

Thornton Lodge Action Group  
Report and Accounts  
for the year ended 31 March 2023



**Thornton Lodge Action Group**  
**Report and accounts**  
**Contents**

	<b>Page</b>
Information Sheet	1
Trustees report	2
Independent Examiner's Report	4
Receipts and payment account	5
Statement of assets and liabilities	6
Notes to the accounts	7

## **Thornton Lodge Action Group Information Sheet**

### **Trustees**

Ibrar Hussain  
Shahana Ali  
Naeem Jamil  
Waqas Bajwa

### **Accountants**

Yorkshire Accountants  
Park House  
Wilmington Street  
Leeds  
West Yorkshire  
LS7 2BP

### **Bankers**

HSBC  
2 Cloth Hall Street  
Huddersfield  
West Yorkshire  
HD1 2ES

### **Principle address**

125 Saint John's Road,  
Huddersfield  
West Yorkshire  
HD1 5EY

## **Thornton Lodge Action Group Trustees Report**

### **Trustees**

The members of the Management Committee during the year were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Ibrar Hussain	Chair	Elected 24 September 2018
Shahana Ali	Secretary	Elected 24 September 2018
Naeem Jamil	Treasurer	Elected 23 September 2019
Waqas Bajwa	Member	Elected 23 September 2020

### **Method of appointment**

Committee members are elected by the members at the AGM.

### **Structure, governance and management**

The charity is a charitable incorporated organisation (CIO) and was formed on 21st April 2015 and was entered on the Charity Commission register on 13th May 2015 (CIO No: 1161661). It is governed by a constitution of Charitable Incorporated Organisation. There is no liability of the trustee in the event of the charity being wound up.

### **Objects of the organisation**

The charity's objects are:

- 1) to help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society;
- 2) To preserve and protect the environment;
- 3) To relieve sickness and to preserve and protect good health;
- 4) To advance education; and
- 5) To promote for the benefit of the inhabitants in Thornton Lodge and surrounding areas of Huddersfield without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants and in furtherance of this to establish or secure the establishment of a community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects."

### **Change of structure**

The Association changed its legal structure by resolution on 21st April 2015 from an association to a charitable incorporated organisation (CIO). On this date the Association assets comprising of a laptops, sewing machines and sport equipment were transferred.

### **Financial review**

The net receipts for the year were £281,488.00 including net receipts of £48,120.00 on unrestricted funds and net receipts of £233,368.00 on restricted funds.

### **Reserves policy**

The charity's free cash reserves at the year end were £48,120.00

The trustees have adopted a formal reserves policy of 6 months running costs

Reserves policy: Thornton Lodge Action Group board continues to review its reserves policy to reflect the growth in staff, contracts and services. Reserves are now differentiated between the following types of reserves:

Reserves: £53879  
Contingency Reserves £6,300  
Continuity Reserves £12000  
Dissolution Reserves £24000  
Total Reserves £96179

It is the charity's policy that the unrestricted funds not committed or invested in tangible fixed assets should cover these reserves. TAG is above this desired level of reserves with free reserves at £140,255.00 at the year end.

The trustees have agreed that the remaining £44,076.00 will be used to offset the anticipated contraction of funding in the financial year 2023/2024.

**Thornton Lodge Action Group  
Trustees Report**

**Chairperson Report - 2022-2023**

I am honoured to present the Chairperson's Report for the year ending March 2023. Over the past 12 months, our charity group has been dedicated to reducing inequalities faced by the local community.

I am pleased with how, as a charity, we have surfaced through the storm that gripped the nation and local communities. Trustees, staff, and volunteers for the last financial year have worked extremely hard in supporting the community through the recovery phase of the pandemic. The charity, through its health and well-being standards, has supported many residents who have lingering health issues, also known as 'long COVID.'

The welfare service set to support the pandemic impact, supporting the people who lost their jobs or experienced reduced income due to lockdowns and economic disruptions. This work is crucial in getting families back to their financial position before COVID.

