

Thornton Lodge Action Group
Report and Accounts
for the year ended 31 March 2024



Thornton Lodge Action Group
Report and accounts
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Thornton Lodge Action Group Information Sheet

Trustees

Ibrar Hussain
Shahana Ali
Naeem Jamil
Waqas Bajwa

Accountants

Yorkshire Accountants
Park House
Wilmington Street
Leeds
West Yorkshire
LS7 2BP

Bankers

HSBC
Kingsgate Centre, King Street,
Huddersfield
West Yorkshire
HD1 2ES

Principle address

125 Saint John's Road,
Huddersfield
West Yorkshire
HD1 5EY

Thornton Lodge Action Group Trustees Report

Trustees

The members of the Management Trustees during the year were:

Name	Position	Dates
Ibrar Hussain	Chair	Elected 8 January 2024
Shahana Ali	Secretary	Elected 8 January 2024
Naeem Jamil	Treasurer	Elected 8 January 2024
Waqas Bajwa	Member	Elected 8 January 2024

Method of appointment

Trustees members are elected by the members at the AGM.

Structure, governance and management

The charity is a charitable incorporated organisation (CIO) and was formed on 21st April 2015 and was entered on the Charity Commission register on 13th May 2015 (CIO No: 1161661). It is governed by a constitution of Charitable Incorporated Organisation. There is no liability of the trustee in the event of the charity being wound up.

Objects of the organisation

The charity's objects are:

- 1) to help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society;
- 2) To preserve and protect the environment;
- 3) To relieve sickness and to preserve and protect good health;
- 4) To advance education; and
- 5) To promote for the benefit of the inhabitants in Thornton Lodge and surrounding areas of Huddersfield without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants and in furtherance of this to establish or secure the establishment of a community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects."

Change of structure

The Association changed its legal structure by resolution on 21st April 2015 from an association to a charitable incorporated organisation (CIO). On this date the Association assets comprising of a laptops, sewing machines and sport equipment were transferred.

Financial review

The net receipts for the year were £291,325.00 including net receipts of £19,083 on unrestricted funds and net receipts of £272,242.00 on restricted funds.

Reserves policy

The charity's free cash reserves at the year end were £19,083.00

The trustees have adopted a formal reserves policy of 6 months running costs.

Reserves policy: Thornton Lodge Action Group board continues to review its reserves policy to reflect the growth in staff, contracts and services.

Reserves are now differentiated between the following types of reserves:

Reserves: £63,578.00

Contingency Reserves: £7,245.00

Continuity Reserves: £20,700.00

Dissolution Reserves: £27,600.00

Total Reserves: £119,123.00

It is the charity's policy that the unrestricted funds not committed or invested in tangible fixed assets should cover these reserves. TAG is above this desired level of reserves with free reserves at £159,338.00 at the year end.

The trustees have agreed that the remaining £40,215.00 will be used to offset the anticipated contraction of funding in the financial year 2023/2024.

Chairperson Report - 2023-2024

This year has been both challenging and rewarding for Thornton Lodge Action Group. Despite numerous obstacles, we have successfully launched several initiatives to address local community needs, aligning closely with our community priorities.

Supporting Local Groups:

As a local anchor organisation, our efforts to nurture and empower other groups are bearing fruit. A prime example is the Yorkshire Wellbeing Skills Group, which has rapidly evolved into a thriving and self-sustaining community organisation. Their work is well-aligned with community priorities and has significantly reduced the pressure on our services.

Responding to Rising Needs:

Demand for our support continues to far exceed the resources we have available, particularly due to the ongoing cost-of-living crisis. The Household Support Fund has been a lifeline, enabling us to assist families facing financial hardship by providing essentials such as utilities, food packs, hygiene products, and toiletries. Our advice and welfare service has complemented this by helping families maximise their income and access the support they need. Supporting the cost-of-living crisis was also our dedicated Holiday activity fund team who gave up their holidays supporting children from low-income families.

Strengthening Learning Opportunities:

Our Adult Learning Programme continues to thrive, with the stability provided by long-term funding from the Big Lottery Fund. This programme remains vital to our mission, and we urge trustees and staff to persist in seeking additional funding to sustain and expand this essential service. The demand for English for Speakers of Other Languages (ESOL) remains high, and this is an area we plan to prioritise in the coming year.

Building Collaborative Partnerships:

With funding and resources becoming increasingly scarce, collaboration is the way forward. We have already embarked on this journey by establishing a partnership with the neighbouring Crosland Moor Community Learning Centre. The launch of the Digital Hubs Project is the first step, and we are optimistic about initiating additional collaborative projects in the near future.

