

Moseley and Kings Heath Shed Annual General Meeting (AGM)

At: 12 noon Thursday 14th November 2024 – Room K2, Ground Floor of the Main House, Kings Heath Park

Agenda

Item	
1	Welcome and apologies
2	Minutes of previous General Meeting
2(i)	Approval of the minutes of the 2023 Annual General Meeting (AGM) on 16 th November 2023
2(ii)	Any matters arising in the minutes of 16 th November 2023 AGM that are not on the agenda.
3	Chairperson's report Appreciation of late Angela Billingham, Larry Potter and Len Lawson
4	Session Leaders' Reports
5	Treasurer's report
	To follow
6	Membership Secretary's report
7	To follow
7(i)	Approval of the Trustees Annual Report
8	Approval of co-opted Trustees
8(i)	During the course of the year, the Trustees will co-opt Trustees onto the Board. These co-options need approval by the members at the following General Meeting. Approval of Marguerite Lawrence as Trustee
9	Nominations to become Trustee
	Two nominations have been received, J. Kelly and N. Abbott
10	Any other business Shed website ; Shed WhatsApp groups; Cleaning rota ; Christmas/Annual Celebrations ;

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COMPANY INFORMATION

Trustees at time of AGM held on 14th November 2024	Saeed Ghinai: Chairperson/Secretary Sandra McInally: Vice Chairperson Marguerite Lawrence: Membership Secretary Stephanie Williams: Welfare and Safeguarding Officer Steve Jay Dillon Close Jo Mauro
Charity number	1161505
Principal address	Moseley and Kings Heath Park Vicarage Road, Kings Heath, Birmingham
Bank	National Westminster Bank Ltd, 112a High Street, Kings Heath, Birmingham B14 7LQ

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST March 2024

The Trustees' present their report and accounts for the year ending 31st March 2024.

The accounts have been prepared in accordance with the charity's Constitution and Financial Policies, applicable law and the requirements of the Charities (Accounts and Reports) Regulations 2008.

Objects of the charity

The charity was registered on 30th April 2015, (No. 1161505) and is affiliated to the UK Men's Shed Association. The registered office and principal address is Moseley and Kings Heath Park, Vicarage Road Kings Heath, Birmingham B14 7QT.

The charity's aims are:

- The advancement of health
- The provision of recreational facilities, or the organisation of recreational activities, with the primary object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended and who live in south Birmingham and nearby areas
- The advancement of education through the development of individual capabilities, skills and understanding through informal education of learning opportunities
- The advancement of citizenship, volunteering, the encouragement of voluntary activity and increasing the involvement of individuals in community activity and the promotion of civic responsibility
- Any other purpose that may reasonably be regarded as compatible with any of the preceding purposes

Moseley & Kings Heath Shed will meet these aims by providing a space that is warm, welcoming and friendly, where (mainly older) people can gather to chat, have a hot drink and perhaps a light snack, share experience, skills and stories so that they can learn from each other, solve problems and gain perspective on their lives. They will also be able to take part in the activities that the 'Shed' has to offer, facilitating the acquisition of skills and benefiting participants through informal education.

Moseley & Kings Heath Shed recognises the need to secure relevant financial and human resources if it is to meet its core aims.

The Charity is governed by its Constitution, which sets out the role and method of election of members of the Management Committee. The Management Committee meets at least quarterly and is responsible for the governance of the Charity, the actions of any paid employees and for all policy, organisation and financial matters.

Trustee Board

The Trustees, who served from 1st April 2023 to 31st March 2024, are listed below. We have put, in brackets, the AGM date that each trustee was approved for their current term of office as trustee. The Constitution states that at every AGM, any trustees who have served more than 2 years and 11 months, must stand down. They may seek re-election at that AGM.

