

PEAPOD PRE-SCHOOL

England & Wales · Charity number 1161723

Details

Status	Registered
Legal form	Charitable company
Company number	07471433
Registered	2015-05-19
Register	View on the Charity Commission register

Contact

Address	Peapod Pre School 95 Milford Road Norwich NR2 3AR
Phone	01603929653
Email	contact@peapodpreschool.co.uk
Website	www.peapodpreschool.co.uk

Activities

Objects: THE OBJECTS OF THE PRE-SCHOOL (THE OBJECTS) ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:- OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES AND TRAINING COURSES, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS;INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Pre school for children generally within the NR2 area of Norwich.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£307,830	£306,751	-	-
2023-08-31	£273,505	£305,802	-	-
2022-08-31	£259,100	£264,738	-	-
2021-08-31	£245,620	£232,803	-	-
2020-08-31	£239,959	£252,161	-	-

Trustees

Name	Role	Appointed
FRAN O'NEILL		2013-04-01
Jenny Baker		2024-08-02
Juliette Tenimba Hardman		2019-10-01
Rym Atkins		2024-02-02
SARAH JANE RILEY		2013-04-01

PEAPOD PRE-SCHOOL

England & Wales - Charity number 1161723

Accounts

Company Number
7471433

PEAPOD PRE-SCHOOL

Financial Statements

31st August 2024

PEAPOD PRE-SCHOOL

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PEAPOD PRE-SCHOOL

**Charity / Company Information
FOR THE YEAR ENDED 31 AUGUST 2024**

TRUSTEES AND DIRECTORS:

Juliette Hardman - Director
Maddie Dunning - Director
Suzanne Williams - Director
Rym Atkins - Director
Jenny Baker - Director
Fran O'Neill - Director/Manager
Sarah Riley - Director/Manager

REGISTERED OFFICE:

Peapod Pre-School
Milford Road
Norwich
Norfolk
NR2 3AR

COMPANY NUMBER:

7471433

CHARITY REGISTERED NUMBER:

1161723

INDEPENDENT EXAMINERS:

Mark Shearing FCA
26 Chandler Road
Stoke Holy Cross
Norfolk
NR14 8RG

PEAPOD PRE-SCHOOL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PEAPOD PRE-SCHOOL

I report on the accounts for the year ended 31 August 2024 set out on pages 7 to 11

Respective Responsibilities of Directors and Reporting Accountant

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the charitable company is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to :-

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general directions given by the Charity Commission (under sections 145(5)(b) of the 2011 Act); and
- c) state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by a charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect the requirements;
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Mark Shearing FCA
26 Chandler Roac
Stoke Holy Cross
Norfolk
NR14 8RG

Dated

05/05/2025

**PEAPOD PRE-SCHOOL
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2024**

The Trustees present their report with the financial statements of the charitable company for the year ended 31 August 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT GOVERNING DOCUMENT

Peapod Pre-School (the "Company") is a charitable company limited by guarantee, incorporated on 16 December 2010. The Company adopted new articles of association in a form approved by the Pre-School Learning Alliance and the Charity Commission on 30 April 2014 and was registered as a charity on 19 May 2015 under charity number 1161723. In the event of the Company being wound up members are required to contribute an amount not exceeding £1. At 31st August 2024, there were 7 members.

TRUSTEES

The trustees are, for the purposes of the Companies Act, directors of the charitable company. The trustees shown below have held office during the period from 1st September 2023 to the date of this report. Fran O'Neill and Sarah Riley are appointed as trustees in accordance with clause 6.1.1 of the Company's articles of association.

Juliette Hardman - Director
Rowan De Vroomen - Director - Resigned 2 August 2024
Maddie Dunning - Director
Suzanne Williams - Director
Rym Atkins - Director - Appointed 2 February 2024
Jenny Baker - Director - Appointed 2 August 2024
Sarah Riley - Director (Manager)
Fran O'Neill - Director (Manager)

RECRUITMENT AND APPOINTMENT

The total number of board members shall not be less than two and not more than nine. The Trustees will from time to time appoint people with specific skills to fulfil specific projects. Those people would be entitled to attend management meetings. The trustees must meet at least three times a year.

OBJECTS AND ACTIVITIES

The objects of the Pre-school ("the Objects") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:-

- a) Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs;
- c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

ACHIEVEMENT AND PERFORMANCE

Peapod Pre-school, with a 'Good' rating from Ofsted, remains consistently popular within its local community as well as within the wider area. The setting recognises it is fortunate to have an extensive waiting list and is unable to fulfil demand. As a Communication Hub, the preschool continues to work with its own families and the wider community, providing advice at the local parent and toddler group, events such as stay and play sessions and resources aiming to support speech, language and communication. The preschool's community-led approach culminates in the biggest fundraising event of the year: the summer fete. This is always well attended and supported, despite the weather this time. Fundraising helps towards the summer trip to Pettitts and ensures every child at the setting has the opportunity to attend.

FINANCIAL REVIEW

The financial statements are set out on pages 7 to 8. The statement of financial activities is set out on page 7.

Total incoming resources amounted to £307,830. Total resources expended amounted to £306,751, resulting in net incoming resources for the year of £1,079. At the 31st August 2024, the charitable company had total funds of £73,357.

The balance sheet is in a healthy position with Free reserves of £23,357 and Contingency reserves of £50,000.

RESERVES POLICY

It is a general policy of the charitable company to hold free funds of 3 months of running costs to enable the orderly closing of the charitable company should the need arise. £50,000 is currently held in the reserves account.

STATEMENT OF TRUSTEES RESPONSIBILITY

Charity law and company law both require the trustees (who also act as directors for the purpose of company law) to prepare financial statements for each financial year. Under company law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



Suzanne Williams, Chair
13th May 2025

 (incoming chair)

PEAPOD PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2024
(incorporating the income and expenditure account)

	Total Funds 2024	Total Funds 2023
	£	£
INCOMING RESOURCES		
Incoming resources for generated funds		
Core Fees	93,082	92,702
Core funding	209,440	177,784
Honorary Communications hub	-	-
Donations	381	94
Fund Raising	4,210	2,642
INVESTMENT INCOME		
Bank Interest	717	283
Total incoming resources	<u>307,830</u>	<u>273,505</u>
RESOURCES EXPENDED		
Cost of generating funds	2 836	487
Charitable activities	3 305,474	304,907
Governance costs	4 441	407
Total resources expended	<u>306,751</u>	<u>305,801</u>
Net (resources)/Incoming before transfers	<u>1,079</u>	<u>(32,296)</u>
Transfers	-	-
Net (outcoming)/incoming resources after transfers	1,079	(32,296)
Total funds brought forward at 1 September 2023	<u>72,500</u>	<u>104,796</u>
Total funds carried forward at 31 August 2024	73,357	72,500

There are no recognised gains and losses in the statement of financial activities and , consequently, no statement of total recognised gains and losses has been prepared.

