

# PLAYBACK THEATRE SOUTH WEST

England & Wales · Charity number 1161665

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-05-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 23  
Denys Road  
Totnes  
TQ9 5TJ

**Phone** 07875097209

**Email** [admin@playbacktheatre-sw.co.uk](mailto:admin@playbacktheatre-sw.co.uk)

**Website** [www.playbacktheatre-sw.co.uk](http://www.playbacktheatre-sw.co.uk)

## Activities

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**Objects:** 1.TO PROMOTE SOCIAL INCLUSION BY SUPPORTING THOSE WHO ARE, OR AT RISK OF BECOMING, SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM IN INTEGRATING INTO SOCIETY, TO INCLUDE BUT NOT BE LIMITED TO, CHILDREN AND YOUNG PEOPLE, ASYLUM SEEKERS AND REFUGEES, PEOPLE WHO HAVE EXPERIENCED DOMESTIC VIOLENCE, PEOPLE AFFECTED BY MENTAL HEALTH ISSUES AND PEOPLE WITH LEARNING DIFFICULTIES;2.TO PROMOTE EQUALITY AND DIVERSITY BY UNDERTAKING ACTIVITIES TO FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS AND ENABLING PEOPLE OF ALL GENDERS TO ENGAGE WITH ISSUES OF GENDER DIFFERENCE AND INEQUALITY.IN PARTICULAR BUT NOT EXCLUSIVELY BY PROVIDING THE OPPORTUNITY AND ENVIRONMENT FOR PEOPLE TO SHARE THEIR ENLIGHTENING STORIES, IDEAS, EMOTIONS AND EXPERIENCES, PRINCIPALLY THROUGH THE MEDIUM OF PLAYBACK THEATRE, FOR THE PUBLIC BENEFIT IN DEVON AND BEYOND. PLAYBACK THEATRE IS A PARTICIPATORY IMPROVISATIONAL THEATRE FORM DESIGNED TO STRENGTHEN COMMUNITIES, BUILD RESILIENCE AND ENABLE POSITIVE CHANGE.

**Activities:** Playback Theatre South West creates opportunities for communities of people to engage with issues that affect their lives in workshops and performances. Creative theatre activities support refugees; young carers; people with learning difficulties or mental health issues; women who have experienced domestic abuse; and women's organisations in the South West of England.

## Classification

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- **How:** Provides Human Resources, Provides Services
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- Cornwall
- Devon
- Dorset
- Plymouth City
- Somerset
- Torbay

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-04-05	£132,661	£74,442	-	-
2024-04-05	£43,538	£83,168	-	-
2023-04-05	£91,648	£82,910	-	-
2022-04-05	£59,546	£41,829	-	-
2021-04-05	£2,500	£23,122	-	-

## Trustees

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Name	Role	Appointed
FRANCIS JOHN PORTER BA HONS		2015-04-29
JET GRETA KAMPHUIS		2015-04-29
JILL LEWIS		2015-04-29
KATIE ELIZABETH CHAPLIN		2015-04-29

**PLAYBACK THEATRE SOUTH WEST**

England & Wales - Charity number 1161665

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# Accounts

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## Trustees' Annual Report for the period

From 06 April 2024 Period start date To 05 April 2025 Period end date

Charity name: Playback Theatre South West

Charity registration number: 1161665

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Playback Theatre South West promotes equality and diversity by fostering understanding between people from diverse backgrounds and promotes social inclusion by supporting those at risk of social exclusion and assisting them to integrate into society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2024–25 the charity delivered participatory Playback Theatre performances, projects and training focused on refugee and asylum-seeking women, survivors of domestic and sexual abuse, and wider community groups experiencing trauma, isolation and marginalisation. Weekly sessions were delivered for refugee women in Plymouth, alongside performances, workshops and collaborative projects with statutory, voluntary and educational organisations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit in planning and reviewing the charities activities.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity applies for grants to support specific projects aligned with its charitable objects. All grant applications and use of restricted funds are approved and monitored by the trustees.
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	Volunteer company members play a vital role in delivering performances, facilitation, training, governance support and fundraising activity.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity consolidated its refugee programme in Plymouth, supporting 30–40 women weekly from 14 countries. It re-established work with survivors of domestic and sexual abuse through a new partnership with Phoenix Rising CIC, delivering multiple performances and an 'Upstage the Rage' workshop. Four facilitators are now able to independently lead Playback Theatre sessions, increasing organisational capacity. Public performances were successfully re-framed as fundraising events, strengthening financial sustainability and community engagement.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The charity met its objectives to promote social inclusion and equality by providing safe, creative spaces for marginalised groups to share their stories, build resilience and strengthen community connections.
Performance of fundraising activities against objectives set	Para 1.41	Trustees led a successful crowdfunding campaign raising £10,000. Public performances were offered as fundraisers for projects, supported by the introduction of card reader donations.
Investment performance against objectives	Para 1.41	

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remained financially stable at the year end, supported by grants, donations and fundraising.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to hold reserves of approximately £8,000 to manage funding risk and ensure continuity of services.
Amount of reserves held	Para 1.22	£8000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None identified.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Trustees are not aware of any material uncertainties affecting the charity's ability to continue as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of income include grant funding, donations, crowdfunding, fundraising performances and membership fees.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Key risks include funding uncertainty, increasing demand for services, and the emotional impact of trauma-focused work. Mitigation includes reserve management, income diversification, safeguarding policies, supervision and post-performance care.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the existing board of trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Playback Theatre South West is governed by trustees and managed day-to-day by two freelance Artistic Directors. Projects are delivered through RedEarth Playback Theatre, a women-only company. The charity works in collaboration with statutory bodies, charities, universities and community organisations.
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Playback Theatre South West
Other name the charity uses	
Registered charity number	1161665
Charity's principal address	23 Denys Road Totnes Devon TQ9 5TJ



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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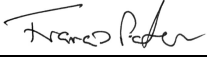
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Francis John Porter	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	3 February 2026	



# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Playback Theatre South West

On accounts for the year  
ended

5 April 2025

Charity no  
(if any)

1161665

Set out on pages

One and Two – Receipts and Payments

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Melanie Allday*

Date:

3 February 2026

Name:

Melanie Allday

Relevant professional  
qualification(s) or body  
(if any):

MAAT

<b>Address:</b>	2 Bridge Farm Offices
	Harberton
	Totnes, TQ9 7PP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Playback Theatre South West

No (if any)

CC16a

## Receipts and payments accounts

For the period from	06/04/2024	To	05/04/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	111,765	-	-	111,765	25,000
Short Term Projects	4,108	-	-	4,108	6,045
Training	-	-	-	-	3,320
Ticket Sales	810	-	-	810	1,235
Donations	11,403	-	-	11,403	3,213
Membership Fees	4,575	-	-	4,575	4,725
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>132,661</b>	<b>-</b>	<b>-</b>	<b>132,661</b>	<b>43,538</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>132,661</b>	<b>-</b>	<b>-</b>	<b>132,661</b>	<b>43,538</b>
<b>A3 Payments</b>					
Travel	5,182	-	-	5,182	4,992
Subsistence/Refreshments	774	-	-	774	695
Artistic Director	26,093	-	-	26,093	23,391
Creative Director	16,626	-	-	16,626	-
Facilitation/Performance Fees	-	-	-	-	873
Artist Fees	12,850	-	-	12,850	21,400
Administration	541	-	-	541	4,841
Publicity	516	-	-	516	3,201
Room Hire/Rent	1,493	-	-	1,493	2,393
Insurance	619	-	-	619	593
Professional Fees & Memberships	1,018	-	-	1,018	469
Supervision & Training	211	-	-	211	3,149
General Office Costs	44	-	-	44	87
Project Management	8,475	-	-	8,475	17,084
Donations	-	-	-	-	-
Fundraising Costs	-	-	-	-	-
<b>Sub total</b>	<b>74,442</b>	<b>-</b>	<b>-</b>	<b>74,442</b>	<b>83,168</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>74,442</b>	<b>-</b>	<b>-</b>	<b>74,442</b>	<b>83,168</b>
<b>Net of receipts/(payments)</b>	<b>58,219</b>	<b>-</b>	<b>-</b>	<b>58,219</b>	<b>- 39,630</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,204</b>	<b>-</b>	<b>-</b>	<b>8,204</b>	<b>47,834</b>
<b>Cash funds this year end</b>	<b>66,423</b>	<b>-</b>	<b>-</b>	<b>66,423</b>	<b>8,204</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	66,423	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>66,423</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Francis Porter	Francis Porter	03/02/2026

