

BUCKLAND MEMORIAL HALL

England & Wales · Charity number 1161541

Details

Status Registered

Legal form CIO

Registered 2015-05-06

Register [View on the Charity Commission register](#)

Contact

Address Holly Tree Cottage
Buckland
Faringdon
Oxfordshire
SN7 8QW

Phone 01367870574

Activities

Objects: THE OBJECT OF THE CIO IS THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE VILLAGE OF BUCKLAND, OXFORDSHIRE, AND THE SURROUNDING AREA WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:(A) MEETINGS, LECTURES AND CLASSES AND(B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF THE CONDITIONS OF LIFE FOR THE INHABITANTS.

Activities: The organisation is set up to benefit the inhabitants of the village of Buckland and the surrounding areas, the local primary school and associated clubs. The Memorial Hall provides a venue for organised events run to provide opportunities for members of the community to attend social, educational and recreational events.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£22,942	£14,646	-	-
2023-09-30	£36,221	£37,095	-	-
2022-09-30	£22,938	£21,769	-	-
2021-09-30	£15,083	£14,364	-	-
2020-09-30	£43,234	£50,371	-	-

Trustees

Name	Role	Appointed
CLAIRE CONNOLLY	Chair	2013-11-26
DAVID JACKSON		2013-11-26
DIANNA BAGNALL		2015-11-24
LOUISE WELLESLEY		2015-11-24
NICOLA STONER		2013-11-26
ROBERT MCLELLAN		2013-11-26

BUCKLAND MEMORIAL HALL

England & Wales - Charity number 1161541

Accounts

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2024

Trustees Committee

Diana Bagnall
Claire Connolly
Paul Dean
David Jackson
Rob McLellan
Nicola Stoner
Louise Wellesley

Management Committee

Gavin Bartholomew
Shirley Chaddock
Karen Collins
Claire Connolly (Chair)
Paul Dean (Treasurer)
Paul Hancock
David Jackson
David Page
Mike Sheil (resigned 21 June 2024)
Nicola Stoner (Secretary)
Les Stump
Craig Thompson (resigned 1 September 2024)

Address

Buckland Memorial Hall
Buckland
SN7 8QT

Registered Charity Number

1161541

Independent Examiner

Andrew James, FCA

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2024

Trustees Report

The Trustees present the annual report with the accounts of Buckland Memorial Hall for the year ending 30 September 2024 and confirm that the accounts comply with the current statutory requirements.

The accounts for the year ending 30 September 2024 have been prepared on a receipts and payments basis meaning that transactions are recorded according to the date of cash receipt or payment.

Structure, governance, and management

Constitution:

Buckland Memorial Hall was established as a Charitable Incorporated Organisation (CIO) and entered on the Register of Charities by the Charities Commission on 6 May 2015.

The objects of the CIO are:

The provision and maintenance of a village hall for the use of the inhabitants of the village of Buckland, Oxfordshire, and nearby localities without distinction of political, religious, or other opinions, including use for:

- I. meetings of local, social and sports clubs
- II. sports and leisure activities
- III. use by Buckland Primary School for classes and sports activities
- IV. other forms of recreation and leisure-time occupation

with the object of improving the conditions of life for those inhabitants.

Charity Trustees:

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- a) to exercise his or her powers and to perform his or her functions in his or her capacity as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - I. any special knowledge or experience that he or she has or holds himself or herself out as having; and,
 - II. if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Trustees Committee:

The Trustees Committee shall consist of at least three charity trustees, consisting of not less than two nor more than six appointed trustees, and not less than one nor more than three nominated trustees.

Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the CIO, within 10 months of the financial year end.

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2024

Trustees Report (continued)

The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

Management Committee:

The members of the Management Committee are responsible for the day-to-day running of the Memorial Hall.

During the year ended 30 September 2024, no member of the Trustee Committee or Management Committee received any remuneration for services as a member of that Committee.

Recruitment and Training of Trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a) a copy of the current version of this constitution; and
- b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts; and
- c) a copy of the Trustee Induction document

Achievements and performance

It has been another successful year for Buckland Memorial Hall though this year has seen a slight change in hall hire. This is mainly down to Buckland Primary School no longer using the hall kitchen for their school dinners, breakfast club & after school club. The school does however continue to support the hall using it for PE & many school activities. This compounds the community support that ensures the hall continues to be the centre of the local community.

The regular weekly and monthly activities are still going strong so the hall diary is full with fitness classes, yoga, pilates, table tennis, toddler group, musical theatre group to name a few. The WI host a popular monthly coffee morning and the monthly Buckland Kitchen is always busy.

The hall continues to fundraise (quiz night, car boot sale, village Christmas card) and there are many external bookings that hire the hall for birthday parties, Christenings and even dog training. There are also more building/maintenance projects in the pipeline which will ensure the continued success of the hall in the wider community.

We are very grateful to all the generous contributions from the local community and the Parish Council, along with the grants from the Charity of John Southby & Others.

Plans for the Future

The Management Committee will continue to operate and provide a facility for use by the local community.

Buckland Memorial Hall
Accounts for the year ending 30 September 2024
Trustees Report (continued)

Financial Reports for the year

A surplus of £8,296 was recorded in the year ended 30 September 2024 which compares to a deficit of £874 in the previous year. At 30 September 2024, total cash funds were £39,564.

Income:

Total income during the current year was £22,942.

Hall hire generated receipts of £10,622: a similar figure to the prior year of 10,703. Receipts from wedding hire were well down on the prior year, but this was offset by increased hire for private functions and a catch-up in receipts from Buckland Primary School, where the contract has been renegotiated.

The Memorial Hall benefits from generous donations, all of which are greatly appreciated and enable improvements to the building fabric and facilities to be undertaken. In the current year, the Parish Council gave £1,000 and the proceeds from the spring opening of Buckland Lake (£357) were also donated. The Hall also received private donations of £309.

Income of £9,000 was received in the current year from the 'Charity of John Southby & Others' to fund general operations and maintenance to alleviate the burden of fundraising on the volunteers of the Memorial Hall and the local community.

Fundraising activities generated £1,654 (net of direct associated costs). This was down on last year due to the absence of a World War 1 event this year.

Expenditure:

Total operational expenditure during the current year was £14,645, a substantial decrease compared to £37,095 in the previous year.

Last year there was considerable expenditure on enhancements and improvements: new bi-fold doors in the small hall and a new boiler and oven. No major investment took place this year but planning is underway for projects in 2025/6.

Day-to-day operating expenses fell slightly. The main reason being electricity and gas, a combined total of £4,868, which was a decrease of £4,848. New contracts are in place should result in less volatility moving forward.

