



# The Barnes Institute

15 East Street ♦ Whitburn ♦ Sunderland ♦ SR6 7BY

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[!\[\]\(003082e50e3009141f59bd5df831749f\_img.jpg\) The Barnes Institute Whitburn](#)

Charitable Incorporated Organisation 1161508

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## Financial Statements

For The Year Ended

**30 April 2021**

**Registered Charity (CIO) No. 1161508**

**The Barnes Institute**  
**Members of the Management Committee**  
**For the year ended 30 April 2021**

The Management Committee have pleasure in presenting their report and the un-audited Financial Statements for the year ended 30 April 2021

**Reference and Administrative Details**

<b>Charity No</b>	1161508
<b>Principal Office</b>	15 East Street Whitburn Sunderland SR6 7BY
<b>Accountant</b>	Mark Thompson MAAT 42 Lesbury Road Heaton Newcastle upon Tyne NE6 5LB
<b>Bankers</b>	HSBC Bank
<b>Trustees</b>	Revd Ian Davies, Rector of Whitburn Parish Church, Chairman, 1st Trustee (historical position) Robert Bevan, Vice Chairman, Gym Facilitator Ronald Scott, Gym Facilitator Carol Shield, Secretary, Acting Treasurer Kathleen Callender, Minute Secretary Christine Buckham, Safeguarding Officer Fiona Currey, Health and Safety Officer Brenda Harper

## **Trustees Annual Report for Accounts and Charity Commission Annual Return** **01 May 2020 to 30 April 2021**

### **Reference and Administration Details, Structure, Governance and Management**

The Barnes Institute completed its sixth full year as Charitable Incorporated Organisation 1161508 on 30 April 2021. The day-to-day running of the building remains the same, governed by the Constitution dated 01 May 2015 and manned by volunteer Trustees forming the management committee, all keen to see this precious community asset maintained and sustained for the benefit of those who own it – the residents of Whitburn and surrounding areas. The intrinsic value of the land and property, donated to the village by Mrs Eleanor Barnes in 1905, is between nine hundred thousand and a million pounds (£900,000 - £1,000,000).

There has been one change of Trustee during the year: Gilbert Crossley resigned for personal reasons in April 2020 and has not been replaced. Eight Trustees have continued in post during the full financial year. There has been no Annual General Meeting this year but the next one is planned for June 26<sup>th</sup> 2021. We are blessed with enthusiastic users and volunteers but seem unable to encourage new nominees for management office. The acting Treasurer keeps the books in good order and liaises with the auditor to produce annual accounts. A new volunteer has expressed an interest in becoming Treasurer from May 1<sup>st</sup> 2021 and induction meetings with him

For most of the year, the Covid pandemic curtailed all activities in the Barnes Institute, causing its complete closure to the public for the first time ever, not even during the two World Wars. From the start of National Lockdown on March 23<sup>rd</sup> 2020, until the end of July, for the whole of November and from Christmas 2020 to April 12<sup>th</sup> 2021, the building was closed, except for regular security checks by Trustees. Restricted access with rigorous Covid security precautions in place was available to service users from August to October and during December, but natural reticence, practical concerns for safety and frequent national advice to restrict human interaction, resulted in very limited uptake. Following the government's road map out of lockdown, children's activities were allowed to restart from April 12<sup>th</sup> 2021 and did so with enthusiasm. Several established adult groups returned after May 17<sup>th</sup>, together with a new additions, Breathe Sound Bath, Mindfulness and Relaxation.

As we are rated as a small business, we have been privileged to receive local authority COVID grants and council tax (small business rates) concessions throughout the financial year. An initial grant of £10,000 in April 2020 and further regular payments until April 2021 have more than covered our usual day-to-day expenses. There was no council tax to pay this year and that for 2021/22 has been postponed until July 2021.

### **Trustees**

Revd Ian Davies, Rector of Whitburn Parish Church, Chairman, 1<sup>st</sup> Trustee (historical position)  
Robert Bevan, Vice Chairman, Gym Facilitator  
Ronald Scott, Gym Facilitator  
Carol Shield, Secretary, Acting Treasurer  
Kathleen Callender, Minute Secretary  
Christine Buckham, Safeguarding Officer  
Fiona Currey, Health and Safety Officer  
Brenda Harper  
Gilbert Crossley (resigned April 2020)

### Advisers

Kate Tully, Financial Advisor, Accounts Independent Examiner (2014 to 2019)

Mark Thompson, Accounts Independent Examiner (2020 - )

The Trustees are indebted as always to the army of Barnes users and supporters who volunteer their physical assistance in times of need, raise money in various ways for Barnes upkeep and loyally keep its profile alive in Whitburn and surrounding areas.

### Objectives and Activities

The charitable objects are defined in the governing document as the provision and maintenance of a community centre for the use of the inhabitants of Whitburn without distinction of religious, political or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupations, with the object of improving the conditions of life for the said inhabitants.