**PLAYBACK THEATRE SOUTH WEST**

England & Wales - Charity number 1161665

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# Accounts

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<b>Trustees' Annual Report for the period</b>							
		Period start date			Period end date		
<b>From</b>	06	04	2023	<i>To</i>	05	04	2024

**Section A** *Reference and administration details*

**Charity name** Playback Theatre South West

**Other names charity is known by**  

**Registered charity number (if any)** 1161665

**Charity's principal address**

<span style="color: red;">23 Denys Road</span>
<span style="color: red;">Totnes</span>
<span style="color: red;">Devon</span>
Postcode <span style="float: right; color: red;">TQ9 5TJ</span>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Francis Porter			
2	Jill Lewis			
3	Jet Kamphuis			
4	Katie Chaplin			
5	Arnet Donkin			
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18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Playback Theatre South West (PTSW) is governed by a board of five trustees. Two freelance artistic directors are engaged to run the day-to-day business of the charity. PTSW deliver projects through a performing company; Tarte Noire Playback Theatre - a women only company of thirteen members.</p> <p>Trustees have reviewed the following policies and procedures:</p> <p>Financial management Safeguarding Equality and Diversity Training and Development Risk Assessment Complaints Procedure Managing Volunteers</p> <p>PTSW is associated with the School of Playback Theatre UK (SPTUK), which is affiliated with the Centre for Playback Theatre in New York. PTSW is a member of the International Playback Theatre Network (IPTN). PTSW is a local and independent organisation with wider links to Europe and beyond. It works in collaboration with statutory and third sector organisations, universities and other charities with ongoing collaborations with Students and Refugees Together (START); Torbay Youth Trust and <b>Plymouth University</b>.</p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

1. Promote **equality and diversity** by undertaking activities to foster understanding between people from diverse backgrounds.
2. Promote **social inclusion** by supporting those at risk of becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them in integrating into society.

Playback Theatre advanced **social inclusion** and **promoted equality and diversity through** project work and public performances.

Playback Theatre is a participatory improvisational theatre form that is designed to **strengthen communities, build resilience** and **enable positive change**. Playback Theatre South West engages marginalised and minority groups. We provide the opportunity and environment for people to share their enlightening stories, ideas, emotions and experiences through the medium of Playback Theatre. Tarte Noire Playback Theatre company delivers all performances.

**In 2023-24**

This year Playback Theatre South West has made a difference in the lives of hundreds of people, reaching into many different community settings with projects, performances and training. Our performance company, Tarte Noire, responded to social and wellbeing needs in communities in Teignbridge, Plymouth, Torbay and South Hams.

We supported **refugee women** in Plymouth in partnership with START and a new grassroots initiative called She for Her dealing with issues relating to domestic abuse.

We supported local people in Plymouth who were acting to **Save the Trees of Armada Way**. We offered a performance after the loss of many trees in the centre of Plymouth to hear the feelings, experiences and stories of those who had tried to protect them.

We supported **college students** from Dawlish Community College to process their feelings and concerns following the death of a Ukrainian student in a tragic accident.

We supported **Ukrainian families** in Teignbridge giving Playback Theatre performances as part of Teignbridge Community Voluntary Services wellbeing in the community initiative. These initiatives are especially needed as the war in Ukraine reaches its 3<sup>rd</sup> year.

We supported **members of a climate change group** in Teignbridge after their organised actions to save the planet in London.

We have put aside further support for **young carers** in Torbay until we establish new links with local young carers support organisations.

We gave 12 **public performances** addressing themes that affect the social and wellbeing needs within local communities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Our Artistic Directors are **accredited trainers** with the Centre for Playback Theatre. We provided training and development for **Dart** a new local community theatre company.

We received a grant to continue project work with Refugee and Asylum-seeking women in Plymouth. A grant from Fred Mulder Foundation supported ongoing community projects and Tarte Noire company development. A donation from Crucible Foundation supported the development and sustainability of the organisation.

The main activities of the charity are overseen and approved by the Trustees to ensure they are in accordance with the declaration issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Supporting women Refugee and Asylum Seekers - 30 sessions**

Regular weekly sessions for 35-40 women and their children who are settling into life in Plymouth from Sudan, Syria, South Sudan, Afghanistan, Iraq, Iran, Libya, Bangladesh, China, Nepal, Ethiopia, Eritrea and Azerbaijan. Our sessions created a strong sense of belonging and a safe place to relieve the stresses of everyday life and worries about the families they had to leave behind. A strong, steady community of support has been created. Our partner organisation says our work supports their group members emotionally to integrate their experiences and socially to grow a sense of belonging in their lives to become stronger members of society. This allows START to support with their practical needs more efficiently.

We continued supporting *She for Her* project initiated by a refugee woman who has been part of our group for 8 years to raise awareness for women refugees and asylum seekers on their rights in UK relating to domestic abuse. We supported the project by recruiting women to take part, we ran warm-up sessions and invited stories on the theme which Tarte Noire Playback Theatre enacted. Powerful and heart-breaking stories of abuse were shared by women who told their stories which were witnessed by the group. We worked alongside the IOPC to support communication with the women to understand their rights in UK.

**12 Public performances** for women only audiences as well as mixed gender audiences in Totnes and Exeter exploring themes within the community on *Chaos, Confusion and Creativity* – how are we navigating these turbulent times; *Fail we may, Sail we must* – stories of joy and pain when life doesn't go as anticipated and how we sail on through difficult times; *Dreams* – hearing people's night time dreams; Exeter Phoenix Arts Centre included *50 Shades of Red* – the expression and suppression of anger in their curated programme in 2023.

**Short term projects**

Dawlish Town Council invited us to **Dawlish Community College** after a young refugee from Ukraine died in a tragic accident. We supported her year group and teaching staff to process their feelings about losing her and the nature of her death. It was an extremely sensitive performance to facilitate. The young people appreciated and recognised their need to speak openly together about what had happened in their community.

**Teignbridge Community Voluntary Services** arranged performances for the Ukrainian families who are living in Newton Abbot and Dawlish. The opportunity for people who have fled war and left families behind to share their stories as a community has enormous value to their wellbeing. To have a place to share their collective grief and their fear for the future as well as their appreciation for being offered refuge in UK is deeply beneficial. Their school aged children were also able to share their stories of leaving their fathers and families in Ukraine and making a new life here.

**Save the Trees of Armada Way in Plymouth**

After the destruction of over 100 mature trees in Plymouth City centre we supported a local organisation who were working to get Plymouth City Council to incorporate these mature trees into their new design. We offered Playback Theatre to bear witness to those who fought hard to protect the trees. Greggs

gave a room above their shop in Armada Way to hold this performance and the decimation was clearly visible and felt from this viewpoint.

#### **Supporting Young Carers - Respite Weekends**

Following a hugely successful respite weekend for 10 Young Carers aged between 11 and 17 in collaboration with Torbay Youth Trust and Ashburton Cookery School, two further planned respite weekends were unfortunately cancelled due to internal changes within the young carers support organisation. We are making initial contact with young carers organisations in other local areas with the aim of collaborating to create events with Playback Theatre at the heart of the activities so the young people can share their stories and forge strong connections with others in similar often very isolated situations.

#### **Training and Supervision**

Playback Theatre supports communities of people to build strong connections, reduce feelings of isolation and ease traumatic experiences by sharing stories within their community. Actors need highly tuned listening skills to replay personal experiences with sensitivity, respect, and care, as well as artistry in movement, voice, storytelling, and staging. These skills are applied in a collaboration as a team who spontaneously improvise responses to what is told by audience/ group members. Playback Theatre South West provides training and development at all levels for this work to thrive in a safe and effective way. Our Artistic Directors are accredited trainers with the Centre for Playback Theatre.

Tarte Noire Playback Theatre delivers projects with vulnerable groups and has a weekly and termly programme of training and development. Dart is a new company being trained by the Artistic Directors and two upcoming facilitators.

