

Charity no. 1161520

**Bourne Christian Centre**  
**Report and Unaudited Financial**  
**Statements**  
**31 March 2022**

## **Bourne Christian Centre**

### **Reference and administrative details**

**For the year ended 31 March 2022**

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<b>Charity number</b>	1161520
<b>Registered office and operational address</b>	Bourne Chapel Waters Road Kingswood Bristol BS15 8BE
<b>Trustees</b>	The trustees who served during the year and up to the date of this report were as follows: C Cox S Edwards R Finlayson S Lee M Southall D Wellington
<b>Leadership team</b>	The leaders who held office during the year are: Francesca and Paul Meager Mark and Vicky Payton Jon and Julia Pike Mark and Karen Southall Jon Steer Paul and Esther Tiley
<b>Bankers</b>	CAF Bank Ltd PO Box 289 West Malling Kent ME19 4TA
<b>Independent examiner</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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The trustees present their report along with the financial statements of the charity for the year ended 31 March 2022. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The income of the charity is below the threshold for a statutory audit to be required. The trustees have therefore opted to have the accounts independently examined fulfilling the requirements of the Charity Commission.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives**

The objectives of the trust are to proclaim and further the Gospel of God concerning his Son Jesus Christ our Lord, the preaching and teaching of the Christian faith and the relief of people in need, hardship or distress.

When planning the activities to outwork our objectives the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### **Vision**

The church has a strong and committed congregation and as a group we are keen to find God and outwork his vision for this church:

#### *Rooted in Christ, Growing in love*

The leadership see us outworking this through being a 'deep and wide' church. We need to get deep as a church in the spirit, the word and love, with a hunger to receive new gifts, to grow in our gifting and to enable others to do the same. Wide is about more than our church, it is about reaching out into the community. Increasingly we want to be a church that:

*proclaims good news to the poor, binds up the broken hearted, proclaims freedom to the captives and release from the darkness for the prisoners, proclaims the year of the Lord's favour and the day of the vengeance of our God, comforts all who mourn and provides for those who grieve in Zion.*

Isaiah 61:1

There are three areas that we are focusing on to outwork this vision – celebrating family, engaging community and making Jesus known.

An important part of outworking our vision is for us to take our place in the body of Christ in Bristol, which we are achieving through our relationship with Rob Scott-Cook and the Woodlands Group of Churches.

The leadership regularly discuss issues with Rob Scott-Cook and appreciate the wisdom and insight he brings.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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##### **Pastoral Care and Outreach**

People who come to the church regularly are invited to join a homegroup and the leaders of these groups develop a close relationship with their members, this personal contact enables people to grow in their relationship with God and to deal with problems they are encountering. Where further help is needed to support individuals the leadership of the church become involved.

The church is involved in outreach through talking to shoppers at Kings Chase Shopping Centre on some Saturday mornings, as well as through the meetings and groups we run.

Grants are paid at the discretion of the trustees; these grants are for the furtherance of the gospel or for the poor. For an analysis see note 6 in the accounts.

The church is committed to reaching as many of the local community as possible and this is achieved through advertising our services and other weekly activities at the church and meeting people at the shopping centre.

##### **Gathered Church**

Meetings where the church gathers are a useful forum to preach the gospel, to help people grow in their relationship with God and are a fundamental part of the Church. The church holds the following meetings:

- Sunday Morning Church meeting, which includes separate groups for children and youth;
- Prayer and bible study meetings during the week;
- Home groups at various locations throughout the week;
- Youth groups during the week, in addition to Bourne Youth Club this runs twice a month at the leader's home; and
- Bourne Youth Club which runs twice a month in the church hall.

The church also runs a number of groups for the local community:

- Silver Singers, runs on the first Wednesday of the month for a coffee followed by an hour of singing songs from the 50's, 60's and 70's;
- Bourne Community Club, runs twice a month with activities, games, tea and cakes and a chance to chat;
- Bourne Youth Club, runs twice a month for youth in school years 6-11;
- Bourne Toddlers, runs weekly during school term-time; and
- In March 2022 the church ran an Alpha course for members of the community.

We also host a branch of the East Bristol Foodbank from our offices, staffed by volunteers from the churches in Kingswood. Foodbank is a project seeded by the Trussell Trust and it provides emergency food for local people in crisis.

Incredible Kids continue to rent space on our premises for the storage of equipment until they are able to fully move their equipment out to a new venue.

In the year we were also able to offer our facilities to NHS Blood and Transplant to support 'Giving Blood' sessions and they continue to rent our space to facilitate these sessions in the community of Kingswood.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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##### **Bourne Family Project**

Our mission is to celebrate family by expressing Christ's compassion and love to those in the community. Families come in all shapes and sizes and need to be supported, equipped and empowered to cope with the changing circumstances, different stages of life and various challenges family life can bring.

Bourne Family Project will facilitate this through providing advice, training, resourcing, adult counselling, children's therapy and opportunities to play, bond and learn to listen and communicate with family members.

We welcome families and individuals from across Bristol and South Gloucestershire via self-referrals, or through other organisations and services such as GP's, schools and nurseries. Whatever their reason for seeking our support, our team of qualified and student therapists help people to:

- Navigate difficult challenges in life;
- Process traumatic experiences or overwhelming emotions;
- Increase their sense of worth and confidence;
- Understand their own path to wellbeing;
- Feel empowered to make positive changes;
- Have hope for the future; and
- Develop their and their child's communication skills.

The Children's Creative Therapy Team works with children of all ages. We use art, movement, drama, puppets, doll's house, sand tray, role-play toys, storytelling and clay to help children develop a trusting therapeutic relationship with their therapist, allowing the child to feel safe enough to express their feelings. This is a way for troubled children to process their traumatic experiences, either through talking, or the metaphor of play, helping to make painful memories less intense and increasing resilience.

The Adult Counselling Team works with individuals. Without prejudice or passing judgement, we welcome all adults to the Bourne Family Project, providing a safe and confidential space to work through worries, difficulties or traumatic life experiences. We work in a person-centred way, carefully listening to each person's story, empowering individuals to explore ways to wellbeing, become more self-aware, find the strength to make positive life changes, develop resilience and have hope for the future.

We have links with the local health centres and schools enabling us to reach as wide a section of the local community as possible. A small charge is made for our services, but we take into account an individual's circumstances to ensure that an inability to pay does not exclude any beneficiaries.

