

Trustees Annual Report 2023/24

Prepared by Ian Jefferies

1. Chair's Report

I am delighted to say that our charity has performed well within this fiscal year in meeting the aims set out. Five holidays were given to deserving candidates and their families. We have forged good working relationships this year with partners who will help us improve on moving forward and being sustainable. Some fantastic fundraising and donations were received this year, and every bit is once again very much appreciated.

2. Mission and Objectives

Dylan Cecil Memorial Fund has one main aim:

To relieve the needs of families or family members who have need by reason of ill-health, disability, financial hardship, or other disadvantage by providing or assisting with the provision of respite holidays.

3. Trustees

Deborah Matthews – Chairperson

Ian Jefferies – Treasurer

John Cecil – Trustee

Jon Dunham - Trustee

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in [England & Wales/Northern Ireland] requires the trustees to prepare financial statements for each fiscal year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.

- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

4. Charity Structure, Governance and Management

Governing Document

The Charity is a Charitable Incorporated Organisation and is administered and managed in accordance with the Constitution adopted 12th May 2015.

Organisation of the Charity

All the day-to-day project decisions are made by the Board of Trustees. All decisions relating to financial matters and the day-to-day management of finances are made by the Treasurer and Board of Trustees.

Charity Name: Dylan Cecil Memorial Fund

Registered Charity Number: 1161669

5. Recruitment and Appointment of Trustees

In accordance with the Constitution, incoming Trustees are nominated and appointed by a majority agreement of the existing Trustees. The existing Trustees have regard to the range of skills and qualifications, which contribute to the effectiveness of the Board of Trustees and nominate appropriate candidates with the necessary skills and experience to make a positive contribution.

Potential Trustees are identified by having shown an interest in the Charity because of relevant experience/knowledge/skills; or by referral from another Trustee.

6. Bank and Independent Examiner Information

Bank: Lloyds Bank, 73 High St, Burnham-on-Sea TA8 1NP

Independent Examiner: Terence Ackroyd, 1 Poppy Walk, Bridgwater, TA5 2ES

7. Consideration of Potential Risks to the Charity

Risk management forms an integral part of the charity's decision-making and is incorporated within strategic and operational planning. The Charity does not receive any core funding and works project-by-project within the financial and time constraints of each project. All financial decisions and strategic planning are undertaken in conjunction with all the Trustees so that any risks will be minimised.

8. Conclusion

The Board of Trustees are looking forward to working together in progressing the development of the Charity and their guiding principle is to ensure the charities aims are met with a sustainable plan for the future.

9. Statement of Disclosure to Reporting Accountants

So far as the Trustees are aware at the time the report is approved, there is no relevant information of which the company's independent examiners are unaware, and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish the independent examiner is aware of the information.

Signed on behalf of the Board of Trustees



Date: 20/09/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name DYLAN CECIL MEMORIAL FUND	N 1161669
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Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable donations	64	-	-	64	711
Activities for generating funds	575	-	-	575	1,289
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	639	-	-	639	2,000
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	639	-	-	639	2,000
A3 Payments					
Charitable activities - Holiday 14	-	-	-	-	1,029
Charitable activities - Holiday 15	235	-	-	235	500
Charitable activities - Holiday 16	665	-	-	665	169
Charitable activities - Holiday 17	584	-	-	584	-
Charitable activities - Holiday 18	750	-	-	750	-
Charitable activities - Holiday 19	700	-	-	700	-
Charitable activities - Holiday 20	585	-	-	585	-
Website fees	187	-	-	187	-
Independent Examination	180	-	-	180	-
Sub total	3,886	-	-	3,886	1,698
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,886	-	-	3,886	1,698
Net of receipts/(payments)	- 3,247	-	-	- 3,247	302
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,173	-	-	11,173	10,871
Cash funds this year end	7,926	-	-	7,926	11,173

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		7,926	-	-
		-	-	-
		-	-	-
	Total cash funds	7,926	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Jeffries	20/09/2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
DYLAN CECIL MEMORIAL FUND

On accounts for the year
ended

31ST March 2024

Charity no
(if any)

1161669

Set out on pages

4 – 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

14/01/22

Terence Ackroyd
Signed by S121385389195076129954385071910114002851821f

Date: 14/01/2024

Name: Mr Terence Ackroyd

Relevant professional
qualification(s) or body
(if any):

MAAT Association of Accounting Technicians (AAT)

Address:

1 Poppy Walk, Bridgwater, Somerset. TA5 2ES

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.