For Companies Act purposes, total income is £307,830 and total expenditure is £306,751 which is total incoming resources and total resource expenses as shown above. All the amounts relate to continuing activities.

**PEAPOD PRE-SCHOOL
BALANCE SHEET
AT 31 AUGUST 2024**

	Note	£	2024 £	£	2023 £
CURRENT ASSEST					
Debtors					
Cash at bank and in hand	(6)	1,254		3,834	
		<u>81,205</u>		<u>79,036</u>	
		82,459		82,870	
CREDITORS					
Amounts falling due within one year	(7)	<u>(9,102)</u>		<u>(10,592)</u>	
		(9,102)		(10,592)	
NET CURRENT ASSESTS			73,357		72,278
NET ASSETS			<u>73,357</u>		<u>72,278</u>
FUNDS					
Total Funds	(8)				
Represented by:-					
Contingency Reserves			50,000		50,000
Free Reserves			<u>23,357</u>		<u>22,278</u>
Reserves carried forward			<u>73,357</u>		<u>72,278</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of the affairs of the charitable company as at the end of each financial year and of its profit or loss for each financial year in accordance with requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the Board of Directors on 13th May 2025 and were signed on its behalf by:

Suzanne Williams, Chair

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2024**

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements:

a) Basis or preparation of accounts

The financial statements have been prepared under the historical cost convention and comply with the Companies Act 2006. The financial statements have been prepared in accordance with Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities: Statement of Recommended Practice", published in March 2005 (revised May 2008) and applicable accounting standards

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of Peapod Pre-School

There were no restricted funds but £50,000 of designated funds.

c) Incoming resources

All income is accounted for as soon as Peapod Pre-School has entitlement to the income, there is certainty of receipt and the amount is quantifiable

d) Resources expended

All expenditure is accounted for on an accruals basis

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2024**

	2024	2023
	£	£
2 COST OF GENERATING FUNDS		
Fundraising Expenses	<u>836</u>	<u>487</u>
3 CHARITABLE ACTIVITIES		
Direct Costs:		
Staff Salaries	249,886	242,521
Training	1,653	185
Early years PP	366	1,614
Activity Equipment	6,685	4,474
Bad debt expense	-	-
Fund Raising purchases	2,387	2,148
Refreshments	3,511	3,391
School Dinners	3,337	3,417
Protective clothing	1,405	1,748
Staff Costs	1,583	1,751
Premises Running Costs	1,285	988
Rent	24,492	24,593
Cleaning	5,591	5,247
Repairs	-	8,800
Postage and Stationery	9	15
Printing and Photocopying	745	1,056
Telephone and internet	1,020	936
IT support and infrastructure	171	649
Subscriptions	941	1,074
Bank Fees	86	119
Travel	-	42
Sundry Expenses	322	140
	<u>305,474</u>	<u>304,907</u>
4 GOVERNANCE AND SUPPORT COSTS		
Professional fees	<u>441</u>	<u>407</u>
5 TRUSTEE AND EMPLOYMENT INFORMATION		
a) Trustee information		
No remuneration was paid to the Trustees during the year (2024: £nil).		
b) Employee Information		
The average number of staff employed during the year was:	<u>2024</u> 17	<u>2023</u> 17
6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2024	2023
	£	£
Trade Debtors	593	635
Prepayments	661	624
PAYE & NIC Due	-	2,575
	<u>1,254</u>	<u>3,834</u>

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
Other Creditors	£	£
PAYE & NIC Due	1,151	1,735
Pension	1,876	-
Client Deposits	-	-
Income Received in Advance	5,500	6,400
Accruals	276	1,858
	<u>300</u>	<u>600</u>
	<u><u>9,102</u></u>	<u><u>10,592</u></u>

8 ANALYSIS OF FUNDS

	Net Current Assets 2024 £	Net Current Assets 2023 £
General Fund	23,357	22,278
Designated Fund	50,000	50,000
	<u><u>73,357</u></u>	<u><u>72,278</u></u>

9 RELATED PARTY DISCLOSURES

During the year there were no related party transactions (2023: none)

PEAPOD PRE-SCHOOL

England & Wales - Charity number 1161723

Accounts

Company Number
7471433

PEAPOD PRE-SCHOOL

Financial Statements

31st August 2023

PEAPOD PRE-SCHOOL

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PEAPOD PRE-SCHOOL

**Charity / Company Information
FOR THE YEAR ENDED 31 AUGUST 2023**

TRUSTEES AND DIRECTORS:	Juliette Hardman - Director Rowan De Vroomen - Director Maddie Dunning - Director Suzanne Williams - Director Rym Atkins - Director Fran O'Neill - Director/Manager Sarah Riley - Director/Manager
REGISTERED OFFICE:	Peapod Pre-School Milford Road Norwich Norfolk NR2 3AR
COMPANY NUMBER:	7471433
CHARITY REGISTERED NUMBER:	1161723
INDEPENDENT EXAMINERS:	Mark Shearing FCA 26 Chandler Road Stoke Holy Cross Norfolk NR14 8RG

**PEAPOD PRE-SCHOOL
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

The Trustees present their report with the financial statements of the charitable company for the year ended 31 August 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT GOVERNING DOCUMENT

Peapod Pre-School (the "Company") is a charitable company limited by guarantee, incorporated on 16 December 2010. The Company adopted new articles of association in a form approved by the Pre-School Learning Alliance and the Charity Commission on 30 April 2014 and was registered as a charity on 19 May 2015 under charity number 1161723. In the event of the Company being wound up members are required to contribute an amount not exceeding £1. At 31st August 2023 there were 6 members.

TRUSTEES

The trustees are, for the purposes of the Companies Act, directors of the charitable company. The trustees shown below have held office during the period from 1st September 2022 to the date of this report. Fran O'Neill and Sarah Riley are appointed as trustees in accordance with clause 6.1.1 of the Company's articles of association.

