trustees:

Names of trustees who served during the year and since the year end up to the signing of this report were as follows:

Mrs Hazel Cockill
Mrs Susan Smart
Mr Patrick Bainton
Mrs Rachael Fell-Chambers
Mr Simon Walker

Members of the association are entitled to appoint trustees.

**Trustees Annual Report
For the year ending 31 December 2021**

Accountant: Rebecca Triffitt, MAAT
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
HU17 9BY

Bankers: Lloyds Bank
20 Newbegin
Hornsea
East Yorkshire
HU18 1AG

Structure, Governance and Management

Governing Document:

Make It Shine SEN Project is a registered Charitable Incorporated Organisation (CIO) governed by its Constitution adopted on 12 January 2015 and registered as a CIO – Association model on 21 May 2015.

Recruitment and appointment of Trustees:

The trustees form the Management Committee of the charity. There must be at least three charity trustees. The maximum number of charity trustees is 12. The members of the Management Committee are elected at the Annual General Meeting and one third of the charity trustees retire at each AGM. Retiring Trustees are eligible for re-election.

All members are circulated with invitations to nominate trustees in advance of the AGM. There is a provision for the co-option of additional trustees as long as the maximum number of trustees has been reached.

Two Trustees are required to make a quorum.

**Trustees Annual Report
For the year ending 31 December 2021**

Trustee Induction and Training:

New trustees undergo Induction training provided by the other trustees including the activities, aims and objectives of the charity, the structure of the organisation, general procedures of the and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the latest statutory financial statements, Annual Report, and financial reports provided to trustees. New trustees are also offered to partake in Induction Training- Roles and Responsibilities.

Any additional training required by the new trustees will be Identified during induction, and may be requested at any point by new and existing trustees, where it is considered useful to their role as trustee.

Organisational Structure:

The trustees are responsible for the overall management and control of the Charity. Trustees are aware that any conflict of interest is declared and minuted.

Risk Management:

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Objectives and Activities

The object of Make It Shine SEN Project is:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

Trustees Annual Report For the year ending 31 December 2021

Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

Our main objectives for the following year are:

- To continue to provide interaction days
- Continue fundraising

Achievements and Performance

Review of Activities 2021:

We have continued to build up the reserves of the Charity to enable the Charity to continue to rent the premises in Aldbrough and pay for tutors for activities where all special needs children and their families and carers can meet, interact and have fun days, learning and building friendships.

Financial Review

Reserves Policy:

It is the aim of the Committee to retain three-six months' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions.

Plans for Future periods

Please see main objectives for the following year.

- Arts and crafts, German, science and the book club will be continuing.
- Educational trips will be going ahead this year.
- More Picnics and Afternoon Teas.

**Trustees Annual Report
For the year ending 31 December 2021**

Statement of Trustees Responsibilities

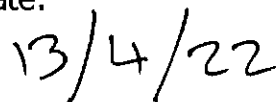
The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the Charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Charity, and to enable them to ensure that any statement of account comply with the requirements of the Charity (Accounts and Reports) Regulation 2008. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board

Hazel Cockill
Chairperson



Date:



**Accountants' report to the Trustees of
Make it Shine SEN Project**

Make it Shine SEN Project is a registered Charitable Incorporated Organisation (CIO) registered with the Charity Commission.

The organisation has elected to prepare its accounts on the Receipts and Payments basis in line with the Charities Act 2011 which allows non-company charities with an income of less than £250,000 to prepare their accounts on this basis.

In accordance with your instructions, we have prepared the Financial Statements which comprise the Receipts and Payments Accounts and the Statement of Assets and Liabilities from the accounting records of the Charity and on the basis of information and explanations you have given to us.

As the Charities income is below £25,000 there is no requirement for the accounts to be independently examined or audited. We have not carried out an audit, independent examination or any other review, and consequently we do not express any opinion on these accounts.