##### **Bristol Homeless Outreach**

During the year, the activities and resources available to support Bristol Homeless Outreach were reviewed and it was recognised that it could not continue in its current form. Therefore, a new ministry called 'The Storehouse' was formed.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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##### **The Storehouse**

The Storehouse was initiated in 2021 as a response to the increase in hardship we are seeing in the area of Bristol and South Gloucestershire. Our community has been noticeably affected by the rise in heating and electricity bills and many people are struggling to provide enough food and warm clothing for themselves and their families. The storehouse is intended to 'Meet the Needs of those in Need' and can include helping people with clothing, food and heating although other requests that are deemed as necessary to the health and well-being of an individual who comes to us asking for specific help will be considered and where possible their needs will be met. Currently those accessing help from The Storehouse are primarily from Foodbank, Bourne Christian Centre and the clubs run by Bourne Christian Centre. In order for The Storehouse to run effectively, BCC provides a small storage area in the office kitchen for food and a cupboard for storing clothes in the Upper Hall. The Outreach Leader is also available throughout the week to run the ministry as and when needed. The Storehouse seeks to look after the poor and needy as instructed by Jesus and throughout the New Testament in scriptures such as Matthew 23:23, Acts 20:35 and 1 John 3:17.

##### **Bourne Relief**

Bourne Relief was established as the fundraising section of the church, with the aim of supporting and enabling those in need wherever they are. The charities we supported were:

- Gifts of Love International in Guatemala;
- Iris Ministries and individuals in Mozambique; and
- Removing Obstacles To Education (ROTE).

Gifts of Love International was launched in 2007 by an American couple, Don and Barb Kassebaum, who bought a 26-acre plot of land in Brito, Guatemala, on which to build an orphanage. They currently have three houses, where 72 orphaned and street children live with Christian house parents. There is also a school and church on the site and they are looking to build a fourth house. The children are sent to Brito by the courts and so do not necessarily stay there long term, often they come for a short period until a suitable long term home is found. Their ultimate goal is be able to house 150 children.

In February 2021 it was recognised that we hadn't been receiving regular news from GOLI for a number of years. We met as a church leadership team and concluded that our relationship with this charity had faded significantly enough to review our regular giving to them. In November 2021, we concluded that our giving should be more aimed at charities we have strong connections with and Francesca, Our Ministries and Outreach Leader informed GOLI of our decision to stop our financial support to them. This was received very well and with great thanks and understanding.

In August 2017 the Meager family, who are part of our church, went to Mozambique to serve on the Iris Ministries base in Pemba for a year. Iris Ministries support children and widows on the base including a school, a nursery and a feeding programme. The Meagers helped in the school teaching English and also befriended a number of local boys who they supported to join the school and helped settle in.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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To continue their help with the boys and their families they founded ROTE as a project within Bourne Christian Centre. Through this project we have continued to support six boys with their annual school enrolments and have provided them with school uniforms, books, stationary, P.E kits and shoes. In 2019 ROTE built its first brick house through Iris Ministries' house building sector, 'Mercy Ministries'. In 2020 ROTE was able to build a further two houses using local builders and a project manager who Paul and Francesca had previously worked with during their time at Iris. In 2021 ROTE was able to fund a fourth house and this one was built by Iris Global's Mercy Ministries team again. On 14th April 2022 a fifth house was started using the same independent project manager as in 2020. The reason for sometimes using Iris Global and sometimes using the independent project Manager is for Paul and Francesca to keep good relations between those they worked with while in Mozambique as their long-term plans involve returning to Mozambique to continue the work of ROTE supporting these six boys and others.

The fundraising is done by means of regular donations, sponsored and social events.

#### **Grant Making Policy**

Grants are paid to individuals and charities at the discretion of the trustees and in line with the charity's grant making policy. These grants are for the furtherance of the gospel or for the poor.

#### **Volunteers**

The trustees are very grateful for the volunteers who work within the church. We currently have 47 people who help on a voluntary basis and without them the church would not function. The volunteers are involved in every area of the church, particularly:

- Running the various Sunday and midweek meetings;
- Outreach into the community; and
- General maintenance of the buildings.

As well as the volunteers in the church we have three qualified therapists who volunteer in the Bourne Family Project, increasing the number of creative therapy and counselling sessions we are able to offer.

## **ACHIEVEMENTS AND PERFORMANCE**

#### **The Church**

Our meetings have returned to the church premises and continue to be well attended. However, we have continued to make one service a month available online in order to maintain an online presence.

On the first Sunday of the month, we usually hold a more informal service in the Lower Hall with space for discussion and breakfast. This is an opportunity for those who are looking into Christianity to ask questions and find out a little more about our faith. We have also used the meetings as an interface between the groups we run and the church.

All church meetings and groups restarted following the lockdown and we have seen many returning to our groups and enjoying the opportunity to meet together in person again.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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A significant number of those attending the groups that regularly use the Lower Hall (Silver Singers, Community Club, Bourne Toddlers, Bourne Youth Club) are not part of our church. Group leaders maintained remote contact with their attendees where possible during the covid-19 lockdown period and we were pleased to see these groups restart and return to normal.

As of March 2022, we were able to run an Alpha course which has been well attended by approx. 20 people some from our midweek community groups and others new to Bourne Christian Centre. We have been pleased to see some join us for Sunday morning services and they have expanded their experience of church through the course.

The church does not operate a formal membership structure but seeks to support all those who come to our meetings.

#### **Children's and Youth Work**

During the Sunday morning meeting there are two classes for children and youth covering the ages from one to eighteen. These classes use age-appropriate material to help those who attend to understand more about the Christian faith and to build their relationship with God.

Fortnightly youth meetings take place in the homes of church members for those at secondary school. Whilst the attendance is small, we see the work as very important and the evenings have consisted of using a number of different programmes such as Youth Alpha and bible studies. These were conducted over Zoom and were a value connection point during the pandemic for the youth that attended during the year. Our youth meetings have now restarted in person.

The Bourne Youth Club for children in school years 6-11 runs on the first and third Friday of each month, with approximately half of those attending having no other links with our church. Each session includes games, a talk and some food. It is well supported by volunteers who come and cook the children some food and build relationships with them. Following the lockdown, we restarted this group and have seen an increased number (approx. 20 a session) joining us following invites from our youth.

#### **Bourne Family Project**

##### **Activities**

The main focus for our services continues to be adult counselling and children's creative therapies. Speech and language therapy ceased in August 2021 due to reaching the end of a grant and the therapist having a change of circumstances at home.

Bourne Family Project has undergone many changes this year. We were unable to secure a third large grant from Children in Need in December 2021 meaning in March 2022 we had to make our three paid therapists redundant. The children's therapy will now be run primarily by volunteers and students. The adult counselling will continue as normal.

##### **Counselling**

Our individual counselling service offers one to one weekly counselling to adults (over 18). Sessions run three days and one evening a week. Referral reasons have included family separation, depression (including post-natal), bereavement, anxiety, domestic abuse, sexual and emotional abuse, trauma, anger, recent diagnosis including illness, ADHD and Autism.



## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2022

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Our counselling team comprises of two qualified paid counsellors, plus 2 volunteers and 4 students. At the close of the year our team of 6 counsellors delivered a combined average of around 32 one to one sessions per week. The average number of sessions per client is between 16 and 26 weeks. Although some have been held for longer. Discussions are always held between counsellor and the Counselling and Creative Therapy Lead as to whether the client needs extra sessions. Each case is assessed individually.

We received 63 new referrals (compared to 24 the previous year) and our waiting list at the end of the year held 31 cases. This equates to a six or seven month wait. Referrals have continued to be received from a variety of sources including GPs, health visitors and other supporting agencies. Our largest referral base is self-referral but also includes Nextlink housing, Social care and other services.

Month	Number of children's referrals	Number of adult referrals
January	7	3
February	6	4
March	7	2
April	6	4
May	13	8
June	9	6
July	6	5
August	5	8
September	2	8
October	3	4
November	9	6
December	4	5
<b>Total</b>	<b>77</b>	<b>63</b>

We currently do not have any couples counselling. This is not something we are looking to provide in the immediate future but will monitor depending on demand. Neither of our current counsellors are trained in couples counselling.

Monitoring forms and verbal feedback continue to show that our counselling service provides a valuable and tangible difference to our clients.

#### **Creative Therapies Service**

Our creative therapy service continues to offer one to one weekly therapy to children aged between 4 and 16. This service was primarily funded by Children in Need. Weekly sessions last for 45 minutes and ran four days a week, including after school slots. Each therapist also conducts reviews with parents/carers every 6 – 8 weeks. Reasons for referrals include, witness to domestic violence, high anxiety, anger, illness diagnosis, Autism, trauma, parental separation, parental mental health.

Referrals come from a variety of places including schools, social workers, health visitors, other agencies and parents.

At the close of the year, our team of three qualified therapists, one volunteer and 4 students supported 60 children. The initial contract is for 16 weeks but some cases were extended in discussion with Creative Therapy Lead. With this role no longer in place, discussions will refer to the Counselling and Creative Therapy Lead which allows for consistency of approach to cases within the project.

## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2022

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We have received 63 new referrals this year. We closed our waiting list in January 2022. We are working on reducing the list and since then, with a huge focus on calling everyone on the list in March and April to see if they still require our service, we have reduced the waiting list from 100 to 71. It is unclear how long a wait this is now that we have fewer Creative Therapists working for us and students who come and go throughout the year.

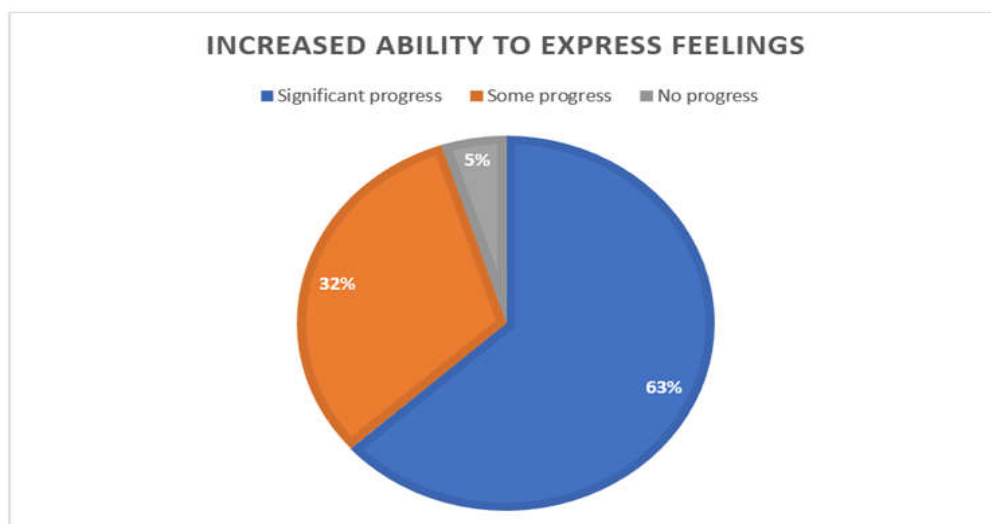
After communication with universities and those running courses, we have found that PTUK (Play Therapy UK) diploma students are required to run group sessions. We currently have two PTUK students and hope to find suitable group candidates when their training in this unit is done.

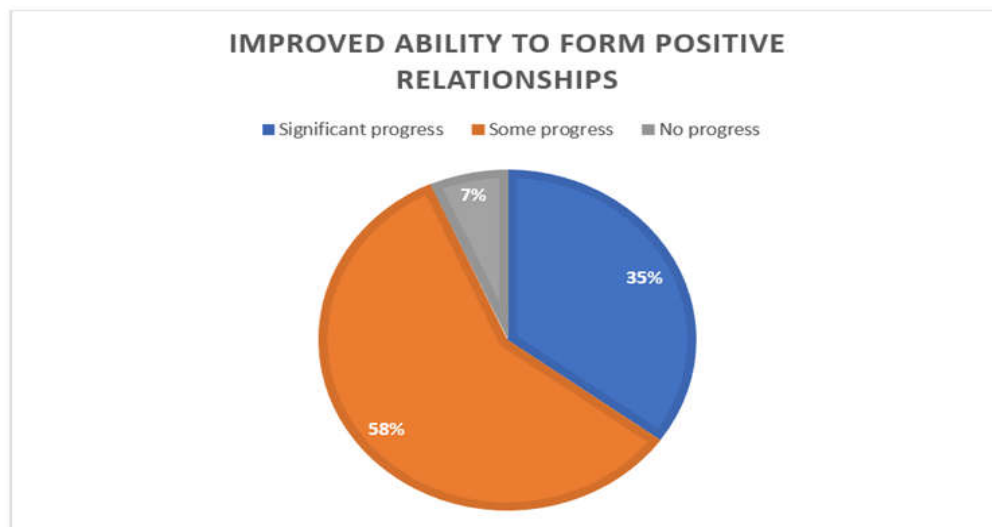
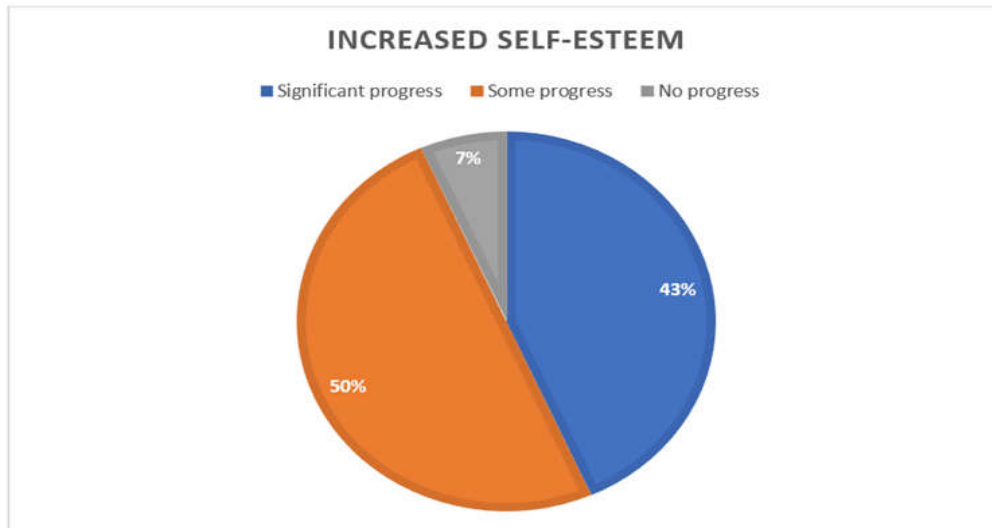
It is becoming more apparent that PTUK students are more flexible than BAPT students regarding how many clients they can take on and the group sessions but less flexible with the SDQ numbers (no one below a score of 11). We are now on the PTUK website as a suggested placement and contact details have been updated for University of South Wales (BAPT).