Approved by the Trustees Committee on

8 MAY 2025 and signed on its behalf by:



Mrs. Claire Connolly (Trustee)



Mrs. Nicola Stoner (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2024
Independent Examiner's Report to the Trustees of Buckland Memorial Hall

I report to the trustees on my examination of the accounts of Buckland Memorial Hall (the Charity) for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Andrew James, FCA

Relevant professional qualification or membership of professional bodies:

Fellow of the Institute of Chartered Accountants in England & Wales, Moorgate Place, London, EC2R 6EA

Date: 8 MAY 2025

Buckland Memorial Hall
Accounts for the year ending 30 September 2024
Statement of Receipts & Payments

	Note	12-months to 30 Sep 2024 £	12-months to 30 Sep 2023 £
Hall Hire	1	10,622	10,703
Donations & Gift Aid	2	1,666	1,367
Grant Income	3	9,000	21,000
Fundraising	4	1,654	3,393
Jubilee Weekend Celebration	5		(588)
Other			346
Total Receipts		22,942	36,221
Enhancements & Improvements	6	-	(19,151)
Maintenance & Repairs	7	(3,269)	(2,183)
Pest control		(549)	(523)
Electricity		(2,825)	(4,367)
Gas		(2,043)	(5,349)
Water		(845)	(222)
Insurance		(1,897)	(1,540)
Cleaning		(2,760)	(2,760)
Leases & legal fees		(250)	(250)
Website & music licences		(124)	(613)
Other		(84)	(137)
Total Payments		(14,646)	(37,095)
Surplus		8,296	(874)

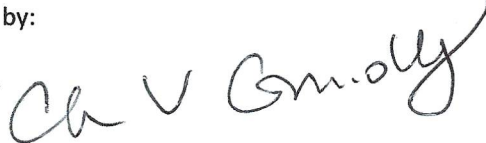
Buckland Memorial Hall
Accounts for the year ending 30 September 2024
Statement of Assets & Liabilities

	30 Sep 2024	30 Sep 2023
	£	£
Cash	39,564	31,268
Total Assets	<u><u>39,564</u></u>	<u><u>31,268</u></u>
Total Liabilities	<u><u>-</u></u>	<u><u>-</u></u>

Cash balances represent petty cash and funds held in the bank that are immediately available. The Memorial Hall operates one principal bank account. Within that account, it holds a minimum of £10,000 as a reserve for unforeseen events.

The Memorial Hall does not have any loans.

The accounts were approved by the Trustees Committee on **8 MAY** 2025 and signed on its behalf by:



Mrs. Claire Connolly (Trustee)



Mrs. Nicola Stoner (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2024
Notes to the Accounts

Note 1 – Hall Hire

	12-months to 30 Sep 2024	12-months to 30 Sep 2023
	£	£
Buckland School	3,300	2,149
Toddler Groups	657	255
Fitness Classes	2,000	2,239
Table Tennis Club	400	470
Wedding Hire	-	1,830
Women’s Institute	320	390
Funerals	-	790
Council Elections	700	350
Other Private Hire	3,245	2,230
Total Hall Hire	<u>10,622</u>	<u>10,703</u>

Note 2 – Donations & Gift Aid

	12-months to 30 Sep 2024	12-months to 30 Sep 2023
	£	£
Buckland Parish Council	1,000	1,000
Buckland lake open Day	357	367
Private Donations	309	-
Total Donations & Gift Aid	<u>1,666</u>	<u>1,367</u>

Buckland Memorial Hall
Accounts for the year ending 30 September 2024
Notes to the Accounts (continued)

Note 3 – Grant Income

	12-months to 30 Sep 2024	12-months to 30 Sep 2023
	£	£
Charity of John Southby & Others – operations & maintenance grant	9,000	6,000
Charity of John Southby & Others – building improvements grant	-	15,000
Total Grant Income	9,000	21,000

Note 4 – Fundraising

	12-months to 30 Sep 2024	12-months to 30 Sep 2023
	£	£
100 Club	40	684
Quiz Night	810	513
Village Christmas Card (50% split with Mulberry Bush School)	456	1,066
Car Boot sale	210	
Rock & Roll	98	
WW1 event		1,130
Other	40	
Total Fundraising	1,654	3,393

All fundraising above is net of expenditure directly incurred to support the respective event.

Buckland Memorial Hall
Accounts for the year ending 30 September 2024
Notes to the Accounts (continued)

Note 5 - Jubilee Weekend Celebration

In 2021/2, the Hall acted as Treasurer of the various Jubilee events. The balance was used in 2022/3 to pay for a printing invoice and a contribution to the Jubilee bench funded by the 'Charity of John Southby & Others'.

Note 6 – Enhancements & Improvements

	12-months to 30 Sep 2024 £	12-months to 30 Sep 2023 £
Chairs and tables		
Boiler		(3,092)
Oven		(1,776)
Kitchen decoration		(700)
Radiator		(679)
Replacement doors and windows		(12,350)
Stage improvements		(215)
Other		(339)
Total Building Improvements	<u><u> </u></u>	<u><u>(19,151)</u></u>

There have been no material improvements in the year.

Note 7 – Maintenance & Repairs

	12-months to 30 Sep 2024 £	12-months to 30 Sep 2023 £
Total Maintenance & Repairs	<u><u>(3,269)</u></u>	<u><u>(2,183)</u></u>

Maintenance and repairs include maintenance of the garden, including tree-cutting, and plumbing and electrical repairs.

BUCKLAND MEMORIAL HALL

England & Wales - Charity number 1161541

Accounts

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2023

Trustees Committee	Diana Bagnall Claire Connolly Paul Dean David Jackson Kathryn Lucas-Clements (resigned 1 September 2023) Rob McLellan Nicola Stoner Jill Wellesley (resigned 1 September 2023) Louise Wellesley
Management Committee	Gavin Bartholomew (appointed 12 January 2023) Shirley Chaddock Karen Collins Claire Connolly (Chair) Paul Dean (Treasurer from 6 June 2023) Paul Hancock David Jackson Kathryn Lucas-Clements (resigned 1 September 2023) David Page Douglas Ronald (appointed 12 January 2023; resigned 6 June 2023. (Treasurer from 7 March to 6 June 2023.)) Mike Sheil (appointed 12 January 2023) Nicola Stoner (Secretary) Les Stump Craig Thompson Richard Tuffill (Treasurer, resigned 7 March 2023)
Address	Buckland Memorial Hall Buckland SN7 8QT
Registered Charity Number	1161541
Independent Examiner	Andrew James, FCA

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2023

Trustees Report

The Trustees present the annual report with the accounts of Buckland Memorial Hall for the year ending 30 September 2023 and confirm that the accounts comply with the current statutory requirements.

The accounts for the year ending 30 September 2023 have been prepared on a receipts and payments basis meaning that transactions are recorded according to the date of cash receipt or payment.

Structure, governance, and management

Constitution:

Buckland Memorial Hall was established as a Charitable Incorporated Organisation (CIO) and entered on the Register of Charities by the Charities Commission on 6 May 2015.

The objects of the CIO are:

The provision and maintenance of a village hall for the use of the inhabitants of the village of Buckland, Oxfordshire, and nearby localities without distinction of political, religious, or other opinions, including use for:

- I. meetings of local, social and sports clubs
- II. sports and leisure activities
- III. use by Buckland Primary School for classes and sports activities
- IV. other forms of recreation and leisure-time occupation

with the object of improving the conditions of life for those inhabitants.