This year's accomplishments are a testament to the resilience and dedication of our trustees, staff, and volunteers. Together, we are making a tangible difference in the lives of local residents. Moving forward, we will continue to adapt, innovate, and seek sustainable solutions to address the challenges facing our community.



Ibrar Hussain
on behalf of the Management Trustees

Thornton Lodge Action Group Independent Examiner's Report

I report on the accounts of the charity for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

"examine the accounts under section 145 of the Charities Act,

" to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

"to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1: Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Furqan Ahmed (AFA)
HCA Accountants

Park House
Wilmington Street
Leeds
West Yorkshire
LS7 2BP

22 November 2024

Thornton Lodge Action Group
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Grants and donations	2	19,083	272,242	291,325	281,488
Total Receipts		19,083	272,242	291,325	281,488
Payments					
Salaries & NI					
Project Manager		-	20,663	20,663	5,979
Benefits and Welfare Officer		-	28,319	28,319	15,793
Salaries & NI - External partners		-	29,107	29,107	22,132
Administrator		-	17,871	17,871	11,596
Finance Assistant		-	4,609	4,609	3,898
Caretaker		-	8,275	8,275	53
IAG		-	-	-	8,705
Outreach Worker		-	2,620	2,620	15,470
HMRC-PAYE		-	1,323	1,323	3,399
Pension		-	1,338	1,338	1,124
Payroll		-	1,034	1,034	852
Accommodation					
Venue Hire		-	16,426	16,426	18,082
Office Hire		-	5,400	5,400	-
Marketing-Producing Information		-	793	793	619
Postage & Photocopier		-	82	82	135
Stationery		-	726	726	458
Telephone and fax		-	1,771	1,771	1,398
Insurance		-	271	271	-
Sundry expenses		-	-	-	17
IT Hardware & Software		-	474	474	415
Professional Fees		-	7,914	7,914	12,980
Project Equipment & Resources		-	7,766	7,766	9,308
Food/Refreshments		-	2,947	2,947	3,756
Subscriptions & Fees		-	40	40	40
Other Capital Expenses		-	359	359	1,340
Utilities		-	1,650	1,650	2,050
Training					
Childcare Creche		-	2,950	2,950	8,192
Freelance Facilitator-Champions		-	23,041	23,041	24,285
Freelance Tutors		-	28,193	28,193	18,648
Training for beneficiaries		-	256	256	309
Travel					
Training for staff & volunteers		-	612	612	1,700
Travel and subsistence		-	92	92	82
Volunteer Expenses		-	165	165	79
Bank Charges		-	280	280	170
Total Payments		-	217,367	217,367	193,064
Net Receipts / (Payments)		19,083	54,875	73,958	88,424
Cash fund balances brought forward		140,255	266,243	406,498	318,074
Funds transfers		-	-	-	-
Cash fund balances carried forward		159,338	321,118	480,456	406,498

Thornton Lodge Action Group
Statement of assets and liabilities
as at 31 March 2024

	Notes	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
Fixed assets					
Tangible assets	4			734	917
Current assets					
Cash at bank and in hand	3	159,338	321,118	480,456	406,498
		159,338	321,118	480,456	406,498
Liabilities: amounts falling due within one year	6			(25,798)	(22,432)
Net current assets				455,392	384,983

I have prepared these accounts in accordance with the books, records, information and explanations supplied to me by Thornton Lodge Action Group. I have not carried out an audit or independent examination on these accounts.



Syed Fahad Hashmi
Accountant

Approval of the accounts

The annual report and accounts were approved at a meeting of the Management Committee held on:

Date: 22-Nov-24



Ibrar Hussain
on behalf of the Management Trustees

Thornton Lodge Action Group
Notes to the Accounts
for the year ended 31 March 2024

1 Accounting policies

a Basis of preparation

The Management Trustees have opted to prepare these accounts on a receipt and payments basis.

b Funds accounting

Funds held by the organisation are either:

Unrestricted general funds

These are funds which can be used in accordance with the organisation's objects at the discretion of the Management Committee.

Restricted funds

These are funds that can only be used for a particular restricted purpose within the objects of the organisation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Reserve Funds

These are funds set aside by the Management Committee out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and machinery 20% straight line

