

NANA FOUNDATION

England & Wales - Charity number 1161697

Details

Status Registered

Legal form CIO

Registered 2015-05-15

Register [View on the Charity Commission register](#)

Contact

Address 57 Sancroft Road
Harrow
HA3 7NU

Phone 07710218226

Email info@nanafoundation.co.uk

Website <http://www.nanafoundation.co.uk/>

Activities

Objects: (1) ADVANCE THE SAVING OF LIVES IN LESSER ECONOMICALLY DEVELOPED COUNTRIES IN THE FORM OF MEDICAL CAMPS FOR THE GENERAL BENEFIT OF THE PUBLIC WHO CHOSE TO ATTEND THE CAMPS.(2) (A) RELIEVE POVERTY BY PROVIDING FOOD AND MEDICAL SUPPLIES AT NO COST TO THE PATIENTS. (2) (B) TO FURTHER RELIEVE POVERTY BY SPONSORING THE CHIKONDI ORPHAN CARE, AN ORPHANAGE IN MALAWAI WHO PROVIDE CARE, SUPPORT, FOOD, BASIC NECESSITIES AND SKILLS TO SUPPORT THEIR VISION OF HAVING THE ORPHANED CHILDREN BE SELF-RELIANT(3) ADVANCE THE EDUCATION OF HEALTH OF ATTENDEES THROUGH CLOSELY WORKING WITH THE LOCAL HEALTH OFFICERS BY PROVIDING INFORMATION, SEMINARS AND TRAINING AT NO COST WITH AN AIM TO DEVELOP THE INDIVIDUAL CAPABILITIES, COMPETENCES AND SKILLS AND UNDERSTANDING OF WHOEVER CHOOSES TO ENGAGE IN THE NANA FOUNDATION'S SERVICES BOTH TO THE ATTENDEE (PATIENT) OR STAFF (VOLUNTEER, NURSE, DOCTOR OR PHARMACIST)

Activities: To provide free health and social care to vulnerable persons in lesser economically developed countries and the UK. To use education and training to improve and change lives. To help relieve poverty

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Bhutan
- Ethiopia
- Kenya
- Malawi
- Nepal
- South Africa
- Zambia
- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-01	£2,469	£1,060	-	-
2024-05-01	£10,346	£13,398	-	-
2023-05-01	£508	£1,910	-	-
2022-05-01	£7,896	£3,680	-	-
2021-05-01	£3,150	£850	-	-

Trustees

Name	Role	Appointed
MS KINAARI NAIK	Chair	2014-05-01
Dr SANDHIA NAIK		2014-05-01
FIONA CLARK M PHARM		2014-05-01
JONATHAN NGOMA		2014-05-01
stephen warrington		2026-02-05

NANA FOUNDATION

England & Wales - Charity number 1161697

Accounts



Nana Foundation

Nana Foundation Meeting Minutes

Feb 5, 2026

Attendees:

Kinnari Naik-Ryan (KNR)
Sandhia Naik (SN)
Fiona Clark (FC)
Jonathan N'goma (JN)
Stephen Warrington
(SW)

Action Items for next meeting

All:

- Send feelers out to contacts and companies to find supporters, venues, or in-kind catering/sponsorship for fundraising events and report back with leads

KNR:

- Draft a roles & responsibilities document for trustees and circulate
- Finalise 'Get Involved' form and publish it on the website so prospective volunteers/supporters can submit required data
- Submit the Stripe verification form to restore online payments and follow up so Stripe is reactivated within two to three days
- Update the website trustees section and add alumni stories, quotes, from sponsored medical officers and beneficiaries.
- Add the fundraising target and orphanage/camp cost breakdown.
- Send next trustee meeting google meet invite.

SN:

- Submit the charity tax return due at the end of this month (summary of income/outgoings) to HMRC
- Complete and submit the Charity Commission annual return (due in May) with required accounts and minutes
- Update Charity commission and company house with trustee names and roles
- Gather and provide data about the target Malawi area (population, district figures, health needs) to support selecting Chikwawa as the prime focus and provide numbers for planning by the next meeting

SW:

- Provide a headshot for the trustees page on the website



Nana Foundation

- Contact local fundraising contacts (hospice and charity fundraisers) to learn what fundraising formats and approaches worked and provide recommendations and cost expectations for annual fundraising targets

FC:

- Continue in the secretary role and organise regular trustee meetings (propose quarterly or bi-monthly schedule) and open meetings for wider participants.
- Send next meeting agenda prior to Apr 16, 2026

JN:

- Draft a financial breakdown of ongoing support needs for the orphanage (monthly costs, teacher salary, building improvements).