The Lead therapist role was responsible for monitoring and allocating cases worked to keep therapist slots full and completing more triaging over the year for everyone on our waiting list and for new referrals. However, we have found that some clients reach the top of the list (after a 12-18 month wait period) and complete the Strengths and Difficulties Questionnaire (SDQ) only to find that the score is too low for some of our students to take on. To counteract this, we do the SDQ at point of referral and will signpost if we think that our service is not the most appropriate for them. Jill and Julia will now be responsible for taking in referrals and conducting the initial SDQ and other changes to the systems have been made to ensure waiting times are kept as low as possible.

We assessed the three main differences that we focus on in Creative Therapy using observations, metaphors in play, art work, body language, spoken language, SDQs and parent reviews.

These are the results from March 2021-2022:





### **Speech and Language Therapy**

Speech and Language Therapy ended in August 2021 and it was decided not to apply for an additional grant as circumstances had changed for our therapist. There is still a small amount of money left that needs to be used and the BFP Manager is in communication with our Speech and Language Therapist to make use of the funds as soon as possible.

### **Conclusion**

This year, BFP has had a great deal of success as well as some disappointments:

- Our regular monthly donations have increased from £155 to £415;
- We received a Community Fund Award from Airbus of £1,000;
- We are part of the Co-operative Community Fund for a year;
- We have raised over £15,000 this year;

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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- Our Aviva Financial Wellbeing Course fundraiser smashed our initial target of £800 and raised close to £1,500;
- In total, we applied for eight grants or funds and were successful in four of them;
- We failed to secure a long-term grant to fund our Creative Therapists and had to make them redundant;
- The Business Club faltered but we can relaunch with a new focus; and
- Our website is a success but will need editing since changes.

Supporting students, as always, has been an important part of what we do, and we are proud to have helped 8 students in their training as adult counsellors or Creative Therapists.

As we go into the coming year, we are still focusing on becoming sustainable and ensuring all processes and procedures run smoothly and efficiently. Our funding with BBC Children in Need ended in March 2022.

Future plans include:

- Re-launching the business club after the summer alongside promotion;
- We will use the regular monthly donations of £415 as a 'Family Fund' to subsidise fees not paid by clients;
- The Project manager will continue to monitor finances and calculate the shortfall each month;
- Volunteer and Student processes and support being monitored and reviewed including new questionnaires about how students review BFP as a placement;
- The BFP manger and Counselling and Creative Therapy Lead are undergoing training for the use of SDQs and how it informs practise in June;
- We want to provide Forest School sessions for the wider community that we charge for. The charges would cover staff wages, insurance, hire of the forest school area and petrol. Any additional income would come back into the project;
- Any future grants will be applied for after careful consideration of whether it is something short term or we know how we will fund it once the grant ends;
- Building relationships with course providers to manage and support our students effectively and find other suitable student placements too (e.g.- music therapy, art therapy, social care);
- Creating more evidence of impact using different assessment methods, collecting quotes and using feedback from clients with permission to use when making further grant applications;
- Use the summer holidays (students won't be running sessions) as an opportunity to clean, repaint, tidy up and restock needed resources; and
- Contact local churches for Christian qualified therapists to ask if they are willing to offer some volunteer time with us.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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##### **Bourne Relief**

Expenditure in Bourne Relief is comprised of general bank charges as well as grants to other institutions and individuals.

The money raised is used for specific projects undertaken by the charities we support and is therefore distributed as the need arises, although it is not our intention to build up reserves. The distribution in the year is as follows:

	£
Gifts of Love International	12,300
IRIS Ministries	2,680
Individuals (8)	550
	<hr/>
	15,530

##### **The Storehouse**

The Storehouse is intended to "Meet the Needs of those in Need". As the scriptures so explicitly remind us, the poor will always be with us, and as people who follow the teachings and example of Jesus, providing for those in need is an imperative part of our Christian faith. The Storehouse will offer a listening ear to all who come seeking its help. Working with others, such as the Foodbank, as well as directing those in need to appropriate and professional services in Bristol, The Storehouse will seek to do all it can to meet genuine needs within reason. These needs could include: clothing, shoes, food, toiletries, money on an electric card, bedding. Bigger needs that arise will be discussed with The Storehouse team and ongoing needs will be referred on to other more professional organisations such as Bristol Refugee Rights, using our signposting materials and knowledge.

The Storehouse aims to support:

- Those outside the church; and
- Asylum seekers, the homeless, our BFP clients, our foodbank clients, those who walk in off the streets asking for help due to finding themselves in difficult (usually financial) situations, within our means.

Being in one of the categories above makes them eligible to receive support.

Support is given on an ad-hoc basis. Receiving support on a formal weekly basis is not something Storehouse seeks to offer. Should it be noticed that someone is depending on Storehouse for regular support, further help and referring them to appropriate professional services would happen immediately.

The type of help Storehouse can offer is practical help to meet basic needs that affirm human dignity and comply with basic humanitarian rights to such things as food, clothes, warmth and shelter. If a person is homeless, a tent could be provided or booking a space in a night shelter or hostel for up to 3 nights. There should be no reason to need to hand cash to anyone.

## **FINANCIAL REVIEW**

### **Principal Funding Sources and Expenditure**

#### **Unrestricted Funds**

The unrestricted church income mainly comes from donations made by church members. This is used to support the pastoral work and to meet the costs of holding the various church meetings.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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Fee income from users of the Bourne Family Project is included in unrestricted income and transferred to a designated fund to support the costs of the project.

