

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

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 Period end date

3	1	0	8	2	3
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Charity name

Ardleigh Green Schools Parents Association					
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Charity No
(if any)

1	1	6	1	5	7	5
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	AGSPA objective is to raise funds for both the infant and junior schools, this is so that additional resources, tools and equipment can be purchased. We work closely with both schools to develop more extended relationships between the staff and parents. We aim to engage in activities which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	AGSPA host numerous events throughout the year. We usually host two fayres, which are normally all of the same scale and are really well supported by the teachers and parents. We hold the fayres in the Summer and at Christmas and they are greatly enjoyed by the children. The fayres increase commitment and familiarity while promoting a sense of community. These events are open and advertised to the local community and we extend a warm welcome to all. This years summer fayre was a special one, as we also celebrated the schools 90 th Anniversary. We have a school lottery that runs weekly, and other events held during the year include school discos with an entertainer, and Mother's and Father's Day Sales. We hosted a bouncy castle event which was enjoyed by all. We celebrated the Kings Coronation by hosting an afternoon tea party. We ran a sponsorship World Book Day reading challenge, which the children really enjoyed. We also sell Krispy Kreme doughnuts and Doughies Pizza.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Summer and Christmas Fayre are open to the wider community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not apply for any grants.
Policy on social investment including program related investment	Para 1.38	We do not have any investment from outside companies.
Contribution made by volunteers	Para 1.38	All volunteers are made up of Mums, Dads and Grandparents of children who attend the school.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	We have had a really successful year fundraising for the school with excellent support from local families.
Performance of fundraising activities against objectives set	Para 1.41	We host a Mother's and Father's sale for the children to purchase a gift for someone special in their lives. The children always enjoy choosing their own gift this hopes to promote their independence. We do Christmas Gifts (Cards, Mugs and Pillow) designed by the children for purchase, this is always popular and the children really enjoy the creative part of this task as well as the parents loving the cards to send to people with the children's drawing on. We sell school tea towels which children draw a self-portrait, and they are printed onto a tea towel into year groups and parents can purchase. Children love this creative part, and enjoy seeing their artwork on the towels, the parents appreciate a special keepsake. We sell wristbands for our local theme park, saving our families money on days out but getting them cheap enough so we can still make a small profit on them ourselves. We also obtain discounted theatre tickets both for the west end and our local theatre. Our annual trip to the local Christmas Panto is always a great social event for the children and parents and really helps to promote community spirit. We hold discos with an entertainer throughout the year that the children really enjoy. AGSPA aims to make every activity accessible to all children in the schools. AGSPA send out parent mail and post on social media to keep parents up to date with events and information, this is made available for all parents.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	As of the 31/08/23 we show £18,872.90 in our account, this will be carried forward in order for us to fund future events as we begin the next academic year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity withdraws funds when needed for the school, we discuss what both the Infants and Juniors Schools may need and help fund this. The treasurer maintains a float to fund the next forthcoming event. At no point in the year does the account become overdrawn.
Amount of reserves held	Para 1.22	£18,872.90
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Being able to attract new members, as parents children leave the school.
Other		

Structure, Governance and Management

Description of charity's trusts:		Nominated, seconded & voted for at AGM, and between AGM co-opted by committee members at committee meetings.
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	AGSPA have always worked closely with the school and have regular meetings with the head teacher covering both the infant and junior schools. AGSPA is a member of Parentkind. AGSPA hold regular committee meetings, mostly every term, but more regularly when we have upcoming events. Sub committees may be formed by committee members to work on a specific event and they will then report back to everyone as a whole. AGSPA current committee members are happy within their roles and we don't see any changes until our next AGM.
Relationship with any related parties	Para 1.51	
Other		AGSPA's objective is to raise funds for both the infant and junior school, so that additional materials, tools and equipment can be purchased. We aim to work closely with the school to develop more extended relationships between the staff and parents. We aim to engage in activities which support the school and advance the education of the pupils.

Reference and Administrative details

Charity name	Ardleigh Green Schools Parents Association
Other name the charity uses	
Registered charity number	1161575
Charity's principal address	Ardleigh Green Junior School Ardleigh Green Road Hornchurch Essex RM11 2SP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Dungate	Chairperson		AGM
2	Amy Bee	Vice Chair		AGM
3	Natalie Ward	Secretary		AGM
4	Loralanne Hollins	Treasurer		AGM
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Head Teacher of both schools	John Morris	Ardleigh Green Junior School, Ardleigh Green Road, Hornchurch, Essex, RM11 2SP

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>Joanne Dungate</i>	
Full name(s)	Joanne Dungate	
Position (eg Secretary, Chair, etc)	Chair	
Date	27/06/2024	

Ardleigh Green Schools PA Account 2022/23						
Month - September 2022						
Date	Name	Money In	Money Out	Notes	Balance	
				Previous balance from 2021/22	£	14,140.41
01/09/2022	Charmaine Golding	30.00		Adventure Island Tickets	£	14,170.41
01/09/2022	BananaPrint		53.90	Ardleigh Green Sticker Labels	£	14,116.51
06/09/2022	YourSchoolLottery	221.20		School Lottery	£	14,337.71
10/09/2022	Diana Davey - Xmas fair	20.00		Christmas Stall	£	14,357.71
10/09/2022	Thames Chase Trust Ltd INV 2492		300.00	Work carried out by Thames Chase volunteers	£	14,057.71
11/09/2022	Renee Cahill-Foster	30.00		Adventure Island Tickets	£	14,087.71
12/09/2022	Deborah Lander - Grace and May	20.00		Christmas Stall	£	14,107.71
12/09/2022	Jade Gargan/Angela Brown	40.00		Christmas Stall	£	14,147.71
12/09/2022	R Blewitt Rea Walker	20.00		Christmas Stall	£	14,167.71
19/09/2022	G Johnson - Minifigure Stall	20.00		Christmas Stall	£	14,187.71
21/09/2022	AMZNMktplace CD 2020		9.99	Brown paper bags	£	14,177.72
26/09/2022	Amazon Tissues		21.76	Pocket tissues	£	14,155.96
26/09/2022	Miss L Adams PARTY22180		125.00	Deposit for School Disco 23rd/24th November	£	14,030.96
27/09/2022	Luscious Beauty By Lauren Sent from Monzo	20.00		Christmas Stall	£	14,050.96
27/09/2022	J Moynihan THAT SMELLS NICE	20.00		Christmas Stall	£	14,070.96
28/09/2022	Donna Gibson - Donna Tous	20.00		Christmas Stall	£	14,090.96
29/09/2022	Baker Ross		127.21	Prizes for Christmas prize stall	£	13,963.75
29/09/2022	Risus Ltd		541.12	Prizes for Christmas prize stall	£	13,422.63
30/09/2022	TT Morgan	20.00		Christmas Stall	£	13,442.63
					£	13,442.63
		£ 481.20	£ 1,178.98			