At the start of lockdown in March, Kids Club Community set up a permitted regime of routine care in the Barnes Institute for the children of key workers. This continued in an ad hoc and very reduced capacity until the end of the school summer term. This organisation has since found more appropriate accommodation, due to the fact that sharing the building had become a logistical problem at times and they required their own suitably-sized outdoor space to further their activities.

All other activities ceased until towards the end of July, when we established a Covid secure environment in the building with PPE equipment, hand sanitising stations, risk assessments, instruction posters regarding the wearing of face coverings, social distancing, use of entrances exits, toilets, etc. We were able to give all our returning groups a five-week period without room fees, but uptake was very limited due to difficulty in following the government's rules and guidelines for safe practice in community centres. The November lockdown was followed by brief respite in December, significantly marred by the rapidly increasing spread of the virus and drastically halted again just before Christmas.

Unfortunately, we were unable to hold Whitburn annual Summer and Winter Festivals, or to accommodate our usual local non-profit organisations for their time-to-time meetings and fund-raising activities.

We can only hope that our established wide range of activities for all ages, will resume gradually during 2021/2022 and become a stable source of income again. Luckily finances were in good order in May 2020, augmented by the first payment of the Local Authority grant. This somewhat allayed fears that the prospect of a prolonged lockdown might have a detrimental effect upon the upkeep of the Institute.

### Achievements and Performance

Our major concern during the year was that the routine maintenance aspect of our charitable purpose might be impossible due to lack of funds. This proved to be groundless as we were awarded a grant of £10,000 by the National Lottery, sponsored by the Government's Coronavirus Community Support Fund specifically to ensure that the Barnes Institute would be able to re-open safely when it was possible to do so. Various other third sector grants, itemised below, enabled us to carry out further capital renewals, one of which was a major emergency repair/structural replacement. Throughout the year we have been able to:

- Pay all day-to day expenses and minor repairs normally covered by room hire.
- Prepare the building with full Covid-secure precautions prior to re-opening after the first lockdown in late July 2020.

- Re-decorate the main activity hall before groups returned in August.
- Give all returning groups five weeks free of room fees during August to October inclusive.
- Replace three large double escape door, frames and fittings in the downstairs activity hall and repair/repoint the surrounding brickwork. This was partially financed by an award from the June King Fund, granted in March
- Replace thirteen lintels over the first-floor windows which were crumbling, thus releasing chunks of concrete onto the street and lane below in a dangerous manner. This was financed by grants from the Willan 1989 Charitable Trust and the Sir James Knott Trust in October and also enabled us to repoint an extensive amount of first floor brickwork while the scaffolding was in place.
- Completion in Spring 2021 of full re-wire and lighting upgrade of the building, including renewal/re-positioning of consumer units in a fire-proof cupboard, rationalisation and upgrade of several historic wiring systems and refurbishment of the old entrance area where these are situated. This work started in the early Spring of 2020 and was curtailed by COVID.
- In conjunction with the electrical work, create suspended ceilings in the old entrance area, the Community Room, the original downstairs toilets and the upstairs activity hall.

### **Financial Review**

During this accounting year, there has been continuous financial security despite erratic and limited room hire.

Successful third sector bids for specific funding this year have been to:

- June 2020: Awards for All (TNL Community Lottery, temporarily COVID-19 Gov.UK Response): £10,000 towards sustainability. This helped pay the regular bills, finance COVID security equipment, etc. for the building, other COVID precautions e.g. PPI supplies and allowed regular groups to have five weeks free use of their accommodation to encourage their return.
- October 2020: Willan 1989 Charitable Trust (via Community Foundation): £7,850 towards emergency replacement of 13 crumbling first floor lintels, completed October 2020.
- October 2020: Sir James Knott Trust: £7,850 towards scaffolding and extensive re-pointing, completed October 2020.
- April 2021: (via Community Foundation) June King Fund: £3,480 (paid on 15 April 2021) towards replacement of non-slip flooring on main staircase, entrance lobby and two upstairs toilets, completed May 2021 – cost: £2800.00. Balance to be used to lay carpet tiles in the Community Room.

### **Summary of May 2020 to April 2021**

Despite the gloomy prospect of limited income at the beginning of the year, small business financial grants from STMBC (via UK Government) and various third sector grants have enabled us to pay all necessary bills, maintain and upgrade the building, provide COVID secure premises for groups during erratic times of restricted opening and anticipate successful return to 'normality' as the constraints of the pandemic diminish, hopefully to nil.

### **Declaration**

The Trustees declare that they have approved the Trustees report above.

