

# BOURNE CHRISTIAN CENTRE

England & Wales · Charity number 1161520

## Details

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**Other names** BOURNE FAMILY PROJECT, BOURNE RELIEF

**Status** Registered

**Legal form** CIO

**Registered** 2015-05-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Bourne Christian Centre  
Bourne Chapel  
Waters Road  
Bristol  
BS15 8BE

**Phone** 01179478441

**Email** [finance@bournechristiancentre.org](mailto:finance@bournechristiancentre.org)

**Website** [www.bournechristiancentre.org](http://www.bournechristiancentre.org)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:4.1. THE PROCLAMATION AND FURTHERANCE OF THE GOSPEL OF GOD CONCERNING HIS SON JESUS CHRIST OUR LORD AND THE PREACHING AND TEACHING OF THE CHRISTIAN FAITH; AND4.2. THE RELIEF OF PERSONS WHO ARE IN CONDITIONS OF NEED, HARDSHIP AND DISTRESS OR WHO ARE SICK.

**Activities:** The proclamation and furtherance of the Gospel of God concerning his son Jesus Christ our Lord and the preaching and teaching of the Christian Faith and the relief of persons who are in condition of need, hardship or distress or who are sick.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Religious Activities
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Mozambique
- Bristol City
- South Gloucestershire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£163,695	£164,639	-	-
2024-03-31	£153,680	£153,357	-	-
2023-03-31	£133,879	£138,921	-	-
2022-03-31	£172,792	£185,420	-	-
2021-03-31	£176,755	£176,660	-	-

## Trustees

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Name	Role	Appointed
<b>Simon Leigh Edwards</b>	Chair	2020-12-29
MARK TIMOTHY SOUTHALL		2015-05-01
Rachel Finlayson		2017-01-30
Sarah Bryant		2025-01-13

**BOURNE CHRISTIAN CENTRE**

England & Wales - Charity number 1161520

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# Accounts

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Charity no. 1161520



**Bourne Christian Centre**

**Trustees Annual Report and  
Unaudited Financial Statements**

**For the year ended 31 March 2025**

**bourne christian centre**  
ROOTED IN CHRIST GROWING IN LOVE

Bourne Christian Centre is a Charitable Incorporated Organisation Registered in England and Wales, Number: 1161520.

## Bourne Christian Centre

### Reference and administrative details

For the year ended 31 March 2025

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<b>Charity number</b>	1161520
<b>Registered office and operational address</b>	Bourne Chapel Waters Road Kingswood Bristol BS15 8BE
<b>Trustees</b>	The trustees who served during the year and up to the date of this report were as follows: S Bryant (appointed 13 January 2025) C Cox S Edwards R Finlayson S Lee (resigned 24 November 2024) S Palfreyman (appointed 13 January 2025) M Southall
<b>Leadership team</b>	The leaders who held office during the year are: Ben and Joanna Mitchell Mark and Vicky Payton Jon and Julia Pike Mark and Karen Southall Jon Steer
<b>Bankers</b>	CAF Bank Ltd PO Box 289 West Malling Kent ME19 4TA  The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP
<b>Independent examiner</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

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The trustees present their report along with the financial statements of the charity for the year ended 31 March 2025. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The income of the charity is below the threshold for a statutory audit to be required. The trustees have therefore opted to have the accounts independently examined fulfilling the requirements of the Charity Commission.

#### **STRUCTURE GOVERNANCE AND MANAGEMENT**

Bourne Christian Centre is a registered charity and uses the names of Bourne Christian Centre, Bourne Family Project, Bourne Relief and The Storehouse for the various parts of its work.

##### **Governance**

Bourne Christian Centre is led by the Leadership Team and Trustees. The Leadership Team have responsibility for the spiritual direction and vision. The Trustees have legal responsibility for the charity and seek to support the outworking of the Leadership Team's vision and direction in accordance with the charity's constitution and relevant laws and regulations.

The two teams meet during the year to discuss plans and direction or where need arises to discuss specific topics.

##### **Trustees**

The trustees and leaders who held office during the year, or currently hold office are set out on page 1 of the accounts.

All the trustees held office throughout the year, except where stated, and no remuneration has been paid to any trustee.

New trustees are appointed by the existing trustees, to bring the appropriate balance of experience and skills. Induction training is provided by the existing trustees, and further third-party training is provided as appropriate.

##### **Governing document**

The charity is a Charitable Incorporated Organisation, governed by a constitution dated 23 February 2015 and is a registered charity, registered in England and Wales.

##### **Involvement with other charities**

Rob Scott-Cook of Woodlands Group of Churches provides the leadership team of the church with support and spiritual oversight, through the building of relationship and communication.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

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#### **Risk management**

The trustees review the major risks the charity faces on a regular basis and have identified the following risks:

*Financial sustainability* - the trustees believe that maintaining the reserves at the agreed level, combined with our forecasting and monthly scrutiny of management accounts, will provide sufficient resources in the event of adverse conditions. The reserves policy is set out on page 16 of this report.

*Safeguarding* - the church undertakes a significant amount of work with children, young people and vulnerable adults and we ensure their safety in our care is paramount. The church safeguarding procedure and policy is based on the Thirtyone:eight template and is reviewed annually.

*Health and safety* - the trustees continue to review our policies and procedures and perform risk assessments for events held during the year.

*Reputational risk* - the trustees review the impact on reputation that any activity we undertake may have and seek to take appropriate mitigating action, as necessary.

We continue to reconsider our points of risk and ensure appropriate mitigations are in place where required to safeguard the sustainability and assets of the charity.

#### **CHARITABLE OBJECTIVES**

##### **Objectives**

The objectives of the trust are to proclaim and further the Gospel of God concerning his Son Jesus Christ our Lord, the preaching and teaching of the Christian faith and the relief of people in need, hardship, or distress.

When planning the activities to outwork our objectives the trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

We subscribe to the Evangelical Alliance's statement of faith.

##### **Vision**

The church has a strong and committed congregation and as a group we are keen to find God and outwork his vision for this church:

### **Rooted in Christ, Growing in love**

The leadership team see us outworking this through being a 'deep and wide' church. We need to get deep as a church in the Spirit, the word (the Bible) and love, with a hunger to receive new gifts, to grow in our gifting and to enable others to do the same. Wide is about more than our church, it is about reaching out into the community. Increasingly we want to be a church that:

*"Proclaims good news to the poor, binds up the broken hearted, proclaims freedom to the captives and release from the darkness for the prisoners, proclaims the year of the Lord's favour and the day of the vengeance of our God, comforts all who mourn and provides for those who grieve in Zion."*

**Isaiah 61:1**

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

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There are three areas that we are focusing on to outwork this vision:

**Celebrating family;  
Engaging community; and  
Making Jesus known.**

An important part of outworking our vision is for us to take our place in the body of Christ in Bristol, which we are achieving through our relationship with the Woodlands Church Family. During the year we also signed up with the Müllers (a working name of The George Müller Charitable Trust) into their Church Partnership which focusses on strengthening youth work within the church and across Bristol. We are excited to see how this partnership will develop our youth provision in Kingswood in the coming years.

#### **Public benefit**

The activities that the charity undertakes to meet its charitable purposes for public benefit are:

- The provision of Gathered Church services and events to the general public;
- Local community outreach activities including grants to extended members of the community where a need is identified;
- The provision of events and activities for children and youth;
- The provision of counselling, therapy services and family support related activities through Bourne Family Project;
- The provision of dedicated space in our building for the South and East Bristol Foodbank;
- The provision of our halls for regular community NHS Blood and Transplant 'Giving Blood' sessions;
- Support for Christian overseas missionaries and organisations through Bourne Relief; and
- Pastoral care to those of any age or background associated with the activities of Bourne Christian Centre and its activities.

Further details on the activities of the charity and how it has delivered public benefit are described below.

#### **Pastoral care and outreach**

People who come to the church regularly are invited to join a homegroup and the leaders of these groups develop a close relationship with their members. This personal contact enables people to grow in their relationship with God and to deal with any issues they are encountering. Where further help is needed to support individuals, the leadership of the church become involved.

The church is involved in outreach through talking to shoppers at the local Kings Chase Shopping Centre, as well as through the meetings and groups we run.

Grants are paid at the discretion of the trustees; these grants are for the furtherance of the gospel or for those in need of financial support. For an analysis see note 6 in the accounts.

## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2025

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The church is committed to reaching as many of the local community as possible and this is achieved through advertising our services and other weekly activities at the church and meeting people at the shopping centre.

#### GATHERED CHURCH

##### Objectives and activities

The church gathers regularly at different times of the week and we have various gatherings that are a useful forum to preach the gospel and help people grow in their relationship with God. The church does not operate a formal membership structure but seeks to support all those who come to our gatherings. The church gathers:

- Sunday Morning - includes groups for children and youth;
- Prayer and bible study - during the week;
- Home groups - various locations throughout the week;
- Fusion youth - bi-weekly at the church premises (Years 6 to 13); and
- Bourne Youth Club - twice a month in the church premises (Years 6 to 13).

The church also runs groups for the local community:



**Bourne Toddlers** runs weekly as a play and stay session. Parents and carers with their toddlers can enjoy free play, crafts and the opportunity to meet and chat with others.

**Silver Singers** runs on the first Wednesday of the month for a time of singing songs from the past decades with refreshments.



**Bourne Community Club** runs twice a month with activities, games, refreshments, and a chance to chat over refreshments.

We also host a branch of the South and East Bristol Foodbank from our offices, staffed by volunteers from the churches in Kingswood. We also open our facilities to NHS Blood and Transport to support with their 'Giving Blood' sessions. This year we also partnered with another local charity, Southern Brooks, to accommodate a 'Welcome Space' that provided a warm safe space for community members to come for a couple of hours on a weekly basis during the winter months.



**SOUTHERN BROOKS**  
connect support thrive



## Bourne Christian Centre

### Report of the trustees

For the year ended 31 March 2025

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#### Volunteers

The leadership team and trustees are incredibly grateful for the volunteers who work within the church. We currently have 64 people who help on a voluntary basis and without them the church would not function. The volunteers are involved in every area of the church, particularly:

- Running the various Sunday and midweek meetings;
- Outreach into the community; and
- General maintenance of the buildings.

#### Achievements and performance

**Sunday Gathering** - every Sunday the church family gathering for a time of welcome, sung worship, children's and youth work, Bible teaching, reflections and refreshments. This a time to publicly preach and teach the gospel and is open to the public. Each week we see teams of volunteers, average 15 people per week, serving and making "church" happen. During the year we have seen at gatherings an **average of 83 people**, of which **10% are non-church** members.

**bourne**  
*café*

**Bourne Café** - on the first Sunday of the month, we hold our a more informal service in the Lower Hall with space for discussion, cakes, and coffee. This is an opportunity for those who are looking into Christianity to ask questions and find out more about our faith. We also invite those attending groups (Bourne Youth Club, Bourne Toddlers, Silver Singers and Community Club) to Bourne Café to experience Church in an informal setting. Teams of volunteers, average 15 people per week, serve and each month we have seen an average of **82 people**, of which **10% are non-church** members.

**Christmas Specials** - Christmas saw a great opportunity to put on special events; traditional Christingle, a Pan-tivity (fun of a panto with the heart of the nativity), Family and Carol Services and a Christmas Eve Unplugged (reflective evening gathering). All of these were accessible and open to church members and our community, seeing **average attendance of 82** and a **third of those being non-church** members. The church members supported all these events, including volunteering on welcome, stewarding and refreshment teams - approximately **13 volunteers** at each event.



**Müllers**

**Children's and Youth Work** - we have two classes for children and youth on a Sunday morning, for those walking through to aged eighteen. These classes use age-appropriate material to help them understand more about the Christian faith and to build their relationship with God. We were successful this year in winning a £4,000 Youth Outreach grant from Müllers - this will help build and support our youth work provision.

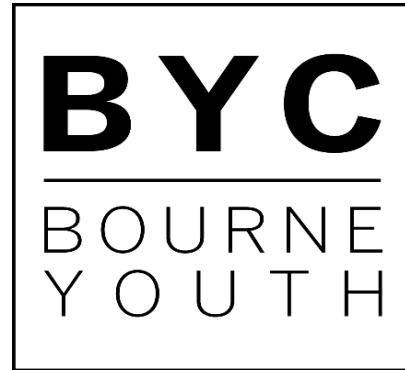
## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2025

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**Fusion** (Years 6-13) – running bi-weekly, it has a focus on fellowship and discipleship and is run from the church premises. We have taken the group through the Youth Alpha course and opened it up to youth that attend the Bourne Youth Club. Most weeks we saw 16 young people, **with a quarter of those attending having no other links with our church** and take an interest in exploring faith further.



**Bourne Youth Club** (Years 6-13) - runs on the first and third Friday. We are currently seeing about 30 children each week, with half of those attending having no other links with our church. Each session includes games, a talk, and some food. It is well supported by volunteers who come and cook the children some food and build relationships with them.



**Bourne Toddlers** - a weekly play and stay toddler group that runs throughout the year, where parents and carers with their toddlers can enjoy free play with a vast selection of toys, as well as book and baby corner and craft tables. This community has grown and receive lovely praise of its welcome and inclusivity. Run by a small team of volunteers (5 per week), we see **on average 81 parents, carers and toddlers, of which 94% are from the wider community.**

**Silver Singers** - each month (first Wednesdays) we see on average **11 non-church members join us** to sing along with music from the past few decades - and a space for those to want to have a dance as well! There is always a half-time refreshment to catch a breath and a chat with church members and the volunteers.



**Bourne Community Club** - twice a month (second and fourth Wednesdays) our doors are open for community members to come and enjoy some company whilst doing a craft, completing a puzzle, join in with a game or even a round on the pool table or table tennis. With a small team of volunteers from the church, we have built relationships with **community members, on average 11 each at session, and church members.**

**Fundraising** - during the year the Trustees were presented with the option of employing a fundraising organisation 'Chell Perkins' to specifically focus on fundraising activities for Bourne Family project, our Building Project and fundraising for Youth Work provision. The Trustees approved the engagement of Chell Perkins and were pleased to receive a donation from a church member to support this activity. Chell Perkins began their feasibility study in January and subsequent bid writing thereafter. Bids are submitted to a suite of funders in April 2025.



**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2025**

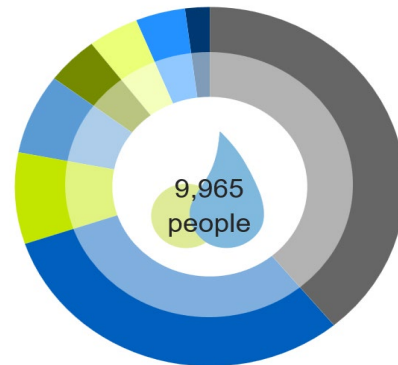


**Storm Darragh** hit the UK in December and unfortunately affected the running of our Christmas Craft Fair and Sunday Service. Following the storm, we identified damage to our roof exterior and interior. We have been in contact with insurers and relevant professionals and contractors to facilitate repairs. We are awaiting professional advice and review from our insurers and expect repairs to be extensive and require significant financial investment in 2025-26.

**Facts and figures**

Across the year 2024-25 we saw nearly 10,000 people in attendance and average of 192 people a week engaging with our weekly gatherings, groups and seasonal special events:

Bourne Café (10/yr)	820
Bourne Toddlers (48/yr)	3,888
Christmas Specials (5/yr)	410
Community Club (24/yr)	432
Silver Singers (12/yr)	204
Sunday Gathering (37/yr)	3,071
Youth Club (20/yr)	720
Youth Fusion (20/yr)	420



We are only able to run our gatherings, groups and events as we have an amazing team of volunteers you give their time to serve our community - here are our average team numbers:

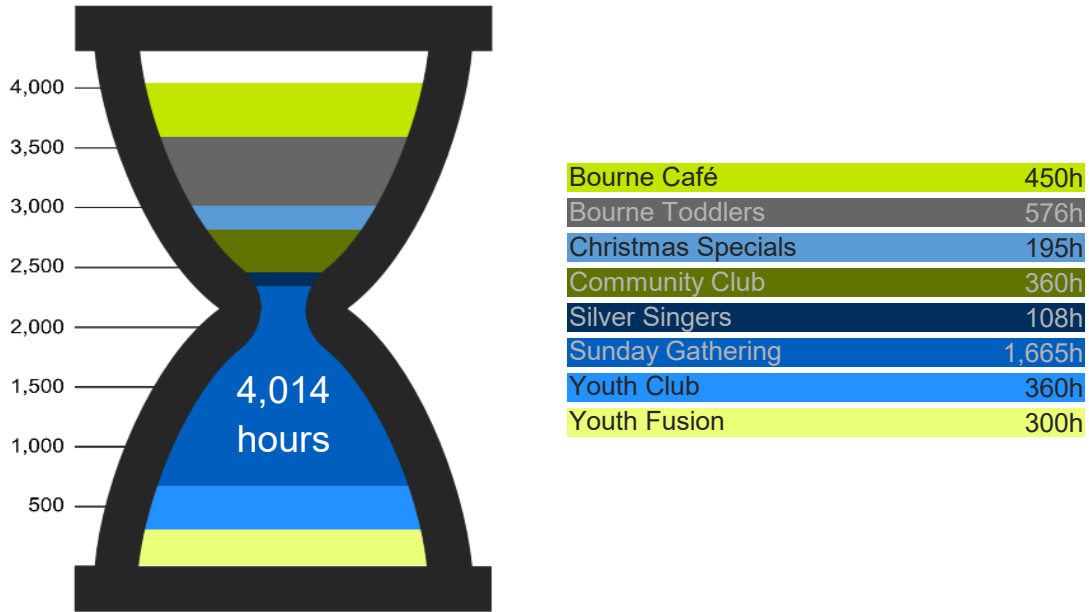


**Bourne Christian Centre**

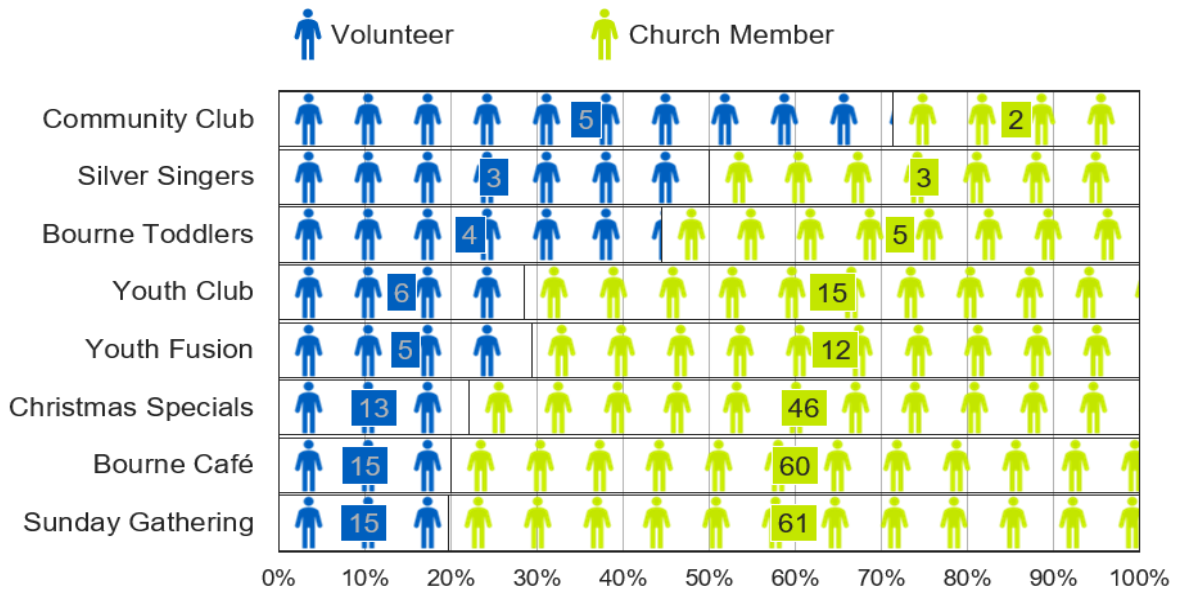
**Report of the trustees**

**For the year ended 31 March 2025**

During this year our amazing volunteers gave us just over 4,000 hours:



It's not just about the volunteers; we experience great support from our church members at all our gatherings, groups and events:

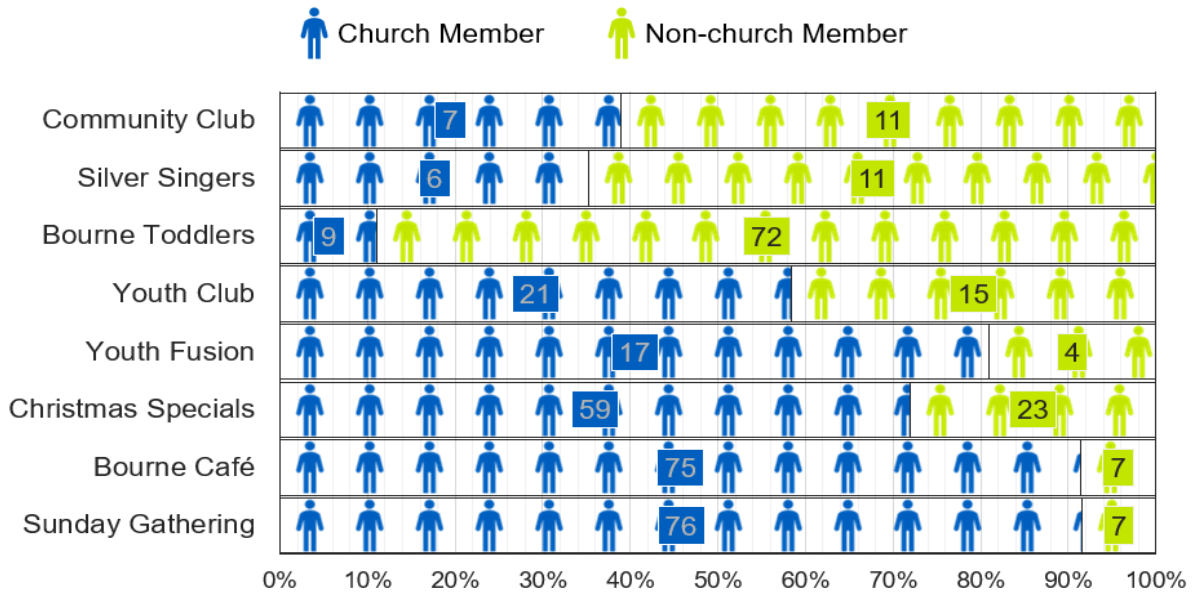


**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2025**

It has been great to see so many of our community join us at our gatherings, groups and events:



**BOURNE FAMILY PROJECT**

Our mission is to express Christ's compassion and love to our community through providing advice, training, resourcing, adult counselling, children's therapy, and forest school.



We welcome families and individuals from across Bristol and South Gloucestershire via self-referrals, or through other organisations and services such as GPs, schools, and nurseries. Whatever their reason for seeking our support, our team of qualified and student therapists help people to:

- Navigate difficult challenges in life;
- Process traumatic experiences or overwhelming emotions;
- Make connections;
- Increase their sense of worth and confidence;
- Understand their own path to wellbeing;
- Feel empowered to make positive changes;
- Have hope for the future; and
- Learn new skills.

**Adult Counselling** - work in a person-centred way, carefully listening to each person's story, empowering individuals to help clients understand how their personal history has impacted them, learn their personal triggers, and identify ways to be more resilient.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

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**Children's Creative Therapy** - is a way for troubled children to process their traumatic experiences, either through talking, or the metaphor of play, helping to make painful memories less intense and increasing resilience.

We have links with the local health centres and schools enabling us to reach as wide a section of the local community as possible. A small charge is made for our services, but we consider individual's circumstances to ensure that an inability to pay does not exclude any beneficiaries.

**Family Fund** - sessions are £20 (increasing to £22.50 in April 2025) with every session being funded via the fees and the Family Fund (from some of the regular donations). Therapists discuss fees and slowly reduce the amount requested in small increments if they are unable to pay. Information about personal grants is sent out to those who refer to encourage them to seek funding from other sources if unable to pay. Subsidised clients are given 16 sessions - no opportunity for extension.

#### **Objectives and activities**

The focus for our services continues to be adult counselling and children's creative therapies. We recognise the need for a more holistic approach that goes beyond the therapy room and have continued our **Forest School Holiday** provision this year bringing in an average of £99 surplus each session. Due to availability of staff, we were unable to run summer holiday Forest School sessions which lead to a reduction in income this year. The toddler stay-and-play outdoor session closed in July 2024 due to low attendance numbers not covering land rental and staffing costs.

Due to volunteer availability, running further **Cooking Healthily on a Budget Courses** has not occurred but the funding remains so zero-hour contracts are being written to enable more sessions to run. We had hoped to partner with our local Foodbank to run further sessions, but due to reorganisation at InHope we have not been able to take this forward at present. CAP changed their Money Course meaning that all our volunteers had to retrain before we could run a **Money Coaching** course. We have not had the number of individuals signing up to this as we had hoped, so we reached out to our local CAP Money Centre in Downend to see if we could partner with them. They were in the process of trialling courses in their own church community and so possibility of a partnership remains open for a future opportunity at Bourne Christian Centre under their direction.

**Parent and Baby Group** - provides a friendly, welcoming space for parents/carers of children 0-1 and siblings to come for supportive chats, encouragement, tea and biscuits. It's run by a volunteer and the manager using the Quartet Foundation grant money to cover the hours. Parents donate to the cost as they are able.

**Children's Creative Therapy** - continues to offer one-to-one weekly therapy to children aged 4-16. Weekly sessions last for 45 minutes and run two days a week. Each therapist also conducts reviews with parents/carers every 6-8 weeks. We have one qualified Play Therapist who works as a consultant providing play therapy and creative therapy for teens and 1 student. The low level of students and volunteers has led to fewer children being seen this year. Our focus is on finding grants to fund this in 2025.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

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#### **Achievements and performance**

At the start of this financial year, we had **58 on the children's waiting list**. We now have new practices to keep the waiting list monitored closely and now we have 61. To support the more complex cases on the list we hired a Play Therapist for 5 hours a week term time only. They are also a creative therapist trained for teenagers so have been able to work with older children. Our average waiting time for children's therapy is 13 months.

#### **Project Sustainability**

We are ensuring that BFP is increasingly sustainable by taking the following steps:

- Promote services online, through GP surgeries and to other organisations;
- Continuing the option to 'Pay it forward' by overpaying for sessions if clients would like to help fund others;
- Some of the regular monthly donations are used to subsidise fees (Family Fund). In discussion with therapist, clients can pay less than the suggested fee but only have 16 sessions (no extensions);
- Ensuring client sessions are only 16 weeks. Extra sessions are up to the discretion of the Manager. Clients can re-refer if needed;
- Every session must be funded, whether through payments or the Family Fund;
- Building links with other services in the area (E.G Beloved refer some clients to us and pay £30 per session to help us cover overhead costs and meetings with Network counselling to build links with them); and
- Provide opportunities for feedback on current services and what the community thinks is missing in the area. Consider how/if we are able to fill these gaps.

#### **Future plans** include:

- Continue Forest School Holiday Club as a source of income;
- Apply for grants to cover core-costs;
- Apply for a multi-year grant to pay for a Creative/Play Therapist;
- Create a team fundraising event to widen our base of supporters from church members; and
- Use community feedback to change/expand services if suitable.

#### **Income** this year:

- The Woodward Charitable Trust donated £1,000 core costs; and
- Toddler group, run by church volunteers and assisted by the Operations Manager, allocates its funds and expenses to BFP this generated £3,502.

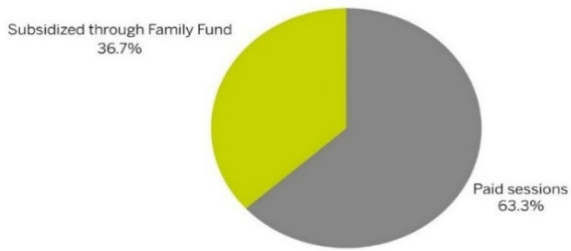
Our income from expected fees is at 75% recovery.

Most of our payments are now take on card with very few cash or BACs.

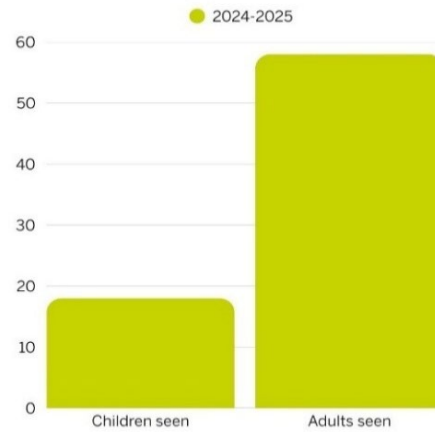
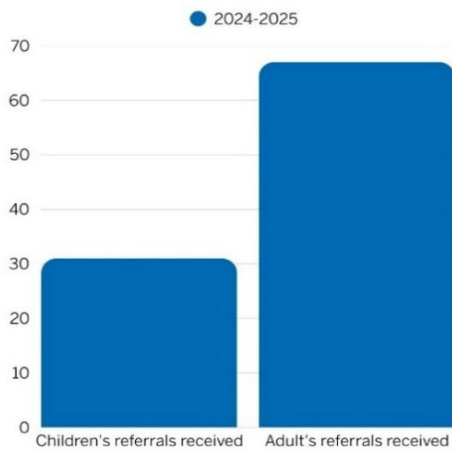
Towards the end of March, we were approached by Kinergy counselling service who were closing down and wanted to donate furniture to another charity. Through their generous donation we were able to replace chairs in our counselling rooms and waiting room. Plants, lamps, blankets, cushions, coffee tables, heaters, fans, artwork, rugs and more were used to make our rooms more homely, welcoming and inviting. It has made a huge difference to us as a small organisation to be able to upgrade the furniture and equipment we had in this way. We would have been able to afford this otherwise.

