



# The Barnes Institute

15 East Street ♦ Whitburn ♦ Sunderland ♦ SR6 7BY

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 [The Barnes Institute Whitburn](#)

Charitable Incorporated Organisation 1161508

## Financial Statements

**For The Year Ended 30 April 2022**

**Registered Charity No. 1161508**

**The Barnes Institute**  
**Members of the Management Committee**  
**For the year ended 30 April 2022**

The Management Committee have pleasure in presenting their report and the un-audited Financial Statements for the year ended 30 April 2022

**Reference and Administrative Details**

<b>Charity No</b>	1161508
<b>Principal Office</b>	15 East Street Whitburn Sunderland SR6 7BY
<b>Accountant</b>	Mark Thompson MAAT 42 Lesbury Road Heaton Newcastle upon Tyne NE6 5LB
<b>Bankers</b>	HSBC Bank
<b>Trustees</b>	Revd Ian Davies, Rector of Whitburn Parish Church, Chairman, 1st Trustee (historical position) Robert Bevan, Vice Chairman, Gym Facilitator Ronald Scott, Gym Facilitator Carol Shield, Secretary, Acting Treasurer Kathleen Callender, Minute Secretary Christine Buckham, Safeguarding Officer Fiona Currey, Health and Safety Officer Brenda Harper

## **Trustees Annual Report for Accounts and Charity Commission Annual Return** **01 May 2021 to 30 April 2022**

### **Reference and Administration Details, Structure, Governance and Management**

The Barnes Institute completed its seventh full year as Charitable Incorporated Organisation 1161508 on 30 April 2022. The day-to-day running of the building remains the same, governed by the Constitution dated 01 May 2015 and manned by volunteer Trustees forming the management committee, all keen to see this precious community asset maintained and sustained for the benefit of those who own it – the residents of Whitburn and surrounding areas. The intrinsic value of the land and property, donated to the village by Mrs Eleanor Barnes in 1905, is between nine hundred thousand and a million pounds (£900,000 - £1,000,000).

Eight Trustees have continued in post during the full financial year. The Annual General Meeting was held on June 26th 2021, with the existing Trustees being unanimously re-elected, there being no nominations for election. We are blessed with enthusiastic users and volunteers but seem unable to encourage new nominees to consider undertaking management office. The current acting Treasurer keeps the books in good order and liaises with the independent examiner to produce annual accounts and hopes that the prospective new Treasurer will be in place soon, depending upon his work commitments.

In May 2021, we were still in COVID restrictions although children's groups had been allowed to return to their activities since April 12th 2021. Adult groups were allowed to restart during May and full restrictions were lifted during July. The mass vaccination programme was well under way and deaths and serious cases of the virus were diminishing.

The regular small business Covid grants had maintained our finances in good order during the financial year 2020/21 so we have been able this year to feel secure that the gradual return of our day-to-day income would more than secure our usual expenses. There was no council tax to pay last year and that for 2021/22 was postponed until August.

#### **Trustees**

Revd Ian Davies, Rector of Whitburn Parish Church, Chairman, 1st Trustee (historical position)  
Robert Bevan, Vice Chairman, Gym Facilitator  
Ronald Scott, Gym Facilitator  
Carol Shield, Secretary, Acting Treasurer  
Kathleen Callender, Minute Secretary  
Christine Buckham, Safeguarding Officer  
Fiona Currey, Health and Safety Officer  
Brenda Harper

#### **Advisers**

Mark Thompson, Accounts Independent Examiner (2020 - )

The Trustees are indebted as always to the army of Barnes users and supporters who volunteer their physical assistance in times of need, raise money in various ways for Barnes upkeep and loyally keep its profile alive in Whitburn and surrounding areas.

### **Objectives, Activities, Achievements and Performance**

The charitable objects are defined in the governing document as the provision and maintenance of a community centre for the use of the inhabitants of Whitburn without distinction of religious, political or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupations, with the object of improving the conditions of life for the said inhabitants.

Planning permission for complete window replacement over the next three years was applied and paid for in October 2021. It was granted with restrictions on 14th April 2022 (specific drawings of construction of all windows to be submitted prior to fitting). The fulfilment of this project will be a slow process and very dependent upon achieving substantial funding. Negotiations are currently in progress with The National Lottery for a major capital grant. TNL have asked for proof of 'ownership' of the land and building. We are not currently on the Land Registry as the Barnes Institute has never been bought or sold but this is currently being addressed by our solicitor. It is proving a long-winded bureaucratic exercise as much historic documentation must be studied and evaluated.

