

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name

The Assembly Project

Other names charity is known by

N/A

Registered charity number (if any)

1161616

Charity's principal address

14 Palmyra Road

Bristol

Postcode

BS3 3HU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	B Alexander		11 May 2015 to present	
2	P Hughes		11 May 2015 to present	
3	A Nicolson		11 May 2015 to present	
4	J West		11 May 2015 to present	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	The four remaining first charity trustees, listed above in section A were appointed in May 2015, with the option to extend these initial terms. Apart from these four trustees, every subsequent trustee must be appointed for a term of three years, by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects are to promote the arts for the benefit of the public, in particular but not exclusively the art of music, in particular but not by way of limitation by providing musical performances which maintain and improve the public's understanding and appreciation of the arts. To advance education in the arts, in particular the art of music, for the benefit of young people and emerging artists, in particular by providing workshops and musical performances. To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time. There has been no change to these objects within the year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The policies adopted in furtherance of these objects are to develop and organise public performances of music and music education activities.

In line with its objects, the charity has undertaken activity related to music and education in music and the arts. This includes the development of projects for public performance and work with and for community groups and young people.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In its sixth year of operation, during the period 01 April 2020 to 31 March 2021, the impact of the Covid-19 global pandemic halted the delivery of charitable activity. The charity continues to scale activity to the available financial resources and personnel; the government restrictions and uncertainty of covid meant that activity was paused until the wider national and global situation improved, and allowed charitable activity to begin again in a way that is both safe and feasible within the charity's resources.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity had total incoming resources of £76 for the year. Resources expended during the year were £589. At the balance sheet date, the charity's funds had a book value of £19,638. The charity does not currently have a written policy on reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

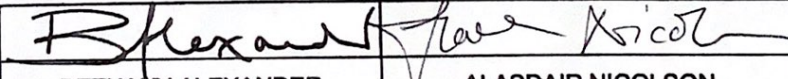
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	BETHANY ALEXANDER	ALASDAIR NICOLSON
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	12/01/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Assembly Project

1161616

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2020

To

Period end date
31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Refund of charity website hosting costs	76	-	-	76	-
Charitable activities	-	-	-	-	3,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	76	-	-	76	3,000
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	76	-	-	76	3,000
A3 Payments					
Charity website hosting	89	-	-	89	79
Accountant	500	-	-	500	500
Costs of charitable activity	-	-	-	-	2,700
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	589	-	-	589	3,279
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	589	-	-	589	3,279
Net of receipts/(payments)	- 513	-	-	- 513	- 279
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,527	15,624	-	20,151	20,430
Cash funds this year end	4,014	15,624	-	19,638	20,151

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	4,014	15,624	-

(agree balances with receipts and payments account(s))

[illegible]

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

[illegible][illegible]

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name _____

Date of approval

Blexand
Tale Krich

BETHANY ALEXANDER

ALASDAIR NICOLSON

12/01/22

12/01/22