Facts and Figures

**960 therapy and counselling sessions held this financial year**



Despite only 63.3% of our sessions being fully paid, we have still recovered 75% costs through some clients overpaying for their sessions.



**Children's Therapy**



**97% made progress in ability to express emotions**



**100% made progress in increased self-esteem**



**97% made progress in ability to form positive relationships**

**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2025**

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**Adult's Counselling**



**93% made progress in understanding how personal history has impacted them**



**90% made progress in being aware of personal triggers**



**90% made progress in finding ways to be more resilient**

**BOURNE RELIEF**

Bourne Relief was established as the fundraising section of the church, with the aim of supporting and enabling those in need wherever they are. The projects we supported in this year were:



- Removing Obstacles To Education (ROTE); and
- The Storehouse.



**Objectives and activities**

**ROTE** is a project founded by two members of the church congregation, Paul and Francesca Meager, after spending 2018 and 2022 in Mozambique serving. The project currently supports 6 boys with their annual school enrolments and have provided them with school uniforms, books, stationary, PE kits and shoes, as well as items to help them with employment, such as bikes. ROTE has also helped to build brick houses through Iris Ministries' house building sector, 'Mercy Ministries'.

**The Storehouse** was initiated as a response to the increase in hardship we are seeing in Bristol and South Gloucestershire. Our community has been noticeably affected by the rise in heating and electricity bills and many people are struggling to provide enough food and warm clothing for themselves and their families. The Storehouse is intended to "meet the needs of those in need" and can include helping people with clothing, food, heating, and wellbeing needs. Currently those accessing help from The Storehouse are primarily from Foodbank, Bourne Christian Centre (BCC) and the clubs run by BCC. For The Storehouse to run effectively, BCC works in partnership with its Foodbank to provide food and stores donated clothes for distribution. BCC's Operations Manager is also available throughout the week to run the ministry as and when needed. The fundraising is done by means of regular donations, sponsored and social events.

**Achievements and performance**

**ROTE** - During 24-25 Paul and Francesca have been based in the UK. It has been a challenge to continue offering the same level of support to the boys whilst being based back in the UK.

The youngest of the boys is now in year 10 and two more of the boys are in year 11 and 12. The remaining three boys are no longer in education.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

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For the year April 24 to March 25, ROTE has continued to provide the school uniforms, books, stationary, shoes, and backpacks for the 3 boys who remain on the ROTE programme.

Our ROTE workers, Paul and Francesca have sought to provide ongoing emotional support and prayer to the boys who remain on the programme through regular WhatsApp calls. This helps keep the boys accountable for their school attendance and gives them the motivation and encouragement they need to carry on in such a tough environment.

Over the past year ROTE has built one more house for the family of the youngest boy on the ROTE programme. This house was built to replace a crumbling mud hut housing around 8 children and 3 adults.

Due to the challenges with being able to offer support to the boys while Paul & Francesca are based in the UK, it has been decided that ROTE will no longer continue to offer support with their education after December 2025. It has become increasingly difficult to verify that the boys are using the money for the right purposes, but more significantly we are not able to run our homework club programme which was the most vital part of their success at school. Further to this, they have now reached the stage in their education where they have the opportunity to move on and find employment. Our prayer is that each of the boys will use the gift of education that ROTE has given them and be able to move forward, finding the right opportunities to benefit their lives.

**The Storehouse** - gives out physical items to people on an occasional basis. Receiving support on a formal weekly basis is not something The Storehouse seeks to offer. Should it be noticed that someone is depending on The Storehouse for regular support, further help and referring them to appropriate professional services would happen immediately.

The type of help The Storehouse can offer is practical help to meet basic needs that affirm human dignity and comply with basic humanitarian rights to such things as food, clothes, warmth and shelter. Help could include clothing, shoes, food, toiletries, money on an electric card, bedding or, if homeless, a tent or booking a space in a night shelter or hostel for up to three nights. Money alone is not directly given.

#### **Grant making policy**

Grants are paid to individuals and charities at the discretion of the trustees and in line with the charity's grant making policy. These grants are for the furtherance of the gospel or for those in need of financial support. Grants paid out in the year amounted to £1,486 (see note in financial statements).

## **FINANCIAL REVIEW**

### **Principal funding sources and expenditure**

#### **Unrestricted funds**

The unrestricted church income mainly comes from donations made by church members. This is used to support the pastoral work and to meet the costs of holding the various church meetings.

Fee income from users of the Bourne Family Project is included in unrestricted income and transferred to a designated fund to support the costs of the project.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

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To help with routine maintenance and to support the planned renovation of the buildings we have a designated fund for maintenance, with income transferred from unrestricted funds. During the year funds were expended from the maintenance fund to replace a boiler servicing the chapel building. Unused funds are carried forward to enable us to undertake larger maintenance and renovation works.

Expenditure from unrestricted funds comprises salary costs for our operations and admin staff and expenditure to ensure the operations of our church ministries and Sunday services.

#### **Restricted funds**

##### **Restricted collections**

During the year there have been occasions where church members have been asked to support, or have offered to support, projects and so the income for these has been included as restricted collections. The main restricted collections that church members have contributed to are:

**Overseas mission** - for church members who go overseas on mission trips; and for funds distributed to projects overseas.

**Building Redevelopment Project** - the buildings need redevelopment to make them more inclusive and accessible and initial thoughts on this have been developed. Donations to our building funds continue and have begun to be drawn upon as we begin phase 1 of our building plans to which include installing a lift in the chapel.

**Ministries, Outreach and Operations Manager** - specific call on funds to increase the role to support plans of the church to deliver its mission. Funds are drawn upon each month to support the payment of this role's salary.

As well as these collections, church members contribute to **The Storehouse** and **Bourne Family Project**.

##### **Policy on reserves**

The trustees have examined the requirement for free reserves and consider that a level of three to six months general expenditure would be adequate. At the year end this would be between £28,669 and £57,339 compared to free reserves of £32,836 which equates to 3.6 months.

The charity is also building up a designated maintenance fund so that we should have funds available for routine maintenance and to cover any major work that may be required. To support our building project the charity has a building fund, and unspent funds are carried forward each year to support the financial resources required to deliver this project.

The charity holds unrestricted reserves of £32,836 and £350,056 of designated funds. Of these, £57,403 is held in current assets, therefore is readily available for use by the charity without impacting the £53,510 of restricted funds held.

The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved. For this reason, the accounts have been prepared on the going concern basis.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2025**

---

#### **THANK YOU**

We are very appreciative of the grant funders that have supported us this year and would like to thank:

- Woodward Charitable Trust.

We would like to thank the church members for their support and all the work they do to outwork the church vision. They support us in a variety of ways, including:

- Practical ways through volunteering;
- Through prayer for all our ministries;
- Financial giving to support both the general work of the church and specific ministries; and
- Fundraising to support our ministries.

#### **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity have no liability to contribute to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2025**

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**Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 8 September 2025 and signed on their behalf by

*Simon Edwards*

Simon Edwards, Trustee

## **Independent examiner's report**

**To the trustees of**

**Bourne Christian Centre**

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I report to the trustees on my examination of the accounts of Bourne Christian Centre (the CIO) for the year ended 31 March 2025, which are set out on pages 20 to 37.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

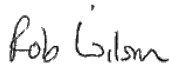
I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 8 September 2025

**Robert Wilson FCA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

**Bourne Christian Centre**

**Statement of financial activities**

**For the year ended 31 March 2025**

	Note	Restricted £	Unrestricted £	2025 Total £	Restated 2024 Total £
<b>Income from:</b>					
Donations and gifts	3	34,215	87,204	<b>121,419</b>	127,517
Charitable activities	4	5,800	28,980	<b>34,780</b>	30,109
Investments		89	1,817	<b>1,906</b>	1,470
Other income		-	5,590	<b>5,590</b>	-
<b>Total income</b>		<u>40,104</u>	<u>123,591</u>	<u><b>163,695</b></u>	<u>159,096</u>
<b>Expenditure on:</b>					
Raising funds		2,124	1,619	<b>3,743</b>	70
Charitable activities:					
Gathered Church		9,186	96,313	<b>105,499</b>	102,445
Pastoral and Outreach		-	1,038	<b>1,038</b>	2,600
Bourne Family Project		20,846	31,907	<b>52,753</b>	49,129
Overseas mission		1,546	60	<b>1,606</b>	4,529
<b>Total expenditure</b>	5	<u>33,702</u>	<u>130,937</u>	<u><b>164,639</b></u>	<u>158,773</u>
<b>Net income / (expenditure)</b>		6,402	(7,346)	<b>(944)</b>	323
Transfers between funds		<u>(760)</u>	<u>760</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	7	5,642	(6,586)	<b>(944)</b>	323
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>47,868</u>	<u>389,478</u>	<u><b>437,346</b></u>	<u>437,023</u>
<b>Total funds carried forward</b>		<u><u>53,510</u></u>	<u><u>382,892</u></u>	<u><u><b>436,402</b></u></u>	<u><u>437,346</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 14 to the accounts. The prior year comparative was restated to include gifts in kind related to pro bono therapist fees valued in the current year at £6,044 (2024: £5,416).

## Bourne Christian Centre

### Balance sheet

As at 31 March 2025

	Note	£	2025 £	2024 £
<b>Fixed assets</b>				
Tangible assets	10		<b>334,285</b>	345,594
<b>Current assets</b>				
Debtors	11	<b>4,664</b>		3,808
Cash at bank and in hand		<b>106,249</b>		96,703
		<b>110,913</b>		100,511
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	12	<b>(8,796)</b>		(8,759)
<b>Net current assets</b>			<b>102,117</b>	91,752
<b>Net assets</b>	13		<b>436,402</b>	437,346
<b>Funds</b>	14			
Restricted funds			<b>53,510</b>	47,868
Unrestricted funds				
Designated funds			<b>350,056</b>	361,365
General funds			<b>32,836</b>	28,113
<b>Total charity funds</b>			<b>436,402</b>	437,346

Approved by the trustees on 8 September 2025 and signed on their behalf by

*Simon Edwards*

Simon Edwards, Trustee

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2025**

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#### **1. Accounting policies**

##### **a) Basis of preparation**

Bourne Christian Centre is a charitable incorporated organisation registered in England and Wales. The registered office address is Bourne Chapel, Waters Road, Kingswood, Bristol, BS15 8BE.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Bourne Christian Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### **b) Going concern basis of accounting**

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The charity holds unrestricted, general reserves of £32,836 and designated reserves held in net current assets, that can be drawn down if necessary, of £15,771, without impacting restricted funds. The cash balance is £106,249. The trustees therefore consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### **c) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### **d) Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### **e) Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2025**

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#### **1. Accounting policies (continued)**

##### **f) Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### **g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is analysed as follows:

##### **Raising Funds**

This includes expenses for fundraising events.

##### **Gathered Church**

This includes the cost of running the meetings to proclaim the gospel, including the Sunday morning meeting, mid-week meetings for youth etc. and costs of the Bourne Chapel and items necessary to hold meetings.

##### **Pastoral and Outreach Costs**

This includes expenses for the pastoral team, outreach and grants made by the church to support charities and individuals including those working overseas.

##### **Bourne Family Project**

This is the cost of the work we do to support families including counselling, children's creative therapies and group work.

##### **Overseas Mission**

This includes the distribution of sponsorship and donations made to Bourne Relief for overseas projects.

##### **Support Costs**

These are costs incurred to support the activities within the church and includes salaries, insurance and banking. Support costs are allocated to activities based on the proportion of direct activity costs.

##### **Governance Costs**

This includes costs incurred in respect of constitutional and statutory matters including the independent examination costs.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2025

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#### 1. Accounting policies (continued)

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis, which is an estimate of resources used in each activity:

	2025	2024
Raising funds	0.0%	0.0%
Gathered Church	76.8%	75.4%
Pastoral and Outreach	0.8%	2.2%
Bourne Family Project	22.2%	22.2%
Overseas Mission	0.2%	0.2%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Freehold buildings	2% straight line
Fixtures and fittings:	
PA equipment	10% straight line
Other	25% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2025

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#### 1. Accounting policies (continued)

##### n) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

##### o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are the depreciation rates as described above.

#### 2. Prior period comparatives: statement of financial activities (restated)

	Restricted £	Unrestricted £	2024 Total £
<b>Income from:</b>			
Donations and gifts	47,324	80,193	127,517
Charitable activities	5,306	24,803	30,109
Investments	96	1,374	1,470
<b>Total income</b>	<b>52,726</b>	<b>106,370</b>	<b>159,096</b>
<b>Expenditure on:</b>			
Raising funds	70	-	70
Charitable activities:			
Gathered Church	10,005	92,440	102,445
Pastoral and Outreach	631	1,969	2,600
Bourne Family Project	19,010	30,119	49,129
Overseas mission	4,459	70	4,529
<b>Total expenditure</b>	<b>34,175</b>	<b>124,598</b>	<b>158,773</b>
<b>Net income / (expenditure)</b>	<b>18,551</b>	<b>(18,228)</b>	<b>323</b>
Transfers between funds	(6,421)	6,421	-
<b>Net movement in funds</b>	<b>12,130</b>	<b>(11,807)</b>	<b>323</b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2025

#### 3. Income from donations and gifts

	Restricted £	Unrestricted £	2025 Total £
Gathered Church	17,405	87,204	<b>104,609</b>
Bourne Family Project	10,765	-	<b>10,765</b>
Overseas Mission	1	-	<b>1</b>
Gifts in kind	6,044	-	<b>6,044</b>
<b>Total income from donations and gifts</b>	<b>34,215</b>	<b>87,204</b>	<b>121,419</b>

#### Prior period comparative (restated):

	Restricted £	Unrestricted £	2024 Total £
Gathered Church	23,827	80,193	104,020
Bourne Family Project	15,410	-	15,410
Overseas Mission	2,671	-	2,671
Gifts in kind	5,416	-	5,416
<b>Total income from donations and gifts</b>	<b>47,324</b>	<b>80,193</b>	<b>127,517</b>

#### 4. Income from charitable activities

	Restricted £	Unrestricted £	2025 Total £
Gathered Church:			
Room hire and rent	-	8,580	<b>8,580</b>
Other income	-	587	<b>587</b>
Bourne Family Project:			
Grants	5,450	-	<b>5,450</b>
Fees	-	19,813	<b>19,813</b>
Fundraising	350	-	<b>350</b>
<b>Total income from charitable activities</b>	<b>5,800</b>	<b>28,980</b>	<b>34,780</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2025**

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**4. Income from charitable activities (continued)**

**Prior period comparative (restated):**

	Restricted £	Unrestricted £	2024 Total £
Gathered Church:			
Room hire and rent	-	8,450	8,450
Other income	-	635	635
Bourne Family Project:			
Grants	4,809	-	4,809
Fees	-	15,718	15,718
Fundraising	497	-	497
	<u>5,306</u>	<u>24,803</u>	<u>30,109</u>
<b>Total income from charitable activities</b>	<b><u>5,306</u></b>	<b><u>24,803</u></b>	<b><u>30,109</u></b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2025**

**5. Total expenditure**

	Raising funds £	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	<b>2025 Total £</b>
Staff costs (note 8)	-	35,602	-	31,533	-	12,863	<b>79,998</b>
Grants payable (note 6)	-	-	-	-	1,486	-	<b>1,486</b>
Premises costs	1,680	20,395	-	-	-	6,021	<b>28,096</b>
General expenses	2,063	12,248	758	13,947	60	7,794	<b>36,870</b>
Insurance	-	-	-	-	-	3,303	<b>3,303</b>
Accountancy	-	-	-	-	-	2,520	<b>2,520</b>
Legal and professional	-	-	-	-	-	297	<b>297</b>
Depreciation	-	12,069	-	-	-	-	<b>12,069</b>
<b>Sub-total</b>	<b>3,743</b>	<b>80,314</b>	<b>758</b>	<b>45,480</b>	<b>1,546</b>	<b>32,798</b>	<b>164,639</b>
Allocation of support and governance costs	-	25,185	280	7,273	60	(32,798)	-
<b>Total expenditure</b>	<b>3,743</b>	<b>105,499</b>	<b>1,038</b>	<b>52,753</b>	<b>1,606</b>	<b>-</b>	<b>164,639</b>

Total governance costs were £2,520 (2024: £2,400).

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2025**

**5. Total expenditure (continued)**

**Prior period comparative (restated)**

	Raising funds £	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2024 Total £
Staff costs (note 8)	-	35,432	-	30,711	-	12,430	78,573
Grants payable (note 6)	-	-	550	-	4,458	-	5,008
Event costs	70	-	-	-	-	-	70
Premises costs	-	12,842	-	-	-	6,379	19,221
General expenses	-	15,775	1,329	11,152	-	7,519	35,775
Insurance	-	-	-	-	-	3,289	3,289
Accountancy	-	-	-	-	-	2,400	2,400
Legal and professional	-	-	-	-	-	700	700
Depreciation	-	13,737	-	-	-	-	13,737
<b>Sub-total</b>	70	77,786	1,879	41,863	4,458	32,717	158,773
Allocation of support and governance costs	-	24,659	721	7,266	71	(32,717)	-
<b>Total expenditure</b>	70	102,445	2,600	49,129	4,529	-	158,773

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2025

#### 6. Grants payable

	2025 £	2024 £
<i>Grants to individuals:</i>		
UK (2025: 0, 2024: 2)	-	550
Overseas (2025: 5, 2024: 8)	1,486	1,458
<i>Grants to organisations:</i>		
Overseas mission:		
IRIS Pemba	-	3,000
	<u>1,486</u>	<u>5,008</u>

#### 7. Net movement in funds

This is stated after charging:

	2025 £	2024 £
Depreciation	12,069	13,737
Operating lease payments	1,008	1,250
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:		
▪ Independent examination (excluding VAT)	2,520	2,400
	<u>2,520</u>	<u>2,400</u>

#### 8. Staff costs and numbers

Staff costs were as follows:

	2025 £	2024 £
Salaries and wages	78,017	76,666
Pension costs	1,981	1,907
	<u>79,998</u>	<u>78,573</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the leadership team. All key management personnel work in a voluntary capacity.

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2025**

**8. Staff costs and numbers (continued)**

	<b>2025</b>	2024
	<b>No.</b>	No.
Family support	<b>5</b>	5
Gathered Church	<b>1</b>	1
Support	<b>1</b>	1
	<u>7</u>	<u>7</u>
Average head count	<u><b>7</b></u>	<u>7</u>

**9. Taxation**

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

**10. Tangible fixed assets**

	<b>Freehold land and buildings £</b>	<b>Fixtures and fittings £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2024	529,705	91,481	<b>621,186</b>
Additions in year	-	760	<b>760</b>
	<u>529,705</u>	<u>92,241</u>	<u><b>621,946</b></u>
At 31 March 2025	<u>529,705</u>	<u>92,241</u>	<u><b>621,946</b></u>
<b>Depreciation</b>			
At 1 April 2024	194,029	81,563	<b>275,592</b>
Charge for the year	8,381	3,688	<b>12,069</b>
	<u>202,410</u>	<u>85,251</u>	<u><b>287,661</b></u>
At 31 March 2025	<u>202,410</u>	<u>85,251</u>	<u><b>287,661</b></u>
<b>Net book value</b>			
<b>At 31 March 2025</b>	<u><b>327,295</b></u>	<u><b>6,990</b></u>	<u><b>334,285</b></u>
At 31 March 2024	<u>335,676</u>	<u>9,918</u>	<u>345,594</u>

**11. Debtors**

	<b>2025</b>	2024
	<b>£</b>	£
Trade debtors	<b>680</b>	210
Prepayments	<b>2,133</b>	2,176
Income tax recoverable	<b>1,583</b>	1,422
Other debtors	<b>268</b>	-
	<u><b>4,664</b></u>	<u>3,808</u>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2025**

**12. Creditors : amounts due within 1 year**

	<b>2025</b>	2024
	£	£
Accruals	<b>7,985</b>	7,801
Other taxation and social security	<b>811</b>	958
	<b><u>8,796</u></b>	<b><u>8,759</u></b>

**13. Analysis of net assets between funds**

	Restricted funds £	Designated funds £	General funds £	<b>Total funds £</b>
Tangible fixed assets	-	334,285	-	<b>334,285</b>
Current assets	53,510	15,771	41,632	<b>110,913</b>
Current liabilities	<u>-</u>	<u>-</u>	<u>(8,796)</u>	<b><u>(8,796)</u></b>
<b>Net assets at 31 March 2025</b>	<b><u>53,510</u></b>	<b><u>350,056</u></b>	<b><u>32,836</u></b>	<b><u>436,402</u></b>
<b>Prior year comparative</b>	£	£	£	£
Tangible fixed assets	-	345,594	-	345,594
Current assets	47,868	15,771	36,872	100,511
Current liabilities	<u>-</u>	<u>-</u>	<u>(8,759)</u>	<b><u>(8,759)</u></b>
<b>Net assets at 31 March 2024</b>	<b><u>47,868</u></b>	<b><u>361,365</u></b>	<b><u>28,113</u></b>	<b><u>437,346</u></b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2025

#### 14. Movements in funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2025 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	24,758	4,589	(250)	-	<b>29,097</b>
Overseas Mission Fund	786	-	-	-	<b>786</b>
Ministries and Outreach leader	-	8,690	(8,690)	-	-
Sports England	-	1,450	(690)	(760)	-
George Muller Charitable Trust	-	4,000	-	-	<b>4,000</b>
Chell Perkins	-	4,126	(1,680)	-	<b>2,446</b>
Bourne Relief:					
Overseas projects	4,191	90	(1,546)	-	<b>2,735</b>
Storehouse	1,604	-	-	-	<b>1,604</b>
Bourne Family Project:					
Donations and fundraising	11,660	17,159	(16,876)	-	<b>11,943</b>
Aviva wellbeing grant	1,640	-	(741)	-	<b>899</b>
Grant - Quartet Foundation	3,229	-	(3,229)	-	-
<b>Total restricted funds</b>	<b>47,868</b>	<b>40,104</b>	<b>(33,702)</b>	<b>(760)</b>	<b>53,510</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	345,594	-	(12,069)	760	<b>334,285</b>
Maintenance fund	15,771	-	-	-	<b>15,771</b>
Bourne Family Project	-	23,539	(27,043)	3,504	-
<i>Total designated funds</i>	<b>361,365</b>	<b>23,539</b>	<b>(39,112)</b>	<b>4,264</b>	<b>350,056</b>
General funds	28,113	100,052	(91,825)	(3,504)	<b>32,836</b>
<b>Total unrestricted funds</b>	<b>389,478</b>	<b>123,591</b>	<b>(130,937)</b>	<b>760</b>	<b>382,892</b>
<b>Total funds</b>	<b>437,346</b>	<b>163,695</b>	<b>(164,639)</b>	<b>-</b>	<b>436,402</b>

#### Purposes of restricted funds

##### Building Fund

Our buildings need major renovation to make them more accessible and inclusive, so a building fund has been established to finance this work. Following work on the flat roof and part of the roof over the Chapel we have started the preparatory work for the installation of a lift to access the first floor of the Chapel.

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2025

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#### 14. Movements in funds (continued)

##### Purposes of restricted funds (continued)

###### Overseas Mission Fund

The overseas mission fund includes donations towards the costs of individuals going overseas on mission work.

###### Ministries and Outreach leader

It was decided that we needed more support for the Ministries and Outreach in the church and so a paid role was created to provide this. In order to support the funding of the role the church members were asked if they would agree to provide donations towards this. The donations are used to support the cost of this role with the remainder funded from unrestricted funds.

###### Sports England

This grant was to enable us to purchase some sports equipment for our youth and community groups. It was used to buy a table tennis table, basketball hoops and indoor bowling equipment.

###### George Muller Charitable Trust

The church would like to increase our provision for youth within the church and local area. This grant was received as a contribution towards employing a youth worker to enable us to achieve this. We are currently looking at obtaining further grants before employing the youth worker.

###### Chell Perkins

The church needs funds to support Bourne Family Project, Youth work and the building project. Chell Perkins have been employed to help with this fundraising and has received a gift to support this, the remainder of the cost will come from unrestricted funds.

###### Bourne Relief Overseas Projects

ROTE (Removing Obstacles to Education) - Funds raised through donations and fundraising are used to support children in Pemba, Mozambique. A couple from the church have been based in Pemba and this fund is used to help the children they are continuing to support.

###### Bourne Relief Storehouse

This fund is used to help those in hardship, including help with clothing, food and heating.

###### Bourne Family Project:

The Bourne Family Project supports families in the local area. The project receives donations and grants towards its work and these funds are kept separately and spent in accordance with the funders' specifications. The specific restricted funds within the Bourne Family Project are:

- Fundraising – donations and fundraising events specifically to support the project;
- Aviva grant for wellbeing – grant to help improve people's wellbeing, specifically for running courses to help with budget management and cooking on a budget; and
- Quartet foundation – grant to help with wellbeing, this will be used to support supervision costs for staff and to run courses such as CAP money course. Expenditure on the grant was completed in the year.

##### Purposes of designated funds

###### Fixed assets fund

The fixed assets are held in a designated fund with the cost of additions funded by a transfer from unrestricted funds.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2025**

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#### **14. Movements in funds (continued)**

##### **Purposes of designated funds (continued)**

###### Maintenance fund

As well as the building work there is maintenance needed to the building and so the charity has a maintenance fund. This is funded through transfers of unrestricted income, any excess in the maintenance fund will be used for the renovation.

###### Bourne Family Project

The church transfers unrestricted income to cover some of the costs of Bourne Family Project, this includes fees paid by users of the project and a contribution from church funds.

##### **Transfers between funds**

The church capitalised costs of £759 for basketball hoops, these were financed by a transfer from the restricted Sports England fund to the fixed asset fund.

The church supported salaries for the Bourne Family Project via a transfer of £3,504 from unrestricted funds.

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2025**

**14. Movements in funds (continued)**

<b>Prior year comparative (restated)</b>	At 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2024 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	17,034	14,145	-	(6,421)	24,758
Overseas Mission Fund	786	-	-	-	786
Ministries and Outreach leader	-	9,683	(9,683)	-	-
Bourne Relief:					
Overseas projects	5,953	2,767	(4,529)	-	4,191
Storehouse	2,226	-	(622)	-	1,604
Bourne Family Project:					
Donations and fundraising	7,573	21,322	(17,235)	-	11,660
Aviva wellbeing grant	1,688	-	(48)	-	1,640
Grant - Quartet Foundation	-	4,809	(1,580)	-	3,229
Souter Trust grant	478	-	(478)	-	-
<b>Total restricted funds</b>	<b>35,738</b>	<b>52,726</b>	<b>(34,175)</b>	<b>(6,421)</b>	<b>47,868</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	349,516	-	(13,737)	9,815	345,594
Maintenance fund	14,393	3,254	(1,876)	-	15,771
Bourne Family Project	-	19,444	(22,948)	3,504	-
<i>Total designated funds</i>	<i>363,909</i>	<i>22,698</i>	<i>(38,561)</i>	<i>13,319</i>	<i>361,365</i>
General funds	37,376	83,672	(86,037)	(6,898)	28,113
<b>Total unrestricted funds</b>	<b>401,285</b>	<b>106,370</b>	<b>(124,598)</b>	<b>6,421</b>	<b>389,478</b>
<b>Total funds</b>	<b>437,023</b>	<b>159,096</b>	<b>(158,773)</b>	<b>-</b>	<b>437,346</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2025

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#### 15. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2025	2024
	£	£
Amount falling due:		
Within 1 year	1,008	1,507
Within 1 - 5 years	<u>2,772</u>	<u>3,780</u>
	<u><u>3,780</u></u>	<u><u>5,287</u></u>

#### 16. Related party transactions

Trustees and connected persons donated, before gift aid, £14,375 (2024: £28,291) to the charity during the year. There were no other related party transactions.

**BOURNE CHRISTIAN CENTRE**

England & Wales - Charity number 1161520

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# Accounts

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Charity no. 1161520



**Bourne Christian Centre**

**Trustees Annual Report and  
Unaudited Financial Statements**

**For the year ended 31 March 2024**

**bourne christian centre**  
ROOTED IN CHRIST GROWING IN LOVE

Bourne Christian Centre is a Charitable Incorporated Organisation Registered in England and Wales, Number: 1161520.

## Bourne Christian Centre

### Reference and administrative details

For the year ended 31 March 2024

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<b>Charity number</b>	1161520
<b>Registered office and operational address</b>	Bourne Chapel Waters Road Kingswood Bristol BS15 8BE
<b>Trustees</b>	The trustees who served during the year and up to the date of this report were as follows: C Cox S Edwards R Finlayson S Lee M Southall D Wellington (resigned 21 June 2023)
<b>Leadership team</b>	The leaders who held office during the year are: Ben and Joanna Mitchell Mark and Vicky Payton Jon and Julia Pike Mark and Karen Southall Jon Steer
<b>Bankers</b>	CAF Bank Ltd PO Box 289 West Malling Kent ME19 4TA  The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP
<b>Independent examiner</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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The trustees present their report along with the financial statements of the charity for the year ended 31 March 2024. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The income of the charity is below the threshold for a statutory audit to be required. The trustees have therefore opted to have the accounts independently examined fulfilling the requirements of the Charity Commission.

#### **STRUCTURE GOVERNANCE AND MANAGEMENT**

Bourne Christian Centre is a registered charity and uses the names of Bourne Christian Centre, Bourne Family Project, Bourne Relief and The Storehouse for the various parts of its work.

##### **Governance**

Bourne Christian Centre is led by the Leadership Team and Trustees. The Leadership team have responsibility for the spiritual direction and vision. The Trustees have legal responsibility for the charity and seek to support the outworking of the Leadership team's vision and direction in accordance with the charity's constitution and relevant laws and regulations.

The two teams meet during the year to discuss plans and direction or where need arises to discuss specific topics.

##### **Trustees**

The trustees and leaders who held office during the year, or currently hold office are set out on page 1 of the accounts.

All trustees held office throughout the year, except where stated, and no remuneration has been paid to any trustee.

New trustees are appointed by the existing trustees, to bring the appropriate balance of experience and skills. Induction training is provided by the existing trustees, and further third-party training is provided as appropriate.