Ardleigh Green Schools PA Account 2022/23					
Month - October 2022					
Date	Name	Money In	Money Out	Notes	Balance
					£ 13,442.63
02/10/2022	S J Parnell	20.00		Partyman Tickets	£ 13,462.63
04/10/2022	YourSchoolLottery	171.20		School Lottery	£ 13,633.83
06/10/2022	Jenine Clark	20.00		Partyman Tickets	£ 13,653.83
09/10/2022	S Sam	20.00		Partyman Tickets	£ 13,673.83
14/10/2022	AMZNMktplace		135.99	Portable Speaker System - For Infants (current one broke)	£ 13,537.84
15/10/2022	A C Bee		419.95	Costco - Juniors - 3 x Storage boxes	£ 13,117.89
16/10/2022	Jo Bryant	6.00		Pre loved uniform	£ 13,123.89
17/10/2022	Natalie Norris	74.00		Panto tickets	£ 13,197.89
17/10/2022	Dena Morrison	55.50		Panto tickets	£ 13,253.39
17/10/2022	Joanna Carr		92.50	Refund - Panto tickets	£ 13,160.89
17/10/2022	Carol Lewis	74.00		Panto tickets	£ 13,234.89
17/10/2022	O Rosamond	37.00		Panto tickets	£ 13,271.89
17/10/2022	Athena Brown	92.50		Panto tickets	£ 13,364.39
18/10/2022	Hayley Ziepe	74.00		Panto tickets	£ 13,438.39
18/10/2022	Cash Withdrawl		100.00	Float for School uniform sale	£ 13,338.39
18/10/2022	Sarah Claydon	55.50		Panto tickets	£ 13,393.89
18/10/2022	Dunelm Soft Furnishings		234.00	Juniors - 6 Outdoor square cushions	£ 13,159.89
19/10/2022	Ardleigh Green Junior School PA		419.95	Costco - Juniors - 3 x Storage boxes	£ 12,739.94
19/10/2022	Lexi Hartwell	37.00		Panto tickets	£ 12,776.94
19/10/2022	A List	12.00		Pre loved uniform	£ 12,788.94
19/10/2022	AMZNMktplace		51.98	2 Heavy duty foldable shopping trolleys	£ 12,736.96
20/10/2022	Jo Whittle	129.50		Panto tickets	£ 12,866.46
20/10/2022	Sophia Balan	55.50		Panto tickets	£ 12,921.96
21/10/2022	Travis Perkins		163.65	Sand and topsoil	£ 12,758.31
23/10/2022	M Stuart/Tracy Sell	15.00		Adventure Island Tickets	£ 12,773.31
24/10/2022	Deposit of Cash	245.00		Adventure Island £40, Break the rules day £6, Preloved uniform sales £199	£ 13,018.31
25/10/2022	SumUp Payments Account	116.97		Sale of preloved uniform	£ 13,135.28
25/10/2022	Gemma Sheward	74.00		Panto tickets	£ 13,209.28
26/10/2022	N Venables	15.00		Adventure Island Tickets	£ 13,224.28
27/10/2022	Barnes Thorne	45.00		Adventure Island Tickets	£ 13,269.28
27/10/2022	AMZNMktplace		59.97	Glo items of School Disco Tuck Shop	£ 13,209.31
31/10/2022	Joanne Dungate		38.40	Shein Glo Bands - School Disco Tuck Shop	£ 13,170.91
31/10/2022	Jenna Want	37.00		Panto tickets	£ 13,207.91
31/10/2022	Vanessa Holmes	55.50		Panto tickets	£ 13,263.41
31/10/2022	Nikki Gibbons	56.00		Panto tickets	£ 13,319.41
31/10/2022	Ziou Diana Farag	37.00		Panto tickets	£ 13,356.41
31/10/2022	Igun Anjola	37.00		Panto tickets	£ 13,393.41
31/10/2022	C N Akhtar	37.00		Panto tickets	£ 13,430.41
31/10/2022	Alex Munteanu	37.00		Panto tickets	£ 13,467.41
31/10/2022	CED Grays		35.70	Landscape stones - Scottish beach cobbles	£ 13,431.71
31/10/2022	Glowhouse		114.85	School Disco Tuck Shop	£ 13,316.86
					£ 13,316.86
		£ 1,741.17	£ 1,866.94		

Ardleigh Green Schools PA Account 2022/23					
Month - November 2022					
Date	Name	Money In	Money Out	Notes	Balance
					£ 13,316.86
02/11/2022	Joanne Dungate		21.00	B&Q Blubs	£ 13,295.86
03/11/2022	Something Different		789.13	Mothers day gifts purchased	£ 12,506.73
04/11/2022	UK Clothing Carva	358.65		Happy Bags Collection	£ 12,865.38
04/11/2022	B&Q LTD		16.20	Flower bulbs	£ 12,849.18
08/11/2022	WWW.HAVERING.GOV.UK		21.00	Tens Licence for Christmas Fayre	£ 12,828.18
08/11/2022	YourSchoolLottery	222.80		School Lottery	£ 13,050.98
09/11/2022	WWW.QUEENS-THEATRE.CO.		865.80	Panto tickets payment	£ 12,185.18
13/11/2022	J Dungate	30.00		Wreath Making	£ 12,215.18
14/11/2022	Joanne Dungate		26.00	Christmas refreshments - Baileys	£ 12,189.18
15/11/2022	Karen Holmes	20.00		Christmas stall	£ 12,209.18
15/11/2022	Amazon	18.66		Amazon smile	£ 12,227.84
20/11/2022	Joanne Dungate		30.05	Disco refreshments from Tesco	£ 12,197.79
21/11/2022	A Bee	30.00		Wreath Making	£ 12,227.79
22/11/2022	Easy Fundraising	28.65		Easy Fundraising	£ 12,256.44
23/11/2022	Bestway - C&C Disco Refreshments		324.13	Disco refreshments	£ 11,932.31
24/11/2022	SP Brightminds		83.65	Educational childrens toys - Puzzles	£ 11,848.66
25/11/2022	Amy Bee	7.00		Disco items purchased	£ 11,855.66
25/11/2022	Miss L Adams PARTY22180		310.00	School Disco payment	£ 11,545.66
25/11/2022	Deposit of Cash	630.00		Chicken and frog £392 and Discos £238	£ 12,175.66
27/11/2022	Doughies Limited	145.00		Doughies - Pizza and cookie making	£ 12,320.66
27/11/2022	Chicken and Frog Bookshop		399.00	Steven Butler book	£ 11,921.66
28/11/2022	Hamleys of London Limited		30.36	Puzzles	£ 11,891.30
29/11/2022	AMZNMktplace		827.12	Educational games for Juniors	£ 11,064.18
29/11/2022	Risus Ltd		159.72	Christmas fayre - Prize stall items	£ 10,904.46
29/11/2022	High Street Vouchers		30.00	Prizes for Book Fayre	£ 10,874.46
29/11/2022	Inerra		36.29	Cellopane Rolls and bow for colour raffle hampers	£ 10,838.17
30/11/2022	Mrs C E Smith Craft Stall	20.00		Christmas stall	£ 10,858.17
30/11/2022	Thames Chase Trust Ltd INV 2514		776.00	Work carried out by Thames Chase Volunteers	£ 10,082.17
					£ 10,082.17
		£ 1,510.76	£ 4,745.45		