Juliette Hardman - Director

Rowan De Vroomen - Director

Maddie Dunning - Director

Suzanne Williams - Director

Rym Atkins - Appointed 2 February 2024

Sarah Riley - Director (Manager)

Fran O'Neill - Director (Manager)

RECRUITMENT AND APPOINTMENT

The total number of board members shall not be less than two and not more than nine. The Trustees will from time to time appoint people with specific skills to fulfil specific projects. Those people would be entitled to attend management meetings. The trustees must meet at least three times a year.

OBJECTS AND ACTIVITIES

The objects of the Pre-school ("the Objects") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:-

- a) Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs;
- c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

ACHIEVEMENT AND PERFORMANCE

Peapod pre-school, with a 'Good' rating from Ofsted, remains consistently popular within its local community as well as within the wider area. The setting is unable to fulfil demand, resulting in an extensive waiting list. As a Communication Hub, the preschool continues to work with its own families and the wider community, providing advice, events and resources aiming to support speech, language and communication. This has included a family yoga and mindfulness session and parent and toddler drop-in sessions. The preschool continues to pride itself on being an inclusive setting that works extensively with all families, including those who have children with seen and unseen disabilities. Staff development reflects this focus, with emphasis placed upon SEND training such as Autism Awareness.

Capital funds totalling £35,500 have been used in the following ways: £16,000 have been used to employ additional support staff, enabling focused and tailored interventions for those children with additional needs. £1,550 on activity equipment to support children's development, including those with additional needs. £8,500 on a 'cost of living' one off payment to support staff. £8,800 on painting and decorating the preschool. £649 on IT equipment.

FINANCIAL REVIEW

The financial statements are set out on pages 7 to 8. The statement of financial activities is set out on page 7.

Total incoming resources amounted to £273,505. Total resources expended amounted to £305,802, resulting in net outgoing resources for the year of £32,297. At the 31st August 2023, the charitable company had total funds of £72,278.

The balance sheet is in a healthy position with Free reserves of £22,278 and Contingency reserves of £50,000.

RESERVES POLICY

It is a general policy of the charitable company to hold free funds of 4-6 months of running costs to enable the orderly closing of the charitable company should the need arise. £50,000 is currently held in the reserves account.

STATEMENT OF TRUSTEES RESPONSIBILITY

Charity law and company law both require the trustees (who also act as directors for the purpose of company law) to prepare financial statements for each financial year. Under company law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



Suzanne Williams, Chair
21st May 2024

PEAPOD PRE-SCHOOL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PEAPOD PRE-SCHOOL

I report on the accounts for the year ended 31 August 2023 set out on pages 7 to 11

Respective Responsibilities of Directors and Reporting Accountant

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the charitable company is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to :-

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general directions given by the Charity Commission (under sections 145(5)(b) of the 2011 Act); and
- c) state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by a charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect the requirements;
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006;and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Mark Shearing FCA
26 Chandler Roac
Stoke Holy Cross
Norfolk
NR14 8RG

Dated

17/05/2024

PEAPOD PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023
(incorporating the income and expenditure account)

	Total Funds 2023	Total Funds 2022
	£	£
INCOMING RESOURCES		
Incoming resources for generated funds		
Core Fees	92,702	101,934
Core funding	177,784	147,699
Honorarium Communications hub	-	6,589
Donations	94	100
Fund Raising	2,642	2,771
INVESTMENT INCOME		
Bank Interest	283	7
Total incoming resources	<u>273,505</u>	<u>259,100</u>
RESOURCES EXPENDED		
Cost of generating funds	2 487	1,244
Charitable activities	3 304,908	263,091
Governance costs	4 407	403
Total resources expended	<u>305,802</u>	<u>264,738</u>
Net (resources)/Incoming before transfers	<u>(32,297)</u>	<u>(5,638)</u>
Transfers	-	-
Net (outcoming)/incoming resources after transfers	<u>(32,297)</u>	<u>(5,638)</u>
Total funds brought forward at 1 September 2022	<u>104,796</u>	<u>110,434</u>
Total funds carried forward at 31 August 2023	72,278	104,796

There are no recognised gains and losses in the statement of financial activities and , consequently, no statement of total recognised gains and losses has been prepared.

For Companies Act purposes, total income is £273,505 and total expenditure is £306,061 which is total incoming resources and total resource expenses as shown above. All the amounts relate to continuing activities.

**PEAPOD PRE-SCHOOL
BALANCE SHEET
AT 31 AUGUST 2023**

	Note	2023	2022
		£	£
CURRENT ASSEST			
Debtors	(6)	3,834	365
Cash at bank and in hand		<u>79,036</u>	<u>114,207</u>
		82,870	114,572
 CREDITORS			
Amounts falling due within one year	(7)	<u>(10,592)</u>	<u>(9,997)</u>
		(10,592)	(9,997)
 NET CURRENT ASSESTS		72,278	104,575
 NET ASSETS		<u>72,278</u>	<u>104,575</u>
 FUNDS			
Total Funds	(8)		
Represented by:-			
Contingency Reserves		50,000	50,000
Free Reserves		<u>22,278</u>	<u>54,575</u>
Reserves carried forward		<u>72,278</u>	<u>104,575</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of the affairs of the charitable company as at the end of each financial year and of its profit or loss for each financial year in accordance with requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the Board of Directors on 21st May 2023 and were signed on its behalf by:

Suzanne Williams, Chair

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2023**

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements:

a) Basis or preparation of accounts

The financial statements have been prepared under the historical cost convention and comply with the Companies Act 2006. The financial statements have been prepared in accordance with Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities: Statement of Recommended Practice", published in March 2005 (revised May 2008) and applicable accounting standards

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of Peapod Pre-School

There were no restricted funds but £50,000 of designated funds.

