

# Nana Foundation Committee Annual Meeting

02/04/2021

Held Virtually

Chair:

Kinnari Naik (KN).

Present:

Fiona Clark (FC), Tom Conway (TC), Sandhia Naik (SN), Jona Ng'oma (JN), Paul Wilson (PW)  
Amelia Campbell, Grace Dooley, Nutan Naik, Tim Ryan, Catherine Lambert, Ben James.

Apologies:

## 1. Committee members

- 1.1. Future meetings:
  - 1.1.1. Regular trustee meetings throughout the year will need to be online due to Covid.
- 1.2. Any volunteer who has been associated with Nana Foundation, according to charter and terms of reference is automatically by default a committee member.
- 1.3. PW new replacement trustee.

## 2. Medical Camp 2020 deferred

- 2.1. Communications continue with rural camp in Livingstone, Zambia.
- 2.2. Aiming for October 2022 for 2 weeks.
- 2.3. Dr. Bvulani (head of Paediatric surgery in Lusaka) is looking into medical registration and venue.
- 2.4. The charity has also had an invite from the DHO in Chikwawa to return in the future.

## 3. Feedback

- 3.1. It has been recognised that feedback and surveys did not work well amongst participants in the Chikwawa 2019 camp and there was a poor uptake.
- 3.2. FC previously suggested a pre-printed feedback questionnaire be given out during the next medical camp at dinner on the final Wednesday of the camp to promote a higher feedback uptake.
- 3.3. Aim to improve pre-camp information for the volunteers, as this could improve understanding of roles and the need for feedback to support better uptake.

## 4. Fundraising

- 4.1. The previous fundraising ball contributed towards the funding of 2 camps so is considered a very successful event.
- 4.2. May 15<sup>th</sup> is the plan for next ball – Cancelled
- 4.3. Consider other activities to support fundraising, including sporting / activity events
- 4.4. Look for donation, monetary or gifts that can be auctioned / won.

## 5. Finances

- 5.1. A recap on how financial support has progressed Chikondi Orphanage; including supporting school fees.
- 5.2. As discussed at a previous trustees meeting changes have ensued since Mama Margaret passed and we are exploring how to retain staff for the Orphanage
- 5.3. JN stated that Lynda will visit the Orphanage each month although this needs to be formalised in an agreement with roles and responsibilities made clear.
- 5.4. Annual accounts discussed and no queries.

## 6. AOB

- 6.1. Several people have messaged via website who are keen to participate in future camps. People from previous years are also keen to continue working on the medical camps.

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Statement Date: 08/05/2023  
Date Due: 07/06/2023

## STATEMENT OF ACCOUNT

Nana Foundation  
02 May 2021- 01 May 2022

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
02/05/2021	Balance brought forward			£3,001.56
23/06/2021	Virgin Just giving Donation	£1.00		£3,002.56
28/06/2021	Medical Equipment Transportation		£220.00	£2,782.56
26/06/2021	Chikondi Support		£230.00	£2,552.56
28/07/2021	Virgin Just giving Donation	£1.00		£2,553.56
25/08/2021	Virgin Just giving Donation	£1.00		£2,554.56
22/09/2021	Virgin Just giving Donation	£1.00		£2,555.56
27/10/2021	Virgin Just giving Donation	£1.00		£2,556.56
08/11/2021	Friends of UK Donation	£1,000.00		£3,556.56
08/11/2021	Friends of UK Donation	£1,000.00		£4,556.56
08/11/2021	Friends of UK Donation	£590.53		£5,147.09
09/11/2021	Friends of UK Donation	£1,000.00		£6,147.09
10/11/2021	Friends of UK Donation	£1,000.00		£7,147.09
11/11/2021	Friends of UK Donation	£1,000.00		£8,147.09
12/11/2021	Friends of UK Donation	£1,000.00		£9,147.09
24/11/2021	Virgin Just giving Donation	£1.00		£9,148.09
26/11/2021	Holding Deposit		£300.00	£8,848.09
26/11/2021	Holding Deposit Administration fee		£20.00	£8,828.09
29/11/2021	Charity Website Upkeep		£250.00	£8,578.09
01/12/2021	Holding Deposit		£1,000.00	£7,578.09
03/12/2021	Medical Equipment Transportation		£500.00	£7,078.09
03/12/2021	Chikondi Support		£500.00	£6,578.09
17/01/2022	Holding Deposit Return	£1,300.00		£7,878.09
28/02/2022	School Fees - Sponsorship		£400.00	£7,478.09
11/04/2022	Chikondi Support		£260.00	£7,218.09