The Education and training strand focused on equipping learning with the adoption of online learning, posing challenges related to access and technology. Equally, we dealt with the emotional effects of education disruption from schools temporarily closing, causing challenges to children and parents. The most notable is the added financial cost of budgeting for social activities and healthy nutritional meals for families who are already struggling financially.

Over the year, the charity has witnessed a spike in the mental health incidents in the community. Isolation, uncertainty, and health concerns contributed to increased stress and mental health. To exacerbate matters, the Healthcare systems have challenges in coping with the increased demand for mental health services, leaving charities to step in and support people on a stretched budget.

As well as the recovery phase, the charity set high priority to several projects that were halted and paved the way to close the gap in developing and achieving the project milestones and outcomes. This was not an easy task as the charity juggled completing existing commitments while paving the way for new projects to commence.

One such project was the work of being assigned a designated local anchor. With this accolade, the charity set out to support ambitious local people and groups to set up small community groups to address priorities that matter to them the most. One of the successes of this project has been a welfare service, which is now well-rooted in the community and supporting many families.

In closing, I want to emphasize the incredible impact we have collectively made as a charity group. Our commitment to reducing inequalities remains steadfast, and with the continued support of our community, we look forward to achieving even greater milestones in the future.

Thank you for your dedication and belief in the power of positive change.



Ibrar Hussain  
on behalf of the Management Committee

## **Thornton Lodge Action Group Independent Examiner's Report**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2022.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

"examine the accounts under section 145 of the Charities Act,

" to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

"to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

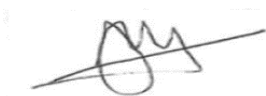
### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1: Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Furqan Ahmed (AFA)  
HCA Accountants

Park House  
Wilmington Street  
Leeds  
West Yorkshire  
LS7 2BP

8 January 2024

**Thornton Lodge Action Group**  
**Receipts and payments account**  
**for the year ended 31 March 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Receipts</b>					
Grants and donations	2	48,120	233,368	281,488	222,335
<b>Total Receipts</b>		<u>48,120</u>	<u>233,368</u>	<u>281,488</u>	<u>222,335</u>
<b>Payments</b>					
<b>Accommodation</b>					
Venue/ Office hire		-	18,082	18,082	15,089
<b>General Running Expenses</b>					
Marketing-Producing Information		-	619	619	1,429
Postage & Photocopier		-	135	135	386
Stationery		-	458	458	691
Telephone and fax		-	1,398	1,398	814
Insurance		-	-	-	263
Sundry expenses		-	17	17	41
IT Hardware & Software		-	415	415	729
Office Equipment		-	-	-	1,493
Payroll		-	852	852	534
Professional Fees		-	12,980	12,980	6,481
Project Equipment		-	9,308	9,308	8,543
Food/Refreshments		-	3,756	3,756	6,595
Subscriptions & Fees		-	40	40	72
Other Capital Expenses		-	1,340	1,340	3,246
Utilities		-	2,050	2,050	-
Bank Charges		-	170	170	-
<b>Salaries &amp; NI</b>					
HMRC			3,399	3,399	4,967
IAG			8,705	8,705	8,978
Outreach Worker			15,470	15,470	16,507
Pension			1,124	1,124	1,365
Benefits and Welfare Advice	-		15,793	15,793	18,197
Project Manager	-		5,979	5,979	11,297
Training for staff & volunteers	-		1,700	1,700	2,880
Admin	-		11,596	11,596	-
Salaries & NI - Other	-		22,132	22,132	-
Finance Assistant	-		3,898	3,898	-
Caretaker	-		53	53	-
Community Champion	-		1,462	1,462	-
<b>Training</b>					
Childcare Creche	-		8,192	8,192	15,829
Freelance Facilitator-Champions	-		22,823	22,823	29,356
Freelance Tutors	-		18,648	18,648	17,708
Training for beneficiaries	-		309	309	246
<b>Travel</b>					
Travel and subsistence	-		82	82	485
Volunteer Expenses			79	79	195
<b>Total Payments</b>		<u>-</u>	<u>193,064</u>	<u>193,064</u>	<u>174,416</u>
<b>Net Receipts / (Payments)</b>		<u>48,120</u>	<u>40,304</u>	<u>88,424</u>	<u>47,919</u>
<b>Cash fund balances brought forward</b>					
		<u>92,135</u>	<u>225,939</u>	<u>318,074</u>	<u>270,155</u>
<b>Funds transfers</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Cash fund balances carried forward</b>		<u>140,255</u>	<u>266,243</u>	<u>406,498</u>	<u>318,074</u>

