



Annual Report of Sedgefield Arts, Recreation and Community Association CIO June 19th 2025

This report covers the period from 1st April 2024 to 31st March 2025

Object 1:- To establish, maintain and manage a Community Centre

Sedgefield Community Association CIO (SCA) is in Sedgefield, a small town of about 7000 inhabitants in County Durham. It has its home in Ceddesfeld Hall an 18th century ex rectory and a Grade 2 listed building. The building is owned by Sedgefield Town Council (STC) with whom we have a fully repairing lease. The lease includes the building, the car park and one metre around the building. It also covers the land that the Squash Club is built on. The lease, currently £3000 per year is reviewed every 3 years. The Community Association, formed in 1969, has occupied Ceddesfeld Hall since 1974 and has maintained it as a venue for community activities.

During this financial year the Hall has been heavily used. Building management, lettings and the like have been undertaken by volunteers. SCA employs no staff and appoints contractors for cleaning and maintenance work, all in line with approved policies.

Larger works completed and planned are identified in the Financial Planning and Strategy document at Appendix.

Object 2:- To work in partnership with other statutory and voluntary organisations to improve the conditions of life of local people by facilitating educational, recreational and leisure time activities.

The main hall and the three upstairs rooms are used by a variety of SCA sections and other community groups. It is used at least once per week by: Bridge class, Bridge group, Carpet Bowls, Pop-In Club, Weight Watchers, Art Group, Handbells, Lirica. Lyrics Youth Choir, Senior Lyrics Choir, Model Railway Group, Mama Said, Durham Deafened Craft and Lip Reading and the Bar and Social Club. A number of groups use the building more than once per month i.e. Northumbrian Pipers Society, Northern Concertinas, Folk Music Group, SCA Craft, U3A Photography, U3A Creative Writing. Many groups use the premises once a month: Sedgefield and District United Services Group (SDUSG), Sedgefield Local History, Sedgefield Development Trust, Sedgefield Referees, Pimms and Needles, Ceddesfolk Music Group, Sedgefield Show Committee, Acoustic Group, Sedgefield Squash Club, Sedgefield Players, SCA Trustees, U3A Book Group, Wilderness Way. Other community groups use it on an ad hoc basis e.g. Sedgefield in Bloom, Friends of St Edmund's Church, Christmas Wreath making, Hartbeeps (Darlington), Unity Foster Care.

Some sections are part of National organisations e.g. Northumbrian Pipers Society and Northeast Concertina Players. They are Affiliated Sections, pay a yearly affiliation fee and their members are all members of SCA

Sedgefield Art & Recreation Community Association tel: 01740 620341
www.sedgefieldsca.org.uk

Charity Registration No. 1161621

The SCA ran the Easter picnic on Easter Monday which was very well supported and open to any children aged below 12 years in the community. The Mediaeval Fayre, organised by a subcommittee of SCA, was held in May and was a very successful sunny day for everyone. The Beer Festival organised by the Bar Section held in July was well attended on both nights and financially successful. A Burns Supper was held in January and a quiz in April and October. A free Family Fun Day was held in August and Music evenings were held throughout the year. Ceddesfeld Hall hosted the STC Fireworks display in October, the Mayor's Quiz in November and the Snow party in November.

The SCA also lets out the main hall and upstairs rooms providing an income for SCA. It is a popular venue for children's parties, christenings, family parties, music events etc

3. Policies

In addition to the rules laid down in the CIO constitution, SCA has established policies appropriate to its operations and the volunteers involved.

These are:-

1. Controls on Financial Assets
2. Health and Safety
3. Safeguarding Vulnerable Adults*
4. Safeguarding Vulnerable Children*
5. Equal Opportunities
6. GDPR
7. Bullying and Harassment
8. Lone Working
9. Complaints

* An appropriate and professionally trained and experienced trustee is the named person within each of these policies.

These policies are subject to review at no more than two yearly intervals to ensure their provisions meet with current guidance.

Additionally, an operational risk assessment is completed for all activities; daily operational and special events and all trustees have undergone DBS certification.

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4. Finance

A full audited statement of SCA's income and expenditure for the financial year ending 31st March 2025 is attached, together with a list of Trustees.

The charity is not a grant making body and all Trustees are fully aware of the requirements associated with operating for public benefit. SCA operates as a voluntary organisation and no Trustee receives payment except for reasonable, receipted expenses. In total, we estimate more than 100 volunteers are involved in organising and delivering SCA activities.

Ceddesfeld Hall is a Grade 2 building dating from 1793. Trustees are cognisant of the challenges associated with responsibility for such a building in public use and maintain reserves to meet worst case.

The increasing cost of gas for heating and electricity is a major concern. Income generation continues to be a challenge. Membership fees were raised in January and a full review of all fees and charges is planned for July 2025.

The updated Financial Planning and Strategy statement is attached at Appendix.

5. Conclusion

None of the above could have happened without the hard work of the Trustees and all the volunteers and I thank them. Our priority going forward must still be to attract younger members to continue the good work that all of our volunteers have accomplished in the last 50 years.

