

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

England & Wales · Charity number 1161733

Details

Other names CAMHSF

Status Registered

Legal form CIO

Registered 2015-05-19

Register [View on the Charity Commission register](#)

Contact

Address 25 Westingway
Bognor Regis
PO21 2XX

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Website chichesterlunchclub.org.uk

Activities

Objects: TO RELIEVE THE NEEDS OF ADULTS, GENERALLY OLDER PEOPLE, LIVING WITH MENTAL HEALTH PROBLEMS, INCLUDING EARLY TO MODERATE STAGES OF DEMENTIA AND MILD COGNITIVE IMPAIRMENT BY PROVIDING SUPPORT FOR SUCH PERSONS TOGETHER WITH THEIR FAMILIES AND CARERS.

Activities: We support our beneficiaries, mainly elder people with mental health needs, including dementia, and their carers. Our core project is the Chichester Lunch Club which is modelled on creating normal social interaction through a light lunch and afternoon activities. These lead to cognitive stimulation, development of confidence and increased self esteem and resultant new friendships.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£63,540	£62,862	-	-
2023-12-31	£68,059	£75,521	-	-
2022-12-31	£60,488	£48,190	-	-
2021-12-31	£36,422	£34,901	-	-
2020-12-31	£38,356	£32,115	-	-

Trustees

Name	Role	Appointed
John Hart CBE	Chair	2021-04-27
Anna Hyman		2020-01-20
Diane Williams		2024-02-07
Georgina Godfrey		2025-02-07
Jennifer Susan Capelin		2022-08-01
Keith Capelin		2021-07-26
Yvonne Passingham		2022-04-25

Accounts

Chichester Area Mental Health Support Foundation (CAMHSF)

Charity No. 1161733

Trustees' Report and Unaudited Accounts

31 December 2024

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Chichester Area Mental Health Support Foundation (CAMHSF)

Trustees Annual Report

The trustees present their report with the unaudited financial statements of the charity for the year ended 31 December 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1161733

Principal Office

Chichester City Football Club
Oaklands Park, Oaklands Way
Chichester
West Sussex
PO19 6AR

Registered Office

25 Westingway
Bognor Regis
West Sussex
PO21 2XX

Trustees

The following trustees served during the year:

J. Capelin

K. Capelin

G. Godfrey (Resigned 7 February 2024)

J. Hart

A. Hyman

Y. Passingham

D. Williams (Appointed 7 February 2024)

Trustees holding title to charity property

Mr John Hart (Chair)

Mrs Jenny Capelin (Hon Treasurer)

Key Management Personnel

Mrs Theresa Taylor(Project Manager)

Accountants

JMB Accounting Ltd
10 London Road
Liphook
Hampshire
GU30 7AN

Bankers

The Co-operative Bank
PO Box 250
Skelmersdale
Lancashire
WN8 6WT

OBJECTIVES AND ACTIVITIES

CAMHSF's flag ship project is the Chichester Lunch Club (CLC) and this is our user name.

To ensure we could meet our charitable objects the overall aims in 2024 were to build on the successful operation of the club at the Chichester City Football Club (CCFC), to grow the membership and reinforce our sound financial position. In order to achieve this, we have in place the following objectives.

Core Objectives

These crucial objectives included:

- To operate CLC at CCFC on Tuesday and Thursday each week from 11.15am to 3.15pm at a cost to members of £10 per session.
- To deliver and manage the approved services (safely and using best practice) for the members who are adults, generally older people, living with mental health problems, including early to moderate stages of dementia and mild cognitive impairment.
- To deliver and manage the approved services for the members' carers.
- To grow and manage new membership within safe operating levels.
- To develop new projects to enhance the delivery of services to our members and carers.
- To continue to nurture and develop partnership arrangements initially with Chichester Boys' Club and latterly with the Chichester City Football Club and local organisations working in the field of mental health.

Enabling Objectives

CAMHSF's core business cannot be delivered successfully without strong governance, sound management, marketing, fundraising and administration. In order to put these into practical effect, trustees maintain a range of Enabling Objectives across these important management disciplines, together with key policies to underpin safe guarding, operational, governance, and fundraising activities.

Public Benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Staff & Volunteers

Once again, key to the success of the last year has been the commitment and support of our excellent staff and strong team of volunteers who have a range of relevant skills in supporting people with mental health problems and dementia.

High level external 'Understanding Dementia' training has been provided for staff and key volunteers. In house, training has focused on a range of issues including, operating equipment, catering management and safety, operational procedures and individual safeguarding matters.

ACHIEVEMENTS AND PERFORMANCE

After a successful but turbulent 2023 during which the charity moved its operation to CCFC, we entered 2024 determined to continue to stabilise our position in our new home and grow the charity.

We were able to capitalise on significant material benefits at CCFC. We continued to build on the early excellent relations with the CCFC team as they developed the facilities at the football ground and club building. Challenges have been addressed positively and our members are now really settled in the new environment.

This year has seen the closure of Terry's Place, a dedicated Dementia Day Care Centre also providing important support to people from Chichester. At a time when the disease continues to grow in our community the closure was damaging. The increased space at CCFC has allowed us to step in and provide support for some of their former clients. Accordingly, membership has increased to over fifty, which places additional burden on our charitable resources.

To achieve our aims, afternoons are filled with a range of activities which can be tailored to individual needs and the days have been full of laughter and fun. The monthly roast dinner, Christmas parties, monthly music, art and chair dance sessions have been particular highlights, with a simple lunch followed by board games and our Mainly Men Project making up the routine twice weekly fayre.

This has all been achieved through our approach of living in the moment and ensuring that everyone is involved in one way or another, which gives members a feeling of contentment at the end of the day. There is no right or wrong way of doing anything, no rules that people will struggle with and we develop our activities accordingly. Most importantly a member of our highly skilled staff and volunteer team, who all have experience either in mental health or dementia, is always available to talk, help, offer advice and reassurance, with no-one left alone. This works and feedback continues to confirm that members and their families value what the club brings to their lives.

Financial pressures continue, with increased expenditure necessary to meet rising costs. However, once again it has been a successful year for fundraising with continued support from regular donors, including charitable trusts, trustees, members and their families. Whilst we have sadly lost members during the year, family and friends have responded particularly generously, with resultant increased legacy income. We have also received strong support from Chichester City Council, with funding to cover the cost of food throughout 2025.

We have undertaken a review of the membership fee policy and introduced arrangements to strengthen fee income structure whilst keeping the individual fee at £10.00 per session for 2025.

FINANCIAL REVIEW

The charity's supporters have helped over the last year to deliver very good fundraising results and our strong team of volunteers has helped to reduce the need for some paid staff, with a notional cost saving of some £51,831 (2023: £49,689).

Accordingly, at the end of 2024 the charity held £3,000 in restricted funds, with the remaining balance of £62,810 held in reserves. Some of this is designated to address the projected budget deficit in 2025.

Policy on Reserves

The Trustees' reserves policy has historically been to develop and hold funds in reserve to a level of one year's expenditure. This has been predicated on the need, in time of difficulty, to preserve operational service delivery, whilst other funding opportunities are explored or, if necessary, alternative services are identified to ensure continued support for the charity's vulnerable beneficiaries. The COVID-19 pandemic and the turbulence in 2023 proved this to be a very sound strategy.

Going Concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of Governing Document

The charity is registered as a Charitable Incorporated Organisation (CIO) with effect from 19 May 2015. The charity's constitution is established under the Charity Commission's 'Foundation' model, which sets out the objects and powers of the organisation and the governance arrangements.

Induction & Training of Trustees

On appointment, all Trustees undergo an induction consultation where their responsibilities and duties as a Trustee are formally outlined and an update on current business is provided. Charity Commission materials are provided offering further information as well as copies of all relevant documents such as the Constitution, the Management Plan, Budget and other charity policy documents.

Organisation & Management

A management planning process is in place and each January the Board of Trustees approves the annual Management Plan which is made up of rolling Core Objectives with supportive Enabling Objectives. The Management Plan includes the annual budget.

The Chair is an experienced voluntary sector senior manager and former consultant and assists the Project Manager to oversee general management, financial management and fundraising. All appropriate decisions are made by the Board of Trustees guided by the Chair and Hon Treasurer. No Trustee receives, or has received during the year being reported, any payments other than expenses where appropriate.

Risk Management

In order to maintain structural resilience, the Board maintains an organisational risk assessment system, which is based on a numerical assessment of risk, with an accompanying management commentary, and Trustees consider these reports regularly. The aim is to highlight and measure potential risks to the charity's reputation, operation and the success of an activity or process, then assess the impact and put in place appropriate management action.

Trustees can confirm that the major risks to which CAMHSF is exposed have been reviewed and systems are in place to mitigate those risks.

Separately, operational risk assessments are made for the charity's individual vulnerable clients. These are based on a client's condition and circumstances and carried out by appropriately trained professional staff. The assessed risk is discussed with clients and/or their carers, as appropriate, and an action plan developed where appropriate.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

J. Hart

Trustee

26 August 2025

Independent Examiner's Report to the trustees of Chichester Area Mental Health Support Foundation (CAMHSF)

I report to the trustees on my examination of the financial statements of Chichester Area Mental Health Support Foundation (CAMHSF) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Jan Buckett
JMB Accounting Ltd
10 London Road
Liphook
Hampshire

GU30 7AN
26 August 2025

Chichester Area Mental Health Support Foundation (CAMHSF)

Statement of Financial Activities

for the year ended 31 December 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:					
Donations and legacies	3	16,826	3,000	19,826	26,247
Charitable activities	4	41,336	-	41,336	39,353
Other trading activities	5	1,757	-	1,757	1,949
Investments	6	621	-	621	510
Total		60,540	3,000	63,540	68,059
Expenditure on:					
Charitable activities	7	25,088	1,912	27,000	35,960
Other	8	35,862	-	35,862	39,561
Total		60,950	1,912	62,862	75,521
Net gains on investments		-	-	-	-
Net income/(expenditure)		(410)	1,088	678	(7,462)
Transfers between funds		3,530	(3,530)	-	-
Net income/(expenditure) before other gains/(losses)		3,120	(2,442)	678	(7,462)
Other gains and losses					
Net movement in funds		3,120	(2,442)	678	(7,462)
Reconciliation of funds:					
Total funds brought forward		59,690	5,442	65,132	72,594
Total funds carried forward		62,810	3,000	65,810	65,132

Chichester Area Mental Health Support Foundation (CAMHSF)

Balance Sheet

at 31 December 2024

Charity No. 1161733

		2024	2023
		£	£
Current assets			
Debtors	10	6,589	8,915
Cash at bank and in hand		67,716	63,949
		<u>74,305</u>	<u>72,864</u>
Creditors: Amount falling due within one year	11	(8,495)	(7,732)
Net current assets		65,810	65,132
Total assets less current liabilities		65,810	65,132
Net assets excluding pension asset or liability		65,810	65,132
Total net assets		<u>65,810</u>	<u>65,132</u>
The funds of the charity			
Restricted funds			
Restricted income funds	12	3,000	5,442
		<u>3,000</u>	<u>5,442</u>
Unrestricted funds			
General funds	12	62,810	59,690
		<u>62,810</u>	<u>59,690</u>
Total funds		<u>65,810</u>	<u>65,132</u>

Approved by the trustees on 26 August 2025

And signed on their behalf by:

J. Hart
Chair
26 August 2025

J. Capelin
Hon Treasurer
26 August 2025

for the year ended 31 December 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Income and endowments from:			
Donations and legacies	4,827	21,420	26,247
Charitable activities	39,353	-	39,353
Other trading activities	1,949	-	1,949
Investments	510	-	510
Total	46,639	21,420	68,059
Expenditure on:			
Charitable activities	19,662	16,298	35,960
Other	36,671	2,890	39,561
Total	56,333	19,188	75,521
Net income	(9,694)	2,232	(7,462)
Net income before other gains/(losses)	(9,694)	2,232	(7,462)
Other gains and losses:			
Net movement in funds	(9,694)	2,232	(7,462)
Reconciliation of funds:			
Total funds brought forward	69,384	3,210	72,594
Total funds carried forward	59,690	5,442	65,132

3 Income from donations and legacies

	Unrestricted	Restricted	Total 2024	Total 2023
	£	£	£	£
Donations & Legacies	14,493	3,000	17,493	22,152
Gift Aid	2,333	-	2,333	4,095
	16,826	3,000	19,826	26,247

4 Income from charitable activities

	Unrestricted	Total 2024	Total 2023
	£	£	£
Members Fees	33,316	33,316	34,874
Transport	8,020	8,020	4,479
	41,336	41,336	39,353

5 Income from other trading activities

	Unrestricted	Total 2024	Total 2023
	£	£	£
Raffles	1,524	1,524	1,482
Sales	78	78	456
Summerhouse Designs	155	155	11
	<u>1,757</u>	<u>1,757</u>	<u>1,949</u>

6 Income from investments

	Unrestricted	Total 2024	Total 2023
	£	£	£
Interest Income	621	621	510
	<u>621</u>	<u>621</u>	<u>510</u>

7 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2024	Total 2023
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Members Fees	13,293	1,912	15,205	25,562
<i>Governance costs</i>				
Staff Costs	11,795	-	11,795	10,398
	<u>25,088</u>	<u>1,912</u>	<u>27,000</u>	<u>35,960</u>

8 Other expenditure

	Unrestricted	Total 2024	Total 2023
	£	£	£
Employee costs	22,013	22,013	24,957
Motor and travel costs	926	926	1,148
Premises costs	8,200	8,200	8,344
General administrative costs	3,323	3,323	4,596
Legal and professional costs	1,400	1,400	516
	<u>35,862</u>	<u>35,862</u>	<u>39,561</u>

9 Staff costs

	2024	2023
Salaries and wages	11,795	10,398
Pension costs	702	2,624
	<u>12,497</u>	<u>13,022</u>

No employee received emoluments in excess of £60,000.