##### **Governing document**

The charity is a Charitable Incorporated Organisation, governed by a constitution dated 23 February 2015 and is a registered charity, registered in England and Wales.

##### **Involvement with other charities**

Rob Scott-Cook of Woodlands Group of Churches provides the Leaders of the church with support and spiritual oversight, through the building of relationship and communication.

##### **Risk management**

The trustees review the major risks the charity faces on a regular basis and have identified the following risks:

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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Financial sustainability – the trustees believe that maintaining the reserves at the agreed level, combined with our forecasting and monthly scrutiny of management accounts, will provide sufficient resources in the event of adverse conditions. For more details of the reserves policy see note on page 11 in the accounts document.

Safeguarding – the church undertakes a significant amount of work with children, young people and vulnerable adults and we ensure their safety in our care is paramount. The church safeguarding procedure and policy is based on Thirtyone:eight template and is reviewed annually.

Health and Safety – the trustees continue to review our policies and procedures and perform risk assessments for events held during the year.

Reputational risk – the trustees review the impact on reputation that any activity we undertake may have and seek to take appropriate mitigating action, as necessary.

A risk review is ongoing and we continue to look to reconsider our points of risk and ensure appropriate mitigations are in place where required to safeguard the sustainability and assets of the charity.

### **CHARITABLE OBJECTIVES**

#### **Objectives**

The objectives of the trust are to proclaim and further the Gospel of God concerning his Son Jesus Christ our Lord, the preaching and teaching of the Christian faith and the relief of people in need, hardship or distress.

When planning the activities to outwork our objectives the trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

We subscribe to the Evangelical Alliance's statement of faith.

#### **Vision**

The church has a strong and committed congregation and as a group we are keen to find God and outwork his vision for this church:

#### *Rooted in Christ, Growing in love*

The leadership see us outworking this through being a 'deep and wide' church. We need to get deep as a church in the spirit, the word (the Bible) and love, with a hunger to receive new gifts, to grow in our gifting and to enable others to do the same. Wide is about more than our church, it is about reaching out into the community. Increasingly we want to be a church that:

*proclaims good news to the poor, binds up the broken hearted, proclaims freedom to the captives and release from the darkness for the prisoners, proclaims the year of the Lord's favour and the day of the vengeance of our God, comforts all who mourn and provides for those who grieve in Zion*

Isaiah 61:1

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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There are three areas that we are focusing on to outwork this vision:

- Celebrating family;
- Engaging community; and
- Making Jesus known.

An important part of outworking our vision is for us to take our place in the body of Christ in Bristol, which we are achieving through our relationship with the Woodlands Group of Churches.

#### **Public benefit**

The activities that the charity undertakes to meet its charitable purposes for public benefit are:

- The provision of Gathered Church services and events to the general public;
- Local community outreach activities including grants to extended members of the community where a need is identified;
- The provision of events and activities for children and youth;
- The provision of counselling and therapy services and family support related activities through Bourne Family Project;
- The provision of dedicated space in our building for the East Bristol Foodbank;
- The provision of our halls for regular community NHS 'Giving Blood' sessions;
- Support for Christian overseas missionaries and organisations through Bourne Relief; and
- Pastoral care to those of any age or background associated with the activities of Bourne Christian Centre and its activities.

Further details on the activities of the charity and how it has delivered public benefit are described below.

#### **Pastoral care and outreach**

People who come to the church regularly are invited to join a homegroup and the leaders of these groups develop a close relationship with their members. This personal contact enables people to grow in their relationship with God and to deal with any issues they are encountering. Where further help is needed to support individuals, the leadership of the church become involved.

The church is involved in outreach through talking to shoppers at Kings Chase Shopping Centre, as well as through the meetings and groups we run.

Grants are paid at the discretion of the trustees; these grants are for the furtherance of the gospel or for those in need of financial support. For an analysis see note 6 in the accounts.

The church is committed to reaching as many of the local community as possible and this is achieved through advertising our services and other weekly activities at the church and meeting people at the shopping centre.

## **Bourne Christian Centre**

### **Report of the trustees**

**For the year ended 31 March 2024**

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#### **GATHERED CHURCH**

##### **Objectives and activities**

Meetings where the church gathers are a useful forum to preach the gospel and help people grow in their relationship with God. The church does not operate a formal membership structure but seeks to support all those who come to our meetings. The church holds the following meetings:

- Sunday Morning Church meeting, which includes groups for children and youth;
- Prayer and bible study meetings during the week;
- Home groups at various locations throughout the week;
- Bi-weekly Fusion youth homegroup at church (Years 6 to 13); and
- Bourne Youth Club which runs twice a month in the church hall (Years 6 to 13).

The church also runs groups for the local community:

- Silver Singers, runs on the first Wednesday of the month for a coffee followed by an hour of singing songs from the 50's, 60's and 70's;
- Bourne Community Club, runs twice a month with activities, games, refreshments and a chance to chat; and
- Bourne Toddlers, runs weekly during school term-time.

We also host a branch of the East Bristol Foodbank from our offices, staffed by volunteers from the churches in Kingswood. We also open our facilities to NHS Blood and Transport to support with their 'Giving Blood' sessions.

##### **Volunteers**

The trustees are incredibly grateful for the volunteers who work within the church. We currently have 52 people who help on a voluntary basis and without them the church would not function. The volunteers are involved in every area of the church, particularly:

- Running the various Sunday and midweek meetings;
- Outreach into the community; and
- General maintenance of the buildings.

##### **Achievements and performance**

On the first Sunday of the month, we hold our Bourne Café: a more informal service in the Lower Hall with space for discussion, cakes, and coffee. This is an opportunity for those who are looking into Christianity to ask questions and find out more about our faith. We also invite those attending groups (Silver Singers, Community Club, Bourne Toddlers, and Bourne Youth Club) to Bourne Café to experience church in an informal setting.

##### **Children's and youth work**

We have two classes for children and youth on a Sunday morning, for those walking through to aged eighteen. These classes use age-appropriate material to help them understand more about the Christian faith and to build their relationship with God.

The Bi-weekly Fusion youth homegroup (Years 6-13) has a focus on fellowship and discipleship and is run from the Church premises. We have taken the group through the Youth Alpha course and opened it up to youth that attend the Bourne Youth Club. Most weeks we saw 25 young people attend and take an interest in exploring faith further.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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Bourne Youth Club (years 6-13) runs on the first and third Friday. We are currently seeing about 30 children each week, with half of those attending having no other links with our church. Each session includes games, a talk, and some food. It is well supported by volunteers who come and cook the children some food and build relationships with them.

#### **BOURNE FAMILY PROJECT**

Our mission is to express Christ's compassion and love to our community through providing advice, training, resourcing, adult counselling, children's therapy, and forest school.

We welcome families and individuals from across Bristol and South Gloucestershire via self-referrals, or through other organisations and services such as GP's, schools, and nurseries. Whatever their reason for seeking our support, our team of qualified and student therapists help people to:

- Navigate difficult challenges in life;
- Process traumatic experiences or overwhelming emotions;
- Make connections;
- Increase their sense of worth and confidence;
- Understand their own path to wellbeing;
- Feel empowered to make positive changes;
- Have hope for the future; and
- Learn new skills.



The Children's Creative Therapy is a way for troubled children to process their traumatic experiences, either through talking, or the metaphor of play, helping to make painful memories less intense and increasing resilience.

The Adult Counselling works in a person-centred way, carefully listening to each person's story, empowering individuals to help clients understand how their personal history has impacted them, learn their personal triggers, and identify ways to be more resilient.

We have links with the local health centres and schools enabling us to reach as wide a section of the local community as possible. A small charge is made for our services, but we consider individual's circumstances to ensure that an inability to pay does not exclude any beneficiaries.

Sessions are £20 with every session being funded via fees and the Family Fund (from some of the regular donations). Therapists discuss fees and slowly reduce the amount requested in small increments if they are unable to pay. Information about personal grants is sent out to those who refer to encourage them to seek funding from other sources if unable to pay. Subsidised clients are given 12-16 sessions with no opportunity for extension.

#### **Objectives and activities**

The focus for our services continues to be adult counselling and children's creative therapies. We recognise the need for a more holistic approach that goes beyond the therapy room and have continued our Forest School Holiday provision this year bringing in an average of £107 profit each session. The toddler stay-and-play outdoor session has become a wonderful place of support and making connections but has not developed into a source of income as initially planned. This role is being reviewed.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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Due to volunteer availability, running further Cooking Healthily on a Budget Courses has not occurred but the funding remains so zero-hour contracts are being written to enable more sessions to run. CAP changed their Money Course meaning that all our volunteers had to retrain before we could run a Money Coaching course. This is planned for later in 2024.

Our Counselling Service offers one-to-one weekly counselling to adults (over 18). Sessions run three days and one evening a week. The sessions are 50 minutes to 1 hour. The team comprises of two qualified paid counsellors, plus 3 volunteers and 5 students.

Our Creative Therapy Service continues to offer one-to-one weekly therapy to children aged 4-16. Weekly sessions last for 45 minutes and run four days a week. Each therapist also conducts reviews with parents/carers every 6-8 weeks. We have one qualified volunteer and 1 student. The low level of students and volunteers has led to fewer children being seen this year. Our focus is on finding grants to fund this in 2024.

#### **Achievements and performance**

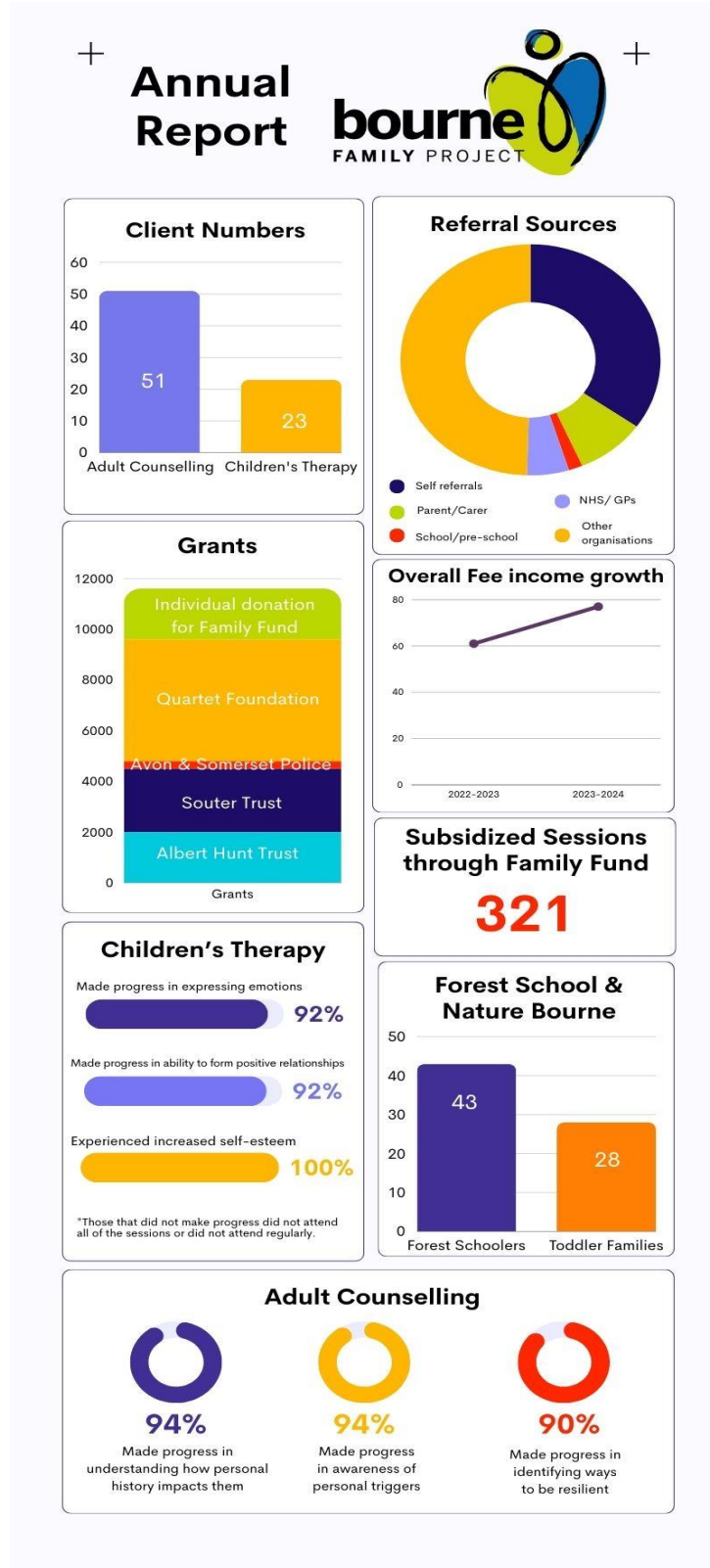
At the start of this financial year, we had 36 on the children's waiting list. We now have new practices to keep the waiting list monitored closely. Over the year, it has increased to 58. To support the more complex cases on the list we are going to hire a qualified counsellor short term.

We are ensuring that BFP is increasingly sustainable by taking the following steps:

- Clear expectations on website, referral forms and information sent out about the overall cost of sessions and our fees;
- Introducing the option to 'Pay it forward' by overpaying for sessions if clients would like to help fund others;
- Some of the regular monthly donations are used to subsidise fees (Family Fund). In discussion with therapist, clients can pay less than the £20 but only have 12-16 sessions (no extensions);
- Ensuring client sessions are only 16 weeks. Extra sessions are up to the discretion of the Manager;
- Every session must be funded, whether through payments or the Family Fund;
- Missed session policy;
- Keeping the waiting list maintained; and
- Promote Forest School Sessions.

Future plans include:

- Continue Forest School Holiday Club as a source of income;
- Contact local churches for Christian qualified therapists to ask if they are willing to offer some volunteer time with us;
- Applying for Core Cost grants to help us build reserves - this was successful this year;
- Apply for a multi-year grant to pay for a Creative/Play Therapist or we will have to reconsider whether we can continue this aspect of our work; and
- Look at other sources of passive giving.



## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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Income this year:

- Albert Hunt Trust brought in £2,000 for core costs;
- Souter Trust provided £2,500 for general costs;
- Avon and Somerset Constabulary donated £300;
- Quartet Foundation offered £4,809 for volunteer costs and some additional hours for the Manager when running courses;
- Toddler group, run by church volunteers and assisted by the Operations Manager, allocates its funds and expenses to BFP. This generated £4,203; and
- We had £2,000 donated specifically for the Family Fund.

Our income from expected fees has increased from only achieving 61% to 77%.

The card machine will continue to be promoted as the best way to pay to help know exactly what is coming in instead of waiting for monthly updates of online payments and then chasing fees.

#### **BOURNE RELIEF**

Bourne Relief was established as the fundraising section of the church, with the aim of supporting and enabling those in need wherever they are. The projects we supported in this year were:

- Removing Obstacles To Education (ROTE); and
- The Storehouse.

#### **Objectives and activities**

ROTE is a project founded by two members of the Church congregation Paul and Francesca Meager after spending 2018 and 2022 in Mozambique serving. The project currently supports 6 boys with their annual school enrolments and have provided them with school uniforms, books, stationery, P.E kits and shoes, as well as items to help them with employment, such as bikes. ROTE has also helped to build brick houses through Iris Ministries' house building sector, 'Mercy Ministries.'

The Storehouse was initiated as a response to the increase in hardship we are seeing in Bristol and South Gloucestershire. Our community has been noticeably affected by the rise in heating and electricity bills and many people are struggling to provide enough food and warm clothing for themselves and their families. The Storehouse is intended to 'Meet the needs of those in need' and can include helping people with clothing, food, heating, and wellbeing needs. Currently those accessing help from The Storehouse are primarily from Foodbank, Bourne Christian Centre and the clubs run by Bourne Christian Centre. For The Storehouse to run effectively, BCC provides a small storage area in the office kitchen for food and a cupboard for storing clothes in the Upper Hall. The Outreach Leader is also available throughout the week to run the ministry as and when needed. The fundraising is done by means of regular donations, sponsored and social events.

#### **Achievements and performance**

During April and May of 2023 ROTE funded the running of a homework club for boys who are not in the correct school year for their age. This included employing 1 teacher and 1 assistant.

For the year April 23-March 24 ROTE has provided the school uniforms, books, stationery, shoes, backpacks and PE kits for 5 boys on the ROTE programme.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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Over the past year ROTE has built one house for a family of one of the boys on the ROTE programme. This house was built to replace a crumbling mud hut housing around 8 children and 3 adults.

Our ROTE workers, Paul and Francesca also provide ongoing emotional support and prayer to the boys on the ROTE programme through regular WhatsApp calls. This helps keep the boys accountable for their school attendance and gives them the motivation and encouragement they need to carry on in such a tough environment. Currently one boy is in year 9, three boys are in year 10 and one is in year 11.

The Storehouse gives out physical items to people on an occasional basis. Receiving support on a formal weekly basis is not something Storehouse seek to offer. Should it be noticed that someone is depending on Storehouse for regular support, further help and referring them to appropriate professional services would happen immediately.

The type of help Storehouse can offer is practical help to meet basic needs that affirm human dignity and comply with basic humanitarian rights to such things as food, clothes, warmth, and shelter. Help could include clothing, shoes, food, toiletries, money on an electric card, bedding or if homeless, a tent or booking a space in a night shelter or hostel for up to three nights. Money alone is not directly given.

#### **Grant making policy**

Grants are paid to individuals and charities at the discretion of the trustees and in line with the charity's grant making policy. These grants are for the furtherance of the gospel or for those in need of financial support. Grants paid out in the year amounted to £5,008 (see note 6 in financial statements).

## **FINANCIAL REVIEW**

### **Principal funding sources and expenditure**

#### **Unrestricted funds**

The unrestricted church income mainly comes from donations made by church members. This is used to support the pastoral work and to meet the costs of holding the various church meetings.

Fee income from users of the Bourne Family Project is included in unrestricted income and transferred to a designated fund to support the costs of the project.

To help with routine maintenance and to support the planned renovation of the buildings we have a designated fund for maintenance, with income transferred from unrestricted funds. During the year funds were expended from the maintenance fund to replace a boiler servicing the chapel building. Unused funds are carried forward to enable us to undertake larger maintenance and renovation works.

Expenditure from unrestricted funds comprises salary costs for our operations and admin staff and expenditure to ensure the operations of our church ministries and Sunday services.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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#### **Restricted funds**

##### **Restricted collections**

During the year there have been occasions where church members have been asked to support, or have offered to support, projects and so the income for these has been included as restricted collections. The main restricted collections that church members have contributed to are:

- Overseas mission – for church members who go overseas on mission trips, and for funds distributed to projects overseas;
- Building development fund – the buildings need redevelopment to make them more inclusive and accessible and initial thoughts on this have been developed; and
- Ministries and Outreach leader – specific call on funds to increase the role to support plans of the church to deliver its mission.

As well as these collections, church members contribute to The Storehouse and Bourne Family Project.

Donations to our building funds continue and have begun to be drawn upon as we begin phase 1 of our building plans which include installing a lift in the chapel.

The ministries and outreach leader funds are drawn upon each month to support the payment of this role's salary.

#### **Policy on reserves**

The trustees have examined the requirement for free reserves and consider that a level of three to six months general expenditure would be adequate. At the year end this would be between £27,715 and £55,430 compared to free reserves of £28,113 which equates to 3 months.

The charity is also building up a designated maintenance fund so that we should have funds available for routine maintenance and to cover any major work that may be required. To support our building project the charity has a building fund and unspent funds are carried forward each year to support the financial resources required to deliver this project.

The charity holds unrestricted, general reserves of £28,113, designated reserves that can be drawn down, if necessary, of £15,771, and a cash balance of £96,703 without impacting restricted funds.

The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved. For this reason, the accounts have been prepared on the going concern basis.

#### **THANK YOU**

We are very appreciative of the grant funders that have supported us this year and would like to thank:

- Albert Hunt Trust;
- Souter Trust;
- Quartet Foundation; and
- Avon and Somerset Constabulary.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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We would like to thank the church members for their support and all the work they do to outwork the church vision. They support us in a variety of ways; including:

- Practical ways through volunteering;
- Through prayer for all our ministries;
- Financial giving to support both the general work of the church and specific ministries; and
- Fundraising to support our ministries.

#### **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity have no liability to contribute to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2024**

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**Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 28 June 2024 and signed on their behalf by

*S. L. Edwards*

Simon Edwards, Trustee

## **Independent examiner's report**

**To the trustees of**

### **Bourne Christian Centre**

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I report to the trustees on my examination of the accounts of Bourne Christian Centre (the CIO) for the year ended 31 March 2024, which are set out on pages 15 to 31.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

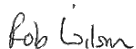
I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 28 June 2024

**Robert Wilson FCA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

**Bourne Christian Centre**

**Statement of financial activities**

**For the year ended 31 March 2024**

	Note	Restricted £	Unrestricted £	2024 Total £	2023 Total £
<b>Income from:</b>					
Donations and gifts	3	41,908	80,193	<b>122,101</b>	108,031
Charitable activities	4	5,306	24,803	<b>30,109</b>	25,330
Investments		96	1,374	<b>1,470</b>	518
<b>Total income</b>		<u>47,310</u>	<u>106,370</u>	<u><b>153,680</b></u>	<u>133,879</u>
<b>Expenditure on:</b>					
Raising funds		70	-	<b>70</b>	-
Charitable activities:					
Gathered Church		10,005	92,440	<b>102,445</b>	90,380
Pastoral and Outreach		631	1,969	<b>2,600</b>	2,533
Bourne Family Project		13,594	30,119	<b>43,713</b>	41,999
Overseas mission		4,459	70	<b>4,529</b>	4,009
<b>Total expenditure</b>	5	<u>28,759</u>	<u>124,598</u>	<u><b>153,357</b></u>	<u>138,921</u>
<b>Net income / (expenditure)</b>		18,551	(18,228)	<b>323</b>	(5,042)
Transfers between funds		<u>(6,421)</u>	<u>6,421</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	7	12,130	(11,807)	<b>323</b>	(5,042)
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>35,738</u>	<u>401,285</u>	<u><b>437,023</b></u>	<u>442,065</u>
<b>Total funds carried forward</b>		<u><u>47,868</u></u>	<u><u>389,478</u></u>	<u><u><b>437,346</b></u></u>	<u><u>437,023</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 14 to the accounts.

## Bourne Christian Centre

### Balance sheet

As at 31 March 2024

	Note	£	2024 £	2023 £
<b>Fixed assets</b>				
Tangible assets	10		<b>345,594</b>	349,516
<b>Current assets</b>				
Debtors	11	<b>3,808</b>		3,114
Cash at bank and in hand		<b>96,703</b>		91,157
		<b>100,511</b>		94,271
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	12	<b>(8,759)</b>		(6,764)
<b>Net current assets</b>			<b>91,752</b>	87,507
<b>Net assets</b>	13		<b>437,346</b>	437,023
<b>Funds</b>	14			
Restricted funds			<b>47,868</b>	35,738
Unrestricted funds				
Designated funds			<b>361,365</b>	363,909
General funds			<b>28,113</b>	37,376
<b>Total charity funds</b>			<b>437,346</b>	437,023

Approved by the trustees on 28 June 2024 and signed on their behalf by

*S. L. Edwards*

Simon Edwards, Trustee

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2024

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#### 1. Accounting policies

##### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Bourne Christian Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The charity holds unrestricted, general reserves of £28,114 and designated reserves held in net current assets, that can be drawn down if necessary, of £15,771, without impacting restricted funds. The cash balance is £96,704. The trustees therefore consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2024**

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#### **1. Accounting policies (continued)**

##### **f) Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### **g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is analysed as follows:

##### **Raising Funds**

This includes expenses for fundraising events.

##### **Gathered Church**

This includes the cost of running the meetings to proclaim the gospel, including the Sunday morning meeting, mid-week meetings for youth etc. and costs of the Bourne Chapel and items necessary to hold meetings.

##### **Pastoral and Outreach Costs**

This includes expenses for the pastoral team, outreach and grants made by the church to support charities and individuals including those working overseas.

##### **Bourne Family Project**

This is the cost of the work we do to support families including counselling, children's creative therapies and group work.

##### **Overseas Mission**

This includes the distribution of sponsorship and donations made to Bourne Relief for overseas projects.

##### **Support Costs**

These are costs incurred to support the activities within the church and includes salaries, insurance and banking. Support costs are allocated to activities based on the proportion of direct activity costs.

##### **Governance Costs**

This includes costs incurred in respect of constitutional and statutory matters including the independent examination costs.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2024

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#### 1. Accounting policies (continued)

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis, which is an estimate of resources used in each activity:

	2024	2023
Raising funds	0.0%	0.0%
Gathered Church	75.4%	72.6%
Pastoral and Outreach	2.2%	2.4%
Bourne Family Project	22.2%	24.8%
Overseas Mission	0.2%	0.2%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Freehold buildings	2% straight line
Fixtures and fittings:	
PA equipment	10% straight line
Other	25% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2024

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#### 1. Accounting policies (continued)

##### n) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

##### o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are the depreciation rates as described above.

#### 2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2023 Total £
<b>Income from:</b>			
Donations and gifts	37,046	70,985	108,031
Charitable activities	1,988	23,342	25,330
Investments	17	501	518
<b>Total income</b>	<b>39,051</b>	<b>94,828</b>	<b>133,879</b>
<b>Expenditure on:</b>			
Charitable activities:			
Gathered Church	15,875	74,505	90,380
Pastoral and Outreach	861	1,672	2,533
Bourne Family Project	12,421	29,578	41,999
Overseas mission	4,009	-	4,009
<b>Total expenditure</b>	<b>33,166</b>	<b>105,755</b>	<b>138,921</b>
<b>Net income / (expenditure)</b>	<b>5,885</b>	<b>(10,927)</b>	<b>(5,042)</b>
Transfers between funds	(5,033)	5,033	-
<b>Net movement in funds</b>	<b>852</b>	<b>(5,894)</b>	<b>(5,042)</b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2024

#### 3. Income from donations and gifts

	Restricted £	Unrestricted £	2024 Total £
Gathered Church	23,827	80,193	<b>104,020</b>
Bourne Family Project	15,410	-	<b>15,410</b>
Overseas Mission	2,671	-	<b>2,671</b>
<b>Total income from donations and gifts</b>	<b>41,908</b>	<b>80,193</b>	<b>122,101</b>

#### Prior period comparative:

	Restricted £	Unrestricted £	2023 Total £
Gathered Church	22,785	70,985	93,770
Bourne Family Project	9,313	-	9,313
Overseas Mission	4,948	-	4,948
<b>Total income from donations and gifts</b>	<b>37,046</b>	<b>70,985</b>	<b>108,031</b>

#### 4. Income from charitable activities

	Restricted £	Unrestricted £	2024 Total £
Gathered Church:			
Room hire and rent	-	8,450	<b>8,450</b>
Other income	-	635	<b>635</b>
Bourne Family Project:			
Grants	4,809	-	<b>4,809</b>
Fees	-	15,718	<b>15,718</b>
Fundraising	497	-	<b>497</b>
<b>Total income from charitable activities</b>	<b>5,306</b>	<b>24,803</b>	<b>30,109</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2024**

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**4. Income from charitable activities (continued)**

**Prior period comparative:**

	Restricted £	Unrestricted £	2023 Total £
Gathered Church:			
Room hire and rent	-	9,525	9,525
Other income	-	1,089	1,089
Bourne Family Project:			
Grants	1,988	-	1,988
Fees	-	12,728	12,728
<b>Total income from charitable activities</b>	<b>1,988</b>	<b>23,342</b>	<b>25,330</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**5. Total expenditure**

	Raising funds £	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	<b>2024 Total £</b>
Staff costs (note 8)	-	35,432	-	30,711	-	12,430	<b>78,573</b>
Grants payable (note 6)	-	-	550	-	4,458	-	<b>5,008</b>
Event costs	70	-	-	-	-	-	<b>70</b>
Premises costs	-	12,842	-	-	-	6,379	<b>19,221</b>
General expenses	-	15,775	1,329	5,736	-	7,519	<b>30,359</b>
Insurance	-	-	-	-	-	3,289	<b>3,289</b>
Accountancy	-	-	-	-	-	2,400	<b>2,400</b>
Legal and professional	-	-	-	-	-	700	<b>700</b>
Depreciation	-	13,737	-	-	-	-	<b>13,737</b>
<b>Sub-total</b>	<b>70</b>	<b>77,786</b>	<b>1,879</b>	<b>36,447</b>	<b>4,458</b>	<b>32,717</b>	<b>153,357</b>
Allocation of support and governance costs	-	24,659	721	7,266	71	(32,717)	-
<b>Total expenditure</b>	<b>70</b>	<b>102,445</b>	<b>2,600</b>	<b>43,713</b>	<b>4,529</b>	<b>-</b>	<b>153,357</b>

Total governance costs were £2,400 (2023: £2,220).