Ardleigh Green Schools PA Account 2022/23					
Month - December 2022					
Date	Name	Money In	Money Out	Notes	Balance
					£ 10,082.17
01/12/2022	Bestways		59.69	Stock - Christmas fayre refreshments	£ 10,022.48
02/12/2022	Amy Bee	5.00		Christmas fayre	£ 10,027.48
02/12/2022	J Dungate	1.40		Christmas fayre	£ 10,028.88
03/12/2022	J Dungate	3.00		Christmas fayre	£ 10,031.88
03/12/2022	Joanne Dungate		54.00	Stock - Christmas fayre refreshments from Tesco	£ 9,977.88
05/12/2022	Billy & Hari Manjit Dhami	37.00		Panto tickets	£ 10,014.88
05/12/2022	Tracey Bell	30.00		Wreath Making	£ 10,044.88
05/12/2022	Zoe Long Advents	30.00		Wreath Making	£ 10,074.88
06/12/2022	SumUp Payments Account PID217636-SUMUP	89.80		Christmas fayre purchases	£ 10,164.68
06/12/2022	J Dungate	2.70		Dinos	£ 10,167.38
06/12/2022	AMZNMktplace		18.37	Top trumps game for Juniors school	£ 10,149.01
06/12/2022	YourSchoolLottery	174.80		School lottery	£ 10,323.81
11/12/2022	Joanne Dungate		45.54	Stock - Christmas fayre refreshments (Fayre Ticket Candy)	£ 10,278.27
11/12/2022	Joanne Dungate		5.99	Stock - Christmas fayre refreshments (Candy Canes)	£ 10,272.28
11/12/2022	J Dungate	25.50		Contra - Tesco error	£ 10,297.78
12/12/2022	HAVING THEATRE TRUST CD 1268		49.95	Queen's Theatre Panto Tickets	£ 10,247.83
13/12/2022	HAROLD HILL - Deposit	3,191.91		Uniform £6, Grotto £88, Float returned £100, Disco £621.43, Christmas fayre £2,376.48	£ 13,439.74
13/12/2022	Tesco Store		25.50	Contra - Tesco error	£ 13,414.24
13/12/2022	AMZNMktplace		13.88	300 Clear Resealable Bags	£ 13,400.36
13/12/2022	Photobox Limited		23.26	Grotto photos	£ 13,377.10
14/12/2022	Stripe Payments UK Ltd	1,846.39		Disco, grotto, wreath making and uniform	£ 15,223.49
14/12/2022	STRIPE REFERENCE: STRIPE-GYE3D6XJYFM		15.00	Wreath making refund	£ 15,208.49
15/12/2022	N Hartwell		37.00	Refund - Panto tickets	£ 15,171.49
18/12/2022	HUNTERS Sponsors	170.00		Sponsorship for Advertising Boards	£ 15,341.49
19/12/2022	Z E Trubridge		200.00	Wreath making costs	£ 15,141.49
					£ 15,141.49
		£ 5,607.50	£ 548.18		

Ardleigh Green Schools PA Account 2022/23					
Month - January 2023					
Date	Name	Money In	Money Out	Notes	Balance
					£ 15,141.49
03/01/2023	Parentkind Reference : PTAUK24758-6291692		140.00	Membership	£ 15,001.49
05/01/2023	YourSchoolLottery	171.20		School lottery	£ 15,172.69
09/01/2023	Stockvale Limited		2,400.00	200 Adventure Island tickets purchased	£ 12,772.69
12/01/2023	Cauliflower Group Limited	983.00		Christmas cards	£ 13,755.69
12/01/2023	Risus Ltd		134.51	Mother's Day Gifts	£ 13,621.18
12/01/2023	SHEIN.COM		206.50	Mother's Day Gifts	£ 13,414.68
13/01/2023	Baker Ross		17.46	6 Bug Jars	£ 13,397.22
16/01/2023	NHBS LTD		149.92	Conservation Hub - Trays, pond nets and buckets	£ 13,247.30
17/01/2023	AMZNMktplace CD 2020		254.90	Tissue paper for Mother's Day Gifts	£ 12,992.40
18/01/2023	D Morrison	30.00		Adventure Island tickets	£ 13,022.40
20/01/2023	Lauren Ives	60.00		Adventure Island tickets	£ 13,082.40
26/01/2023	G Waite	45.00		Adventure Island tickets	£ 13,127.40
26/01/2023	Fazal Mohammed	75.00		Adventure Island tickets	£ 13,202.40
31/01/2023	AMZNMktplace CD 0376		11.99	Bungee Cords with balls for Marquee	£ 13,190.41
31/01/2023	Amazon	37.91		Amazon smile	£ 13,228.32
					£ 13,228.32
		£ 1,402.11	£ 3,315.28		

Ardleigh Green Schools PA Account 2022/23						
Month - February 2023						
Date	Name	Money In	Money Out	Notes	Balance	
					£ 13,228.32	
01/02/2023	I Drake	30.00		Adventure Island tickets	£ 13,258.32	
06/02/2023	Reds Party Company Limited - Inv. 2371 ud0z2v		90.50	School disco deposit	£ 13,167.82	
06/02/2023	Faye Smith	75.00		Adventure Island tickets	£ 13,242.82	
06/02/2023	London Borough of Havering		20.00	Gambling licence	£ 13,222.82	
07/02/2023	Amy Bee	14.00		Pre loved uniform	£ 13,236.82	
08/02/2023	Jo Whittle	30.00		Adventure Island tickets	£ 13,266.82	
08/02/2023	Dan Zhou	76.00		Panto tickets	£ 13,342.82	
08/02/2023	Vicky Merry	57.00		Panto tickets	£ 13,399.82	
08/02/2023	Olivia McCarthy	95.00		Panto tickets	£ 13,494.82	
08/02/2023	Olivia McCarthy	133.00		Panto tickets	£ 13,627.82	
08/02/2023	LV Copeland	76.00		Panto tickets	£ 13,703.82	
08/02/2023	Leanne Tennyson	57.00		Panto tickets	£ 13,760.82	
08/02/2023	Lauren Ives	76.00		Panto tickets	£ 13,836.82	
08/02/2023	S Murphy	60.00		Adventure Island tickets	£ 13,896.82	
08/02/2023	YourSchoolLottery	226.00		School lottery	£ 14,122.82	
09/02/2023	Carol Lewis	76.00		Panto tickets	£ 14,198.82	
09/02/2023	Hannah Neville	60.00		Adventure Island tickets	£ 14,258.82	
09/02/2023	SD Tunstall	60.00		Adventure Island tickets	£ 14,318.82	
09/02/2023	BT&RL Thorne	76.00		Panto tickets	£ 14,394.82	
09/02/2023	Katie McDonald	133.00		Panto tickets	£ 14,527.82	
09/02/2023	Sharma Tamanna	45.00		Adventure Island tickets	£ 14,572.82	
09/02/2023	Dena Morrison	57.00		Panto tickets	£ 14,629.82	
09/02/2023	H Ziepe	76.00		Panto tickets	£ 14,705.82	
09/02/2023	B Ali	76.00		Panto tickets	£ 14,781.82	
09/02/2023	Kelly Oakes	45.00		Adventure Island tickets	£ 14,826.82	
10/02/2023	NM&SA Moralee	60.00		Adventure Island tickets	£ 14,886.82	
10/02/2023	Katie Shephard	45.00		Adventure Island tickets	£ 14,931.82	
10/02/2023	UK Clothing Carava	290.25		Happy bags clothing donation	£ 15,222.07	
10/02/2023	L Hollins	3.00		Pre loved uniform	£ 15,225.07	
10/02/2023	WWW.QUEENS-THEATRE.CO. CD 1268		1,250.00	Purchase of panto tickets	£ 13,975.07	
11/02/2023	G Lee	57.00		Panto tickets	£ 14,032.07	
14/02/2023	Emma Biggane	76.00		Panto tickets	£ 14,108.07	
14/02/2023	SumUp Payments Account	55.05		Sale of preloved uniform	£ 14,163.12	
15/02/2023	J Dungate	31.48		Ziffit	£ 14,194.60	
16/02/2023	Karia Anaiya	171.00		Panto tickets	£ 14,365.60	
17/02/2023	Joanna Huxford	76.00		Panto tickets	£ 14,441.60	
19/02/2023	R Poole - O So Beautiful	25.00		Summer fayre stall	£ 14,466.60	
19/02/2023	Wish in a Bo Kallistheni	25.00		Summer fayre stall	£ 14,491.60	
19/02/2023	Amy Bee	6.00		Pre loved uniform	£ 14,497.60	
20/02/2023	Diana Davey - Dianascraftycorner	25.00		Summer fayre stall	£ 14,522.60	
20/02/2023	A Brown	95.00		Panto tickets	£ 14,617.60	
21/02/2023	J Dungate	11.37		Ziffit	£ 14,628.97	
22/02/2023	Thames Chase Trust Ltd INV 2546		307.50	Work carried out by Thames Chase Volunteers	£ 14,321.47	
24/02/2023	Theresa Garrod - Get up & Glow	25.00		Summer fayre stall	£ 14,346.47	
25/02/2023	G Johnson - Minifigure Stall	25.00		Summer fayre stall	£ 14,371.47	
27/02/2023	M Stuart	171.00		Panto tickets	£ 14,542.47	
28/02/2023	T Sharma	76.00		Panto tickets	£ 14,618.47	
28/02/2023	A Poll - Popinz	25.00		Summer fayre stall	£ 14,643.47	
					£ 14,643.47	
		£ 3,083.15	£ 1,668.00			