c) Incoming resources

All income is accounted for as soon as Peapod Pre-School has entitlement to the income, there is certainty of receipt and the amount is quantifiable

d) Resources expended

All expenditure is accounted for on an accruals basis

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2023**

	2023	2022
	£	£
2 COST OF GENERATING FUNDS		
Fundraising Expenses	<u>487</u>	<u>1,244</u>
3 CHARITABLE ACTIVITIES		
Direct Costs:		
Staff Salaries	242,521	213,153
Training	185	511
Early years PP	1,614	1,009
Activity Equipment	4,474	6,442
Bad debt expense	-	-
Fund Raising purchases	2,148	974
Refreshments	3,391	2,930
School Dinners	3,417	2,521
Protective clothing	1,748	1,684
Staff Costs	1,751	1,453
Premises Running Costs	988	1,170
Rent	24,593	21,471
Cleaning	5,247	5,245
Repairs	8,800	-
Postage and Stationery	15	-
Printing and Photocopying	1,056	927
Telephone and internet	936	701
IT support and infrastructure	649	1,850
Subscriptions	1,074	807
Bank Fees	119	92
Travel	42	52
Sundry Expenses	140	100
	<u>304,908</u>	<u>263,091</u>
4 GOVERNANCE AND SUPPORT COSTS		
Professional fees	<u>407</u>	<u>403</u>
5 TRUSTEE AND EMPLOYMENT INFORMATION		
a) Trustee information		
No remuneration was paid to the Trustees during the year (2022: £nil).		
b) Employee Information	2023	2022
The average number of staff employed during the year was:	<u>17</u>	<u>14</u>
6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
	£	£
Trade Debtors	635	-
Prepayments	624	365
PAYE & NIC Due	2,575	-
	<u>3,834</u>	<u>365</u>

2023 S.C. Williams

7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
		£	£
	Other Creditors	1,735	630
	PAYE & NIC Due	-	1,468
	Pension	-	1,099
	Client Deposits	6,400	6,000
	Income Received in Advance	1,858	500
	Accruals	600	300
		<u>10,592</u>	<u>9,997</u>

8	ANALYSIS OF FUNDS	Net	Net
		Current	Current
		Assets	Assets
		2023	2022
		£	£
	General Fund	22,278	54,575
	Designated Fund	50,000	50,000
		<u>72,278</u>	<u>104,575</u>

9 RELATED PARTY DISCLOSURES

During the year there were no related party transactions (2023: none)

PEAPOD PRE-SCHOOL

England & Wales - Charity number 1161723

Accounts

Company Number
7471433

PEAPOD PRE-SCHOOL

Financial Statements

31st August 2022

PEAPOD PRE-SCHOOL

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PEAPOD PRE-SCHOOL

**Charity / Company Information
FOR THE YEAR ENDED 31 AUGUST 2022**

TRUSTEES AND DIRECTORS:	Juliette Hardman - Director Rowan De Vroomen - Director Maddie Dunning - Director Suzanne Williams - Director Fran O'Neill - Director/Manager Sarah Riley - Director/Manager
REGISTERED OFFICE:	Peapod Pre-School Milford Road Norwich Norfolk NR2 3AR
COMPANY NUMBER:	7471433
CHARITY REGISTERED NUMBER:	1161723
INDEPENDENT EXAMINERS:	Mark Shearing FCA 38 Cardiff Road Norwich Norfolk NR2 3HS

**PEAPOD PRE-SCHOOL
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2022**

The Trustees present their report with the financial statements of the charitable company for the year ended 31 August 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT GOVERNING DOCUMENT

Peapod Pre-School (the "Company") is a charitable company limited by guarantee, incorporated on 16 December 2010. The Company adopted new articles of association in a form approved by the Pre-School Learning Alliance and the Charity Commission on 30 April 2014 and was registered as a charity on 19 May 2015 under charity number 1161723. In the event of the Company being wound up members are required to contribute an amount not exceeding £1. At 31st August 2022 there were 6 members.

TRUSTEES

The trustees are, for the purposes of the Companies Act, directors of the charitable company. The trustees shown below have held office during the period from 1st September 2021 to the date of this report. Fran O'Neill and Sarah Riley are appointed as trustees in accordance with clause 6.1.1 of the Company's articles of association.

Juliette Hardman - Director

Rowan De Vroomen - Director

Maddie Dunning - Appointed 21 February 2022

Suzanne Williams - Appointed 21 February 2022

Sarah Riley - Director (Manager)

Fran O'Neill - Director (Manager)

RECRUITMENT AND APPOINTMENT

The total number of board members shall not be less than two and not more than nine. The Trustees will from time to time appoint people with specific skills to fulfil specific projects. Those people would be entitled to attend management meetings. The trustees must meet at least three times a year.

OBJECTS AND ACTIVITIES

The objects of the Pre-school ("the Objects") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:-

- a) Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs;
- c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

ACHIEVEMENT AND PERFORMANCE

Peapod Preschool has a 'Good' rating from Ofsted and remains consistently popular within its local community and the wider area. The setting is unable to fulfil demand, resulting in an extensive waiting list. The preschool prides itself on being an inclusive setting that supports the learning and development of all children. Capital funds of £5400 have been used to provide tailored and targeted support for those children with additional needs. The development of staff continues to be a priority with further emphasis on SEND training, including Makaton sign language to assist with communication. As a Communication Hub working with the community, the preschool provided an introduction to autism awareness training that was available to parents and other settings. Finally, for the first time since the Covid-19 pandemic, Peapod organised a summer trip, inviting all of the setting's families.

FINANCIAL REVIEW

The financial statements are set out on pages 7 to 8. The statement of financial activities is set out on page 7.

Total incoming resources amounted to £259,100. Total resources expended amounted to £264,738, resulting in net outgoing resources for the year of £5,638. At the 31st August 2022, the charitable company had total funds of £104,575.

The balance sheet is in a healthy position with Free reserves of £54,575 and Contingency reserves of £50,000.

RESERVES POLICY

It is a general policy of the charitable company to hold free funds of 4-6 months of running costs to enable the orderly closing of the charitable company should the need arise. £50,000 is currently held in the reserves account.

STATEMENT OF TRUSTEES RESPONSIBILITY

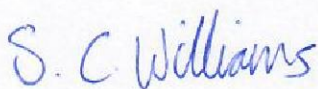
Charity law and company law both require the trustees (who also act as directors for the purpose of company law) to prepare financial statements for each financial year. Under company law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



Suzanne Williams, Chair
16th May 2023

PEAPOD PRE-SCHOOL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PEAPOD PRE-SCHOOL

I report on the accounts for the year ended 31 August 2022 set out on pages 7 to 11.