Nana Foundation

Opening Remarks and Attendance

- KNR welcomes everyone to the meeting, noting the absence of previous meetings due to personal commitments.
- Attendees include Fiona Clark, Dr Steve Warrington, Sandhia Naik, and Jonathan N'goma.
- KNR confirms no conflicts of interest and thanks Paul Wilson for his contributions as a trustee.
- Dr Steve Warrington joins as a new trustee, expressing his willingness to learn and contribute.

Financial Report and Trustee Responsibilities

- The foundation has £3179.99 in credit.
- £500 was spent on the Chikandi Orphanage for basic rations, and £175 was allocated for Katie's final year of education.
- Katie is a young lady sponsored by the foundation to empower young women through education.
- KNR discusses the need for new trustee roles, including a treasurer, and will become the formal chair.

Treasurer Role and Tax Returns

- Speaker 1 and Speaker 3 discuss the challenges of maintaining tax returns and the need for a dedicated treasurer.
- SN volunteers to continue handling tax returns, explaining the process and the importance of timely submission.
- The tax return is **due at the end of the month**, and the Charity Commission return is due in May.

Secretary Role and Meeting Organization

- FC expresses a desire to step down as secretary to allow new, energetic members to take on roles.
- KNR values FC experience and suggests she remain a trustee with a reduced role.
- SW, expresses interest in taking on the secretary role, given his experience with another organization. KNR suggests utilising his skill set and experience as fundraiser and counsellor.
- Discussion on the need for regular AGMs and quarterly meetings to maintain momentum and organisation.

Fundraising and Counseling Initiatives

- KNR suggests organising larger meetings to brainstorm and gather ideas from the community.
- SW emphasizes the importance of having regular meetings to ensure the charity stays organized.
- KNR proposes counseling sessions for team members after camps to support their mental well-being, SW agreed to support this initiative.

Website and Data Collection



Nana Foundation

- KNR discusses updates to the website, including a revamp and the addition of a "Get Involved" form.
- The form will capture detailed information from potential volunteers, making it easier to manage and respond to expressions of interest.
- Discussion about the importance of data protection and compliance with the Charity Commission's requirements.
- Speaker 1 plans to finalise the website updates and add new trustee profiles, including SW headshot.

Short-Term Objectives and Future Planning

- KNR outlines short-term objectives, including updating the website and organizing regular meetings.
- SW suggests inviting past members and external contributors to open meetings to gather new ideas and support.
- FC expresses a desire to continue supporting education initiatives, specifically for young girls.
- KNR and SN discuss the success of previous education sponsorships, including a medical officer's training and progress in the Malawi health service.

Long-Term Objectives and Lessons from Previous Camps

- KNR discusses the challenges faced in Zambia compared to Malawi, emphasising the need for sustainable giving back. The idea of focusing on one hospital or area for long-term engagement is proposed, with rotating camps to build trust, highlighting the importance of long-term training over short-term interventions.

Data-Driven Decisions and Community Support

- SN mentions reaching out to Samson for data on target areas in Malawi, suggesting the south and Chikwawa as potential locations.
- The district health officer has expressed interest in future investment and sponsorship in education and training.
- KNR suggests focusing on community support in addition to district hospitals, as patients often come from underserved areas.
- SW supports the evidence-based approach, emphasizing the need to understand the specific needs of smaller areas.

Planning for Future Camps and Fundraising

- SN to provide data by the next meeting to discuss plans for the next camp.
- The team agrees to return to Chikwawa in 2027, considering the need for fundraising time.
- Team agreed to move away from bringing medications and supplies . KNR highlights the success of locally sourced medications in Zambia and the need to continue this approach.