To help with routine maintenance and also to support the planned renovation of the buildings we have a designated fund for maintenance, with income transferred from unrestricted funds. Unused funds are carried forward to enable us to undertake larger maintenance and renovation works.

#### **Restricted Funds**

##### **Restricted Collections**

During the year there have been a number of occasions where church members have been asked to support, or have offered to support, particular projects and so the income for these has been included as restricted collections. The main restricted collections that church members have contributed to are:

- Ministries and Outreach lead – to help with the costs of this role; and
- Building fund – The buildings are in need of redevelopment to make them more inclusive and accessible and initial thoughts on this have been developed.

There has been no expenditure from the building fund this year, the next planned expenditure is the installation of a lift between the ground and first floors of the Chapel building. Plans for this are underway as the project will involve alterations to both the ground and first floor.

With the change from Bristol Homeless Outreach to The Storehouse, it was agreed by the trustees and those involved that funds collected for Bristol Homeless Outreach could be transferred to The Storehouse.

As well as these collections church members contribute to ROTE and Bourne Family Project.

##### **Bourne Family Project**

This year, was the final year of the Children in Need Grant, the Quartet Grant also finished in the Summer but still has a little bit left to use. We have had an increase in regular monthly donations and some generous one-off donations from within the church and a local church. We have raised the fees from £10 a session to £15 a session. There is a 30-40% shortfall that we are trying to tackle in the coming year. We now use a card machine, have adjusted our record keeping and cash is banked weekly.

The split between the various funding streams for the project is as follows:

	£	%
Grants	33,596	47%
Fundraising and donations	16,369	23%
Fees and other income	12,787	18%
	62,752	87%
Funding from church	9,000	13%
Total income	71,752	100%

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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Donations were received from the following:

	£
Crofts Ends Church	1,000
Unite	300
Airbus Community Award	1,000
In memory of Ros	605
St. Aidan's Church	59
Payton Homegroup	70
Donation	1,875
Website	59
	<hr/>
	4,968

No face-to-face fundraising occurred this year.

#### **Bourne Relief**

The income received is all through donations and sponsorship and the project has no operating costs. While the project makes regular grants there is no on-going commitment and so there are no issues over sustainability.

The funds collected for the ROTE project have been used to build three houses and support the school costs for 8 children.

Gifts of Love are saving to build another house on their Brito site, we carried forward some funds from last year for this project and this was transferred during the year. The trustees reviewed our relationship and long terms commitment to Gifts of Love and decided to bring our relationship to an end with this final gift. Gifts of Love gave us an update and thanked us for our giving over the past few years. The trustees are reviewing our policies related to our giving and hope to have a new framework and guidance shortly.

#### **Covid-19**

The coronavirus has had a big impact on the services we are able to offer and we were forced to look at how we could continue to support our beneficiaries at this time. Many of services moved online during the lockdown which enabled us to maintain contact with the community. We have now returned to face-to-face sessions, but have taken the opportunity to make use of good practices and tools used during the lockdown.

#### **Policy on Reserves**

The trustees have examined the requirement for free reserves and consider that a level of three to six months general expenditure would be adequate. At the year end this would be between £22,832 and £45,644 compared to free reserves of £43,699 which equates to 5.4 months.

The charity is also building up a designated maintenance fund so that we should have funds available for routine maintenance and to cover any major work that may be required.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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There is a lot of uncertainty in the global economy with price rises particularly in energy which may affect the charity, however our current energy contracts are due to continue until May 2024 reducing the immediate impact to the charity. The trustees have considered the impact of this issue on the charity's current and future financial position. The charity holds unrestricted general reserves of £43,699, designated reserves (excluding the designated fixed assets funds) that can be drawn down, if necessary, of £17,883 and a cash balance of £68,873 without impacting restricted funds. The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved. For this reason, the accounts have been prepared on the going concern basis.

### **THANK YOU**

We are very appreciative of the grant funders that have supported us this year and would like to thank:

- Children in Need who fund our Creative Therapy provision;
- Aviva Community Fund who support both our Counselling and Creative Therapy provision;
- Quartet Foundation who fund our Speech and Language provision;

We would like to thank the church members for their support and all the work they do to outwork the church vision. They support us in a variety of ways; including:

- Practical ways through volunteering;
- Through prayer for all our ministries;
- Financial giving to support both the general work of the church and specific ministries; and
- Fundraising to support our ministries.

### **STRUCTURE GOVERNANCE AND MANAGEMENT**

Bourne Christian Centre is a registered charity and uses the names of Bourne Christian Centre, Bourne Family Project, Bourne Relief, Bristol Homeless Outreach and The Storehouse for the various parts of its work.

#### **Governance**

New trustees are appointed by the existing trustees, to bring the appropriate balance of experience and skills. Induction training is provided by the existing trustees, and further training is provided as appropriate.

#### **Trustees**

The trustees and leaders who held office during the year, or currently hold office are set out on page 1 of the accounts.

All the trustees held office throughout the year, except where stated, and no remuneration has been paid to any trustee.

#### **Governing Document**

The charity is a Charitable Incorporated Organisation, governed by a constitution dated 23 February 2015 and is a registered charity, registered in England and Wales.



## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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##### **Involvement with Other Charities**

Rob Scott-Cook of Woodlands Group of Churches provides the Leaders of the church with support and spiritual oversight, through the building of relationship and communication.

##### **Risk Management**

The trustees review the major risks the charity faces on a regular basis and have identified the following risks:

Financial sustainability – the trustees believe that maintaining the reserves at the agreed level, combined with our forecasting and monthly scrutiny of management accounts, will provide sufficient resources in the event of adverse conditions. For more details of the reserves policy see note on page 14.

Safeguarding – the church undertakes a significant amount of work with children and young people and ensuring their safety in our care is paramount. The church safeguarding procedure and policy is based on Churches Child Protection Advisory Service template and is reviewed regularly.

Health and Safety – the trustees continue to review our policies and procedures.

A risk review is ongoing and we continue to look to reconsider our points of risk and ensure appropriate mitigations are in place where required to safeguard the sustainability and assets of the trust.