Respective Responsibilities of Directors and Reporting Accountant

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the charitable company is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to :-

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general directions given by the Charity Commission (under sections 145(5)(b) of the 2011 Act); and
- c) state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by a charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect the requirements;
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006;and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Mark Shearing FCA
38 Cardiff Road
Norwich
Norfolk
NR2 3HS

Dated

17/03/2023

PEAPOD PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2022
(incorporating the income and expenditure account)

	Total Funds 2022	Total Funds 2021
	£	£
INCOMING RESOURCES		
Incoming resources for generated funds		
Core Fees	101,934	94,970
Core funding	147,699	144,965
Honarium Communications hub	6,589	5,000
Donations	100	126
Fund Raising	2,771	553
INVESTMENT INCOME		
Bank Interest	7	6
Total incoming resources	<u>259,100</u>	<u>245,620</u>
RESOURCES EXPENDED		
Cost of generating funds	2 1,244	210
Charitable activities	3 263,091	232,204
Governance costs	4 403	389
Total resources expended	<u>264,738</u>	<u>232,803</u>
Net (resources)/Incoming before transfers	<u>(5,638)</u>	<u>12,817</u>
Transfers	-	-
Net (outcoming)/incoming resources after transfers	(5,638)	12,817
Total funds brought forward at 1 September 2021	<u>110,434</u>	<u>97,616</u>
Total funds carried forward at 31 August 2022	104,575	110,434

There are no recognised gains and losses in the statement of financial activities and , consequently, no statement of total recognised gains and losses has been prepared.

For Companies Act purposes, total income is £259,100 and total expenditure is £264,738 which is total incoming resources and total resource expenses as shown above. All the amounts relate to continuing activities.

**PEAPOD PRE-SCHOOL
BALANCE SHEET
AT 31 AUGUST 2022**

	Note	2022	2021
		£	£
CURRENT ASSEST			
Debtors	(6)	365	365
Cash at bank and in hand		<u>114,207</u>	<u>127,509</u>
		114,572	127,873
 CREDITORS			
Amounts falling due within one year	(7)	<u>(9,997)</u>	<u>(17,661)</u>
		(9,997)	(17,661)
 NET CURRENT ASSESTS		104,575	110,213
 NET ASSETS		<u>104,575</u>	<u>110,213</u>
 FUNDS			
Total Funds	(8)		
Represented by:-			
Contingency Reserves		50,000	50,000
Free Reserves		<u>54,575</u>	<u>60,213</u>
Reserves carried forward		<u>104,575</u>	<u>110,213</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of the affairs of the charitable company as at the end of each financial year and of its profit or loss for each financial year in accordance with requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the Board of Directors on 16th May 2023 and were signed on its behalf by:

Suzanne Williams, Chair

S. C. Williams

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2022**

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements:

a) Basis or preparation of accounts

The financial statements have been prepared under the historical cost convention and comply with the Companies Act 2006. The financial statements have been prepared in accordance with Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities: Statement of Recommended Practice", published in March 2005 (revised May 2008) and applicable accounting standards

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of Peapod Pre-School

There were no restricted funds but £50,000 of designated funds.

c) Incoming resources

All income is accounted for as soon as Peapod Pre-School has entitlement to the income, there is certainty of receipt and the amount is quantifiable

d) Resources expended

All expenditure is accounted for on an accruals basis.

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2022**

	2022	2021
	£	£
2 COST OF GENERATING FUNDS		
Fundraising Expenses	<u>1,244</u>	<u>210</u>
3 CHARITABLE ACTIVITIES		
Direct Costs:		
Staff Salaries	213,153	191,554
Training	511	75
Early years PP	1,009	738
Activity Equipment	6,442	3,505
Bad debt expense	-	-
Fund Raising purchases	974	98
Refreshments	2,930	3,092
School Dinners	2,521	656
Protective clothing	1,684	1,022
Staff Costs	1,453	1,052
Premises Running Costs	1,170	925
Rent	21,471	20,058
Cleaning	5,245	5,444
Repairs	-	74
Postage and Stationery	-	52
Printing and Photocopying	927	926
Telephone and internet	701	684
IT support and infrastructure	1,850	1,285
Subscriptions	807	855
Bank Fees	92	89
Travel	52	-
Sundry Expenses	100	23
	<u>263,091</u>	<u>232,204</u>
4 GOVERNANCE AND SUPPORT COSTS		
Professional fees	<u>403</u>	<u>389</u>
5 TRUSTEE AND EMPLOYMENT INFORMATION		
a) Trustee information		
No remuneration was paid to the Trustees during the year (2021: £nil).		
b) Employee Information	2022	2021
The average number of staff employed during the year was:	<u>14</u>	<u>14</u>
6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
	£	£
Trade Debtors	-	-
Prepayments	<u>365</u>	<u>365</u>
	<u>365</u>	<u>365</u>

7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
		£	£
	Other Creditors	630	8,921
	PAYE & NIC DUE	1,468	788
	Pension	1,099	-
	Client Deposits	6,000	7,600
	Income Received in Advance	500	52
	Accruals	300	300
		<u>9,997</u>	<u>17,661</u>

8	ANALYSIS OF FUNDS	Net	Net
		Current	Current
		Assets	Assets
		2022	2021
		£	£
	General Fund	54,575	60,213
	Designated Fund	50,000	50,000
		<u>104,575</u>	<u>110,213</u>

9 RELATED PARTY DISCLOSURES

During the year there were no related party transactions (2021: none)

PEAPOD PRE-SCHOOL

England & Wales - Charity number 1161723

Accounts

Company Number
7471433

PEAPOD PRE-SCHOOL

Financial Statements

31st August 2021

PEAPOD PRE-SCHOOL

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PEAPOD PRE-SCHOOL

**Charity / Company Information
FOR THE YEAR ENDED 31 AUGUST 2021**

TRUSTEES AND DIRECTORS:

Katie Moore - Director
Belinda Perry - Director
Juliette Hardman - Director
Rowan De Vroomen - Director
Fran O'Neill - Director/Manager
Sarah Riley - Director/Manager

REGISTERED OFFICE:

Peapod Pre-School
Milford Road
Norwich
Norfolk
NR2 3AR

COMPANY NUMBER:

7471433

CHARITY REGISTERED NUMBER:

1161723

INDEPENDENT EXAMINERS:

Mark Shearing FCA
38 Cardiff Road
Norwich
Norfolk
NR2 3HS

**PEAPOD PRE-SCHOOL
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021**

The Trustees present their report with the financial statements of the charitable company for the year ended 31 August 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT GOVERNING DOCUMENT

Peapod Pre-School (the "Company") is a charitable company limited by guarantee, incorporated on 16 December 2010. The Company adopted new articles of association in a form approved by the Pre-School Learning Alliance and the Charity Commission on 30 April 2014 and was registered as a charity on 19 May 2015 under charity number 1161723. In the event of the Company being wound up members are required to contribute an amount not exceeding £1. At 31st August 2021 there were 6 members.