10 Debtors

	2024	2023
	£	£
Other debtors	2	-
Prepayments and accrued income	6,587	8,915
	<u>6,589</u>	<u>8,915</u>

11 Creditors:

amounts falling due within one year

	2024	2023
	£	£
Other taxes and social security	609	216
Other creditors	-	2,139
Accruals	4,676	5,377
Deferred income	3,210	-
	<u>8,495</u>	<u>7,732</u>

12 Movement in funds

	At 1 January 2024	Incoming resources (including other gains/losses) £	Resources expended £	Transfers £	At 31 December 2024 £
Restricted funds:					
Restricted income funds:					
A Kidd fund	3,530	-	-	(3,530)	-
Re-location fund	1,912	-	(1,912)	-	-
Food fund	-	3,000	-	-	3,000
<i>Total</i>	<u>5,442</u>	<u>3,000</u>	<u>(1,912)</u>	<u>(3,530)</u>	<u>3,000</u>
Unrestricted funds:					
General funds	59,690	60,540	(60,950)	3,530	62,810
Total funds	<u><u>65,132</u></u>	<u><u>63,540</u></u>	<u><u>(62,862)</u></u>	<u><u>-</u></u>	<u><u>65,810</u></u>

Purposes and restrictions in relation to the funds:

Restricted funds:

A Kidd fund	to pay salary of M A Kelly
Re-location fund	to pay for relocation
Food fund	to pay for the charities food costs

13 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	65,810	65,810
	<u>65,810</u>	<u>65,810</u>

14 Reconciliation of net debt

	At 1 January 2024 £	Cash flows £	At 31 December 2024 £
Cash and cash equivalents	63,949	3,767	67,716
	<u>63,949</u>	<u>3,767</u>	<u>67,716</u>
Net debt	<u>63,949</u>	<u>3,767</u>	<u>67,716</u>

15 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2024 Land and buildings £	2024 Other £	2023 Land and buildings £	2023 Other £
Operating leases with expiry date:				
Within one year	8,160	-	8,100	-
	<u>8,160</u>	<u>-</u>	<u>8,100</u>	<u>-</u>

Pension commitments

	2024 £	2023 £
The pension cost charge to the charity amounted to:	<u>702</u>	<u>2,624</u>

Chichester Area Mental Health Support Foundation (CAMHSF)

Detailed Statement of Financial Activities

for the year ended 31 December 2024

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:				
Donations and legacies				
Donations & Legacies	14,493	3,000	17,493	22,152
Gift Aid	2,333	-	2,333	4,095
	<u>16,826</u>	<u>3,000</u>	<u>19,826</u>	<u>26,247</u>
Charitable activities				
Members Fees	33,316	-	33,316	34,874
Transport	8,020	-	8,020	4,479
	<u>41,336</u>	<u>-</u>	<u>41,336</u>	<u>39,353</u>
Other trading activities				
Raffles	1,524	-	1,524	1,482
Sales	78	-	78	456
Summerhouse Designs	155	-	155	11
	<u>1,757</u>	<u>-</u>	<u>1,757</u>	<u>1,949</u>
Investments				
Interest Income	621	-	621	510
	<u>621</u>	<u>-</u>	<u>621</u>	<u>510</u>
Total income and endowments	60,540	3,000	63,540	68,059
Expenditure on:				
Charitable activities				
Members Fees	13,293	1,912	15,205	25,562
	<u>13,293</u>	<u>1,912</u>	<u>15,205</u>	<u>25,562</u>
Governance costs				
Staff Costs	11,795	-	11,795	10,398
	<u>11,795</u>	<u>-</u>	<u>11,795</u>	<u>10,398</u>
Total of expenditure on charitable activities	25,088	1,912	27,000	35,960
Employee costs				
Salaries/wages	11,795	-	11,795	10,398
Pension costs	702	-	702	2,624
Staff training	-	-	-	23
Staff welfare	156	-	156	286
Temporary staff	9,360	-	9,360	11,626
	<u>22,013</u>	<u>-</u>	<u>22,013</u>	<u>24,957</u>
Motor and travel costs				
Travel and subsistence	926	-	926	1,148
	<u>926</u>	<u>-</u>	<u>926</u>	<u>1,148</u>
Premises costs				
Rent	8,085	-	8,085	8,100

Chichester Area Mental Health Support Foundation (CAMHSF)

Detailed Statement of Financial Activities

Other premises costs	115	-	115	244
	<u>8,200</u>	<u>-</u>	<u>8,200</u>	<u>8,344</u>
General administrative costs, including depreciation and amortisation				
General insurances	157	-	157	156
Stationery and printing	420	-	420	647
Sundry expenses	2,648	-	2,648	3,659
Telephone, fax and broadband	98	-	98	134
	<u>3,323</u>	<u>-</u>	<u>3,323</u>	<u>4,596</u>
Legal and professional costs				
Audit/Independent examination fees	1,400	-	1,400	516
	<u>1,400</u>	<u>-</u>	<u>1,400</u>	<u>516</u>
Total of expenditure of other costs	<u>35,862</u>	<u>-</u>	<u>35,862</u>	<u>39,561</u>
Total expenditure	60,950	1,912	62,862	75,521
Net gains on investments	-	-	-	-
	<u>(410)</u>	<u>1,088</u>	<u>678</u>	<u>(7,462)</u>
Net income/(expenditure)				
Transfers between funds	3,530	(3,530)	-	-
	<u>3,120</u>	<u>(2,442)</u>	<u>678</u>	<u>(7,462)</u>
Net income/(expenditure) before other gains/(losses)				
Other Gains	-	-	-	-
	<u>3,120</u>	<u>(2,442)</u>	<u>678</u>	<u>(7,462)</u>
Net movement in funds				
Reconciliation of funds:				
Total funds brought forward	59,690	5,442	65,132	72,594
Total funds carried forward	<u>62,810</u>	<u>3,000</u>	<u>65,810</u>	<u>65,132</u>

Accounts

Chichester Area Mental Health Support Foundation (CAMHSF)

Charity No. 1161733

Trustees' Report and Unaudited Accounts

31 December 2023

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 December 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1161733

Principal Office

Chichester City Football Club
Oaklands Park, Oaklands Way
Chichester
West Sussex
PO19 6AR

Registered Office

25 Westingway
Bognor Regis
West Sussex
PO21 2XX

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

J. Capelin

K. Capelin

G. Godfrey (Resigned 7 February 2024)

J. Hart

A. Hyman

Y. Passingham

Honorary Officers

Mr John Hart (Chair)

Mrs Jenny Capelin (Hon Treasurer)

Key Management Personnel

Mrs Theresa Taylor(Project Manager)

Accountants

JMB Accounting Ltd
10 London Road
Liphook
Hampshire
GU30 7AN

Bankers

The Co-operative Bank
PO Box 250
Skelmersdale
Lancashire
WN8 6WT

OBJECTIVES AND ACTIVITIES

To ensure we could meet our charitable objects the overall aims in 2023 were to continue the post pandemic success and operate within our post Covid-19 rules, continue to grow the membership and reinforce our sound financial position.

Core Objectives

- To operate the CLC initially at the Chichester City Boys' Club and latterly at the Chichester City Football Club within covid-19 constraints on Tuesday and Thursday each week from 11.15am to 3.15pm at a cost to members of £10 per session.
- To deliver and manage the approved services (safely and using best practice) for the members who are adults, generally older people, living with mental health problems, including early to moderate stages of dementia and mild cognitive impairment.
- To deliver and manage the approved services for the members' carers.
- To grow and manage new membership within safe operating levels.
- To develop new projects to enhance the delivery of services to our members and carers.
- To continue to nurture and develop partnership arrangements initially with Chichester Boys' Club and latterly with the Chichester City Football Club and local organisations working in the field of mental health.

Enabling Objectives

CAMHSF's core business cannot be delivered successfully without strong governance, sound management, marketing, fundraising and administration. In order to put these into practical effect, trustees maintain a range of Enabling Objectives across these important management disciplines, together with key policies to underpin safe guarding, operational, governance, and fundraising activities.

Public Benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

ACHIEVEMENTS AND PERFORMANCE

After a successful 2022 during which the charity rebuilt business following the pandemic, we entered 2023 in a confident mood, determined to continue to grow the charity.

In the first half of the year we had growing safeguarding concerns at the Chichester Boys Club which proved to be irreconcilable and we were forced to leave the venue at the end of June 2023. However, as part of our Risk Management Planning process we had already identified a number of possible alternative venues and we were able very quickly to agree a deal with CCFC and we moved to our new home on 6th August.

There were potentially some really significant benefits at CCFC. Most importantly, we were made to feel welcome and the charity had sole use of the venue on our days of operation which removed all our safeguarding concerns. The allocated space was also bigger than the Boys Club, with room to grow our membership and there was a large secure car park.

The financial crisis has increased expenditure substantially with rising staff costs, rent and food. However, it has been a successful year for fundraising with continued support from regular donors, including trustees, members and their families particularly to help resource the change of venue. On the administrative front, we have negotiated a Rental Agreement with CCFC to take us into 2025, which is affordable and provides greater security of tenure which is a vital platform for the charity going forward.

We revised the Management Plan and identified our immediate primary objective to manage the move to CCFC effectively, resource the project and develop a sound working relationship with our new landlord. Also, most importantly to protect our members so they were disturbed as little as possible. There were a number of challenges to address, including how to operate on two floors and manage the lift and stairs for our vulnerable members. We also accepted that it would be up to the charity to fund some big ticket items, notably the refurbishment of a kitchen (again for our dedicated use), purchase of a pool table, some dining / work tables and other equipment hitherto provided at the Boys Club which were either not available at CCFC or their stuff did not work well for us. To resource the move, Trustees allocated a budget of £10,000 from reserves and this was further enhanced to over £18,000 following a number of generous donations from within the charity's family of supporters.

Some four months later at the end of the year the challenges have been largely overcome, the members love their new home, our whole operation works effectively and we have excellent working relations with the CCFC team.

More generally, afternoons continue to be filled with a range of activities which can be tailored to individual needs and the days have been full of laughter and fun. The monthly roast dinner, Christmas parties, monthly music, art and chair dance sessions have been particular highlights, with a simple lunch followed by board games and our Mainly Men Project making up the routine twice weekly fayre.

This has all been achieved through our approach of living in the moment and ensuring that everyone is involved in one way or another, which gives members a feeling of contentment at the end of the day. There is no right or wrong way of doing anything, no rules that people will struggle with and we develop our activities accordingly. Most importantly a member of our highly skilled staff and volunteer team, who all have experience either in mental health or dementia is always available to talk, help, offer advice and reassurance – no one is left alone. This works and feedback over the last year confirms that members and their families value what the club brings to their lives.

Staff & Volunteers

Key to the success of the last year, particularly during the turbulence caused by the change of venue, has been the commitment and support of our excellent staff and strong team of volunteers who have a range of relevant skills in supporting people with mental health problems and dementia. They have worked tirelessly as we have settled into our new home.

Training

The move to CCFC meant that training was concentrated in house and covered a range of issues including, reorganisation, operating new equipment, catering management and safety, operational procedures and structural and individual safeguarding matters.

FINANCIAL REVIEW

The charity's supporters have helped over the last year to deliver very good fundraising results and our strong team of volunteers has helped to reduce the need for some paid staff, with a notional cost saving of some £49,689 (2022: £33,212).

Accordingly, at the end of 2023 the charity held £5,442 in restricted funds, with the remaining balance of £59,690 held in reserves. Some of this is designated to address the projected budget deficit in 2024.

Policy on Reserves

The Trustees' reserves policy has historically been to develop and hold funds in reserve to a level of one year's expenditure. This has been predicated on the need, in time of difficulty, to preserve operational service delivery, whilst other funding opportunities are explored or, if necessary, alternative services are identified to ensure continued support for the charity's vulnerable beneficiaries. The COVID-19 pandemic and this year the need to change our venue has proved this to be a very sound strategy.

Going Concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

PLANS FOR FUTURE PERIODS

[This section is required when there are significant matters occurring between the December 2023 and the date we render our report and accounts – for consideration once the accounts are available]

STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of Governing Document

The charity is registered as a Charitable Incorporated Organisation (CIO) with effect from 19 May 2015. The charity's constitution is established under the Charity Commission's 'Foundation' model, which sets out the objects and powers of the organisation and the governance arrangements.

Induction & Training of Trustees

On appointment, all Trustees undergo an induction consultation where their responsibilities and duties as a Trustee are formally outlined and an update on current business is provided. Charity Commission materials are provided offering further information as well as copies of all relevant documents such as the Constitution, the Management Plan, Budget and other charity policy documents.

Organisation & Management

A management planning process is in place and each January the Board of Trustees approves the annual Management Plan which is made up of rolling Core Objectives with supportive Enabling Objectives. The Management Plan includes the annual budget.

The Chair is an experienced voluntary sector senior manager and former consultant and assists the Project Manager to oversee general management, financial management and fundraising. All appropriate decisions are made by the Board of Trustees guided by the Chair and Hon Treasurer. No Trustee receives, or has received during the year being reported, any payments other than expenses where appropriate.

Risk Management

In order to maintain structural resilience, the Board maintains an organisational risk assessment system, which is based on a numerical assessment of risk, with an accompanying management commentary, and Trustees consider these reports regularly. The aim is to highlight and measure potential risks to the charity's reputation, operation and the success of an activity or process, then assess the impact and put in place appropriate management action.

Trustees can confirm that the major risks to which CAMHSF is exposed have been reviewed and systems are in place to mitigate those risks.

Separately, operational risk assessments are made for the charity's individual vulnerable clients. These are based on a client's condition and circumstances and carried out by appropriately trained professional staff. The assessed risk is discussed with clients and/or their carers, as appropriate, and an action plan developed.