##### **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity have no liability to contribute to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 8 August 2022 and signed on their behalf by



David Wellington, Trustee

## **Independent examiner's report**

### **To the trustees of**

#### **Bourne Christian Centre**

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I report to the trustees on my examination of the accounts of Bourne Christian Centre (the CIO) for the year ended 31 March 2022, which are set out on pages 19 to 36.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Laura May Richards*

Date: 10 August 2022

**Laura Richards ACA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

**Bourne Christian Centre**

**Statement of financial activities**

**For the year ended 31 March 2022**

	Note	Restricted £	Unrestricted £	2022 Total £	2021 Total £
<b>Income from:</b>					
Donations and gifts	3	38,655	76,545	<b>115,200</b>	114,068
Charitable activities	4	33,596	23,987	<b>57,583</b>	62,656
Investments		-	9	<b>9</b>	31
<b>Total income</b>		<u>72,251</u>	<u>100,541</u>	<u><b>172,792</b></u>	<u>176,755</u>
<b>Expenditure on:</b>					
Charitable activities:					
Gathered Church		11,161	69,426	<b>80,587</b>	95,433
Pastoral and Outreach		5	1,876	<b>1,881</b>	1,601
Bourne Family Project		55,801	31,525	<b>87,326</b>	73,209
Overseas mission		15,530	96	<b>15,626</b>	6,417
<b>Total expenditure</b>	5	<u>82,497</u>	<u>102,923</u>	<u><b>185,420</b></u>	<u>176,660</u>
<b>Net income / (expenditure) and net movement in funds</b>	7	(10,246)	(2,382)	<b>(12,628)</b>	95
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>45,132</u>	<u>409,561</u>	<u><b>454,693</b></u>	<u>454,598</u>
<b>Total funds carried forward</b>		<u><u>34,886</u></u>	<u><u>407,179</u></u>	<u><u><b>442,065</b></u></u>	<u><u>454,693</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 14 to the accounts.

# Bourne Christian Centre

## Balance sheet

As at 31 March 2022

	Note	£	2022 £	2021 £
<b>Fixed assets</b>				
Tangible assets	10		<b>345,597</b>	357,192
<b>Current assets</b>				
Debtors	11	<b>3,237</b>		6,619
Cash at bank and in hand		<b>103,759</b>		95,910
		<b>106,996</b>		102,529
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	12	<b>(10,528)</b>		(5,028)
<b>Net current assets</b>			<b>96,468</b>	97,501
<b>Net assets</b>	13		<b>442,065</b>	454,693
<b>Funds</b>	14			
Restricted funds			<b>34,886</b>	45,132
Unrestricted funds				
Designated funds			<b>363,480</b>	368,230
General funds			<b>43,699</b>	41,331
<b>Total charity funds</b>			<b>442,065</b>	454,693

Approved by the trustees on 8 August 2022 and signed on their behalf by



David Wellington, Trustee

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2022**

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#### **1. Accounting policies**

##### **a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Bourne Christian Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### **b) Going concern basis of accounting**

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The charity holds unrestricted, general reserves of £43,699 and designated reserves held in net current assets, that can be drawn down if necessary, of £17,883 without impacting restricted funds. The cash balance is £103,759. The trustees therefore consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### **c) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### **d) Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### **e) Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2022**

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#### **1. Accounting policies (continued)**

##### **f) Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### **g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is analysed as follows:

##### **Gathered Church**

This includes the cost of running the meetings to proclaim the gospel, including the Sunday morning meeting, mid-week meetings for youth etc. and costs of the Bourne Chapel and items necessary to hold meetings.

##### **Pastoral and Outreach Costs**

This includes expenses for the pastoral team, outreach and grants made by the church to support charities and individuals including those working overseas.

##### **Bourne Family Project**

This is the cost of the work we do to support families including counselling, children's creative therapies and group work.

##### **Overseas Mission**

This includes the distribution of sponsorship and donations made to Bourne Relief for overseas projects.

##### **Support Costs**

These are costs incurred to support the activities within the church and includes salaries, insurance and banking. Support costs are allocated to activities based on the proportion of direct activity costs.

##### **Governance Costs**

This includes costs incurred in respect of constitutional and statutory matters including the independent examination costs.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

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#### 1. Accounting policies (continued)

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis, which is an estimate of resources used in each activity:

	2022	2021
Raising funds	0.0%	0.0%
Gathered Church	68.5%	59.8%
Pastoral and Outreach	1.9%	1.9%
Bourne Family Project	29.3%	38.1%
Overseas Mission	0.3%	0.3%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Freehold buildings	2% straight line
Fixtures and fittings:	
PA equipment	10% straight line
Other	25% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.



## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2022

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#### 1. Accounting policies (continued)

##### n) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

##### o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are the depreciation rates as described above.

#### 2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2021 Total £
<b>Income from:</b>			
Donations and gifts	31,679	82,389	114,068
Charitable activities	48,107	14,549	62,656
Investments	4	27	31
	<u>79,790</u>	<u>96,965</u>	<u>176,755</u>
<b>Total income</b>	<u>79,790</u>	<u>96,965</u>	<u>176,755</u>
<b>Expenditure on:</b>			
Charitable activities:			
Gathered Church	22,750	72,683	95,433
Pastoral and Outreach	502	1,099	1,601
Bourne Family Project	46,237	26,972	73,209
Overseas mission	6,353	64	6,417
	<u>75,842</u>	<u>100,818</u>	<u>176,660</u>
<b>Total expenditure</b>	<u>75,842</u>	<u>100,818</u>	<u>176,660</u>
<b>Net movement in funds</b>	<u>3,948</u>	<u>(3,853)</u>	<u>95</u>

**Bourne Christian Centre****Notes to the financial statements****For the year ended 31 March 2022****3. Income from donations and gifts**

	Restricted £	Unrestricted £	2022 Total £
Gathered Church	17,385	76,545	<b>93,930</b>
Bourne Family Project	16,369	-	<b>16,369</b>
Overseas Mission	4,901	-	<b>4,901</b>
<b>Total income from donations and gifts</b>	<b>38,655</b>	<b>76,545</b>	<b>115,200</b>

**Prior period comparative:**

	Restricted £	Unrestricted £	2021 Total £
Gathered Church	19,540	78,827	98,367
Bourne Family Project	4,305	3,562	7,867
Overseas Mission	7,834	-	7,834
<b>Total income from donations and gifts</b>	<b>31,679</b>	<b>82,389</b>	<b>114,068</b>

Included within the amounts above in the prior year are government grants received under the Coronavirus Job Retention Scheme of £5,470. There are no unfulfilled conditions or contingencies attaching to these grants.