Charity Trustees:

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- a) to exercise his or her powers and to perform his or her functions in his or her capacity as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - I. any special knowledge or experience that he or she has or holds himself or herself out as having; and,
 - II. if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Trustees Committee:

The Trustees Committee shall consist of at least three charity trustees, consisting of not less than two nor more than six appointed trustees, and not less than one nor more than three nominated trustees.

Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the CIO, within 10 months of the financial year end.

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2023

Trustees Report (continued)

The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

Management Committee:

The members of the Management Committee are responsible for the day-to-day running of the Memorial Hall.

During the year ended 30 September 2023, no member of the Trustee Committee or Management Committee received any remuneration for services as a member of that Committee.

Recruitment and Training of Trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a) a copy of the current version of this constitution; and
- b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts; and
- c) a copy of the Trustee Induction document

Achievements and performance

The Memorial hall has continued to be used for regular weekly activities such as yoga, Pilates, Fitsteps, Table Tennis club and toddler group thus spanning the age groups across the community. The monthly Buckland Kitchen has continued to provide lunch for the immediate community and villages further afield. There were several wedding receptions held at the hall during the year and we saw an increase in children's parties supported mainly by parents/children from Buckland Primary school.

The annual fundraisers of the village quiz night, the 100 club and the village Christmas card continued to be very successful.

The hall played host to an afternoon of festivities to celebrate the Coronation back in May which was an excellent opportunity to showcase the hall's amenities. Especially the latest improvement, which was the addition of bi-folding doors spanning across one wall of the small hall opening out to the garden. The kitchen benefited from a new oven and a new boiler, which will increase energy efficiency in the hall.

Once again these improvements are only possible due to generous donations from the local community, the Parish Council, together with fundraising activities, and the use of grants, such as from the Charity of John Southby and Others.

Plans for the Future

The Management Committee will continue to operate and provide a facility for use by the local community.

Buckland Memorial Hall

Accounts for the year ending 30 September 2023

Trustees Report (continued)

Financial Reports for the year

A deficit of £874 was recorded in the year ended 30 September 2023 which compares to a surplus of £1.169 in the previous year. At 30 September 2023, total cash funds were £31,268.

Income:

Total income during the current year was £36,221.

Hall hire generated receipts of £10,703: a reduction to the prior year of £1,143. Lower income from Buckland Primary School (the arrangement is currently being renegotiated) and the cessation of the 'After-Schools Club' was offset by a significant increase in private hire, including weddings and funerals.

The Memorial Hall benefits from generous donations, all of which are greatly appreciated and enable improvements to the building fabric and facilities to be undertaken. In the current year, the Parish Council donated £1,000 and the proceeds from the spring opening of Buckland Lake (£367) were also donated.

Income of £6,000 was received in the current year from the 'Charity of John Southby & Others' to fund general operations and maintenance to alleviate the burden of fundraising on the volunteers of the Memorial Hall and the local community. A further £15,000 was generously given by the charity to fund building improvements, notably the new bi-fold doors in the small hall and a new boiler and oven.

Fundraising activities generated £3,393 (net of direct associated costs), a comparable figure to the prior year. The major elements comprised the World War 1 Event, hosted by Mike Shiel, the 100 club, the Quiz night and the Village Christmas card.

In the prior year the Memorial Hall acted as the 'treasurer' of the various Jubilee Weekend events. The cash surplus generated in the prior year of £663 was spent on printing for the events and a contribution to the Jubilee bench paid for by the Charity of John Southby & Others.

Expenditure:

Total operational expenditure during the current year was £37,095, a substantial increase compared to £21,769 in the previous year.

Enhancements and improvements were a major reason with substantial investment in the new bi-fold doors in the small hall and a new boiler and oven.

Day-to-day operating expenses rose considerably. The main reason being electricity and gas, a combined total of £9,716, which was an increase of £6,007. New contracts have now been agreed that should result in lower charges moving forward.

Approved by the Trustees Committee on

2024 and signed on its behalf by:

Claire Connolly
16/5/24

Nicola Stoner 16/5/24

Mrs. Claire Connolly (Trustee)

Mrs. Nicola Stoner (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2023
Independent Examiner's Report to the Trustees of Buckland Memorial Hall

I report to the trustees on my examination of the accounts of Buckland Memorial Hall (the Charity) for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Andrew James, FCA

Relevant professional qualification or membership of professional bodies:

Fellow of the Institute of Chartered Accountants in England & Wales, Moorgate Place, London, EC2R 6EA

Date: 16 MAY 2024

Buckland Memorial Hall
Accounts for the year ending 30 September 2023
Statement of Receipts & Payments

	Note	12-months to 30 Sep 2023 £	12-months to 30 Sep 2022 £
Hall Hire	1	10,703	11,846
Donations & Gift Aid	2	1,367	1,460
Grant Income	3	21,000	6,000
Fundraising	4	3,393	2,670
Jubilee Weekend Celebration	5	(588)	663
Other		346	299
Total Receipts		36,221	22,938
Enhancements & Improvements	6	(19,151)	(9,776)
Maintenance & Repairs	7	(2,183)	(1,786)
Pest control		(523)	(508)
Electricity		(4,367)	(1,820)
Gas		(5,349)	(1,889)
Water		(222)	(660)
Insurance		(1,540)	(1,460)
Cleaning		(2,760)	(3,004)
Leases & legal fees		(250)	(250)
Website & music licences		(613)	(237)
Other		(137)	(379)
Total Payments		(37,095)	(21,769)
Surplus		(874)	1169

Buckland Memorial Hall
Accounts for the year ending 30 September 2023
Statement of Assets & Liabilities

	30 Sep 2023	30 Sep 2022
	£	£
Cash	31,268	32,142
Total Assets	<u><u>31,268</u></u>	<u><u>32,142</u></u>
Total Liabilities	<u><u>-</u></u>	<u><u>-</u></u>

Cash balances represent petty cash and funds held in the bank that are immediately available. The Memorial Hall operates two bank accounts – one holding cash for day-to-day operations and one holding a minimum of £10,000 as a reserve for unforeseen events.

The Memorial Hall does not have any loans.

The accounts were approved by the Trustees Committee on
 by:

2024 and signed on its behalf

Claire V Connolly
 16/5/24

Mrs. Claire Connolly (Trustee)

Nicola Stoner 16/5/24

Mrs. Nicola Stoner (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2023
Notes to the Accounts

Note 1 – Hall Hire

	12-months to 30 Sep 2023	12-months to 30 Sep 2022
	£	£
Buckland School	2,149	4,297
After-School Club	-	2,475
Toddler Groups	255	433
Fitness Classes	2,239	1491
Table Tennis Club	470	505
Dog Training Classes		75
Women's Institute	-	90
Wedding Hire	1,830	350
Women's Institute	390	
Funerals	790	
Council Elections	350	
Other Private Hire	2,230	2,130
	<u>10,703</u>	<u>11,846</u>
Total Hall Hire		

Note 2 – Donations & Gift Aid

	12-months to 30 Sep 2023	12-months to 30 Sep 2022
	£	£
Buckland Parish Council	1,000	1,000
Buckland Kitchen Community Lunch	-	210
Buckland lake open Day	367	
Private Donations	-	250
	<u>1,367</u>	<u>1,460</u>
Total Donations & Gift Aid		

Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Notes to the Accounts (continued)

Note 3 – Grant Income

	12-months to 30 Sep 2023 £	12-months to 30 Sep 2022 £
Charity of John Southby & Others – operations & maintenance grant	6,000	6,000
Charity of John Southby & Others – building improvements grant	15,000	
Total Grant Income	<u>21,000</u>	<u>6,000</u>

Note 4 – Fundraising

	12-months to 30 Sep 2023 £	12-months to 30 Sep 2022 £
100 Club	684	1,138
Quiz Night	513	532
Village Christmas Card	1,066	1,000
WW1 event	1,130	
Total Fundraising	<u>3,393</u>	<u>2,670</u>

All fundraising above is net of expenditure directly incurred to support the respective event.