**Thornton Lodge Action Group**  
**Statement of assets and liabilities**  
**as at 31 March 2023**

	Notes	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
<b>Fixed assets</b>					
Tangible assets	4			917	1,146
<b>Current assets</b>					
Cash at bank and in hand	3	140,255	266,243	406,498	318,074
		140,255	266,243	406,498	318,074
<b>Liabilities: amounts falling due within one year</b>				(22,432)	(18,606)
<b>Net current assets</b>				384,066	299,468

I have prepared these accounts in accordance with the books, records, information and explanations supplied to me by Thornton Lodge Action Group. I have not carried out an audit or independent examination on these accounts.



Syed Fahad Hashmi  
Accountant

**Approval of the accounts**

The annual report and accounts were approved at a meeting of the Management Committee held on:

Date: 08-Jan-24

Ibrar Hussain  
on behalf of the Management Committee



**Thornton Lodge Action Group**  
**Notes to the Accounts**  
**for the year ended 31 March 2023**

**1 Accounting policies**

**a Basis of preparation**

The Management Committee have opted to prepare these accounts on a receipt and payments basis.

**b Funds accounting**

Funds held by the organisation are either:

**Unrestricted general funds**

These are funds which can be used in accordance with the organisation's objects at the discretion of the Management Committee.

**Restricted funds**

These are funds that can only be used for a particular restricted purpose within the objects of the organisation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Reserve Funds**

These are funds set aside by the Management Committee out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and machinery 20% straight line

**2 Grants and donations**

	<b>2023 Unrestricted funds £</b>	<b>2023 Restricted funds £</b>	<b>2023 Total funds £</b>	<b>2022 Total funds £</b>
Miscellaneous	465	-	465	-
KMC	-	17,146	17,146	31,196
Big Lottery	-	95,342	95,342	45,445
One Community Foundation	-	18,070	18,070	-
Third Sector Leaders (TSL)	-	15,241	15,241	17,412
Census 2021	-	-	-	2,450
Children In Need	-	500	500	15,796
KMC -School Out	-	6,294	6,294	5,322
Comic Relief	-	-	-	2,000
Capital (Lottery)	-	-	-	3,000
Brelms Trust	-	3,321	3,321	-
Local Services to You (LS2Y)	-	12,000	12,000	-
Community Learning Works	-	-	-	1,260
Paddock Community Trust	-	900	900	5,057
Holiday Commissioning	-	3,300	3,300	-
Locorum Ltd	-	3,136	3,136	-
Misc Grants	-	-	-	2,534
Masoom Care	-	1,850	1,850	-
Communities United Project	-	1,054	1,054	-
ESF Groundworks	-	39,421	39,421	39,994
Halifax Opp Trust	-	6,310	6,310	6,683
HMRC	-	-	-	128
People Health Trust	-	9,483	9,483	11,379
Swimming Session Fees	1,021	-	1,021	9,051
Venue Income	43,393	-	43,393	23,628
Pakistan Association	3,241	-	3,241	-
	<b>48,120</b>	<b>233,368</b>	<b>281,488</b>	<b>222,335</b>