Ardleigh Green Schools PA Account 2022/23					
Month - March 2023					
Date	Name	Money In	Money Out	Notes	Balance
					£ 14,643.47
02/03/2023	C & J Selvey	76.00		Panto tickets	£ 14,719.47
03/03/2023	Cards Direct Romford		20.79	Easter eggs for Easter bunny visit	£ 14,698.68
04/03/2023	V Holmes	57.00		Panto tickets	£ 14,755.68
05/03/2023	K Rigby	133.00		Panto tickets	£ 14,888.68
05/03/2023	J Moynihan - That Smells Nice	25.00		Summer fayre stall	£ 14,913.68
06/03/2023	Donna Gibson - Tous	25.00		Summer fayre stall	£ 14,938.68
07/03/2023	YourSchoolLottery	179.60		School lottery	£ 15,118.28
08/03/2023	Jenine Clark	95.00		Panto tickets	£ 15,213.28
09/03/2023	N E Stevens	38.00		Panto tickets	£ 15,251.28
09/03/2023	Lara Zavera	76.00		Panto tickets	£ 15,327.28
10/03/2023	L Hollins	10.43		Bestway refreshments purchased	£ 15,337.71
10/03/2023	A List	21.84		Bestway refreshments purchased	£ 15,359.55
10/03/2023	J Dungate	8.00		Mothers day sale	£ 15,367.55
10/03/2023	AMZNMktplace CD 0376		62.92	Juniors - Bunting dcoration and 2 Large Lime Bean Bags	£ 15,304.63
14/03/2023	S Rosamond	95.00		Panto tickets	£ 15,399.63
14/03/2023	Bestway Wholesale		954.18	Stock for Mother's day gifts	£ 14,445.45
14/03/2023	YourSchoolLottery	35.40		School lottery	£ 14,480.85
15/03/2023	Deposit of Cash	1,190.00		Adventure Island £45, Uniform £105, Mother's Day £240 and Reading Bingo Sponsorship £800	£ 15,670.85
16/03/2023	Mrs N L Ward		8.81	Amazon Labels	£ 15,662.04
16/03/2023	F Zulfiquer Mikael	76.00		Panto tickets	£ 15,738.04
16/03/2023	L J Hollins		45.00	Stock for Mother's day gifts - Flowers	£ 15,693.04
16/03/2023	A Kareer & Seema Kareer	57.00		Panto tickets	£ 15,750.04
17/03/2023	Jodie Howes	57.00		Panto tickets	£ 15,807.04
17/03/2023	Jennifer Williams	171.00		Panto tickets	£ 15,978.04
18/03/2023	Anna Walsh	34.00		Panto tickets	£ 16,012.04
18/03/2023	S Adamson	114.00		Panto tickets	£ 16,126.04
19/03/2023	Paul Terry	76.00		Panto tickets	£ 16,202.04
20/03/2023	D Bell Charmaine Golding	76.00		Panto tickets	£ 16,278.04
20/03/2023	Blewitt - Reanies	25.00		Summer fayre stall	£ 16,303.04
20/03/2023	AMZNMktplace CD 0376		237.85	School Disco Merchandise for Tuck shop	£ 16,065.19
21/03/2023	J Douglass	152.00		Panto tickets	£ 16,217.19
21/03/2023	Joshua Garvey Sears	76.00		Panto tickets	£ 16,293.19
21/03/2023	J Stephenson	76.00		Panto tickets	£ 16,369.19
21/03/2023	A Lewis	171.00		Panto tickets	£ 16,540.19
21/03/2023	N Rose	76.00		Panto tickets	£ 16,616.19
21/03/2023	H Everett	57.00		Panto tickets	£ 16,673.19
21/03/2023	J Dungate	38.00		Panto tickets	£ 16,711.19
21/03/2023	K Sharma	38.00		Panto tickets	£ 16,749.19
21/03/2023	Risus Ltd		234.48	Father's Day Gifts	£ 16,514.71
22/03/2023	Zoe Trubridge	114.00		Panto tickets	£ 16,628.71
22/03/2023	Joanna Carr	95.00		Panto tickets	£ 16,723.71
22/03/2023	Sienna Slattery	57.00		Panto tickets	£ 16,780.71
22/03/2023	Deposit of Cash	1,262.60		Mother's Day £198.10, Reading Bingo Sponsorship £1,052.50 and Uniform 12	£ 18,043.31
22/03/2023	T/As Nataquatic	38.00		Panto tickets	£ 18,081.31
22/03/2023	G J WHITE	95.00		Panto tickets	£ 18,176.31
24/03/2023	Stripe Payments UK Ltd	2,354.16		Mother's Day Gifts	£ 20,530.47
27/03/2023	Amy Bee	38.00		Panto tickets	£ 20,568.47
27/03/2023	Suzanne Maher	119.00		Adventure Island	£ 20,687.47
27/03/2023	Reds Party Company Limited		272.00	School disco entertainer	£ 20,415.47
28/03/2023	Joanne Dungate		180.95	Easter eggs for Easter bunny visit	£ 20,234.52
28/03/2023	T PAUL	133.00		Panto tickets	£ 20,367.52
28/03/2023	A List	20.00		Mothers day sale	£ 20,387.52
28/03/2023	J Dungate	57.00		Panto tickets	£ 20,444.52
28/03/2023	Chicken and Frog Books		90.00	10 x £10 vouchers with 10% discount	£ 20,354.52
28/03/2023	Trophies Plus Medals		197.50	250 Coronation Logo Badges	£ 20,157.02
29/03/2023	Joanne Dungate		1.70	Disco refreshments	£ 20,155.32
29/03/2023	A List	19.00		Panto tickets	£ 20,174.32
29/03/2023	A List and Jo Bryant	57.00		Panto tickets	£ 20,231.32
29/03/2023	LR Oliver - Glitter Bar	25.00		Summer fayre stall	£ 20,256.32
31/03/2023	J Dungate	1.50		Disco refreashments	£ 20,257.82
31/03/2023	Tescos		14.00	Easter eggs for Easter bunny visit	£ 20,243.82
		£ 7,920.53	£ 2,320.18		£ 20,243.82