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**5. Total expenditure (continued)**

**Prior period comparative**

	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2023 Total £
Staff costs (note 8)	29,498	-	27,588	-	11,824	68,910
Grants payable (note 6)	-	-	-	3,930	-	3,930
Premises costs	14,169	-	-	-	6,246	20,415
General expenses	9,916	1,764	6,421	-	7,197	25,298
Insurance	-	-	-	-	3,216	3,216
Accountancy	-	-	-	-	2,220	2,220
Legal and professional	-	-	-	-	1,505	1,505
Depreciation	13,427	-	-	-	-	13,427
<b>Sub-total</b>	<b>67,010</b>	<b>1,764</b>	<b>34,009</b>	<b>3,930</b>	<b>32,208</b>	<b>138,921</b>
Allocation of support and governance costs	23,370	769	7,990	79	(32,208)	-
<b>Total expenditure</b>	<b>90,380</b>	<b>2,533</b>	<b>41,999</b>	<b>4,009</b>	<b>-</b>	<b>138,921</b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2024

#### 6. Grants payable

	2024 £	2023 £
<i>Grants to individuals:</i>		
UK (2024: 2, 2023: 0)	550	-
Overseas (2024: 8, 2023: 8)	1,458	3,868
<i>Grants to organisations:</i>		
Overseas mission:		
IRIS Pemba	<u>3,000</u>	<u>62</u>
	<u>5,008</u>	<u>3,930</u>

#### 7. Net movement in funds

This is stated after charging:

	2024 £	2023 £
Depreciation	13,737	13,427
Operating lease payments	1,250	2,113
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:		
▪ Independent examination (excluding VAT)	<u>2,400</u>	<u>2,220</u>

#### 8. Staff costs and numbers

Staff costs were as follows:

	2024 £	2023 £
Salaries and wages	76,666	67,169
Pension costs	<u>1,907</u>	<u>1,741</u>
	<u>78,573</u>	<u>68,910</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the leadership team. All key management personnel work in a voluntary capacity.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2024

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#### 8. Staff costs and numbers (continued)

	2024 No.	2023 No.
Family support	5	4
Gathered Church	1	1
Support	1	2
	<u>1</u>	<u>2</u>
Average head count	<u>7</u>	<u>7</u>

#### 9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

#### 10. Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2023	523,284	88,087	611,371
Additions in year	6,421	3,394	9,815
	<u>529,705</u>	<u>91,481</u>	<u>621,186</u>
At 31 March 2024	<u>529,705</u>	<u>91,481</u>	<u>621,186</u>
<b>Depreciation</b>			
At 1 April 2023	185,648	76,207	261,855
Charge for the year	8,381	5,356	13,737
	<u>194,029</u>	<u>81,563</u>	<u>275,592</u>
At 31 March 2024	<u>194,029</u>	<u>81,563</u>	<u>275,592</u>
<b>Net book value</b>			
<b>At 31 March 2024</b>	<u>335,676</u>	<u>9,918</u>	<u>345,594</u>
At 31 March 2023	<u>337,636</u>	<u>11,880</u>	<u>349,516</u>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**11. Debtors**

	<b>2024</b>	2023
	£	£
Trade debtors	<b>210</b>	-
Prepayments	<b>2,176</b>	1,861
Income tax recoverable	<b>1,422</b>	1,253
	<b><u>3,808</u></b>	<b><u>3,114</u></b>

**12. Creditors : amounts due within 1 year**

	<b>2024</b>	2023
	£	£
Accruals	<b>7,801</b>	5,866
Other taxation and social security	<b>958</b>	898
	<b><u>8,759</u></b>	<b><u>6,764</u></b>

**13. Analysis of net assets between funds**

	Restricted funds £	Designated funds £	General funds £	<b>Total funds £</b>
Tangible fixed assets	-	345,594	-	<b>345,594</b>
Current assets	47,868	15,771	36,872	<b>100,511</b>
Current liabilities	-	-	(8,759)	<b>(8,759)</b>
	<b><u>47,868</u></b>	<b><u>361,365</u></b>	<b><u>28,113</u></b>	<b><u>437,346</u></b>

**Prior year comparative**

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	349,516	-	349,516
Current assets	35,738	14,393	44,140	94,271
Current liabilities	-	-	(6,764)	(6,764)
	<b><u>35,738</u></b>	<b><u>363,909</u></b>	<b><u>37,376</u></b>	<b><u>437,023</u></b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2024

#### 14. Movements in funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2024 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	17,034	14,145	-	(6,421)	<b>24,758</b>
Overseas Mission Fund	786	-	-	-	<b>786</b>
Ministries and Outreach leader	-	9,683	(9,683)	-	-
Bourne Relief:					
Overseas projects	5,953	2,767	(4,529)	-	<b>4,191</b>
Storehouse	2,226	-	(622)	-	<b>1,604</b>
Bourne Family Project:					
Donations and fundraising	7,573	15,906	(11,819)	-	<b>11,660</b>
Aviva wellbeing grant	1,688	-	(48)	-	<b>1,640</b>
Grant - Quartet Foundation	-	4,809	(1,580)	-	<b>3,229</b>
Souter Trust grant	478	-	(478)	-	-
<b>Total restricted funds</b>	<b>35,738</b>	<b>47,310</b>	<b>(28,759)</b>	<b>(6,421)</b>	<b>47,868</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	349,516	-	(13,737)	9,815	<b>345,594</b>
Maintenance fund	14,393	3,254	(1,876)	-	<b>15,771</b>
Bourne Family Project	-	19,444	(22,948)	3,504	-
<i>Total designated funds</i>	<b>363,909</b>	<b>22,698</b>	<b>(38,561)</b>	<b>13,319</b>	<b>361,365</b>
General funds	<b>37,376</b>	<b>83,672</b>	<b>(86,037)</b>	<b>(6,898)</b>	<b>28,113</b>
<b>Total unrestricted funds</b>	<b>401,285</b>	<b>106,370</b>	<b>(124,598)</b>	<b>6,421</b>	<b>389,478</b>
<b>Total funds</b>	<b>437,023</b>	<b>153,680</b>	<b>(153,357)</b>	<b>-</b>	<b>437,346</b>

#### Purposes of restricted funds

##### Building Fund

Our buildings need major renovation to make them more accessible and inclusive, so a building fund has been established to finance this work. Following work on the flat roof and part of the roof over the Chapel we have started the preparatory work for the installation of a lift to access the first floor of the Chapel.

##### Overseas Mission Fund

The overseas mission fund includes donations towards the costs of individuals going overseas on mission work.

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2024

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#### 14. Movements in funds (continued)

##### **Purposes of restricted funds (continued)**

###### Ministries and Outreach leader

It was decided that we needed more support for the Ministries and Outreach in the church and so a paid role was created to provide this. In order to support the funding of the role the church members were asked if they would agree to provide donations towards this. The donations are used to support the cost of this role with the remainder funded from unrestricted funds.

###### Overseas projects

Funds donated and fundraising to support projects in Mozambique, grants are made to the individuals and projects that are supported.

###### The Storehouse

This fund is used to help the poor and those in need with clothing, food and heating. This has been transferred to the umbrella of Bourne Relief.

###### Bourne Family Project:

The Bourne Family Project supports families in the local area. The project receives donations and grants towards its work and these funds are kept separately and spent in accordance with the funders' specifications. The specific restricted funds within the Bourne Family Project are:

- Fundraising – donations and fundraising events specifically to support the project;
- Aviva grant for wellbeing – grant to help improve people's wellbeing, specifically for running courses to help with budget management and cooking on a budget;
- Quartet foundation – grant to cover a speech and language therapist. An initial grant was received for the calendar year 2019 and a second grant has been received for 2020. Due to Covid this service was suspended for a time and we were not able to complete the project. The remaining funds were returned to the Quartet Foundation as per the terms of the grant; and
- Souter Trust – this covers the initial costs of setting up a Forest School. It will be used to cover the costs of level 3 qualification in Forest School and first aid qualifications as well as for staff hours and resources for the project.

###### Fixed assets fund

The fixed assets are held in a designated fund with the cost of additions funded by a transfer from unrestricted funds. Lift building works during the year were paid for via the church building fund, reflected as a transfer to fixed assets.

###### Maintenance fund

As well as the building work there is maintenance needed to the building and so the charity has a maintenance fund. This is funded through transfers of unrestricted income, any excess in the maintenance fund will be used for the renovation.

###### Bourne Family Project

The church transfers unrestricted income to cover some of the costs of Bourne Family Project, this includes fees paid by users of the project and a contribution from church funds.

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2024

#### 14. Movements in funds (continued)

##### Transfers between funds

The church capitalised costs of £6,421 towards installing a lift, these were financed by a transfer from the restricted building fund to the fixed asset fund.

The church supported salaries for the Bourne Family Project via a transfer of £3,504 from unrestricted funds.

Transfers from unrestricted general funds to the fixed assets designated fund relate to fixed asset additions in the year.

Prior year comparative	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	14,533	7,534	-	(5,033)	17,034
Overseas Mission Fund	786	-	-	-	786
Poor Fund	1,144	-	-	(1,144)	-
Ministries and Outreach leader	625	15,250	(15,875)	-	-
The Storehouse	1,897	-	-	(1,897)	-
Bourne Relief:					
Overseas projects	5,043	4,919	(4,009)	-	5,953
Storehouse	-	46	(861)	3,041	2,226
Bourne Family Project:					
Donations and fundraising	9,219	9,313	(10,959)	-	7,573
Aviva wellbeing grant	-	2,342	(654)	-	1,688
Grant - Quartet Foundation	353	(353)	-	-	-
Souter Trust grant	1,286	-	(808)	-	478
<b>Total restricted funds</b>	<b>34,886</b>	<b>39,051</b>	<b>(33,166)</b>	<b>(5,033)</b>	<b>35,738</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	345,597	-	(13,427)	17,346	349,516
Maintenance fund	17,883	8,265	(1,365)	(10,390)	14,393
Bourne Family Project	-	12,768	(21,768)	9,000	-
<i>Total designated funds</i>	<i>363,480</i>	<i>21,033</i>	<i>(36,560)</i>	<i>15,956</i>	<i>363,909</i>
General funds	43,699	73,795	(69,195)	(10,923)	37,376
<b>Total unrestricted funds</b>	<b>407,179</b>	<b>94,828</b>	<b>(105,755)</b>	<b>5,033</b>	<b>401,285</b>
<b>Total funds</b>	<b>442,065</b>	<b>133,879</b>	<b>(138,921)</b>	<b>-</b>	<b>437,023</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2024

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#### 15. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2024	2023
	£	£
Amount falling due:		
Within 1 year	1,507	998
Within 1 - 5 years	<u>3,780</u>	<u>499</u>
	<u><u>5,287</u></u>	<u><u>1,497</u></u>

#### 16. Related party transactions

Trustees and connected persons donated, before gift aid, £28,291 (2023: £23,253) to the charity during the year. There were no other related party transactions.

**BOURNE CHRISTIAN CENTRE**

England & Wales - Charity number 1161520

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# Accounts

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Charity no. 1161520



**Bourne Christian Centre**

**Trustees Annual Report and  
Unaudited Financial Statements**

**For the year ended 31 March 2023**

**bourne christian centre**  
ROOTED IN CHRIST GROWING IN LOVE

Bourne Christian Centre is a Charitable Incorporated Organisation Registered in England and Wales, Number: 1161520.

## Bourne Christian Centre

### Reference and administrative details

For the year ended 31 March 2023

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<b>Charity number</b>	1161520
<b>Registered office and operational address</b>	Bourne Chapel Waters Road Kingswood Bristol BS15 8BE
<b>Trustees</b>	The trustees who served during the year and up to the date of this report were as follows: C Cox S Edwards R Finlayson S Lee M Southall D Wellington (resigned 21 June 2023)
<b>Leadership team</b>	The leaders who held office during the year are: Ben and Joanna Mitchell Mark and Vicky Payton Jon and Julia Pike Mark and Karen Southall Jon Steer
<b>Bankers</b>	CAF Bank Ltd PO Box 289 West Malling Kent ME19 4TA
<b>Independent examiner</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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The trustees present their report along with the financial statements of the charity for the year ended 31 March 2023. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The income of the charity is below the threshold for a statutory audit to be required. The trustees have therefore opted to have the accounts independently examined fulfilling the requirements of the Charity Commission.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives**

The objectives of the trust are to proclaim and further the Gospel of God concerning his Son Jesus Christ our Lord, the preaching and teaching of the Christian faith and the relief of people in need, hardship or distress.

When planning the activities to outwork our objectives the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### **Vision**

The church has a strong and committed congregation and as a group we are keen to find God and outwork his vision for this church:

#### *Rooted in Christ, Growing in love*

The leadership see us outworking this through being a 'deep and wide' church. We need to get deep as a church in the spirit, the word and love, with a hunger to receive new gifts, to grow in our gifting and to enable others to do the same. Wide is about more than our church, it is about reaching out into the community. Increasingly we want to be a church that:

*proclaims good news to the poor, binds up the broken hearted, proclaims freedom to the captives and release from the darkness for the prisoners, proclaims the year of the Lord's favour and the day of the vengeance of our God, comforts all who mourn and provides for those who grieve in Zion.*

Isaiah 61:1

There are three areas that we are focusing on to outwork this vision – celebrating family, engaging community and making Jesus known.

An important part of outworking our vision is for us to take our place in the body of Christ in Bristol, which we are achieving through our relationship with the Woodlands Group of Churches.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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##### **Public benefit**

The activities that the charity undertakes to meet its charitable purposes for public benefit are:

- The provision of Gathered Church services and events to the general public;
- Local community outreach activities including grants to extended members of the community where a need is identified;
- The provision of events and activities for children and youth;
- The provision of counselling and therapy services and family support related activities through Bourne Family Project;
- The provision of dedicated space in our building for the East Bristol Foodbank;
- The provision of our halls for regular community NHS 'Giving Blood' sessions;
- Support for Christian overseas missionaries and organisations through Bourne Relief; and
- Pastoral care to those of any age or background associated with the activities of Bourne Christian Centre and its activities.

Further details on the activities of the charity and how it has delivered public benefit are described below.

##### **Pastoral Care and Outreach**

People who come to the church regularly are invited to join a homegroup and the leaders of these groups develop a close relationship with their members, this personal contact enables people to grow in their relationship with God and to deal with problems they are encountering. Where further help is needed to support individuals the leadership of the church become involved.

The church is involved in outreach through talking to shoppers at Kings Chase Shopping Centre on some Saturday mornings, as well as through the meetings and groups we run.

Grants are paid at the discretion of the trustees; these grants are for the furtherance of the gospel or for the poor. For an analysis see note 6 in the accounts.

The church is committed to reaching as many of the local community as possible and this is achieved through advertising our services and other weekly activities at the church and meeting people at the shopping centre.

##### **Gathered Church**

Meetings where the church gathers are a useful forum to preach the gospel, to help people grow in their relationship with God and are a fundamental part of the church. The church holds the following meetings:

- Sunday Morning Church meeting, which includes separate groups for children and youth;
- Prayer and bible study meetings during the week;
- Home groups at various locations throughout the week;
- Bi-weekly Fusion youth homegroup at church (Years 6 to 13); and
- Bourne Youth Club which runs twice a month in the church hall (Years 6 to 13).

The church also runs a number of groups for the local community:

- Silver Singers, runs on the first Wednesday of the month for a coffee followed by an hour of singing songs from the 50's, 60's and 70's;
- Bourne Community Club, runs twice a month with activities, games, tea and cakes and a chance to chat;
- Bourne Youth Club, runs twice a month for youth in school years 6-11; and
- Bourne Toddlers, runs weekly during school term-time.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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We also host a branch of the East Bristol Foodbank from our offices, staffed by volunteers from the churches in Kingswood. We also open our facilities to NHS Blood and Transport to support with their 'Giving Blood' sessions.

#### **Volunteers**

The trustees are incredibly grateful for the volunteers who work within the church. We currently have 63 people who help on a voluntary basis and without them the church would not function. The volunteers are involved in every area of the church, particularly:

- Running the various Sunday and midweek meetings;
- Outreach into the community; and
- General maintenance of the buildings.

#### **Bourne Family Project**

Our mission is to express Christ's compassion and love to our community through providing advice, training, resourcing, adult counselling, children's therapy, and forest school.

We welcome families and individuals from across Bristol and South Gloucestershire via self-referrals, or through other organisations and services such as GP's, schools, and nurseries. Whatever their reason for seeking our support, our team of qualified and student therapists help people to:

- Navigate difficult challenges in life;
- Process traumatic experiences or overwhelming emotions;
- Make connections;
- Increase their sense of worth and confidence;
- Understand their own path to wellbeing;
- Feel empowered to make positive changes;
- Have hope for the future; and
- Learn new skills.



The Children's Creative Therapy is a way for troubled children to process their traumatic experiences, either through talking, or the metaphor of play, helping to make painful memories less intense and increasing resilience.

The Adult Counselling work in a person-centred way, carefully listening to each person's story, empowering individuals to help clients understand how their personal history has impacted them, learn their personal triggers, and identify ways to be more resilient.

We have links with the local health centres and schools enabling us to reach as wide a section of the local community as possible. A small charge is made for our services, but we consider individual's circumstances to ensure that an inability to pay does not exclude any beneficiaries.

Sessions are £15 with every session being funded via fees and the Family Fund (regular donations). Therapists discuss fees and slowly reduce the amount requested in small increments if they are unable to pay. Information about personal grants is sent out to those who refer to encourage them to seek funding from other sources if unable to pay. Subsidised clients are given 12-16 sessions - no opportunity for extension.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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##### **Bourne Relief**

Bourne Relief was established as the fundraising section of the church, with the aim of supporting and enabling those in need wherever they are. The charities we supported were:

- Removing Obstacles To Education (ROTE); and
- The Storehouse.

ROTE is a project founded by two members of the Church congregation Paul and Francesca Meager after spending 2018 in Mozambique serving. The project currently supports 6 boys with their annual school enrolments and have provided them with school uniforms, books, stationary, P.E kits and shoes, as well as items to help them with employment, such as bikes. ROTE has also helped to build brick houses through Iris Ministries' house building sector, 'Mercy Ministries.' Paul and Francesca are returning to Mozambique to continue the work of ROTE.

The Storehouse was initiated as a response to the increase in hardship we are seeing in Bristol and South Gloucestershire. Our community has been noticeably affected by the rise in heating and electricity bills and many people are struggling to provide enough food and warm clothing for themselves and their families. The Storehouse is intended to 'Meet the needs of those in need' and can include helping people with clothing, food, heating, and wellbeing needs. Currently those accessing help from The Storehouse are primarily from Foodbank, Bourne Christian Centre and the clubs run by Bourne Christian Centre. For The Storehouse to run effectively, BCC provides a small storage area in the office kitchen for food and a cupboard for storing clothes in the Upper Hall. The Outreach Leader is also available throughout the week to run the ministry as and when needed. The fundraising is done by means of regular donations, sponsored and social events.

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **The Church**

On the first Sunday of the month, we hold our Bourne Café: a more informal service in the Lower Hall with space for discussion, cakes, and coffee. This is an opportunity for those who are looking into Christianity to ask questions and find out more about our faith. We also invite those attending groups (Silver Singers, Community Club, Bourne Toddlers, and Bourne Youth Club) to Bourne Café to experience Church in an informal setting.

##### **Children's and Youth Work**

We have two classes for children and youth on a Sunday morning, for those walking through to aged eighteen. These classes use age-appropriate material to help them understand more about the Christian faith and to build their relationship with God.

The Bi-weekly Fusion youth homegroup (Years 6-13) has taken place in one of the youth leaders' homes for the last seven years, with a focus on fellowship and discipleship. From Easter 2023, this group will move to the Church premises due to a change in leader circumstances and we will be taking them through the Youth Alpha course. This course will be open to those from the Bourne Youth Club who have expressed an interest to explore faith further.

Bourne Youth Club (years 6-13) runs on the first and third Friday. We are currently seeing about 30 children each week, with half of those attending having no other links with our church. Each session includes games, a talk, and some food. It is well supported by volunteers who come and cook the children some food and build relationships with them.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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### **Bourne Family Project**

#### **Activities**

The focus for our services continues to be adult counselling and children's creative therapies. We recognise the need for a more holistic approach that goes beyond the therapy room so have successfully launched a Forest School Holiday provision and have advertised for Forest School Lead to run a stay and play group as a source of earned income. After a successful Aviva Crowdfunding campaign, we have also trained CAP Money coaches and have run a Cooking Healthily on a Budget Course.

#### **Counselling**

Our Counselling Service offers one-to-one weekly counselling to adults (over 18). Sessions run three days and one evening a week. The sessions are 50 minutes to 1 hour. The team comprises of two qualified paid counsellors, plus 3 volunteers and 4 students.

Our Creative Therapy Service continues to offer one-to-one weekly therapy to children aged 4-16. Weekly sessions last for 45 minutes and run four days a week. Each therapist also conducts reviews with parents/carers every 6-8 weeks. We have one qualified volunteer and 6 students.

At the start of this financial year, we had 100 on the waiting list. After spending time contacting parents, completing Strengths and Difficulties Questionnaires, and contacting schools for SDQs, we have reduced the waiting list to 36. Twenty-two of these have been on the list over a year; this is mostly due to their availability or complexity of the case (social care involvement or an active court case means students cannot take them on).

We are ensuring that BFP is increasingly sustainable by taking the following steps:

- Clearer expectations on website, referral forms and information sent out about the overall cost of sessions and our fees;
- Regular monthly donations are used to subsidise fees (Family Fund). In discussion with therapist, clients can pay less than the £15 but only have 12-16 sessions (no extensions);
- Ensuring client sessions are only 16 weeks. Extra sessions are up to the discretion of the Manager;
- Every session must be funded, whether through payments or the Family Fund;
- Missed session policy introduced;
- Keeping the waiting list maintained; and
- Promote Forest School Sessions and Toddler Group activity to diversify our revenue streams.

# BOURNE FAMILY PROJECT

APRIL 22- MARCH 23

**87 CLIENTS RECEIVED THERAPY**  
a total of 32 children and 55 adults in need had therapy with us this year.

**321 SESSIONS FUNDED THROUGH OUR FAMILY FUND**  
We believe everyone should have access to therapy not matter what their financial circumstances - our family fund subsidized 321 sessions this year.

**47 % CHILDREN WITH SEN**  
Of the children clients we closed last year, 47% had a SEN diagnosis or were under assessment for one.

**16 STUDENT PLACEMENTS**  
We are privileged to be able to support and mentor students through their placements to achieve their qualification to start their new career.

**100% WOULD RECOMMEND OUR FOREST SCHOOL**  
Our successful pilot sessions in the summer have led to regular holiday club provision this year.

**3 NEW INITIATIVES**  
Cooking Healthily on a Budget Course and Forest School have been a great success and will be a regular over the coming year. CAP Money Coaches have been trained and a course will run soon.

**600 CHILDREN'S REFERRALS**  
Since starting our children's therapy in 2014, we have received 600 referrals.

**41 CHRISTMAS HAMPERS**  
We handed over 41 treat filled Christmas Hampers to our clients during Christmas 22. Chocolate, sweets, mince pies, yule logs, decorations, moisturisers, candles and more.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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Future plans include:

- Develop Forest School Provision to a toddler group - advert is currently out on website, socials, Woodies Church, and Bristol Youth Ministry Network;
- Contact local churches for Christian qualified therapists to ask if they are willing to offer some volunteer time with us;
- Applying for Core Cost grants to help us build reserves;
- Apply for a multi-year grant to pay for a Creative/Play Therapist;
- Reapply for Co-op grant;
- Introduce pay-it-forward where clients can overpay for their sessions and help subsidise other's sessions; and
- Look at other sources of passive giving.

Income this year:

- The Co-operative Community Fund for the year brought in £2,757;
- Aviva Crowd funding brought in £2,342;
- Toddler group, run by church volunteers and assisted by the Operations Manager, allocates its funds and expenses to BFP; and
- Amazon Smile brought in around £61 in total before closing (a further £29 still waiting to be transferred).

We have had an increase in regular monthly donations and some grant income. We have had no face-to-face fundraising occurring this year.

The card machine will be promoted as the best way to pay to help know exactly what is coming in instead of waiting for monthly updates of online payments and then chasing fees.

#### **Bourne Relief**

During the early part of the year ROTE was able to support in the building of two houses and funds were forwarded to Iris Ministries to support this. Later in the year Paul and Francesca Meager were able to return to Mozambique for missionary work with WEC International and continue the work of the ROTE project supporting boys with their school education through supplies for school as well as the provision of a homework club. For one school leaver they were able to help him with setting up work to make a living from. During the year £3,930 was sent to Mozambique and spent on ROTE activities. Regular donations in the year amounted to £4,901.

The Storehouse gives out physical items to people on an occasional basis. Receiving support on a formal weekly basis is not something Storehouse seek to offer. Should it be noticed that someone is depending on Storehouse for regular support, further help and referring them to appropriate professional services would happen immediately.

The type of help Storehouse can offer is practical help to meet basic needs that affirm human dignity and comply with basic humanitarian rights to such things as food, clothes, warmth, and shelter. Help could include clothing, shoes, food, toiletries, money on an electric card, bedding or if homeless, a tent or booking a space in a night shelter or hostel for up to three nights. Money alone is not directly given.

## **Bourne Christian Centre**

### **Report of the trustees**

**For the year ended 31 March 2023**

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#### **Grant making policy**

Grants are paid to individuals and charities at the discretion of the trustees and in line with the charity's grant making policy. These grants are for the furtherance of the gospel or for those in need of financial support. Grants paid out in the year amounted to £3,930 (see note 6 in financial statements).

### **FINANCIAL REVIEW**

#### **Principal funding sources and expenditure**

##### **Unrestricted funds**

The unrestricted church income mainly comes from donations made by church members. This is used to support the pastoral work and to meet the costs of holding the various church meetings.

Fee income from users of the Bourne Family Project is included in unrestricted income and transferred to a designated fund to support the costs of the project.

To help with routine maintenance and to support the planned renovation of the buildings we have a designated fund for maintenance, with income transferred from unrestricted funds. During the year funds were expended from the maintenance fund to replace a boiler servicing the chapel building. Unused funds are carried forward to enable us to undertake larger maintenance and renovation works.

Expenditure from unrestricted funds comprises salary costs for our operations and admin staff and expenditure to ensure the operations of our church ministries and Sunday services.

##### **Restricted funds**

##### **Restricted collections**

During the year there have been a occasions where church members have been asked to support, or have offered to support, particular projects and so the income for these has been included as restricted collections. The main restricted collections that church members have contributed to are:

- Overseas mission – for church members who go overseas on mission trips;
- Building development fund – the buildings need redevelopment to make them more inclusive and accessible and initial thoughts on this have been developed; and
- Ministries and Outreach leader – specific call on funds to increase the role to support plans of the church to deliver its mission.

As well as these collections, church members contribute to The Storehouse and Bourne Family Project.

Donations to our building funds continue and have begun to be drawn upon as we begin phase 1 of our building plans to which include installing a lift in the chapel.

The ministries and outreach leader funds are drawn upon each month to support the payment of this role's salary.

##### **Policy on reserves**

The trustees have examined the requirement for free reserves and consider that a level of three to six months general expenditure would be adequate. At the year end this would be between £23,082 and £46,174 compared to free reserves of £37,376 which equates to 4.9 months.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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The charity is also building up a designated maintenance fund so that we should have funds available for routine maintenance and to cover any major work that may be required. To support our building project the charity has a building fund and unspent funds are carried forward each year to support the financial resources required to deliver this project.

The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved. For this reason, the accounts have been prepared on the going concern basis.

#### **THANK YOU**

We are very appreciative of the grant funders that have supported us this year and would like to thank:

- The Co-operative Community Fund;
- Aviva Crowd funding; and
- Amazon Smile.

We would like to thank the church members for their support and all the work they do to outwork the church vision. They support us in a variety of ways; including:

- Practical ways through volunteering;
- Through prayer for all our ministries;
- Financial giving to support both the general work of the church and specific ministries; and
- Fundraising to support our ministries.

#### **STRUCTURE GOVERNANCE AND MANAGEMENT**

Bourne Christian Centre is a registered charity and uses the names of Bourne Christian Centre, Bourne Family Project, Bourne Relief, Bristol Homeless Outreach (now renamed The Storehouse) for the various parts of its work.

##### **Governance**

Bourne Christian Centre is led by the Leadership Team and Trustees. The Leadership team have responsibility for the spiritual direction and vision. The Trustees have legal responsibility for the charity and seek to support the outworking of the Leadership team's vision and direction in accordance with the charity's constitution and relevant laws and regulations.

The two teams meet during the year to discuss plans and direction or where need arises to discuss specific topics.

##### **Trustees**

The trustees and leaders who held office during the year, or currently hold office are set out on page 1 of the accounts.

All the trustees held office throughout the year, except where stated, and no remuneration has been paid to any trustee.

New trustees are appointed by the existing trustees, to bring the appropriate balance of experience and skills. Induction training is provided by the existing trustees, and further third-party training is provided as appropriate.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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##### **Governing document**

The charity is a Charitable Incorporated Organisation, governed by a constitution dated 23 February 2015 and is a registered charity, registered in England and Wales.

##### **Involvement with other charities**

Rob Scott-Cook of Woodlands Group of Churches provides the Leaders of the church with support and spiritual oversight, through the building of relationship and communication.

##### **Risk management**

The trustees review the major risks the charity faces on a regular basis and have identified the following risks:

Financial sustainability – the trustees believe that maintaining the reserves at the agreed level, combined with our forecasting and monthly scrutiny of management accounts, will provide sufficient resources in the event of adverse conditions. For more details of the reserves policy see note on page 9.

Safeguarding – the church undertakes a significant amount of work with children and young people and ensuring their safety in our care is paramount. The church safeguarding procedure and policy is based on Churches Child Protection Advisory Service template and is reviewed regularly.

Health and Safety – the trustees continue to review our policies and procedures and perform risk assessments for events held during the year.

Reputational risk – the trustees review the impact on reputation that any activity we undertake may have and seek to take appropriate mitigating action, as necessary.

A risk review is ongoing and we continue to look to reconsider our points of risk and ensure appropriate mitigations are in place where required to safeguard the sustainability and assets of the trust.