#### **Sustainability and succession planning**

Six artists have developed skills in delivering projects in regular weekly sessions with women refugees: in intensive residential respite weekends for young carers and one-off performances for groups with specific needs. Skills in project management, group facilitation, theatre company management, running rehearsals and preparing actors for performances with specific groups have been developed with supervision by the Artistic Directors.

**Brief statement of the charity's policy on reserves**

PTSW aims to maintain a cash reserve in our bank account of at least £8000 as most of the Charity's funding comes from grants. PTSW's income is vulnerable if grants are not renewed, or new applications are not successful. This cash reserve figure gives Trustees time to act if the income falls below expectations.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funds came from grants from Fred Mulder Foundation and Big Lottery; donations and membership fees.

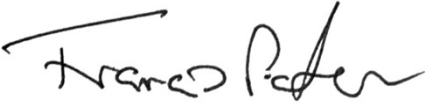
Our main project runs from October to October so some of the project expenditure falls into the next financial year.

Training and development activity is a secondary benefit but essential to meeting the Charity Objectives to maintain high standards of good practice amongst practitioners delivering performance and project work we

- keep abreast of current social issues and changes in social issues thus, having awareness of relevance and being up to date on the issues affecting the lives of people we work with.
- deliver continuing professional development ensures the skills of performers to engage with sensitivity and develop new artistic forms to skillfully reflect the issues affecting the people we are working with.
- share good practice and deliver continuing professional development

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)** 

**Full name(s)** Francis John Porter

**Position (eg Secretary, Chair, etc)** Trustee

**Date** 3 February 2025



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Playback Theatre South West

**On accounts for the year  
ended**

5 April 2024

**Charity no  
(if any)**

**Set out on pages**

Receipts & Payments Report – Pages 1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

Mallday

**Date:**

3 February 2025

**Name:**

Melanie Allday – MAP Accountants & Business Advisors Ltd

**Relevant professional  
qualification(s) or body  
(if any):**

AAT

**Address:**

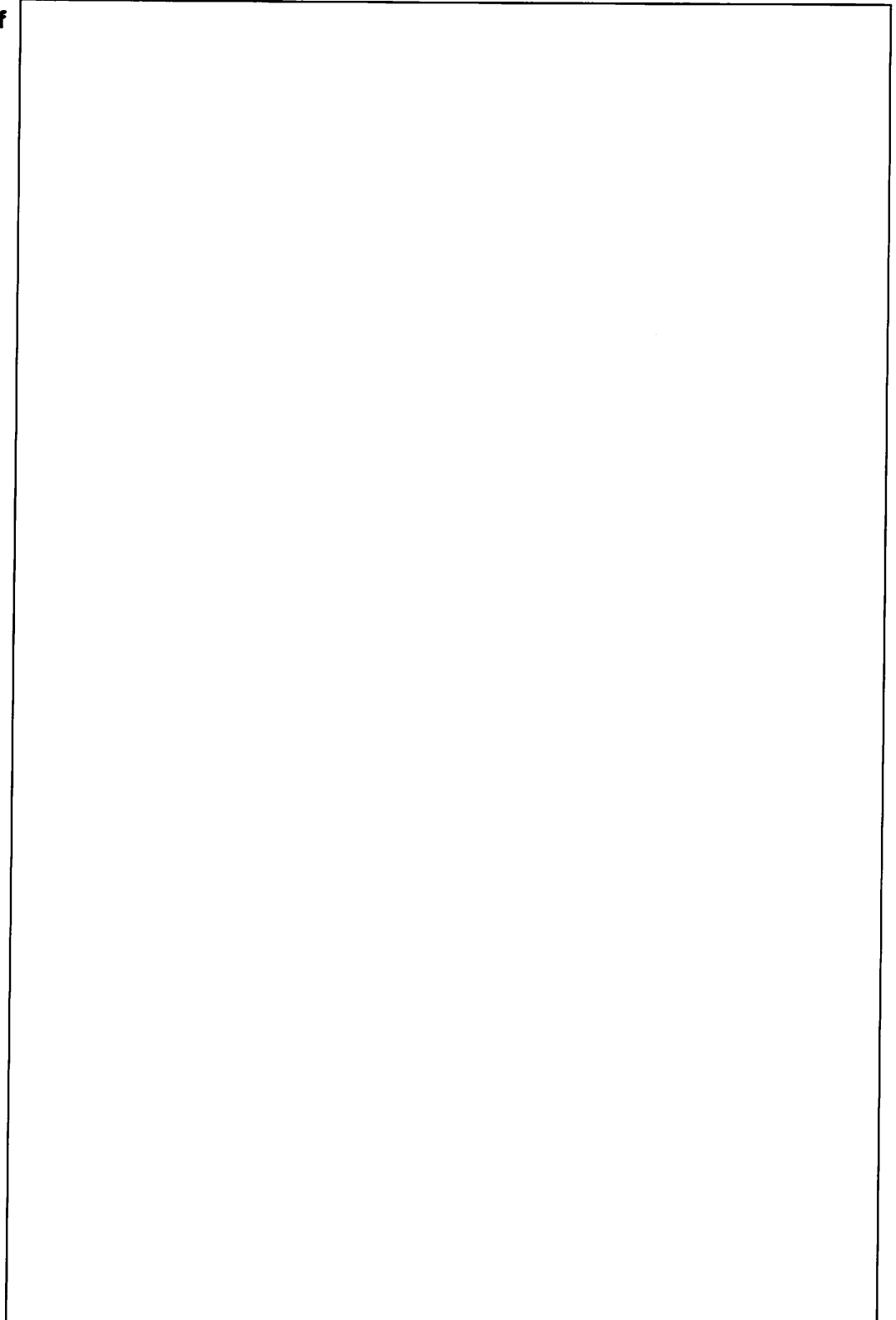
2 Bridge Farm Offices

Harberton

Totnes, Devon. TQ9 7PP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





**Receipts and payments accounts**

CC16a

For the period  
from

06/04/2023

To

05/04/2024

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	25,000	-	-	25,000	75,000
Short Term Projects	6,045	-	-	6,045	5,366
Training	3,320	-	-	3,320	4,440
Ticket Sales	1,235	-	-	1,235	682
Donations	3,213	-	-	3,213	310
Membership Fees	4,725	-	-	4,725	5,850
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>43,538</b>	<b>-</b>	<b>-</b>	<b>43,538</b>	<b>91,648</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43,538</b>	<b>-</b>	<b>-</b>	<b>43,538</b>	<b>91,648</b>
<b>A3 Payments</b>					
Travel	4,992	-	-	4,992	5,000
Subsistence/Refreshments	695	-	-	695	699
Artistic Director	23,391	-	-	23,391	27,428
Facilitation/Performance Fees	873	-	-	873	1,096
Artist Fees	21,400	-	-	21,400	17,230
Administration	4,841	-	-	4,841	4,931
Publicity	3,201	-	-	3,201	109
Room Hire/Rent	2,393	-	-	2,393	2,819
Insurance	593	-	-	593	551
Professional Fees & Memberships	469	-	-	469	613
Supervision & Training	3,149	-	-	3,149	5,165
General Office Costs	87	-	-	87	311
Project Management	17,084	-	-	17,084	16,182
Donations	-	-	-	-	276
Fundraising Costs	-	-	-	-	500
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>83,168</b>	<b>-</b>	<b>-</b>	<b>83,168</b>	<b>82,910</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>83,168</b>	<b>-</b>	<b>-</b>	<b>83,168</b>	<b>82,910</b>
<b>Net of receipts/(payments)</b>	<b>- 39,630</b>	<b>-</b>	<b>-</b>	<b>- 39,630</b>	<b>8,738</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>47,834</b>	<b>-</b>	<b>-</b>	<b>47,834</b>	<b>39,096</b>
<b>Cash funds this year end</b>	<b>8,204</b>	<b>-</b>	<b>-</b>	<b>8,204</b>	<b>47,834</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
CCXX R1 accounts (SS)	1			03/04/2025

**B1 Cash funds**

Bank Account	8,204	-	-
	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>8,204</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

**Unrestricted funds**

to nearest £

OK

**Restricted funds**

to nearest £

OK

**Endowment funds**

to nearest £

**B2 Other monetary assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

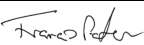
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Francis John Porter	03-Feb-25

**PLAYBACK THEATRE SOUTH WEST**

England & Wales - Charity number 1161665

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# Accounts

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# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	06	04	2022	<b>To</b>	05	04	2023

## Section A Reference and administration details

<b>Charity name</b>	Playback Theatre South West		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1161665		
<b>Charity's principal address</b>	13 Blue Ball Flats		
	The Grove		
	Totnes		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Postcode</b></td> <td style="border: 1px solid black; padding: 2px;">TQ9 5ED</td> </tr> </table>	<b>Postcode</b>	TQ9 5ED
<b>Postcode</b>	TQ9 5ED		

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Francis Porter			
2	Jill Lewis			
3	Jet Kamphuis			
4	Katie Chaplin			
5	Arnet Donkin			
6	Steve Hennessy			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Playback Theatre South West (PTSW) is governed by a board of six trustees. Two freelance artistic directors are engaged to run the day-to-day business of the charity. PTSW deliver projects through a performing company; Tarte Noire - a women only company of thirteen members.

