



Report of Sedgefield Arts, Recreation and Community Association CIO June 15 2023

This report covers the period from 1st April 2022 to 31st March 2023

Object 1:- To establish, maintain and manage a Community Centre

Sedgefield Community Association CIO is in Sedgefield, a small town of about 7000 inhabitants in County Durham. It has its home in Ceddesfeld Hall an 18th century ex rectory and is a Grade 2 listed building. The building is owned by Sedgefield Town Council with whom we have a fully repairing lease. The lease includes the building, the car park and one metre around the building. It also covers the land that the Squash Club is built on. The lease, currently £3000 per year is reviewed every 3 years. The Community Association, formed in 1969, has occupied Ceddesfeld Hall since 1974 and have maintained it as a venue for community activities.

During this financial year the Hall has been heavily used. Building management, lettings and the like have been undertaken by volunteers. SCA employs no staff and appoints contractors for cleaning and maintenance work, all in line with approved policies.

During this financial year we have:

- 1 Carried out repairs to the roof as well as remedying storm damage;
- 2 Carried out a survey of the attics which will result in future repairs being carried out;
- 3 Investigated the purchase of a defibrillator;
- 4 Installed 3 double electrical sockets on the outside of the building;
- 5 Updated the CCTV system with a view to increasing the number of cameras to improve security;
- 6 Set in motion the provision of a new lift by obtaining three quotes for the work and choosing the most suitable for our building. This is essential for disabled access.

Object 2:- To work in partnership with other statutory and voluntary organisations to improve the conditions of life of local people by facilitating educational, recreational and leisure time activities.

The main hall and the three upstairs rooms are used by a variety of SCA sections and other community groups. It is used at least once per week by: Bridge class, Bridge group, Carpet Bowls, Pop-In Club, Weight Watchers, Art Group, Handbells, Lirica, Lyrics Youth Choir, Senior Lyrics Choir, Model Railway Group, Mama Said, Durham Deafened Craft and Lip Reading. A number of groups use the building more than once per month i.e. Northumbrian Pipers Society, Northern Concertinas, Folk Music Group, U3A Photography. Many groups use the premises once a month: Sedgefield Veterans, Sedgefield Local History, Sedgefield Development Trust, Sedgefield Referees, Pimms and Needles, Ceddesfolk Music Group, Sedgefield Neighbourhood Watch, Sedgefield Show Committee, Acoustic

Sedgefield Art & Recreation Community Association tel: 01740 620341 www.sedgefieldsca.org.uk

Charity Registration No. 1161621

Group, Sedgefield Squash Club, Sedgefield Players, SCA Trustees, U3A Book Group. Other community groups use it on an ad hoc basis e.g. Sedgefield in Bloom, Creative Writing, Christmas Wreath making.

Sections and Affiliated sections: members of SCA sections have also to be members of the SCA. Some sections are part of National organisations e.g. Northumbrian Pipers Society and North East Concertina Players. They are Affiliated Sections, pay a yearly affiliation fee and their members are all members of SCA

In June 2022 the SCA alongside the Town Council hosted a free Platinum Jubilee Day in Ceddesfeld Hall for all the village and in August the SCA ran a free family fun day. The Easter picnic on Easter Monday was very well supported and open to any children aged below 12 years in the community. The Mediaeval Fayre, organised by a sub committee of SCA, returned in 2022 and was a very successful sunny day for everyone. The Beer Festival also returned in 2022 and was well attended and enjoyed. Dinners were held in April and October, Open Mic evenings were held throughout the year and Ceddesfeld Hall hosted the STC Fireworks display in October and the Mayor's Quiz also in October and the Snow party in November.

The SCA also lets out the main hall and upstairs rooms to provide an income for SCA. It is a popular venue for children's parties, christenings, family parties, music events etc

3. Policies

In addition to the rules laid down in the CIO constitution, SCA has established policies appropriate to its operations and the volunteers involved.

These are:-

1. Controls on Financial Assets
2. Health and Safety
3. Safeguarding Vulnerable Adults*
4. Safeguarding Vulnerable Children*
5. Equal Opportunities
6. GDPR
7. Bullying and Harassment
8. Lone Working
9. Complaints

* An appropriate and professionally trained and experienced trustee is the named person within each of these policies.

These policies are subject to annual review to ensure their provisions meet with current guidance.

Additionally an operational risk assessment is completed for all activities; daily operational and special events and all trustees have undergone DBS certification.

4. Finance

A full audited statement of SCA's income and expenditure for the financial year ending 31st March 2023 is attached, together with a list of Trustees.