Note 5 – Jubilee Weekend Celebration

In 2021/2, the Hall acted as ‘treasurer’ of the various Jubilee events leaving a balance of £663. In 2022/3, this cash was used to pay for a printing invoice and a contribution to the purchase of a Jubilee bench bought by the ‘Charity of John Southby & Others’.

Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Notes to the Accounts (continued)

Note 6 – Enhancements & Improvements

	12-months to 30 Sep 2023	12-months to 30 Sep 2022
	£	£
Chairs and tables		(5,444)
Boiler	(3,092)	
Oven	(1,776)	
Kitchen decoration	(700)	
Radiator	(679)	
Replacement doors and windows	(12,350)	(160)
Stage improvements	(215)	(3,592)
Gazebos		(580)
Other	(339)	
Total Building Improvements	<u>(19,151)</u>	<u>(9,776)</u>

Note 7 – Maintenance & Repairs

	12-months to 30 Sep 2023	12-months to 30 Sep 2022
	£	£
Total Maintenance & Repairs	<u>(2,183)</u>	<u>(1,786)</u>

Maintenance and repairs include maintenance of the garden, including tree-cutting, and inspections to the gas and electricity infrastructure.

BUCKLAND MEMORIAL HALL

England & Wales - Charity number 1161541

Accounts

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2022

Trustees Committee	Diana Bagnall Claire Connolly Paul Dean David Jackson Kathryn Lucas-Clements Rob McLellan Nicola Stoner Jill Wellesley Louise Wellesley
Management Committee	Gavin Bartholomew (appointed 12 January 2023) Shirley Chaddock Karen Collins Claire Connolly (Chair) Paul Dean Paul Hancock David Jackson Kathryn Lucas-Clements David Page Douglas Ronald (appointed 12 January 2023) Mike Sheil (appointed 12 January 2023) Nicola Stoner (Secretary) Les Stump Craig Thompson Richard Tuffill (Treasurer, resigned 7 March 2023)
Address	Buckland Memorial Hall Buckland SN7 8QT
Registered Charity Number	1161541
Independent Examiner	Andrew James, FCA

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2022

Trustees Report

The Trustees present the annual report with the accounts of Buckland Memorial Hall for the year ending 30 September 2022 and confirms that the accounts comply with the current statutory requirements.

The accounts for the year ending 30 September 2022 have been prepared on a receipts and payments basis meaning that transactions are recorded according to the date of cash receipt or payment.

Structure, governance, and management

Constitution:

Buckland Memorial Hall was established as a Charitable Incorporated Organisation (CIO) and entered on the Register of Charities by the Charities Commission on 6 May 2015.

The objects of the CIO are:

The provision and maintenance of a village hall for the use of the inhabitants of the village of Buckland, Oxfordshire, and nearby localities without distinction of political, religious, or other opinions, including use for:

- I. meetings of local, social and sports clubs;
 - II. sports and leisure activities;
 - III. use by Buckland Primary School for classes and sports activities;
 - IV. other forms of recreation and leisure-time occupation,
- with the object of improving the conditions of life for those inhabitants.

Charity Trustees:

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- a) to exercise his or her powers and to perform his or her functions in his or her capacity as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - I. any special knowledge or experience that he or she has or holds himself or herself out as having; and,
 - II. if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Trustees Committee:

The Trustees Committee shall consist of at least three charity trustees, consisting of not less than two nor more than six appointed trustees, and not less than one nor more than three nominated trustees.

Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the CIO, within 10 months of the financial year end.

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2022

Trustees Report (continued)

The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

Management Committee:

The members of the Management Committee are responsible for the day-to-day running of the Memorial Hall.

During the year ended 30 September 2022, no member of the Trustee Committee or Management Committee received any remuneration for services as a member of that Committee.

Recruitment and Training of Trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a) a copy of the current version of this constitution; and
- b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts; and
- c) a copy of the Trustee Induction document

Achievements and performance

The removal of Covid-19 restrictions saw a welcome return to some level of normality, with increased levels of usage of the Memorial Hall throughout much of the year. Regular fitness classes and activities returned, such as pilates, yoga, and fitsteps, and the Table Tennis Club and Toddler Group also regularly used the Hall. Private hire of the Memorial Hall also returned to the levels previously seen prior to the pandemic.

The Memorial Hall was also at the centre of many of the events organised by the Jubilee Weekend Celebration Committee, including the 'Wonderland' Tea Party, the Big Lunch, and the Buckland Amateur Dramatic Society play.

In addition, fundraising activities re-started, including the popular annual village quiz, the 100 Club, and the village Christmas Card.

Investment and improvements in the Memorial Hall included purchasing new chairs and tables and enhancements to the stage lighting and curtains. These improvements to the Memorial Hall are possible due to generous donations from members of the local community, and the Parish Council, together with fundraising activities, and the use of grants, such as from the Charity of John Southby and Others.

Plans for the Future

The Management Committee will continue to operate and provide a facility for use by the local community.

Buckland Memorial Hall

Accounts for the year ending 30 September 2022

Trustees Report (continued)

Financial Reports for the year

A surplus of £1,169 was generated in the year ended 30 September 2022 which compares to a surplus of £719 in the previous year. At 30 September 2022, total cash funds were £32,142.

Income:

Total income during the current year was £22,938.

Hall hire generated receipts of £11,846 in the year which was over £5,500 higher than the previous year. The increase is mainly due to the removal of restrictions following the Covid-19 pandemic, with increased demand of the After-School Club and the return of other regular activities together with increased levels of private hall hire. Almost £4,300 of the hall hire income received is from the annual licence from the Buckland Primary School.

The Memorial Hall benefits from generous donations, all of which are greatly appreciated and enable improvements to the building fabric and facilities to be undertaken. In the current year, the Parish Council donated £1,000, private donations totalled £250, and the Buckland Community Kitchen also kindly donated over £200 to the Memorial Hall.

Grant income of £6,000 was received in the current year from the Charity of John Southby & Others to fund general operations and maintenance to alleviate the burden of fundraising on the volunteers of the Memorial Hall and the local community.

Fundraising activities returned during the year, generating over £2,600 (net of direct associated costs), with £1,138 raised from the 100 Club, £532 from the Quiz Night and £1,000 from the village Christmas Card.