- Paul Brown (23rd May 2022) - resigned
- Saeed Ghinai (19th November 2021)
- Sandra McNally (19th November 2021)
- Larry Potter (7th January 2021) - deceased November 2023
- Rob Treadwell (7th January 2021) - resigned
- Stephanie Williams (19th November 2021)
- Steve Jay (16th November 2023)
- Dillon Close (16th November 2023)
- Jo Mauro (16th November 2023)

Jo Mauro kindly took on the role of Treasurer after Robert Treadwell stood down. Sandra McNally has announced her intention to stand down as Vice Chair. We are seeking nominations for this role, going forward. Nominations for Vice Chair are requested.

None of the trustees has any beneficial interest in the charity or received any payments, other than for approved reimbursement of expenses. All trustees have either made financial contributions or contributed in kind, in addition to giving their name and time to the project.

Workshop Facilities

Following the Covid 19 national emergency the Shed is still struggling to attract new members as before.

Glass work and mosaics were made a priority for the new Craft Shed. The Shed itself has been insulated, and ventilation installed. The new shed is a craft shed and will be used for 'clean' arts and crafts activities along with an internal storage area. This will allow the main Shed building to focus on woodworking and metalwork sessions.

Mosaic classes have begun in the new shed on a Wednesday morning.

In the original Shed, we are still seeking more space for our machinery. The situation is unsatisfactory, as we have to keep the main saw, the planer and other major equipment in storage, and bring it out to be used. This discourages full use of the facilities. We have cleared some space under the benches but we need an eventual reconfiguration of the internal space.

The derelict benches have been fully renovated and are now installed in Kings Heath Park. The work was done in conjunction with young members of the All Saints Youth Centre.

Finance and Fundraising

Jo Mauro has kindly taken on the role of Treasurer this year. Collection of subs and other revenue has been systemised. We are fortunate to still have a branch on the High Street; however, the online nature of modern banking has made things more difficult.

An application was made to the Clothworkers' Trust for nearly £14,000, for repairs to the Shed roof and IT equipment. However, we were only successful in being awarded £2,300 to upgrade our IT systems and support. The feedback from the Trust was that as we do not have a lease for the building, they were unable to support that element financially.

A successful bid for funding was made to the Grimmitt Trust, and we received £1200.

In the Workshop

The Workshop Committee has met infrequently this year, as we have been attempting to negotiate extra space in the Rangers' Workshop. As mentioned, we have not yet reconfigured the space in the old Shed, and hope to do a comprehensive rethink once additional space is secured.

We should recognise the fragility of our tenure on this site, as we have no lease or formal agreement with the City Council. The current difficulties of the council are well known and a matter of public record. It is imperative that we retain good relations with the gardening and office staff.

Various small repair jobs have been undertaken for the Cartland Tea Rooms and the gardening staff. For example, we have repaired tables and signs for the Tea Rooms, and helped maintain machinery and tools for the gardeners.

Workshop Sessions

The following workshop sessions are still taking place:

- Monday 10am to 12.30pm – Shed Cleaning and Improvement day – members, by rota, clean and help out in the Shed
- Monday afternoon – Occasional use by Supervisors for own projects
- Tuesday 10am to 4pm – South Birmingham Tools for Africa use the Main Shed facilities
- Tuesday 10am to 1pm - Stained Glass (Lead)
- Tuesday 1pm to 3pm - Beginners Glass (Tiffany)
- Wednesday 10am to 1pm – Tile Mosaics
- Wednesday 1pm to 4pm – Woodwork

- Thursday 10am to 1pm – Stained Glass (Tiffany)
 - Thursday 1pm to 4pm – Beginners & Intermediate Glass (Tiffany)
 - Thursday 1pm to 4pm - Woodwork
 - Saturday 10am to 12.30pm – Stained glass work
-
- Outreach Art Class – these sessions take place at Hangar's Lane Allotments. This activity has its own WhatsApp Group 'Reachout Art' and the contact number is 07754 739387

Reports from Activity Sessions

- DC: Glass

Lead class is doing well. The members seem to be enjoying it although they tend to find it harder than they thought.