**4. Income from charitable activities**

	Restricted £	Unrestricted £	2022 Total £
Gathered Church:			
Room hire and rent	-	11,200	<b>11,200</b>
Bourne Family Project:			
Grants	33,596	-	<b>33,596</b>
Fees	-	12,787	<b>12,787</b>
<b>Total income from charitable activities</b>	<b>33,596</b>	<b>23,987</b>	<b>57,583</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

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**4. Income from charitable activities (continued)**

<b>Prior period comparative:</b>	<b>Restricted £</b>	<b>Unrestricted £</b>	<b>2021 Total £</b>
Gathered Church:			
Room hire and rent	-	8,650	8,650
Bourne Family Project:			
Grants	48,107	-	48,107
Fees	-	5,899	5,899
	<hr/>	<hr/>	<hr/>
<b>Total income from charitable activities</b>	<b>48,107</b>	<b>14,549</b>	<b>62,656</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**5. Total expenditure**

	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2022 Total £
Staff costs (note 8)	22,513	-	70,827	-	11,054	<b>104,394</b>
Grants payable (note 6)	-	-	-	15,530	-	<b>15,530</b>
Premises costs	17,507	-	-	-	3,905	<b>21,412</b>
General expenses	9,545	1,349	8,026	-	7,424	<b>26,344</b>
Insurance	-	-	-	-	3,003	<b>3,003</b>
Accountancy	-	-	-	-	2,040	<b>2,040</b>
Legal and professional	-	-	-	-	1,102	<b>1,102</b>
Depreciation	11,482	-	113	-	-	<b>11,595</b>
<b>Sub-total</b>	61,047	1,349	78,966	15,530	28,528	<b>185,420</b>
Allocation of support and governance costs	19,540	532	8,360	96	(28,528)	-
<b>Total expenditure</b>	<b>80,587</b>	<b>1,881</b>	<b>87,326</b>	<b>15,626</b>	<b>-</b>	<b>185,420</b>

Total governance costs were £2,040 (2021: £1,980).

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**5. Total expenditure**

**Prior period comparative**

	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2021 Total £
Staff costs (note 8)	14,607	-	58,141	-	11,580	84,328
Grants payable (note 6)	-	-	-	6,348	-	6,348
Premises costs	44,809	-	-	-	5,611	50,420
General expenses	5,078	1,088	4,587	-	4,360	15,113
Insurance	-	-	-	-	2,949	2,949
Accountancy	-	-	-	-	1,980	1,980
Legal and professional	-	-	-	-	766	766
Depreciation	14,643	-	113	-	-	14,756
<b>Sub-total</b>	79,137	1,088	62,841	6,348	27,246	176,660
Allocation of support and governance costs	16,296	513	10,368	69	(27,246)	-
<b>Total expenditure</b>	<u>95,433</u>	<u>1,601</u>	<u>73,209</u>	<u>6,417</u>	<u>-</u>	<u>176,660</u>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

#### 6. Grants payable

	2022 £	2021 £
Grants to individuals (2022: 8, 2021: 0)	550	-
<i>Grants to organisations:</i>		
Overseas mission:		
IRIS Pemba	2,680	4,328
Gifts of Love International	12,300	2,020
	<u>15,530</u>	<u>6,348</u>

#### 7. Net movement in funds

This is stated after charging:

	2022 £	2021 £
Depreciation	11,595	14,756
Operating lease payments	2,484	2,839
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:		
▪ Independent examination (including VAT)	2,040	1,980

#### 8. Staff costs and numbers

Staff costs were as follows:

	2022 £	2021 £
Salaries and wages	96,819	82,288
Pension costs	2,744	2,040
Redundancy costs	4,831	-
	<u>104,394</u>	<u>84,328</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the leadership team. All key management personnel work in a voluntary capacity.

# Bourne Christian Centre

## Notes to the financial statements

For the year ended 31 March 2022

### 8. Staff costs and numbers (continued)

	2022 No.	2021 No.
Family support	8	6
Gathered Church	1	2
Support	2	2
	<u>2</u>	<u>2</u>
Average head count	<u>11</u>	<u>10</u>

### 9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

### 10. Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2021	518,251	90,509	<b>608,760</b>
Disposals in year	-	(4,384)	<b>(4,384)</b>
	<u>518,251</u>	<u>86,125</u>	<u><b>604,376</b></u>
At 31 March 2022			
<b>Depreciation</b>			
At 1 April 2021	168,885	82,683	<b>251,568</b>
Charge for the year	8,382	3,213	<b>11,595</b>
Depreciation on disposals	-	(4,384)	<b>(4,384)</b>
	<u>177,267</u>	<u>81,512</u>	<u><b>258,779</b></u>
At 31 March 2022			
<b>Net book value</b>			
<b>At 31 March 2022</b>	<u><b>340,984</b></u>	<u><b>4,613</b></u>	<u><b>345,597</b></u>
At 31 March 2021	<u>349,366</u>	<u>7,826</u>	<u>357,192</u>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**11. Debtors**

	<b>2022</b>	2021
	<b>£</b>	£
Prepayments	<b>1,783</b>	1,460
Other debtors	-	100
Income tax recoverable	<b>1,454</b>	1,511
Accrued income	-	3,548
	<b><u>3,237</u></b>	<b><u>6,619</u></b>

**12. Creditors : amounts due within 1 year**

	<b>2022</b>	2021
	<b>£</b>	£
Accruals	<b>9,491</b>	4,262
Other taxation and social security	<b>1,037</b>	766
	<b><u>10,528</u></b>	<b><u>5,028</u></b>

**13. Analysis of net assets between funds**

	Restricted funds £	Designated funds £	General funds £	<b>Total funds £</b>
Tangible fixed assets	-	345,597	-	<b>345,597</b>
Current assets	34,886	17,883	54,227	<b>106,996</b>
Current liabilities	-	-	(10,528)	<b>(10,528)</b>
	<b><u>34,886</u></b>	<b><u>363,480</u></b>	<b><u>43,699</u></b>	<b><u>442,065</u></b>
<b>Net assets at 31 March 2022</b>				

	Restricted funds £	Designated funds £	General funds £	Total funds £
<b>Prior year comparative</b>				
Tangible fixed assets	-	357,192	-	357,192
Current assets	45,132	11,038	46,359	102,529
Current liabilities	-	-	(5,028)	(5,028)
	<b><u>45,132</u></b>	<b><u>368,230</u></b>	<b><u>41,331</u></b>	<b><u>454,693</u></b>
<b>Net assets at 31 March 2021</b>				