Responsibility of the Trustees

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

J. Hart

Chair

12 August 2024

Independent Examiner's Report to the trustees of Chichester Area Mental Health Support Foundation (CAMHSF)

I report to the charity trustees on my examination of the financial statements of Chichester Area Mental Health Support Foundation (CAMHSF) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Jan Buckett
JMB Accounting Ltd
10 London Road
Liphook
Hampshire

GU30 7AN
12 August 2024

Chichester Area Mental Health Support Foundation (CAMHSF)

Statement of Financial Activities

for the year ended 31 December 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Notes				
Income and endowments from:					
Donations and legacies	4	4,827	21,420	26,247	25,051
Charitable activities	5	39,353	-	39,353	33,475
Other trading activities	6	1,949	-	1,949	1,916
Investments	7	510	-	510	46
Total		46,639	21,420	68,059	60,488
Expenditure on:					
Charitable activities	8	19,662	16,298	35,960	15,817
Other	9	36,671	2,890	39,561	32,373
Total		56,333	19,188	75,521	48,190
Net gains on investments		-	-	-	-
Net (expenditure)/income		(9,694)	2,232	(7,462)	12,298
Transfers between funds		-	-	-	-
Net (expenditure)/income before other gains/(losses)		(9,694)	2,232	(7,462)	12,298
Other gains and losses					
Net movement in funds		(9,694)	2,232	(7,462)	12,298
Reconciliation of funds:					
Total funds brought forward		69,384	3,210	72,594	60,296
Total funds carried forward		59,690	5,442	65,132	72,594

Chichester Area Mental Health Support Foundation (CAMHSF)

Summary Income and Expenditure Account

for the year ended 31 December 2023

	2023 £	2022 £
Income	67,549	60,442
Interest and investment income	510	46
Gross income for the year	<u>68,059</u>	<u>60,488</u>
Expenditure	75,521	48,190
Total expenditure for the year	<u>75,521</u>	<u>48,190</u>
Net (expenditure)/income before tax for the year	(7,462)	12,298
Net (expenditure)/income for the year	<u>(7,462)</u>	<u>12,298</u>

Chichester Area Mental Health Support Foundation (CAMHSF)

Balance Sheet

at 31 December 2023

Company No.	Notes	2023 £	2022 £
Current assets			
Debtors	11	8,915	7,446
Cash at bank and in hand		63,949	72,041
		<u>72,864</u>	<u>79,487</u>
Creditors: Amount falling due within one year	12	(7,732)	(6,893)
Net current assets		65,132	72,594
Total assets less current liabilities		65,132	72,594
Net assets excluding pension asset or liability		65,132	72,594
Total net assets		<u>65,132</u>	<u>72,594</u>
The funds of the charity			
Restricted funds	13		
Restricted income funds		5,442	3,210
		<u>5,442</u>	<u>3,210</u>
Unrestricted funds	13		
General funds		59,690	69,384
		<u>59,690</u>	<u>69,384</u>
Reserves	13		
Total funds		<u>65,132</u>	<u>72,594</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 December 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 12 August 2024

And signed on its behalf by:

J. Hart
Chair
12 August 2024

J. Capelin
Hon Treasurer
12 August 2024

for the year ended 31 December 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
-----------------------	---

Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
---------------------------------	--

Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
------------------------	--

Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
-------------------------------------	---

Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
---------------------------------	--

Volunteer help	The value of any volunteer help received is not included in the accounts.
----------------	---

Investment income	This is included in the accounts when receivable.
-------------------	---

Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
---	---

Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
-------------------------------------	--

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Income and endowments from:			
Donations and legacies	14,126	10,925	25,051
Charitable activities	33,475	-	33,475
Other trading activities	1,916	-	1,916
Investments	46	-	46
Total	49,563	10,925	60,488
Expenditure on:			
Charitable activities	14,960	857	15,817
Other	23,992	8,381	32,373
Total	38,952	9,238	48,190
Net income	10,611	1,687	12,298
Net income before other gains/(losses)	10,611	1,687	12,298
Other gains and losses:			
Net movement in funds	10,611	1,687	12,298
Reconciliation of funds:			
Total funds brought forward	58,773	1,523	60,296
Total funds carried forward	69,384	3,210	72,594

4 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Donations & Legacies	2,320	19,832	22,152	20,847
Gift Aid	2,507	1,588	4,095	4,064
Legacies	-	-	-	140
	4,827	21,420	26,247	25,051

5 Income from charitable activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
Members Fees	34,874	34,874	30,814
Transport	4,479	4,479	2,661
	<u>39,353</u>	<u>39,353</u>	<u>33,475</u>

6 Income from other trading activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
Raffles	1,482	1,482	1,375
Sales	456	456	-
Summerhouse Designs	11	11	541
	<u>1,949</u>	<u>1,949</u>	<u>1,916</u>

7 Income from investments

	Unrestricted	Total 2023	Total 2022
	£	£	£
Interest Income	510	510	46
	<u>510</u>	<u>510</u>	<u>46</u>

8 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Members Fees	9,264	16,298	25,562	6,067
<i>Governance costs</i>				
Staff Costs	10,398	-	10,398	9,750
	<u>19,662</u>	<u>16,298</u>	<u>35,960</u>	<u>15,817</u>

9 Other expenditure

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£	£	£
Employee costs	22,067	2,890	24,957	21,413
Motor and travel costs	1,148	-	1,148	1,046
Premises costs	8,344	-	8,344	6,813
General administrative costs	4,596	-	4,596	3,341
Legal and professional costs	516	-	516	(240)
	<u>36,671</u>	<u>2,890</u>	<u>39,561</u>	<u>32,373</u>

10 Staff costs

	2023	2022
Salaries and wages	10,398	9,750
Pension costs	2,624	2,080
	<u>13,022</u>	<u>11,830</u>

No employee received emoluments in excess of £60,000.

11 Debtors

	2023	2022
	£	£
Prepayments and accrued income	8,915	7,446
	<u>8,915</u>	<u>7,446</u>

12 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Other taxes and social security	216	175
Other creditors	2,139	8
Accruals	5,377	3,500
Deferred income	-	3,210
	<u>7,732</u>	<u>6,893</u>

13 Movement in funds

	At 1 January 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 31 December 2023 £
Restricted funds:				
Restricted income funds:				
A Kidd fund	3,210	3,210	(2,890)	3,530
Re-location fund	-	18,210	(16,298)	1,912
<i>Total</i>	<u>3,210</u>	<u>21,420</u>	<u>(19,188)</u>	<u>5,442</u>
Unrestricted funds:				
General funds	69,384	46,639	(56,333)	59,690
Total funds	<u><u>72,594</u></u>	<u><u>68,059</u></u>	<u><u>(75,521)</u></u>	<u><u>65,132</u></u>

Purposes and restrictions in relation to the funds:

Restricted funds:

A Kidd fund	to pay salary of M A Kelly
Re-location fund	to pay for relocation

14 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	65,132	65,132
	<u>65,132</u>	<u>65,132</u>

15 Reconciliation of cash and cash equivalents

	At 1 January 2023 £	Cash flows £	At 31 December 2023 £
Cash and cash equivalents	72,041	(8,092)	63,949
	<u>72,041</u>	<u>(8,092)</u>	<u>63,949</u>
Net cash and cash equivalents	<u>72,041</u>	<u>(8,092)</u>	<u>63,949</u>

16 Commitments

Pension commitments

	2023	2022
	£	£
The pension cost charge to the company amounted to:	<u>2,624</u>	<u>2,080</u>

17 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Chichester Area Mental Health Support Foundation (CAMHSF)

Detailed Statement of Financial Activities

for the year ended 31 December 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:				
Donations and legacies				
Donations & Legacies	2,320	19,832	22,152	20,847
Gift Aid	2,507	1,588	4,095	4,064
Legacies	-	-	-	140
	<u>4,827</u>	<u>21,420</u>	<u>26,247</u>	<u>25,051</u>
Charitable activities				
Members Fees	34,874	-	34,874	30,814
Transport	4,479	-	4,479	2,661
	<u>39,353</u>	<u>-</u>	<u>39,353</u>	<u>33,475</u>
Other trading activities				
Raffles	1,482	-	1,482	1,375
Sales	456	-	456	-
Summerhouse Designs	11	-	11	541
	<u>1,949</u>	<u>-</u>	<u>1,949</u>	<u>1,916</u>
Investments				
Interest Income	510	-	510	46
	<u>510</u>	<u>-</u>	<u>510</u>	<u>46</u>
Total income and endowments	<u>46,639</u>	<u>21,420</u>	<u>68,059</u>	<u>60,488</u>
Expenditure on:				
Charitable activities				
Members Fees	9,264	16,298	25,562	6,067
	<u>9,264</u>	<u>16,298</u>	<u>25,562</u>	<u>6,067</u>
Governance costs				
Staff Costs	10,398	-	10,398	9,750
	<u>10,398</u>	<u>-</u>	<u>10,398</u>	<u>9,750</u>
Total of expenditure on charitable activities	<u>19,662</u>	<u>16,298</u>	<u>35,960</u>	<u>15,817</u>
Employee costs				
Salaries/wages	10,398	-	10,398	9,750
Pension costs	2,624	-	2,624	2,080
Staff training	23	-	23	-
Staff welfare	286	-	286	-
Temporary staff	8,736	2,890	11,626	9,583
	<u>22,067</u>	<u>2,890</u>	<u>24,957</u>	<u>21,413</u>
Motor and travel costs				
Travel and subsistence	1,148	-	1,148	1,046
	<u>1,148</u>	<u>-</u>	<u>1,148</u>	<u>1,046</u>

Chichester Area Mental Health Support Foundation (CAMHSF)
Detailed Statement of Financial Activities

Premises costs				
Rent	8,100	-	8,100	6,695
Other premises costs	244	-	244	118
	<u>8,344</u>	<u>-</u>	<u>8,344</u>	<u>6,813</u>
General administrative costs, including depreciation and amortisation				
General insurances	156	-	156	157
Stationery and printing	647	-	647	350
Sundry expenses	3,659	-	3,659	2,640
Telephone, fax and broadband	134	-	134	194
	<u>4,596</u>	<u>-</u>	<u>4,596</u>	<u>3,341</u>
Legal and professional costs				
Audit/Independent examination fees	516	-	516	(240)
	<u>516</u>	<u>-</u>	<u>516</u>	<u>(240)</u>
Total of expenditure of other costs	<u>36,671</u>	<u>2,890</u>	<u>39,561</u>	<u>32,373</u>
Total expenditure	56,333	19,188	75,521	48,190
Net gains on investments	-	-	-	-
	<u>(9,694)</u>	<u>2,232</u>	<u>(7,462)</u>	<u>12,298</u>
Net (expenditure)/income				
Net (expenditure)/income before other gains/(losses)	(9,694)	2,232	(7,462)	12,298
Other Gains	-	-	-	-
	<u>(9,694)</u>	<u>2,232</u>	<u>(7,462)</u>	<u>12,298</u>
Net movement in funds				
Reconciliation of funds:				
Total funds brought forward	69,384	3,210	72,594	60,296
Total funds carried forward	<u>59,690</u>	<u>5,442</u>	<u>65,132</u>	<u>72,594</u>

Accounts



Chichester Area Mental Health Support Foundation
(CAMHSF)

Registered Charity Number: 1161733

Registered Address: 25 Westingway, Bognor Regis, West Sussex, PO21 2XX

ANNUAL REPORT & FINANCIAL STATEMENTS

Year ending 31 December 2022

OUR VISION

Promoting Peace of Mind

REFERENCE AND ADMINISTRATIVE DETAILS

Honorary Officers

Mr John Hart (Chair)

Mrs Jenny Capelin (Hon Treasurer)

Trustees

Mr John Hart

Mrs Jenny Capelin

Mr Keith Capelin

Mrs Georgina Godfrey

Mrs Anna Hyman

Mrs Yvonne Passingham

Staff

Mrs Theresa Taylor (Project Manager)

Registered Office

25 Westingway, Bognor Regis, West Sussex, PO21 2XX

Operational Address

Chichester City Football Club, Oaklands Park, Oaklands Way, Chichester, West Sussex, PO19 6AR

Charity Number

1161733

Bankers

The Co-operative Bank, PO Box 250, Skelmersdale, Lancashire, WN8 6WT

Independent Examiner

Mr Peter Baldwin, Chartered Accountant, Unit J1, Durban Road, Bognor Regis, West Sussex, PO22 9QT

TRUSTEES' REPORT

The Trustees present the annual report together with the financial statements for the charity for the year ended 31 December 2022.

Reference and administrative information set out on the previous page forms part of this report.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of Governing Document

The charity is registered as a Charitable Incorporated Organisation (CIO) with effect from 19 May 2015. The charity's constitution is established under the Charity Commission's 'Foundation' model, which sets out the objects and powers of the organisation and the governance arrangements.

Induction and Training of Trustees

On appointment, all Trustees undergo an induction consultation where their responsibilities and duties as a Trustee are formally outlined and an update on current business is provided. Charity Commission materials are provided offering further information as well as copies of all relevant documents such as the Constitution, the Management Plan, Budget and other charity policy documents.

Organisation & Management

A management planning process is in place and each January the Board of Trustees approves the annual Management Plan which is made up of rolling Core Objectives with supportive Enabling Objectives. The Management Plan includes the annual budget.

The Chair is an experienced voluntary sector senior manager and former consultant and assists the Project Manager to oversee general management, financial matters and fundraising. All appropriate decisions are made by the Board of Trustees guided by the Chair/Hon Treasurer.

No Trustee receives, or has received during the year being reported, any payments other than expenses where appropriate.

Risk Management

In order to maintain structural resilience, the Board maintains an organisational risk assessment system, which is based on a numerical assessment of risk, with an accompanying management commentary, and Trustees consider these reports regularly. The aim is to highlight and measure potential risks to the charity's reputation, operation and the success of an activity or process, then assess the impact and put in place appropriate management action.

Trustees can confirm that the major risks to which CAMHSF is exposed have been reviewed, together with lessons from the pandemic and systems are in place to mitigate those risks.

Separately, operational risk assessments are made for the charity's individual vulnerable clients. These are based on a client's condition and circumstances and carried out by appropriately trained professional staff. The assessed risk is discussed with clients and/or their carers, as appropriate, and an action plan developed.