Ardleigh Green Schools PA Account 2022/23					
Month - April 2023					
Date	Name	Money In	Money Out	Notes	Balance
					£ 20,243.82
03/04/2023	Empower Learning Academy Trust		9,796.00	Year 1/2 Trim Trail	£ 10,447.82
03/04/2023	Deposit of cash	1,762.67		Reading bingo £304 and Disco £1,458.67	£ 12,210.49
04/04/2023	K A Tatum	68.00		Adventure Island tickets	£ 12,278.49
04/04/2023	YourSchoolLottery	171.20		School lottery	£ 12,449.69
05/04/2023	Stripe Payments UK Ltd	895.59		School discos	£ 13,345.28
06/04/2023	J Dungle	57.00		Panto tickets	£ 13,402.28
06/04/2023	Anita Chopra	51.00		Adventure Island tickets	£ 13,453.28
08/04/2023	Justine Rigden	17.00		Adventure Island tickets	£ 13,470.28
08/04/2023	Justine Rigden	17.00		Adventure Island tickets	£ 13,487.28
08/04/2023	Justine Rigden	34.00		Adventure Island tickets	£ 13,521.28
11/04/2023	WWW.QUEENS-THEATRE.CO		2,679.40	Purchase of Panto tickets	£ 10,841.88
11/04/2023	NHBS LTD		86.31	Pond dipping equipment	£ 10,755.57
11/04/2023	Baker Ross		239.79	Kings coronation activity items	£ 10,515.78
12/04/2023	Paypal - Perfectly Crafty		42.73	Coronation Craft Items - Black Craft Shapes	£ 10,473.05
13/04/2023	Shein.co.uk		383.80	Father's Day Gifts	£ 10,089.25
20/04/2023	J Ford	15.00		Tea Towels	£ 10,104.25
20/04/2023	Katie Shorey/Khai Macartney	10.50		Tea Towels	£ 10,114.75
20/04/2023	Laura livonen	4.50		Tea Towels	£ 10,119.25
20/04/2023	F Ogundare	9.00		Tea Towels	£ 10,128.25
20/04/2023	Wendy Gough	17.00		Adventure Island tickets	£ 10,145.25
20/04/2023	WWW.HAVERING.GOV.UK		21.00	Summer Fayre Tens License	£ 10,124.25
20/04/2023	WWW.HAVERING.GOV.UK		21.00	Coronation Tens Licence	£ 10,103.25
21/04/2023	RB Gulrez/Eve Noah Beg	68.00		Adventure Island tickets	£ 10,171.25
21/04/2023	G Sheward	2.50		Tea Towels	£ 10,173.75
21/04/2023	SJ Ming	4.50		Tea Towels	£ 10,178.25
22/04/2023	Emma Martin	68.00		Adventure Island tickets	£ 10,246.25
24/04/2023	WWW.BOSTONSEEDS.CO		53.99	Heavy clay soils wildflower seed	£ 10,192.26
24/04/2023	WWW.BADGERLEARNING.CO		516.04	Reading resources for Infants - Pandora Books	£ 9,676.22
24/04/2023	Amazon	18.05		Amazon smile donation	£ 9,694.27
25/04/2023	Amazon.co.uk		51.00	Books ordered for school	£ 9,643.27
25/04/2023	Homebase Ltd		4.00	Garden and pond work	£ 9,639.27
26/04/2023	AMZNMktplace		259.97	Books ordered for school	£ 9,379.30
27/04/2023	Mrs N L Ward/VinylThreads		675.00	Year 6 Leavers Tshirts	£ 8,704.30
27/04/2023	L J Hollins		20.00	Kings Coronation refreshments (Pimms)	£ 8,684.30
27/04/2023	Lewis Digger Hire Ltd		60.00	Rotovator	£ 8,624.30
30/04/2023	Joanne Dungle		102.50	Kings Coronation refreshments (Drinks)	£ 8,521.80
					£ 8,521.80
		£ 3,290.51	£ 15,012.53		