The charity is not a grant making body and all Trustees are fully aware of the requirements associated with operating for public benefit. SCA operates as a voluntary organisation and no Trustee receives payment except for reasonable, receipted expenses. In total, we estimate more than 100 volunteers are involved in organising and delivering SCA activities.

Ceddesfeld Hall is a Grade 2 building dating from 1793. Trustees are cognisant of the challenges associated with responsibility for such a building in public use and maintain reserves to meet worst case. In the year of report we have received a survey of the attic space with various indicative costings, and contracted to replace the lift to all floors. This latter will cost iro £40,000 including VAT. Associated Wi-Fi improvements to meet current standards are expected to cost a further £4,000. The attic repairs costs are as yet unknown.

None of the above could have happened without the hard work of the Trustees and all the volunteers and I thank them. Our priority going forward must still be to attract younger members to continue the good work that all of our volunteers have accomplished in the last 50 years.

Dr Wendy R Gill, Chairman, June 15 2023

SEDGEFIELD COMMUNITY ASSOCIATION

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED
31ST MARCH 2023

**Sedgefield Community Association
Trustees and Committee Information
For the Year Ended 31st March 2023**

Chairperson	Wendy Gill
Secretary	John Robinson
Treasurer	Dudley Waters
Vice Chairperson	Patricia Buckley-Atkins
Lettings Secretary	Wendy & David Gill
Committee	Rodger Easson Sarah Guest Tony Guest Peter Hinde Jamie Hinde Ian Sutherland Jean Easson Margaret Sinclair
Sedgefield Town Council Nominees (Non Voting)	Allan Blakemore

Sedgefield Community Association
Balance Sheet
As at 31st March 2023

CURRENT ASSETS

Debtor		0
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SCA Main Account

Bank Current account	92624	
Bank Deposit account	72340	
Buildings Reserve Deposit account	80998	
		245962

CURRENT LIABILITIES

Creditors		1500
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244462

Sections

Bank Current account	53532	
Bank Deposit account	44859	
Cash on hand	1526	
		99917

344380

Financed by:

Reserves Brought forward	341497
Main Account Surplus/(Loss)	1897
Sections Surplus	986

344380

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Mrs W Gill Chairperson

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Mr J Robinson Secretary

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Mr D Waters Treasurer

.....
Date

Sedgefield Community Association
Profit and Loss Account
For the year to 31st March 2023

INCOME	2023	2022
Grants	-500	800
COVID Grants	0	11000
Subscriptions	3668	3020
Lettings	14040	10884
Mediavel Fayre	2200	0
Social Dinners	472	0
Tombola	0	0
Bar Donation	30000	0
Open Mike night	0	0
Interest Received	665	568
Rent Squash Club	1117	1117
	51662	27389
EXPENDITURE		
Medieval Fayre Costs	469	0
Catering and Household	3680	0
Rents and Rates	4779	4015
Light and Heat	7282	4305
Telephone	315	713
Security	485	0
Insurance	4686	3987
Repairs and Renewals Equipment	1554	998
Repairs and Renewals Premises	5983	2290
Licences and Subscriptions	414	284
Cleaning	7517	5458
Stationery and Postage	141	155
Donations	0	200
Sundry expenses	94	19
New Lift	10422	0
Web Site	1344	871
Audit Fees	500	500
Gala Tent	100	1615
	49765	25410
 Surplus for the Year	 1897	 1979

Sedgefield Community Association
Sections
Income and Expenditure Statement
For the year to 31st March 2023

SECTION	INCOME	EXPENDITURE
Art	472	472
Bar	48343	60518
Bowls	1518	1346
Craft	479	161
Handbell ringers	3285	3158
Local History	772	756
Ladies Club	56	313
Lirica	2726	1801
Lyric Singers	9208	7154
Players	25711	31611
Pop in Club	11707	9752
Squash	33790	18761
Junior Squash	2142	2100
Twinning	702	1245
Veterans	6134	6918
Deposit account interest	8	0
	147053	146066
Surplus/(Loss) for Year		986
	147053	147053
Surplus/(Loss) for Year		986

Auditors Report to Sedgefield Community Association Committee
For the period Ended 31st March 2023

I have carried out the audit in accordance with Auditing standards.
In my opinion the accounts give a true and fair view of the Committees affairs
as at 31st March 2023 and its surplus for the year.

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A.B.CANNINGS ACA
4a Front Street
Sedgefield
Stockton on Tees
Cleveland TS21 3AT

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