OBJECTIVES, ACTIVITIES AND AIMS OF THE CHARITY

Objects and Aims

The objects of the charity are to relieve the needs of adults, generally older people, living with mental health problems, including early to moderate stages of dementia and mild cognitive impairment by providing support for such persons together with their families and carers.

To take these objects forward and deliver on the charity's mission, CAMHSF's key operational output is the delivery of the Chichester Lunch Club (CLC) service on two days a week based at the Chichester Boys Club. Uniquely, we support people with both mental health problems and dementia, with benefits to both groups.

The charity's service model aims to create, as closely as possible, normal social interaction, through a light lunch and afternoon activities. These lead to cognitive stimulation, development of confidence, increased self-esteem and resultant new friendships. The project builds advice and practical help within each activity as well as individual focus. All this is reviewed regularly to maintain excellence and project content. Older people welcome this approach, with a resultant historically increasing and responsive client base. Our city centre location helps by providing access, with support where necessary, to shops, opticians, dentists, chiropodists and clinics.

The second element of our service is support to carers, including respite provision (again helped by our location) and advice on how to access services and financial help. This need is confirmed by user feedback and the personal experience of our trustees. This service is tailored to client needs and evolves as each carer's role changes over time.

The pandemic was a huge challenge. However, having re-opened the club and operated successfully for the second half of 2021, rebuilt membership numbers to pre-pandemic levels, established a Covid-19 Risk Assessment to help contain infection and with the charity remaining financially secure we entered 2022 in confident mood.

OBJECTIVES AND STRATEGIES FOR THE YEAR 2022

To ensure we could meet our charitable objects the overall aims in 2022 were to continue the post pandemic success and operate within our Covid-19 rules, continue to grow the membership and reinforce our sound financial position.

Core Objectives

These crucial objectives included:

- To operate the CLC at the Chichester Boys Club within covid-19 constraints on Tuesday and Thursday each week from 12pm to 4pm at a cost to members of £10 per session.
- To deliver and manage the approved services (safely and using best practice) for the members who are adults, generally older people, living with mental health problems, including early to moderate stages of dementia and mild cognitive impairment.
- To deliver and manage the approved services for the members' carers.
- To grow and manage new membership within safe operating levels.
- To develop new projects to enhance the delivery of services to our members and carers.
- To continue to nurture and develop partnership arrangements with the Chichester Boys Club and local organisations working in the field of mental health.

Enabling Objectives

CAMHSF's core business cannot be delivered successfully without strong governance, sound management, marketing, fundraising and administration. In order to put these into practical effect, trustees maintain a range of Enabling Objectives across these important management disciplines, together with key policies to underpin safe guarding, operational, governance, and fundraising activities.

Public Benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

ACHIEVEMENTS & PERFORMANCE

The charity was in a sound position at the start of the year after what had been a very testing period in 2020-21. We had anticipated that rebuilding the charity after the pandemic would be particularly challenging. This has not been the case, with numbers quickly rising to pre-pandemic levels and current members determined to pick up their lives and return to their club.

Operationally 2022 was very much back to business as usual, with the Club maintaining its warm and friendly atmosphere which is one of its key signatures. Our members quickly picked up friendships they made before the pandemic and new and lasting friendships were formed in a supportive social setting where they can relax and enjoy their time together. Throughout the year, afternoons have been filled with a range of activities which can be tailored to individual needs and the days have been full of laughter and fun. The monthly roast dinner, the Queen's Platinum Jubilee and Christmas parties, monthly music, art and chair dance sessions have been particular highlights, with a simple lunch followed by board games and our Mainly Men Project making up the routine twice weekly fayre. The particular success of the art sessions has been recognised and increased to two per month.

This has all been achieved through our approach of living in the moment and ensuring that everyone is involved in one way or another, which gives members a feeling of contentment at the end of the day. There is no right or wrong way of doing anything, no rules that people will struggle with and we develop our activities accordingly. Most importantly a member of our highly skilled staff and volunteer team, who all have experience either in mental health or dementia is always available to talk, help, offer advice and reassurance – no one is left alone. This works and feedback over the last year confirms that members and their families value what the club brings to their lives.

The financial crisis has increased expenditure substantially with rising staff costs, rent and food. However, it has been a successful year for fundraising with continued support from regular donors, including trustees, members and their families. On the administrative front, we have negotiated a revised Rental Agreement with the Chichester Boys Club over a two year period, which is affordable and provides greater security of tenure. This is a key platform for the charity going forward.

Staff & Volunteers

Key to the success of the last year has been the commitment and support of our excellent staff and strong team of volunteers who have a range of relevant skills in supporting people with mental health problems and dementia. They have worked tirelessly as we have rebuilt the charity following the pandemic.

Training

In order to update our training programme we undertook a Training Needs Analysis which will be implemented in 2023.

GOVERNANCE, FINANCE AND FUNDRAISING

Policy on Reserves

The Trustees' reserves policy has historically been to develop and hold funds in reserve to a level of one year's expenditure. This has been predicated on the need, in time of difficulty, to preserve operational service delivery, whilst other funding opportunities are explored or, if necessary, alternative services are identified to ensure continued support for the charity's vulnerable beneficiaries. The COVID-19 pandemic has proved this to be a very sound strategy.

Financial Review

The charity's supporters have helped over the last year to deliver very good fundraising results and our strong team of volunteers has helped to reduce the need for some paid staff, with a notional cost saving of some £33,212.00

Accordingly, at the end of 2022 the charity held £3,210 in restricted funds, with the remaining balance of £69,384 held in reserves and £4,742 of this is designated to address the projected budget deficit in the 2023 and subsequently a further £10,000 for the change of venue referenced below.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

PLANS FOR 2023

During the first half of 2023 we had growing concerns about issues involving Safeguarding for Vulnerable Adults in our group with other tenants at the Chichester Boys Club. These proved to be irreconcilable and it was decided that the charity had to vacate the Chichester Boys Club. As part of our Risk Management process we had prepared for this eventuality and had identified a number of suitable alternative venues. Accordingly, we were able to quickly agree a new venue at the Chichester City Football Club, which meets all our requirements and provides for sole access for our members, thus overcoming all our Safeguarding concerns. Trustees decided to use some of our reserves to meet the additional costs of the move and we took up residence in August 2023.

RESPONSIBILITIES OF THE TRUSTEES

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.

- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees on 26th October 2023 and signed on their behalf by



John Hart
Chair

Chichester Area Mental Health Support Foundation		Charity No	1161733		
Annual accounts for the period					
Period start date	01/01/2022	To	Period end date	31/12/2022	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	14,126	10,925	-	25,051	22,855
Fundraising Events		1,916			1,916	744
Charitable activities	S02	33,475		-	33,475	12,812
Other trading activities	S03	-		-		
Investments	S04	46		-	46	11
Separate material item of income	S05			-	-	-
Other	S06	-	-	-	-	-
Total	S07	49,563	10,925	-	60,488	36,422
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	5,878	190	-	6,068	1,801
Operational Staff Costs		14,664	8,381		23,045	17,700
Governance Costs		9,083	667		9,750	8,790
Separate material expense item	S10				-	
Other	S11	9,327		-	9,327	6,610
Total	S12	38,952	9,238	-	48,190	34,901
Net income/(expenditure) before tax for the reporting period						
	S13	10,611	1,687	-	12,298	1,521
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)						
	S15	10,611	1,687	-	12,298	1,521
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	10,611	1,687	-	12,298	1,521
Transfers between funds	S18	-	-	-	-	
Other recognised gains/(losses):	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	10,611	1,687	-	12,298	1,521
Reconciliation of funds:						
Total funds brought forward	S23	58,773	1,523	-	60,296	52,534
Total funds carried forward	S24	69,384	3,210	-	72,594	54,055

Section B Balance sheet

	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors /Ppay/Acc Rev (Note 19)	B07	7,446	-	-	7,446	4,231
Investments (Note 17.4)	B08	35,127	-	-	35,127	35,081
Cash at bank and in hand (Note 24)	B09	36,914	-	-	36,914	28,914
Total current assets	B10	79,487	-	-	79,487	68,226
Creditors: amounts falling due within one year (Note 20)	B11	6,893	-	-	6,893	7,930
Net current assets/(liabilities)	B12	72,594	-	-	72,594	60,296
Total assets less current liabilities	B13	72,594	-	-	72,594	60,296
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	72,594	-	-	72,594	60,296
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	3,210	-	3,210	1,523
Unrestricted funds	B19	69,384	-	-	69,384	58,773
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	69,384	3,210	-	72,594	60,296

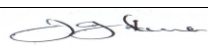
The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Signature	Date of approval
J. Hart		22/09/2023
J. Capelin		20/09/2023

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☐ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

☒

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

N/A

Disclosure of any uncertainties that make the going concern assumption doubtful;

N/A

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

N/A

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*

☒

No*

* -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	N/A
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	N/A

<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.</i>	N/A
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1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☐	

Please disclose:

<i>(i) the nature of any changes;</i>	N/A
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	N/A
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	N/A

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☐	

Please disclose:

<i>(i) the nature of the prior period error;</i>	N/A
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	N/A
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	N/A

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated _____

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as
restated _____

Section C	Notes to the accounts	(cont)
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Note 2

2.2 INCOME

Accounting policies

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Yes*	No*	N/a*
✓		

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Yes*	No*	N/a*
✓		

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Yes*	No*	N/a*
✓		

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Yes*	No*	N/a*
		✓

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Yes*	No*	N/a*
✓		

Government grants

The charity has received government grants in the reporting period

Yes*	No*	N/a*
	✓	

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Yes*	No*	N/a*
✓		

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Yes*	No*	N/a*
		✓

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Yes*	No*	N/a*
		✓

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Yes*	No*	N/a*
		✓

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Yes*	No*	N/a*
		✓

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Yes*	No*	N/a*
		✓

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Yes*	No*	N/a*
		✓

Donated services and facilities

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Yes*	No*	N/a*
		✓

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Yes*	No*	N/a*
		✓

Support costs

The charity has incurred expenditure on support costs.

Yes*	No*	N/a*
✓		

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Yes*	No*	N/a*
✓		

Income from interest,

This is included in the accounts when receipt is probable and the amount receivable can

Yes*	No*	N/a*
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royalties and dividends	be measured reliably.		☒	☐	☐
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes*	No*	N/a*	
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.				☒
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes*	No*	N/a*	
					☒
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes*	No*	N/a*	
					☒
2.3 EXPENDITURE AND LIABILITIES					
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes*	No*	N/a*	
		☒	☐	☐	
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes*	No*	N/a*	
		☒	☐	☐	
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes*	No*	N/a*	
		☒	☐	☐	
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes*	No*	N/a*	
					☒
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes*	No*	N/a*	
					☒
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes*	No*	N/a*	
		☒	☐	☐	
Deferred income	No material item of deferred income has been included in the accounts.	Yes*	No*	N/a*	
			☒	☐	
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes*	No*	N/a*	
		☒	☐	☐	
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes*	No*	N/a*	
					☒
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes*	No*	N/a*	
		☒	☐	☐	
2.4 ASSETS					
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least				
	They are valued at cost.	Yes*	No*	N/a*	
		☒	☐	☐	
	The depreciation rates and methods used are disclosed in note 14.				
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	Yes*	No*	N/a*	
					☒
	They are valued at cost.	Yes*	No*	N/a*	
					☒
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	Yes*	No*	N/a*	
					☒
	They are valued at cost.	Yes*	No*	N/a*	
					☒
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes*	No*	N/a*	
					☒
	Investments held for resale or pending their sale and cash and cash equivalents with a	Yes*	No*	N/a*	

	maturity date of less than 1 year are treated as current asset investments			✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes*	No*	N/a*
				✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes*	No*	N/a*
				✓
Debtors	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes*	No*	N/a*
				✓
	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes*	No*	N/a*
		✓		
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes*	No*	N/a*
		✓		
	They are valued at fair value except where they qualify as basic financial instruments.	Yes*	No*	N/a*
		✓		
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE	N/A			

Note 3 Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	9,922	10,925	-	20,847	13,533
	Gift Aid	4,064	-	-	4,064	2,623
	Legacies	140	-	-	140	6,699
	General grants provided by government/other charities	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	14,126	10,925	-	25,051	22,855
Fundraising Events	Raffles	1,376	-	-	1,376	370
	Sales	-	-	-	-	-
	Summerhouse Designs	541	-	-	541	374
	Quiz	-	-	-	-	-
	Total	1,916	-	-	1,916	744
Fees for Charitable Services	Members Fees	30,814	-	-	30,814	12,405
	Transport	2,661	-	-	2,661	407
	Other	-	-	-	-	-
	Total	33,475	-	-	33,475	12,812
Income from investments:	Interest income	46	-	-	46	11
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	46	-	-	46	11
Separate material item of income		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		49,563	10,925	-	60,488	36,422

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Chear £1500, J. Hart £725, B. Boyce £453

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

N/A

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

N/A

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

N/A

This year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Last year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Note 4 **Analysis of receipts of government grants**

	Description	This year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-

	Description	Last year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>	N/A	N/A

	This year	Last year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	N/A	N/A

Note 5 **Donated goods, facilities and services**

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.	N/A	N/A
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.	N/A	N/A
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.	Unpaid volunteers value £33212	Unpaid volunteers value £10850 estimated