##### **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity have no liability to contribute to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 17 July 2023 and signed on their behalf by

*S. I. Edwards*

Simon Edwards, Trustee

## **Independent examiner's report**

### **To the trustees of**

#### **Bourne Christian Centre**

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I report to the trustees on my examination of the accounts of Bourne Christian Centre (the CIO) for the year ended 31 March 2023, which are set out on pages 14 to 31.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Laura May Richards*

Date: 17 July 2023

**Laura Richards ACA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

## Bourne Christian Centre

### Statement of financial activities

For the year ended 31 March 2023

	Note	Restricted £	Unrestricted £	2023 Total £	2022 Total £
<b>Income from:</b>					
Donations and gifts	3	37,046	70,985	<b>108,031</b>	115,200
Charitable activities	4	1,988	23,342	<b>25,330</b>	57,583
Investments		17	501	<b>518</b>	9
<b>Total income</b>		<u>39,051</u>	<u>94,828</u>	<u><b>133,879</b></u>	<u>172,792</u>
<b>Expenditure on:</b>					
Charitable activities:					
Gathered Church		15,875	74,505	<b>90,380</b>	80,587
Pastoral and Outreach		861	1,672	<b>2,533</b>	1,881
Bourne Family Project		12,421	29,578	<b>41,999</b>	87,326
Overseas mission		4,009	-	<b>4,009</b>	15,626
<b>Total expenditure</b>	5	<u>33,166</u>	<u>105,755</u>	<u><b>138,921</b></u>	<u>185,420</u>
<b>Net income / (expenditure)</b>		5,885	(10,927)	<b>(5,042)</b>	(12,628)
Transfers between funds		<u>(5,033)</u>	<u>5,033</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	7	852	(5,894)	<b>(5,042)</b>	(12,628)
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>34,886</u>	<u>407,179</u>	<u><b>442,065</b></u>	<u>454,693</u>
<b>Total funds carried forward</b>		<u><u>35,738</u></u>	<u><u>401,285</u></u>	<u><u><b>437,023</b></u></u>	<u><u>442,065</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 14 to the accounts.

## Bourne Christian Centre

### Balance sheet

As at 31 March 2023

	Note	£	2023 £	2022 £
<b>Fixed assets</b>				
Tangible assets	10		<b>349,516</b>	345,597
<b>Current assets</b>				
Debtors	11	<b>3,114</b>		3,237
Cash at bank and in hand		<b>91,157</b>		103,759
		<b>94,271</b>		106,996
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	12	<b>(6,764)</b>		(10,528)
<b>Net current assets</b>			<b>87,507</b>	96,468
<b>Net assets</b>	13		<b>437,023</b>	442,065
<b>Funds</b>	14			
Restricted funds			<b>35,738</b>	34,886
Unrestricted funds				
Designated funds			<b>363,909</b>	363,480
General funds			<b>37,376</b>	43,699
<b>Total charity funds</b>			<b>437,023</b>	442,065

Approved by the trustees on 17 July 2023 and signed on their behalf by

*S. L. Edwards*

Simon Edwards, Trustee

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

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#### 1. Accounting policies

##### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Bourne Christian Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The charity holds unrestricted, general reserves of £37,376 and designated reserves held in net current assets, that can be drawn down if necessary, of £14,393, without impacting restricted funds. The cash balance is £91,157. The trustees therefore consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2023**

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#### **1. Accounting policies (continued)**

##### **f) Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### **g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is analysed as follows:

##### **Gathered Church**

This includes the cost of running the meetings to proclaim the gospel, including the Sunday morning meeting, mid-week meetings for youth etc. and costs of the Bourne Chapel and items necessary to hold meetings.

##### **Pastoral and Outreach Costs**

This includes expenses for the pastoral team, outreach and grants made by the church to support charities and individuals including those working overseas.

##### **Bourne Family Project**

This is the cost of the work we do to support families including counselling, children's creative therapies and group work.

##### **Overseas Mission**

This includes the distribution of sponsorship and donations made to Bourne Relief for overseas projects.

##### **Support Costs**

These are costs incurred to support the activities within the church and includes salaries, insurance and banking. Support costs are allocated to activities based on the proportion of direct activity costs.

##### **Governance Costs**

This includes costs incurred in respect of constitutional and statutory matters including the independent examination costs.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

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#### 1. Accounting policies (continued)

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis, which is an estimate of resources used in each activity:

	2022	2021
Raising funds	0.0%	0.0%
Gathered Church	72.6%	68.5%
Pastoral and Outreach	2.4%	1.9%
Bourne Family Project	24.8%	29.3%
Overseas Mission	0.2%	0.3%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Freehold buildings	2% straight line
Fixtures and fittings:	
PA equipment	10% straight line
Other	25% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

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#### 1. Accounting policies (continued)

##### n) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

##### o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are the depreciation rates as described above.

#### 2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2022 Total £
<b>Income from:</b>			
Donations and gifts	38,655	76,545	115,200
Charitable activities	33,596	23,987	57,583
Investments	-	9	9
<b>Total income</b>	<b>72,251</b>	<b>100,541</b>	<b>172,792</b>
<b>Expenditure on:</b>			
Charitable activities:			
Gathered Church	11,161	69,426	80,587
Pastoral and Outreach	5	1,876	1,881
Bourne Family Project	55,801	31,525	87,326
Overseas mission	15,530	96	15,626
<b>Total expenditure</b>	<b>82,497</b>	<b>102,923</b>	<b>185,420</b>
<b>Net movement in funds</b>	<b>(10,246)</b>	<b>(2,382)</b>	<b>(12,628)</b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

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#### 3. Income from donations and gifts

	Restricted £	Unrestricted £	2023 Total £
Gathered Church	22,785	70,985	<b>93,770</b>
Bourne Family Project	9,313	-	<b>9,313</b>
Overseas Mission	4,948	-	<b>4,948</b>
<b>Total income from donations and gifts</b>	<b>37,046</b>	<b>70,985</b>	<b>108,031</b>

#### Prior period comparative:

	Restricted £	Unrestricted £	2022 Total £
Gathered Church	17,385	76,545	93,930
Bourne Family Project	16,369	-	16,369
Overseas Mission	4,901	-	4,901
<b>Total income from donations and gifts</b>	<b>38,655</b>	<b>76,545</b>	<b>115,200</b>

#### 4. Income from charitable activities

	Restricted £	Unrestricted £	2023 Total £
Gathered Church:			
Room hire and rent	-	9,525	<b>9,525</b>
Other income	-	1,089	<b>1,089</b>
Bourne Family Project:			
Grants	1,988	-	<b>1,988</b>
Fees	-	12,728	<b>12,728</b>
<b>Total income from charitable activities</b>	<b>1,988</b>	<b>23,342</b>	<b>25,330</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2023**

---

**4. Income from charitable activities (continued)**

<b>Prior period comparative:</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>Total</b>
			<b>£</b>
Gathered Church:			
Room hire and rent	-	11,200	11,200
Bourne Family Project:			
Grants	33,596	-	33,596
Fees	-	12,787	12,787
	<u>33,596</u>	<u>23,987</u>	<u>57,583</u>
<b>Total income from charitable activities</b>	<b><u>33,596</u></b>	<b><u>23,987</u></b>	<b><u>57,583</u></b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**5. Total expenditure**

	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	<b>2023 Total £</b>
Staff costs (note 8)	29,498	-	27,588	-	11,824	<b>68,910</b>
Grants payable (note 6)	-	-	-	3,930	-	<b>3,930</b>
Premises costs	14,169	-	-	-	6,246	<b>20,415</b>
General expenses	9,916	1,764	6,421	-	7,197	<b>25,298</b>
Insurance	-	-	-	-	3,216	<b>3,216</b>
Accountancy	-	-	-	-	2,220	<b>2,220</b>
Legal and professional	-	-	-	-	1,505	<b>1,505</b>
Depreciation	13,427	-	-	-	-	<b>13,427</b>
<b>Sub-total</b>	67,010	1,764	34,009	3,930	32,208	<b>138,921</b>
Allocation of support and governance costs	23,370	769	7,990	79	(32,208)	-
<b>Total expenditure</b>	<b>90,380</b>	<b>2,533</b>	<b>41,999</b>	<b>4,009</b>	-	<b>138,921</b>

Total governance costs were £2,220 (2022: £2,040).

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**5. Total expenditure**

**Prior period comparative**

	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2022 Total £
Staff costs (note 8)	22,513	-	70,827	-	11,054	104,394
Grants payable (note 6)	-	-	-	15,530	-	15,530
Premises costs	17,507	-	-	-	3,905	21,412
General expenses	9,545	1,349	8,026	-	7,424	26,344
Insurance	-	-	-	-	3,003	3,003
Accountancy	-	-	-	-	2,040	2,040
Legal and professional	-	-	-	-	1,102	1,102
Depreciation	11,482	-	113	-	-	11,595
<b>Sub-total</b>	<b>61,047</b>	<b>1,349</b>	<b>78,966</b>	<b>15,530</b>	<b>28,528</b>	<b>185,420</b>
Allocation of support and governance costs	19,540	532	8,360	96	(28,528)	-
<b>Total expenditure</b>	<b>80,587</b>	<b>1,881</b>	<b>87,326</b>	<b>15,626</b>	<b>-</b>	<b>185,420</b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

#### 6. Grants payable

	2023 £	2022 £
Grants to individuals (2023: 8, 2022: 8)	3,868	550
<i>Grants to organisations:</i>		
Overseas mission:		
IRIS Pemba	62	2,680
Gifts of Love International	-	12,300
	<u>3,930</u>	<u>15,530</u>

#### 7. Net movement in funds

This is stated after charging:

	2023 £	2022 £
Depreciation	13,427	11,595
Operating lease payments	2,113	2,484
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:		
▪ Independent examination (including VAT)	2,220	2,040
	<u>2,220</u>	<u>2,040</u>

#### 8. Staff costs and numbers

Staff costs were as follows:

	2023 £	2022 £
Salaries and wages	67,169	96,819
Pension costs	1,741	2,744
Redundancy costs	-	4,831
	<u>68,910</u>	<u>104,394</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the leadership team. All key management personnel work in a voluntary capacity.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

#### 8. Staff costs and numbers (continued)

	2023 No.	2022 No.
Family support	4	8
Gathered Church	1	1
Support	2	2
	<u>7</u>	<u>11</u>
Average head count	<u>7</u>	<u>11</u>

#### 9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

#### 10. Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2022	518,251	86,125	<b>604,376</b>
Additions in year	5,033	12,313	<b>17,346</b>
Disposals in year	-	(10,351)	<b>(10,351)</b>
	<u>523,284</u>	<u>88,087</u>	<u><b>611,371</b></u>
At 31 March 2023	<u>523,284</u>	<u>88,087</u>	<u><b>611,371</b></u>
<b>Depreciation</b>			
At 1 April 2022	177,267	81,512	<b>258,779</b>
Charge for the year	8,381	5,046	<b>13,427</b>
Depreciation on disposals	-	(10,351)	<b>(10,351)</b>
	<u>185,648</u>	<u>76,207</u>	<u><b>261,855</b></u>
At 31 March 2023	<u>185,648</u>	<u>76,207</u>	<u><b>261,855</b></u>
<b>Net book value</b>			
<b>At 31 March 2023</b>	<u><b>337,636</b></u>	<u><b>11,880</b></u>	<u><b>349,516</b></u>
At 31 March 2022	<u>340,984</u>	<u>4,613</u>	<u>345,597</u>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**11. Debtors**

	<b>2023</b>	2022
	£	£
Prepayments	<b>1,861</b>	1,783
Income tax recoverable	<b>1,253</b>	1,454
	<b><u>3,114</u></b>	<u>3,237</u>

**12. Creditors : amounts due within 1 year**

	<b>2023</b>	2022
	£	£
Accruals	<b>5,866</b>	9,491
Other taxation and social security	<b>898</b>	1,037
	<b><u>6,764</u></b>	<u>10,528</u>

**13. Analysis of net assets between funds**

	Restricted funds £	Designated funds £	General funds £	<b>Total funds £</b>
Tangible fixed assets	-	349,516	-	<b>349,516</b>
Current assets	35,738	14,393	44,140	<b>94,271</b>
Current liabilities	-	-	(6,764)	<b>(6,764)</b>
<b>Net assets at 31 March 2023</b>	<b><u>35,738</u></b>	<b><u>363,909</u></b>	<b><u>37,376</u></b>	<b><u>437,023</u></b>
<b>Prior year comparative</b>	£	£	£	£
Tangible fixed assets	-	345,597	-	345,597
Current assets	34,886	17,883	54,227	106,996
Current liabilities	-	-	(10,528)	(10,528)
<b>Net assets at 31 March 2022</b>	<b><u>34,886</u></b>	<b><u>363,480</u></b>	<b><u>43,699</u></b>	<b><u>442,065</u></b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**14. Movements in funds**

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	14,533	7,534	-	(5,033)	<b>17,034</b>
Overseas Mission Fund	786	-	-	-	<b>786</b>
Poor Fund	1,144	-	-	(1,144)	-
Ministries and Outreach leader	625	15,250	(15,875)	-	-
The Storehouse	1,897	-	-	(1,897)	-
Bourne Relief:					
Overseas projects	5,043	4,919	(4,009)	-	<b>5,953</b>
Storehouse	-	46	(861)	3,041	<b>2,226</b>
Bourne Family Project:					
Donations and fundraising	9,219	9,313	(10,959)	-	<b>7,573</b>
Aviva wellbeing grant	-	2,342	(654)	-	<b>1,688</b>
Grant - Quartet Foundation	353	(353)	-	-	-
Souter Trust grant	1,286	-	(808)	-	<b>478</b>
<b>Total restricted funds</b>	<b>34,886</b>	<b>39,051</b>	<b>(33,166)</b>	<b>(5,033)</b>	<b>35,738</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	345,597	-	(13,427)	17,346	<b>349,516</b>
Maintenance fund	17,883	8,265	(1,365)	(10,390)	<b>14,393</b>
Bourne Family Project	-	12,768	(21,768)	9,000	-
<i>Total designated funds</i>	<b>363,480</b>	<b>21,033</b>	<b>(36,560)</b>	<b>15,956</b>	<b>363,909</b>
General funds	43,699	73,795	(69,195)	(10,923)	<b>37,376</b>
<b>Total unrestricted funds</b>	<b>407,179</b>	<b>94,828</b>	<b>(105,755)</b>	<b>5,033</b>	<b>401,285</b>
<b>Total funds</b>	<b>442,065</b>	<b>133,879</b>	<b>(138,921)</b>	<b>-</b>	<b>437,023</b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

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#### 14. Movements in funds (continued)

##### Purposes of restricted funds

###### Building Fund

Our buildings need major renovation to make them more accessible and inclusive, so a building fund has been established to finance this work. Following work on the flat roof and part of the roof over the Chapel we have started the preparatory work for the installation of a lift to access the first floor of the Chapel.

###### Overseas Mission Fund

The overseas mission fund includes donations towards the costs of individuals going overseas on mission work.

###### Poor Fund

Funds donated to help support those in financial need in the church. This fund has been merged with Storehouse and transferred to the umbrella of Bourne Relief.

###### Ministries and Outreach leader

It was decided that we needed more support for the Ministries and Outreach in the church and so a paid role was created to provide this. In order to support the funding of the role the church members were asked if they would agree to provide donations towards this. The donations are used to support the cost of this role with the remainder funded from unrestricted funds.

###### Overseas projects

Funds donated and fundraising to support projects in Mozambique and Guatemala. Grants are then made to the individuals and projects that are supported.

###### The Storehouse

This fund is used to help the poor and those in need with clothing, food and heating. This has been transferred to the umbrella of Bourne Relief.

###### Bourne Family Project:

The Bourne Family Project supports families in the local area. The project receives donations and grants towards its work and these funds are kept separately and spent in accordance with the funders' specifications. The specific restricted funds within the Bourne Family Project are:

- Fundraising – donations and fundraising events specifically to support the project;
- Aviva grant for wellbeing – grant to help improve people's wellbeing, specifically for running courses to help with budget management and cooking on a budget;
- Quartet foundation – grant to cover a speech and language therapist. An initial grant was received for the calendar year 2019 and a second grant has been received for 2020. Due to Covid this service was suspended for a time and we were not able to complete the project. The remaining funds were returned to the Quartet Foundation as per the terms of the grant; and
- Souter Trust – this covers the initial costs of setting up a Forest School. It will be used to cover the costs of level 3 qualification in Forest School and first aid qualifications as well as for staff hours and resources for the project.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2023

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#### 14. Movements in funds (continued)

##### Purposes of designated funds (continued)

###### Fixed assets fund

The fixed assets are held in a designated fund with the cost of additions funded by a transfer from unrestricted funds. Lift building works during the year were paid for via the church building fund, reflected as a transfer to fixed assets.

###### Maintenance fund

As well as the building work there is maintenance needed to the building and so the charity has a maintenance fund. This is funded through transfers of unrestricted income, any excess in the maintenance fund will be used for the renovation.

###### Bourne Family Project

The church transfers unrestricted income to cover some of the costs of Bourne Family Project, this includes fees paid by users of the project and a contribution from church funds.

##### **Transfers between funds**

The Storehouse and Poor funds were merged and transferred to the Bourne relief umbrella.

The church purchased a new boiler in the year, funded in part via a transfer of £10,390 from the maintenance fund.

The church capitalised costs of £5,032 towards installing a lift, these were financed by a transfer from the restricted building fund to the fixed assets fund.

The church supports salaries for the Bourne Family Project via a transfer of £9,000 from unrestricted funds.

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**14. Movements in funds (continued)**

Prior year comparative	At 1 April 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	6,185	8,348	-	-	14,533
Bristol Homeless Outreach	2,340	-	-	(2,340)	-
Overseas Mission Fund	786	-	-	-	786
Poor Fund	1,144	-	-	-	1,144
Ministries and Outreach leader	2,124	8,962	(10,461)	-	625
The Storehouse	-	75	(518)	2,340	1,897
 Bourne Relief - Overseas Projects	 15,768	 4,901	 (15,626)	 -	 5,043
Bourne Family Project:					
Donations and fundraising	9,069	16,369	(16,219)	-	9,219
Grant - Children in Need	2,016	31,055	(33,071)	-	-
Grant - Aviva creative therapy	2,025	-	(2,025)	-	-
Grant - Aviva adult counselling	1,772	-	(1,772)	-	-
Grant - Quartet Foundation	1,903	-	(1,550)	-	353
Souter Trust grant	-	2,541	(1,255)	-	1,286
<b>Total restricted funds</b>	<b>45,132</b>	<b>72,251</b>	<b>(82,497)</b>	<b>-</b>	<b>34,886</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	357,192	-	(11,595)	-	345,597
Maintenance fund	9,693	11,200	(3,010)	-	17,883
Bourne Family Project	1,345	12,787	(23,132)	9,000	-
<i>Total designated funds</i>	<i>368,230</i>	<i>23,987</i>	<i>(37,737)</i>	<i>9,000</i>	<i>363,480</i>
General funds	41,331	76,554	(65,186)	(9,000)	43,699
<b>Total unrestricted funds</b>	<b>409,561</b>	<b>100,541</b>	<b>(102,923)</b>	<b>-</b>	<b>407,179</b>
<b>Total funds</b>	<b>454,693</b>	<b>172,792</b>	<b>(185,420)</b>	<b>-</b>	<b>442,065</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2023

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#### 15. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	<b>2023</b>	2022
	£	£
Amount falling due:		
Within 1 year	<b>998</b>	2,484
Within 1 - 5 years	<b>499</b>	5,954
	<u><b>1,497</b></u>	<u>8,438</u>

#### 16. Related party transactions

Trustees and connected persons donated, before gift aid, £23,253 (2022: £18,515) to the charity during the year. There were no other related party transactions.

**BOURNE CHRISTIAN CENTRE**

England & Wales - Charity number 1161520

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# Accounts

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Charity no. 1161520

**Bourne Christian Centre**  
**Report and Unaudited Financial**  
**Statements**  
**31 March 2022**

## **Bourne Christian Centre**

### **Reference and administrative details**

**For the year ended 31 March 2022**

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<b>Charity number</b>	1161520
<b>Registered office and operational address</b>	Bourne Chapel Waters Road Kingswood Bristol BS15 8BE
<b>Trustees</b>	The trustees who served during the year and up to the date of this report were as follows: C Cox S Edwards R Finlayson S Lee M Southall D Wellington
<b>Leadership team</b>	The leaders who held office during the year are: Francesca and Paul Meager Mark and Vicky Payton Jon and Julia Pike Mark and Karen Southall Jon Steer Paul and Esther Tiley
<b>Bankers</b>	CAF Bank Ltd PO Box 289 West Malling Kent ME19 4TA
<b>Independent examiner</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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The trustees present their report along with the financial statements of the charity for the year ended 31 March 2022. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The income of the charity is below the threshold for a statutory audit to be required. The trustees have therefore opted to have the accounts independently examined fulfilling the requirements of the Charity Commission.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives**

The objectives of the trust are to proclaim and further the Gospel of God concerning his Son Jesus Christ our Lord, the preaching and teaching of the Christian faith and the relief of people in need, hardship or distress.

When planning the activities to outwork our objectives the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### **Vision**

The church has a strong and committed congregation and as a group we are keen to find God and outwork his vision for this church:

#### *Rooted in Christ, Growing in love*

The leadership see us outworking this through being a 'deep and wide' church. We need to get deep as a church in the spirit, the word and love, with a hunger to receive new gifts, to grow in our gifting and to enable others to do the same. Wide is about more than our church, it is about reaching out into the community. Increasingly we want to be a church that:

*proclaims good news to the poor, binds up the broken hearted, proclaims freedom to the captives and release from the darkness for the prisoners, proclaims the year of the Lord's favour and the day of the vengeance of our God, comforts all who mourn and provides for those who grieve in Zion.*

Isaiah 61:1

There are three areas that we are focusing on to outwork this vision – celebrating family, engaging community and making Jesus known.

An important part of outworking our vision is for us to take our place in the body of Christ in Bristol, which we are achieving through our relationship with Rob Scott-Cook and the Woodlands Group of Churches.

The leadership regularly discuss issues with Rob Scott-Cook and appreciate the wisdom and insight he brings.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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#### **Pastoral Care and Outreach**

People who come to the church regularly are invited to join a homegroup and the leaders of these groups develop a close relationship with their members, this personal contact enables people to grow in their relationship with God and to deal with problems they are encountering. Where further help is needed to support individuals the leadership of the church become involved.

The church is involved in outreach through talking to shoppers at Kings Chase Shopping Centre on some Saturday mornings, as well as through the meetings and groups we run.

Grants are paid at the discretion of the trustees; these grants are for the furtherance of the gospel or for the poor. For an analysis see note 6 in the accounts.

The church is committed to reaching as many of the local community as possible and this is achieved through advertising our services and other weekly activities at the church and meeting people at the shopping centre.

#### **Gathered Church**

Meetings where the church gathers are a useful forum to preach the gospel, to help people grow in their relationship with God and are a fundamental part of the Church. The church holds the following meetings:

- Sunday Morning Church meeting, which includes separate groups for children and youth;
- Prayer and bible study meetings during the week;
- Home groups at various locations throughout the week;
- Youth groups during the week, in addition to Bourne Youth Club this runs twice a month at the leader's home; and
- Bourne Youth Club which runs twice a month in the church hall.

The church also runs a number of groups for the local community:

- Silver Singers, runs on the first Wednesday of the month for a coffee followed by an hour of singing songs from the 50's, 60's and 70's;
- Bourne Community Club, runs twice a month with activities, games, tea and cakes and a chance to chat;
- Bourne Youth Club, runs twice a month for youth in school years 6-11;
- Bourne Toddlers, runs weekly during school term-time; and
- In March 2022 the church ran an Alpha course for members of the community.

We also host a branch of the East Bristol Foodbank from our offices, staffed by volunteers from the churches in Kingswood. Foodbank is a project seeded by the Trussell Trust and it provides emergency food for local people in crisis.

Incredible Kids continue to rent space on our premises for the storage of equipment until they are able to fully move their equipment out to a new venue.

In the year we were also able to offer our facilities to NHS Blood and Transplant to support 'Giving Blood' sessions and they continue to rent our space to facilitate these sessions in the community of Kingswood.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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#### **Bourne Family Project**

Our mission is to celebrate family by expressing Christ's compassion and love to those in the community. Families come in all shapes and sizes and need to be supported, equipped and empowered to cope with the changing circumstances, different stages of life and various challenges family life can bring.

Bourne Family Project will facilitate this through providing advice, training, resourcing, adult counselling, children's therapy and opportunities to play, bond and learn to listen and communicate with family members.

We welcome families and individuals from across Bristol and South Gloucestershire via self-referrals, or through other organisations and services such as GP's, schools and nurseries. Whatever their reason for seeking our support, our team of qualified and student therapists help people to:

- Navigate difficult challenges in life;
- Process traumatic experiences or overwhelming emotions;
- Increase their sense of worth and confidence;
- Understand their own path to wellbeing;
- Feel empowered to make positive changes;
- Have hope for the future; and
- Develop their and their child's communication skills.

The Children's Creative Therapy Team works with children of all ages. We use art, movement, drama, puppets, doll's house, sand tray, role-play toys, storytelling and clay to help children develop a trusting therapeutic relationship with their therapist, allowing the child to feel safe enough to express their feelings. This is a way for troubled children to process their traumatic experiences, either through talking, or the metaphor of play, helping to make painful memories less intense and increasing resilience.

The Adult Counselling Team works with individuals. Without prejudice or passing judgement, we welcome all adults to the Bourne Family Project, providing a safe and confidential space to work through worries, difficulties or traumatic life experiences. We work in a person-centred way, carefully listening to each person's story, empowering individuals to explore ways to wellbeing, become more self-aware, find the strength to make positive life changes, develop resilience and have hope for the future.

We have links with the local health centres and schools enabling us to reach as wide a section of the local community as possible. A small charge is made for our services, but we take into account an individual's circumstances to ensure that an inability to pay does not exclude any beneficiaries.

#### **Bristol Homeless Outreach**

During the year, the activities and resources available to support Bristol Homeless Outreach were reviewed and it was recognised that it could not continue in its current form. Therefore, a new ministry called 'The Storehouse' was formed.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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##### **The Storehouse**

The Storehouse was initiated in 2021 as a response to the increase in hardship we are seeing in the area of Bristol and South Gloucestershire. Our community has been noticeably affected by the rise in heating and electricity bills and many people are struggling to provide enough food and warm clothing for themselves and their families. The storehouse is intended to 'Meet the Needs of those in Need' and can include helping people with clothing, food and heating although other requests that are deemed as necessary to the health and well-being of an individual who comes to us asking for specific help will be considered and where possible their needs will be met. Currently those accessing help from The Storehouse are primarily from Foodbank, Bourne Christian Centre and the clubs run by Bourne Christian Centre. In order for The Storehouse to run effectively, BCC provides a small storage area in the office kitchen for food and a cupboard for storing clothes in the Upper Hall. The Outreach Leader is also available throughout the week to run the ministry as and when needed. The Storehouse seeks to look after the poor and needy as instructed by Jesus and throughout the New Testament in scriptures such as Matthew 23:23, Acts 20:35 and 1 John 3:17.

##### **Bourne Relief**

Bourne Relief was established as the fundraising section of the church, with the aim of supporting and enabling those in need wherever they are. The charities we supported were:

- Gifts of Love International in Guatemala;
- Iris Ministries and individuals in Mozambique; and
- Removing Obstacles To Education (ROTE).

Gifts of Love International was launched in 2007 by an American couple, Don and Barb Kassebaum, who bought a 26-acre plot of land in Brito, Guatemala, on which to build an orphanage. They currently have three houses, where 72 orphaned and street children live with Christian house parents. There is also a school and church on the site and they are looking to build a fourth house. The children are sent to Brito by the courts and so do not necessarily stay there long term, often they come for a short period until a suitable long term home is found. Their ultimate goal is be able to house 150 children.

In February 2021 it was recognised that we hadn't been receiving regular news from GOLI for a number of years. We met as a church leadership team and concluded that our relationship with this charity had faded significantly enough to review our regular giving to them. In November 2021, we concluded that our giving should be more aimed at charities we have strong connections with and Francesca, Our Ministries and Outreach Leader informed GOLI of our decision to stop our financial support to them. This was received very well and with great thanks and understanding.

In August 2017 the Meager family, who are part of our church, went to Mozambique to serve on the Iris Ministries base in Pemba for a year. Iris Ministries support children and widows on the base including a school, a nursery and a feeding programme. The Meagers helped in the school teaching English and also befriended a number of local boys who they supported to join the school and helped settle in.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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To continue their help with the boys and their families they founded ROTE as a project within Bourne Christian Centre. Through this project we have continued to support six boys with their annual school enrolments and have provided them with school uniforms, books, stationary, P.E kits and shoes. In 2019 ROTE built its first brick house through Iris Ministries' house building sector, 'Mercy Ministries'. In 2020 ROTE was able to build a further two houses using local builders and a project manager who Paul and Francesca had previously worked with during their time at Iris. In 2021 ROTE was able to fund a fourth house and this one was built by Iris Global's Mercy Ministries team again. On 14th April 2022 a fifth house was started using the same independent project manager as in 2020. The reason for sometimes using Iris Global and sometimes using the independent project Manager is for Paul and Francesca to keep good relations between those they worked with while in Mozambique as their long-term plans involve returning to Mozambique to continue the work of ROTE supporting these six boys and others.

The fundraising is done by means of regular donations, sponsored and social events.

#### **Grant Making Policy**

Grants are paid to individuals and charities at the discretion of the trustees and in line with the charity's grant making policy. These grants are for the furtherance of the gospel or for the poor.

#### **Volunteers**

The trustees are very grateful for the volunteers who work within the church. We currently have 47 people who help on a voluntary basis and without them the church would not function. The volunteers are involved in every area of the church, particularly:

- Running the various Sunday and midweek meetings;
- Outreach into the community; and
- General maintenance of the buildings.

As well as the volunteers in the church we have three qualified therapists who volunteer in the Bourne Family Project, increasing the number of creative therapy and counselling sessions we are able to offer.

## **ACHIEVEMENTS AND PERFORMANCE**

### **The Church**

Our meetings have returned to the church premises and continue to be well attended. However, we have continued to make one service a month available online in order to maintain an online presence.

On the first Sunday of the month, we usually hold a more informal service in the Lower Hall with space for discussion and breakfast. This is an opportunity for those who are looking into Christianity to ask questions and find out a little more about our faith. We have also used the meetings as an interface between the groups we run and the church.

All church meetings and groups restarted following the lockdown and we have seen many returning to our groups and enjoying the opportunity to meet together in person again.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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A significant number of those attending the groups that regularly use the Lower Hall (Silver Singers, Community Club, Bourne Toddlers, Bourne Youth Club) are not part of our church. Group leaders maintained remote contact with their attendees where possible during the covid-19 lockdown period and we were pleased to see these groups restart and return to normal.