At the end of December 2021, Sonic Stitch vacated the Community Room, which was immediately re-tenanted by Angela's Ark. Angela Avery is a trained teacher with veterinary nurse experience, who keeps a wide range of small animals and reptiles appropriately housed for educational and therapy purposes with groups of children and adults. She is a welcome addition to the Barnes Family.

During this accounting year, there has been continuous financial security and we have been able to:

- Pay all regular day-to-day/annual expenses and minor repairs normally covered by room hire.
- Maintain Covid secure conditions throughout the building when instructed to do so by legislation.
- Install a fully compliant Fire Protection system throughout the building in September 2021.
- Repair the storm damage of November 2021 to the yard entrance gate and dividing wall.
- Install a hatched drainage strip across the yard, piped into the main drain to catch excessive flow down towards the building and escape door from the Community Room during heavy rainfall. To date, it works well!

### **Financial Review**

In September, although the number of groups using the Barnes for their activities was still reduced, our loyal service users were delighted to be back. Income was regenerated by their regular rents, COVID 19 Restart Grant at the end of April 2021, an avalanche of children's parties, a one-off Hospitality and Leisure Grant due to the escalation of Omicron early in 2022, restricted grants from East Shields & Whitburn CAF and The June King Fund. We have received the latter award specified for a Whitburn Charity via the Community Foundation every year since 2014, amounting in total to date to over £25,000. It has covered many useful aspects of repairs and renewals during that time. We hope that June King, an ardent fan of the Barnes Institute during her time in Whitburn, would be proud of the many improvements that her legacy has made possible.

- December 2021: East Shields and Whitburn Community Action Forum: £500 for Children's Christmas Party expenses December 2021
- February 2022: Financial Assistance to Industry: COVID-19 Omicron Hospitality and Leisure Grant for general expenses.

- April 2022: (via Community Foundation) June King Fund: £4,500 for three entrance doors and frames (Completed November 2022)

On April 30<sup>th</sup> 2022, final day of the financial year, our now sole account (**Barnes Charitable Account** - see below) stood at: **£45,545.36** . This tallies exactly with the balanced figures on the annual income/expense spreadsheets.

In the autumn of 2021, HSBC indicated that hitherto, 'Community' accounts would be changed to 'Charitable' accounts, attracting a service charge of £5 per month, with fees for paying in cash / cheques from November 1<sup>st</sup> 2021. As a result, the No 2 Barnes account (used to ring fence our reserve and restricted grants for major capital upgrades) was closed and £15,295.01 transferred into the new Barnes Charitable account. Also £1,933.08 was transferred from the Festival Community account (active only in June and December for a day of special seasonal events coordinated by the Barnes Trustees) into the Barnes account to avoid paying the new charges. A separate column for Festival income and expenses has been inserted into the Barnes spreadsheets.

Insurance, utilities, telecoms and other essential expenses are negotiated each year to obtain the best deals. We retain a reserve of six months expenditure for emergencies but have minuted that, if necessary, this can be used for urgent maintenance or upgrades at the discretion of the Trustees.

### **Summary of May 2021 to April 2022**

This completed financial year has been less stressful than 20/21 due to the return of 'normal' circumstances and the security of regular income. However, we remain grateful that our small business status attracted the government grants during the pandemic, which allowed us to commence 21/22 in a healthy financial state, having completed a much-needed comprehensive re-wire of the building. The Trustees constant concern is ensuring the safety of our service users at all times. The installation of a fully compliant Fire Protection system throughout the building in September 2021 has been this year's satisfying major upgrade in this respect. Our immediate future plans are to address the rather inadequate 'green' aspects of the 1905 building, stage one of the complete window replacement project being the first priority in 2022/2023.

### **Declaration**

The Trustees declare that they have approved the Trustees report above.

Signed

*Carol L. Shield*

Full Name..... Carol Linette Shield

Position..... Secretary of Trustees, Acting Treasurer

Date..... 30/04/2022

## INDEPENDENT EXAMINER'S REPORT

Report to the  
trustees of

**The Barnes Institute**

On accounts for  
the year ended

**30 April 2022**

**Charity no 1161508**

**Respective  
responsibilities of  
trustees and  
examiner**

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

**Basis of  
independent  
examiner's  
statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent  
examiner's  
statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date: 14 February 2023**