Section C
Notes to the accounts
Note 6
Expenditure

Analysis	This year			Prior Year	
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Total funds
				£	£
Expenditure on Raising Funds:					
Incurred seeking donations	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-
Staging fundraising events	-	-	-	-	-
Fundraising agents	-	-	-	-	-
Operating charity shops	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-
Database development costs	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investment management costs:	-	-	-	-	-
Portfolio management costs	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-
Investment administration costs	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-
Total expenditure on Raising Funds	-	-	-	-	-
Expenditure on Charitable Activities:					
Food & Drink	3,004		-	3,004	1,290
Activity Costs	662	190	-	852	170
Equipment	237		-	237	177
Christmas Lunch	167			167	164
Transport	1,808		-	1,808	
Total expenditure on Charitable Activities	5,878	190	-	6,068	1,801
Expenditure on Staff Costs					
Staff Costs	9,084	666	-	9,750	8,782
Pension Contributions	2,080			2,080	527
Sessional Staff Costs	1,868	7,715	-	9,583	7,516
Staff Travel	1,046			1,046	645
Staff Training	-			-	53
Volunteer Expenses	586		-	586	177
DBS Checks	-		-	-	
Total Expenditure on Staff Costs	14,664	8,381	-	23,045	17,700

Expenditure on Governance

Staff Costs	9,083	667	-	9,750	8,790
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total expenditure on Governance	9,083	667	-	9,750	8,790

Other Expenditure

Rent	6,695			6,695	3,985
Insurance	157			157	79
Telephone	65			65	62
Printing/Post/Stationery	350			350	774
Website/Internet	129			129	115
Ind Examination	- 240			- 240	540
Cleaning	118			118	135
Trustees Expenses	2,054			2,054	920
IT				-	
Total Other Expenditure	9,327		-	9,327	6,610

TOTAL EXPENDITURE	38,952	9,238	-	48,190	34,901
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Other information:

Analysis of expenditure on charitable activities

Activity or programme	This year				Total last year
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	
	£	£	£	£	£
				-	
Total	-	-	-	-	-

This year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Last year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Section C	Notes to the accounts	(cont)
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Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Section C

Notes to the accounts

Note 8

Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Section C Notes to the accounts

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Total	-	-	-	-	-	

Last year

Support cost (examples)	Raising funds £	Activity 1 £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation (Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Section C	Notes to the accounts
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Note 10 **Details of certain types of expenditure**

Note 10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
300	540
0	0
0	0
0	0

Section C	Notes to the accounts	(cont)
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Note 11 **Paid employees**

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	19,500	17,580
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	19,500	17,580

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party
Last year:

N/A

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management

This year £	Last year £
19,500	17,580

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	1	1
Charitable Activities		
Governance		
Other		
Total	1	1

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
-	-

The nature of the payment (cash, asset etc.)

--	--

The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
-	-

Please state the accounting policy for any redundancy or termination payments

--	--

Section C	Notes to the accounts	(cont)
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Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

Amount of contributions recognised in the SOFA as an expense	This year	Last year
	£	£

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

--	--

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity this year and last year, if different

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

Section C	Notes to the accounts	(cont)
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Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

<i>My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.</i>	Yes	<i>Please provide details of charity's URL.</i>
	No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Section C
Notes to the accounts
(cont)
Note 14 Tangible fixed assets
Please complete this note if the charity has any tangible fixed assets
14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
** Rate					
At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year

Last year

-	-

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

This year	Last year
£	£
-	-
-	-

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development £	Patents and trademarks £	Other £	Total £
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					
At beginning of the year	-	-	-	-	
Disposals	-	-	-	-	
Amortisation	-	-	-	-	
Impairment	-	-	-	-	
Transfers*	-	-	-	-	
At end of year	-	-	-	-	

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C
Notes to the accounts
(cont)
Note 16
Heritage assets

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

	This year	Last year
(i) Explain the nature and scale of heritage assets held.		
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.		

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A £	At cost Group B £	Total £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

This year	Last year

16.9 Five year summary of heritage assets transactions

	2020	2019	2018	2017	2016
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

*Please specify additions resulting from acquisitions through business combinations, if any.

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Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-
Grand total (Fair value at year end+Cost less impairment)		-

Last year:

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-
Grand total (Fair value at year end+Cost less impairment)		-

17.3 If your charity holds investment properties, please complete the following note:

	This year	Last year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity		
(ii) Name or independent valuer, if applicable, and relevant qualifications		
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds		
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements		

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments	This year	Last year
	£	£
Cash or cash equivalents	35,127	35,081
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	35,127	35,081

17.5 Guarantees

	This year	Last year
Please provide details and amount of any guarantee made to or on behalf of a third party		
Name of the entity or entities benefitting from those guarantees		
Please explain how the guarantee furthers the charity's aims		

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
Total	-	-

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
Total	-	-

Terms and conditions eg interest rate, security provided

This year	Last year

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Section C**Notes to the accounts****(cont)****Note 19 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

	This year £	Last year £
Trade debtors	-	-
Prepayments	107	122
Accrued income	7339	4109
Total	7446	4231

Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	-	-
Total	-	-

Note 20

Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accrued costs	3,500	1,990		
Deferred income	3,210	4,525	-	-
Taxation and social security	175	1,070	-	-
Other creditors - Pension & sal	8	345	-	-
Total	6,893	7,930	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

This year	Last year
One donation covering more than current year	

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	4,525	-
Amounts added in current period	3,210	4,525
Amounts released to income from previous periods	4,525	-
Balance at the end of the reporting period	3,210	4,525

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts charged against the provision in the current period	-	-
Unused amounts reversed during the period	-	-
Balance at the end of the reporting period	-	-

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year

Last year

This year

Last year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

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21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

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Section C	Notes to the accounts	(cont)
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Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

This year	Last year

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

--	--

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

This year

Description of item	Estimate of financial effect

Last year

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Section C**Notes to the accounts****(cont)****Note 24 Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank
Petty Cash
Total

This year £	Last year £
-	-
35,127	35,081
36,854	28,854
60	60
72,041	63,995

Section C**Notes to the accounts****(cont)****Note 25 Fair value of assets and liabilities**

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.	No risk	No risk
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.	None	None

Section C	Notes to the accounts	(cont)
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Note 26 **Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

	This year	Last year
Please provide details of the nature of the event	At the end of June the charity was given 6 months notice on the premises we rent. By mid July we had already found other suitable premises.	None
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made	The new premises is going to match the rent of our old lease. As a one-off gesture the charity is going to invest in the refurbishment of the new premises' kitchen. The moving costs and the refurbishment will have a maximum budget of £14,000.	None

Section C **Notes to the accounts** **(cont)**

Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Irwin Mitchell Bassil Shippam and Alsford Trust	R	Project Managers Salary 3 yrs	1,333		1,333	-	-	-
Weavers Benevolent Fund	R	Art Project 2020/21/22	190		190	-	-	-
A. Kidd	R	Staff wages - A. Kelly		6,400	3,190	-	-	3,210
Chear Foundation	R	Staff - P. Fermond		1,500	1,500			
John Hart	R	Staff		730	730			
Brian Boyce	R	Staff - Mainly Men		2,295	2,295			
Restricted funds subtotal			1,523	10,925	9,238			
P. Gladstone	UR	-		2,000	2,000			-
R. Godfrey	UR	-		800	800			-
Tony Hiscocks	UR	-		1000	1000			-
B. Boyce	UR	-		2500	2500			-
West Sussex Travel Society	UR	-		1500	1500			-
Y. Passingham	UR	-		500	500			-
Rail Training Int	UR	-		500	500			-
John Hart	UR	-		1,293	1,293			-
<i>Subtotal</i>			<i>1,523</i>	<i>21,018</i>	<i>19,331</i>	<i>-</i>	<i>-</i>	<i>3,210</i>
Other funds (balancing figure)	N/a	N/a	58,773	39,470	28,859	-	-	69,384
Total Funds as per balance sheet			60,296	60,488	48,190	-	-	72,594

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*	No*
☐	☒

If yes, please state the basis on which the assets and/or liabilities have been translated into sterling (or the currency in which the accounts are drawn up).	N/A
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Section C	Notes to the accounts	(cont)
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Note 27 **Charity funds**

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Irwin Mitchell Bassil Shippam and Alsford Trust	R	Project Managers Salary 3 yrs	2,667		1,334			1,333
Weavers Benevolent Fund	R	Art Project 2020/21	360		170			190
Chear Foundation	R	Staff - P. Fermond		1,500	1,500			-
John Hart	R	Staff		725	725			-
Brian Boyce	R	Staff - Mainly Men		453	453			-
Restricted funds subtotal			3,027	2,678	4,182			
West Sussex Travel	UR			1,500	1,500			-
Richard Lily	UR			3919	3919			-
Tony Hiscocks	UR			2000	2000			-
A&J Greenfield	UR			2200	2200			-
WPR Agency Ltd - Care UK	UR			600	600			-
John Hart	UR			2,800	2,800			-
Rail Training Int	UR			500	500			-
Lennox Trust	UR			250	250			-
Subtotal			3,027	16,447	17,951			1,523
								-
Other funds (balancing figure)			55,748	19,975	16,950			58,773
Total Funds as per balance sheet			58,775	36,422	34,901	-	-	60,296

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*	No*
	✓

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		-
Between endowment and restricted funds		-
Between endowment and unrestricted funds		-
		-

Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		-
Between endowment and restricted funds		-
Between endowment and unrestricted funds		-
		-

27.4 Designated funds

This year

Planned use	Purpose of the designation	Amount
		-
		-
		-
		-
		-
		-

Last year

Planned use	Purpose of the designation	Amount
		-
		-
		-
		-
		-
		-

Section C

Notes to the accounts

(cont)

Note 28

Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

FALSE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	2,054	920
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
TOTAL	2,054	920

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

2	2
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28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Note 29	Additional Disclosures
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The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A

Independent Examiner's Report

Report to the trustees

CHICHESTER AREA MENTAL HEALTH SUPPORT
FOUNDATION (CAMHS)

On accounts for the year
ended

31st December 22

Charity no
(if any)

1161733

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P.F.Baldwin

Date:

26th Oct 2023

Name:

P.F. BALDWIN

Relevant professional
qualification(s) or body

F.C.C.A

(if any):

--

Address:

UNIT 11. DURBAN ROAD
BOGNOR REGIS, WEST SUSSEX
PO 22 9QT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Accounts



Chichester Area Mental Health Support Foundation
(CAMHSF)

Registered Charity Number: 1161733

Registered Address: 25 Westingway, Bognor Regis, West Sussex, PO21
2XX

ANNUAL REPORT & FINANCIAL STATEMENTS

Year ending 31 December 2021

OUR VISION

Promoting Peace of Mind

REFERENCE AND ADMINISTRATIVE DETAILS

Honorary Officers

Mr John Hart (Chair/Hon Treasurer)

Trustees

Mr John Hart

Miss Constance Archer

Mr Keith Capelin

Mrs Georgina Godfrey

Mrs Anna Hyman

Mrs Diane Williams

Staff

Mrs Theresa Taylor (Project Manager)

Mrs Jenny Capelin (Accountant)

Registered Office

25 Westingway, Bognor Regis, West Sussex, PO21 2XX

Operational Address

Chichester Boys Club, 34a Little London, Chichester, West Sussex, PO19 1PL

Charity Number

1161733

Bankers

The Co-operative Bank, PO Box 250, Skelmersdale, Lancashire, WN8 6WT

Independent Examiner

Mr Peter Baldwin, Chartered Accountant, Unit J1, Durban Road, Bognor Regis, West Sussex, PO22 9QT

TRUSTEES' REPORT

The Trustees present the annual report together with the financial statements for the charity for the year ended 31 December 2021.

Reference and administrative information set out on the previous page forms part of this report.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of Governing Document

The charity is registered as a Charitable Incorporated Organisation (CIO) with effect from 19 May 2015. The charity's constitution is established under the Charity Commission's 'Foundation' model, which sets out the objects and powers of the organisation and the governance arrangements.

Induction and Training of Trustees

On appointment, all Trustees undergo an induction consultation where their responsibilities and duties as a Trustee are formally outlined and an update on current business is provided. Charity Commission materials are provided offering further information as well as copies of all relevant documents such as the Constitution, the Management Plan, Budget and other charity policy documents.

Organisation & Management

A management planning process is in place and each January the Board of Trustees approves the annual Management Plan which is made up of rolling Core Objectives with supportive Enabling Objectives. The Management Plan includes the annual budget.

The Chair/Hon Treasurer is an experienced voluntary sector senior manager and former consultant and assists the Project Manager to oversee general management, financial matters and fundraising. All appropriate decisions are made by the Board of Trustees guided by the Chair/Hon Treasurer.

No Trustee receives, or has received during the year being reported, any payments other than expenses where appropriate.

Risk Management

In order to maintain structural resilience, the Board maintains an organisational risk assessment system, which is based on a numerical assessment of risk, with an accompanying management commentary, and Trustees consider these reports regularly. The aim is to highlight and measure potential risks to the charity's reputation, operation and the success of an activity or process, then assess the impact and put in place appropriate management action.

Trustees can confirm that the major risks to which CAMHSF is exposed have been reviewed and systems are in place to mitigate those risks. Furthermore, they have been strengthened in light of the experience during the pandemic.

Separately, operational risk assessments are made for the charity's individual

vulnerable clients. These are based on a client's condition and circumstances and carried out by appropriately trained professional staff. The assessed risk is discussed with clients and/or their carers, as appropriate, and an action plan developed.

OBJECTIVES, ACTIVITIES AND AIMS OF THE CHARITY

Objects and Aims

The objects of the charity are to relieve the needs of adults, generally older people, living with mental health problems, including early to moderate stages of dementia and mild cognitive impairment by providing support for such persons together with their families and carers.

To take these objects forward and deliver on the charity's mission, CAMHSF's key operational output in normal times is the delivery of the Chichester Lunch Club (CLC) service on two days a week based at the Chichester Boys Club. Uniquely, we support people with both mental health problems and dementia, with benefits to both groups.

The charity's service model aims to create, as closely as possible, normal social interaction, through a light lunch and afternoon activities. These lead to cognitive stimulation, development of confidence, increased self-esteem and resultant new friendships. The project builds advice and practical help within each activity as well as individual focus. All this is reviewed regularly to maintain excellence and project content. Older people welcome this approach, with a resultant historically increasing and responsive client base. Our city centre location helps by providing access, with support where necessary, to shops, opticians, dentists, chiropodists and clinics.