As of March 2022, we were able to run an Alpha course which has been well attended by approx. 20 people some from our midweek community groups and others new to Bourne Christian Centre. We have been pleased to see some join us for Sunday morning services and they have expanded their experience of church through the course.

The church does not operate a formal membership structure but seeks to support all those who come to our meetings.

#### **Children's and Youth Work**

During the Sunday morning meeting there are two classes for children and youth covering the ages from one to eighteen. These classes use age-appropriate material to help those who attend to understand more about the Christian faith and to build their relationship with God.

Fortnightly youth meetings take place in the homes of church members for those at secondary school. Whilst the attendance is small, we see the work as very important and the evenings have consisted of using a number of different programmes such as Youth Alpha and bible studies. These were conducted over Zoom and were a value connection point during the pandemic for the youth that attended during the year. Our youth meetings have now restarted in person.

The Bourne Youth Club for children in school years 6-11 runs on the first and third Friday of each month, with approximately half of those attending having no other links with our church. Each session includes games, a talk and some food. It is well supported by volunteers who come and cook the children some food and build relationships with them. Following the lockdown, we restarted this group and have seen an increased number (approx. 20 a session) joining us following invites from our youth.

#### **Bourne Family Project**

##### **Activities**

The main focus for our services continues to be adult counselling and children's creative therapies. Speech and language therapy ceased in August 2021 due to reaching the end of a grant and the therapist having a change of circumstances at home.

Bourne Family Project has undergone many changes this year. We were unable to secure a third large grant from Children in Need in December 2021 meaning in March 2022 we had to make our three paid therapists redundant. The children's therapy will now be run primarily by volunteers and students. The adult counselling will continue as normal.

##### **Counselling**

Our individual counselling service offers one to one weekly counselling to adults (over 18). Sessions run three days and one evening a week. Referral reasons have included family separation, depression (including post-natal), bereavement, anxiety, domestic abuse, sexual and emotional abuse, trauma, anger, recent diagnosis including illness, ADHD and Autism.

## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2022

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Our counselling team comprises of two qualified paid counsellors, plus 2 volunteers and 4 students. At the close of the year our team of 6 counsellors delivered a combined average of around 32 one to one sessions per week. The average number of sessions per client is between 16 and 26 weeks. Although some have been held for longer. Discussions are always held between counsellor and the Counselling and Creative Therapy Lead as to whether the client needs extra sessions. Each case is assessed individually.

We received 63 new referrals (compared to 24 the previous year) and our waiting list at the end of the year held 31 cases. This equates to a six or seven month wait. Referrals have continued to be received from a variety of sources including GPs, health visitors and other supporting agencies. Our largest referral base is self-referral but also includes Nextlink housing, Social care and other services.

Month	Number of children's referrals	Number of adult referrals
January	7	3
February	6	4
March	7	2
April	6	4
May	13	8
June	9	6
July	6	5
August	5	8
September	2	8
October	3	4
November	9	6
December	4	5
<b>Total</b>	<b>77</b>	<b>63</b>

We currently do not have any couples counselling. This is not something we are looking to provide in the immediate future but will monitor depending on demand. Neither of our current counsellors are trained in couples counselling.

Monitoring forms and verbal feedback continue to show that our counselling service provides a valuable and tangible difference to our clients.

#### **Creative Therapies Service**

Our creative therapy service continues to offer one to one weekly therapy to children aged between 4 and 16. This service was primarily funded by Children in Need. Weekly sessions last for 45 minutes and ran four days a week, including after school slots. Each therapist also conducts reviews with parents/carers every 6 – 8 weeks. Reasons for referrals include, witness to domestic violence, high anxiety, anger, illness diagnosis, Autism, trauma, parental separation, parental mental health.

Referrals come from a variety of places including schools, social workers, health visitors, other agencies and parents.

At the close of the year, our team of three qualified therapists, one volunteer and 4 students supported 60 children. The initial contract is for 16 weeks but some cases were extended in discussion with Creative Therapy Lead. With this role no longer in place, discussions will refer to the Counselling and Creative Therapy Lead which allows for consistency of approach to cases within the project.

**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2022**

---

We have received 63 new referrals this year. We closed our waiting list in January 2022. We are working on reducing the list and since then, with a huge focus on calling everyone on the list in March and April to see if they still require our service, we have reduced the waiting list from 100 to 71. It is unclear how long a wait this is now that we have fewer Creative Therapists working for us and students who come and go throughout the year.

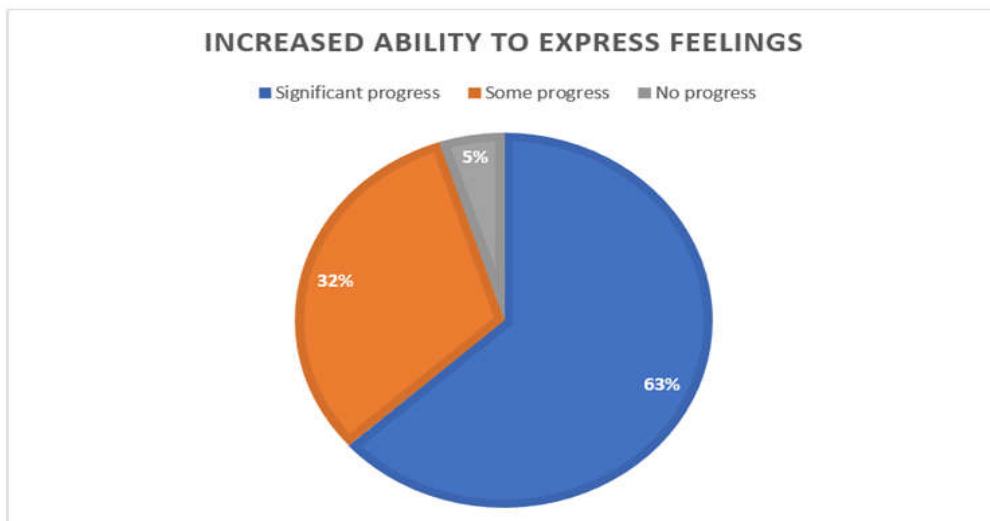
After communication with universities and those running courses, we have found that PTUK (Play Therapy UK) diploma students are required to run group sessions. We currently have two PTUK students and hope to find suitable group candidates when their training in this unit is done.

It is becoming more apparent that PTUK students are more flexible than BAPT students regarding how many clients they can take on and the group sessions but less flexible with the SDQ numbers (no one below a score of 11). We are now on the PTUK website as a suggested placement and contact details have been updated for University of South Wales (BAPT).

The Lead therapist role was responsible for monitoring and allocating cases worked to keep therapist slots full and completing more triaging over the year for everyone on our waiting list and for new referrals. However, we have found that some clients reach the top of the list (after a 12-18 month wait period) and complete the Strengths and Difficulties Questionnaire (SDQ) only to find that the score is too low for some of our students to take on. To counteract this, we do the SDQ at point of referral and will signpost if we think that our service is not the most appropriate for them. Jill and Julia will now be responsible for taking in referrals and conducting the initial SDQ and other changes to the systems have been made to ensure waiting times are kept as low as possible.

We assessed the three main differences that we focus on in Creative Therapy using observations, metaphors in play, art work, body language, spoken language, SDQs and parent reviews.

These are the results from March 2021-2022:

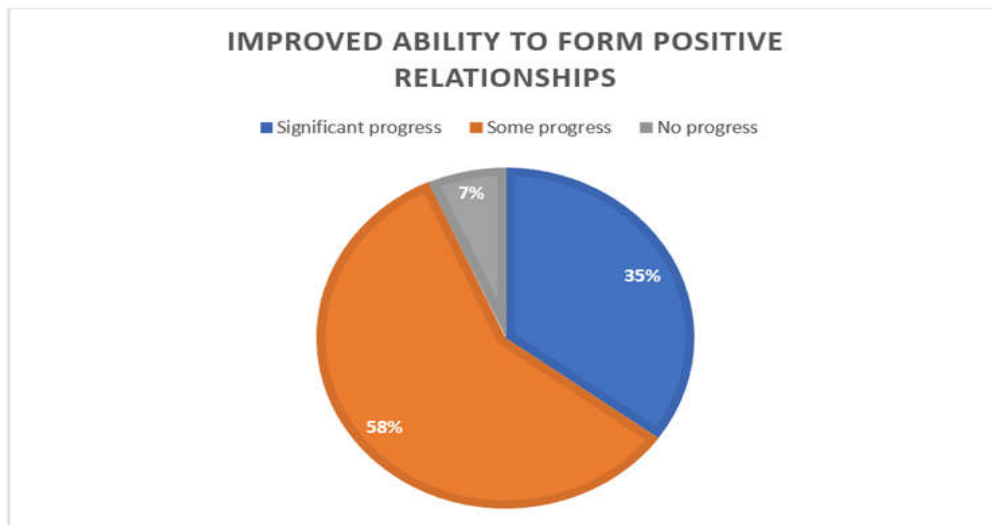
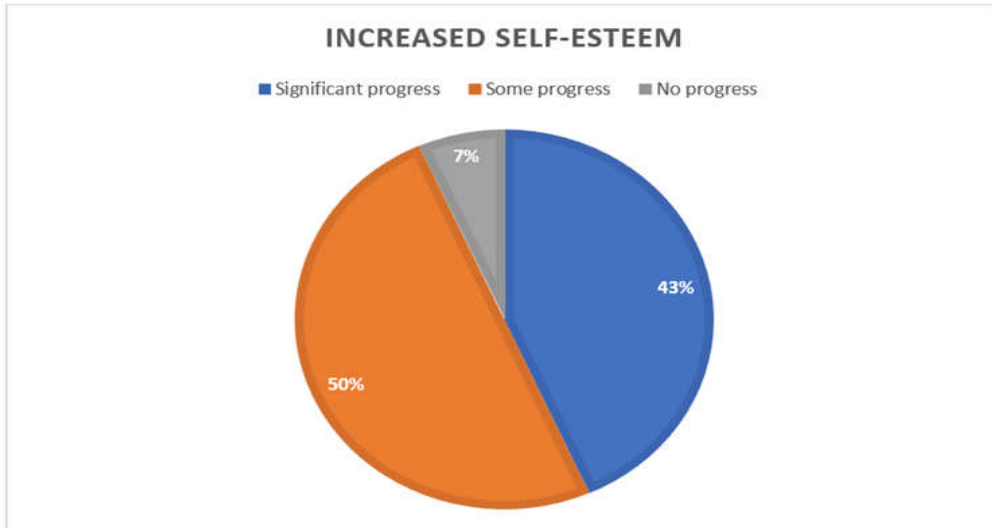


**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2022**

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**Speech and Language Therapy**

Speech and Language Therapy ended in August 2021 and it was decided not to apply for an additional grant as circumstances had changed for our therapist. There is still a small amount of money left that needs to be used and the BFP Manager is in communication with our Speech and Language Therapist to make use of the funds as soon as possible.

**Conclusion**

This year, BFP has had a great deal of success as well as some disappointments:

- Our regular monthly donations have increased from £155 to £415;
- We received a Community Fund Award from Airbus of £1,000;
- We are part of the Co-operative Community Fund for a year;
- We have raised over £15,000 this year;

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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- Our Aviva Financial Wellbeing Course fundraiser smashed our initial target of £800 and raised close to £1,500;
- In total, we applied for eight grants or funds and were successful in four of them;
- We failed to secure a long-term grant to fund our Creative Therapists and had to make them redundant;
- The Business Club faltered but we can relaunch with a new focus; and
- Our website is a success but will need editing since changes.

Supporting students, as always, has been an important part of what we do, and we are proud to have helped 8 students in their training as adult counsellors or Creative Therapists.

As we go into the coming year, we are still focusing on becoming sustainable and ensuring all processes and procedures run smoothly and efficiently. Our funding with BBC Children in Need ended in March 2022.

Future plans include:

- Re-launching the business club after the summer alongside promotion;
- We will use the regular monthly donations of £415 as a 'Family Fund' to subsidise fees not paid by clients;
- The Project manager will continue to monitor finances and calculate the shortfall each month;
- Volunteer and Student processes and support being monitored and reviewed including new questionnaires about how students review BFP as a placement;
- The BFP manger and Counselling and Creative Therapy Lead are undergoing training for the use of SDQs and how it informs practise in June;
- We want to provide Forest School sessions for the wider community that we charge for. The charges would cover staff wages, insurance, hire of the forest school area and petrol. Any additional income would come back into the project;
- Any future grants will be applied for after careful consideration of whether it is something short term or we know how we will fund it once the grant ends;
- Building relationships with course providers to manage and support our students effectively and find other suitable student placements too (e.g.- music therapy, art therapy, social care);
- Creating more evidence of impact using different assessment methods, collecting quotes and using feedback from clients with permission to use when making further grant applications;
- Use the summer holidays (students won't be running sessions) as an opportunity to clean, repaint, tidy up and restock needed resources; and
- Contact local churches for Christian qualified therapists to ask if they are willing to offer some volunteer time with us.

## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2022

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#### Bourne Relief

Expenditure in Bourne Relief is comprised of general bank charges as well as grants to other institutions and individuals.

The money raised is used for specific projects undertaken by the charities we support and is therefore distributed as the need arises, although it is not our intention to build up reserves. The distribution in the year is as follows:

	£
Gifts of Love International	12,300
IRIS Ministries	2,680
Individuals (8)	550
	<hr/>
	15,530

#### The Storehouse

The Storehouse is intended to "Meet the Needs of those in Need". As the scriptures so explicitly remind us, the poor will always be with us, and as people who follow the teachings and example of Jesus, providing for those in need is an imperative part of our Christian faith. The Storehouse will offer a listening ear to all who come seeking its help. Working with others, such as the Foodbank, as well as directing those in need to appropriate and professional services in Bristol, The Storehouse will seek to do all it can to meet genuine needs within reason. These needs could include: clothing, shoes, food, toiletries, money on an electric card, bedding. Bigger needs that arise will be discussed with The Storehouse team and ongoing needs will be referred on to other more professional organisations such as Bristol Refugee Rights, using our signposting materials and knowledge.

The Storehouse aims to support:

- Those outside the church; and
- Asylum seekers, the homeless, our BFP clients, our foodbank clients, those who walk in off the streets asking for help due to finding themselves in difficult (usually financial) situations, within our means.

Being in one of the categories above makes them eligible to receive support.

Support is given on an ad-hoc basis. Receiving support on a formal weekly basis is not something Storehouse seeks to offer. Should it be noticed that someone is depending on Storehouse for regular support, further help and referring them to appropriate professional services would happen immediately.

The type of help Storehouse can offer is practical help to meet basic needs that affirm human dignity and comply with basic humanitarian rights to such things as food, clothes, warmth and shelter. If a person is homeless, a tent could be provided or booking a space in a night shelter or hostel for up to 3 nights. There should be no reason to need to hand cash to anyone.

## FINANCIAL REVIEW

### Principal Funding Sources and Expenditure

#### Unrestricted Funds

The unrestricted church income mainly comes from donations made by church members. This is used to support the pastoral work and to meet the costs of holding the various church meetings.

## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2022

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Fee income from users of the Bourne Family Project is included in unrestricted income and transferred to a designated fund to support the costs of the project.

To help with routine maintenance and also to support the planned renovation of the buildings we have a designated fund for maintenance, with income transferred from unrestricted funds. Unused funds are carried forward to enable us to undertake larger maintenance and renovation works.

#### Restricted Funds

##### Restricted Collections

During the year there have been a number of occasions where church members have been asked to support, or have offered to support, particular projects and so the income for these has been included as restricted collections. The main restricted collections that church members have contributed to are:

- Ministries and Outreach lead – to help with the costs of this role; and
- Building fund – The buildings are in need of redevelopment to make them more inclusive and accessible and initial thoughts on this have been developed.

There has been no expenditure from the building fund this year, the next planned expenditure is the installation of a lift between the ground and first floors of the Chapel building. Plans for this are underway as the project will involve alterations to both the ground and first floor.

With the change from Bristol Homeless Outreach to The Storehouse, it was agreed by the trustees and those involved that funds collected for Bristol Homeless Outreach could be transferred to The Storehouse.

As well as these collections church members contribute to ROTE and Bourne Family Project.

##### Bourne Family Project

This year, was the final year of the Children in Need Grant, the Quartet Grant also finished in the Summer but still has a little bit left to use. We have had an increase in regular monthly donations and some generous one-off donations from within the church and a local church. We have raised the fees from £10 a session to £15 a session. There is a 30-40% shortfall that we are trying to tackle in the coming year. We now use a card machine, have adjusted our record keeping and cash is banked weekly.

The split between the various funding streams for the project is as follows:

	£	%
Grants	33,596	47%
Fundraising and donations	16,369	23%
Fees and other income	12,787	18%
	<hr/>	
	62,752	87%
Funding from church	9,000	13%
	<hr/>	
Total income	<u>71,752</u>	<u>100%</u>

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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Donations were received from the following:

	£
Crofts Ends Church	1,000
Unite	300
Airbus Community Award	1,000
In memory of Ros	605
St. Aidan's Church	59
Payton Homegroup	70
Donation	1,875
Website	59
	<hr/>
	4,968

No face-to-face fundraising occurred this year.

#### **Bourne Relief**

The income received is all through donations and sponsorship and the project has no operating costs. While the project makes regular grants there is no on-going commitment and so there are no issues over sustainability.

The funds collected for the ROTE project have been used to build three houses and support the school costs for 8 children.

Gifts of Love are saving to build another house on their Brito site, we carried forward some funds from last year for this project and this was transferred during the year. The trustees reviewed our relationship and long terms commitment to Gifts of Love and decided to bring our relationship to an end with this final gift. Gifts of Love gave us an update and thanked us for our giving over the past few years. The trustees are reviewing our policies related to our giving and hope to have a new framework and guidance shortly.

#### **Covid-19**

The coronavirus has had a big impact on the services we are able to offer and we were forced to look at how we could continue to support our beneficiaries at this time. Many of services moved online during the lockdown which enabled us to maintain contact with the community. We have now returned to face-to-face sessions, but have taken the opportunity to make use of good practices and tools used during the lockdown.

#### **Policy on Reserves**

The trustees have examined the requirement for free reserves and consider that a level of three to six months general expenditure would be adequate. At the year end this would be between £22,832 and £45,644 compared to free reserves of £43,699 which equates to 5.4 months.

The charity is also building up a designated maintenance fund so that we should have funds available for routine maintenance and to cover any major work that may be required.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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There is a lot of uncertainty in the global economy with price rises particularly in energy which may affect the charity, however our current energy contracts are due to continue until May 2024 reducing the immediate impact to the charity. The trustees have considered the impact of this issue on the charity's current and future financial position. The charity holds unrestricted general reserves of £43,699, designated reserves (excluding the designated fixed assets funds) that can be drawn down, if necessary, of £17,883 and a cash balance of £68,873 without impacting restricted funds. The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved. For this reason, the accounts have been prepared on the going concern basis.

### **THANK YOU**

We are very appreciative of the grant funders that have supported us this year and would like to thank:

- Children in Need who fund our Creative Therapy provision;
- Aviva Community Fund who support both our Counselling and Creative Therapy provision;
- Quartet Foundation who fund our Speech and Language provision;

We would like to thank the church members for their support and all the work they do to outwork the church vision. They support us in a variety of ways; including:

- Practical ways through volunteering;
- Through prayer for all our ministries;
- Financial giving to support both the general work of the church and specific ministries; and
- Fundraising to support our ministries.

### **STRUCTURE GOVERNANCE AND MANAGEMENT**

Bourne Christian Centre is a registered charity and uses the names of Bourne Christian Centre, Bourne Family Project, Bourne Relief, Bristol Homeless Outreach and The Storehouse for the various parts of its work.

#### **Governance**

New trustees are appointed by the existing trustees, to bring the appropriate balance of experience and skills. Induction training is provided by the existing trustees, and further training is provided as appropriate.

#### **Trustees**

The trustees and leaders who held office during the year, or currently hold office are set out on page 1 of the accounts.

All the trustees held office throughout the year, except where stated, and no remuneration has been paid to any trustee.

#### **Governing Document**

The charity is a Charitable Incorporated Organisation, governed by a constitution dated 23 February 2015 and is a registered charity, registered in England and Wales.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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#### **Involvement with Other Charities**

Rob Scott-Cook of Woodlands Group of Churches provides the Leaders of the church with support and spiritual oversight, through the building of relationship and communication.

#### **Risk Management**

The trustees review the major risks the charity faces on a regular basis and have identified the following risks:

Financial sustainability – the trustees believe that maintaining the reserves at the agreed level, combined with our forecasting and monthly scrutiny of management accounts, will provide sufficient resources in the event of adverse conditions. For more details of the reserves policy see note on page 14.

Safeguarding – the church undertakes a significant amount of work with children and young people and ensuring their safety in our care is paramount. The church safeguarding procedure and policy is based on Churches Child Protection Advisory Service template and is reviewed regularly.

Health and Safety – the trustees continue to review our policies and procedures.

A risk review is ongoing and we continue to look to reconsider our points of risk and ensure appropriate mitigations are in place where required to safeguard the sustainability and assets of the trust.

#### **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2022**

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The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity have no liability to contribute to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 8 August 2022 and signed on their behalf by



David Wellington, Trustee

## **Independent examiner's report**

**To the trustees of**

**Bourne Christian Centre**

---

I report to the trustees on my examination of the accounts of Bourne Christian Centre (the CIO) for the year ended 31 March 2022, which are set out on pages 19 to 36.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Laura May Richards*

Date: 10 August 2022

**Laura Richards ACA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

## Bourne Christian Centre

### Statement of financial activities

For the year ended 31 March 2022

	Note	Restricted £	Unrestricted £	2022 Total £	2021 Total £
<b>Income from:</b>					
Donations and gifts	3	38,655	76,545	<b>115,200</b>	114,068
Charitable activities	4	33,596	23,987	<b>57,583</b>	62,656
Investments		-	9	<b>9</b>	31
<b>Total income</b>		<u>72,251</u>	<u>100,541</u>	<u><b>172,792</b></u>	<u>176,755</u>
<b>Expenditure on:</b>					
Charitable activities:					
Gathered Church		11,161	69,426	<b>80,587</b>	95,433
Pastoral and Outreach		5	1,876	<b>1,881</b>	1,601
Bourne Family Project		55,801	31,525	<b>87,326</b>	73,209
Overseas mission		<u>15,530</u>	<u>96</u>	<u><b>15,626</b></u>	<u>6,417</u>
<b>Total expenditure</b>	5	<u>82,497</u>	<u>102,923</u>	<u><b>185,420</b></u>	<u>176,660</u>
<b>Net income / (expenditure) and net movement in funds</b>	7	(10,246)	(2,382)	<b>(12,628)</b>	95
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>45,132</u>	<u>409,561</u>	<u><b>454,693</b></u>	<u>454,598</u>
<b>Total funds carried forward</b>		<u><u>34,886</u></u>	<u><u>407,179</u></u>	<u><u><b>442,065</b></u></u>	<u><u>454,693</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 14 to the accounts.

## Bourne Christian Centre

### Balance sheet

As at 31 March 2022

	Note	£	2022 £	2021 £
<b>Fixed assets</b>				
Tangible assets	10		<b>345,597</b>	357,192
<b>Current assets</b>				
Debtors	11	<b>3,237</b>		6,619
Cash at bank and in hand		<b>103,759</b>		95,910
		<b>106,996</b>		102,529
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	12	<b>(10,528)</b>		(5,028)
<b>Net current assets</b>			<b>96,468</b>	97,501
<b>Net assets</b>	13		<b>442,065</b>	454,693
<b>Funds</b>	14			
Restricted funds			<b>34,886</b>	45,132
Unrestricted funds				
Designated funds			<b>363,480</b>	368,230
General funds			<b>43,699</b>	41,331
<b>Total charity funds</b>			<b>442,065</b>	454,693

Approved by the trustees on 8 August 2022 and signed on their behalf by



David Wellington, Trustee

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

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#### 1. Accounting policies

##### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Bourne Christian Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The charity holds unrestricted, general reserves of £43,699 and designated reserves held in net current assets, that can be drawn down if necessary, of £17,883 without impacting restricted funds. The cash balance is £103,759. The trustees therefore consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2022**

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#### **1. Accounting policies (continued)**

##### **f) Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### **g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is analysed as follows:

##### **Gathered Church**

This includes the cost of running the meetings to proclaim the gospel, including the Sunday morning meeting, mid-week meetings for youth etc. and costs of the Bourne Chapel and items necessary to hold meetings.

##### **Pastoral and Outreach Costs**

This includes expenses for the pastoral team, outreach and grants made by the church to support charities and individuals including those working overseas.

##### **Bourne Family Project**

This is the cost of the work we do to support families including counselling, children's creative therapies and group work.

##### **Overseas Mission**

This includes the distribution of sponsorship and donations made to Bourne Relief for overseas projects.

##### **Support Costs**

These are costs incurred to support the activities within the church and includes salaries, insurance and banking. Support costs are allocated to activities based on the proportion of direct activity costs.

##### **Governance Costs**

This includes costs incurred in respect of constitutional and statutory matters including the independent examination costs.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

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#### 1. Accounting policies (continued)

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis, which is an estimate of resources used in each activity:

	2022	2021
Raising funds	0.0%	0.0%
Gathered Church	68.5%	59.8%
Pastoral and Outreach	1.9%	1.9%
Bourne Family Project	29.3%	38.1%
Overseas Mission	0.3%	0.3%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Freehold buildings	2% straight line
Fixtures and fittings:	
PA equipment	10% straight line
Other	25% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

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#### 1. Accounting policies (continued)

##### n) Pension costs

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

##### o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are the depreciation rates as described above.

#### 2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2021 Total £
<b>Income from:</b>			
Donations and gifts	31,679	82,389	114,068
Charitable activities	48,107	14,549	62,656
Investments	4	27	31
	<u>79,790</u>	<u>96,965</u>	<u>176,755</u>
<b>Total income</b>	<u>79,790</u>	<u>96,965</u>	<u>176,755</u>
<b>Expenditure on:</b>			
Charitable activities:			
Gathered Church	22,750	72,683	95,433
Pastoral and Outreach	502	1,099	1,601
Bourne Family Project	46,237	26,972	73,209
Overseas mission	6,353	64	6,417
	<u>75,842</u>	<u>100,818</u>	<u>176,660</u>
<b>Total expenditure</b>	<u>75,842</u>	<u>100,818</u>	<u>176,660</u>
<b>Net movement in funds</b>	<u>3,948</u>	<u>(3,853)</u>	<u>95</u>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

#### 3. Income from donations and gifts

	Restricted £	Unrestricted £	2022 Total £
Gathered Church	17,385	76,545	<b>93,930</b>
Bourne Family Project	16,369	-	<b>16,369</b>
Overseas Mission	4,901	-	<b>4,901</b>
<b>Total income from donations and gifts</b>	<b>38,655</b>	<b>76,545</b>	<b>115,200</b>

#### Prior period comparative:

	Restricted £	Unrestricted £	2021 Total £
Gathered Church	19,540	78,827	98,367
Bourne Family Project	4,305	3,562	7,867
Overseas Mission	7,834	-	7,834
<b>Total income from donations and gifts</b>	<b>31,679</b>	<b>82,389</b>	<b>114,068</b>

Included within the amounts above in the prior year are government grants received under the Coronavirus Job Retention Scheme of £5,470. There are no unfulfilled conditions or contingencies attaching to these grants.

#### 4. Income from charitable activities

	Restricted £	Unrestricted £	2022 Total £
Gathered Church:			
Room hire and rent	-	11,200	<b>11,200</b>
Bourne Family Project:			
Grants	33,596	-	<b>33,596</b>
Fees	-	12,787	<b>12,787</b>
<b>Total income from charitable activities</b>	<b>33,596</b>	<b>23,987</b>	<b>57,583</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

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**4. Income from charitable activities (continued)**

<b>Prior period comparative:</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>Total</b>
			<b>£</b>
Gathered Church:			
Room hire and rent	-	8,650	8,650
Bourne Family Project:			
Grants	48,107	-	48,107
Fees	-	5,899	5,899
	<u>48,107</u>	<u>14,549</u>	<u>62,656</u>
<b>Total income from charitable activities</b>	<b><u>48,107</u></b>	<b><u>14,549</u></b>	<b><u>62,656</u></b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

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**5. Total expenditure**

	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2022 Total £
Staff costs (note 8)	22,513	-	70,827	-	11,054	<b>104,394</b>
Grants payable (note 6)	-	-	-	15,530	-	<b>15,530</b>
Premises costs	17,507	-	-	-	3,905	<b>21,412</b>
General expenses	9,545	1,349	8,026	-	7,424	<b>26,344</b>
Insurance	-	-	-	-	3,003	<b>3,003</b>
Accountancy	-	-	-	-	2,040	<b>2,040</b>
Legal and professional	-	-	-	-	1,102	<b>1,102</b>
Depreciation	11,482	-	113	-	-	<b>11,595</b>
<b>Sub-total</b>	<b>61,047</b>	<b>1,349</b>	<b>78,966</b>	<b>15,530</b>	<b>28,528</b>	<b>185,420</b>
Allocation of support and governance costs	19,540	532	8,360	96	(28,528)	-
<b>Total expenditure</b>	<b>80,587</b>	<b>1,881</b>	<b>87,326</b>	<b>15,626</b>	<b>-</b>	<b>185,420</b>

Total governance costs were £2,040 (2021: £1,980).