2 Grants and donations

	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Miscellaneous	-	-	-	465
KMC	-	30,533	30,533	17,146
Big Lottery	-	99,831	99,831	95,342
One Community Foundation	-	18,852	18,852	18,070
Third Sector Leaders (TSL)	-	74,503	74,503	15,241
Children In Need	-	-	-	500
KMC -School Out	-	13,200	13,200	6,294
WYCA	-	7,995	7,995	-
The Branch	-	545	545	-
Brelms Trust	-	-	-	3,321
Local Services to You (LS2Y)	-	5,000	5,000	12,000
ICAFS	-	990	990	-
Paddock Community Trust	-	-	-	900
Holiday Commissioning	-	-	-	3,300
Locorum Ltd	-	-	-	3,136
Masoom Care	-	-	-	1,850
Communities United Project	-	-	-	1,054
Crossland Moor Community Learning	-	3,724	3,724	-
ESF Groundworks	-	-	-	39,421
Halifax Opp Trust	-	-	-	6,310
People Health Trust	-	17,069	17,069	9,483
Swimming Session Fees	490	-	490	1,021
Venue Income	18,593	-	18,593	43,393
Pakistan Association	-	-	-	3,241
	19,083	272,242	291,325	281,488

Thornton Lodge Action Group
Notes to the Accounts
for the year ended 31 March 2024

3 Restricted funds summary

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
KMC	63,425	30,533	8,949	85,009
Big Lottery	30,647	99,831	103,734	26,744
One Community Foundation	12,857	18,852	19,687	12,022
Third Sector Leaders (TSL)	12,178	74,503	18,622	68,059
KMC -School Out	11,616	13,200	6,300	18,516
WYCA	-	7,995	-	7,995
Capital (Lottery)	2,350	-	2,350	-
The Branch	-	545	545	-
INGEUS UK	6,285	-	-	6,285
Brelms Trust	2,236	-	2,236	-
Ur Weekend Ur Choice	11,457	-	933	10,524
Local Services to You (LS2Y)	6,000	5,000	1,553	9,447
ICAFS	-	990	990	-
Community Learning Works	5,535	-	5,535	-
Paddock Community Trust	22,431	-	-	22,431
Holiday Commissioning	3,300	-	3,300	-
Grants - Others	2,011	-	-	2,011
Locorum Ltd	3,136	-	-	3,136
Masoom Care	1,850	-	1,850	-
Community Foundation -E-Click	6,835	-	1,300	5,535
Creche Fees (ESBM)	5,154	-	5,154	-
Communities United Project	1,054	-	1,054	-
Crossland Moor Community Learning	-	3,724	94	3,630
ESF Groundworks	6,000	-	6,000	-
Halifax Opp Trust	20,996	-	1,465	19,531
People Health Trust	8,648	17,069	25,717	-
	<u>246,001</u>	<u>272,242</u>	<u>217,368</u>	<u>300,875</u>

Purpose of restricted funds

Skills and Employment for Women (BL)	A project supporting economically inactive women back into learning and enterprise activities.
Capital (Lottery)	Capital items to start the above project.
Crosland Moor Community Learning	Initiation of digital hubs to close digital exclusion.
ICAFS	Benefits and welfare service.
Kirklees Council	mployment Kirklees, capital grant and VRU funds.
KMC	School Out -Holiday activity for children on free school meals.
Local Services to You (LS2Y)	Anchor project supporting the development of new and existing organisations.
One Community Foundation	Winter Household support fund.
People Health Trust	ESOL and integration project.
The Branch	Micro grant for Menopause project.
Third Sector Leaders (TSL)	Community Champions work on health topics.
WYCA -Knife Crime Project	Anti knife crime project.

Thornton Lodge Action Group
Notes to the Accounts
for the year ended 31 March 2024

4 Tangible fixed assets

	Equipment and machinery etc £
Cost	
At 1 April 2023	30,744
At 31 March 2024	<u>30,744</u>
Depreciation	
At 1 April 2023	29,827
Charge for the year	183
At 31 March 2024	<u>30,010</u>
Net book value	
At 31 March 2024	734
At 31 March 2023	<u>917</u>

5 Liabilities: amounts falling due within one year

	2024 £	2023 £
Marketing	714	621
Sessional Workers	4,497	3,910
Venue Hire	1,587	1,380
Accountancy/ Professional Fees	1,984	1,725
Accommodation	1,058	920
Training	1,190	1,035
Salaries	10,084	8,769
Office Rent	1,719	1,495
Payroll	286	248
Tax & NI	1,852	1,610
Sundry expenses	827	719
	<u>25,798</u>	<u>22,432</u>

6 Reserve Funds

	£	£
Reserves based on 6 months running costs.		
Wages	39,266	33,276
Sessional Tutors/Workers	11,557	9,794
Office Rent	3,982	3,375
Community Centre Hire	5,709	4,838
Mobile	975	826
Professional Fees	2,089	1,770
	<u>63,578</u>	<u>53,879</u>
Contingency Reserves	7,245	6,300
Continuity Fund	20,700	12,000
Dissolution Reserves	27,600	24,000
	<u>119,123</u>	<u>96,179</u>

7 Management Committee remuneration and expenses

No management committee member received any remuneration but did receive expenses during the year.