The second element of our service is support to carers, including respite provision (again helped by our location) and advice on how to access services and financial help. This need is confirmed by user feedback and the personal experience of our trustees. This service is tailored to client needs and evolves as each carer's role changes over time.

In order to meet the challenges of the pandemic trustees endorsed a strategy of 'cope', 'emerge' and 'rebuild'. Arrangements to address the 'coping' strategy were broadly achieved when the club was closed in 2020, with the establishment of the charity's successful Outreach Service, which was still in place at the start of 2021. However, the 'emerging' element of the strategy proved to be particularly challenging, with the advent of the Delta variant and rising infection rates necessitating the imposition of a second 'lock down' before Christmas 2020. The encouraging news about the availability and efficacy of vaccines and the prospect of government restrictions being lifted leading to re-opening the club later in 2021 called for careful planning, particularly with regard to crucial requirements for safeguarding of adults in a pandemic.

OBJECTIVES AND STRATEGIES FOR THE YEAR 2021

Core Objectives

Taking into account the deteriorating situation at the end of 2020, the Management Plan 2021 set out the core objectives as a framework within our COVID-19 strategy namely to:

- Continue to deliver the Outreach Service whilst the club remained closed and, if necessary, in tandem with the club re-opening.
- Develop and implement plans to re-open the club at the Chichester Boys Club

when it became safe to do so and within government COVID-19 guidelines.

- Develop plans to rebuild club membership once the charity was back in full operation.
- Continue to nurture and develop partnership arrangements with local organisations working in the field of mental health and dementia.

Enabling Objectives

CAMHSF's core business cannot be delivered successfully without strong governance, sound management, marketing, fundraising and administration. In order to put these into practical effect, trustees maintain a range of Enabling Objectives across these important management disciplines, together with key policies to underpin safe guarding, operational, governance, and fundraising activities.

Public Benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

ACHIEVEMENTS & PERFORMANCE

The Coping Strategy

The charity was in a sound position at the start of the year after what had been a very testing period in 2020. Whilst we had made plans to re-open the club, these were put on hold following the advent of the Delta variant and resultant extension of 'lockdown'. The charity's 'Coping Strategy' continued with the successful Outreach Service which maintained significant support to our members.

The Emerging Strategy

We worked hard in the first half of the year to update and reinforce our plans to re-open the club in line with the government's emerging 'Road Map'. Most importantly, the charity reviewed its established safeguarding policies for vulnerable adults in light of the pandemic and put in place enhanced arrangements to ensure best practice as advised by WSCC and the Social Care Institute for Excellence (Scie). An intensive Risk Assessment was developed to help achieve a COVID-19 safe environment, which included protective isolation at the Boys Club for our vulnerable members, compulsory double and latterly booster vaccination for staff, volunteers and members and the charity is part of the workplace COVID-19 testing scheme. Planning was put in place for temperature checks and hand sanitising for every person entering our area of operation and efforts made to maintain an element of social distancing.

Whilst we had hoped to re-open as the government started to lift restrictions in May 2021, trustees decided to delay until everyone had been vaccinated and the

club finally re-opened on 21 June 2021 to much joy. All this has been helped by the supportive approach of our landlord, the Chichester Boys Club.

The Rebuilding Strategy

We had initially thought that rebuilding the club membership would prove particularly challenging. Sadly whilst we lost a number of members during the pandemic, elderly people continued to present with mental health problems and dementia and they and their carers were desperately looking for support once day care services could re-open. Also, our remaining members were determined to pick up their lives and return to the club. Accordingly, numbers quickly picked up and returned to pre-pandemic levels and we re-established our various popular activities, including the monthly roast dinner, music, art, armchair dance and our 'mainly men' project.

The challenges of managing the club's operation in the COVID-19 environment since we re-opened, including during the recent advent of the Omicron variant, seems to have been weathered with no members becoming infected, which is a major achievement. We think this is probably due to our stringent safeguarding policies and the fact that our vulnerable members are isolated and generally do not mix with the community.

Staff & Volunteers

Key to the success of the last year has been the commitment and support of our excellent staff and our strong team of highly skilled volunteers who have worked tirelessly both during the operation of the charity's Outreach Service and at the club following the re-opening of the service in June.

Training

In view of the pandemic and closure of the club, training was restricted to on-line activity, including Food and Hygiene Level 2. The charity put in place plans to restart First Aid and Dementia training, with the latter provided by 'Home Instead', a local partner organisation. Trustee training will continue to be provided through Voluntary Action Arun and Chichester covering a range of governance issues and GDPR.

GOVERNANCE, FINANCE AND FUNDRAISING

Policy on Reserves

The Trustees' reserves policy has historically been to develop and hold funds in reserve to a level of one year's expenditure. This has been predicated on the need, in time of difficulty, to preserve operational service delivery, whilst other funding opportunities are explored or, if necessary, alternative services are identified to

ensure continued support for the charity's vulnerable beneficiaries. The COVID-19 pandemic has proved this to be a very sound strategy.

Financial Review

The charity's supporters have helped over the last year to deliver excellent fundraising results and our team of volunteers has helped to reduce the need for some paid staff, with a notional cost saving of some £35,000. Sadly we lost a number of members during the pandemic and this is reflected in historically higher legacy income. Also, importantly in the first half of the year, with the club remaining closed there was continued downward pressure on operational expenditure. Whilst this expenditure increased once the club re-opened in June 2021, membership also picked up very quickly with resultant increased fee income.

Accordingly, at the end of 2021 the charity held £1,523 in restricted funds, with the remaining balance of £58,773 held in reserves and £7128 of this is designated to address the projected budget deficit in the 2022.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

PLANS FOR 2022

The charity has continued to grow in 2022, with membership up at pre-pandemic levels. Despite the lifting of COVID restrictions in the community we have continued to remain vigilant, encouraging up-take of booster vaccination amongst staff, volunteers and members and have retained many COVID enhanced safeguarding policies. The club continues to be a happy place where our members and their carers are supported and can enjoy a sense of fun.

RESPONSIBILITIES OF THE TRUSTEES

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to

any material departures disclosed and explained in the financial statements.

- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees on 10 October 2022 and signed on their behalf by



John Hart
Chair

Chichester Area Mental Health Support Foundation		Charity No	1161733		
Annual accounts for the period					
Period start date	01-01-21	To	Period end date	31-12-21	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	20,177	2,678	-	22,855	31,257
Fundraising Events		744			744	232
Charitable activities	S02	12,812		-	12,812	6,798
Other trading activities	S03			-	-	-
Investments	S04	11		-	11	70
Separate material item of income	S05			-	-	-
Other	S06	-	-	-	-	-
Total	S07	33,744	2,678	-	36,422	38,357
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	1,631	170	-	1,801	2,090
Operational Staff Costs		14,355	3,345		17,700	16,797
Governance Costs		8,123	667		8,790	7,287
Separate material expense item	S10				-	
Other	S11	6,610		-	6,610	5,939
Total	S12	30,719	4,182	-	34,901	32,113
Net income/(expenditure) before tax for the reporting period	S13	3,025	- 1,504	-	1,521	6,244
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	3,025	- 1,504	-	1,521	6,244
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure)	S17	3,025	- 1,504	-	1,521	6,244
Extraordinary items	S18	-	-	-	-	
Transfers between funds	S19	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	3,025	- 1,504	-	1,521	6,244
Reconciliation of funds:						
Total funds brought forward	S23	55,748	3,027	-	58,775	52,534
Total funds carried forward	S24	58,773	1,523	-	60,296	58,778

Section B Balance sheet

	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors /Ppay/Acc Rev (Note 19)	B07	4,231	-	-	4,231	1,266
Investments (Note 17.4)	B08	35,081	-	-	35,081	35,070
Cash at bank and in hand (Note 24)	B09	27,391	1,523	-	28,914	23,927
Total current assets	B10	66,703	1,523	-	68,226	60,263
Creditors: amounts falling due within one year (Note 20)	B11	7,930	-	-	7,930	1,488
Net current assets/(liabilities)	B12	58,773	1,523	-	60,296	58,775
Total assets less current liabilities	B13	58,773	1,523	-	60,296	58,775
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	58,773	1,523	-	60,296	58,775
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	1,523	-	1,523	3,027
Unrestricted funds	B19	58,773	-	-	58,773	55,748
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	58,773	1,523	-	60,296	58,775

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Signature	Date of approval
J. Hart		
J. Capelin		07-10-22

Section C

Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*

✓

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with*

--

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

✓

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

N/A

Disclosure of any uncertainties that make the going concern assumption doubtful;

N/A

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

N/A

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*	✓	* -Tick as appropriate
No*		

Please disclose:

(i) the nature of the change in accounting policy;	N/A
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	N/A

<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.</i>	N/A
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1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☐	

Please disclose:

<i>(i) the nature of any changes;</i>	N/A
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	N/A
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	N/A

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☐	

Please disclose:

<i>(i) the nature of the prior period error;</i>	N/A
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	N/A
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	N/A

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated _____

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure) as
restated _____

Note 2

Accounting policies

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Yes*	No*	N/a*
✓		

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Yes*	No*	N/a*
✓		

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Yes*	No*	N/a*
✓		

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Yes*	No*	N/a*
		✓

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Yes*	No*	N/a*
✓		

Government grants

The charity has received government grants in the reporting period

Yes*	No*	N/a*
	✓	

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Yes*	No*	N/a*
✓		

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Yes*	No*	N/a*
		✓

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Yes*	No*	N/a*
		✓

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Yes*	No*	N/a*
		✓

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Yes*	No*	N/a*
		✓

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Yes*	No*	N/a*
		✓

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Yes*	No*	N/a*
		✓

Donated services and facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Yes*	No*	N/a*
		✓

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.

Yes*	No*	N/a*
		✓

Support costs

The charity has incurred expenditure on support costs.

Yes*	No*	N/a*
✓		

Voluntary help

The value of any voluntary help received is not included in the accounts but is described in

Yes*	No*	N/a*

volunteer help	the trustees' annual report.		☒	☐	☐
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes*	No*	N/a*	
		☒	☐	☐	
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes*	No*	N/a*	
		☐	☐	☒	
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes*	No*	N/a*	
		☐	☐	☒	
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes*	No*	N/a*	
		☐	☐	☒	
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes*	No*	N/a*	
		☐	☐	☒	
2.3 EXPENDITURE AND LIABILITIES					
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes*	No*	N/a*	
		☒	☐	☐	
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes*	No*	N/a*	
		☒	☐	☐	
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes*	No*	N/a*	
		☒	☐	☐	
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes*	No*	N/a*	
		☐	☐	☒	
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes*	No*	N/a*	
		☐	☐	☒	
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes*	No*	N/a*	
		☒	☐	☐	
Deferred income	No material item of deferred income has been included in the accounts.	Yes*	No*	N/a*	
		☒	☐	☐	
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes*	No*	N/a*	
		☒	☐	☐	
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes*	No*	N/a*	
		☐	☐	☒	
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes*	No*	N/a*	
		☒	☐	☐	
2.4 ASSETS					
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least				
	They are valued at cost.	Yes*	No*	N/a*	
		☒	☐	☐	
	The depreciation rates and methods used are disclosed in note 14.				
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	Yes*	No*	N/a*	
		☐	☐	☒	
	They are valued at cost.	Yes*	No*	N/a*	
		☐	☐	☒	
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	Yes*	No*	N/a*	
		☐	☐	☒	
	They are valued at cost.	Yes*	No*	N/a*	
		☐	☐	☒	

Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes*	No*	N/a*
		☐	☐	☒
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes*	No*	N/a*
		☐	☐	☒
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes*	No*	N/a*
		☐	☐	☒
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes*	No*	N/a*
		☐	☐	☒
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes*	No*	N/a*
		☐	☐	☒
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes*	No*	N/a*
		☒	☐	☐
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes*	No*	N/a*
		☐	☐	☒
	They are valued at fair value except where they qualify as basic financial instruments.	Yes*	No*	N/a*
		☐	☐	☒
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE	N/A			

Note 3

Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	10,855	2,678	-	13,533	10,141
	Gift Aid	2,623		-	2,623	2,133
	Legacies	6,699		-	6,699	10,983
	General grants provided by government/other charities	-	-	-	-	8,000
	Donated goods, facilities and services	-	-	-	-	
		-	-	-	-	-
	Other	-	-	-	-	
Total		20,177	2,678	-	22,855	31,257
Fundraising Events	Raffles	370	-	-	370	178
	Sales	-	-	-	-	4
	Summerhouse Designs	374	-	-	374	50
	Quiz	-	-	-	-	
Total		744	-	-	744	232
Fees for Charitable Services	Members Fees	12,405	-	-	12,405	5,484
	Transport	407	-	-	407	1,314
		-	-	-	-	-
	Other	-	-	-	-	-
Total		12,812	-	-	12,812	6,798
Income from investments:	Interest income	11	-	-	11	70
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
Total		11	-	-	11	70
Separate material item of income		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total		-	-	-	-	-
Other:	Conversion of endowment funds into income					
		-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use					
		-	-	-	-	-
	Gain on disposal of a programme related investment					
		-	-	-	-	-
	Royalties from the exploitation of intellectual property rights					
		-	-	-	-	-
	Other					
		-	-	-	-	-
Total		-	-	-	-	-
TOTAL INCOME		33,744	2,678	-	36,422	38,357

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Chear £4500, Boyce £2000, A&I Weale £100, Linkins Mem Trust £2000, Anna Hyman £500

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

N/A

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

N/A

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

N/A

This year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Last year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Note 4 **Analysis of receipts of government grants**

	Description	This year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-

	Description	Last year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>	N/A	N/A

	This year	Last year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	N/A	N/A

Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.	N/A	N/A
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.	N/A	N/A
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.	Unpaid volunteers value £10,850	Unpaid volunteers value £18,300; donated food £150