# Bourne Christian Centre

## Notes to the financial statements

For the year ended 31 March 2022

### 14. Movements in funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	6,185	8,348	-	-	<b>14,533</b>
Bristol Homeless Outreach	2,340	-	-	(2,340)	-
Overseas Mission Fund	786	-	-	-	<b>786</b>
Poor Fund	1,144	-	-	-	<b>1,144</b>
Ministries and Outreach leader	2,124	8,962	(10,461)	-	<b>625</b>
The Storehouse	-	75	(518)	2,340	<b>1,897</b>
 Bourne Relief - Overseas Projects	 15,768	 4,901	 (15,626)	 -	 <b>5,043</b>
 Bourne Family Project:					
Donations and fundraising	9,069	16,369	(16,219)	-	<b>9,219</b>
Grant - Children in Need	2,016	31,055	(33,071)	-	-
Grant - Aviva creative therapy	2,025	-	(2,025)	-	-
Grant - Aviva adult counselling	1,772	-	(1,772)	-	-
Grant - Quartet Foundation	1,903	-	(1,550)	-	<b>353</b>
Souter Trust grant	-	2,541	(1,255)	-	<b>1,286</b>
<b>Total restricted funds</b>	<b>45,132</b>	<b>72,251</b>	<b>(82,497)</b>	<b>-</b>	<b>34,886</b>
 <b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	357,192	-	(11,595)	-	<b>345,597</b>
Maintenance fund	9,693	11,200	(3,010)	-	<b>17,883</b>
Bourne Family Project	1,345	12,787	(23,132)	9,000	-
<i>Total designated funds</i>	<b>368,230</b>	<b>23,987</b>	<b>(37,737)</b>	<b>9,000</b>	<b>363,480</b>
 General funds	<b>41,331</b>	<b>76,554</b>	<b>(65,186)</b>	<b>(9,000)</b>	<b>43,699</b>
<b>Total unrestricted funds</b>	<b>409,561</b>	<b>100,541</b>	<b>(102,923)</b>	<b>-</b>	<b>407,179</b>
<b>Total funds</b>	<b>454,693</b>	<b>172,792</b>	<b>(185,420)</b>	<b>-</b>	<b>442,065</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2022

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#### 14. Movements in funds (continued)

##### Purposes of restricted funds

###### Building Fund

Our buildings are in need of major renovation to make them more accessible and inclusive and we have started this by repairing a flat roof and part of the roof over the Chapel before moving on to adjustments to the buildings. A Building Fund has been created to finance this project.

###### Bristol Homeless Outreach

Funds donated to support the work of Bristol Homeless Outreach. During the year it was decided to change the focus of our help from the Homeless to those suffering hardship. A new project was set up called The Storehouse with the remaining funds transferred to this project.

###### Overseas Mission Fund

The overseas mission fund includes donations towards the costs of individuals going overseas on mission work.

###### Poor Fund

Funds donated to help support those in financial need in the church.

###### Ministries and Outreach leader

It was decided that we needed more support for the Ministries and Outreach in the church and so a paid role was created to provide this. In order to support the funding of the role the church members were asked if they would agree to provide donations towards this. The donations are used to support the cost of this role with the remainder funded from unrestricted funds.

###### The Storehouse

This fund is used to help those in need with clothing, food and heating.

###### Bourne Relief - Overseas Projects

Funds donated and fundraising to support projects in Mozambique and Guatemala. Grants are then made to the individuals and projects that are supported.

###### Bourne Family Project:

The Bourne Family Project supports families in the local area. The project receives donations and grants towards its work and these funds are kept separately and spent in accordance with the funders' specifications. The specific restricted funds within the Bourne Family Project are:

- Fundraising – donations and fundraising events specifically to support the project;
- Children in Need – grant to cover two children's creative therapist posts for three years from 1 March 2019;
- Aviva Children's creative therapy– grant to support the children's creative therapy service by funding additional salaries;
- Aviva adult counselling – to support our adult counselling service by funding additional salaries, the post was filled in April 2021;
- Quartet foundation – grant to cover a speech and language therapist. An initial grant was received for the calendar year 2019 and a second grant has been received for 2020. Due to Covid this service was suspended for a time and so has continued into 2021; and
- Souter Trust – this covers the initial costs of setting up a Forest School. It will be used to cover the costs of level 3 qualification in Forest School and first aid qualifications as well as for staff hours and resources for the project.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2022**

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#### **14. Movements in funds (continued)**

##### **Purposes of designated funds (continued)**

###### Fixed assets fund

The fixed assets are held in a designated fund with the cost of additions funded by a transfer from unrestricted funds.

###### Maintenance fund

As well as the building work there is maintenance needed to the building and so the charity has a maintenance fund. This is funded through transfers of unrestricted income, any excess in the maintenance fund will be used for the renovation.

###### Bourne Family Project

The church transfers unrestricted income to cover some of the costs of Bourne Family Project, this includes fees paid by users of the project and a contribution from church funds.

##### **Transfers between funds**

Bristol Homeless Outreach finished during the year and the remaining funds of £2,340 were transferred to the new Storehouse project.

The church supports salaries for the Bourne Family Project via a transfer of £9,000 from unrestricted funds.

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**14. Movements in funds (continued)**

Prior year comparative	At 1 April 2020 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2021 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	12,105	8,511	(14,431)	-	6,185
Bristol Homeless Outreach	2,449	62	(171)	-	2,340
Overseas Mission Fund	726	60	-	-	786
Poor Fund	-	1,444	(300)	-	1,144
Hampers	-	153	(153)	-	-
Ministries and Outreach leader	-	9,310	(7,186)	-	2,124
 Bourne Relief - Overseas Projects	 14,348	 7,838	 (6,418)	 -	 15,768
 Bourne Family Project:					
Donations and fundraising	6,360	4,305	(1,596)	-	9,069
Grant - Children in Need	1,071	33,193	(32,248)	-	2,016
Grant - Aviva creative therapy	-	4,993	(2,968)	-	2,025
Grant - Aviva adult counselling	-	1,772	-	-	1,772
Grant - Quartet Foundation	4,125	-	(2,222)	-	1,903
Grant - CAF	-	5,200	(5,200)	-	-
Grant - CiN Booster	-	2,949	(2,949)	-	-
<b>Total restricted funds</b>	<b>41,184</b>	<b>79,790</b>	<b>(75,842)</b>	<b>-</b>	<b>45,132</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	364,512	-	(14,756)	7,436	357,192
Maintenance fund	16,731	8,650	(15,688)	-	9,693
Bourne Family Project	-	9,460	(17,115)	9,000	1,345
<i>Total designated funds</i>	<i>381,243</i>	<i>18,110</i>	<i>(47,559)</i>	<i>16,436</i>	<i>368,230</i>
General funds	32,171	78,855	(53,259)	(16,436)	41,331
<b>Total unrestricted funds</b>	<b>413,414</b>	<b>96,965</b>	<b>(100,818)</b>	<b>-</b>	<b>409,561</b>
<b>Total funds</b>	<b>454,598</b>	<b>176,755</b>	<b>(176,660)</b>	<b>-</b>	<b>454,693</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2022

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##### 15. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2022 £	2021 £
Amount falling due:		
Within 1 year	2,484	2,839
Within 1 - 5 years	<u>5,954</u>	<u>7,251</u>
	<u>8,438</u>	<u>10,090</u>

##### 16. Related party transactions

Trustees and connected persons donated, before gift aid, £18,515 (2021: £17,605) to the charity during the year. There were no other related party transactions.