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**5. Total expenditure**

**Prior period comparative**

	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2021 Total £
Staff costs (note 8)	14,607	-	58,141	-	11,580	84,328
Grants payable (note 6)	-	-	-	6,348	-	6,348
Premises costs	44,809	-	-	-	5,611	50,420
General expenses	5,078	1,088	4,587	-	4,360	15,113
Insurance	-	-	-	-	2,949	2,949
Accountancy	-	-	-	-	1,980	1,980
Legal and professional	-	-	-	-	766	766
Depreciation	14,643	-	113	-	-	14,756
<b>Sub-total</b>	79,137	1,088	62,841	6,348	27,246	176,660
Allocation of support and governance costs	16,296	513	10,368	69	(27,246)	-
<b>Total expenditure</b>	<u>95,433</u>	<u>1,601</u>	<u>73,209</u>	<u>6,417</u>	<u>-</u>	<u>176,660</u>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

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#### 6. Grants payable

	2022 £	2021 £
Grants to individuals (2022: 8, 2021: 0)	550	-
<i>Grants to organisations:</i>		
Overseas mission:		
IRIS Pemba	2,680	4,328
Gifts of Love International	12,300	2,020
	<u>15,530</u>	<u>6,348</u>

#### 7. Net movement in funds

This is stated after charging:

	2022 £	2021 £
Depreciation	11,595	14,756
Operating lease payments	2,484	2,839
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:		
▪ Independent examination (including VAT)	2,040	1,980
	<u>2,040</u>	<u>1,980</u>

#### 8. Staff costs and numbers

Staff costs were as follows:

	2022 £	2021 £
Salaries and wages	96,819	82,288
Pension costs	2,744	2,040
Redundancy costs	4,831	-
	<u>104,394</u>	<u>84,328</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the leadership team. All key management personnel work in a voluntary capacity.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2022

#### 8. Staff costs and numbers (continued)

	2022 No.	2021 No.
Family support	8	6
Gathered Church	1	2
Support	<u>2</u>	<u>2</u>
Average head count	<u><u>11</u></u>	<u><u>10</u></u>

#### 9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

#### 10. Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2021	518,251	90,509	<b>608,760</b>
Disposals in year	<u>-</u>	<u>(4,384)</u>	<u>(4,384)</u>
At 31 March 2022	<u>518,251</u>	<u>86,125</u>	<u><b>604,376</b></u>
<b>Depreciation</b>			
At 1 April 2021	168,885	82,683	<b>251,568</b>
Charge for the year	8,382	3,213	<b>11,595</b>
Depreciation on disposals	<u>-</u>	<u>(4,384)</u>	<u>(4,384)</u>
At 31 March 2022	<u>177,267</u>	<u>81,512</u>	<u><b>258,779</b></u>
<b>Net book value At 31 March 2022</b>	<u><b>340,984</b></u>	<u><b>4,613</b></u>	<u><b>345,597</b></u>
At 31 March 2021	<u>349,366</u>	<u>7,826</u>	<u>357,192</u>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**11. Debtors**

	<b>2022</b>	2021
	£	£
Prepayments	1,783	1,460
Other debtors	-	100
Income tax recoverable	1,454	1,511
Accrued income	-	3,548
	<u>3,237</u>	<u>6,619</u>

**12. Creditors : amounts due within 1 year**

	<b>2022</b>	2021
	£	£
Accruals	9,491	4,262
Other taxation and social security	1,037	766
	<u>10,528</u>	<u>5,028</u>

**13. Analysis of net assets between funds**

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	345,597	-	345,597
Current assets	34,886	17,883	54,227	106,996
Current liabilities	-	-	(10,528)	(10,528)
<b>Net assets at 31 March 2022</b>	<u>34,886</u>	<u>363,480</u>	<u>43,699</u>	<u>442,065</u>

<b>Prior year comparative</b>	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	357,192	-	357,192
Current assets	45,132	11,038	46,359	102,529
Current liabilities	-	-	(5,028)	(5,028)
<b>Net assets at 31 March 2021</b>	<u>45,132</u>	<u>368,230</u>	<u>41,331</u>	<u>454,693</u>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**14. Movements in funds**

	At 1 April 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	6,185	8,348	-	-	<b>14,533</b>
Bristol Homeless Outreach	2,340	-	-	(2,340)	-
Overseas Mission Fund	786	-	-	-	<b>786</b>
Poor Fund	1,144	-	-	-	<b>1,144</b>
Ministries and Outreach leader	2,124	8,962	(10,461)	-	<b>625</b>
The Storehouse	-	75	(518)	2,340	<b>1,897</b>
Bourne Relief - Overseas Projects	15,768	4,901	(15,626)	-	<b>5,043</b>
Bourne Family Project:					
Donations and fundraising	9,069	16,369	(16,219)	-	<b>9,219</b>
Grant - Children in Need	2,016	31,055	(33,071)	-	-
Grant - Aviva creative therapy	2,025	-	(2,025)	-	-
Grant - Aviva adult counselling	1,772	-	(1,772)	-	-
Grant - Quartet Foundation	1,903	-	(1,550)	-	<b>353</b>
Souter Trust grant	-	2,541	(1,255)	-	<b>1,286</b>
<b>Total restricted funds</b>	<b>45,132</b>	<b>72,251</b>	<b>(82,497)</b>	<b>-</b>	<b>34,886</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	357,192	-	(11,595)	-	<b>345,597</b>
Maintenance fund	9,693	11,200	(3,010)	-	<b>17,883</b>
Bourne Family Project	1,345	12,787	(23,132)	9,000	-
<i>Total designated funds</i>	<b>368,230</b>	<b>23,987</b>	<b>(37,737)</b>	<b>9,000</b>	<b>363,480</b>
General funds	41,331	76,554	(65,186)	(9,000)	<b>43,699</b>
<b>Total unrestricted funds</b>	<b>409,561</b>	<b>100,541</b>	<b>(102,923)</b>	<b>-</b>	<b>407,179</b>
<b>Total funds</b>	<b>454,693</b>	<b>172,792</b>	<b>(185,420)</b>	<b>-</b>	<b>442,065</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2022

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#### 14. Movements in funds (continued)

##### Purposes of restricted funds

###### Building Fund

Our buildings are in need of major renovation to make them more accessible and inclusive and we have started this by repairing a flat roof and part of the roof over the Chapel before moving on to adjustments to the buildings. A Building Fund has been created to finance this project.

###### Bristol Homeless Outreach

Funds donated to support the work of Bristol Homeless Outreach. During the year it was decided to change the focus of our help from the Homeless to those suffering hardship. A new project was set up called The Storehouse with the remaining funds transferred to this project.

###### Overseas Mission Fund

The overseas mission fund includes donations towards the costs of individuals going overseas on mission work.

###### Poor Fund

Funds donated to help support those in financial need in the church.

###### Ministries and Outreach leader

It was decided that we needed more support for the Ministries and Outreach in the church and so a paid role was created to provide this. In order to support the funding of the role the church members were asked if they would agree to provide donations towards this. The donations are used to support the cost of this role with the remainder funded from unrestricted funds.

###### The Storehouse

This fund is used to help those in need with clothing, food and heating.

###### Bourne Relief - Overseas Projects

Funds donated and fundraising to support projects in Mozambique and Guatemala. Grants are then made to the individuals and projects that are supported.

###### Bourne Family Project:

The Bourne Family Project supports families in the local area. The project receives donations and grants towards its work and these funds are kept separately and spent in accordance with the funders' specifications. The specific restricted funds within the Bourne Family Project are:

- Fundraising – donations and fundraising events specifically to support the project;
- Children in Need – grant to cover two children's creative therapist posts for three years from 1 March 2019;
- Aviva Children's creative therapy– grant to support the children's creative therapy service by funding additional salaries;
- Aviva adult counselling – to support our adult counselling service by funding additional salaries, the post was filled in April 2021;
- Quartet foundation – grant to cover a speech and language therapist. An initial grant was received for the calendar year 2019 and a second grant has been received for 2020. Due to Covid this service was suspended for a time and so has continued into 2021; and
- Souter Trust – this covers the initial costs of setting up a Forest School. It will be used to cover the costs of level 3 qualification in Forest School and first aid qualifications as well as for staff hours and resources for the project.

## **Bourne Christian Centre**

### **Notes to the financial statements**

**For the year ended 31 March 2022**

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#### **14. Movements in funds (continued)**

##### **Purposes of designated funds (continued)**

###### Fixed assets fund

The fixed assets are held in a designated fund with the cost of additions funded by a transfer from unrestricted funds.

###### Maintenance fund

As well as the building work there is maintenance needed to the building and so the charity has a maintenance fund. This is funded through transfers of unrestricted income, any excess in the maintenance fund will be used for the renovation.

###### Bourne Family Project

The church transfers unrestricted income to cover some of the costs of Bourne Family Project, this includes fees paid by users of the project and a contribution from church funds.

##### **Transfers between funds**

Bristol Homeless Outreach finished during the year and the remaining funds of £2,340 were transferred to the new Storehouse project.

The church supports salaries for the Bourne Family Project via a transfer of £9,000 from unrestricted funds.

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**14. Movements in funds (continued)**

Prior year comparative	At 1 April 2020 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2021 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	12,105	8,511	(14,431)	-	6,185
Bristol Homeless Outreach	2,449	62	(171)	-	2,340
Overseas Mission Fund	726	60	-	-	786
Poor Fund	-	1,444	(300)	-	1,144
Hampers	-	153	(153)	-	-
Ministries and Outreach leader	-	9,310	(7,186)	-	2,124
 Bourne Relief - Overseas Projects	 14,348	 7,838	 (6,418)	 -	 15,768
Bourne Family Project:					
Donations and fundraising	6,360	4,305	(1,596)	-	9,069
Grant - Children in Need	1,071	33,193	(32,248)	-	2,016
Grant - Aviva creative therapy	-	4,993	(2,968)	-	2,025
Grant - Aviva adult counselling	-	1,772	-	-	1,772
Grant - Quartet Foundation	4,125	-	(2,222)	-	1,903
Grant - CAF	-	5,200	(5,200)	-	-
Grant - CiN Booster	-	2,949	(2,949)	-	-
<b>Total restricted funds</b>	<b>41,184</b>	<b>79,790</b>	<b>(75,842)</b>	<b>-</b>	<b>45,132</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	364,512	-	(14,756)	7,436	357,192
Maintenance fund	16,731	8,650	(15,688)	-	9,693
Bourne Family Project	-	9,460	(17,115)	9,000	1,345
<i>Total designated funds</i>	<i>381,243</i>	<i>18,110</i>	<i>(47,559)</i>	<i>16,436</i>	<i>368,230</i>
General funds	32,171	78,855	(53,259)	(16,436)	41,331
<b>Total unrestricted funds</b>	<b>413,414</b>	<b>96,965</b>	<b>(100,818)</b>	<b>-</b>	<b>409,561</b>
<b>Total funds</b>	<b>454,598</b>	<b>176,755</b>	<b>(176,660)</b>	<b>-</b>	<b>454,693</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2022

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#### 15. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	<b>2022</b>	2021
	£	£
Amount falling due:		
Within 1 year	<b>2,484</b>	2,839
Within 1 - 5 years	<b>5,954</b>	7,251
	<u><b>8,438</b></u>	<u>10,090</u>

#### 16. Related party transactions

Trustees and connected persons donated, before gift aid, £18,515 (2021: £17,605) to the charity during the year. There were no other related party transactions.

**BOURNE CHRISTIAN CENTRE**

England & Wales - Charity number 1161520

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# Accounts

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Charity no. 1161520

**Bourne Christian Centre**  
**Report and Unaudited Financial**  
**Statements**  
**31 March 2021**

## Bourne Christian Centre

### Reference and administrative details

For the year ended 31 March 2021

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<b>Charity number</b>	1161520
<b>Registered office and operational address</b>	Bourne Chapel Waters Road Kingswood Bristol BS15 8BE
<b>Trustees</b>	The trustees who served during the year and up to the date of this report were as follows: C Cox (Appointed 25 January 2021) P Cullimore (Resigned 29 December 2020) S Edwards (Appointed 29 December 2020) R Finlayson S Lee M Southall D Wellington
<b>Leadership team</b>	The leaders who held office during the year are: Francesca and Paul Meager Mark and Vicky Payton Jon and Julia Pike Mark and Karen Southall Jon Steer Paul and Esther Tiley
<b>Bankers</b>	CAF Bank Ltd PO Box 289 West Malling Kent ME19 4TA
<b>Independent examiner</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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The trustees present their report along with the financial statements of the charity for the year ended 31 March 2021. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The income of the charity is below the threshold for a statutory audit to be required. The trustees have therefore opted to have the accounts independently examined fulfilling the requirements of the Charity Commission.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives**

The objectives of the trust are to proclaim and further the Gospel of God concerning his Son Jesus Christ our Lord, the preaching and teaching of the Christian faith and the relief of people in need, hardship or distress.

When planning the activities to outwork our objectives the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

#### **Vision**

The church has a strong and committed congregation and as a group we are keen to find God and outwork his vision for this church:

#### *Rooted in Christ, Growing in love*

The leadership see us outworking this through being a 'deep and wide' church. We need to get deep as a church in the spirit, the word and love, with a hunger to receive new gifts, to grow in our gifting and to enable others to do the same. Wide is about more than our church, it is about reaching out into the community. Increasingly we want to be a church that:

*proclaims good news to the poor, binds up the broken hearted, proclaims freedom to the captives and release from the darkness for the prisoners, proclaims the year of the Lord's favour and the day of the vengeance of our God, comforts all who mourn and provides for those who grieve in Zion.*

Isaiah 61:1

There are three areas that we are focusing on to outwork this vision – celebrating family, engaging community and making Jesus known.

An important part of outworking our vision is for us to take our place in the body of Christ in Bristol, which we are achieving through our relationship with Rob Scott-Cook and the Woodlands Group of Churches.

The leadership regularly discuss issues with Rob Scott-Cook and appreciate the wisdom and insight he brings.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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##### **Pastoral Care and Outreach**

People who come to the church regularly are invited to join a home group and the leaders of these groups develop a close relationship with their members, this personal contact enables people to grow in their relationship with God and to deal with problems they are encountering. Where further help is needed to support individuals the leadership of the church become involved.

The church is involved in outreach through talking to shoppers at Kings Chase Shopping Centre on a Saturday morning, as well as through the meetings and groups we run.

Grants are paid at the discretion of the trustees, these grants are for the furtherance of the gospel or for the poor, for an analysis see note 6 in the accounts.

The church is committed to reaching as many of the local community as possible and this is achieved through advertising our services and other activities at the church and meeting people at the shopping centre.

##### **Gathered Church**

Meetings where the church gathers are a useful forum to preach the gospel, to help people grow in their relationship with God and are a fundamental part of the Church. The church holds the following meetings:

- Sunday Morning Church meeting, which includes separate groups for children and youth;
- Prayer and bible study meetings during the week;
- Home groups at various locations throughout the week; and
- Youth groups during the week, in addition to Bourne Youth Club this runs twice a month at the leader's home:

The church also runs a number of groups for the local community:

- Silver Singers, runs on the first Wednesday of the month for a coffee followed by an hour of singing songs from the 50's, 60's and 70's;
- Bourne Community Club, runs twice a month with activities, games, tea and cakes and a chance to chat;
- Bourne Youth Club, runs twice a month for youth in school years 6-9; and
- Messy Play, a group for toddlers and their carers running weekly during school term time;

We also host a branch of the East Bristol Foodbank from our offices, staffed by volunteers from the churches in Kingswood. Foodbank is a project seeded by the Trussell Trust and it provides emergency food for local people in crisis.

Incredible Kids, who were previously using our premises to run play sessions for families with a child with a disability or additional need to reduce inequality and social isolation, were able to find other dedicated premises during the year. The rental for these sessions has ceased although we continue to offer them some storage space until they are able to fully move their equipment out to the new venue.

##### **Bourne Family Project**

Our mission is to express Christ's compassion and love to those in crisis through providing professional counselling and children's therapy so everyone who comes to us can believe in their inner strength, build resilience and reach their full potential.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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We welcome families and individuals from across Bristol and South Gloucestershire via self-referrals, or through other organisations and services such as GP's, schools and nurseries. Whatever your reason for seeking our support, our team of qualified and student therapists help people to:

- Navigate difficult challenges in life;
- Process traumatic experiences or overwhelming emotions;
- Increase their sense of worth and confidence;
- Understand their own path to wellbeing;
- Feel empowered to make positive changes;
- Have hope for the future; and
- Develop their and their child's communication skills.

The Children's Creative Therapy Team works with children of all ages. We use art, movement, drama, puppets, dolls house, sand tray, role-play toys, storytelling and clay to help children develop a trusting therapeutic relationship with their therapist, allowing the child to feel safe enough to express their feelings. This is a way for troubled children to process their traumatic experiences, either through talking, or the metaphor of play, helping to make painful memories less intense and increasing resilience.

The Adult Counselling Team works with individuals. Without prejudice or passing judgement we welcome all adults to the Bourne Family Project, providing a safe and confidential space to work through worries, difficulties or traumatic life experiences. We work in a person-centred way, carefully listening to each person's story, empowering individuals to explore ways to wellbeing, become more self-aware, find the strength to make positive life changes, develop resilience, and have hope for the future.

A qualified speech and language therapist is employed one day a week to deliver one-to-one speech and language therapy and run practical group courses and information sessions. This work is aimed at pre-school children.

We have links with the local health centres and schools enabling us to reach as wide a section of the local community as possible. A small charge is made for our services, but we take into account an individual's circumstances to ensure that an inability to pay does not exclude any beneficiaries.

#### **Bristol Homeless Outreach**

Bristol Homeless Outreach is a group from the church who have a heart to serve homeless people in Bristol and Kingswood. We go out once a month to spend time with the homeless, giving support in the form of signposting and a sandwich and hot drink as well as much needed basics like socks and thermals but mainly a caring ear and whenever possible a prayer.

Depending on the time of year we carry:

- Blankets and sleeping bags;
- Hats, gloves, scarves and coats;
- Basic clothing;
- Flasks of hot water for soup, tea and coffee;
- Cold drinks;
- Snacks; and
- Information for signposting and gospels.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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We encourage those we meet to seek relevant help from established organisations such as 'Night Stop' for the under 25's, The Methodist Day Centre and Crisis Centre Ministries who run Spring of Hope (women's night shelter) and Wild Goose Café and to present themselves as homeless to the Housing Offices to access help.

We pray first and then split into groups of between three and five people, aiming to have at least one man in each group. These groups do a circular walk around the Centre of Bristol. There is also a prayer team who regularly support the project by being there in prayer for the team and those they meet.

#### **Bourne Relief**

Bourne Relief was established as the fundraising section of the church, with the aim of supporting and enabling those in need wherever they are. The charities we supported were:

- Gifts of Love International in Guatemala; and
- Iris Ministries and individuals in Mozambique.

Gifts of Love International was launched in 2007 by an American couple, Don and Barb Kassebaum, who bought a 26-acre plot of land in Brito, Guatemala, on which to build an orphanage. They currently have three houses, where 72 orphaned and street children live with Christian house parents. There is also a school and church on the site and they are looking to build a fourth house. The children are sent to Brito by the courts and so do not necessarily stay there long term, often they come for a short period until a suitable long term home is found. Their ultimate goal is be able to house 150 children.

In August 2017 the Meager family, who are part of our church, went to Mozambique to serve in the Iris Ministries base in Pemba. Iris Ministries support children and widows on the base including a school, a nursery and a feeding programme. The Meager's helped in the school teaching English and also befriended a number of local boys who they supported to join the school and helped them settle in. On their return in July 2018, they continued to support the local boys and plan to return every summer to help Iris Ministries to build solid houses for the boys' families. The first of these houses was built in July 2019. Plans were made to for a team of volunteers to visit Mozambique to support further house building, but due to Covid-19 these plans have had to be suspended and alternative means of building the houses considered.

The fundraising is done by means of regular donations, sponsored and social events.

#### **Grant Making Policy**

Grants are paid to individuals and charities at the discretion of the trustees and in line with the charity's grant making policy. These grants are for the furtherance of the gospel or for the poor.

#### **Volunteers**

The trustees are very grateful for the volunteers who work within the church. We currently have 55 people who help on a voluntary basis and without them the church would not function. The volunteers are involved in every area of the church, particularly:

- Running the various Sunday and midweek meetings;
- Outreach into the community; and
- General maintenance of the buildings.

## **Bourne Christian Centre**

### **Report of the trustees**

**For the year ended 31 March 2021**

---

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **The Church**

Our meetings have continued online during the majority of the year with our Sunday morning meetings being well attended.

On the first Sunday of the month we usually hold a more informal service in the Lower Hall with space for discussion and breakfast. This is an opportunity for those who are looking into Christianity to ask questions and find out a little more about our faith. We have also used the meetings as an interface between the groups we run and the church. During the year these were suspended due to the Covid-19 pandemic and government guidelines.

All church meetings and groups were stopped mid- March due to the Covid-19 outbreak. Church members are keeping in touch with each other by WhatsApp and Zoom and we started streaming a Sunday Morning Worship meeting from 23 March.

A significant number of those attending the groups that regularly use the Lower Hall (Silver Singers, Community Club, Messy Play, Bourne Youth Club and Incredible Kids) are not part of our church. Group leaders maintained remote contact with their attendees where possible during the Covid-19 lockdown period.

The church does not operate a formal membership structure but seeks to support all those who come to our meetings.

##### **Children's and Youth Work**

During the Sunday morning meeting there are five classes for children and youth covering the ages from one to eighteen. These classes use age-appropriate material to help those who attend to understand more about the Christian faith and to build their relationship with God.

Fortnightly youth meetings take place in the homes of church members for youth at secondary school. Whilst the attendance is small, we see the work as very important and have been developing it with the youth following a bible study. These were conducted over Zoom and were a value connection point during the pandemic, for the youth that attended during the year.

The Bourne Youth Club for children in school years 6-9 runs on the first and third Friday of each month, with approximately half of those attending having no other links with our church. Each session includes games, a talk and some food. It is well supported by volunteers who come and cook the children some food and build relationships with them. These groups have been suspended until government rules allow for them to restart.

##### **Bourne Family Project**

###### **Activities**

The main focus for our services continues to be adult counselling, children's creative therapies and speech and language therapy.

Bourne Family Project has undergone many changes this year. We have a new manager in September. A new position of Counselling and Creative Therapy Lead started and was filled in November. Several of our students have finished their training and we have been replacing them. A new adult counsellor also joined the team.

**Bourne Christian Centre**

**Report of the trustees**

**For the year ended 31 March 2021**

---

**Counselling**

Our individual counselling service offers one to one weekly counselling to adults (over 18). Sessions run three days and one evening a week. Wednesday morning sessions used to offer a creche but with Covid-19 it was stopped. This service will not be resuming. Referral reasons have included family separation, depression (including post-natal), bereavement, anxiety, domestic abuse, sexual and emotional abuse, trauma, anger, recent diagnosis including illness, ADHD and Autism.

Our counselling team comprises of two qualified paid counsellors, plus 2 volunteers and 3 students. At the close of the year our team of 6 counsellors delivered a combined average of 25 one to one sessions per week. The average number of sessions per client is between 16 and 26 weeks.

Our adult referrals are low. We have received 24 new referrals (compared to 44 the previous year) and our waiting list at the end of the year held 17 cases. This equates to a three to four month wait. Referrals have continued to be received from a variety of sources including GPs, health visitors and other supporting agencies. Our largest referral base is self-referral but also includes schools and children's centres.

We currently do not have any couples counselling. This is not something we are looking to provide in the immediate future but will monitor depending on demand. Neither of our current counsellors are trained in couples counselling.

Monitoring forms and verbal feedback continue to show that our counselling service provides a valuable and tangible difference to our clients.

**Bourne Christian Centre**

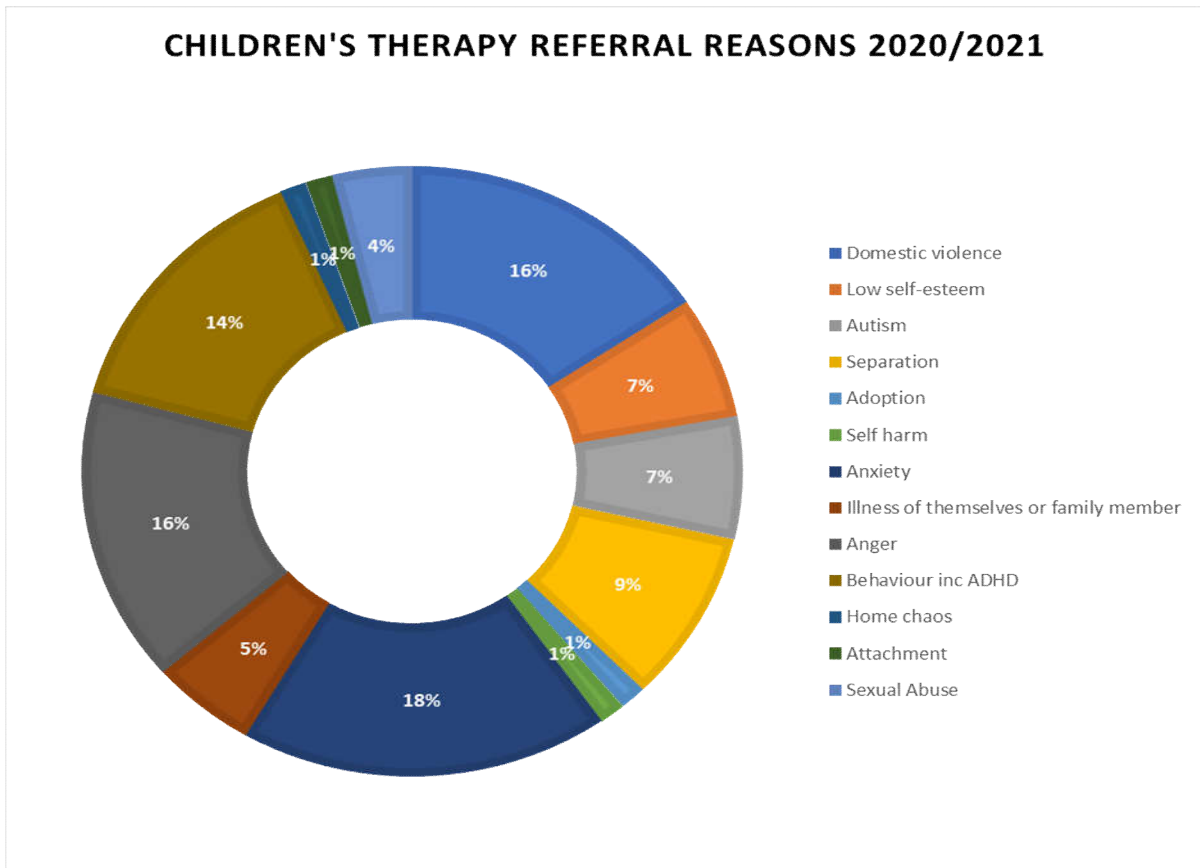
**Report of the trustees**

**For the year ended 31 March 2021**

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**Creative Therapies Service**

Our creative therapy service continues to offer one to one weekly therapy to children aged between 4 and 16. This service is primarily funded by Children in Need. Weekly sessions last for 50 minutes and run four days a week, including after school slots. Each therapist also conducts reviews with parents/carers every 6 – 8 weeks. Reasons for referrals:



Referrals come from a variety of places including schools, social workers, health visitors, other agencies and parents.

At the close of the year, our team of three qualified therapists, one volunteer and 4 students supported 65 children which was only 6 clients less than the year before despite the pandemic. The initial contract is for 16 weeks but this often gets extended by 10 more weeks and the average client receives 26 weeks of therapy with some receiving many more.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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We have received 68 new referrals this year. At the close of the year, waiting times increased from 18 months to two years with 130 children on the waiting list. We do not want to close our waiting list and have made some adjustments to be put in place by the end of July to counteract this:

- More 'in house' communication regarding the circumstances allowing whether to extend the sessions.
- Creating a bank of resources and other services in the local area that we can signpost people during initial contact once the referral has been received.
- Provide monthly newsletters to everyone on our waiting list that tackle different issues and provide guidance that may help progress to be made before they receive their 1:1 sessions.
- Offer group sessions for some children on the waiting list. Again, it may not remove them from the list but it is something they can start to work through before the 1:1 sessions. Students sometimes need to run group sessions as part of their training.
- Offer sessions in school for those children referred to us via schools.
- Apply for grants to pay for an additional therapist for a year.
- We may reduce session times from 50 minutes to 40 minutes as Play Therapy UK recommends. This will allow time to add another session per day for the therapists.

We have not been able to run any courses or support groups this year because of Covid.

The Lead therapist role responsible for monitoring and allocating cases has worked hard to keep therapist slots full and will complete more triaging over the coming year for everyone on our waiting list and for new referrals.

Feedback from creative therapy, gained through 'strengths and difficulties questionnaire' scores and internal questionnaires, shows the service continues to provide crucial and effective support for the children we see and their families. For example, 100% of families said they were satisfied with this service and would recommend us to others. and 87% said all or most of their therapeutic goals had been met.

#### **Speech and Language Therapy**

This year saw the successful continuation of our speech and language therapy service which was launched in January 2019. A qualified speech and language therapist is employed one day a week to deliver to 1:1 speech and language therapy sessions to children aged under 5. Usually, she would deliver a four-week group course and two general workshops (Creating Communicators) for both parents and early years professionals to educate and support in language and communication development. During the pandemic this was unable to happen. Current funding was extended to ensure the therapist was employed up to the summer. We are currently applying for a new grant for the therapist to run outdoor group communication skills sessions for small groups of Early Years children and their parents.

#### **Conclusion**

Since starting her new role, the manager has worked to monitor and assess current practises and procedures in order to refine and improve them as necessary. Our new website was launched in March and Facebook and Instagram are regularly updated to engage the community around us.