Section C
Notes to the accounts
Note 6
Expenditure
This year
Prior Year

Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Total funds
	£			£	£
Expenditure on Raising Funds:					
Incurred seeking donations	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-
Staging fundraising events	-	-	-	-	-
Fundraising agents	-	-	-	-	-
Operating charity shops	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-
Database development costs	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investment management costs:	-	-	-	-	-
Portfolio management costs	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-
Investment administration costs	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-
Total expenditure on Raising Funds	-	-	-	-	-
Expenditure on Charitable Activities:					
Food & Drink	1,290		-	1,290	511
Activity Costs	-	170	-	170	519
Equipment	177		-	177	233
Christmas Lunch	164			164	521
Transport			-	-	306
Total expenditure on Charitable Activities	1,631	170	-	1,801	2,090
Expenditure on Staff Costs					
Staff Costs	8,115	667	-	8,782	7,287
Pension Contributions	527			527	437
Sessional Staff Costs	4,838	2,678	-	7,516	9,129
Staff Travel	645			645	329
Staff Training	53			53	32
Volunteer Expenses	177		-	177	-
DBS Checks	-		-	-	20

Total Expenditure on Staff Costs	14,355	3,345	-	17,700	17,234
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Expenditure on Governance

Staff Costs	8,123	667	-	8,790	7,287
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total expenditure on Governance	8,123	667	-	8,790	7,287

Other Expenditure

Rent	3,985			3,985	1,560
Insurance	79			79	102
Telephone	62			62	91
Printing/Post/Stationery	774			774	1,834
Website/Internet	115			115	113
Ind Examination	540			540	540
Cleaning	135			135	41
Trustees Expenses	920			920	442
IT				-	779
Total Other Expenditure	6,610		-	6,610	5,502

TOTAL EXPENDITURE	30,719	4,182	-	34,901	32,113
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Other information:

Analysis of expenditure on charitable activities

Activity or programme	This year				Total last year
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	
	£	£	£	£	£
Members Meetings				-	2,090
Total	-	-	-	-	2,090

This year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Last year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Section C	Notes to the accounts	(cont)
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Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Section C	Notes to the accounts
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Note 8 **Funds received as agent**

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Section C

Notes to the accounts

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Total	-	-	-	-	-	

Last year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Section C	Notes to the accounts
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Note 10 **Details of certain types of expenditure**

Note 10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
540	540
0	0
0	0
0	0

Section C

Notes to the accounts

(cont)

Note 11

Paid employees

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	17,580	14,575
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	17,580	14,575

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party
Last year:

N/A

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management

This year £	Last year £
17,580	14,575

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	1	1
Charitable Activities		
Governance		
Other		
Total	1	1

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments

Section C	Notes to the accounts	(cont)
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Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year	Last year
	£	£
Amount of contributions recognised in the SOFA as an expense		

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.		
--	--	--

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan. Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity this year and last year, if different	

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details	

Section C

Notes to the accounts

(cont)

Note 13

Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.	Yes	Please provide details of charity's URL.
	No	Provide details below

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Section C
Notes to the accounts
(cont)
Note 14
Tangible fixed assets
Please complete this note if the charity has any tangible fixed assets
14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
** Rate					
At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

This year

Last year

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

-	-

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

This year	Last year
£	£
-	-
-	-

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development £	Patents and trademarks £	Other £	Total £
At beginning of the	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:***Reasons for choosing amortisation rates****Policies for the recognition of any capital development**

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C
Notes to the accounts
(cont)
Note 16
Heritage assets
Please complete this note if the charity has heritage assets
16.1 General disclosures for all charities holding heritage assets

	This year	Last year
(i) Explain the nature and scale of heritage assets held.		
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.		

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A £	At cost Group B £	Total £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

This year	Last year

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

--	--

16.9 Five year summary of heritage assets transactions

	2020	2019	2018	2017	2016
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

*Please specify additions resulting from acquisitions through business combinations, if any.

--

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-
Grand total (Fair value at year end+Cost less impairment)		-

Last year:

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-

Total	-	-
Grand total (Fair value at year end+Cost less impairment)		-

17.3 If your charity holds investment properties, please complete the following note:

	This year	Last year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity		
(ii) Name or independent valuer, if applicable, and relevant qualifications		
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds		
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements		

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance

Analysis of current asset investments

	This year	Last year
	£	£
Cash or cash equivalents	35,081	35,070
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	35,081	35,070

17.5 Guarantees

	This year	Last year
Please provide details and amount of any guarantee made to or on behalf of a third party		
Name of the entity or entities benefitting from those guarantees		
Please explain how the guarantee furthers the charity's aims		

17.6 Concessionary loans

Amount of concessionary loans made (*Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

Description	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
Total	-	-

Amount of concessionary loans received (*Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

Description	This year £	Last year £
	-	-
	-	-
	-	-
Total	-	-

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Section C**Notes to the accounts****(cont)****Note 19 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

	This year £	Last year £
Trade debtors	-	-
Prepayments	122	1266
Accrued income	4109	-
Total	4231	1266

Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	-	-
Total	-	-

Note 20

Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accrued costs	1,990	779		
Deferred income	4,525		-	-
Taxation and social security	1,070	73	-	-
Other creditors - Pension & sal	345	97	-	-
Total	7,930	949	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

This year	Last year
3 separate restricted donations covering more than current year	

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
4,525	-
-	-
4,525	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts charged against the provision in the current period	-	-
Unused amounts reversed during the period	-	-
Balance at the end of the reporting period	-	-

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

	This year	Last year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

	This year	Last year

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

--	--

Section C**Notes to the accounts****(cont)****Note 22 Other disclosures for debtors, creditors and other basic financial instruments**

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

This year	Last year

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

--	--

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

This year

Description of item	Estimate of financial effect

Last year

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Section C	Notes to the accounts	(cont)
-----------	-----------------------	--------

Note 24 Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank
Petty Cash
Total

This year £	Last year £
-	-
35,081	35,070
28,854	23,867
60	-
63,995	58,937

Note 25 Fair value of assets and liabilities

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.	No risk	No risk
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.	None	None

Section C	Notes to the accounts	(cont)
-----------	-----------------------	--------

Note 26 **Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

	This year	Last year
Please provide details of the nature of the event	None	Coronavirus pandemic
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made	N/A	Due to the Coronavirus pandemic the charity is drawing down on its reserves at approximately £1,808 per calendar month excluding unscheduled donations.

Section C **Notes to the accounts** **(cont)**

Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Irwin Mitchell Bassil Shippam and Alsford Trust	R	Project Managers Salary 3 yrs	2,667		1,334	-	-	1,333
Weavers Benevolent Fund	R	Art Project 2020/21	360		170	-	-	190
Chear Foundation	R	Staff - P. Fermond		1,500	1,500	-	-	-
John Hart	R	Staff		725	725	-	-	-
Brian Boyce	R	Staff - Mainly Men		453	453	-	-	-
Restricted funds subtotal			3,027	2,678	4,182			
West Sussex Travel	UR	-		1,500	1,500	-	-	-
Richard Lily	UR	-		3919	3919			-
Tony Hiscocks	UR	-		2000	2000			-
A&J Greenfield	UR	-		2200	2200			-
WPR Agency Ltd - Care UK	UR	-		600	600			-
John Hart	UR	-		2,800	2,800			-
Rail Training Int	UR	-		500	500			-
Lennox Trust	UR	-		250	250			-
<i>Subtotal</i>			3,027	16,447	17,951	-	-	1,523
Other funds (balancing figure)	N/a	N/a	55,748	19,975	16,950	-	-	58,773
Total Funds as per balance sheet			58,775	36,422	34,901	-	-	60,296

Fund balances carried forward include assets and liabilities denominated in a foreign currency	Yes*	No*
	☐	☒

If yes, please state the basis on which the assets and/or liabilities have been translated into sterling (or the currency in which the accounts are drawn up).	N/A
--	-----

Section C	Notes to the accounts	(cont)
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Note 27 **Charity funds**

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Hall & Woodhouse	R	Music Project	36		36		-	-
Chichester City Council	R	Art Project	80		80		-	-
Irwin Mitchell Bassil Shippam and Alsford Trust	R	Project Managers Salary 3 yrs	4,000		1,333		-	2,667
Weavers Benevolent Fund	R	Art Project 2020	400		40		-	360
West Sussex Travel Society	R	Project Managers Salary 2020	1,500		1,500		-	-
Chichester City Council	R	Music Project 2020	500		500		-	-
Chear Foundation	R	Staff		4500	4500		-	-
Brian Boyce	R	Outreach Service		2000	2000		-	-
A & I Weale	R	Outreach Service		100	100		-	-
The Linkins Memorial Trust	R	Outreach Service		2,000	2,000		-	-
Anna Hyman	R	Outreach Service		500	500		-	-
<i>Subtotal</i>			6,516	9,100	12,589		-	3,027
Other funds (balancing figure)	N/a	N/a	46,018	29,256	19,526		-	55,748
Total Funds as per balance sheet			52,534	38,356	32,115	-	-	58,775

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*	No*
	✓

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		-
Between endowment and restricted funds		-
Between endowment and unrestricted funds		-
		-

Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		-
Between endowment and restricted funds		-
Between endowment and unrestricted funds		-
		-

27.4 Designated funds

This year

Planned use	Purpose of the designation	Amount
		-
		-
		-
		-
		-
		-

Last year

Planned use	Purpose of the designation	Amount
		-
		-
		-
		-
		-
		-

Section C

Notes to the accounts

(cont)

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

FALSE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	920	442
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
TOTAL	920	442

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

2	2
---	---

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Note 29	Additional Disclosures
---------	------------------------

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A

Independent Examiner's Report

Report to the trustees/
members of

CHICHESTER AREA MENTAL HEALTH SUPPORT
FOUNDATION (CAMHSF)

On accounts for the year
ended

31st December 2021

Charity no
(if any)

1161733

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P.F. Baldwin

Date:

4/10/2022

Name:

P. F. BALDWIN

Relevant professional
qualification(s) or body

F.C.C.A

(if any).

Address:

UNIT J1 DURBAN ROAD BOGNOR REGIS
WEST SUSSEX PO22 9QT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Section A

Independent Examiner's Report

Report to the trustees/
members of

CHICHESTER AREA MENTAL HEALTH SUPPORT
FOUNDATION (CAMHSF)

On accounts for the year
ended

31st December 2021

Charity no
(if any)

1161733

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P. F. Baldwin

Date:

4/10/2022

Name:

P. F. BALDWIN

Relevant professional
qualification(s) or body

F. C. C. A

(if any).

Address:

UNIT J1 DURBAN ROAD BOGNOR REGIS
WEST SUSSEX PO22 9QT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Annual Report and Financial Statements
for the Year Ended 31 December 2020

Chichester Area Mental Health Support Foundation

Charity registration number: 1161733

Chichester Area Mental Health Support Foundation
25 Westingway
Bognor Regis
Chichester
West Sussex
PO21 2XX

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

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CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Reference and Administrative Details

Trustees	Mr John Hart Mrs Diane Williams (appointed 27 April 2020) Mrs Jenny Capelin Miss Constance Archer Mrs Georgina Godfrey Mrs Anna Hyman (appointed 20 January 2020)
Principal Office	25 Westingway Bognor Regis West Sussex PO21 2XX
Charity Registration Number	1161733
Independent Examiner	GW Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	The Co-operative Bank PO Box 250 Skelmersdale Lancashire WN8 6WT

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Trustees' Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2020.

Structure, governance and management

Nature of governing document

The charity is registered as a Charitable Incorporated Organisation (CIO) with effect from 19 May 2015.

The charity's constitution is established under the Charity Commission's 'Foundation' model, which sets out the objects and powers of the organisation and the governance arrangements.

Induction and training of trustees

On appointment, all Trustees undergo an induction consultation where their responsibilities and duties as a Trustee are formally outlined and an update on current business is provided. Charity Commission materials are provided offering further information as well as copies of all relevant documents such as the Constitution, the Management Plan, the Budget and other charity policy documents.

Organisational structure

A management planning process is in place and each January the Board of Trustees approves the Management Plan which is made up of rolling Core Objectives with supportive Enabling Objectives. The Management Plan includes the annual budget.

The Secretary to the Board of Trustees is an experienced voluntary sector senior manager and former consultant and assists the Project Manager to oversee general management matters and fundraising. The Honorary Treasurer oversees financial business. All appropriate decisions are made by the Board of Trustees guided by the Chair or Honorary Treasurer.

Risk Management

In order to maintain structural resilience, the Board maintains an organisation risk assessment system, which is based on a numerical assessment of risk, with an accompanying management commentary, and Trustees consider these reports regularly. The aim is to highlight and measure potential risks to the charity's reputation and the success of an activity or process, assess the impact and put in place appropriate management action.

However, we did not predict all the risks we would face with the advent of a pandemic and closure of the charity's operation, although we managed to react quickly and our reserves policy meant that we could implement our Outreach Service with confidence.

Trustees can confirm that the major risks to which CAMHSF is exposed have been reviewed and systems are in place to mitigate those risks and have been enhanced where necessary in light of the experience over the last year.

Separately, operationally, risk assessments are made for the charity's individual vulnerable clients. These are based on a client's condition and circumstances and carried out by appropriately trained professional staff. The assessed risk is discussed with clients and/or their carers, as appropriate, and an action plan developed.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Trustees' Report

Objectives and activities

Objects and aims

The objects of the charity are to relieve the needs of adults, generally older people, living with mental health problems, including early to moderate stages of dementia and mild cognitive impairment by providing support for such persons together with their families and carers.

To take these objects forward and deliver on the charity's mission, CAMHSF's key operational output is the delivery of the Chichester Lunch Club (CLC) service on two days a week based at the Chichester Boys Club. Uniquely, we support people with both mental health problems and dementia, with benefits to both groups.

The charity's service model aims to create, as closely as possible, normal social interaction, through a light lunch and afternoon activities. These lead to cognitive stimulation, development of confidence, increased self-esteem and resultant new friendships. The project builds advice and practical help within each activity as well as individual focus. All this is reviewed regularly to maintain excellence and project content. Older people welcome this approach, with a resultant increasing and responsive client base. Our city centre location helps by providing access, with support where necessary, to shops, opticians, dentists, chiropodists and clinics.

