



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	May	2021		30	April	2022

Section A

Reference and administration details

Charity name

Falcon Meadow Community Trust

Other names charity is known by

FMCT

Registered charity number (if any)

1161688

Charity's principal address

71 Loddon Road

Bungay

Suffolk

Postcode

NR35 2RA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allan Myatt	Treasurer		FMCT members
2	Katie Utting			FMCT members
3	Dorothy Casey			FMCT members
4	Graham Halliwell			FMCT members
5	Timothy Child	Chair	Resigned 30/11/2021	FMCT members
6	Deirdre Shepherd		Resigned 30/11/2021	FMCT members
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Appointed by the members or Trustees of Falcon Meadow Community Trust

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily and receive no benefits from the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- 1) *To promote for the benefit of the inhabitants of Bungay and the surrounding area the provision of Falcon Meadow as a place for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants, in particular but not exclusively by:*
 - a. *providing information on the existence, location and benefits of the Meadow*
 - b. *improving access to the Meadow for the benefit of children, young people and adults of all ages and abilities*
- 2) *To promote for the benefit of the public the conservation protection and improvement of the physical and natural environment of Falcon Meadow by:*
 - a. *maintaining the Meadow's boundaries, riverbank and footpaths*
 - b. *working in association with local wildlife trusts and environment agencies to produce a long-term wildlife and habitat management plan that aims to increase native flora and fauna biodiversity throughout the Meadow.*

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Promoting the Meadow as a public facility

In this, our seventh year of operation, the Trust continued to promote Falcon Meadow as a place for education, recreation, and other leisure time activities.

While the impact of the Covid 19 pandemic continued to limit our ability to organise public events, the meadow retained its increased status as sanctuary for local people to meet, exercise and enjoy nature in a relatively safe environment. With the loan now paid off in full and the need for large scale fundraising activities significantly diminished, the Trustees felt it sensible to reduce the number of events and focus on fewer, more conservation and educational activities. For example, working in local partnership with East Suffolk County Council, TCV and others, the meadow was used as a venue for forest school activities targeted at young people and for older groups too.

The Trust also ran another art-based activity competition over the early winter months in 2022 to help raise awareness of the Meadow among the local population.

2. Developing the Meadow as a space for the community and nature

With the footfall across the meadow increasing during the pandemic, considerable effort went into securing the necessary planning approvals last year to enable us to extend the surfaced footpath across the length of the meadow. With a grant awarded by the Lottery Community Fund's 'Awards for All' scheme this was finally made possible, and the path was laid in June 2021.

During the planning and running of all our activities, the Trustees gave regard to the public benefit guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees wish to note their appreciation of the continued support of the volunteers who have assisted us with the maintenance and administration of the Meadow.

The Trustees also express thanks to the organisers and gardener residents involved in the Bungay Open Gardens in the summer who raised an incredible £500 for the meadow with this event.

Summary of the main achievements of the charity during the year

Our key achievements are summarised below:

Developing the Meadow as a space for the community and nature

As reported last year, we received an Awards for All grant of £7,840, which was supplemented with an East Suffolk Community Partnership Grant of £500 to enable us to repair the current footpath and to extend the surfaced section all the way to the Bridge Street Road entrance. The work was finally undertaken during the summer of 2021, and we were also able to replace the ageing kissing gate and post so that disabled access could be restored. The overall project received several appreciative comments from residents as it has enabled easier access to the meadow for disabled visitors and other members of the public, particularly during wetter winter months when some parts of the meadow used to become impassable without wading through long stretches of mud.

Katie Utting organised several working parties through the summer, primarily cutting sward and introducing wildflower seeds. An earlier cut and bail also proved successful with a good range of wild plants showing over the summer.

Visiting groups – The East Suffolk Council reported that their summer activities for young people appears was a good success with groups using the meadow for forest school type activities. The council are keen to repeat the activities again next year.

Having served us well over the last five years, the petrol driven scythe cutter was given a comprehensive overhaul and is working much better now.

Section E

Financial review

Brief statement of the charity's policy on reserves

As noted previously, there are now no significant potential liabilities or financial commitments to be met other than normal running costs of the meadow. The most significant of these being insurance and the costs of cutting and bailing. It is worth noting that the Trust does not employ any paid workers.

Therefore, our policy is not to retain reserves above the amount needed to cover 12 months running costs and to use any excess funds generated in the furtherance of our charitable objects without undue delay.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trustees would like to thank the following funders for the grants awarded to the Trust at the end of the previous financial year who enable us to pay for the extension of the footpath across the meadow this year:

- Community Fund - National Lottery Awards for All
- East Suffolk Community Partnership

This year's expenditure was largely spent on the above-mentioned footpath, insurance and maintenance of the meadow.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Allan Myatt	Graham Halliwell
Position (eg Secretary, Chair, etc)	Acting Chair & Treasurer	Trustee
Date	5 December 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Falcon Meadow Community Trust

1161688

Receipts and payments accounts

CC16a

For the period
from

Period start date
01 May 2021

To

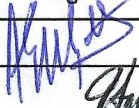

Period end date
30 April 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,467	-	-	1,467	655
Business Duck sales	-	-	-	-	-
Duck race tickets	-	-	-	-	1,124
Puddleducks	-	-	-	-	-
Other Duck Race Income	-	-	-	-	115
Other fundraising income	200	-	-	200	274
Gift Aid income	-	-	-	-	3
Total grants received	60	-	-	60	10,252
Sub total (Gross income for AR)	1,727	-	-	1,727	12,423
A2 Asset and investment sales, (see table).					
Loans received from external funders	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,727	-	-	1,727	12,423
A3 Payments					
Legal fees	-	-	-	-	-
Insurance	536	-	-	536	531
Fundraising event marketing	-	-	-	-	-
Fundraising event materials	-	-	-	-	90
Fundraising event services	31	-	-	31	70
Tools & equipment	129	-	-	129	250
Meadow maintenance	32	8,200	-	8,232	997
Meadow materials	130	-	-	130	15
Stock	-	-	-	-	-
Other payments	170	-	-	170	110
Sub total	1,028	8,200	-	9,228	2,063
A4 Asset and investment purchases. (see table)					
Power Scythe Cutter	-	-	-	-	-
Loans repaid	-	-	-	-	1,500
Sub total	-	-	-	-	1,500
Total payments	1,028	8,200	-	9,228	3,563
Net of receipts/(payments)	699	- 8,200	-	- 7,501	8,860
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,062	9,758	-	10,820	1,960
Cash funds this year end	1,761	1,558	-	3,319	10,820

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	1,761	1,558	-
		-	-	-
		-	-	-
	Total cash funds	1,761	1,558	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Falcon Meadow land		50,000	50,000
	Power Sythe Cutter		2,160	500
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	 	ALLAN MYATT GRAHAM HALLIWELL	5/12/22 3/1/23