Fundraising Strategies and Event Ideas



Nana Foundation

- SW reminisces about successful balls in the past and suggests revisiting formal events.
- KNR mentions the financial success of past events and the challenges of organising them.
- Team discuss smaller, decentralised events to make fundraising more accessible - quiz nights and other pub-style events as potential fundraisers - however effort/cost vs reward needs to be explored.
- SW discusses the potential of team members setting up personal challenges for sponsorship.
- KNR shares past successes with marathons and other runs, which have brought in additional funds.
- SW suggests having team members set personal fundraising targets and sharing their plans.

Supporting the Orphanage and Long-Term Goals

- KNR proposes creating a document detailing the costs of supporting the orphanage to appeal to donors and emphasises the need for a permanent teacher or manager for the orphanage.
 - JN agreed to create document.
- The team discusses the financial support required for the orphanage and how to communicate this to donors.
- SW suggests breaking down the financial needs into smaller, more manageable targets.
- Targets to be added to the website and utilised in fundraising materials.

Next Steps and Meeting Schedule

- SW offers to reach out to local fundraisers for advice on effective fundraising strategies.
- KNR confirms the need for ten thousand pounds for a successful two-week camp + expense for Chikondi and sponsorship programmes.
- Team agrees to raise £1,000-£1,200 monthly.
- The team agrees to meet every two months, alternating between trustee meetings and open meetings.

Finalising Meeting Dates and Closing Remarks

- *Next meeting dates: April 16th for a trustee meeting and June 11th for an open meeting.*
- SN mentions a potential discussion about Uganda at the next meeting.
- KNR closes the meeting, thanking everyone for their participation and contributions.

Nana Foundation
57 Sancroft road
Harrow Weald. Middlesex HA3 7NU
7710218226

Statement Date: 23/02/2026
Date Due: 30/04/2026

STATEMENT OF ACCOUNT

Nana Foundation
01May2024-30April 2025

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
01/05/2024	<i>Balance brought forward</i>			£2,463.99
03/07/2024	Fundraise FAA	£1,469.00		£3,932.99
22/07/2024	HMRC		£100.00	£3,832.99
29/08/2024	Sponsor school fees		£200.00	£3,632.99
04/10/2024	school accommodation		£60.00	£3,572.99
15/10/2024	transfer		£2,500.00	£1,072.99
25/10/2024	return transfer	£2,500.00		£3,572.99
13/11/2024	donation	£1,000.00		£4,572.99
29/01/2025	chikondi orphanage		£350.00	£4,222.99
31/01/2025	Sponsor school fees		£350.00	£3,872.99

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
------	-------------	---------	---------	--------------------

NANA FOUNDATION

England & Wales - Charity number 1161697

Accounts

Nana Foundation Annual Meeting

March 1st 2024

Chair:

Kinnari Naik (KN).

Present:

Fiona Clark (Fc) Tim Ryan (TR) Sandhia Naik (SN), Jona Ng'oma (JN). Paul Wilson(PW), Ian Gooding (IG)
Amelia Campbell. , Nutan Naik, Meena Parmar, Farah Abdul Aziz, Saf Sabrooty,

1. Committee members

- 1.1. TC has stepped down as a trustee pre camp . We will need to consider who to replace him with. Ideas to be forwarded to KN
- 1.2. Future meetings:
 - 1.2.1. 2024 unlikely to have many meetings as KN wedding , Some point a social reunion for Zimba camp members
- 1.3. Any volunteer who has been associated with Nana Foundation, according to charter and terms of reference is automatically by default a committee member.

2. Review of Zimba Camp 2023

- 2.1. Overall a very successful camp with donations of medicines and medical supplies given.
- 2.2. Community outreach was seen as most helpful.
- 2.3. Able to provide teaching and training
- 2.4. Blood donation drive was very successful
- 2.5. Lessons learnt re Zamra and the key differences between Malawi and Zambia.
- 2.6. In future it would be good to explore opportunities to spend more time in rural health centres.
- 2.7. From group feedback despite several pre camp meetings it was apparent that some team members felt they were not sure exactly what their job roles were initially and how to structure interaction with the local teams.
- 2.8. Ideas to focus one one hospital , smaller groups and more targeted visits more regularly through year

