



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 06 April 2024 Period start date To 05 April 2025 Period end date

Charity name: Playback Theatre South West

Charity registration number: 1161665

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Playback Theatre South West promotes equality and diversity by fostering understanding between people from diverse backgrounds and promotes social inclusion by supporting those at risk of social exclusion and assisting them to integrate into society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2024–25 the charity delivered participatory Playback Theatre performances, projects and training focused on refugee and asylum-seeking women, survivors of domestic and sexual abuse, and wider community groups experiencing trauma, isolation and marginalisation. Weekly sessions were delivered for refugee women in Plymouth, alongside performances, workshops and collaborative projects with statutory, voluntary and educational organisations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit in planning and reviewing the charities activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity applies for grants to support specific projects aligned with its charitable objects. All grant applications and use of restricted funds are approved and monitored by the trustees.
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	Volunteer company members play a vital role in delivering performances, facilitation, training, governance support and fundraising activity.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity consolidated its refugee programme in Plymouth, supporting 30–40 women weekly from 14 countries. It re-established work with survivors of domestic and sexual abuse through a new partnership with Phoenix Rising CIC, delivering multiple performances and an 'Upstage the Rage' workshop. Four facilitators are now able to independently lead Playback Theatre sessions, increasing organisational capacity. Public performances were successfully re-framed as fundraising events, strengthening financial sustainability and community engagement.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The charity met its objectives to promote social inclusion and equality by providing safe, creative spaces for marginalised groups to share their stories, build resilience and strengthen community connections.
Performance of fundraising activities against objectives set	Para 1.41	Trustees led a successful crowdfunding campaign raising £10,000. Public performances were offered as fundraisers for projects, supported by the introduction of card reader donations.
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remained financially stable at the year end, supported by grants, donations and fundraising.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to hold reserves of approximately £8,000 to manage funding risk and ensure continuity of services.
Amount of reserves held	Para 1.22	£8000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None identified.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Trustees are not aware of any material uncertainties affecting the charity's ability to continue as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of income include grant funding, donations, crowdfunding, fundraising performances and membership fees.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Key risks include funding uncertainty, increasing demand for services, and the emotional impact of trauma-focused work. Mitigation includes reserve management, income diversification, safeguarding policies, supervision and post-performance care.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the existing board of trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Playback Theatre South West is governed by trustees and managed day-to-day by two freelance Artistic Directors. Projects are delivered through RedEarth Playback Theatre, a women-only company. The charity works in collaboration with statutory bodies, charities, universities and community organisations.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Playback Theatre South West
Other name the charity uses	
Registered charity number	1161665
Charity's principal address	23 Denys Road Totnes Devon TQ9 5TJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katie Chaplin			
2	Jet Kamphuis			
3	Jill Lewis			
4	Francis Porter			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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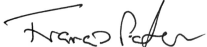
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Francis John Porter	
Position (eg Secretary, Chair, etc)	Trustee	
Date	3 February 2026	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Playback Theatre South West

On accounts for the year
ended

5 April 2025

Charity no
(if any)

1161665

Set out on pages

One and Two – Receipts and Payments

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

3 February 2026

Name:

Melanie Allday

Relevant professional
qualification(s) or body
(if any):

MAAT

Address: 2 Bridge Farm Offices

Harberton

Totnes, TQ9 7PP

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Playback Theatre South West

No (if any)

CC16a

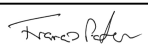
Receipts and payments accounts

For the period from	06/04/2024	To	05/04/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	111,765	-	-	111,765	25,000
Short Term Projects	4,108	-	-	4,108	6,045
Training	-	-	-	-	3,320
Ticket Sales	810	-	-	810	1,235
Donations	11,403	-	-	11,403	3,213
Membership Fees	4,575	-	-	4,575	4,725
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	132,661	-	-	132,661	43,538
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	132,661	-	-	132,661	43,538
A3 Payments					
Travel	5,182	-	-	5,182	4,992
Subsistence/Refreshments	774	-	-	774	695
Artistic Director	26,093	-	-	26,093	23,391
Creative Director	16,626	-	-	16,626	-
Facilitation/Performance Fees	-	-	-	-	873
Artist Fees	12,850	-	-	12,850	21,400
Administration	541	-	-	541	4,841
Publicity	516	-	-	516	3,201
Room Hire/Rent	1,493	-	-	1,493	2,393
Insurance	619	-	-	619	593
Professional Fees & Memberships	1,018	-	-	1,018	469
Supervision & Training	211	-	-	211	3,149
General Office Costs	44	-	-	44	87
Project Management	8,475	-	-	8,475	17,084
Donations	-	-	-	-	-
Fundraising Costs	-	-	-	-	-
Sub total	74,442	-	-	74,442	83,168
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	74,442	-	-	74,442	83,168
Net of receipts/(payments)	58,219	-	-	58,219	- 39,630
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,204	-	-	8,204	47,834
Cash funds this year end	66,423	-	-	66,423	8,204

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	66,423	-	-
		-	-	-
		-	-	-
	Total cash funds	66,423	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Francis Porter	03/02/2026	