Ardleigh Green Schools PA Account 2022/23					
Month - May 2023					
Date	Name	Money In	Money Out	Notes	Balance
					£ 8,521.80
03/05/2023	M Wright	4.50		Tea Towels	£ 8,526.30
03/05/2023	Sarah Slattery/Sienna	4.50		Tea Towels	£ 8,530.80
03/05/2023	KE Hodgkin	9.00		Tea Towels	£ 8,539.80
03/05/2023	A List	68.00		Adventure Island tickets	£ 8,607.80
03/05/2023	Stripe Payments UK Ltd	1,392.50		Tea towels and coasters	£ 10,000.30
03/05/2023	YourSchoolLottery	168.00		School lottery	£ 10,168.30
06/05/2023	Amy Scott	4.50		Tea Towels	£ 10,172.80
08/05/2023	Thames Chase Trust Ltd - INV 2579		300.00	Work carried out by Thames Chase volunteers	£ 9,872.80
08/05/2023	Art Screen Prints Ltd		1,055.59	Tea Towel Order	£ 8,817.21
08/05/2023	Dee Lawrence AGS GoingtoSchool		314.37	The Book Hunt Store - 90 Books	£ 8,502.84
09/05/2023	Screwfix		161.94	Field Wildflower Area - Fencing pins and Wire netting	£ 8,340.90
12/05/2023	UK Clothing Carava	363.50		Happy bags clothing donation	£ 8,704.40
12/05/2023	Cash Withdrawal		210.00	Kings Coronation float	£ 8,494.40
14/05/2023	L J Hollins		138.24	Kings Coronation refreshments (Tappd Cocktails)	£ 8,356.16
15/05/2023	P Hitches	4.50		Tea Towels	£ 8,360.66
15/05/2023	TSB O Oloyede	4.50		Tea Towels	£ 8,365.16
15/05/2023	Stacey Bovill	4.50		Tea Towels	£ 8,369.66
15/05/2023	Hannah Wood - Invoice 124		175.00	Oak plaques for Trees	£ 8,194.66
15/05/2023	Sarah Davey	4.50		Tea Towels	£ 8,199.16
15/05/2023	J Kerr/Joe Turner	4.50		Tea Towels	£ 8,203.66
15/05/2023	S Greaves	4.50		Tea Towels	£ 8,208.16
15/05/2023	LS Alexander	4.50		Tea Towels	£ 8,212.66
15/05/2023	V Pompili	8.00		Tea Towels	£ 8,220.66
15/05/2023	Lucy Yorke	4.50		Tea Towels	£ 8,225.16
15/05/2023	Tesco		75.95	Kings Coronation refreshments purchased	£ 8,149.21
16/05/2023	SumUp Payments Account	36.37		Kings Coronation refreshments Stall	£ 8,185.58
16/05/2023	P Jaigirdar	8.00		Tea Towels	£ 8,193.58
17/05/2023	L Hollins	3.00		Coronation badges	£ 8,196.58
17/05/2023	Amy Bee	5.00		Kings Coronation refreshments	£ 8,201.58
17/05/2023	Stripe Payments UK Ltd	273.35		Coronation bags and badges	£ 8,474.93
18/05/2023	L Hollins	1.50		Coronation badges	£ 8,476.43
18/05/2023	Donuts Sears	10.00		Krispy Kreme doughnuts	£ 8,486.43
18/05/2023	Amazon Books	146.63		Refund of books that never arrived	£ 8,633.06
19/05/2023	Art Screen Prints Ltd		49.70	School portrait coasters	£ 8,583.36
19/05/2023	Natalie Ward	6.00		Coronation badges	£ 8,589.36
19/05/2023	Amazon Europe Core	52.46		Amazon Smile Donation	£ 8,641.82
22/05/2023	Amy Bush	4.50		Tea Towels	£ 8,646.32
22/05/2023	Deposit of Cash	889.60		Tea towels £176.50, Coronation £503.10 and Float £210	£ 9,535.92
22/05/2023	Stripe Payments UK Ltd	250.00		Krispy Kreme doughnuts	£ 9,785.92
22/05/2023	Krispy Kreme		187.50	Krispy Kreme doughnuts	£ 9,598.42
23/05/2023	SumUp Payments Account	25.06		After school refreshments sales	£ 9,623.48
23/05/2023	Oxford University		147.75	Books - Oxford Reading Tree Biff, Chip and Kipper Stories	£ 9,475.73
24/05/2023	AMZNMktplace		6.49	Doughnut boxes	£ 9,469.24
24/05/2023	Something Different		210.61	Fathers day gifts	£ 9,258.63
24/05/2023	Havering Schoolwear		229.50	Water bottles purchased	£ 9,029.13
25/05/2023	L Peak	51.00		Adventure Island tickets	£ 9,080.13
31/05/2023	REF:PET672942151 Ariel RE UK Limited	5,000.00		Corporate donation	£ 14,080.13
					£ 14,080.13
		£ 8,820.97	£ 3,262.64		

Ardleigh Green Schools PA Account 2022/23					
Month - June 2023					
Date	Name	Money In	Money Out	Notes	Balance
					£ 14,080.13
01/06/2023	Mr & Mrs Robson	34.00		Adventure Island tickets	£ 14,114.13
02/06/2023	Doughies Limited	74.00		Doughies - Pizza and cookie making	£ 14,188.13
03/06/2023	Joanna Huxford	51.00		Adventure Island tickets	£ 14,239.13
04/06/2023	Mrs N L Ward		240.00	Uniform for PA - High vis vests	£ 13,999.13
05/06/2023	J Dungate	12.00		Fathers Day Sale	£ 14,011.13
06/06/2023	YourSchoolLottery	209.60		School Lottery	£ 14,220.73
08/06/2023	Hannah Harris		29.99	Elsa Entertainer - Summer Fayre	£ 14,190.74
08/06/2023	L J Hollins		50.50	Raffle Prize (Fitbit) & Parking	£ 14,140.24
08/06/2023	Hunter Hornchurch	200.00		Summer Fayre - 90th Birthday - Sponsorship for boards	£ 14,340.24
08/06/2023	SP Big Brown Carrier		300.00	Meduim Green Paper Bags and Blue Tissue Paper for Events	£ 14,040.24
09/06/2023	KP Enterprises		20.00	Refund Summer Fayre Stall	£ 14,020.24
09/06/2023	Amazon.co.uk		64.70	Hose cart with hose	£ 13,955.54
11/06/2023	J Dungate	14.00		Inflatables	£ 13,969.54
12/06/2023	INVOICE NO 87224		88.20	Raffle Tickets for Summer Raffle	£ 13,881.34
12/06/2023	Mrs N L Ward		37.60	AG 90th Merchandise	£ 13,843.74
13/06/2023	RL Corris	102.00		Adventure Island tickets	£ 13,945.74
13/06/2023	AMZNMktplace		15.99	Colour Ribbons for Hampers to use at Summer Fayre	£ 13,929.75
13/06/2023	Bookspace Ltd		2,388.00	Purchase of Reading Shed	£ 11,541.75
14/06/2023	Joanne Dungate		25.98	Chalk Paint	£ 11,515.77
14/06/2023	Picnic Benches		871.46	Picnic Benches	£ 10,644.31
15/06/2023	Natalie Ward	7.00		Inflatables refreshment	£ 10,651.31
15/06/2023	Mega Inflatables Ltd		1,667.00	Mega Inflatables	£ 8,984.31
15/06/2023	Bestways		593.45	Fathers Day Sale - items purchased	£ 8,390.86
15/06/2023	J Dungate	25.00		Inflatables	£ 8,415.86
15/06/2023	Sunnys Mini Market		2.98	Fathers Day Sale - items purchased	£ 8,412.88
16/06/2023	J Davie/Scarlett Mcpeake	4.00		Fathers Day Sale	£ 8,416.88
17/06/2023	A List/Tai	4.00		Fathers Day Sale	£ 8,420.88
17/06/2023	L Hollins	2.00		Inflatables refreshment	£ 8,422.88
19/06/2023	Stripe Payments UK Ltd	883.39		Inflatables - presold wristbands	£ 9,306.27
19/06/2023	Stripe Payments UK Ltd	2,020.72		Fathers Day Sale	£ 11,326.99
19/06/2023	Home Bargains		20.86	Fathers Day Sale - items purchased	£ 11,306.13
20/06/2023	SumUp Payments Account	165.09		Inflatables refreshment stall	£ 11,471.22
20/06/2023	Deposit of Cash	1,011.00		Inflatables wristbank cash sales	£ 12,482.22
23/06/2023	L Hollins		3.00	Pound Town - Stationery purchases	£ 12,479.22
27/06/2023	J Dungate	3.50		Mr Morris Tshirt	£ 12,482.72
27/06/2023	Mrss S Adamson	3.50		Mr Morris Tshirt	£ 12,486.22
27/06/2023	Risus Ltd		663.30	Prizes for the Summer Fayre	£ 11,822.92
28/06/2023	Anthony Button - JuJus	25.00		Summer Fayre Stall	£ 11,847.92
28/06/2023	Amazon.co.uk		8.03	A4 Self Adhesive Address Labels	£ 11,839.89
28/06/2023	Photobox Limited		106.99	90th Birthday Drome Photo	£ 11,732.90
28/06/2023	Photo Printing		435.54	90th Birthday Drome Photo	£ 11,297.36
28/06/2023	AMZNMktplace		34.98	90th Birthday Drome Photo	£ 11,262.38
29/06/2023	A Brown	34.00		Adventure Island tickets	£ 11,296.38
30/06/2023	A Brown	17.00		Adventure Island tickets	£ 11,313.38
					£ 11,313.38
		£ 4,901.80	£ 7,668.55		

