

Trustees Annual Report 2022/23

Prepared by Ian Jefferies

1. Chair's Report

I am delighted to say that our charity has performed well within this fiscal year in meeting the aims set out. Two holidays were given to deserving candidates and their families. Some fantastic fundraising and donations were received this year, and every bit is once again very much appreciated.

2. Mission and Objectives

Dylan Cecil Memorial Fund has one main aim:

To relieve the needs of families or family members who have need by reason of ill-health, disability, financial hardship, or other disadvantage by providing or assisting with the provision of respite holidays.

3. Trustees

Deborah Matthews – Chairperson

Ian Jefferies – Treasurer

John Cecil – Trustee

Jon Dunham - Trustee

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in [England & Wales/Northern Ireland] requires the trustees to prepare financial statements for each fiscal year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.

- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

4. Charity Structure, Governance and Management

Governing Document

The Charity is a Charitable Incorporated Organisation and is administered and managed in accordance with the Constitution adopted 12th May 2015.

Organisation of the Charity

All the day-to-day project decisions are made by the Board of Trustees. All decisions relating to financial matters and the day-to-day management of finances are made by the Treasurer and Board of Trustees.

Charity Name: Dylan Cecil Memorial Fund

Registered Charity Number: 1161669

5. Recruitment and Appointment of Trustees

In accordance with the Constitution, incoming Trustees are nominated and appointed by a majority agreement of the existing Trustees. The existing Trustees have regard to the range of skills and qualifications, which contribute to the effectiveness of the Board of Trustees and nominate appropriate candidates with the necessary skills and experience to make a positive contribution.

Potential Trustees are identified by having shown an interest in the Charity because of relevant experience/knowledge/skills; or by referral from another Trustee.

6. Bank and Independent Examiner Information

Bank: Lloyds Bank, 73 High St, Burnham-on-Sea TA8 1NP

Independent Examiner: Terence Ackroyd, 1 Poppy Walk, Bridgwater, TA5 2ES

7. Consideration of Potential Risks to the Charity

Risk management forms an integral part of the charity's decision-making and is incorporated within strategic and operational planning. The Charity does not receive any core funding and works project-by-project within the financial and time constraints of each project. All financial decisions and strategic planning are undertaken in conjunction with all the Trustees so that any risks will be minimised.

8. Conclusion

The Board of Trustees are looking forward to working together in progressing the development of the Charity and their guiding principle is to ensure the charities aims are met with a sustainable plan for the future.

9. Statement of Disclosure to Reporting Accountants

So far as the Trustees are aware at the time the report is approved, there is no relevant information of which the company's independent examiners are unaware, and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish the independent examiner is aware of the information.

Signed on behalf of the Board of Trustees



Date: 03/01/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
DYLAN CECIL MEMORIAL FUND

No (if any)
1161669

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable donations	711	-	-	711	70
Activities for generating funds	1,289	-	-	1,289	604
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,000	-	-	2,000	674
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,000	-	-	2,000	674
A3 Payments					
Charitable activities - Holiday 14	1,029	-	-	1,029	-
Charitable activities - Holiday 15	500	-	-	500	-
Charitable activities - website costs	169	-	-	169	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,698	-	-	1,698	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,698	-	-	1,698	-
Net of receipts/(payments)	302	-	-	302	674
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,871	-	-	10,871	10,197
Cash funds this year end	11,174	-	-	11,174	10,871

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		11,174	-	-
		-	-	-
		-	-	-
	Total cash funds	11,174	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Jeffries	24/01/2024	



Independent examiner's report on the accounts

Independent Examiner's Report

DYLAN CECIL MEMORIAL FUND

31st March 2023

Charity no
(if any)

1161669

Set out on pages

4 - 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement


I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:


- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

 Recoverable Signature

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Terry Kingd

Signed by S1-21345589-0250761729864348500f19abcb4ac4e082c51823af

Date: 24/01/2023

Name:

Mr Terence Ackroyd

Relevant professional qualification(s) or body (if any):

MAAT Association of Accounting Technicians (AAT)

Address:

1 Poppy Walk, Bridgwater, Somerset. TA5 2ES

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.