In addition, the Memorial Hall acted as the 'treasurer' of the various Jubilee Weekend events. The events were funded by the sale of tickets, together with a contribution from the Charity of John Southby & Others of £5,500. The cash surplus generated by the Jubilee Weekend events is held by the Memorial Hall to support future similar activities or memorials to benefit the village of Buckland.

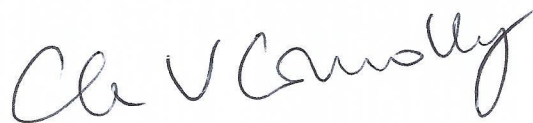
Expenditure:

Total operational expenditure during the current year was £21,769 compared to £14,364 in the previous year.

New chairs and tables were purchased costing over £5,400, and almost £3,600 was incurred on investment in the stage lighting and curtains. Maintenance costs included the upkeep of the garden.

Finally, the cost of utilities and cleaning was slightly higher in the current year due to increased usage. All other regular costs, such as insurance, were at a similar level to the previous year.

Approved by the Trustees Committee on 11 MAY 2023 and signed on its behalf by:



Mrs. Claire Connolly (Trustee)



Dr Nicola Stoner (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Independent Examiner's Report to the Trustees of Buckland Memorial Hall

I report to the trustees on my examination of the accounts of Buckland Memorial Hall (the Charity) for the year ended 30 September 2022.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or

2) the accounts do not accord with those records; or

3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Andrew James, FCA

Relevant professional qualification or membership of professional bodies:

Fellow of the Institute of Chartered Accountants in England & Wales, Moorgate Place, London, EC2R 6EA

Date: 11 May 2023

Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Statement of Receipts & Payments

		12-months to 30 Sep 2022	12-months to 30 Sep 2021
	Note	£	£
Hall Hire	1	11,846	6,290
Donations & Gift Aid	2	1,460	2,517
Grant Income	3	6,000	6,000
Fundraising	4	2,670	-
Jubilee Weekend Celebration	5	663	-
Other		299	276
Total Receipts		22,938	15,083
Enhancements & Improvements	6	(9,776)	(3,140)
Maintenance & Repairs	7	(1,786)	(2,313)
Pest control		(508)	(493)
Electricity		(1,820)	(1,316)
Gas		(1,889)	(1,876)
Water		(660)	(508)
Insurance		(1,460)	(1,388)
Cleaning		(3,004)	(2,450)
Leases & legal fees		(250)	(250)
Website & music licences		(237)	(326)
Other		(379)	(304)
Total Payments		(21,769)	(14,364)
Surplus		1,169	719

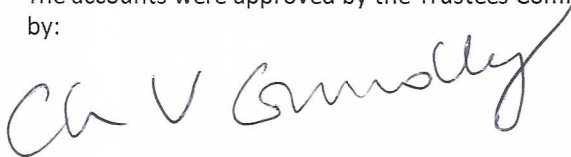
Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Statement of Assets & Liabilities

	30 Sep 2022	30 Sep 2021
	£	£
Cash	32,142	30,972
Total Assets	<u><u>32,142</u></u>	<u><u>30,972</u></u>
Total Liabilities	<u><u>-</u></u>	<u><u>-</u></u>

Cash balances represent petty cash and funds held in the bank that are immediately available. The Memorial Hall operates two bank accounts – one holding cash for day-to-day operations and one holding a minimum of £10,000 as a reserve for unforeseen events.

The Memorial Hall does not have any loans.

The accounts were approved by the Trustees Committee on **11 MAY** 2023 and signed on its behalf by:



Mrs. Claire Connolly (Trustee)



~~Mr. Paul Dean~~ (Trustee)

DR NICOLA STONER

Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Notes to the Accounts

Note 1 – Hall Hire

	12-months to 30 Sep 2022	12-months to 30 Sep 2021
	£	£
Buckland School	4,297	4,297
After-School Club	2,475	-
Toddler Groups	433	-
Fitness Classes	1,491	428
Table Tennis Club	505	-
Dog Training Classes	75	70
Women's Institute	90	30
Wedding Hire	350	500
Other Private Hire	2,130	965
Total Hall Hire	<u>11,846</u>	<u>6,290</u>

Note 2 – Donations & Gift Aid

	12-months to 30 Sep 2022	12-months to 30 Sep 2021
	£	£
Buckland Parish Council	1,000	1,000
Buckland Kitchen Community Lunch	210	-
Open Gardens Committee	-	1,517
Private Donations	250	-
Total Donations & Gift Aid	<u>1,460</u>	<u>2,517</u>

Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Notes to the Accounts (continued)

Note 3 – Grant Income

	12-months to 30 Sep 2022 £	12-months to 30 Sep 2021 £
Charity of John Southby & Others – operations & maintenance grant	6,000	6,000
Total Grant Income	<u>6,000</u>	<u>6,000</u>

Note 4 – Fundraising

	12-months to 30 Sep 2022 £	12-months to 30 Sep 2021 £
100 Club	1,138	-
Quiz Night	532	-
Village Christmas Card	1,000	-
Total Fundraising	<u>2,670</u>	<u>-</u>

All fundraising above is net of expenditure directly incurred to support the respective event.

Note 5 – Jubilee Weekend Celebration

The Memorial Hall acted as the 'treasurer' of the various Jubilee Weekend events. The cash inflows and outflows associated with the events were managed through the Memorial Hall "No.2 account", and a financial summary is shown in the table below:

	£
Contribution from John Southby & Others - to fund costs associated with the Jubilee Weekend for the benefit of Buckland residents	5,500
Transfer to Memorial Hall of surplus from 2012 Buckland Jubilee Celebrations	763
Sale of event tickets	6,061
Event expenditure	(11,661)
	<u>663</u>

The cash surplus generated by the Jubilee Weekend events is held by the Memorial Hall to support future similar activities or memorials to benefit the village of Buckland.

Buckland Memorial Hall
Accounts for the year ending 30 September 2022
Notes to the Accounts (continued)

Note 6 – Enhancements & Improvements

	12-months to 30 Sep 2022	12-months to 30 Sep 2021
	£	£
Chairs and tables	(5,444)	-
Replacement doors	(160)	(3,140)
Stage improvements	(3,592)	-
Gazebos	(580)	-
Total Building Improvements	<u>(9,776)</u>	<u>(3,140)</u>

Note 7 – Maintenance & Repairs

	12-months to 30 Sep 2022	12-months to 30 Sep 2021
	£	£
Total Maintenance & Repairs	<u>(1,786)</u>	<u>(2,313)</u>

Maintenance and repairs include maintenance of the garden, including tree-cutting, and inspections to the gas and electricity infrastructure.