Supporting therapy students, as always, has been an important part of what we do, and we are proud to have helped 8 students in their training.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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As we go into the coming year, we are focusing on becoming sustainable. Our funding with BBC Children in Need will end in March 2022. We will apply again but they have capped their funding allowance, so we need to find other ways to generate income as well as grants. Future plans include:

- We are starting a business club that local businesses can join for a year for £300. For this fee they get quarterly newsletters, they are on our website as funders, they can use our logo and we will give them a certificate saying how they are helping to fund a therapist for a year.
- We are increasing the fees for the sessions and making it clearer to our clients that they are expected to pay for our services, but they will not be excluded if they cannot.
- The Project manager is reviewing the client fees monthly to see whether we are getting in what we expect, what is our shortfall, etc and making changes to payment procedures.
- We are planning to provide a quick response package to local schools who may not want to put a child on our waiting list. The charges to the school will ensure this service is self-funded with some additional income to go towards the project.
- We want to provide Forest School sessions for the wider community that we charge for. The charges would cover staff wages, insurance, hire of the forest school area and petrol. Any additional income would come back into the project.

#### **Bourne Relief**

Expenditure in Bourne Relief is comprised of general bank charges.

The money raised is used for specific projects undertaken by the charities we support and is therefore distributed as the need arises, although it is not our intention to build up reserves. The distribution in the year is as follows:

	£
Gifts of Love International	2,020
IRIS Pemba	4,328

In the current year fundraising events took place to finance a trip back to Mozambique for the summer and helped to build the first of the block houses. The scheduled visit in July 2020 was cancelled due to Covid-19 and we found a local contact who helped us to fund the building of three houses for the families we support. We are now discussing with Iris Ministries to see if they can build another house with the money we have collected.

We also helped the children who returned to school by supporting their school fees and equipment.

#### **Bristol Homeless Outreach**

We rely on our truly wonderful volunteers to team up and spend time talking to our friends who live on the streets of Bristol. Every month we find people from a variety of walks of life who are battling with living on the streets. Some because of bad choices but a vast majority have struggled with violent relationships, abuse, mental health problems, physical disability, poor health. We seek to bring them encouragement, a hot cup of something, some basics such as toothbrushes, hats, etc. and when needed signposting to organisations who offer help. We pray before we go out as well as offering to pray with street people when welcomed to do so. Our prayer team is our greatest resource as we seek out to bless others. This group was suspended due to the covid restrictions, and we are currently reviewing how and when it will restart.

## **Bourne Christian Centre**

### **Report of the trustees**

**For the year ended 31 March 2021**

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#### **FINANCIAL REVIEW**

##### **Principal Funding Sources and Expenditure**

###### **Unrestricted Funds**

The unrestricted church income mainly comes from donations made by church members. This is used to support the pastoral work and to meet the costs of holding the various church meetings.

Fee income from users of the Bourne Family Project is included in unrestricted income and transferred to a designated fund to support the costs of the project.

To help with routine maintenance and also to support the planned renovation of the buildings we have a designated fund for maintenance, with income transferred from unrestricted funds. Unused funds are carried forward to enable us to undertake larger maintenance and renovation works.

###### **Restricted Funds**

###### **Restricted Collections**

During the year there have been a number of occasions where church members have been asked to support, or have offered to support, particular projects and so the income for these has been included as restricted collections. The main restricted collections that church members have contributed to are:

- Building fund – the buildings are in need of redevelopment to make them more inclusive and accessible and initial thoughts on this have been developed;
- Ministries and Outreach Lead – a new role has been created to support the leaders and trustees with the ministries and outreach of the church. When this was considered it was felt that the role needed more hours than we were able to support out of unrestricted funds and so church members were asked to make donations to support this role. These are used to cover part of the salary for the role;
- Overseas mission – for church members who go overseas on mission trips;
- Hampers – at Christmas the church members donated funds to provide hampers to our clients in the Bourne Family Project; and
- Poor fund – donations to support the poor within the church and community.

During the year major repair work was undertaken on part of the chapel roof, funds for this were taken from the maintenance and building funds.

As well as these collections church members contribute to Bristol Homeless Outreach, Bourne Family Project and Bourne Relief.

## Bourne Christian Centre

### Report of the trustees

#### For the year ended 31 March 2021

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#### **Bourne Family Project**

The project was awarded a further three-year grant from Children in Need in March 2019 and a grant from the Quartet Foundation for a speech and language therapist in 2019. During the year further grants were received from:

- Aviva - for additional hours of creative therapies;
- Aviva – for additional hours for adult counselling;
- Charities Aid Foundation – to help with additional costs due to Covid; and
- Children in Need booster grant – to help with additional costs due to Covid.

	£	%
Grants	48,107	68%
Fundraising and donations	4,305	6%
Fees and other income	5,899	8%
Coronavirus Job Retention Scheme	3,562	5%
	<hr/>	
	61,873	87%
Funding from church	9,000	13%
	<hr/>	
Total income	<u>70,873</u>	<u>100%</u>

#### **Bourne Relief**

The income received is all through donations and sponsorship and the project has no operating costs.

While the project makes regular grants there is no on-going commitment and so there are no issues over sustainability.

Gifts of Love are saving to build another house on their Brito site and we have kept some funds for this project which will be transferred when they are ready to start work.

#### **Covid-19**

The coronavirus has had a big impact on the services we are able to offer and we have been looking at ways to continue to support our beneficiaries at this time. The main impacts on the charity are as follows:

#### **Gathered Church**

We are unable to meet and so have been streaming Sunday worship sessions on a weekly basis. Groups within the church are keeping in touch for example through WhatsApp and Zoom.

The foodbank continues to operate, with measures in place to keep social distancing, and are providing food to an increased number of clients.

We are grateful to our members who are continuing to financially support the church and with the costs reductions that have been made our unrestricted reserves have increased over the year. The trustees are regularly reviewing the financial results, costs and forecasts to ensure we take the necessary action when it is needed.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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Our rental income has reduced however this has previously been used for maintenance projects and so does not have an impact on our day-to-day expenditure. Where appropriate the income that is continuing will be allocated to our general reserves.

#### **Bourne Family Project**

After the initial lockdown, we were able to keep our services open. By reducing the number of toys and resources in a room, providing each child with an individual bag of colouring pens, playdough, toys etc and by having thorough cleaning between clients, we have made sure we are a Covid safe environment.

Where there is no work for staff they have been placed on furlough and 80% of their salary refunded through the Job Retention Scheme.

We take everyone's temperature when they enter the building, clients sign a self-declaration form before entering, masks are worn unless exempt, we clean touch points and the waiting room frequently, hand gel is readily available, staff take lateral flow tests. The Risk Assessment form has been reviewed in November, January and March and all staff and volunteers informed of changes.

When restrictions are lifted, we still plan to keep a reduced number of toys in the room for a while, we will still clean between clients and people can wear masks if they wish (in line with government guidelines). Lateral flow testing will also continue.

#### **Policy on Reserves**

The trustees have examined the requirement for free reserves and consider that a level of three to six months general expenditure would be adequate. At the year end this would be between £21,515 and £43,031 compared to free reserves of £41,331 which equates to 5.8 months.

The charity is also building up a designated maintenance fund so that we should have funds available for routine maintenance and to cover any major work that may be required.

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The charity holds unrestricted, general reserves of £41,331 and designated reserves held in net current assets, that can be drawn down if necessary, of £11,038 without impacting restricted funds. The cash balance is £95,910. Covid 19 has not had an impact on our income or on-going expenditure. The trustees therefore consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

## **THANK YOU**

We are very appreciative of the grant funders that have supported us this year and would like to thank:

- Children in Need who fund our Creative Therapy provision and have awarded us additional funds to help with the impact of Covid;
- Aviva Community Fund who support both our Counselling and Creative Therapy provision;
- Quartet Foundation who fund our Speech and Language provision;
- The Charities aid Foundation whose grant helped with additional costs due to covid; and
- Asda, Barcan Kirby Solicitors and St Johns Parochial Church who kindly donated to the Bourne Family Project.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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A special thanks go to the family and friends of Ros Hick and Carl Briggs who donated in their memory to the Bourne Family Project.

We would also like to thank the church members for their support and all the work they do to outwork the church vision. They support us in a variety of ways; including:

- Practical ways through volunteering;
- Through prayer for all our ministries;
- Financial giving to support both the general work of the church and specific ministries; and
- Fundraising to support our ministries.

### **STRUCTURE GOVERNANCE AND MANAGEMENT**

Bourne Christian Centre is a registered charity and uses the names of Bourne Christian Centre, Bourne Family Project, Bourne Relief and Bristol Homeless Outreach for the various parts of its work.

#### **Governance**

New trustees are appointed by the existing trustees, to bring the appropriate balance of experience and skills. Induction training is provided by the existing trustees, and further training is provided as appropriate.

#### **Trustees**

The trustees and leaders who held office during the year, or currently hold office are set out on page 1 of the accounts.

All the trustees held office throughout the year, except where stated, and no remuneration has been paid to any trustee.

#### **Governing Document**

The charity is a Charitable Incorporated Organisation, governed by a constitution dated 23 February 2015 and is a registered charity, registered in England and Wales.

#### **Involvement with Other Charities**

Rob Scott-Cook of Woodlands Group of Churches provides the Leaders of the church with support and spiritual oversight, through the building of relationship and communication.

The church has also continued its links with Gifts of Love in Guatemala with financial support for the orphanages.

#### **Risk Management**

The trustees review the major risks the charity faces on a regular basis and have identified the following risks:

Financial sustainability – the trustees believe that maintaining the reserves at the agreed level, combined with our forecasting and monthly scrutiny of management accounts, will provide sufficient resources in the event of adverse conditions. For more details of the reserves policy see note on page 13.

Safeguarding – the church undertakes a significant amount of work with children and young people and ensuring their safety in our care is paramount. The church safeguarding procedure and policy is based on Churches Child Protection Advisory Service template and is reviewed regularly.

## **Bourne Christian Centre**

### **Report of the trustees**

#### **For the year ended 31 March 2021**

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Health and Safety – the trustees continue to review our policies and procedures.

A thorough risk review is planned throughout 2021 where we will look to reconsider our points of risk and ensure appropriate mitigations are in place where required to safeguard the sustainability and assets of the trust.

#### **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

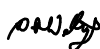
The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity have no liability to contribute to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 18 October 2021 and signed on their behalf by



David Wellington, Trustee

## **Independent examiner's report**

**To the trustees of**

**Bourne Christian Centre**

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I report to the trustees on my examination of the accounts of Bourne Christian Centre (the CIO) for the year ended 31 March 2021, which are set out on pages 17 to 33.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Alison Godfrey*

Date: 20 October 2021

**Alison Godfrey FCA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

**Bourne Christian Centre**

**Statement of financial activities**

**For the year ended 31 March 2021**

	Note	Restricted £	Unrestricted £	2021 Total £	2020 Total £
<b>Income from:</b>					
Donations and gifts	3	31,679	82,389	<b>114,068</b>	89,117
Charitable activities	4	48,107	14,549	<b>62,656</b>	65,805
Investments		4	27	<b>31</b>	90
<b>Total income</b>		<u>79,790</u>	<u>96,965</u>	<u><b>176,755</b></u>	<u>155,012</u>
<b>Expenditure on:</b>					
Raising funds		-	-	-	420
Charitable activities:					
Gathered Church		22,750	72,683	<b>95,433</b>	66,389
Pastoral and Outreach		502	1,099	<b>1,601</b>	5,915
Bourne Family Project		46,237	26,972	<b>73,209</b>	68,836
Overseas mission		6,353	64	<b>6,417</b>	7,901
<b>Total expenditure</b>	5	<u>75,842</u>	<u>100,818</u>	<u><b>176,660</b></u>	<u>149,461</u>
<b>Net income / (expenditure) and net movement in funds</b>	7	3,948	(3,853)	<b>95</b>	5,551
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>41,184</u>	<u>413,414</u>	<u><b>454,598</b></u>	<u>449,047</u>
<b>Total funds carried forward</b>		<u><u>45,132</u></u>	<u><u>409,561</u></u>	<u><u><b>454,693</b></u></u>	<u><u>454,598</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 14 to the accounts.

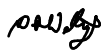
**Bourne Christian Centre**

**Balance sheet**

**As at 31 March 2021**

	Note	£	2021 £	2020 £
<b>Fixed assets</b>				
Tangible assets	10		<b>357,192</b>	364,512
<b>Current assets</b>				
Debtors	11	<b>6,619</b>		6,751
Cash at bank and in hand		<b>95,910</b>		87,874
		<b>102,529</b>		94,625
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	12	<b>(5,028)</b>		(4,539)
<b>Net current assets</b>			<b>97,501</b>	90,086
<b>Net assets</b>	13		<b>454,693</b>	454,598
<b>Funds</b>	14			
Restricted funds			<b>45,132</b>	41,184
Unrestricted funds				
Designated funds			<b>368,230</b>	381,243
General funds			<b>41,331</b>	32,171
<b>Total charity funds</b>			<b>454,693</b>	454,598

Approved by the trustees on 18 October 2021 and signed on their behalf by



David Wellington, Trustee

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

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#### 1. Accounting policies

##### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Bourne Christian Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The charity holds unrestricted, general reserves of £41,331 and designated reserves held in net current assets, that can be drawn down if necessary, of £11,038 without impacting restricted funds. The cash balance is £95,910. Covid 19 has not had an impact on our income or on-going expenditure. The trustees therefore consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

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#### 1. Accounting policies (continued)

##### f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is analysed as follows:

##### **Raising Funds**

This is costs incurred by Bourne Relief and includes office costs and expenses for fund raising events.

##### **Overseas Mission**

This includes the distribution of sponsorship and donations made to Bourne Relief for overseas projects.

##### **Pastoral and Outreach Costs**

This includes expenses for the pastoral team, outreach and grants made by the church to support charities and individuals including those working overseas.

##### **Gathered Church**

This includes the cost of running the meetings to proclaim the gospel, including the Sunday morning meeting, mid-week meetings for youth etc. and costs of the Bourne Chapel and items necessary to hold meetings.

##### **Bourne Family Project**

This is the cost of the work we do to support families including counselling, children's creative therapies and group work.

##### **Support Costs**

These are costs incurred to support the activities within the church and includes salaries, insurance and banking, and governance costs. Support costs are allocated to activities based on the proportion of direct activity costs.

##### **Governance Costs**

This includes costs incurred in respect of constitutional and statutory matters including the independent examination costs.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

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#### 1. Accounting policies (continued)

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis, which is an estimate of resources used in each activity:

	2021	2020
Raising funds	0.0%	0.0%
Gathered Church	59.8%	64.4%
Pastoral and Outreach	1.9%	7.1%
Bourne Family Project	38.1%	28.3%
Overseas Mission	0.3%	0.2%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Freehold buildings	2% straight line
Fixtures and fittings:	
PA equipment	10% straight line
Other	25% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

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#### 1. Accounting policies (continued)

##### n) Pension costs

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

##### o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are the depreciation rates as described above.

#### 2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2020 Total £
<b>Income from:</b>			
Donations and gifts	22,580	66,537	89,117
Charitable activities	39,788	26,017	65,805
Investments	13	77	90
<b>Total income</b>	<b>62,381</b>	<b>92,631</b>	<b>155,012</b>
<b>Expenditure on:</b>			
Raising funds	420	-	420
Charitable activities:			
Gathered Church	5,007	61,382	66,389
Pastoral and Outreach	494	5,421	5,915
Bourne Family Project	42,153	26,683	68,836
Overseas mission	7,836	65	7,901
<b>Total expenditure</b>	<b>55,910</b>	<b>93,551</b>	<b>149,461</b>
<b>Net movement in funds</b>	<b>6,471</b>	<b>(920)</b>	<b>5,551</b>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

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#### 3. Income from donations and gifts

	Restricted £	Unrestricted £	2021 Total £
Gathered Church	19,540	78,827	<b>98,367</b>
Bourne Family Project	4,305	3,562	<b>7,867</b>
Overseas Mission	7,834	-	<b>7,834</b>
<b>Total income from donations and gifts</b>	<b>31,679</b>	<b>82,389</b>	<b>114,068</b>

Included within the amounts above are government grants received under the Coronavirus Job Retention Scheme of £5,470. There are no unfulfilled conditions or contingencies attaching to these grants.

#### Prior period comparative:

	Restricted £	Unrestricted £	2020 Total £
Gathered Church	14,562	66,537	81,099
Bourne Family Project	2,313	-	2,313
Overseas Mission	5,705	-	5,705
<b>Total income from donations and gifts</b>	<b>22,580</b>	<b>66,537</b>	<b>89,117</b>

#### 4. Income from charitable activities

	Restricted £	Unrestricted £	2021 Total £
Gathered Church: Room hire and rent	-	8,650	<b>8,650</b>
Bourne Family Project: Grants	48,107	-	<b>48,107</b>
Fees	-	5,899	<b>5,899</b>
<b>Total income from charitable activities</b>	<b>48,107</b>	<b>14,549</b>	<b>62,656</b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2021**

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**4. Income from charitable activities (continued)**

<b>Prior period comparative:</b>	Restricted	Unrestricted	2020
	£	£	Total
			£
Gathered Church:			
Room hire and rent	-	13,870	13,870
Other income	-	2,205	2,205
Bourne Family Project:			
Grants	37,073	-	37,073
Fees	-	9,942	9,942
Fundraising	<u>2,715</u>	<u>-</u>	<u>2,715</u>
<b>Total income from charitable activities</b>	<b><u>39,788</u></b>	<b><u>26,017</u></b>	<b><u>65,805</u></b>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**5. Total expenditure**

	Raising funds £	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2021 Total £
Staff costs (note 8)	-	14,607	-	58,141	-	11,580	<b>84,328</b>
Grants payable (note 6)	-	-	-	-	6,348	-	<b>6,348</b>
Premises costs	-	44,809	-	-	-	5,611	<b>50,420</b>
General expenses	-	5,078	1,088	4,587	-	4,360	<b>15,113</b>
Insurance	-	-	-	-	-	2,949	<b>2,949</b>
Accountancy	-	-	-	-	-	1,980	<b>1,980</b>
Legal and professional	-	-	-	-	-	766	<b>766</b>
Depreciation	-	14,643	-	113	-	-	<b>14,756</b>
<b>Sub-total</b>	-	79,137	1,088	62,841	6,348	27,246	<b>176,660</b>
Allocation of support and governance costs	-	16,296	513	10,368	69	(27,246)	-
<b>Total expenditure</b>	-	<b>95,433</b>	<b>1,601</b>	<b>73,209</b>	<b>6,417</b>	-	<b>176,660</b>

Total governance costs were £1,980 (2020: £1,920).

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**5. Total expenditure**

**Prior period comparative**

	Raising funds £	Gathered Church £	Pastoral and Outreach £	Bourne Family Project £	Overseas Mission £	Support and governance costs £	2020 Total £
Staff costs (note 8)	-	2,889	-	55,611	-	12,106	70,606
Grants payable (note 6)	-	-	1,500	-	7,836	-	9,336
Event costs	420	-	-	-	-	-	420
Premises costs	-	24,234	-	-	-	5,376	29,610
General expenses	-	8,926	2,486	5,449	-	4,538	21,399
Insurance	-	-	-	-	-	2,810	2,810
Accountancy	-	-	-	-	-	1,780	1,780
Legal and professional	-	-	-	-	-	497	497
Depreciation	-	12,890	-	113	-	-	13,003
<b>Sub-total</b>	420	48,939	3,986	61,173	7,836	27,107	149,461
Allocation of support and governance costs	-	17,450	1,929	7,663	65	(27,107)	-
<b>Total expenditure</b>	<u>420</u>	<u>66,389</u>	<u>5,915</u>	<u>68,836</u>	<u>7,901</u>	<u>-</u>	<u>149,461</u>

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

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#### 6. Grants payable

	2021	2020
	£	£
<i>Grants to organisations:</i>		
Overseas mission:		
IRIS Pemba	4,328	5,796
Gifts of Love International	2,020	2,040
Pastoral and outreach:		
Crofts End Church	-	1,500
	<u>6,348</u>	<u>9,336</u>

#### 7. Net movement in funds

This is stated after charging:

	2021	2020
	£	£
Depreciation	14,756	13,003
Operating lease payments	2,839	1,266
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:		
▪ Independent examination (including VAT)	1,980	1,920
▪ (Over) / under accrued in prior year	-	(140)
	<u>19,575</u>	<u>16,149</u>

#### 8. Staff costs and numbers

Staff costs were as follows:

	2021	2020
	£	£
Salaries and wages	82,288	69,037
Pension costs	<u>2,040</u>	<u>1,569</u>
	<u>84,328</u>	<u>70,606</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the leadership team. All key management personnel work in a voluntary capacity.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

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#### 8. Staff costs and numbers (continued)

	2021 No.	2020 No.
Family support	6	6
Gathered Church	2	2
Support	2	2
	<u>2</u>	<u>2</u>
Average head count	<u>10</u>	<u>10</u>

#### 9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

#### 10. Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2020	518,251	83,073	<b>601,324</b>
Additions in year	-	7,436	<b>7,436</b>
	<u>518,251</u>	<u>90,509</u>	<u><b>608,760</b></u>
At 31 March 2021	518,251	90,509	<b>608,760</b>
<b>Depreciation</b>			
At 1 April 2020	160,504	76,308	<b>236,812</b>
Charge for the year	8,381	6,375	<b>14,756</b>
	<u>168,885</u>	<u>82,683</u>	<u><b>251,568</b></u>
At 31 March 2021	168,885	82,683	<b>251,568</b>
<b>Net book value</b>			
<b>At 31 March 2021</b>	<u><b>349,366</b></u>	<u><b>7,826</b></u>	<u><b>357,192</b></u>
At 31 March 2020	<u>357,747</u>	<u>6,765</u>	<u>364,512</u>

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**11. Debtors**

	<b>2021</b>	2020
	£	£
Prepayments	<b>1,460</b>	1,007
Other debtors	<b>100</b>	1,150
Income tax recoverable	<b>1,511</b>	1,060
Accrued income	<b>3,548</b>	3,534
	<b><u>6,619</u></b>	<u>6,751</u>

**12. Creditors : amounts due within 1 year**

	<b>2021</b>	2020
	£	£
Accruals	<b>4,262</b>	3,730
Other taxation and social security	<b>766</b>	809
	<b><u>5,028</u></b>	<u>4,539</u>

**13. Analysis of net assets between funds**

	Restricted funds £	Designated funds £	General funds £	<b>Total funds £</b>
Tangible fixed assets	-	357,192	-	<b>357,192</b>
Current assets	45,132	11,038	46,359	<b>102,529</b>
Current liabilities	-	-	(5,028)	<b>(5,028)</b>
	<b><u>45,132</u></b>	<b><u>368,230</u></b>	<b><u>41,331</u></b>	<b><u>454,693</u></b>

**Net assets at 31 March 2021**

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	364,512	-	364,512
Current assets	42,054	16,731	35,840	94,625
Current liabilities	(870)	-	(3,669)	(4,539)
	<b><u>41,184</u></b>	<b><u>381,243</u></b>	<b><u>32,171</u></b>	<b><u>454,598</u></b>

**Net assets at 31 March 2020**

**Bourne Christian Centre**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**14. Movements in funds**

	At 1 April 2020 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2021 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	12,105	8,511	(14,431)	-	<b>6,185</b>
Bristol Homeless Outreach	2,449	62	(171)	-	<b>2,340</b>
Overseas Mission Fund	726	60	-	-	<b>786</b>
Poor Fund	-	1,444	(300)	-	<b>1,144</b>
Hampers	-	153	(153)	-	-
Ministries and Outreach leader	-	9,310	(7,186)	-	<b>2,124</b>
Bourne Relief - Overseas Projects	14,348	7,838	(6,418)	-	<b>15,768</b>
Bourne Family Project:					
Donations and fundraising	6,360	4,305	(1,596)	-	<b>9,069</b>
Grant - Children in Need	1,071	33,193	(32,248)	-	<b>2,016</b>
Grant - Aviva creative therapy	-	4,993	(2,968)	-	<b>2,025</b>
Grant - Aviva adult counselling	-	1,772	-	-	<b>1,772</b>
Grant - Quartet Foundation	4,125	-	(2,222)	-	<b>1,903</b>
Grant - CAF	-	5,200	(5,200)	-	-
Grant - CiN Booster	-	2,949	(2,949)	-	-
<b>Total restricted funds</b>	<b>41,184</b>	<b>79,790</b>	<b>(75,842)</b>	<b>-</b>	<b>45,132</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	364,512	-	(14,756)	7,436	<b>357,192</b>
Maintenance fund	16,731	8,650	(15,688)	-	<b>9,693</b>
Bourne Family Project	-	9,460	(17,115)	9,000	<b>1,345</b>
<i>Total designated funds</i>	<b>381,243</b>	<b>18,110</b>	<b>(47,559)</b>	<b>16,436</b>	<b>368,230</b>
General funds	32,171	78,855	(53,259)	(16,436)	<b>41,331</b>
<b>Total unrestricted funds</b>	<b>413,414</b>	<b>96,965</b>	<b>(100,818)</b>	<b>-</b>	<b>409,561</b>
<b>Total funds</b>	<b>454,598</b>	<b>176,755</b>	<b>(176,660)</b>	<b>-</b>	<b>454,693</b>

**Purposes of restricted funds**

Building Fund

Our buildings are in need of major renovation to make them more accessible and inclusive and we have started this by repairing a flat roof and part of the roof over the Chapel before moving on to adjustments to the buildings. A Building Fund has been created to finance this project.

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2021

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#### 14. Movements in funds (continued) Purposes of restricted funds (continued)

##### Bristol Homeless Outreach

Funds donated to support the work of Bristol Homeless Outreach. These funds will be used to purchase items for the homeless such as sandwiches and sleeping bags.

##### Overseas Mission Fund

The overseas mission fund includes donations towards the costs of individuals going overseas on mission work. This year the donations received were towards the costs of the Mozambique build team members for the trip scheduled for July 2020. This has now been postponed and funds will be held for the next build team visit.

##### Poor Fund

Funds donated to help support those in financial need in the church.

##### Hampers

At Christmas we collected donations to give hampers to give to clients of the Bourne Family Project.

##### Ministries and Outreach leader

During the year it was decided that we needed more office support for the Ministries and Outreach in the church and so a new paid role was created. Church members have made restricted donations which are used to support the cost of this role with the remainder funded from unrestricted funds.

##### Bourne Relief - Overseas Projects

Funds donated and fundraising to support projects in Mozambique and Guatemala. Grants are then made to the individuals and projects that are supported.

##### Bourne Family Project:

The Bourne Family Project supports families in the local area. The project receives donations and grants towards its work and these funds are kept separately and spent in accordance with the funders' specifications. The specific restricted funds within the Bourne Family Project are:

- Fundraising – donations and fundraising events specifically to support the project;
- Children in Need – grant to cover two children's creative therapist posts for three years from 1 March 2019;
- CAF (Charities Aid Foundation) – to cover additional costs due to Covid;
- Aviva Children's creative therapy– grant to support the children's creative therapy service by funding additional salaries;
- Aviva adult counselling – to support our adult counselling service by funding additional salaries, the post was filled in April 2021; and
- Quartet foundation – grant to cover a speech and language therapist. An initial grant was received for the calendar year 2019 and a second grant has been received for 2020. Due to Covid this service was suspended for a time and so has continued into 2021.

#### **Purposes of designated funds**

##### Fixed assets fund

The fixed assets are held in a designated fund with the cost of additions funded by a transfer from unrestricted funds.

## Bourne Christian Centre

### Notes to the financial statements

For the year ended 31 March 2021

#### 14. Movements in funds (continued)

##### Purposes of designated funds (continued)

###### Maintenance fund

As well as the building work there is maintenance needed to the building and so the charity has a maintenance fund. This is funded through transfers of unrestricted income, any excess in the maintenance fund will be used for the renovation.

###### Bourne Family Project

The church transfers unrestricted income to cover some of the costs of Bourne Family Project, this includes fees paid by users of the project and a contribution from church funds.

Prior year comparative	At 1 April 2019 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2020 £
<b>Restricted funds</b>					
Restricted Church Funds:					
Building Fund	5,221	11,811	(4,927)	-	12,105
Bristol Homeless Outreach	2,563	171	(285)	-	2,449
Overseas Mission Fund	-	726	-	-	726
Poor Fund	-	200	(200)	-	-
Bourne Relief - Overseas Projects	13,522	9,147	(8,321)	-	14,348
Bourne Family Project:					
Donations and fundraising	9,329	3,253	(6,222)	-	6,360
Grant - Children in Need	446	32,451	(31,826)	-	1,071
Grant - Aviva	1,000	-	(1,000)	-	-
Grant - Quartet Foundation	2,632	4,622	(3,129)	-	4,125
<b>Total restricted funds</b>	<b>34,713</b>	<b>62,381</b>	<b>(55,910)</b>	<b>-</b>	<b>41,184</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	376,561	-	(13,003)	954	364,512
Maintenance fund	9,339	10,870	(3,478)	-	16,731
Bourne Family Project	-	9,942	(18,942)	9,000	-
<i>Total designated funds</i>	<i>385,900</i>	<i>20,812</i>	<i>(35,423)</i>	<i>9,954</i>	<i>381,243</i>
General funds	28,434	71,819	(58,128)	(9,954)	32,171
<b>Total unrestricted funds</b>	<b>414,334</b>	<b>92,631</b>	<b>(93,551)</b>	<b>-</b>	<b>413,414</b>
<b>Total funds</b>	<b>449,047</b>	<b>155,012</b>	<b>(149,461)</b>	<b>-</b>	<b>454,598</b>

## Bourne Christian Centre

### Notes to the financial statements

#### For the year ended 31 March 2021

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#### 15. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2021	2020
	£	£
Amount falling due:		
Within 1 year	2,839	2,839
Within 1 - 5 years	<u>7,251</u>	<u>10,090</u>
	<u><u>10,090</u></u>	<u><u>12,929</u></u>

#### 16. Capital commitments

The charity entered into a contract for roof repairs with Mitie Tilley Roofing Ltd in the prior year. The total contract value was £27,793 including VAT. The works were due to commence on 31 March 2020 but had been postponed due to the COVID-19 pandemic. The work commenced when restrictions were lifted and was completed within 3 weeks of the start date. All commitments were fulfilled.

#### 17. Related party transactions

Trustees and connected persons donated, before gift aid, £17,605 (2020: £16,660) to the charity during the year. There were no other related party transactions.