**Thornton Lodge Action Group**  
**Notes to the Accounts**  
**for the year ended 31 March 2023**

**3 Restricted funds summary**

	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
KMC	50,236	17,146	3,957	63,425
Return2Learn	7,807	-	7,807	-
Big Lottery	8,597	95,342	73,292	30,647
One Community Foundation	7,445	18,070	12,658	12,857
Third Sector Leaders (TSL)	11,242	15,241	14,305	12,178
Children In Need	9,883	500	10,383	-
KMC -School Out	5,322	6,294		11,616
Comic Relief	2,500	-	2,500	-
Capital (Lottery)	2,350	-		2,350
INGEUS UK	6,285	-		6,285
Brelms Trust	2,313	3,321	3,398	2,236
Ur Weekend Ur Choice	11,457	-		11,457
Local Services to You (LS2Y)	-	12,000	6,000	6,000
Community Learning Works	5,535	-		5,535
Thomas Wall Trust	4,997	-	4,997	-
Paddock Community Trust	21,531	900		22,431
Holiday Commissioning	-	3,300		3,300
Grants - Others	2,011	-		2,011
Locorum Ltd	-	3,136		3,136
Masoom Care	-	1,850		1,850
Community Foundation -E-Click	6,835	-		6,835
Creche Fees (ESBM)	5,154	-		5,154
Communities United Project	-	1,054		1,054
Sir George Martin Trust	1,880	-	1,880	-
ESF Groundworks	1,036	39,421	34,457	6,000
Halifax Opp Trust	14,686	6,310		20,996
People Health Trust	5,129	9,483	5,964	8,648
West Yorkshire Police	9,786	-	9,786	-
Youth Intervention Fund	1,680	-	1,680	-
	<u>205,697</u>	<u>233,368</u>	<u>193,064</u>	<u>246,001</u>

**Purpose of restricted funds**

<b>Big Lottery</b>	Providing a range of enterprising activities, digital courses, and volunteering opportunities supporting unemployed women in Crosland Moor, bringing them closer to the labor market.
<b>One Community Foundation</b>	Supporting families in extreme hardship with key essential items and services during harsh winter months.
<b>Third Sector Leaders (TSL)</b>	A series of small and large projects, including Community Champions, Health Inequalities, healthy families, and Winter immunization work.
<b>Local Services to You (LS2Y)</b>	Supporting aspiring local groups with capacity building.
<b>ESF Groundworks</b>	Supporting the unemployed, bringing them closer to the labour market.
<b>People Health Trust</b>	Supporting the integration of new arrivals with ESOL. Brelms Trust – Benefit and welfare advice service for the local community

**Thornton Lodge Action Group**  
**Notes to the Accounts**  
**for the year ended 31 March 2023**

**4 Tangible fixed assets**

	<b>Equipment and machinery etc £</b>
<b>Cost</b>	
At 1 April 2022	30,744
Additions	-
Surplus on revaluation	-
Disposals	-
At 31 March 2023	<u>30,744</u>
<b>Depreciation</b>	
At 1 April 2022	29,598
Charge for the year	229
Surplus on revaluation	-
On disposals	-
At 31 March 2023	<u>29,827</u>
<b>Net book value</b>	
At 31 March 2023	<u>917</u>
At 31 March 2022	<u>1,146</u>

**5 Liabilities: amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Marketing	621	540
Sessional Workers	3,910	3,400
Venue Hire	1,380	1,200
Accountancy/ Professional Fees	1,725	1,500
Professional Fees	920	800
Training	1,035	
Salaries	8,769	7,625
Office Rent	1,495	1,300
Payroll	248	216
Tax & NI	1,610	1,400
Sundry expenses	719	625
	<u>22,432</u>	<u>18,606</u>

**5 Reserve Funds**

	<b>2023 £</b>	<b>2022 £</b>
Reserves based on 6 months running costs.		
Wages	33,276	28,200
Sessional Tutors/Workers	9,794	8,300
Office Rent	3,375	2,860
Community Centre Hire	4,838	4,100
Mobile	826	700
Professional Fees	1,770	1,500
	<u>53,879</u>	
Contingency Reserves	6,300	-
Continuity Fund	12,000	-
Dissolution Reserves	24,000	-
	<u>96,179</u>	<u>45,660</u>

**Management Committee remuneration and expenses**

- 6** No management committee member received any remuneration but did receive expenses during the