Trustees have reviewed the following policies and procedures:

Financial management  
Safeguarding  
Equality and Diversity  
Training and Development  
Risk Assessment  
Complaints Procedure  
Managing Volunteers

PTSW is associated with the School of Playback Theatre UK (SPTUK), which is affiliated with the Centre for Playback Theatre in New York. PTSW is a member of the International Playback Theatre Network (IPTN). PTSW is a local and independent organisation with wider links to Europe and beyond. It works in collaboration with statutory and third sector organisations, universities and other charities with ongoing collaborations with Students and Refugees Together (START); Torbay Youth Trust and Plymouth University.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. Promote **equality and diversity** by undertaking activities to foster understanding between people from diverse backgrounds.
2. Promote **social inclusion** by supporting those at risk of becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them in integrating into society.

Playback Theatre advanced **social inclusion** and **promoted equality and diversity through** project work and public performances.

Playback Theatre is a participatory improvisational theatre form that is designed to **strengthen communities, build resilience** and **enable positive change**. Playback Theatre South West engages marginalised and minority groups. We provide the opportunity and environment for people to share their enlightening stories, ideas, emotions and experiences through the medium of Playback Theatre. Tarte Noire Playback Theatre company delivers all performances.

**In 2022-23**

Playback Theatre South West has seen a powerful resurgence back into our projects and public performances since the Covid pandemic curtailed our activities. Our performance company, Tarte Noire, responded to social and wellbeing needs in communities in Teignbridge, Plymouth, Torbay and South Hams.

We supported **Ukrainian families** and a grassroots **community support group** set up during the pandemic in Teignbridge. These Playback Theatre events were part of Teignbridge Community Voluntary Services wellbeing in the community initiative. These initiatives are especially needed post pandemic due to the isolation many people experienced and an increase in mental health issues.

We supported **refugee women** in Plymouth in partnership with START and a new grassroots initiative called She for Her.

We supported **young carers** in Torbay with a residential respite weekend with activities centred around hearing the stories of young carers with Playback Theatre.

We supported Clinical Psychology **undergraduates** at Plymouth University to reflect on their training at the end of their course and a community **environmental project** in Plymouth.

We gave 10 **public performances** addressing themes that affect the social and wellbeing needs within local communities.

Our Artistic Directors are **accredited trainers** with the Centre for Playback Theatre. We provided training and development for **Dart** a new local community theatre company. The UK School of Playback Theatre delivered Level Two training locally in August 2022 and March 2023. Our Artistic Directors delivered Level One residential training in Cambridge.

We received a grant to continue project work with Refugee and Asylum-seeking women in Plymouth. A grant from Fred Mulder Foundation supported ongoing community projects and Tarte Noire company development. A donation from Crucible Foundation supported the development and sustainability of the organisation.

The main activities of the charity are overseen and approved by the Trustees to ensure they are in accordance with the declaration issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Supporting women Refugee and Asylum Seekers - 30 sessions**

Weekly sessions for 35-40 women and their children who are settling into life in Plymouth from Sudan, Syria, South Sudan, Afghanistan, Iraq, Iran, Libya, Bangladesh, China, Nepal, Ethiopia, Eritrea, Azerbaijan and Saudi Arabia. Our sessions create a strong sense of belonging and a safe place to relieve the stresses of everyday life and worries about the families they had to leave behind. A strong, steady community of support has been created. Our partner organisation says our work supports their group members emotionally to integrate their experiences and socially to grow a sense of belonging in their lives to become stronger members of society. This allows START to support with their practical needs more efficiently.

A woman with refugee status who has been part of our group for 8 years initiated a project *She for Her* to raise awareness for women refugees and asylum seekers on their rights in UK relating to domestic abuse. We supported the project by recruiting women to take part, we ran warm-up sessions and invited stories on the theme which Tarte Noire Playback Theatre enacted. Powerful and heart-breaking stories of abuse were shared by women who told their stories which were witnessed by the group. We also worked alongside the IOPC to support women to understand their rights. We will continue to collaborate on this much needed project as it evolves.

**Supporting Young Carers - Respite Weekends**

10 Young Carers aged between 11 and 17 participated in a residential activities weekend in December 2022. It was a hugely successful event for everyone involved. We worked in collaboration with Torbay Youth Trust and Ashburton Cookery School to have Playback Theatre at the heart of the activities where the young people could share their stories and forge strong connections with others in similar often very isolated situations.

As a result, two further weekends were planned. Unfortunately, they were cancelled due to internal changes within the young carers support organisation. We remain in touch with this organisation until their circumstances settle. We are making initial contact with young carers organisations in other local areas.

**Short term projects**

**Supporting Ukrainian families**

60 women, men and children attended a performance as part of a community building activities week at a residential centre on Dartmoor in the summer organised by Teignbridge CVS. This event seeded many more opportunities to hear the stories of Ukrainian families living locally.

**Supporting parents of children with extra needs**

A small group in Chudleigh, set up during the pandemic to support vulnerable people including parents of children with special educational needs, attended a performance supported by Teignbridge CVS.

**Supporting community environmental project**

PTSW gathered the stories and experiences from participants who had been expressing the voice of nature and the earth as a culmination of a project in Plymouth City.

Tarte Noire facilitated the end of the graduate course for **Clinical Psychologists** at Plymouth University. This was the first time the students met in person having

studied online for three years due to Covid.

**Public performances** for women only audiences as well as mixed gender audiences in Totnes and Exeter exploring themes within the community on *Chaos, Confusion and Creativity* – how are we navigating these turbulent times; *Fail we may, Sail we must* – stories of joy and pain when life doesn't go as anticipated and how we sail on through difficult times; *Dreams* – hearing people's night time dreams; Exeter Phoenix Arts Centre included *50 Shades of Red* – the expression and suppression of anger in their curated programme in 2023.

#### **Training in Playback Theatre**

Playback Theatre supports communities of people to build strong connections, reduce feelings of isolation and ease traumatic experiences by sharing stories within their community. Actors need highly tuned listening skills to replay personal experiences with sensitivity, respect, and care, as well as artistry in movement, voice, storytelling, and staging. These skills are applied in a collaboration as a team who spontaneously improvise responses to what is told by audience/ group members. Playback Theatre South West provides training and development at all levels for this work to thrive in a safe and effective way. Our Artistic Directors are accredited trainers with the Centre for Playback Theatre.

Tarte Noire Playback Theatre delivers projects with vulnerable groups and has a weekly and termly programme of training and development. Dart is a new company being trained by the Artistic Directors and two upcoming facilitators. The UK School of Playback Theatre delivered Level Two training locally in August 2022 and March 2023 and our Artistic Directors delivered Level One residential training in Cambridge.

#### **Sustainability and succession planning**

Extra funding this year has made a significant difference to developing the organisation. Six artists have developed skills in delivering projects in regular weekly sessions with women refugees: in intensive residential respite weekends for young carers and one-off performances for groups with specific needs. Skills in project management, group facilitation, theatre company management, running rehearsals and preparing actors for performances with specific groups have been developed with supervision by the Artistic Directors.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

PTSW aims to maintain a cash reserve in our bank account of at least £8000 as most of the Charity's funding comes from grants. PTSW's income is vulnerable in particular if grants are not renewed, or new applications are not successful. This cash reserve figure gives Trustees time to take action if the income falls below expectations.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funds came from grants from Fred Mulder Foundation; Crucible Foundation; donations and membership fees.