The novice class is also doing well to the point we have stopped new members. we need to get a more permanent supervisor to help out Nicole.

Thursday morning class is also doing well in fact it's doing too well sometimes. Some are producing some lovely items.

Saturday mornings have been down on numbers of late but nevertheless again some are producing good work but the main thing is they are enjoying themselves.

We need to cut down the number of booking available on Thursday mornings to eight to ensure there are spaces available for members like Alex who can't book and just turn up.

- SJ: Mosaics

The mosaic sessions have increased in popularity and also with new members this year. The quality of work has improved and many are doing their own things such as patterns and pictures, using different materials such as gravel, slate and wall tiles. The atmosphere is great and everyone gets on and helps each other. We are just starting glass engraving as well

but need a few more to try it out, what has been done is very good especially as it is the first attempt.

There is still room for a few more members Wednesday mornings if you want to try.

- RT: Art

Outreach (Reachout) Art was originally created as an additional branch of M&KHS activity to be held outside the shed premises. These premises were felt to be largely inappropriate for the nature of planned activities and meetings which would largely focus on the attendees' painting and drawing skills. The group keeps contact through a WhatsApp group set up in July 2021.

Initial meetings were held at Friends Meeting House, Colmore Rd, in a two hour Friday afternoon time slot. Later meetings were run in various community locations returning at regular intervals to Friends. Gallery visits also became a feature of occasional meetings.

Following an application to both the Committee of Moseley and District Allotment Association at Holders Lane and Birmingham City Council with Risk Assessment and management strategies; we moved location to the Pavilion at Holders Lane Allotments in March 2024. The group still meets on a Friday.

The group currently has a profile of 25 members with a regular and occasional attendance ranging from four or five to a dozen. It is likely that we will move the session timing to earlier on Friday in the near future. It's also likely that the WhatsApp group will be reconstituted based on active membership to facilitate new members joining.

Training

The planned training of First Aid/Health and Safety was undertaken last December. 16 trustees and members successfully completed the course. We are grateful to Kay Bruce for sorting out the training.

Membership

Membership is renewed at every AGM, every November.

For the purposes of the Shed's Annual Reports, the membership figures in the end-of-year reports are the numbers at the AGM. The highest membership numbers during a year are at the AGM. Immediately after the AGM, the membership sees a sudden drop, since some members do not renew or renew later in the year.

Supervisors are entitled to 'free' membership, and we need to encourage

take-up by supervisors as much as possible. We are currently seeking new supervisors for all activities and aspects of our work, to ensure continuity in the future and a reasonable distribution of workload.

The current membership as of 1st November 2023 is as follows:

	Membership as at 1 st November 2024
Total membership	79
Men	27
Women	52

The trustees would like to extend our thanks to:

- The gardeners and managers in Kings Heath Park who have offered us support throughout the year
- John Owen for his help with our Accounts
- Tools for Africa for their support throughout the year

All supervisors who have led the many sessions held in our Shed,
purchase of materials and donation of materials to enable smooth
running of sessions in particular for beginners

The willing volunteers who have done the cleaning and carried out other
responsibilities, including admin, cleaning materials, First Aid.

A reminder to all that no one in the Shed is paid for any services or tuition and that goodwill is the essential lubricant.

Future Strategy

Main Shed: We need to secure additional space, to allow us to function properly. We need to continue in our efforts to secure additional workshop space.

The roof is in need of repairs and we may have to fundraise to help with this major expense.

Efforts to attract new workshop supervisors must be continued, so that future classes continue. A priority could be to reopen on Thursday afternoon for woodwork.

We need to continue to identify and train up new Glass and Mosaics supervisors from our membership, to ensure continuity.

We should investigate the possibility of starting Sewing and Needlework/Repairs sessions in a limited way so that we can fulfill the broader remit of the new Shed

We need to generate some ideas to attract new members, men in particular, who are underrepresented currently.

Fundraising needs to continue in order to function and take on new projects.