Ardleigh Green Schools PA Account 2022/23					
Month - July 2023					
Date	Name	Money In	Money Out	Notes	Balance
					£ 11,313.38
02/07/2023	Juline Shead/Rajveer	68.00		Adventure Island Tickets	£ 11,381.38
02/07/2023	K A Tatum	3.50		Mr Morris Tshirt	£ 11,384.88
02/07/2023	Wendy Gough	34.00		Adventure Island Tickets	£ 11,418.88
03/07/2023	Photobox Limited		34.00	90th Merchandise	£ 11,384.88
04/07/2023	Parmar Vishmeeta/Kian	68.00		Adventure Island Tickets	£ 11,452.88
04/07/2023	K A Tatum	9.00		Mr Morris Tshirt	£ 11,461.88
04/07/2023	D & N Goodman	3.50		Mr Morris Tshirt	£ 11,465.38
04/07/2023	L J Hollins		83.00	Summer Fayre Refreshments - Iceland cans and waters	£ 11,382.38
04/07/2023	L J Hollins drink		28.12	Summer Fayre Refreshments - Tesco Prosecco	£ 11,354.26
04/07/2023	L J Hollins		10.00	Summer Fayre Refreshments - Plastic cups	£ 11,344.26
04/07/2023	L J Hollins drink		20.40	Summer Fayre Refreshments - Amazon fruit shoots	£ 11,323.86
04/07/2023	The Soccer Store		229.90	Goals for Summer Fayre	£ 11,093.96
04/07/2023	Toolstation		34.99	SumUp Air Card Reader	£ 11,058.97
04/07/2023	Baker Ross		82.45	Toys purchased at Summer Fayre	£ 10,976.52
04/07/2023	YourSchoolLottery	164.40		School Lottery	£ 11,140.92
05/07/2023	Joanne Dungate		66.08	Tesco - Summer Fayre Refreshments (Drinks,cups,sweets etc)	£ 11,074.84
05/07/2023	Joanne Dungate		3.87	Home Bargains - Donation Buckets	£ 11,070.97
05/07/2023	T Lopatinska	51.00		Adventure Island Tickets	£ 11,121.97
05/07/2023	Photo Printing		33.06	90th Photo	£ 11,088.91
05/07/2023	Photo Printing		7.50	90th Photo	£ 11,081.41
05/07/2023	AMZNMktplace		15.30	90th Photo	£ 11,066.11
06/07/2023	L J Hollins/Home bargains		69.31	Summer Fayre Refreshments (Drinks,cups,sweets etc)	£ 10,996.80
06/07/2023	Ethicstar Ltd		1,548.12	Mr Morris Tshirts	£ 9,448.68
06/07/2023	AMZNMktplace		29.99	Processo glasses for Summer Fayre	£ 9,418.69
07/07/2023	Cash Withdrawal		1,050.00	Summer Fayre float £900 and Raffle prizes £100 and £50	£ 8,368.69
07/07/2023	Amazon Prime		0.99	Printing paper delivery charge	£ 8,367.70
07/07/2023	Amazon.co.uk		7.80	Printing paper	£ 8,359.90
07/07/2023	Photobox Limited		30.60	90th Merchandise	£ 8,329.30
07/07/2023	Hobbycraft		46.30	Hobbycraft - 90th Merchandise Display board	£ 8,283.00
08/07/2023	Amy Bee	10.00		Raffle purchased at Summer Fayre	£ 8,293.00
08/07/2023	A List Drinks at fayre	5.00		Refreshments purchased at Summer Fayre	£ 8,298.00
10/07/2023	SumUp Payments	161.43		Summer Fayre	£ 8,459.43
10/07/2023	J Dungate/Anyar	3.50		Mr Morris Tshirt	£ 8,462.93
10/07/2023	Sammy Snobiya	3.50		Mr Morris Tshirt	£ 8,466.43
10/07/2023	L J Hollins/Bestway		90.43	Summer Fayre Refreshments (Drinks,cups,sweets etc)	£ 8,376.00
10/07/2023	L J Hollins/Home Bargains		34.96	Summer Fayre Refreshments (Drinks,cups,sweets etc)	£ 8,341.04
10/07/2023	Essex Community First Aid Events		125.00	First Aid Cover	£ 8,216.04
10/07/2023	Natalie Ward	4.00		Refreshments purchased at Summer Fayre	£ 8,220.04
10/07/2023	Deposit of Cash	6,705.97		£900 Float returned, Summer Fayre and prize draw £5,494.07 and Father's day sale £313.90	£ 14,926.01
10/07/2023	Stripe Payments UK Ltd	1,525.62		Mr Morris' Tshirts sale	£ 16,451.63
10/07/2023	AMZNMktplace		27.99	90th Merchandise - Black picture frame	£ 16,423.64
11/07/2023	Mr C Saltmarsh books		75.00	Books	£ 16,348.64
11/07/2023	Joanne Dungate		342.00	Boppers	£ 16,006.64
11/07/2023	X11903231/Blaise	3.50		Mr Morris Tshirt	£ 16,010.14
11/07/2023	EJ Adams	51.00		Adventure Island Tickets	£ 16,061.14
11/07/2023	L Hollins	3.00		Toys purchased at Summer Fayre	£ 16,064.14
11/07/2023	Tesco		58.75	Summer Fayre Refreshments (Drinks,cups,sweets etc)	£ 16,005.39
12/07/2023	Mrs N L Ward		100.75	90th Merchandise	£ 15,904.64
12/07/2023	Leaping Lily Bouncy Castles		850.00	Inflatables for Summer Fayre	£ 15,054.64
12/07/2023	Harding n Animals/Nicky	40.00		Commission from Animals for Summer Fayre	£ 15,094.64
13/07/2023	Stripe Payments UK Ltd	175.50		Summer Fayre - Elsa Party	£ 15,270.14
13/07/2023	Stripe Payments UK Ltd	320.00		Summer Fayre - Inflatables	£ 15,590.14
13/07/2023	Stripe Payments UK Ltd	250.00		Summer Fayre - 90th Merchandise	£ 15,840.14
14/07/2023	Deposit of Cash	1,342.78		Mr Morris Tshirt £7, Summer Fayre £250.50 and Break the rules £1,033.08 + £52.20	£ 17,182.92
14/07/2023	Emma Martin	3.50		Mr Morris Tshirt	£ 17,186.42
14/07/2023	L Douglas	7.00		Mr Morris Tshirt	£ 17,193.42
16/07/2023	A List	58.00		Panto	£ 17,251.42
16/07/2023	V Hoffman	6.00		Coaster - 90th Merchandise	£ 17,257.42
17/07/2023	Hunters Hornchurch	150.00		Summer Fayre - 90th Birthday - Sponsorship for Raffle Prizes	£ 17,407.42
17/07/2023	Amy Bee	6.00		Refreshments purchased at Summer Fayre	£ 17,413.42
19/07/2023	L Hollins	5.00		Refreshments purchased at Summer Fayre	£ 17,418.42
21/07/2023	UK Clothing Carava	272.50		Happy Bags Clothing Donation	£ 17,690.92
21/07/2023	Natalie Ward	9.00		Refreshments purchased at Summer Fayre	£ 17,699.92
21/07/2023	Stripe Payments UK Ltd	207.70		Pre loved Uniform	£ 17,907.62
24/07/2023	SumUp Payments Account	30.00		Pop up sweets sale	£ 17,937.62
25/07/2023	Charmaine Golding	34.00		Adventure Island Tickets	£ 17,971.62
					£ 17,971.62
		£ 11,794.90	£ 5,136.66		