Our main project runs from October to October so some of the project expenditure falls into the next financial year.

Training and development activity is a secondary benefit but essential to meeting the Charity Objectives to maintain high standards of good practice amongst practitioners delivering performance and project work we

- keep abreast of current social issues and changes in social issues thus, having awareness of relevance and being up to date on the issues affecting the lives of people we work with.
- deliver continuing professional development ensures the skills of performers to engage with sensitivity and develop new artistic forms to skillfully reflect the issues affecting the people we are working with.
- share good practice and deliver continuing professional development

## Section F

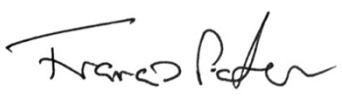
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Francis John Porter	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	

<b>Date</b>	4 February 2024
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Playback Theatre South West

**On accounts for the year  
ended**

5 April 2023

**Charity no  
(if any)**

**Set out on pages**

Receipts & Payments Report – Pages 1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*M Allday*

**Date:**

4 February 2024

**Name:**

Melanie Allday – MAP Accountants & Business Advisors Ltd

**Relevant professional  
qualification(s) or body  
(if any):**

AAT

**Address:**

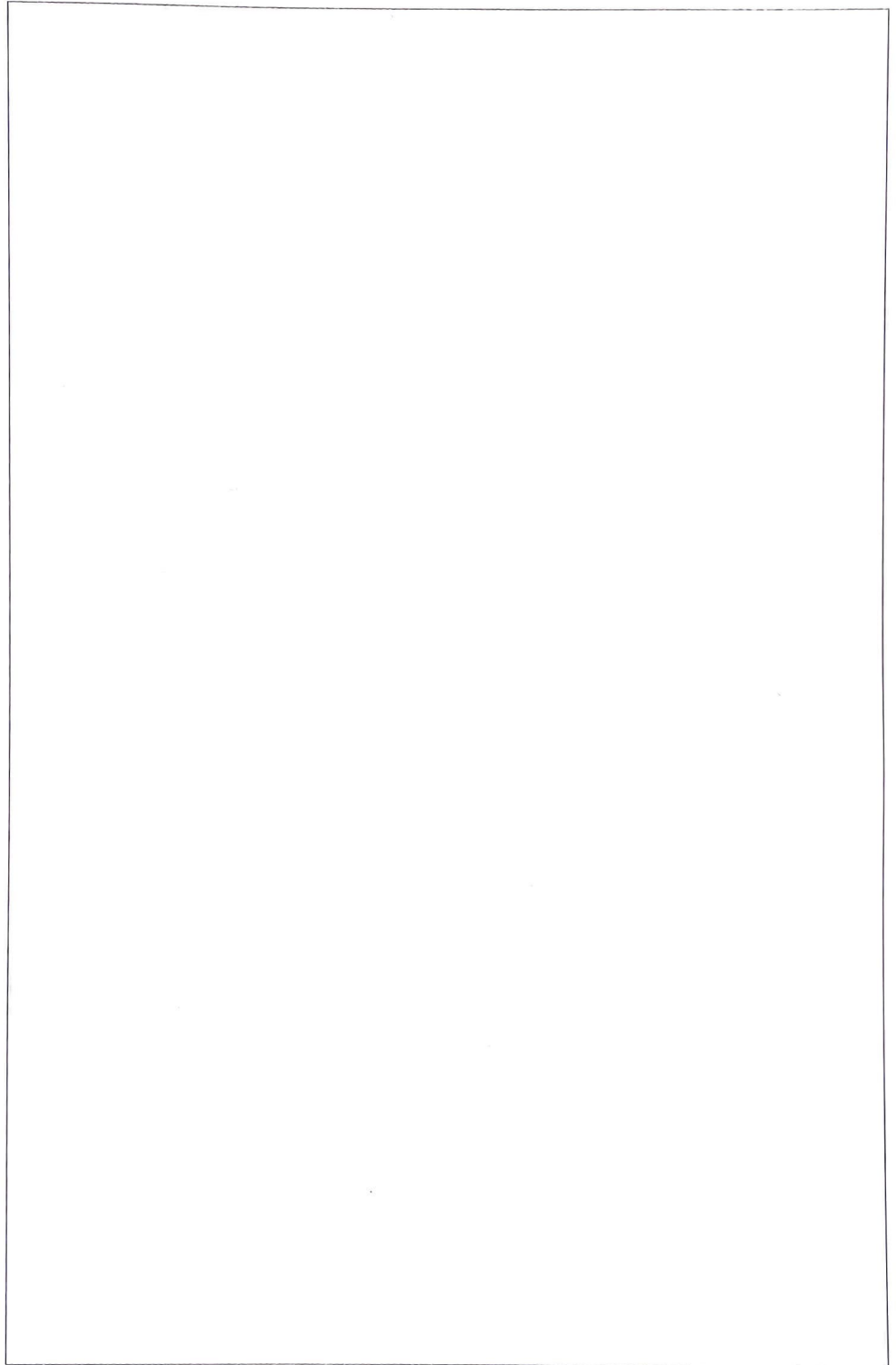
2 Bridge Farm Offices

Harberton

Totnes, Devon. TQ9 7PP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





## Receipts and payments accounts

CC16a

For the period  
from

06/04/2022

To

05/04/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	25,000	50,000	-	75,000	36,500
Short Term Projects	5,366	-	-	5,366	3,666
Training	4,440	-	-	4,440	2,910
Ticket Sales	682	-	-	682	-
Donations	310	-	-	310	11,550
Membership Fees	5,850	-	-	5,850	4,920
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>41,648</b>	<b>50,000</b>	<b>-</b>	<b>91,648</b>	<b>59,546</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,648</b>	<b>50,000</b>	<b>-</b>	<b>91,648</b>	<b>59,546</b>
<b>A3 Payments</b>					
Travel	5,000	-	-	5,000	2,071
Subsistence/Refreshments	699	-	-	699	327
Artistic Director		27,428	-	27,428	13,000
Facilitation/Performance Fees	1,096	-	-	1,096	4,225
Artist Fees	17,230	-	-	17,230	8,550
Administration/Project Management	108	4,823	-	4,931	10,023
Publicity	109	-	-	109	60
Room Hire/Rent	2,819	-	-	2,819	2,248
Insurance	551	-	-	551	529
Professional Fees & Memberships	613	-	-	613	374
Supervision & Training	1,165	4,000	-	5,165	320
General Office Costs	311	-	-	311	102
Project Management	2,433	13,749	-	16,182	-
Donations	276	-	-	276	-
Fundraising Costs	500	-	-	500	-
<b>Sub total</b>	<b>32,910</b>	<b>50,000</b>	<b>-</b>	<b>82,910</b>	<b>41,829</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,910</b>	<b>50,000</b>	<b>-</b>	<b>82,910</b>	<b>41,829</b>
<b>Net of receipts/(payments)</b>	<b>8,738</b>	<b>-</b>	<b>-</b>	<b>8,738</b>	<b>17,717</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>39,096</b>	<b>-</b>	<b>-</b>	<b>39,096</b>	<b>21,379</b>
<b>Cash funds this year end</b>	<b>47,834</b>	<b>-</b>	<b>-</b>	<b>47,834</b>	<b>39,096</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
CCXX R1 accounts (SS)	1			04/02/2024

**B1 Cash funds**

Bank Account	47,834	-	-
	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>47,834</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

**Unrestricted funds**  
to nearest £

OK

**Restricted funds**  
to nearest £

OK

**Endowment funds**  
to nearest £

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Francis John Porter	04-Feb-24

**PLAYBACK THEATRE SOUTH WEST**

England & Wales - Charity number 1161665

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>		Period start date			<b>To</b>			Period end date		
	Day 06	Month April	Year 2021		Day 05	Month April	Year 2022			

## Section A Reference and administration details

<b>Charity name</b>	Playback Theatre South West		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1161665		
<b>Charity's principal address</b>	13 Blue Ball Flats		
	The Grove		
	Totnes, Devon		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Postcode</b></td> <td style="border: 1px solid black; padding: 2px;">TQ9 5ED</td> </tr> </table>	<b>Postcode</b>	TQ9 5ED
<b>Postcode</b>	TQ9 5ED		

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Arnet Donkin			
2	Francis Porter			
3	Jet Kamphuis			
4	Jill Lewis			
5	Katies Chaplin			
6	Steve Hennessy			
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19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Playback Theatre South West (PTSW) is governed by a board of six trustees. Two freelance artistic directors are engaged to run the day to day business of the charity. PTSW deliver projects through a performing company Tarte Noire - a women only company of fifteen members.