3. Feedback

- 3.1. It has been recognised that feedback and surveys did not work well amongst participants in the Chikwawa 2019 camp and there was a poor uptake. Hence reliance on verbal feedback this time .
- 3.2. Also felt to be more positive

4. Fundraising

FA is running for Nana foundation
All other initiatives welcome

5. Ongoing Projects

- 5.1. Twins in Malawi have brick accommodation- JN shared pictures .
- 5.2. K has passed exam and receiving ongoing support to study to be a teacher (she wants to give back)
- 5.3. Food supplies for Chikondi being delivered.
- 5.4. No staff changes at Chikondi
- 5.5. Annual accounts discussed and no queries.

6. AOB

Update – Dr Samson is now in Public Health in Blantyre
Future focus meeting to be held 2025

Nana Foundation
 57 Sancroft road
 Harrow Weald. Middlesex HA3 7NU
 7710218226

Statement Date: 16/04/2025
 Date Due: 30/04/2025

STATEMENT OF ACCOUNT

Nana Foundation
 01May2023-30April 2024

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
01/05/2023	<i>Balance brought forward</i>			£5,816.18
19/05/2023	amazon donation	£13.25		£5,829.43
12/07/2023	Stripe donation	£9.65		£5,839.08
14/07/2023	Stripe donation	£295.30		£6,134.38
18/07/2023	Stripe donation	£709.00		£6,843.38
21/08/2023	Stripe donation	£24.42		£6,867.80
21/08/2023	vistaprint nana stationery		£150.00	£6,717.80
29/08/2023	Stripe donation	£305.35		£7,023.15
31/08/2023	Stripe donation	£9.65		£7,032.80
01/09/2023	Stripe donation	£9.65		£7,042.45
04/09/2023	Stripe donation	£9.68		£7,052.13
06/09/2023	Stripe donation	£9.65		£7,061.78
11/09/2023	fuel		£250.00	£6,811.78
12/09/2023	Stripe donation	£19.42		£6,831.20
14/09/2023	faz camp payment	£162.00		£6,993.20
14/09/2023	zimba camp accommodation		£1,527.50	£5,465.70
15/09/2023	MG camp payment	£252.00		£5,717.70
15/09/2023	CL camp payment	£252.00		£5,969.70
15/09/2023	GTR camp payment	£252.00		£6,221.70
15/09/2023	SPC camp payment	£252.00		£6,473.70
15/09/2023	RG camp payment	£252.00		£6,725.70
15/09/2023	donation	£1,450.00		£8,175.70
15/09/2023	IRM camp payment	£252.00		£8,427.70
15/09/2023	RC camp payment	£252.00		£8,679.70
15/09/2023	SN camp payment	£252.00		£8,931.70
15/09/2023	AP camp payment	£252.00		£9,183.70
15/09/2023	AT camp payment	£252.00		£9,435.70
15/09/2023	HW camp payment	£252.00		£9,687.70
18/09/2023	Fuel		£100.00	£9,587.70
18/09/2023	Camp medicines		£1,164.59	£8,423.11
19/09/2023	Camp team water		£300.00	£8,123.11
20/09/2023	IG camp payment	£126.00		£8,249.11
20/09/2023	Camp food		£300.00	£7,949.11
22/09/2023	Donation NMN	£200.00		£8,149.11
22/09/2023	camp meals		£300.00	£7,849.11
22/09/2023	lhr porters		£35.00	£7,814.11
25/09/2023	Dr katende fuel		£40.00	£7,774.11
25/09/2023	camp fuel		£40.00	£7,734.11
25/09/2023	zimba van hire		£423.50	£7,310.61
26/09/2023	donation	£24.41		£7,335.02
26/09/2023	Stripe donation	£493.80		£7,828.82
26/09/2023	fuel		£40.00	£7,788.82
26/09/2023	car hire		£60.00	£7,728.82
28/09/2023	CL camp		£275.00	£7,453.82
02/10/2023	RG food	£80.00		£7,533.82
02/10/2023	zimba camp expense		£600.00	£6,933.82
02/10/2023	zimba meds biodot		£1,023.50	£5,910.32