Ardleigh Green Schools PA Account 2022/23					
Month - August 2023					
Date	Name	Money In	Money Out	Notes	Balance
					£ 17,971.62
03/08/2023	Victoria Jacobs	34.00		Adventure Island tickets	£ 18,005.62
04/08/2023	Joanne Dungate - Home Bargains		0.99	Envelopes	£ 18,004.63
04/08/2023	YourSchoolLottery	29.40		YourSchoolLottery	£ 18,034.03
06/08/2023	Louise Collier	17.00		Adventure Island tickets	£ 18,051.03
08/08/2023	YourSchoolLottery	198.00		YourSchoolLottery	£ 18,249.03
09/08/2023	Susannah Arter	13.00		Preloved uniform	£ 18,262.03
10/08/2023	Cash Withdrawl		113.21	Contra	£ 18,148.82
10/08/2023	Harold Hill	113.21		Contra	£ 18,262.03
10/08/2023	Harold Hill	113.21		Mr M Tshirts	£ 18,375.24
10/08/2023	Deposit of Cash	85.40		Summer fayre £77.90 and Break the rules £7.50	£ 18,460.64
10/08/2023	A Brown	51.00		Adventure Island tickets	£ 18,511.64
11/08/2023	J Chandler	119.00		Adventure Island tickets	£ 18,630.64
16/08/2023	Kelly Whitfield	51.00		Adventure Island tickets	£ 18,681.64
22/08/2023	A List	20.00		Bestway refreshments purchased	£ 18,701.64
22/08/2023	Easy Fundraising	18.26		Easy Fundraising	£ 18,719.90
26/08/2023	Anita Chopra	68.00		Adventure Island tickets	£ 18,787.90
29/08/2023	K E Hodgkin	85.00		Adventure Island tickets	£ 18,872.90
					£ 18,872.90
		£ 1,015.48	£ 114.20		



Charlie Selvey

25 May 2024

Ms J Dungate
Ardleigh Green Schools PTA
Ardleigh Green Road
Hornchurch
Essex RM11 2SP

Reference: PTA Accounts – 01/09/2022 to 31/08/2023

Dear Ms Dungate,

With reference to the cash transactions document that you have provided I can confirm that an independent review is needed as your gross income is greater than £25,000. However, an external audit is not needed as it is below the £500,000 threshold for income and no assets are held.

From reviewing the accounts, these have been prepared under the cash basis listing all receipts and payments. The accruals basis is not required due to below the £500,000 threshold and so the method used is acceptable in this instance.

While conducting an audit the opening and closing bank statements agree to your detailed spreadsheet and the transactions that have taken place look in line to what would be expected of a PTA to a school.

No matters of concern have been highlighted.

Please see attached my report covering these aspects given above.

Yours sincerely,

Charlotte-Marie Selvey

Ms CM Selvey CIMA Adv Dip MA

92 Cambridge Avenue
Gidea Park
Essex RM2 6QU
07904 113 414
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Charlie Selvey

Independent Examiner's Report

Summary and Information on the Charity

- AGSPA provide a service to Ardleigh Green School to aid in enriching the lives of its students by organising events.
- AGSPA is a charity and not a company.
- Money obtained from various sources throughout the year i.e. fayres, sales, activities and events.
- Expenses relate to the purchasing of tickets for trips and supplies for activities and events.
- Purely cash-based account with surplus funds then invested into the school i.e. outside space equipment, including related contract work, educational materials or leaving in the account for future years.
- AGSPA submission relates to the period 1st September 2022 to 31st August 2023.

Independent Review

- Income less than £500k so exempt from audit. No assets held.
- Income greater than £25k so independent verification is needed.
- Cash based account with no requirement for accruals concept to be applied as purely cash based.
- No close personal relationships with trustees.
- No day-to-day involvement with the AGSPA.

Financial Checks

	Balance per Statement	Balance per Spreadsheet	Variance
01/09/2022	£14,140.41	£14,140.41	-
31/08/2023	£18,872.90	£18,872.90	-
Cash increase	£4,732.49	£4,739.49	-
	Income	Expenditure	
Total	£49,760.24	£45,027.75	-
Net surplus		£4,732.49	

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Charlie Selvey

Analytic Review

- Opening and closing balances checked and agreed back to bank statements.
- Detail of income and expenses, providing a net surplus, agrees back to the difference between opening and closing balances.
- Random transactions checked for accuracy (Sep 22, Jan 23 & Aug 23 bank statements).
- Transactions checked to ensure that they match the type of transactions associated with a PA charitable account.
- Random checks on transactions show no issue with authenticity.
- Accounting records are complete based on analysis of bank statements.
- One bank account used to record transactions.
- The committee consists of 4 Trustees: Joanne Dungate (Chair), Amy Bee (Vice Chair), Natalie Ward (Secretary) and Loralanne Hollins (Treasurer).
- Payments are made by bank transfer which provides clarity on each transaction. 3 trustees have access to the bank account (Chair, Vice Chair and Secretary) and payments are checked by the Treasurer.
- Items for purchase are requested by the school staff and decisions are made by a majority vote of the committee. While a generic payment used to be made to each school at the end of the year the procedure has now changed to enable items to be purchased throughout the year instead.
- Financial controls are reviewed annually.
- Material transactions more than £1,500 consist of: £2,400 (Adventure Island tickets); £9,796 (outside space equipment for Year 1 & 2 playground); £2,679 (panto tickets); £2,388 (reading shed); £1,667 (inflatables); £1,548 (Headteacher leaving t-shirts). Invoices for significant payments are included in this review.

Conclusions

- Based on my independent review of the accounts, transactions and explanations from Chair there are no matters of concern that have been identified.
- There are sufficient Trustees within the PA to reduce any fraudulent activity.
- Cash collected and used is proper for the type of charity that it has been set up for.
- Account is in surplus, and this has been verified with the bank statements that have been provided.
- Payments made by cheque require two signatories which reduces the level of fraudulent activity that could occur.

Recommendations

- Run a financial analysis of events throughout the year to highlight profitable endeavours and maximise funds.
- Report could be sent on an annual basis to the school and parents.

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