Rebecca Triffitt, MAAT
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage, Morley's Yard, Walkergate
Beverley
East Yorkshire
HU17 9BY



Date: 08.4.22

Receipts and Payments Account For the year ended 31 December 2021

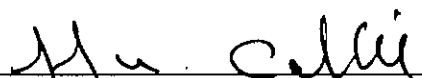
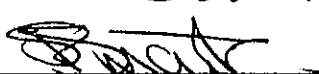
	Notes	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
RECEIPTS							
Grant Funding	1	-	2,359	2,359	-	2,350	2,350
Fundraising and Donations	2	8,118	-	8,118	5,637	-	5,637
		8,118	2,359	10,477	5,637	2,350	7,987
PAYMENTS							
Room Hire		340	-	340	520	300	820
Marketing		1,029	-	1,029	-	-	-
Activities and interaction days		1,330	2,184	3,514	-	3,193	3,193
Stationery		60	-	60	-	84	84
Fundraising		1,732	-	1,732	155	-	155
Accounts Fees		340	-	340	280	-	280
Insurance		207	-	207	-	-	-
Misc. expenses		135	-	135	80	-	80
Virgin Giving Fees		43	-	43	26	-	26
Equipment and Toys		1,641	-	1,641	510	753	1,263
PPE		770	-	770	-	304	304
Donation		2,351	-	2,351	-	-	-
		9,978	2,184	12,162	1,571	4,634	6,205
Net Surplus/(Deficit) for the period		(1,860)	175	(1,685)	4,066	(2,284)	1,782
Cash & Bank Balances brought forward		72,586	2,184	74,770	68,520	4,468	72,988
Cash and Bank Balances carried forward		70,726	2,359	73,085	72,586	2,184	74,770

The notes on pages 11-12 form part of these financial statements.

Statement of Assets and Liabilities
As at 31 December 2021

	Notes	2021 £	2020 £
Monetary Assets			
Lloyds Bank		73,085	74,481
Virgin Just Giving Account		-	289
Total Monetary Assets		<u>73,085</u>	<u>74,770</u>
Comprising:			
Unrestricted Funds		70,726	72,586
Restricted Funds		<u>2,359</u>	<u>2,184</u>
		<u>73,085</u>	<u>74,770</u>
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use (at cost unless otherwise stated)			
Laptops		1,982	1,982
Mobile Book Cases		1,066	1,066
Changing Table		948	-
		<u>3,996</u>	<u>3,048</u>
Debtors			
Sundry Debtors		-	-
Creditors			
Accounts Fee (Current Year)		(280)	(280)
Accounts Fee (Previous Year)		-	-
		<u>(280)</u>	<u>(280)</u>

These financial statements were approved by the committee on _____ (date)
and signed on its behalf by:

 _____ Hazel Cockill, Chairperson
 _____ Susan Smart, Treasurer

The notes on pages 11-12 form part of these financial statements.

Notes to the Financial Statements For the year ended 31 December 2021

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures relate to the year ending 31 December 2020.

2 Grant Funding

Grant funding was received from the following sources:

	2021		2021		2020		2020	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£	£	£
National Lottery Community Fund	-	-	-	-	-	-	2,350	2,350
Skipton Building Society	-	2,359	2,359	-	-	-	-	-
	-	2,359	2,359	-	-	2,350	2,350	2,350

3 Taxation

The association is a registered charity, registration number 1161766. All the Charities income is applied to its charitable objectives and the Charity is therefore exempt under current legislation from most forms of taxation.

4 Trustee Remuneration

No Remuneration was paid to Trustees during the year out of the funds of the charity.

**Notes to the Financial Statements
For the year ended 31 December 2021**

5 Restricted Funds

	Balance at 01/01/21	Incoming	Movement in Resources Outgoing	Transfers	Balance at 31/12/21
Enabling Potential	2,184	-	(2,184)	-	-
Skipton Building Society	-	2,359	-	-	2,359
	<u>2,184</u>	<u>2,359</u>	<u>(2,184)</u>	<u>-</u>	<u>2,359</u>

A brief description of the restricted funds are provided below:

Enabling Potential

Restricted funding was provided from the National Lottery Community Fund, Awards For All for the Make it Shine Enabling Potential Project. The funding is for external trainers, educational visits and outdoor resources.

Skipton Building Society

Restricted funding was provided from the Skipton Building Society, to provide senses interactive activities to the children.