Our administration needs to be efficient and effective. We need to look at our IT equipment and streamline our operation. I feel that a secretarial role is essential, as the burden of admin is too heavy.

Saeed Ghinai, Chair

STATEMENT OF FINANCIAL ACTIVITIES, (including Income & Expenditure Account)



MOSELEY AND KINGS HEATH SHED

Accounts 2023-2024

12 Months to:

31/03/2024

2022-2023

Income

	OPERATING	GRANTS	OPERATING	GRANTS
Donations	£1,995.59		£15.00	
Compensation	£0.00		£0.00	
Membership	£1,973.50		£1,530.00	
Attendance	£4,141.25		£3,266.90	
Fundraising	£330.00		£0.00	
Members Works sold for fundraising	£759.05		£749.48	
Sales of other items	£189.80		£54.60	
Sale of Glass Mats (Solder)	£1,146.40		£0.00	
Donations Members Discretionary Funds	£0.00		£0.00	
Art Class	£0.00		£285.00	
Bank Interest	£0.00		£0.00	
Operating Income		£10,535.59		£5,900.98
Income released from grants received to match expense				
Funds released from Heart of England outreach fund		£16.28		£0.00
Income released from National Lottery fund		£972.28		£8,882.72
Income released from Eveson fund		£892.40		£2,067.60
Outreach Project		£2,984.81		£2,894.19
Commonwealth Games fund		£2,889.30		£2,110.70
Birmingham City Council		£3,460.00		
Further grants received		£1,200.00		
Birmingham City Council (to be used in conjunction with National Lottery)				£3,460.00
Total Income		£22,950.66		£25,316.19

Expenditure

Rent	£802.92		£802.92	
Insurance	£876.00		£690.75	
Telephone and Broadband	£674.92		£844.58	
Admin Costs	£513.17		£51.16	
Security	£0.00		£0.00	
Training	£1,250.73		£0.00	
Woodworking Equipment	£462.58		£197.57	
Computers, office equipment & safety equipment	£615.28		£7.00	
Building Improvements	£543.39		£0.00	
Fund Raising Costs	£0.00		£0.00	
Printing and stationery, including AGM circulation.	£178.55			
Consumables Woodworking	£275.39		£45.00	
Art Class	£0.00		£69.68	
Mosaics Class	£650.16		£0.00	
Glass Materials (Solder)	£937.44		£1,300.59	
Operating expenditure		£7,780.53		£4,009.25

Release from grants

			31/03/2024
Expenses made from Heart of England outreach fund	£16.28	£0.00	£ -
Expenses from National Lottery fund	£972.28	£8,882.72	£ -
Expenses from Birmingham City Council grant	£3,460.00	£3,460.00	£ -
Expenses from Eveson fund	£892.40	£2,067.60	£ -
Outreach Project (Severn Trent)	£2,984.81	£2,894.19	£ -
New Fund received from Grimmett Trust	£1,200.00		£ 1,200.00
Commonwealth Games fund	£2,889.30	£2,110.70	£ -
Members benefit fund			£461.10
Total expenditure	£20,195.60	£23,424.46	£ 1,661.10
Excess of Income over expenses	£2,755.06	£2,755.06	£ 14,109.21
			FREE £ 12,448.11

Review of Financial Position

The net income for the year amounted to £10,536. Grants have been received from the Grimmitt Trust (£1200) which are shown on the balance sheet, which will be released to income as and when the purpose for which they were granted arises.

Our expenses during the year have amounted to £7,781. This has included insurance at £876 (an increase on last year as we have had to insure the new shed), telephone & broadband £675 and general running expenses which include costs of printing and distributing newsletters to the members etc. Also included in this figure is the payment of rent to Birmingham Council of £803.00. We are awaiting invoices from BCC for rent and an amount has been set aside for this expenditure.

Training of trustees and members has represented a major expense, at £1251.

These accounts represent a fair and accurate representation of expenditure.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be aimed at a level equivalent to six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.