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
03/10/2023	zimba expenses		£900	£5,010.32
05/10/2023	zimba meds biodot		£388.50	£4,621.82
06/10/2023	Stripe donation	£98.30		£4,720.12
06/10/2023	zimba expenses		£600.00	£4,120.12
09/10/2023	GRT food	£204.00		£4,324.12
09/10/2023	IG food	£225.00		£4,549.12
09/10/2023	IRM food	£225.00		£4,774.12
09/10/2023	CL food	£195.00		£4,969.12
09/10/2023	RC food	£225.00		£5,194.12
09/10/2023	MG food	£225.00		£5,419.12
09/10/2023	SN/JN food	£550.00		£5,969.12
09/10/2023	zimba expenses/accom		£600.00	£5,369.12
09/10/2023	TR		£650.00	£4,719.12
09/10/2023	KNR		£600.00	£4,119.12
09/10/2023	zimba biodot meds		£79.50	£4,039.62
09/10/2023	zimba overflow guest house		£882.50	£3,157.12
12/10/2023	RG food	£150.00		£3,307.12
12/10/2023	SPC foodand DP	£364.00		£3,671.12
12/10/2023	HW food	£225.00		£3,896.12
12/10/2023	AT food	£225.00		£4,121.12
12/10/2023	fuel		£100.00	£4,021.12
13/10/2023	FAZ food	£160.00		£4,181.12
13/10/2023	floating lodge		£400.00	£3,781.12
18/10/2023	van hire		£1,023.50	£2,757.62
23/10/2023	AP food	£225.00		£2,982.62
24/10/2023	Stripe donation	£14.57		£2,997.19
03/11/2023	Chikondi gate and food		£500.00	£2,497.19
22/11/2023	K transport		£45.00	£2,452.19
01/12/2023	NMN donation	£65.00		£2,517.19
08/01/2024	Stripe donation	£246.80		£2,763.99
11/03/2024	chikondi orphanage		£300.00	£2,463.99

NANA FOUNDATION

England & Wales - Charity number 1161697

Accounts



ANNUAL REPORT 23/04/23

Present Kinnari Naik, Sandhia Naik, Jonathan N'goma, Tom Conway, Paul Wilson, Fiona Clark

Amelia Campbell. Grace Dooley, Nutan Naik, Tim Ryan, Sonia Parmar,

1. Review of previous committee meeting minutes -All Ratified
2. Financial affairs -Minimal Activity In around £500 Out , just under £2000, Supporting Orphanage and Sponsoring Education. Focus is on Camp In Zamboni In late 2023. Bank Statements shared and Acknowledged
3. Fundraising updates discussed and explored
4. Updates on colleagues joining Zambia Camp 2023 with Plan for extending invitations
5. Timelines for Zambia Camp 2023 Discussed approaching local staff for Teaching topics .
6. Welcome Package to be emailed out and face toface meetings with team travelling including info on Booking flights
7. Website revamp How best to take forward Novel Ideas
8. AOB- Tom is planning to step down later in year-Thanked for contribution so far

Next Meeting: *Plan for face to face meeting*

Nana Foundation
57 Sancroft road
Harrow Weald. Middlesex HA3 7NU
7710218226

Statement Date: 4/30/2023
Date Due: 4/30/2023

STATEMENT OF ACCOUNT
Nana Foundation
01May2022-30April 2023

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
5/1/2022	<i>Balance brought forward</i>			£7,218.09
5/23/2022	Chikondi Orphanage		£150.00	£7,068.09
6/20/2022	donation	£10.00		£7,078.09
6/20/2022	donation	£490.00		£7,568.09
6/20/2022	school fees		£340.00	£7,228.09
10/10/2022	school fees		£420.00	£6,808.09
10/31/2022	wix website		£135.00	£6,673.09
12/19/2022	Chikondi Orphanage		£375.00	£6,298.09
12/28/2022	school fees		£170.00	£6,128.09
2/15/2023	school transport		£30.00	£6,098.09
3/24/2023	malawi twins		£100.00	£5,998.09
4/3/2023	Team Flights		£190.00	£5,808.09
4/24/2023	amazon	£8.09		£5,816.18

DATE

DESCRIPTION

CHARGES

CREDITS

**ACCOUNT
BALANCE**

NANA FOUNDATION

England & Wales - Charity number 1161697

Accounts

Nana Foundation Committee Annual Meeting

02/04/2021

Held Virtually

Chair:

Kinnari Naik (KN).

