

Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 04 | 2022 | | 31 | 03 | 2023 |

Section A Reference and administration details

| | |
|------------------------------------|----------------------|
| Charity name | The Assembly Project |
| Other names charity is known by | N/A |
| Registered charity number (if any) | 1161616 |
| Charity's principal address | 14 Palmyra Road |
| | Bristol |
| | |
| Postcode | BS3 3HU |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|-----------------|-----------------------------------|---|
| 1 | B Alexander | | 11 May 2015 to present | |
| 2 | P Hughes | | 11 May 2015 to present | |
| 3 | A Nicolson | | 11 May 2015 to present | |
| 4 | J West | | 11 May 2015 to present | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | The four remaining first charity trustees, listed above in section A were appointed in May 2015, with the option to extend these initial terms. Apart from these four trustees, every subsequent trustee must be appointed for a term of three years, by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects are to promote the arts for the benefit of the public, in particular but not exclusively the art of music, in particular but not by way of limitation by providing musical performances which maintain and improve the public's understanding and appreciation of the arts. To advance education in the arts, in particular the art of music, for the benefit of young people and emerging artists, in particular by providing workshops and musical performances. To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time. There has been no change to these objects within the year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The policies adopted in furtherance of these objects are to develop and organise public performances of music and music education activities.

In line with its objects, the charity has undertaken activity related to music and education in music and the arts. This includes the development of projects for public performance and work with and for community groups and young people.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In its eighth year of operation, during the period 01 April 2022 to 31 March 2023, the charity continued to scale activity to the available financial resources and personnel.

A new production of The Ghost Train opera by Paul Crabtree was produced by The Assembly Project, and premiered at St Magnus International Festival in June 2022. The charity assembled a top cast, ensemble and creative team to produce the opera to tight timescales and budget. The final performance was designed to be semi-staged and presented in the style of a 40s radio recording. This was the first professional performance of this intriguing work, and it attracted a large audience of all ages. The two charitable donations in the charity's restricted funds contributed to this production.

In June 2022, The Assembly Project ensemble performed in a repeat performance of Toads on a Tapestry for Faversham Music Club. This took place on the Queen's Platinum Jubilee weekend, and the performance also coincided with a Magna Carta exhibition in Faversham. The Assembly Project musicians collaborated with a professional cast and local children.

In summer 2022, The Assembly Project brought together an ensemble of musicians to perform in a mixed media promenade event in St Magnus Cathedral in Scotland. The event worked with the cathedral's historic architecture, animating it with art, music and poetry. Using tales and poetry rooted in the local community and further afield, the performance created a mindful exploration of the architecture with spatial live music, recorded text, visual art installations and video. Part performance, part exhibition, part experience. The relaxed and immersive style of the event pulled a large audience of all ages, and audience feedback was overwhelmingly positive. This event builds on similar style performances produced by the charity in previous years.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity had total incoming resources of £8800 for the year. Resources expended during the year were £20692. At the balance sheet date, the charity's funds had a book value of £11106. The charity does not currently have a written policy on reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

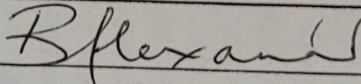

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  |  |
| Full name(s) | BETHANY ALEXANDER | ALASDAIR NICOLSON |
| Position (eg Secretary, Chair, etc) | TRUSTEE | TRUSTEE |
| Date | 30/01/2024 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022

To

Period end date
31/03/2023

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Charitable activities | 8,750 | - | - | 8,750 | 3,714 |
| Barclays Bank complaint compensation | 50 | - | - | 50 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 8,800 | - | - | 8,800 | 3,714 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 8,800 | - | - | 8,800 | 3,714 |
| A3 Payments | | | | | |
| Charitable activities | 1,354 | 19,338 | - | 20,692 | 354 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 1,354 | 19,338 | - | 20,692 | 354 |
| Total payments | 1,354 | 19,338 | - | 20,692 | 354 |
| Net of receipts/(payments) | 7,446 | - 19,338 | - | - 11,892 | 3,360 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 3,660 | 19,338 | - | 22,998 | 19,638 |
| Cash funds this year end | 11,106 | - | - | 11,106 | 22,998 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | | | | |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | - | - | - |

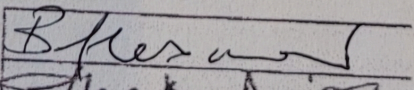
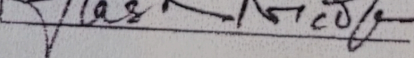
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | Details | | | |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|--------------------------------|-----------------|-----------------------------|
| B3 Investment assets | Details | | | |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|--------------------------------|-----------------|-----------------------------|
| B4 Assets retained for the charity's own use | Details | | | |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|------------------------------------|--------------------------|------------------------|
| B5 Liabilities | Details | | | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on
behalf of all the trustees

| | | |
|---|-------------------|------------------|
| Signature | Print Name | Date of approval |
|  | BETHANY ALEXANDER | 30/01/24 |
|  | ALASDAIR NICOLSON | 30.1.24 |