Signed

*Carol L. Shield*

Full Name..... Carol Linette Shield

Position..... Secretary of Trustees, Acting Treasurer

Date..... 30/04/2021

## INDEPENDENT EXAMINER'S REPORT

Report to the  
trustees of

**The Barnes Institute**

On accounts for  
the year ended

**30 April 2021**

**Charity no 1161508**

**Respective  
responsibilities of  
trustees and  
examiner**

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

**Basis of  
independent  
examiner's  
statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent  
examiner's  
statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date: 14 February 2022**

**Name:** Mark Thompson MAAT  
**Address:** 42 Lesbury Road  
Newcastle  
NE6 5LB

**The Barnes Institute**  
**Statement Of Financial Activities**  
**For the year ended 30 April 2021**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
<b>Incoming Resources</b>	<b>Notes</b>				
Donations	<b>2.1</b>	468		468	4154
Charitable Activities	<b>2.2</b>	46552	15030	61582	43352
Other Trading Activities	<b>2.3</b>	529		529	2359
Investment Income				0	0
Other Income	<b>2.4</b>			0	689
<b>Total Incoming Resources</b>		<b>47549</b>	<b>15030</b>	<b>62579</b>	<b>50554</b>
<b>Resources Expended</b>					
Charitable Activities	<b>3</b>	38677	11330	50007	48348
Other Resources Expended		614		614	1232
<b>Total Resources Expended</b>		<b>39291</b>	<b>11330</b>	<b>50621</b>	<b>49580</b>
<b>Net income (expenditure) for the year</b>		8258	3700	11958	974
Net Movement Between Funds		3700	-3700	0	0
<b>Total Funds as at 1 May 2020</b>		831052	0	831052	829178
<b>Total Funds as at 30 April 2021</b>		<b>843010</b>	<b>0</b>	<b>843010</b>	<b>830152</b>

# The Barnes Institute

## Balance Sheet as at 30 April 2021

	Notes	2021		2020	
		£	£	£	£
<b>Fixed Assets</b>					
Land & Buildings		800000		800000	
<b>Currents Assets</b>					
Debtors					
Cash at bank and in hand		43010		31052	
<b>Current Liabilities</b>					
<b>Net Current Assets</b>			43010		31052
<b>Net Assets</b>			<b>843010</b>		<b>831052</b>
<b>Funds</b>	5				
Restricted Funds			0		0
General Funds			843010		831052
Designated Funds					
			<b>843010</b>		<b>831052</b>

Approved by the Committee on 15th February 2022

and signed on their behalf:

*Carol L. Shield*

Carol L. Shield, Secretary, Acting Treasurer

*Fiona Currey*

Fiona Currey, Trustee



## The Barnes Institute

### Notes to the financial statements for the year ended 30 April 2021

#### 1 Accounting Policies

##### 1.1 Basis of preparation of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

The Barnes Institute meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

##### 1.2 Grant receivable and local authority fees

Grants received are accounted for on a receivable basis and credited to income. Any grants restricted to future accounting periods are deferred and recognised in those accounting periods.

##### 1.3 Donations & Other Income

All income is accounted for when it is received.

##### 1.4 Funds

Restricted funds comprise funds subject to specific restrictions imposed by donors and funders. The purpose and uses of the restricted reserves are set out in note 12 to the accounts. Unrestricted funds comprise funds which can be used in accordance with the charitable objectives at the discretion of the Management Committee.

##### 1.5 Expenditure

All is included on the accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

##### 1.6 Fixed Assets

The land and buildings are held by the Charity for charitable purposes, and will be revalued as needed.

#### 2 Incoming Resources

##### 2.1 Donations 468

##### 2.2 Charitable Activities:

###### Grants Restricted

Community Foundation: June King Award (2020/21)	3700
Community Foundation: June King Award	3480
Community Foundation (Willan 1989 Charitable Trust)	7850

###### Grants Unrestricted:

COVID-19 Response Gov.UK (Community TNL Grant)	10000
Sir James Knott Trust	7850
South Tyneside Council (Small Business Grant)	20685

###### Other Income:

Shop Rent	3000
Gym	800
Room Rental	4217

**Total Charitable Activities 61582**

**2.3 Other Trading Activities**

General Fundraising	529
<b>Total Other Trading Activities</b>	<b>529</b>

**2.4 Other Income**

<b>Total Incoming Resources</b>	<b>62579</b>
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**3 Charitable Activities**

Cleaning	2020
Utilities	3175
Repairs and Maintenance	1061
Telecoms	538
Licenses	923
Insurance	1907
Rates	
Refurbishment	39356
Professional Services	300
Covid 19 Costs	727
<b>Total Charitable Activities</b>	<b>50007</b>

Other Resources Expended	614
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<b>Total Expenditure</b>	<b>50621</b>
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**4 Employees & Trustees**

There were no employees during the year  
No expenses were paid to trustees in the year.

**5 Fund Year End Balances**

<b>Restricted Funds</b>	<b>Balance May-20</b>	<b>Income</b>	<b>Expend</b>	<b>Transfer</b>	<b>Balance Apr-21</b>
Willan 1989 Charitable Trust		7850	7850		0
Community Foundation June King Fund		7180	3480	-3700	0
<b>Total</b>	<b>0</b>	<b>15030</b>	<b>11330</b>	<b>-3700</b>	<b>0</b>

Note: £3,700 June King Fund expenditure was accounted for in the previous financial year.