Present:

*Fiona Clark (FC), Tom Conway (TC), Sandhia Naik (SN), Jona Ng'oma (JN), Paul Wilson (PW)
Amelia Campbell, Grace Dooley, Nutan Naik, Tim Ryan, Catherine Lambert, Ben James.*

Apologies:

1. Committee members

1.1. Future meetings:

1.1.1. Regular trustee meetings throughout the year will need to be online due to Covid.

1.2. Any volunteer who has been associated with Nana Foundation, according to charter and terms of reference is automatically by default a committee member.

1.3. PW new replacement trustee.

2. Medical Camp 2020 deferred

2.1. Communications continue with rural camp in Livingstone, Zambia.

2.2. Aiming for October 2022 for 2 weeks.

2.3. Dr. Bvulani (head of Paediatric surgery in Lusaka) is looking into medical registration and venue.

2.4. The charity has also had an invite from the DHO in Chikwawa to return in the future.

3. Feedback

3.1. It has been recognised that feedback and surveys did not work well amongst participants in the Chikwawa 2019 camp and there was a poor uptake.

3.2. FC previously suggested a pre-printed feedback questionnaire be given out during the next medical camp at dinner on the final Wednesday of the camp to promote a higher feedback uptake.

3.3. Aim to improve pre-camp information for the volunteers, as this could improve understanding of roles and the need for feedback to support better uptake.

4. Fundraising

4.1. The previous fundraising ball contributed towards the funding of 2 camps so is considered a very successful event.

4.2. May 15th is the plan for next ball – Cancelled

4.3. Consider other activities to support fundraising, including sporting / activity events

4.4. Look for donation, monetary or gifts that can be auctioned / won.

5. Finances

5.1. A recap on how financial support has progressed Chikondi Orphanage; including supporting school fees.

5.2. As discussed at a previous trustees meeting changes have ensued since Mama Margaret passed and we are exploring how to retain staff for the Orphanage

5.3. JN stated that Lynda will visit the Orphanage each month although this needs to be formalised in an agreement with roles and responsibilities made clear.

5.4. Annual accounts discussed and no queries.

6. AOB

6.1. Several people have messaged via website who are keen to participate in future camps. People from previous years are also keen to continue working on the medical camps.

Nana Foundation
 57 Sancroft Road
 Harrow Weald Middlesex HA37NU
 O7710218226

Statement Date: 08/05/2023
 Date Due: 07/06/2023

STATEMENT OF ACCOUNT
 Nana Foundation
 02 May 2021- 01 May 2022

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
02/05/2021	<i>Balance brought forward</i>			£3,001.56
23/06/2021	Virgin Just giving Donation	£1.00		£3,002.56
28/06/2021	Medical Equipment Transportation		£220.00	£2,782.56
26/06/2021	Chikondi Support		£230.00	£2,552.56
28/07/2021	Virgin Just giving Donation	£1.00		£2,553.56
25/08/2021	Virgin Just giving Donation	£1.00		£2,554.56
22/09/2021	Virgin Just giving Donation	£1.00		£2,555.56
27/10/2021	Virgin Just giving Donation	£1.00		£2,556.56
08/11/2021	Friends of UK Donation	£1,000.00		£3,556.56
08/11/2021	Friends of UK Donation	£1,000.00		£4,556.56
08/11/2021	Friends of UK Donation	£590.53		£5,147.09
09/11/2021	Friends of UK Donation	£1,000.00		£6,147.09
10/11/2021	Friends of UK Donation	£1,000.00		£7,147.09
11/11/2021	Friends of UK Donation	£1,000.00		£8,147.09
12/11/2021	Friends of UK Donation	£1,000.00		£9,147.09
24/11/2021	Virgin Just giving Donation	£1.00		£9,148.09
26/11/2021	Holding Deposit		£300.00	£8,848.09
26/11/2021	Holding Deposit Administration fee		£20.00	£8,828.09
29/11/2021	Charity Website Upkeep		£250.00	£8,578.09
01/12/2021	Holding Deposit		£1,000.00	£7,578.09
03/12/2021	Medical Equipment Transportation		£500.00	£7,078.09
03/12/2021	Chikondi Support		£500.00	£6,578.09
17/01/2022	Holding Deposit Return	£1,300.00		£7,878.09
28/02/2022	School Fees - Sponsorship		£400.00	£7,478.09
11/04/2022	Chikondi Support		£260.00	£7,218.09