TRUSTEES

The trustees are, for the purposes of the Companies Act, directors of the charitable company. The trustees shown below have held office during the period from 1st September 2020 to the date of this report. Fran O'Neill and Sarah Riley are appointed as trustees in accordance with clause 6.1.1 of the Company's articles of association.

Katie Moore - Chair - Resigned 27 November 2021
Lauren Smith - Finance Director - Resigned 25 October 2020
Belinda Perry - Director - Resigned 26 November 2021
Juliette Hardman - Director
Rowan De Vroomen - Director
Sarah Riley - Director (Manager)
Fran O'Neill - Director (Manager)

RECRUITMENT AND APPOINTMENT

The total number of board members shall not be less than two and not more than nine. The Trustees will from time to time appoint people with specific skills to fulfil specific projects. Those people would be entitled to attend management meetings. The trustees must meet at least three times a year.

OBJECTS AND ACTIVITIES

The objects of the Pre-school ("the Objects") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:-

- a) Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs;
- c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

ACHIEVEMENT AND PERFORMANCE

Peapod Preschool, with a 'Good' rating from Ofsted, is consistently popular within its own community as well as within the wider area. This has resulted in a healthy waiting list. The preschool continues to encourage children to build their confidence, self-esteem and critical thinking through play, with a particular focus on outdoor activities. The preschool recognises that the development of children's communication skills supports all programmes of learning and continues to update staff training in the areas of speech and language. As a Communication Hub, the preschool aims to support all children who attend and this offer extends to parents, families and other practitioners within the community. The managers support staff to diversify their skills and qualifications.

FINANCIAL REVIEW

The financial statements are set out on pages 7 to 8. The statement of financial activities is set out on page 7.

Total incoming resources amounted to £245,620. Total resources expended amounted to £232,803, resulting in net incoming resources for the year of £12,817. At the 31st August 2021, the charitable company had total funds of £110,213.

The balance sheet is in a healthy position with Free reserves of £60,213 and Contingency reserves of £50,000.

RESERVES POLICY

It is a general policy of the charitable company to hold free funds of 4-6 months of running costs to enable the orderly closing of the charitable company should the need arise. £50,000 is currently held in the reserves account.

STATEMENT OF TRUSTEES RESPONSIBILITY

Charity law and company law both require the trustees (who also act as directors for the purpose of company law) to prepare financial statements for each financial year. Under company law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



Katie Moore, Chair
Nov-21

PEAPOD PRE-SCHOOL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PEAPOD PRE-SCHOOL

I report on the accounts for the year ended 31 August 2021 set out on pages 7 to 11

Respective Responsibilities of Directors and Reporting Accountant

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the charitable company is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to :-

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general directions given by the Charity Commission (under sections 145(5)(b) of the 2011 Act); and
- c) state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by a charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect the requirements;
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006;and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Mark Shearing FCA
38 Cardiff Road
Norwich
Norfolk
NR2 3HS

Dated

10/05/2022

PEAPOD PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2021
(incorporating the income and expenditure account)

	Total Funds 2021	Total Funds 2020
	£	£
INCOMING RESOURCES		
Incoming resources for generated funds		
Core Fees	94,970	69,028
Core funding	144,965	145,802
Honorary Communications hub	5,000	24,265
Donations	126	151
Fund Raising	553	688
INVESTMENT INCOME		
Bank Interest	6	25
Total incoming resources	<u>245,620</u>	<u>239,959</u>
RESOURCES EXPENDED		
Cost of generating funds	2 210	508
Charitable activities	3 232,204	251,792
Governance costs	4 389	- 314
Total resources expended	<u>232,803</u>	<u>251,986</u>
Net (resources)/Incoming before transfers	<u>12,817</u>	<u>(12,027)</u>
Transfers	-	-
Net (outcoming)/incoming resources after transfers	<u>12,817</u>	<u>(12,027)</u>
Total funds brought forward at 1 September 2020	<u>97,616</u>	<u>109,643</u>
Total funds carried forward at 31 August 2021	110,213	97,616

There are no recognised gains and losses in the statement of financial activities and , consequently, no statement of total recognised gains and losses has been prepared.

For Companies Act purposes, total income is £245,620 and total expenditure is £232,803 which is total incoming resources and total resource expenses as shown above. All the amounts relate to continuing activities.

**PEAPOD PRE-SCHOOL
BALANCE SHEET
AT 31 AUGUST 2021**

	Note	2021	2020
		£	£
CURRENT ASSEST			
Debtors	(6)	365	365
Cash at bank and in hand		<u>127,509</u>	<u>110,204</u>
		127,873	110,569
CREDITORS			
Amounts falling due within one year	(7)	<u>(17,661)</u>	<u>(13,128)</u>
		(17,661)	(13,128)
NET CURRENT ASSESTS		110,213	97,441
NET ASSETS		<u>110,213</u>	<u>97,441</u>
FUNDS			
Total Funds	(8)		
Represented by:-			
Contingency Reserves		50,000	40,000
Free Reserves		<u>60,213</u>	<u>57,441</u>
Reserves carried forward		<u>110,213</u>	<u>97,441</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of the affairs of the charitable company as at the end of each financial year and of its profit or loss for each financial year in accordance with requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the Board of Directors on 17th May 2022 and were signed on its behalf by:

S. C. Williams

Suzanne Williams, Chair (instated as Chair, on 17th May 2022)

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2021**

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements:

a) Basis or preparation of accounts

The financial statements have been prepared under the historical cost convention and comply with the Companies Act 2006. The financial statements have been prepared in accordance with Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities: Statement of Recommended Practice", published in March 2005 (revised May 2008) and applicable accounting standards

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of Peapod Pre-School

There were no restricted funds but £50,000 of designated funds.