BUCKLAND MEMORIAL HALL

England & Wales - Charity number 1161541

Accounts

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2021

Trustees Committee	Diana Bagnall Claire Connolly Paul Dean David Jackson Kathryn Lucas-Clements Rob McLellan Nicola Stoner Jill Wellesley Louise Wellesley
Management Committee	Shirley Chaddock Karen Collins Claire Connolly (Chair) Clare Cottingham (resigned 14 September 2021) Paul Dean Paul Hancock David Jackson Claire James (resigned 14 September 2021) Kathryn Lucas-Clements Rob McLellan (resigned 1 January 2021) David Page Nicola Stoner (Secretary) Les Stump Craig Thompson Richard Tuffill (Treasurer)
Address	Buckland Memorial Hall Buckland SN7 8QT
Registered Charity Number	1161541
Independent Examiner	Andrew James, FCA

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2021

Trustees Report

The Trustees present the annual report with the accounts of Buckland Memorial Hall for the year ending 30 September 2021 and confirms that the accounts comply with the current statutory requirements.

The accounts for the year ending 30 September 2021 have been prepared on a receipts and payments basis meaning that transactions are recorded according to the date of cash receipt or payment.

Structure, governance, and management

Constitution:

Buckland Memorial Hall was established as a Charitable Incorporated Organisation (CIO) and entered on the Register of Charities by the Charities Commission on 6 May 2015.

The objects of the CIO are:

The provision and maintenance of a village hall for the use of the inhabitants of the village of Buckland, Oxfordshire, and nearby localities without distinction of political, religious, or other opinions, including use for:

- I. meetings of local, social and sports clubs;
 - II. sports and leisure activities;
 - III. use by Buckland Primary School for classes and sports activities;
 - IV. other forms of recreation and leisure-time occupation,
- with the object of improving the conditions of life for those inhabitants.

Charity Trustees:

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- a) to exercise his or her powers and to perform his or her functions in his or her capacity as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - I. any special knowledge or experience that he or she has or holds himself or herself out as having; and,
 - II. if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Trustees Committee:

The Trustees Committee shall consist of at least three charity trustees, consisting of not less than two nor more than six appointed trustees, and not less than one nor more than three nominated trustees.

Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the CIO, within 10 months of the financial year end.

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2021

Trustees Report (continued)

The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

Management Committee:

The members of the Management Committee are responsible for the day-to-day running of the Memorial Hall.

During the year ended 30 September 2021, no member of the Trustee Committee or Management Committee received any remuneration for services as a member of that Committee.

Recruitment and Training of Trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a) a copy of the current version of this constitution; and
- b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts; and
- c) a copy of the Trustee Induction document

Achievements and performance

The year has been over-shadowed by the continuing impact of the Covid-19 pandemic, with lower levels of usage of the Memorial Hall throughout much of the year until restrictions were removed by the UK Government in Summer 2021, following which some level of normality returned. Regular classes and activities re-commenced, such as pilates, yoga, and the dog-training classes, and a wedding reception was held in the Hall in August 2021.

Unfortunately, due to the restrictions, the traditional fundraising activities have not been feasible, although the Memorial Hall was used for a very successful village party in August 2021 ostensibly to 'welcome' new families who have moved to Buckland in recent years.

Despite the restrictions, the programme of investment to improve and maintain the Memorial Hall has continued with new doors being fitted to the side entrance, and repairs to some of the lighting fittings being completed.

The improvements to the Memorial Hall are possible due to generous donations from members of the local community, the Buckland Open Gardens Committee, and the Parish Council, together with fundraising activities, and the use of grants, such as from the Charity of John Southby and Others.

Plans for the Future

The Management Committee will continue to operate and provide a facility for use by the local community.

Buckland Memorial Hall

Accounts for the year ending 30 September 2021

Trustees Report (continued)

Financial Reports for the year

A surplus of £719 was generated in the year ended 30 September 2021 which compares to a deficit of £7,137 in the previous year, and at 30 September 2021, total cash funds available were £30,972.

Income:

Total income during the current year was £15,083.

Hall hire generated receipts of £6,290 in the year which is £3,239 less than the previous year. The decrease is mainly due to the implications of the ongoing Covid-19 pandemic, with the reduced demand of the After-School Club and other regular activities together with lower levels of private hall hire. Almost £4,300 of the hall hire income received is from the annual licence from the Buckland Primary School.

The Memorial Hall benefits from generous donations, all of which are greatly appreciated and enable improvements to the building fabric and facilities to be undertaken. In the current year, the Parish Council donated £1,000 and the Open Gardens Committee also kindly donated over £1,500 to the Memorial Hall.

No fundraising activities were able to take place during the year because of the pandemic.

Grant income of £6,000 was received in the current year from the Charity of John Southby & Others to fund general operations and to alleviate the burden of fundraising on the volunteers of the Memorial Hall and the local community.

Expenditure:

Total expenditure during the current year was £14,364 compared to £50,371 in the previous year.


New doors were installed costing £3,140, and £2,313 was incurred on electrical and roofing repairs, and general maintenance of the garden.

Finally, expenditure on utilities was lower in the current year due to lower usage. All other regular costs, such as insurance and cleaning, were at a similar level to the previous year.

Approved by the Trustees Committee on 14 JUNE 2022 and signed on its behalf by:



Mrs. Claire Connolly (Trustee)



Mr. Paul Dean (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2021
Independent Examiner's Report to the Trustees of Buckland Memorial Hall

I report to the trustees on my examination of the accounts of Buckland Memorial Hall (the Charity) for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Andrew James, FCA

Relevant professional qualification or membership of professional bodies:

Fellow of the Institute of Chartered Accountants in England & Wales, Moorgate Place, London, EC2R 6EA

Date: 14 JUNE 2022

Buckland Memorial Hall
Accounts for the year ending 30 September 2021
Statement of Receipts & Payments

	Note	12-months to 30 Sep 2021 £	12-months to 30 Sep 2020 £
Hall Hire	1	6,290	9,528
Donations & Gift Aid	2	2,517	1,090
Fund-raising	3	-	1,596
Grant income	4	6,000	31,000
Other		276	20
Total Receipts		15,083	43,234
Building Improvements	5	(3,140)	(39,646)
Building Maintenance & Repairs	6	(2,313)	(854)
Pest control		(493)	(653)
Electricity		(1,316)	(1,344)
Gas		(1,876)	(2,115)
Water		(508)	(742)
Business rates		-	-
Insurance		(1,388)	(1,376)
Cleaning		(2,450)	(2,490)
Leases & legal fees		(250)	(750)
Website & music licences		(326)	(245)
Other		(304)	(156)
Total Payments		(14,364)	(50,371)
(Deficit) / Surplus		719	(7,137)

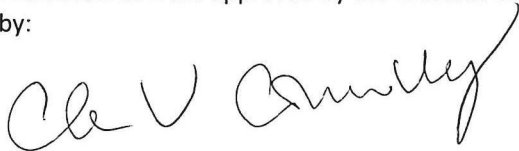
Buckland Memorial Hall
Accounts for the year ending 30 September 2021
Statement of Assets & Liabilities

	30 Sep 2021	30 Sep 2020
	£	£
Cash – operations	20,972	20,253
Cash – reserve	10,000	10,000
Total Assets	<u><u>30,972</u></u>	<u><u>30,253</u></u>
Total Liabilities	<u><u>-</u></u>	<u><u>-</u></u>

Cash balances represent funds held in the bank that are immediately available. The Memorial Hall operates two bank accounts – one holding cash for day-to-day operations and one holding £10,000 as a reserve balance for unforeseen events.