The second element of our service is support to carers, including respite provision (helped by location) and advice on how to access services and financial help. This need is confirmed by user feedback and the personal experience of our trustees. This service is tailored to client needs and evolves as each carer's role changes over time.

The advent of covid-19 and the subsequent closure of the club necessitated the establishment of an Outreach Service to ensure maintenance of support to members throughout the pandemic.

Trustees confirm that they have referred to the Charity Commission's guidance on public benefit in their annual review of aims and objectives and in all future planning of the charity's activities. These benefits (to a broad 'public' of people and their families and carers living with mental health challenges) are reflected in our determination to provide help and support through the activities of the CLC. The trustees believe that this service can reduce the call on publically funded services and thereby is not only directly beneficial to our service users and their families/carers but also to the wider public.

Objectives and strategies for the year 2020

Core Objectives

The charity's core objectives in 2020 initially included:

- Delivery and management of operational services effectively, safely and using best practice for members and their carers.
- Development of new projects to enhance the services provided to our members.
- Continuing to nurture and develop partnership arrangements with local organisations working in the field of mental health and dementia.

However these had to be set aside and reviewed in the light of the onset of the covid-19 pandemic.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Trustees' Report

Enabling Objectives

CAMHSF's core business cannot be delivered successfully without strong governance, sound management, marketing, fundraising and administration. In order to put these into practical effect, trustees maintain a range of Enabling Objectives across these important management disciplines, together with key policies to underpin safe guarding, operational, governance, and fundraising activities.

Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Review of activities

The charity entered 2020 in a strong position and trustees and staff were in a confident mood. However the advent of the covid-19 pandemic early in the year changed all our lives totally. In late February as the virus began to take hold across the country we initially managed the service in the changing environment and our members responded well. However, with the imposition of the government restrictions we had to close down the operation on 17th March 2020 and in order to meet the challenges of covid-19 trustees endorsed a strategy of 'cope', 'emerge' and 'rebuild'.

The Coping Strategy

A key element of the 'coping' strategy was the establishment of the Chichester Lunch Club Outreach Service to provide continuing support to our particularly vulnerable group who found lockdown very challenging. This innovative approach has proved highly successful, with regular telephone contact with members, a fortnightly Newsletter and more targeted direct personal support for the most isolated and vulnerable members. An early WhatsApp contact group for volunteers quickly morphed into a wider support network for the charity. As Christmas approached we drew on our well established music project to produce a festive CD including members' favourite carols and songs, which was distributed with other seasonal gifts.

The Emerging Strategy

How we are to emerge from the pandemic has proved the most testing element of our strategy. There was frankly little recognition by health and social service authorities of the challenges facing vulnerable older people living in the community with mental health problems and/or dementia whose main support mechanism is often their day centre which had been closed down. Accordingly we had to work hard to access authoritative advice. Nevertheless, as part of the 'emerging' strategy and with lockdown easing over the summer, plans were put in place to re-open the club in early autumn 2020 under the 'rule of six' policy. However, as infection rates started rising again these arrangements were put on hold and the Outreach Service remained in place.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Trustees' Report

As the end of the year approached and with encouraging news about the availability and efficacy of vaccines trustees have up dated the plans to re-open the club once our members have been vaccinated and government restrictions lifted. However, it is recognised that this will not be until the spring of 2021 and our members who are really struggling in the winter phase of the pandemic are desperately looking forward to returning to their club.

The Rebuilding Strategy

The effect on our finances was initially significant. As a result of closure of the club we immediately lost all our fee income, some 50% of total income. However, operational expenditure also reduced substantially and we were able to make some cost saving measures, although there are additional costs of the Outreach Service. Two self-employed sessional workers stood down and have not been replaced and this has been made possible by our exceptionally strong team of volunteers who bring their specific individual experience, often of caring for loved ones with dementia. The total monetary value of our volunteers in 2020 was around £14,500 (and probably double that figure in a normal operational year), which would have to be raised through additional fundraising if paid staff were required to replace them. This is an invaluable asset to the charity's operation and the wellbeing of our beneficiaries and will be a very important element of our rebuilding strategy.

Re-opening the club will bring challenges and risks and it is likely that we will have to maintain the Outreach Service in tandem with the Lunch Club for a few months. Our expenditure will increase significantly with rent, food and project costs. At the same time fee income is unlikely to return to pre-pandemic levels immediately, with some members having died or entered residential care and others may be cautious about returning to club.

Sadly and predictably there is increasing pressure of new cases of dementia and the local Mental Health Clinic is pressing us to re-open as soon as possible to help with their new patients who need the community support we provide. Accordingly we have plans for rebuilding the charity, including following up on new enquiries as soon as practicable, which will help to increase fee income. We have also developed our Annual Fundraising Plan, with community fundraising which has been stood down during the pandemic. All these factors and strong fundraising towards the end of the year gives us confidence we will be able to move forward and rebuild the charity once we re-open.

Training

Trustee training has been provided through Voluntary Action Arun and Chichester covering a range of governance issues including GDPR and fundraising regulation.

Governance, Finance, Fundraising and Transport

Trustees continued their oversight of the charity's work using their policies and procedures.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Trustees' Report

Fundraising performance in 2020 was patchy but with strong fundraising success across some areas, with others effectively shut down. All trustees continue to donate to the charity and we were particularly fortunate to receive a generous legacy following the death of one member and other families have contributed within their means following loss of life. Later in the year there was generous support from the membership. As a result despite a very demanding environment the charity remains viable and financially is ready to face the challenges when we can re-open the club in 2021.

Transport has obviously not been an issue in 2020 but it will be a challenge when the club re-opens and we will have to look at how transport can be provided and meet any social distancing requirements.

Financial review

The charity's supporters have helped over the last year to deliver sound fundraising results towards achieving this aim and our strong volunteer base has helped to reduce the need for some paid staff. Also importantly there has been very strong downward pressure on operational expenditure accordingly at the end of 2020. The charity held £3,027 in restricted funds, with the remaining balance of £55,748 held in reserves. This is greater than the traditional annual expenditure however trustees expect to draw down on this figure significantly as the club re-opens in 2021 when expenditure will increase substantially whilst fee income and some fundraising activity is set to pick up more slowly.

Policy on reserves

The Trustees' reserves policy has historically been to develop and hold funds in reserve to a level of one year's expenditure. This has been predicated on the need in time of difficulty to preserve operational service delivery, whilst other funding opportunities are explored or if necessary alternative services are identified to ensure continued support for the charity's vulnerable beneficiaries. The advent of the covid-19 pandemic has proved this to be a very sound strategy.

Plans for future periods

Having stood down from the Board in 2020 John Hart was selected as a trustee and invited to take over the Chair again with effect from 27 April 2021.

The government's Road Map allowed the charity to re-open and start operating in the Chichester Boys Club again with effect from 22 July 2021 when all members, staff and volunteers had received both their vaccination injections plus a further 21 days. It was reassuring to note a strong turnout of members attending after such a long absence and the arrangements to meet with government covid requirements seem to be working well.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Trustees' Report

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 11 August 2021 and signed on its behalf by:

.....
Mr John Hart
Trustee

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Independent Examiner's Report to the trustees of Chichester Area Mental Health Support Foundation

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 9 to 17.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of Chichester Area Mental Health Support Foundation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Chichester Area Mental Health Support Foundation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Chichester Area Mental Health Support Foundation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
G W Schulz ACMA

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

11 August 2021

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Income and Endowments from:					
Donations and legacies	2	22,156	9,100	31,256	28,664
Charitable activities	3	6,798	-	6,798	22,913
Other trading activities	4	232	-	232	2,442
Investment income	5	70	-	70	-
Total income		<u>29,256</u>	<u>9,100</u>	<u>38,356</u>	<u>54,019</u>
Expenditure on:					
Charitable activities	6	<u>19,526</u>	<u>12,589</u>	<u>32,115</u>	<u>39,933</u>
Total expenditure		<u>19,526</u>	<u>12,589</u>	<u>32,115</u>	<u>39,933</u>
Net income/(expenditure)		<u>9,730</u>	<u>(3,489)</u>	<u>6,241</u>	<u>14,086</u>
Net movement in funds		9,730	(3,489)	6,241	14,086
Reconciliation of funds					
Total funds brought forward		<u>46,018</u>	<u>6,516</u>	<u>52,534</u>	<u>38,448</u>
Total funds carried forward	11	<u>55,748</u>	<u>3,027</u>	<u>58,775</u>	<u>52,534</u>

The notes on pages 11 to 17 form an integral part of these financial statements.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Current assets			
Debtors	9	1,266	4,244
Cash at bank and in hand		<u>58,997</u>	<u>48,808</u>
		60,263	53,052
Creditors: Amounts falling due within one year	10	<u>(1,488)</u>	<u>(518)</u>
Net assets		<u>58,775</u>	<u>52,534</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		3,027	6,516
Unrestricted income funds			
Unrestricted funds		<u>55,748</u>	<u>46,018</u>
Total funds	11	<u>58,775</u>	<u>52,534</u>

The financial statements on pages 9 to 17 were approved by the Trustees, and authorised for issue on 11 August 2021 and signed on their behalf by:

.....
Mr John Hart
Trustee

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Chichester Area Mental Health Support Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Gift aid

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Notes to the Financial Statements for the Year Ended 31 December 2020

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Liabilities

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use in furtherance of the objectives of the charity at the Trustees' discretion.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Notes to the Financial Statements for the Year Ended 31 December 2020

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Donations and legacies;				
Donations	7,541	2,600	10,141	11,952
Legacies	10,983	-	10,983	846
Gift aid reclaimed	2,132	-	2,132	2,716
Grants, including capital grants;				
Grants	<u>1,500</u>	<u>6,500</u>	<u>8,000</u>	<u>13,150</u>
	<u>22,156</u>	<u>9,100</u>	<u>31,256</u>	<u>28,664</u>

3 Income from charitable activities

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Members fees	5,484	5,484	19,801
Transport	<u>1,314</u>	<u>1,314</u>	<u>3,112</u>
	<u>6,798</u>	<u>6,798</u>	<u>22,913</u>

4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2019 £
Raffles	178	178	1,071
Quiz	-	-	834
Sales	4	4	-
Summerhouse designs	<u>50</u>	<u>50</u>	<u>537</u>
	<u>232</u>	<u>232</u>	<u>2,442</u>

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Notes to the Financial Statements for the Year Ended 31 December 2020

5 Investment income

	Unrestricted funds General £	Total 2020 £
Interest receivable and similar income;		
Interest receivable on bank deposits	70	70

6 Expenditure on charitable activities

Note	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Food & drink	827	205	1,032	2,656
Activity costs	68	451	519	1,881
Equipment	1,011	-	1,011	451
Transport	306	-	306	1,985
Rent	1,560	-	1,560	5,734
Insurance	102	-	102	205
Telephone	91	-	91	90
Printing/Post/Stationery	1,834	-	1,834	429
Website/Internet	113	-	113	54
Cleaning	43	-	43	19
DBS checks	20	-	20	10
Staff training	32	-	32	-
Staff travel	329	-	329	1,185
Sessional Staff Costs	4,529	4,600	9,129	10,954
Independent examination	540	-	540	-
Trustee expenses	442	-	442	2,027
Staff costs	7,679	7,333	15,012	12,253
	19,526	12,589	32,115	39,933

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Notes to the Financial Statements for the Year Ended 31 December 2020

7 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No Trustees have received any other benefits from the charity during the year.

2 Trustees received reimbursement of expenses of £442 during the year (2019 - 2 Trustees £2,027).

8 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	14,575	11,925
Pension costs	437	328
	<u>15,012</u>	<u>12,253</u>

No employee received emoluments of more than £60,000 during the year

9 Debtors

	2020 £	2019 £
Prepayments	27	142
Accrued income	<u>1,239</u>	<u>4,102</u>
	<u>1,266</u>	<u>4,244</u>

10 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	73	33
Pension scheme creditor	97	80
Accruals	<u>1,318</u>	<u>405</u>
	<u>1,488</u>	<u>518</u>

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Notes to the Financial Statements for the Year Ended 31 December 2020

11 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Balance at 31 December 2020 £
Unrestricted funds				
<i>General</i>				
General Funds	46,018	29,256	(19,526)	55,748
Restricted funds				
Music project	536	-	(536)	-
Art project	480	-	(120)	360
Project manager	5,500	-	(2,833)	2,667
Staff	-	4,500	(4,500)	-
Outreach service	-	4,600	(4,600)	-
	<u>6,516</u>	<u>9,100</u>	<u>(12,589)</u>	<u>3,027</u>
Total funds	<u>52,534</u>	<u>38,356</u>	<u>(32,115)</u>	<u>58,775</u>
	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Balance at 31 December 2019 £
Unrestricted funds				
<i>General</i>				
General Funds	31,478	38,119	(23,579)	46,018
Restricted funds				
Music project	720	500	(1,184)	36
Art project	560	400	(480)	480
Project manager	1,690	7,500	(3,690)	5,500
Staff	4,000	4,500	(8,500)	-
Christmas lunch	-	500	-	500
Mainly Men	-	2,500	(2,500)	-
	<u>6,970</u>	<u>15,900</u>	<u>(16,354)</u>	<u>6,516</u>
Total funds	<u>38,448</u>	<u>54,019</u>	<u>(39,933)</u>	<u>52,534</u>

CHICHESTER AREA MENTAL HEALTH SUPPORT FOUNDATION

Notes to the Financial Statements for the Year Ended 31 December 2020

12 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2020 £
Current assets	57,236	3,027	60,263
Current liabilities	<u>(1,488)</u>	<u>-</u>	<u>(1,488)</u>
Total net assets	<u>55,748</u>	<u>3,027</u>	<u>58,775</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2019 £
Current assets	46,536	6,516	53,052
Current liabilities	<u>(518)</u>	<u>-</u>	<u>(518)</u>
Total net assets	<u>46,018</u>	<u>6,516</u>	<u>52,534</u>