c) Incoming resources

All income is accounted for as soon as Peapod Pre-School has entitlement to the income, there is certainty of receipt and the amount is quantifiable

d) Resources expended

All expenditure is accounted for on an accruals basis

PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2021

	2021	2020
	£	£
2 COST OF GENERATING FUNDS		
Fundraising Expenses	<u>210</u>	<u>508</u>
3 CHARITABLE ACTIVITIES		
Direct Costs: Staff Salaries	191,554	204,635
Training	75	385
Early years PP (included in Activity Equipment 2017)	738	605
Activity Equipment	3,505	8,672
Bad debt expense	-	311
Fund Raising purchases	98	93
Refreshments	3,092	2,391
School Dinners	656	2,976
Protective clothing	1,022	958
Staff Costs	1,052	909
Premises Running Costs	925	810
Rent	20,058	19,446
Cleaning	5,444	5,789
Repairs	74	-
Postage and Stationery	52	246
Printing and Photocopying	926	729
Telephone and internet	684	945
IT support and infrastructure	1,285	-
Subscriptions	855	812
Bank Fees	89	112
Travel	-	112
Sundry Expenses	23	856
	<u>232,204</u>	<u>251,792</u>
4 GOVERNANCE AND SUPPORT COSTS		
Professional fees	<u>389</u>	<u>- 314</u>
5 TRUSTEE AND EMPLOYMENT INFORMATION		
a) Trustee information		
No remuneration was paid to the Trustees during the year (2020:£nil).		
b) Employee Information	2021	2020
The average number of staff employed during the year was:	<u>14</u>	<u>15</u>
6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2021	2020
	£	£
Trade Debtors	-	-
Prepayments	<u>365</u>	<u>365</u>
	<u>365</u>	<u>365</u>

7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2021	2020
		£	£
	Other Creditors	8,921	1,589
	PAYE & NIC DUE	788	2,720
	Pension	-	-
	Client Deposits	7,600	7,800
	Income Received in Advance	52	719
	Accruals	300	300
		<u>17,661</u>	<u>13,128</u>

8	ANALYSIS OF FUNDS	Net Current Assets 2021 £	Net Current Assets 2020 £
	General Fund	60,213	57,441
	Designated Fund	50,000	40,000
		<u>110,213</u>	<u>97,441</u>

9 RELATED PARTY DISCLOSURES

During the year there were no related party transactions (2020: none)

PEAPOD PRE-SCHOOL

England & Wales - Charity number 1161723

Accounts

Company Number
07471433

PEAPOD PRE-SCHOOL

Financial Statements

31st August 2020

PEAPOD PRE-SCHOOL

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PEAPOD PRE-SCHOOL

**Charity / Company Information
FOR THE YEAR ENDED 31 AUGUST 2020**

TRUSTEES AND DIRECTORS:

Katie Moore - Chair
Lauren Smith - Finance Director
Belinda Perry - Director
Juliette Hardman - Director
Rowan De Vroomen - Director
Fran O'Neill - Director/Manager
Sarah Riley - Director/Manager

REGISTERED OFFICE:

Peapod Pre-School
Milford Road
Norwich
Norfolk
NR2 3AR

COMPANY NUMBER:

07471433

CHARITY REGISTERED NUMBER:

1161723

INDEPENDENT EXAMINERS:

Mark Shearing FCA
28g Jessopp Road
Norwich
Norfolk
NR2 3QB

Peapod pre-school, with a 'Good' rating from Ofsted, is consistently popular within its own community as well as within the wider area. Despite the challenges of a difficult year due to the Coronavirus pandemic, the setting remained open throughout. The lockdown in March 2020 meant that the setting had to close its doors to the majority of families, staying open to critical key worker families. Peapod even enabled further critical key worker families to temporarily attend the setting while their own settings were closed during the lockdown period. The setting stayed in touch with those of their children who remained at home during lockdown through home learning activities. Peapod continues to champion the importance of communication and language and sent every child the story of 'The Little Red Hen', producing a range of activities for children to carry out at home based around this theme. The pre-school continues to have a

FINANCIAL REVIEW

The financial statements are set out on pages 7 to 8. The statement of financial activities is set out on page 7.

Total incoming resources amounted to £239,959. Total resources expended amounted to £252,161, resulting in net incoming resources for the year of (£12,202). At the 31st August 2020 the charitable

The loss in income for 2019/20 is a reflection of the unforeseen Coronavirus pandemic, with the setting closing to most of its families from 23rd March 2020. The setting remained open to critical key worker families and was able to welcome back limited numbers of children from 1st June 2020. The pre-school received funding for all relevant non-attending families throughout the summer term and therefore did not invoice fee-paying families. Due to the setting's status as a Communication Hub School it received funds of £22,250. Three staff members were trained as 'Communication Champions' to support the setting and received one off Honorarium payments of £5,583.25. Funds of £5,500 were for the setting. The Committee still continued to invest in the garden as per the previous year's agreement, using reserves of £5260. Peapod also received money for training totalling £2,015 for the previous year.

RESERVES POLICY

It is a general policy of the charitable company to hold free funds of 4-6 months of running costs to enable the orderly closing of the charitable company should the need arise. £50,000 is currently held in the

STATEMENT OF TRUSTEES RESPONSIBILITY

Charity law and company law both require the trustees (who also act as directors for the purpose of company law) to prepare financial statements for each financial year. Under company law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Katie Moore, Chair

Date



19.05.21.

**PEAPOD PRE-SCHOOL
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2020**

The Trustees present their report with the financial statements of the charitable company for the year ended

STRUCTURE, GOVERNANCE AND MANAGEMENT GOVERNING DOCUMENT

Peapod Pre-School (the "Company") is a charitable company limited by guarantee, incorporated on 16 December 2010. The Company adopted new articles of association in a form approved by the Pre-School Learning Alliance and the Charity Commission on 30 April 2014 and was registered as a charity on 19 May 2015 under charity number 1161723. In the event of the Company being wound up members are required to contribute an amount not exceeding £1. At 31st August 2020 there were 7 members.

