



# The Barnes Institute

15 East Street ♦ Whitburn ♦ Sunderland ♦ SR6 7BY

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[f The Barnes Institute Whitburn](#)

Charitable Incorporated Organisation 1161508

## Financial Statements

**For The Year Ended 30 April 2023**

**Registered Charity No. 1161508**

**The Barnes Institute**  
**Members of the Management Committee**  
**For the year ended 30 April 2023**

The Management Committee have pleasure in presenting their report and the un-audited Financial Statements for the year ended 30 April 2023

**Reference and Administrative Details**

<b>Charity No</b>	1161508
<b>Principal Office</b>	15 East Street Whitburn Sunderland SR6 7BY
<b>Accountant</b>	Mark Thompson MAAT 42 Lesbury Road Heaton Newcastle upon Tyne NE6 5LB
<b>Bankers</b>	HSBC Bank
<b>Trustees</b>	Revd Ian Davies, Rector of Whitburn Parish Church, Chairman, 1st Trustee (historical position) Robert Bevan, Vice Chairman, Gym Facilitator Ronald Scott, Gym Facilitator Carol Shield, Secretary, Acting Treasurer Kathleen Callender, Minute Secretary Christine Buckham, Safeguarding Officer Fiona Currey, Health and Safety Officer Brenda Harper Dorothy Allison Angela Avery

## **Trustees Annual Report for Accounts and Charity Commission Annual Return** **01 May 2022 to 30 April 2023**

### **Reference and Administration Details, Structure, Governance and Management**

The Barnes Institute completed its eighth full year as Charitable Incorporated Organisation 1161508 on 30 April 2023. The day-to-day running of the building remains the same, governed by the Constitution dated 01 May 2015 and manned by volunteer Trustees forming the management committee, all keen to see this precious community asset maintained and sustained for the benefit of those who own it – the residents of Whitburn and surrounding areas. The intrinsic value of the land and property, donated to the village by Mrs Eleanor Barnes in 1905, is between nine hundred thousand and a million pounds (£900,000 - £1,000,000).

Nine Trustees have continued in post during the full financial year. Angela Avery was elected as Trustee in January 2023, making a full complement of ten until the end of the year. The Annual General Meeting for 2022/2023 was held on July 8th 2023, with the existing Trustees being unanimously re-elected, and one nomination for election. (Angela Locke was elected to the board to replace Revd Ian Davies who had given notice of his wish to resign for personal reasons at the end of the financial year.)

We are blessed with enthusiastic users and volunteers but still find it difficult to recruit new Trustees. We are concerned that the Barnes needs an injection of younger Trustees to 'keep up with the times' and ensure appropriate contemporary sustainability of the Barnes charitable purpose. The current acting Treasurer keeps the books in good order and liaises with the independent examiner to produce annual accounts. We have not been successful in finding a permanent replacement for this post but hope springs eternal for a solution before the end of the next financial year in April 2024!

### **Trustees**

Revd Ian Davies, Rector of Whitburn Parish Church, Chairman, 1st Trustee (historical position)  
(Ian resigned at the end of the year on April 30th 2023, replaced by Angela Locke at the AGM, July 8 th 2023)  
Robert Bevan, Vice Chairman, Gym Facilitator  
Ronald Scott, Gym Facilitator  
Carol Shield, Secretary, Acting Treasurer  
Kathleen Callender, Minute Secretary  
Christine Buckham, Safeguarding Officer  
Fiona Currey, Health and Safety Officer  
Brenda Harper  
Dorothy Allison  
Angela Avery (elected in January 2023)

### **Advisers**

Mark Thompson, Accounts Independent Examiner (2020 - )

The Trustees are indebted as always to the army of Barnes users and supporters who volunteer their physical assistance in times of need, raise money in various ways for Barnes upkeep and loyally keep its profile alive in Whitburn and surrounding areas.

### **Objectives, Activities, Achievements and Performance**

The charitable objects are defined in the governing document as the provision and maintenance of a community centre for the use of the inhabitants of Whitburn without distinction of religious, political or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupations, with the object of improving the conditions of life for the said inhabitants.

It was hoped that during this year, fulfilment of our window replacement project would begin in earnest during this year but this has been stalled by inability to yet meet the full requirements of The National Lottery in order to achieve substantial funding. During the year we have had a full building survey completed by the Ethical Property Foundation and achieved an EPC rating of 'C' despite what we consider to be our poor 'green' credentials, i.e. no double glazing, gas-guzzling room heaters and poor insulation. However we are still waiting for first Land Registration (the Barnes Institute has never been bought or sold and historical documentation does not clearly define ownership/trusteeship for legal purposes). This continues to be in the hands of our Solicitor. Use of the building has increased dramatically during this year as it has been fully free from obligatory Covid restrictions. We have been aware that provision should continue to be made within the building for service users who wish to maintain sensible precautions against infection. Hand sanitising facilities have still been available in all activity rooms and toilets for those who wish to use them.