Trustees have reviewed the following policies and procedures:

Financial management  
Safeguarding  
Equality and Diversity  
Training and Development  
Risk Assessment  
Complaints Procedure  
Managing Volunteers

PTSW is associated with the School of Playback Theatre UK (SPTUK), which is affiliated with the Centre for Playback Theatre in New York. PTSW is a member of the International Playback Theatre Network (IPTN). PTSW is a local and independent organisation with wider links to Europe and beyond. It works in collaboration with statutory and third sector organisations, universities and other charities with ongoing collaborations with Students and Refugees Together (START); Torbay Youth Trust and Plymouth University.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. Promote **equality and diversity** by undertaking activities to foster understanding between people from diverse backgrounds.
2. Promote **social inclusion** by supporting those at risk of becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them in integrating into society.

Playback Theatre advanced **social inclusion** and **promoted equality and diversity through** project work and public performances.

Playback Theatre is a participatory improvisational theatre form that is designed to **strengthen communities, build resilience** and **enable positive change**. Playback Theatre South West engages marginalised and minority groups. We provide the opportunity and environment for people to share their enlightening stories, ideas, emotions and experiences through the medium of Playback Theatre. Two groups deliver performances. Mirror Mirror works with all genders and all ages; Tarte Noire works with women of all ages and backgrounds.

**In 2021-22**

The Covid-19 pandemic continued to affect all project work and public performances. The last lockdown ended on 12 April 2021 and our activities started up slowly and carefully on a trial basis to establish whether people were comfortable with social contact and under what conditions. Our specialist performance company Tarte Noire began rehearsals in April 2021; the refugee women's group in Plymouth began in June 2021; however young carers respite weekends were postponed twice due to staff illness with Covid.

Playback Theatre South West achieved the aim of maintaining a robust performance company through Covid lockdowns. We were ready to deliver Playback Theatre performances and activities as soon as community groups we are involved with were ready to test the waters of regaining social connections.

Playback Theatre South West was able to respond to social and wellbeing needs in the communities we are connected to by employing social distancing, testing and hygiene measures and consulting group members and participants to establish what people needed in order to be safe and feel comfortable meeting face to face again.

We were able to pick up the training and development of a new performing company in September 2021.

We supported Clinical Psychology undergraduates at Plymouth University to reflect on their training at the end of their course.

An Introduction to Playback Theatre workshop was delivered to a group of people in Brighton who are recovering from addiction and homelessness.

A successful Crowdfunder campaign raised funds for project work with Young Carers in Torbay. We received a grant to continue project work with Refugee and Asylum-seeking women in Plymouth. A grant from Fred Mulder Foundation supported projects and performance company development.

The main activities of the charity are overseen and approved by the Trustees to ensure they are in accordance with the declaration issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year****Supporting refugees and asylum-seekers**

PTSW started activities with women in Plymouth in collaboration with START in June 2021. The group was set up in a spacious hall and the number of women who could attend was limited to 12. Social distancing measures meant that the women felt safe to attend and our facilitators adapted their usual methods of building connection to socially distanced activities. Limiting the numbers had an impact on the inclusive nature of our groups and there were many women from past groups who weren't invited to attend. However, it was a way of testing the water and seeing whether these women wanted to attend the group again.

The women who attended shared their experiences of being ill with Covid and how they supported each other including help with food and childcare. The group sessions provided a place where these women could relieve themselves of many difficult feelings induced by being even more isolated.

In October the group was able to open to all who wanted to come, and we heard that many women were upset by not being invited to the trial group in June. The inclusive nature of our groups helps women to have place where they feel they belong. Before lockdown the group numbers were often close to 40 women. By April 2022 the numbers have built from the restricted 12 attendees to 30 women and their children.

We were able to do a live performance at International Women's Day in Plymouth in March 2022. We worked in collaboration with Racial Equality Council and many different groups of women including women from the refugee and asylum-seeking community attended. Women shared their stories and sang songs from their countries. They shared together how it had been in lockdown – how they struggled and told their stories about being isolated.

**Supporting local people and people in Ukraine**

Tarte Noire supported people locally by offering occasional performances to family and friends while Covid 19 was coming and going in the community. It was important for the community to come together after so long and it was uplifting to share stories from their lives.

In March 2022 Tarte Noire gave a first public performance since 2020. The event was in solidarity with people in Ukraine and to raise funds to send to a Ukrainian Playback Theatre organisation who could distribute funds to people in their community. This local performance was attended by 50 people, and we raised £300.

**Supporting young carers**

We had to cancel 2 respite weekends for young carers planned for February and April 2022 due to staff being ill with Covid 19. Young carers have vulnerable family members at home so the risk of infection meant it couldn't take place. It felt difficult to cancel as we knew that young carers had become further isolated during lockdowns and in need of relief.

Funds for three respite weekends were raised by a successful Crowdfunder campaign with members of the public donating and Torbay Council match funding and a further grant by the Norman Family Trust. These weekends will take place in 2022 and 2023.

### **Short term projects**

Tarte Noire supported Clinical Psychology undergraduates at Plymouth University to reflect on their training through Playback Theatre. It was the end of their course which had taken place during the pandemic. The students met for the first time at our performance, and it was important for them to share their experiences in person.

The UK School of Playback Theatre invited our directors to offer an Introduction to Playback Theatre over 2 days in Brighton for a group of people recovering from addiction and homelessness. The group were very receptive and enjoyed themselves and were able to incorporate this new theatre methodology into their theatre productions. It was a deeply therapeutic experience for everyone involved.

The year has ended with a positive uptake for our projects, and we have secured necessary funds for project work and supporting people in communities to carry on.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

PTSW aims to maintain a cash reserve in our bank account of at least £8000 as most of the Charity's funding comes from grants. PTSW's income is vulnerable in particular if grants are not renewed, or new applications are not successful. This cash reserve figure gives Trustees time to take action if the income falls below expectations.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funds came from grants from Fred Mulder Foundation; Big Lottery and Norman Family Trust; donations and membership fees.

Our main project runs from October to October so some of the project expenditure falls into the next financial year.

Training and development activity is a secondary benefit but essential to meeting the Charity Objectives in order to maintain high standards of good practice amongst practitioners delivering performance and project work we

- keep abreast of current social issues and changes in social issues thus, having awareness of relevance and being up to date on the issues affecting the lives of people we work with.
- deliver continuing professional development ensures the skills of performers to engage with sensitivity and develop new artistic forms to skillfully reflect the issues affecting the people we are working with.
- share good practice and deliver continuing professional development

## Section F

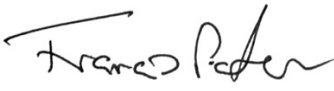
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	FRANCIS JOHN PORTER	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	3 February 2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Playback Theatre South West No (if any)