TRUSTEES

The trustees are, for the purposes of the Companies Act, directors of the charitable company. The trustees shown below have held office during the period from 1st September 2019 to the date of this report. Fran O'Neill and Sarah Riley are appointed as trustees in accordance with clause 6.1.1 of the Company's articles

Katie Moore - Chair

Lauren Smith - Finance Director

Kath Smith - Director - Resigned 10 October 2019

Verity Wall - Director - Resigned 1 September 2019

Belinda Perry - Director - Appointed 2 December 2019

Juliette Hardman - Director - Appointed 23 November 2019

Rowan De Vroomen - Director - Appointed 22 November 2019

Sarah Riley - Director (Manager)

Fran O'Neill - Director (Manager)

RECRUITMENT AND APPOINTMENT

The total number of board members shall not be less than two and not more than nine. The Trustees will from time to time appoint people with specific skills to fulfil specific projects. Those people would be entitled to attend management meetings. The trustees must meet at least three times a year.

OBJECTS AND ACTIVITIES

The objects of the Pre-school ("the Objects") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:-

- a) Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs;
- c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

ACHIEVEMENT AND PERFORMANCE

PEAPOD PRE-SCHOOL

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PEAPOD PRE-SCHOOL

I report on the accounts for the year ended 31 August 2020 set out on pages 7 to 11

Respective Responsibilities of Directors and Reporting Accountant

The trustees (who are also directors of the company for the purposes of company law) are responsible of the accounts. The trustees consider that an audit is not required for this year under section 144(2) 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charitable company is not subject to an audit under company law and independent examination, it is my responsibility to :-

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general directions given by the Charity Commission (sections 145(5)(b) of the 2011 Act);and
- c) state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination was carried out in accordance with general directions given by the Charity Commission includes a review of the accounting records kept by a charitable company and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks information from you as trustees concerning any such matters. The procedures undertaken do not provide all the information that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view". The report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect the requirements
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006;and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Mark Shearing FCA
28g Jessopp Road

PEAPOD PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2020
(incorporating the income and expenditure account)

	Total Funds 2020 £	Total Funds 2019 £
INCOMING RESOURCES		
Incoming resources for generated funds		
Core Fees	28,672	97,260
Core funding	210,423	154,088
Donations	151	280
Fund Raising	688	3,744
INVESTMENT INCOME		
Bank Interest	25	24
Total incoming resources	<u>239,959</u>	<u>255,395</u>
RESOURCES EXPENDED		
Cost of generating funds	2 508	1,022
Charitable activities	3 251,967	248,833
Governance costs	4 (314)	1,273
Total resources expended	<u>252,161</u>	<u>251,129</u>
Net (resources)/Incoming before transfers	<u>(12,202)</u>	<u>4,266</u>
Transfers	-	-
Net (outcoming)/incoming resources after transfers	(12,202)	4,266
Total funds brought forward at 1 September 2019	<u>109,643</u>	<u>105,377</u>
Total funds carried forward at 31 August 2020.	97,441	109,643

There are no recognised gains and losses in the statement of financial activities and , consequently, no statement of total recognised gains and losses has been prepared.

For Companies Act purposes, total income is £239,959 and total expenditure is £252,161 which is total incoming resources and total resource expenses as shown above. All the amounts relate to continuing activities.

The financial statements were approved by the Board of Directors on 13th April 2021 and were signed on it

Katie Moore, Chair

A handwritten signature in black ink, appearing to be 'Katie Moore', written in a cursive style.

19.05.21.

**PEAPOD PRE-SCHOOL
BALANCE SHEET
AT 31 AUGUST 2020**

	Note	£	2020 £
CURRENT ASSEST			
Debtors	(6)	365	
Cash at bank and in hand		<u>110,204</u>	
		110,569	
CREDITORS			
Amounts falling due within one year	(7)	<u>(13,128)</u>	
		(13,128)	
NET CURRENT ASSESTS			97,441
NET ASSETS			<u><u>97,441</u></u>
FUNDS			
Total Funds	(8)		
Represented by:-			
Contingency Reserves			50,000
Free Reserves			<u>47,441</u>
Reserves carried forward			<u><u>97,441</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 from 31 August 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of the affairs of the charitable company at the end of each financial year and of its profit or loss for each financial year in accordance with requirements of Section 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

**PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2020**

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items material in relation to the financial statements:

a) Basis or preparation of accounts

The financial statements have been prepared under the historical cost convention as required by the Companies Act 2006. The financial statements have been prepared in accordance with the Financial Reporting Council's Recommended Practice (SORP), "Accounting and Reporting by Charities: Statement of Recommended Practice", published in March 2005 (revised May 2008) and applicable accounting standards.

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objectives of Peapod Pre-School.

There were no restricted funds but £50,000 of designated funds.

c) Incoming resources

All income is accounted for as soon as Peapod Pre-School has entitlement to the income and the amount is quantifiable.

d) Resources expended

All expenditure is accounted for on an accruals basis.

PEAPOD PRE-SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
AT 31 AUGUST 2020

		2020 £
2	COST OF GENERATING FUNDS	
	Fundraising Expenses	<u>508</u>
3	CHARITABLE ACTIVITIES	
	Direct Costs: Staff Salaries	204,635
	Training	385
	Early years PP (included in Activity Equipment 2017)	605
	Activity Equipment	8,672
	Bad debt expense	311
	Small Equipment	-
	Fund Raising purchases	93
	Books	-
	Refreshments	2,391
	School Dinners	2,976
	Protective clothing	958
	Staff Costs	909
	Premises Running Costs	810
	Rent	19,446
	Cleaning	5,789
	Repairs	-
	Postage and Stationery	246
	Printing and Photocopying	729
	Telephone and internet	945
	IT support and infrastructure	175
	Subscriptions	812
	Bank Fees	112
	Travel	112
	Sundry Expenses	856
		<u>251,967</u>
4	GOVERNANCE AND SUPPORT COSTS	
	Professional fees	<u>- 314</u>
5	TRUSTEE AND EMPLOYMENT INFORMATION	
a)	Trustee information	
	No remuneration was paid to the Trustees during the year (2020:£nil).	
b)	Employee Information	2020

	The average number of staff employed during the year was:	<u>15</u>
6	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020
		£
	Trade Debtors	-
	Prepayments	365
		<u>365</u>
7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020
		£
	Other Creditors	1,589
	PAYE & NIC DUE	2,720
	Pension	-
	Client Deposits	7,800
	Income Received in Advance	719
	Accruals	300
		<u>13,128</u>
8	ANALYSIS OF FUNDS	
		Net
		Current
		Assets
		2020
		£
	General Fund	47,441
	Designated Fund	50,000
		<u>97,441</u>
9	RELATED PARTY DISCLOSURES	
	During the year there were no related party transactions (2020: none)	