The Memorial Hall does not have any loans.

The accounts were approved by the Trustees Committee on *14 JUNE* 2022 and signed on its behalf by:



Mrs. Claire Connolly (Trustee)



Mr. Paul Dean (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2021
Notes to the Accounts

Note 1 – Hall Hire

	12-months to 30 Sep 2021	12-months to 30 Sep 2020
	£	£
Buckland School	4,297	4,297
After-School Club	-	975
Pilates	340	630
Toddler Group	-	-
Women's Institute	30	-
Fitsteps	-	576
Table Tennis	-	503
Yoga	88	263
Dog Training Classes	70	140
Wedding Hire	500	900
Other Private Hire	965	1,244
Total Hall Hire	6,290	9,528

Note 2 – Donations & Gift Aid

	12-months to 30 Sep 2021	12-months to 30 Sep 2020
	£	£
Buckland Parish Council	1,000	1,000
Community Lunch	-	90
Open Gardens Committee	1,517	-
Private Donations	-	-
Gift Aid Reclaimed	-	-
Total Donations & Gift Aid	2,517	1,090

Buckland Memorial Hall
Accounts for the year ending 30 September 2021
Notes to the Accounts (continued)

Note 3 – Fundraising

	12-months to 30 Sep 2021	12-months to 30 Sep 2020
	£	£
Quiz Night	-	463
Christmas Wrapping	-	13
Village Christmas Card	-	980
Village meal at The Lamb	-	190
100 Club	-	(50)
Total Fundraising	-	1,596

Note 4 – Grant Income

	12-months to 30 Sep 2021	12-months to 30 Sep 2020
	£	£
Charity of John Southby & Others – maintenance grant	6,000	31,000
Total Grant Income	6,000	31,000

Buckland Memorial Hall
Accounts for the year ending 30 September 2021
Notes to the Accounts (continued)

Note 5 – Building Improvements

	12-months to 30 Sep 2021 £	12-months to 30 Sep 2020 £
Car park renovation	-	(11,417)
Replacement windows	-	(22,722)
Replacement doors	(3,140)	-
New chairs	-	(4,319)
Other	-	(1,188)
Total Building Improvements	<u>(3,140)</u>	<u>(39,646)</u>

Note 6 – Building Maintenance & Repairs

	12-months to 30 Sep 2021 £	12-months to 30 Sep 2020 £
Total Building Maintenance & Repairs	<u>(2,313)</u>	<u>(854)</u>

BUCKLAND MEMORIAL HALL

England & Wales - Charity number 1161541

Accounts

Buckland Memorial Hall
Annual Report and Accounts for the year ending 30 September 2020

Trustees Committee

Diana Bagnall
Claire Connolly
Paul Dean
David Jackson
Kathryn Lucas-Clements
Rob McLellan
Nicola Stoner
Jill Wellesley
Louise Wellesley

Management Committee

Shirley Chaddock
Karen Collins
Claire Connolly (Chair)
Clare Cottingham
Paul Dean
Paul Hancock
David Jackson
Claire James
Kathryn Lucas-Clements
Rob McLellan (resigned 1 January 2021)
David Page
Nicola Stoner (Secretary)
Les Stump
Craig Thompson
Richard Tuffill (Treasurer)

Address

Buckland Memorial Hall
Buckland
SN7 8QT

Registered Charity Number

1161541

Independent Examiner

Andrew James, FCA

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2020

Trustees Report

The Trustees present the annual report with the accounts of Buckland Memorial Hall for the year ending 30 September 2020 and confirms that the accounts comply with the current statutory requirements.

The accounts for the year ending 30 September 2020 have been prepared on a receipts and payments basis meaning that transactions are recorded according to the date of cash receipt or payment.

Structure, governance and management

Constitution:

Buckland Memorial Hall was established as a Charitable Incorporated Organisation (CIO) and entered on the Register of Charities by the Charities Commission on 6 May 2015.

The objects of the CIO are:

The provision and maintenance of a village hall for the use of the inhabitants of the village of Buckland, Oxfordshire, and nearby localities without distinction of political, religious or other opinions, including use for:

- I. meetings of local, social and sports clubs;
 - II. sports and leisure activities;
 - III. use by Buckland Primary School for classes and sports activities;
 - IV. other forms of recreation and leisure-time occupation,
- with the object of improving the conditions of life for those inhabitants.

Charity Trustees:

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- a) to exercise his or her powers and to perform his or her functions in his or her capacity as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and
- b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - I. any special knowledge or experience that he or she has or holds himself or herself out as having; and,
 - II. if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

Trustees Committee:

The Trustees Committee shall consist of at least three charity trustees, consisting of not less than two nor more than six appointed trustees, and not less than one nor more than three nominated trustees.

Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the CIO, within 10 months of the financial year end.

Buckland Memorial Hall

Annual Report and Accounts for the year ending 30 September 2020

Trustees Report (continued)

The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

Management Committee:

The members of the Management Committee are responsible for the day-to-day running of the Memorial Hall.

During the year ended 30 September 2020, no member of the Trustee Committee or Management Committee received any remuneration for services as a member of that Committee.

Recruitment and Training of Trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- a) a copy of the current version of this constitution; and
- b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts; and
- c) a copy of the Trustee Induction document

Achievements and performance

The year has been one of two halves, with relative normality before March 2020, followed by the impact of the Covid-19 pandemic in the second half of the year. The effects of this are seen in the use of the Memorial Hall throughout the year, with regular users such as the Primary School, Breakfast Club, After-School Club, Toddler Group, Pilates, Fitsteps, Yoga, Table Tennis Club and the Women's Institute, together with private use, all continuing at a good level up until March. Usage then tailed off during the second half of the year as community halls such as the Memorial Hall had to essentially close, or operate in a restricted mode, to comply with Government guidelines.

Before the pandemic restrictions were introduced, the Management Committee and other community volunteers organised a number of fundraising events. Prior to Christmas, the Hall hosted the ever-popular annual village quiz night, and this was followed by an evening meal at the Lamb in February. Alongside these activities, the Christmas Wrapping scheme, and the village Christmas card also raised funds for the Memorial Hall.

Despite the restrictions, a number of major improvements to the Memorial Hall have been completed during the year, with the overhaul of the inner and outer car parks completed, new windows fitted to the main hall and kitchen, and a new set of chairs purchased.

The improvements to the Memorial Hall are possible due to generous donations from members of the local community, the Community Lunch, and the Parish Council, together with fundraising activities, and the use of grants, such as from the Charity of John Southby and Others.

Plans for the Future

The Management Committee will continue to operate and provide a facility for use by the local community.

Buckland Memorial Hall Accounts for the year ending 30 September 2020 Trustees Report (continued)

Financial Reports for the year

A deficit of £7,137 was generated in the year ended 30 September 2020 which compares to a surplus of £7,836 in the previous year, and at 30 September 2020, total cash funds available were £30,253.

Income:

Total income during the current year was £43,234.