**Name:  
Address:**

Mark Thompson MAAT  
42 Lesbury Road  
Newcastle  
NE6 5LB

**The Barnes Institute**  
**Statement Of Financial Activities**  
**For the year ended 30 April 2022**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
<b>Incoming Resources</b>	<b>Notes</b>				
Donations	<b>2.1</b>	726		726	4154
Charitable Activities	<b>2.2</b>	21081	4500	25581	43352
Other Trading Activities	<b>2.3</b>	2943		2943	2359
Investment Income				0	0
Other Income	<b>2.4</b>			0	689
<b>Total Incoming Resources</b>		<b>24750</b>	<b>4500</b>	<b>29250</b>	<b>50554</b>
<b>Resources Expended</b>					
Charitable Activities	<b>3</b>	21992	4500	26492	48348
Other Resources Expended		314		314	1232
<b>Total Resources Expended</b>		<b>22306</b>	<b>4500</b>	<b>26806</b>	<b>49580</b>
<b>Net income (expenditure) for the year</b>		2444	0	2444	974
Net Movement Between Funds		0	0	0	0
<b>Total Funds as at 1 May 2021</b>		843010	0	843010	829178
<b>Total Funds as at 30 April 2022</b>		<b>845454</b>	<b>0</b>	<b>845454</b>	<b>830152</b>

## The Barnes Institute

### Balance Sheet as at 30 April 2022

		2022		2021	
	Notes	£	£	£	£
<b>Fixed Assets</b>					
Land & Buildings		800000		800000	
<b>Currents Assets</b>					
Debtors					
Cash at bank and in hand		45454		43010	
<b>Current Liabilities</b>					
<b>Net Current Assets</b>			45454		43010
<b>Net Assets</b>			<b>845454</b>		<b>843010</b>
<b>Funds</b>	5				
Restricted Funds			0		0
General Funds			845454		843010
Designated Funds					
			<u><b>845454</b></u>		<u><b>843010</b></u>

Approved by the Committee on 15th February 2023

and signed on their behalf:

*Carol L. Shield*

Carol L. Shield, Secretary, Acting Treasurer

**Fiona Currey**

Fiona Currey, Trustee



# The Barnes Institute

## Notes to the financial statements for the year ended 30 April 2022

### 1 Accounting Policies

#### 1.1 Basis of preparation of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

The Barnes Institute meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### 1.2 Grant receivable and local authority fees

Grants received are accounted for on a receivable basis and credited to income. Any grants restricted to future accounting periods are deferred and recognised in those accounting periods.

#### 1.3 Donations & Other Income

All income is accounted for when it is received.

#### 1.4 Funds

Restricted funds comprise funds subject to specific restrictions imposed by donors and funders. The purpose and uses of the restricted reserves are set out in note 12 to the accounts. Unrestricted funds comprise funds which can be used in accordance with the charitable objectives at the discretion of the Management Committee.

#### 1.5 Expenditure

All is included on the accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

#### 1.6 Fixed Assets

The land and buildings are held by the Charity for charitable purposes, and will be revalued as needed.

### 2 Incoming Resources

#### 2.1 Donations 726

#### 2.2 Charitable Activities:

##### Grants Restricted

Community Foundation: June King Fund	4500
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##### Grants Unrestricted:

East Shields and Whitburn Community Action Forum	500
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Omicron Hospitality and Leisure Grant	2667
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##### Other Income:

Shop Rent	3000
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Gym	1115
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Room Rental	13799
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<b>Total Charitable Activities</b>	<b>25581</b>
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**2.3 Other Trading Activities**

General Fundraising	2943
<b>Total Other Trading Activities</b>	<b>2943</b>

**2.4 Other Income**

<b>Total Incoming Resources</b>	<b>29250</b>
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**3 Charitable Activities**

Cleaning	3120
Utilities	2670
Repairs and Maintenance	2194
Telecoms	368
Licenses	243
Insurance	1359
Rates	520
Refurbishment	13664
Professional Services	1592
Covid 19 Costs	39
Festival Expenses	723
<b>Total Charitable Activities</b>	<b>26492</b>

Other Resources Expended	314
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<b>Total Expenditure</b>	<b>26806</b>
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**4 Employees & Trustees**

There were no employees during the year  
No expenses were paid to trustees in the year.

**5 Fund Year End Balances**

<b>Restricted Funds</b>	<b>Balance May-21</b>	<b>Income</b>	<b>Expend</b>	<b>Transfer</b>	<b>Balance Apr-22</b>
Community Foundation - June King Fund		4500	4500		0
<b>Total</b>	<b>0</b>	<b>4500</b>	<b>4500</b>	<b>0</b>	<b>0</b>