NANA FOUNDATION

England & Wales - Charity number 1161697

Accounts

Nana Foundation Committee Annual Meeting

11/04/2020

Held Virtually

Chair:

Kinnari Naik (KN).

Present:

*Fiona Clark (FC), Tom Conway (TC), Sandhia Naik (SN), Jona Ng'oma (JN). Sachin Khurjekar (SK), Paul Wilson (PW)
Amelia Campbell. Grace Dooley, Nutan Naik, Tim Ryan, Sonia Parmar,*

Apologies:

Hitesh Mashru (HM).

1. Committee members

- 1.1. HM has decided to step down as a trustee but would like to continue to be involved in the charity. We thank him for all his work as a trustee and look forward to a continued working relationship with him in a less formal capacity.
- 1.2. Future meetings:
 - 1.2.1. Regular trustee meetings throughout the year will need to be online due to Covid.
 - 1.2.2. There will be general meetings for a wider audience invited by trustees to engage new ideas according to projects discussed.
- 1.3. Any volunteer who has been associated with Nana Foundation, according to charter and terms of reference is automatically by default a committee member.
- 1.4. Discussions ongoing for potential replacement seventh trustee.

2. Review of Chikwawa Medical Camp 2019

- 2.1. Overall a very successful camp with donations of medicines and medical supplies given. There was positive feedback from local staff who have implemented practices previously taught by the Nana Foundation team.
- 2.2. It was worthwhile returning to the same camp location to recognise changes previously suggested and to re-enforce practices.
- 2.3. With a bigger team we were able to split the team and visit rural health centres to provide care more easily hence giving people different experience and increasing our team's teaching and learning experience. The local teams selected and saved patients for us.
- 2.4. The charity was able to fund transport from the rural health centres to Chikwawa District Hospital for patients seen by team members and needing transfer.
- 2.5. In future it would be good to explore opportunities to spend more time in rural health centres.
- 2.6. From group feedback despite several pre camp meetings it was apparent that some team members felt they were not sure exactly what their job roles were initially and how to structure interaction with the local teams.
- 2.7. There is a preference to have group accommodation in one place rather than split between different lodges although in practice will be dependent on local facilities – e.g. Chikwawa was not possible.
- 2.8. There was a single feedback that this camp had paediatric bias. This was due to more team members being paed trained but in future we need to clarify that this bias exists because of the higher disease burden in children with high neonatal and infant mortality and child deaths.
- 2.9. Aims and objectives updated, and 4 current key goals are on the website.
- 2.10. The Nana foundation takes good practice from UK and any hierarchical practice seen particularly in Adult medicine should be avoided with holistic MDT approach
- 2.11. Two team members have given grand round talks in 2 different UK hospitals which has led to significant interest in the charity.

3. Medical Camp 2020 May be Deferred

- 3.1. This year's medical camp in October is planned for Rural Zambia. The exact location is TBC but it will centre around Livingstone.
- 3.2. Dates will be 12th October 2020 for 2 weeks but will depend on whether there will be travel restrictions due to recent COVID
- 3.3. Dr. Bvulani (head of Paediatric surgery in Lusaka) is looking into medical registration and venue.
- 3.4. The charity has been invited to southern district of Sierra Leone. We have asked for a formal invite in writing although explained a Sierra Leone medical camp will not possible this year but would be considered from 2021 onwards.
- 3.5. The charity has also had an invite from the DHO in Chikwawa to return in the future.

4. Feedback

- 4.1. It has been recognised that feedback and surveys did not work well amongst participants in the Chikwawa 2019 camp and there was a poor uptake.
- 4.2. FC made a suggestion that a pre-printed feedback questionnaire be given out during the next medical camp at dinner on the final Wednesday of the camp to promote a higher feedback uptake.