Hall hire generated receipts of £9,528 in the current year which is £2,310 less than the previous year. The decrease is mainly due to the implications of the Covid-19 pandemic from March 2020, with the closure, or reduced demand of the After-School Club together with lower levels of private hall hire. Almost £4,300 of the hall hire income received is from the annual licence from the Buckland Primary School.

The Memorial Hall benefits from generous donations, all of which are greatly appreciated and enable improvements to the building fabric and facilities to be undertaken. In the current year, the Parish Council donated £1,000 and the Community Lunch also kindly donated £90 to the Memorial Hall.

Fundraising raised almost £1,600, noticeably lower than the £3,300 raised in the previous year, with activities and events not taking place because of the pandemic.

Grant income of £31,000 was received in the current year from the Charity of John Southby & Others to fund the replacement of windows throughout the Memorial Hall, and to provide funding for general operations and to alleviate the burden of fundraising on the volunteers of the Memorial Hall and the local community.

Expenditure:

Total expenditure during the current year was £50,371.

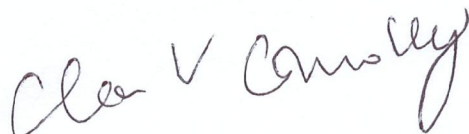
Expenditure on building improvements was high with the replacement of the windows throughout the Memorial Hall at a cost of almost £23,000. In addition, lighting improvements were completed to the garden and car park, and a set of more comfortable modern chairs were purchased.

Maintenance expenditure of £854 was incurred in the current year, mainly to repair various electrical and plumbing issues.

Finally, expenditure on utilities was slightly higher in the current year due to increased water usage and gas charges, partly offset by lower electricity charges. Increased expenditure for pest control was also incurred, along with a catch-up payment to cover the past three-years for the rental of the car park. All other regular costs, such as insurance and cleaning, were at a similar level to the previous year.

Approved by the Trustees Committee on 15

June 2021 and signed on its behalf by:



Mrs. Claire Connolly (Trustee)



Mr. Paul Dean (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2020
Independent Examiner's Report to the Trustees of Buckland Memorial Hall

I report to the trustees on my examination of the accounts of Buckland Memorial Hall (the Charity) for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

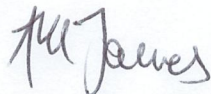
Independent examiner's statement

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr Andrew James, FCA

Relevant professional qualification or membership of professional bodies:

Fellow of the Institute of Chartered Accountants in England & Wales, Moorgate Place, London, EC2R 6EA

Date: 15 June 2021

Buckland Memorial Hall
Accounts for the year ending 30 September 2020
Statement of Receipts & Payments

	Note	12-months to 30 Sep 2020 £	12-months to 30 Sep 2019 £
Hall Hire	1	9,528	11,838
Donations & Gift Aid	2	1,090	2,004
Fund-raising	3	1,596	3,345
Grant income	4	31,000	62,148
Other		20	135
Total Receipts		43,234	79,470
Building Improvements	5	(39,646)	(60,910)
Building Maintenance & Repairs	6	(854)	(2,124)
Pest control		(653)	(493)
Electricity		(1,344)	(1,421)
Gas		(2,115)	(1,873)
Water		(742)	(551)
Business rates		-	-
Insurance		(1,376)	(1,360)
Cleaning		(2,490)	(2,527)
Legal Expenses & Planning Fees		(750)	-
Licences, Fees & Applications		(245)	(347)
Other		(156)	(28)
Total Payments		(50,371)	(71,634)
(Deficit) / Surplus		(7,137)	7,836

Buckland Memorial Hall
Accounts for the year ending 30 September 2020
Statement of Assets & Liabilities

	30 Sep 2020	30 Sep 2019
	£	£
Cash – operations	20,253	27,390
Cash – reserve	10,000	10,000
Total Assets	<u><u>30,253</u></u>	<u><u>37,390</u></u>
Total Liabilities	<u><u>-</u></u>	<u><u>-</u></u>

Cash balances represent funds held in the bank that are immediately available. The Memorial Hall operates two bank accounts – one holding cash for day-to-day operations and one holding £10,000 as a reserve balance for unforeseen events.

The Memorial Hall does not have any loans.

The accounts were approved by the Trustees on

June 2021 and signed on its behalf by:

*Che V Connolly*¹⁵

Paul Dean

Mrs. Claire Connolly (Trustee)

Mr. Paul Dean (Trustee)

Buckland Memorial Hall
Accounts for the year ending 30 September 2020
Notes to the Accounts

Note 1 – Hall Hire

	12-months to 30 Sep 2020	12-months to 30 Sep 2019
	£	£
Buckland School	4,297	4,297
After-School Club	975	2,175
Pilates	630	540
Toddler Group	-	300
Women's Institute	-	270
Fitsteps	576	256
Table Tennis	503	761
Yoga	263	444
Dog Training Classes	140	85
Wedding Hire	900	600
Other Private Hire	1,244	2,110
Total Donations & Gift Aid	9,528	11,838

Note 2 – Donations & Gift Aid

	12-months to 30 Sep 2020	12-months to 30 Sep 2019
	£	£
Buckland Parish Council	1,000	1,000
Community Lunch	90	310
Women's Institute	-	200
Private Donations	-	120
Gift Aid Reclaimed	-	374
Total Donations & Gift Aid	1,090	2,004

Buckland Memorial Hall
Accounts for the year ending 30 September 2020
Notes to the Accounts (continued)

Note 3 – Fundraising

	12-months to 30 Sep 2020 £	12-months to 30 Sep 2019 £
WW1 Presentation Evening	-	508
Quiz Night	463	482
Christmas Wrapping	13	112
Village Christmas Card	980	860
Village meal at The Lamb	190	-
Spring Gala Evening	-	807
100 Club	(50)	576
Total Fundraising	1,596	3,345

Reconciliation of Fundraising

	Receipts £	Expenditure £	Net income £
Quiz Night	725	(263)	463
Christmas Wrapping	Not analysed	Not analysed	13
Village Christmas Card	1,100	(120)	980
Village meal at The Lamb	Not analysed	Not analysed	190
100 Club	Not analysed	Not analysed	(50)
			1,596

Note 4 – Grant Income

	12-months to 30 Sep 2020 £	12-months to 30 Sep 2019 £
Charity of John Southby & Others	31,000	62,148
Total Grant Income	31,000	62,148

Buckland Memorial Hall
Accounts for the year ending 30 September 2020
Notes to the Accounts (continued)

Note 5 – Building Improvements

	12-months to 30 Sep 2020 £	12-months to 30 Sep 2019 £
Garden renovation	-	(25,302)
Car park renovation	(11,417)	(22,631)
Stage lighting	-	(11,621)
Replacement windows	(22,722)	-
New chairs	(4,319)	-
Other	(1,188)	(1,356)
Total Building Improvements	<u>(39,646)</u>	<u>(60,910)</u>

Note 6 – Building Maintenance & Repairs

	12-months to 30 Sep 2020 £	12-months to 30 Sep 2019 £
Total Building Maintenance & Repairs	<u>(854)</u>	<u>(2,124)</u>