## Receipts and payments accounts

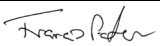
CC16a

For the period from 06.04.2021 To 05.04.2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants	36,500	-	-	36,500	-
Short Term Projects	3,666	-	-	3,666	-
Training	2,910	-	-	2,910	75
Ticket Sales	-	-	-	-	-
Donations	11,550	-	-	11,550	250
Membership Fees	4,920	-	-	4,920	2,175
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>59,546</b>	<b>-</b>	<b>-</b>	<b>59,546</b>	<b>2,500</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>59,546</b>	<b>-</b>	<b>-</b>	<b>59,546</b>	<b>2,500</b>
<b>A3 Payments</b>					
Travel	2,071	-	-	2,071	456
Subsistence/Refreshments	327	-	-	327	113
Artistic Director	13,000	-	-	13,000	13,169
Facilitation/Performance Fees	4,225	-	-	4,225	-
Artist Fees	8,550	-	-	8,550	-
Administration/Project Management	10,023	-	-	10,023	6,412
Publicity	60	-	-	60	40
Room Hire/Rent	2,248	-	-	2,248	1,723
Insurance	529	-	-	529	507
Professional Fees & Memberships	374	-	-	374	300
Supervision & Training	320	-	-	320	359
General Office Costs	103	-	-	103	43
	-	-	-	-	-
<b>Sub total</b>	<b>41,829</b>	<b>-</b>	<b>-</b>	<b>41,829</b>	<b>23,122</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,829</b>	<b>-</b>	<b>-</b>	<b>41,829</b>	<b>23,122</b>
<b>Net of receipts/(payments)</b>	<b>17,717</b>	<b>-</b>	<b>-</b>	<b>17,717</b>	<b>- 20,622</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>21,379</b>	<b>-</b>	<b>-</b>	<b>21,379</b>	<b>42,001</b>
<b>Cash funds this year end</b>	<b>39,096</b>	<b>-</b>	<b>-</b>	<b>39,096</b>	<b>21,379</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	21,379	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>21,379</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Francis Porter		03/02/2023



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Playback Theatre South West

**On accounts for the year  
ended**

5 April 2022

**Charity no  
(if any)**

**Set out on pages**

1 & 2 of the Receipts and Payments Accounts

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05 / 04 / 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

M Allday

**Date:**

02/02/2023

**Name:**

Melanie Allday

**Relevant professional  
qualification(s) or body  
(if any):**

MAAT

**Address:**

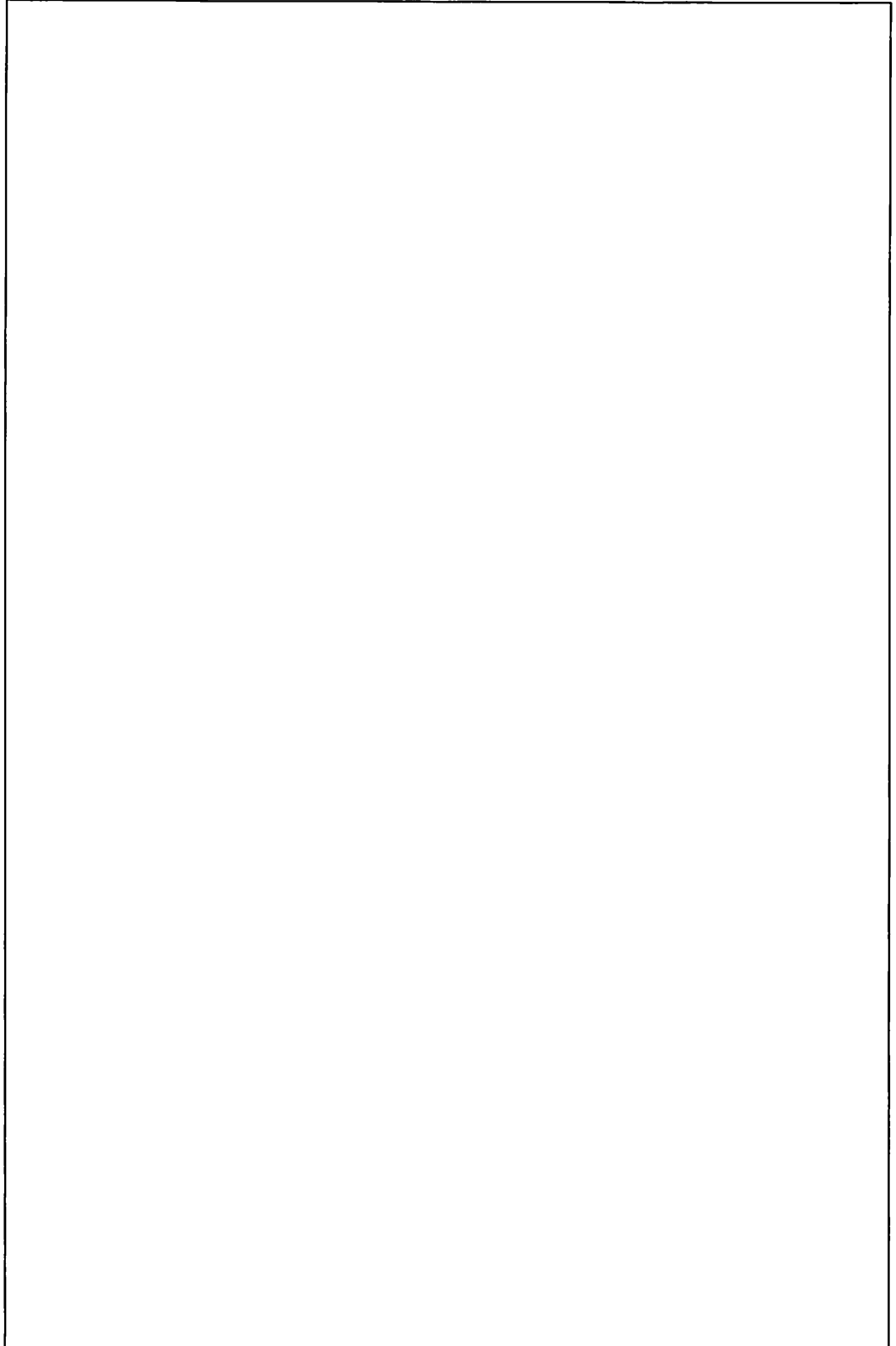
2 Bridge Farm Offices

Harberton

Totnes, Devon. TQ9 7PP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**PLAYBACK THEATRE SOUTH WEST**

England & Wales - Charity number 1161665

---

# Accounts

---

# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 06	Month April	Year 2020		Day 05	Month April	Year 2021

## Section A Reference and administration details

<b>Charity name</b>	Playback Theatre South West	
<b>Other names charity is known by</b>		
<b>Registered charity number (if any)</b>	1161665	
<b>Charity's principal address</b>	13 Blue Ball Flats	
	The Grove	
	Totnes, Devon	
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<b>Postcode</b>	TQ9 5ED	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Arnet Donkin			
2	Francis Porter			
3	Jet Kamphuis			
4	Jill Lewis			
5	Katies Chaplin			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Playback Theatre South West (PTSW) is governed by a board of six trustees. Two freelance artistic directors are engaged to run the day to day business of the charity. PTSW deliver projects through two performing companies; Mirror Mirror - a company of six freelance performers and Tarte Noire - a women only company of fourteen members.

Trustees have reviewed the following policies and procedures:

Financial management  
Safeguarding  
Equality and Diversity  
Training and Development  
Risk Assessment  
Complaints Procedure  
Managing Volunteers

PTSW is associated with the School of Playback Theatre UK (SPTUK), which is affiliated with the Centre for Playback Theatre in New York. PTSW is a member of the International Playback Theatre Network (IPTN). PTSW is a local and independent organisation with wider links to Europe and beyond. It works in collaboration with statutory and third sector organisations, universities and other charities – Students and Refugees Together (START), Torbay Youth Trust, British Psychological Society and Plymouth University

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. Promote **equality and diversity** by undertaking activities to foster understanding between people from diverse backgrounds.
2. Promote **social inclusion** by supporting those at risk of becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them in integrating into society.

Playback Theatre advanced **social inclusion** and **promoted equality and diversity through** project work and public performances.

Playback Theatre is a participatory improvisational theatre form that is designed to **strengthen communities, build resilience** and **enable positive change**. Playback Theatre South West engages marginalised and minority groups. We provide the opportunity and environment for people to share their enlightening stories, ideas, emotions and experiences through the medium of Playback Theatre. Two groups deliver performances. Mirror Mirror works with all genders and all ages; Tarte Noire works with women of all ages and backgrounds.

**In 2020-21**

Due to Covid-19 pandemic all project work and public performances were cancelled from March 2020.

Playback Theatre South West's priority was to be ready to respond to social and wellbeing needs in the communities with whom we are connected as soon as Covid 19 restrictions allowed. Therefore, it was essential to maintain a robust performance company to be ready to deliver Playback Theatre performances as soon as possible. PTSW managed to keep a practitioner company (Tarte Noire) supported throughout three lockdowns by meeting on zoom and outdoors in accordance with government guidance.