5. Focus Group

- 5.1. KN suggested to hold more focussed groups in an informal environment open to all to gather ideas.

6. Fundraising ball 2020

- 6.1. The previous fundraising ball contributed towards the funding of 2 camps so is considered a very successful event.
- 6.2. May 15th is the plan for next ball – Due to Covid we will monitor and see if still feasible or need to push date back
- 6.3. Posters to be made and put up in hospitals and work places. All trustees will use personal contacts to increase ticket sales. HM has kindly agreed to help with ticket sales.
- 6.4. Entertainment: KN has organised a live band who will play for free. A sponsor for African Dancers is needed. A DJ is needed. It was agreed that a payment of £200-300 can be made to a DJ if no one found who will perform for free. This money will either be raised or SN has kindly agreed to sponsor this. Donations are needed to cover additional ball running costs.
- 6.5. Peter Josephs has kindly agreed to be MC for the event.
- 6.6. There is an option for either table service or a buffet food service. It was felt that table service would add more of a sense of occasion.
- 6.7. TC will contact restaurants/businesses to organise prize donations for the raffle.
- 6.8. It was agreed that a welcome drink of Prosecco and fruit juices would be organised. TC will contact supermarkets to sponsor supply of these drinks.

7. Finances

- 7.1. JN has researched the cost of building a larger brick house for the family of the twins so the whole family may be accommodated under one roof. The approximate cost is put at £500. A motion to provide this financial support was unanimously carried. This can be listed as a project on the website.
- 7.2. A recap on how financial support has progressed Chikondi Orphanage; a secure surrounding wall has been completed built. Classrooms are built but need plastering. Toilets have been built.
- 7.3. As discussed at a previous trustees meeting changes have ensued since Mama Margaret passed and we are exploring how to retain staff for the Orphanage
- 7.4. JN stated that he will approach Lynda to visit the Orphanage each month although this needs to be formalised in an agreement with roles and responsibilities made clear.
- 7.5. Annual accounts discussed and no queries.

8. AOB

- 8.1. The website should detail special projects such as the building of the twins house, the salary for the teachers. This will help charity supporters understand exactly where donations and funds go and how they are used.
- 8.2. Several people have messaged via website who are keen to participate in future camps. People from previous years are also keen to continue working on the medical camps.
- 8.3. Sam (Malawian medical officer) has completed medical school successfully following sponsorship by the Nana Foundation and returned to Machinga to work. We extend our heartfelt congratulations.

Nana Foundation
 57 Sancroft Road
 Harrow Weald Middlesex HA37NU
 07710218226

Statement Date: 20/06/2021
 Date Due: 20/07/2021

STATEMENT OF ACCOUNT

Nana Foundation
 01May 2020-31April 2021

DATE	DESCRIPTION	CHARGES	CREDITS	ACCOUNT BALANCE
01/05/2020	<i>Balance brought forward</i>			£701.69
08/05/2020	Virgin giving Donation	£82.50		£784.19
26/05/2020	Event Brite refund for ball tickets	£1,050.00		£1,834.19
01/06/2020	direct donation ball ticket refund	£40.00		£1,874.19
17/06/2020	Virgin giving Donation	£765.00		£2,639.19
22/06/2020	direct donation ball ticket refund	£50.00		£2,689.19
15/07/2020	Virgin giving Donation	£191.25		£2,880.44
08/09/2020	sponsor school fees malawi		£205.00	£2,675.44
23/09/2020	Virgin giving Donation	£23.87		£2,699.31
22/10/2020	in memory Sachin just giving		£250.00	£2,449.31
04/11/2020	Virgin giving Donation	£6.25		£2,455.56
23/12/2020	sponsor school fees malawi		£120.00	£2,335.56
18/01/2021	direct donation SN	£500.00		£2,835.56
22/01/2021	HMRC REFUND	£200.00		£3,035.56
24/02/2021	Virgin giving Donation	£191.00		£3,226.56
15/03/2021	DR rawat charity package Zambia Transport cost		£275.00	£2,951.56
31/01/2021	Virgin giving Donation	£50.00		£3,001.56