Dr Wendy R Gill, Chairman, June 2025

SCA Annual Report 2024/25 Appendix

Financial Planning and Strategy

The Trustees are fully cognisant of their duty to preserve and maintain the Grade 2 listed building constructed in 1793 and known as Ceddesfeld Hall. They also recognise the challenges associated with current use of the building as a community centre for local people and others. Their plans cover both the short term known factors, as well as making provision for major works at some time in the future.

1. Completed 24/25

Kitchen: Cleaning extract, cupboard repairs, replace oven & steel serving table	£2,500
Electrical works including CCTV improvements	£2,000
Remedial work in the attics; hollow plaster, flooring, vermin control	£3,000
	<u>£7,500</u>

2. Planned 25/26

Treatments to main hall and upper room flooring, furniture maintenance	£2,000
Vermin control- all areas	£2,000
Redecoration of some rooms including lounge refurbishment	£4,000
Toilet refits	£ 500
Remedial work to lift surrounds	£1,000
Relaying / replacing York stone paving at entrance	£10,000
Energy conservation (maybe subject to grants)	£10,000
	<u>£29,500</u>

3. Longer term considerations for which provision must be made

External redecoration, including scaffolding on three sides	£15,000
Replacement of Welsh slate roof inc consultants, listed building consent etc	£150,000
Replacement of industrial standard boiler	£50,000
Rewiring	£30,000
Estimated total at 2025 Prices	<u>£245,000</u>

NB SCA is liable for all costs of work, internal and external as well as VAT at the current rate

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SEDGEFIELD COMMUNITY ASSOCIATION

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED
31ST MARCH 2025

**Sedgefield Community Association
Trustees and Committee Information
For the Year Ended 31st March 2025**

Chairman

Wendy Gill

Secretary

Patricia Buckley-Atkins

Treasurer

Dudley Waters

Vice Chairperson

Sarah Guest

Lettings Secretary

Wendy & David Gill

Committee

Jean Easson
Rodger Easson
Chris Gill
Tony Guest
Angus Hearman
Jamie Hinde
Peter Hinde
John Robinson
Margaret Sinclair
James Sutherland

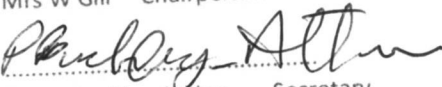
Sedgefield Town Council Nominees
(Non Voting)

Allan Blakemore

Sedgefield Community Association
Balance Sheet
As at 31st March 2025

CURRENT ASSETS		0
Debtor		
SCA Main Account		
Bank Current account	64097	
Bank Deposit account	73514	
Buildings Reserve Deposit account	81946	219557
CURRENT LIABILITIES		
Creditors		2500
		217057
Sections		
Bank Current account	41099	
Bank Deposit account	59142	
Cash on hand	2223	102465
		319522
Financed by:		
Reserves Brought forward		306181
Main Account Surplus/(Loss)		2861
Sections Surplus		10480
		319522


Mrs W Gill Chairperson


Mrs P Buckley-Atkins Secretary


Mr D Waters Treasurer

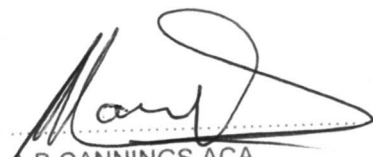
19.6.25
Date

Sedgefield Community Association
Profit and Loss Account
For the year to 31st March 2025

	2025	2024
INCOME		
	0	40
Grants	4540	3313
Subscriptions	14573	14018
Lettings	4000	3000
Mediavel Fayre	5720	1930
Social Events	22000	18000
Bar Donation	0	4667
Folk Festival Account	935	1194
Interest Received	1257	1117
Rent Squash Club	3698	0
Sections closed		
	56722	47279
 EXPENDITURE		
	0	0
Wages	1126	1955
Catering and Household	5139	5086
Rents and Rates	11987	6681
Light and Heat	419	358
Telephone	800	671
Security	5278	5167
Insurance	1917	6002
Repairs and Renewals Equipment	840	24318
Repairs and Renewals Lift	12942	14156
Repairs and Renewals Premises	586	1280
Licences and Subscriptions	8746	8453
Cleaning	465	180
Stationery and Postage	1292	472
Sundry expenses	1114	0
Pest Control	670	910
Web Site	500	500
Audit Fees	40	0
Advertising		
	53861	76189
 Surplus for the Year	2861	-28910

Auditors Report to Sedgefield Community Association Committee
For the period Ended 31st March 2025

I have carried out the audit in accordance with Auditing standards.
In my opinion the accounts give a true and fair view of the Committees affairs
as at 31st March 2025 and its surplus for the year.



A.B. CANNINGS ACA
4a Front Street
Sedgefield
Stockton on Tees
Cleveland TS21 3AT

19th June 2025

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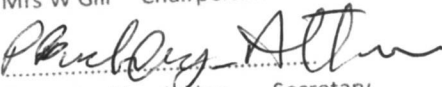
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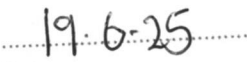
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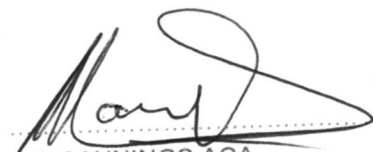

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