We have welcomed several new activities:

- Paranormal groups (various) who enjoy exploring the building during the night – some interesting observations have been reported as a result but we keep an open mind in this respect ...
- Warhammer – a very enthusiastic games group who meet fortnightly and also have held full weekend
- Aria Art & Movement - aerial fitness whose activities have developed from using free-standing equipment to the installation of a permanent secure ceiling rig across the main hall. Sarah, the group leader successfully applied for funding for the rig, sparing any financial outlay from Barnes funds. As well as several weekly sessions, there are regular workshops and school holiday clubs for children, all proving very popular.
- Trimmed, Toned & Toddlers – exercise for new Mums with their babies and toddlers who can enjoy the activities together.
- Woofs and Scruffs – puppy and mature dog training classes.
- Soul Song – mind and body wellness based on sound and meditation.
- Renewed relationship with the Cultural Spring (South Shields) who use the building occasionally for one-off group craft and other pastime sessions.

Angela's Ark continues its permanent tenancy of the Community Room, with Angela becoming our tenth trustee on January 9th 2023. Her wide range of small animals and reptiles appropriately housed, has regular outings for requested visits to groups of children and adults. She holds specialist birthday parties in the Barnes and the animals were the stars of the show at our very popular Hallowe'en children's party.

The small adjacent integral shop is in its 14th year of permanent tenancy as a barber's shop. Belinda is a willing volunteer and watchful eye over the premises.

Many children's parties have been held over the course of the year. We now make a standard charge for up to 4 hours use of the downstairs hall and Coffee Shop. There is room for large external activities e.g. Bouncy Castles to be at one end with tables for food or other entertainment at the other. The Coffee Shop serves as a food area for 25-30 children if thus chosen, or as a 'bolthole' for parents and carers to enjoy a cup of refreshment in peace

During this accounting year, there has been continuous financial security and we have been able to:

- Pay all regular day-to-day/annual expenses and minor repairs normally covered by room hire.
- Replace 3 main entrance doors (Barber Shop glazed, Barnes accessible glazed, Barnes original double) with hardwood half-double-glazed (where appropriate) Edwardian replicas. A grant of £4500.00 from the January 2022 June King Fund (paid into the bank by the Community Foundation in April 2022) contributed towards this restoration. The balance came out of Barnes funds.
- Install an Audio/Hi-Fi/PA system by Blaydon Communications in the main activity hall, with ceiling speakers and microphone facilities, enabling broadcast from external sources e.g. smartphones, memory sticks, blue tooth devices etc. A grant of £3740.00 from the January 2023 June King Fund (paid into the bank by the Community Foundation in March 2023) contributed towards this major upgrade.
- Begin major refurbishment of the upstairs gym areas, including carpeting, renovation, re-decoration and overhaul of equipment, with replacement where necessary.

### **Financial Review**

Insurance, utilities, telecoms and other essential expenses are negotiated each year to obtain the best deals. We retain a reserve of six months expenditure for emergencies but have minuted that, if necessary, this can be used for urgent maintenance or upgrades at the discretion of the Trustees.

Annual income from all sources is £30,741.71. Annual expenditure is £38,156.96 which includes £17,048.57 major capital expense. The reserve balance at 30th April 2023 is £38,130.11, down £7,415.25 from 30 th April 2022. These figures tally with the Annual Income and Expenditure Spreadsheets and the Bank Statements at all appropriate datelines.

The Trustees constant concern is ensuring the safety and comfort of our service users at all times. It is hoped that during the year 2023/2024 we will be able to commence addressing the rather inadequate 'green' aspects of the 1905 building, stage one of the complete window replacement project being the first priority. We hope to achieve hitherto elusive Land Registration which will enable funding for this major project to commence in earnest.

### **Summary of May 2022 to April 2023**

This financial year has been almost stress-free compared with those since Covid struck in 2020. We have maintained a regular steady income from service users and although our capital expenses have been relatively high, we have seen continued progress towards the upgrade of the Barnes building. This will hopefully continue once we achieve Land Registration and are able to apply for a large grant to finance the window project.

### **Declaration**

The Trustees declare that they have approved the Trustees report above.