Project funding was repurposed to cover the costs of maintaining a performance company.

Events and training that could be adapted to be delivered online were rearranged which included performances for clinical psychologist and for women refugees on International Women's Day.

**Covid lockdowns**

March 23 – June 23 first lockdown

November 5 – December 2 second lockdown

January 6 – April 12 2021 third lockdown

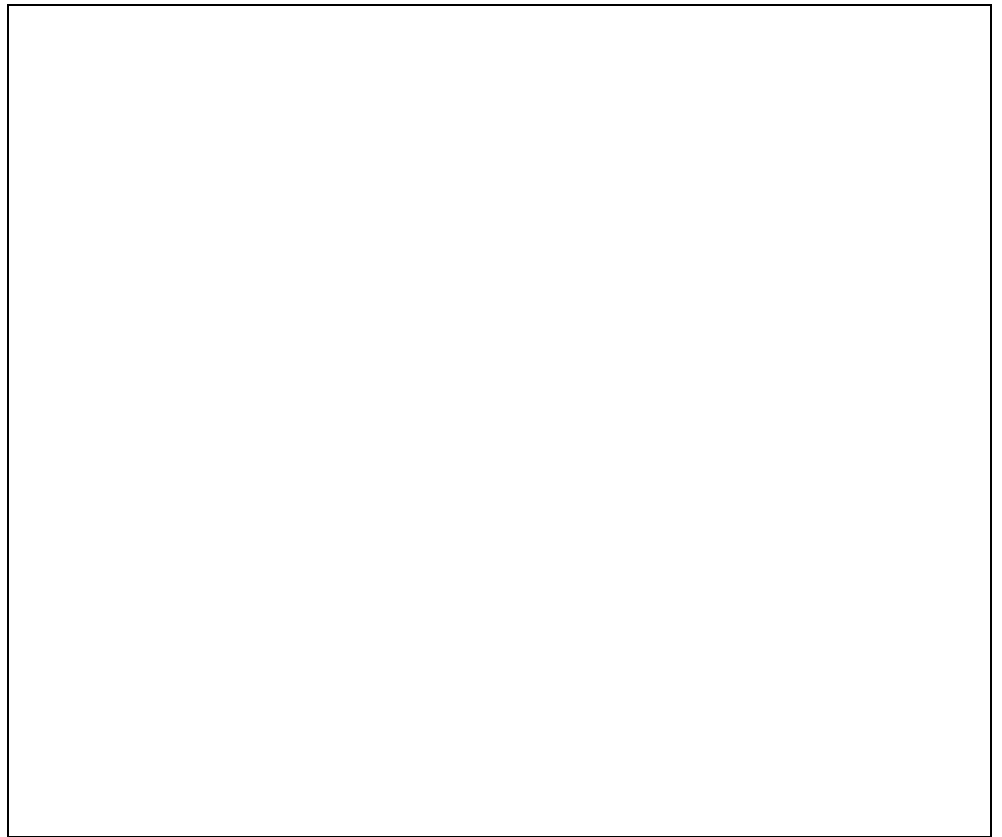
The main activities of the charity are overseen and approved by the Trustees to ensure they are in accordance with the declaration issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Playback Theatre South West managed to maintain a performance company throughout three lockdowns by meeting on zoom and in outdoor spaces. It was agreed that funding for projects could be repurposed to support Tarte Noire Women's Playback Theatre company in the practise of Playback Theatre and we were able to monitor how the pandemic was affecting people throughout lockdowns and changing social restrictions.

PTSW remained in touch with partner organisations throughout the pandemic to evaluate what the needs of people in communities we support were, what our partner organisations were doing to meet those needs and what we could do to support these communities. We offered a weekly half hour check in on zoom with refugee women which didn't happen – we weren't able to offer a space for women to share their stories and feelings as confidentiality on zoom can't be guaranteed – eg. who might be in the background and who might overhear what women are speaking about? Similarly, we couldn't offer a space for sharing stories and feelings on zoom with young carers and ensure emotional and online safety.

PTSW were extremely unhappy to be cancelling follow up work with young carers and it was very difficult to hear about the isolation refugee women were experiencing and the increase in domestic violence and unable to reach them.

PTSW stayed abreast of changing restrictions and guidelines due to the Covid 19 pandemic and assessed each planned event in the hope it could happen. A great number of events had to be cancelled and some events were able to be delivered online.

PTSW adapted Playback Theatre for online performances with appropriate training in using Zoom for online performances. Tarte Noire gave online performances for a group of Psychologists responding to the climate emergency in preparation for COP26 and for women asylum seekers and refugee on International Women's Day.

Our Artistic Directors gave an online talk about PTSW's work with Asylum Seekers and refugee women to raise awareness of the issues this community faces and to raise funds.

Continuing Professional Development in person training was postponed however one of our Artistic Directors took part in online CPD training with Jonathan Fox which added a new tool to use online for the work of PTSW. Supervision was carried out online.

**Cancelled Events**

- Performances for local community – 15 cancelled
- Project sessions with refuge women – 30 cancelled
- Project sessions with Young Carers – 20 cancelled
- Developing a new performance company - 21 evenings and 3 days
- Residential training for the UK School of Playback Theatre - 10 days
- CPD training in Devon for the UK School of Playback Theatre – 2.5 days
- CPD training for Artistic Directors - 5 days

Much of this year was spent researching funding streams – none were suitable for as our work supports mental health and well-being and grows communities of empathy and understanding – and most funding available was for supporting fundamental needs during the pandemic.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

PTSW aims to maintain a cash reserve in our bank account of at least £8000 as most of the Charity's funding comes from grants. PTSW's income is vulnerable in particular if grants are not renewed, or new applications are not successful. This cash reserve figure gives Trustees time to take action if the income falls below expectations.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity income has exceeded expenditure in 2020-21 where funds received ahead of expenditure is earmarked for projects in 2021-22. Our main project runs from October to October so some of the project expenditure falls into the next financial year.

Principal sources of funds came from repurposed grants from Fred Mulder Foundation; donations and membership fees.

Training and development activity is a secondary benefit but essential to meeting the Charity Objectives. In order to maintain high standards of good practice amongst practitioners delivering performance and project work we

- keep abreast of current social issues and changes in social issues thus having awareness of relevance and being up to date on the issues affecting the people we are working with.
- deliver continuing professional development ensures the skills of performers to engage with sensitivity and develop new artistic forms to skillfully reflect the issues affecting the people we are working with.
- share good practice and deliver continuing professional development

## Section F


## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Francis John Porter	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	03/02/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Playback Theatre South West

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

06.04.2020

To

05.04.2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	-	-	-	-	44,300
Short Term Projects	-	-	-	-	323
Training	75	-	-	75	5,658
Ticket Sales	-	-	-	-	1,894
Donations	250	-	-	250	350
Membership Fees	2,175	-	-	2,175	6,060
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>2,500</b>	<b>58,585</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>2,500</b>	<b>58,585</b>
<b>A3 Payments</b>					
Travel	456	-	-	456	4,528
Subsistence/Refreshments	113	-	-	113	379
Director Fee	13,169	-	-	13,169	9,800
Costumes	-	-	-	-	81
Artist Fees	-	-	-	-	15,708
Administration/Project Management	6,412	-	-	6,412	30,458
Publicity	40	-	-	40	374
Room Hire/Rent	1,723	-	-	1,723	2,500
Insurance	507	-	-	507	455
Professional Fees & Memberships	300	-	-	300	783
Supervision & Training	359	-	-	359	3,649
General Office Costs	43	-	-	43	141
<b>Sub total</b>	<b>23,122</b>	<b>-</b>	<b>-</b>	<b>23,122</b>	<b>68,856</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>23,122</b>	<b>-</b>	<b>-</b>	<b>23,122</b>	<b>68,856</b>
<b>Net of receipts/(payments)</b>	<b>- 20,622</b>	<b>-</b>	<b>-</b>	<b>- 20,622</b>	<b>- 10,271</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>42,001</b>	<b>-</b>	<b>-</b>	<b>42,001</b>	<b>52,272</b>
<b>Cash funds this year end</b>	<b>21,379</b>	<b>-</b>	<b>-</b>	<b>21,379</b>	<b>42,001</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	21,379	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	21,379	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Francis Porter	03/02/2022