Signed

*Carol L. Shield*

Full Name..... Carol Linette Shield

Position..... Secretary of Trustees, Acting Treasurer

Date..... 30/04/2023

## INDEPENDENT EXAMINER'S REPORT

Report to the  
trustees of

**The Barnes Institute**

On accounts for  
the year ended

**30 April 2023**

**Charity no 1161508**

**Respective  
responsibilities of  
trustees and  
examiner**

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

**Basis of  
independent  
examiner's  
statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent  
examiner's  
statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date: 14 February 2024**

**Name:  
Address:**

Mark Thompson MAAT  
42 Lesbury Road  
Newcastle  
NE6 5LB

**The Barnes Institute**  
**Statement Of Financial Activities**  
**For the year ended 30 April 2023**

		<b>Unrestricted Funds 2022/23</b>	<b>Restricted Funds 2022/23</b>	<b>Total Funds 2022/23</b>	<b>Total Funds 2021/22</b>
<b>Incoming Resources</b>	<b>Notes</b>				
Donations	<b>2.1</b>	1489		1489	726
Charitable Activities	<b>2.2</b>	22264	3740	26004	25581
Other Trading Activities	<b>2.3</b>	2702		2702	2943
Other Income	<b>2.4</b>	545		545	0
<b>Total Incoming Resources</b>		<b>27000</b>	<b>3740</b>	<b>30740</b>	<b>29250</b>
<b>Resources Expended</b>					
Charitable Activities	<b>3</b>	34415	3740	38155	26492
<b>Total Resources Expended</b>		<b>34415</b>	<b>3740</b>	<b>38155</b>	<b>26492</b>
<b>Net income (expenditure) for the year</b>		-7415	0	-7415	2758
Net Movement Between Funds		0	0	0	0
<b>Total Funds as at 1 May 2022</b>		845859	0	845859	843101
<b>Total Funds as at 30 April 2023</b>		<b>838444</b>	<b>0</b>	<b>838444</b>	<b>845859</b>

## The Barnes Institute

### Balance Sheet as at 30 April 2023

		2023		2022	
	Notes	£	£	£	£
<b>Fixed Assets</b>					
Land & Buildings		800000		800000	
<b>Currents Assets</b>					
Debtors					
Cash at bank and in hand		38130		45545	
<b>Current Liabilities</b>					
<b>Net Current Assets</b>			38130		45545
<b>Net Assets</b>			<b>838130</b>		<b>845545</b>
<b>Funds</b>	<b>5</b>				
Restricted Funds			0		0
General Funds			838130		845545
Designated Funds					
			<b>838130</b>		<b>845545</b>

Approved by the Committee on 15th February 2024

and signed on their behalf:

*Carol L. Shield*

Carol L. Shield, Secretary, Acting Treasurer

**Fiona Currey**

Fiona Currey, Trustee



# The Barnes Institute

## Notes to the financial statements for the year ended 30 April 2023

### 1 Accounting Policies

#### 1.1 Basis of preparation of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

The Barnes Institute meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### 1.2 Grant receivable and local authority fees

Grants received are accounted for on a receivable basis and credited to income. Any grants restricted to future accounting periods are deferred and recognised in those accounting periods.

#### 1.3 Donations & Other Income

All income is accounted for when it is received.

#### 1.4 Funds

Restricted funds comprise funds subject to specific restrictions imposed by donors and funders. The purpose and uses of the restricted reserves are set out in note 12 to the accounts. Unrestricted funds comprise funds which can be used in accordance with the charitable objectives at the discretion of the Management Committee.

#### 1.5 Expenditure

All is included on the accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

#### 1.6 Fixed Assets

The land and buildings are held by the Charity for charitable purposes, and will be revalued as needed.

### 2 Incoming Resources

<b>2.1 Donations</b>	<b>1489</b>
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#### 2.2 Charitable Activities:

##### Grants Restricted

Community Foundation: June King Fund	3740
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##### Grants Unrestricted:

East Shields and Whitburn Community Action Forum

Omicron Hospitality and Leisure Grant

##### Other Income:

Shop Rent	6296
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Gym	1509
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Room Rental	14459
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<b>Total Charitable Activities</b>	<b>26004</b>
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**2.3 Other Trading Activities**

General Fundraising	2702
<b>Total Other Trading Activities</b>	<b>2702</b>

**2.4 Other Income 545**

<b>Total Incoming Resources</b>	<b>30740</b>
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**3 Charitable Activities**

Cleaning	3336
Utilities	3864
Repairs and Maintenance	4738
Telecoms	309
Licenses	445
Insurance	1501
Rates	452
Refurbishment	17049
Professional Services	3442
Party & Miscellaneous Costs	3019
<b>Total Charitable Activities</b>	<b>38155</b>

**4 Employees & Trustees**

There were no employees during the year  
No expenses were paid to trustees in the year.

**5 Fund Year End Balances**

<b>Restricted Funds</b>	<b>Balance May-22</b>	<b>Income</b>	<b>Expend</b>	<b>Balance Apr-23</b>
Community Foundation - June King Fund		3740	3740	0
<b>Total</b>	<b>0</b>	<b>3740</b>	<b>3740</b>	<b>0</b>