

Moseley and Kings Heath Shed Annual General Meeting (AGM)

At: 12 noon Thursday 16th November 2023 – Room K2, Ground Floor of the Main House, Kings Heath Park

Agenda

Item	
1	Welcome and apologies
2	Minutes of previous General Meeting
2(i)	Approval of the minutes of the 2022 Annual General Meeting (AGM) on 24 th November 2022
2(ii)	Any matters arising in the minutes of 24 th November 2022 AGM that are not on the agenda. Confirmation of Chair, Saeed Ghinai and Steve Jay as Trustee
3	Chairperson's report
	To follow – Appreciation and thanks to Martin Mullaney
4	Treasurer's report
	To follow
5	Membership Secretary's report
	To follow
6	Approval of the Trustees Annual Report
7	Approval of co-opted Trustees
7(i)	During the course of the year, the Trustees will co-opt Trustees onto the Board. These co-options need approval by the members at the following General Meeting
8	Nominations to become Trustee
8(i)	No nominations have been received to date. Nominations from the floor to be invited
9	Any other business

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COMPANY INFORMATION

**Trustees at time of
AGM held on 16th
November 2023**

**Saeed Ghinai: Chairperson/Secretary
Sandra McInally: Vice Chairperson
Sandra McInally: Membership Secretary
Stephanie Williams
Paul Brown
Rob Treadwell
Larry Potter
Jenny McKenzie**

Charity number

1161505

Principal address

**Moseley and Kings Heath Park
Vicarage Road, Kings Heath, Birmingham**

Bankers

**National Westminster Bank Ltd,
112a High Street, Kings Heath,
Birmingham B14 7LQ**

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST March 2022

The Trustees' present their report and accounts for the year ending 31st March 2023.

The accounts have been prepared in accordance with the charity's Constitution and Financial Policies, applicable law and the requirements of the Charities (Accounts and Reports) Regulations 2008.

Objects of the charity

The charity was registered on 30th April 2015, (No. 1161505) and is affiliated to the UK Men's Shed Association. The registered office and principal address is Moseley and Kings Heath Park, Vicarage Road Kings Heath, Birmingham B14 7QT.

The charity's aims are:

- The advancement of health
- The provision of recreational facilities, or the organisation of recreational activities, with the primary object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended and who live in south Birmingham and nearby areas
- The advancement of education through the development of individual capabilities, skills and understanding through informal education of learning opportunities
- The advancement of citizenship, volunteering, the encouragement of voluntary activity and increasing the involvement of individuals in community activity and the promotion of civic responsibility
- Any other purpose that may reasonably be regarded as compatible with any of the preceding purposes

Moseley & Kings Heath Shed will meet these aims by providing a space that is warm, welcoming and friendly, where (mainly older) people can gather to chat, have a hot drink and perhaps a light snack, share experience, skills and stories so that they can learn from each other, solve problems and gain perspective on their lives. They will also be able to take part in the activities that the 'Shed' has to offer, facilitating the acquisition of skills and benefiting participants through informal education.

Moseley & Kings Heath Shed recognises the need to secure relevant financial and human resources if it is to meet its core aims.

The Charity is governed by its Constitution, which set out the role and method of election of members of the Management Committee. The Management Committee meets at least quarterly and is responsible for the governance of the Charity, the actions of any paid employees and for all policy, organisation and financial matters.

Trustee Board

The Trustees, who served during, 1st April 2022 to 31st March 2023, are listed below. We have put in brackets the AGM date that each trustee was approved for their current term of office as trustee. The Constitution states that at every AGM, any trustees who have served more than 2 years and 11 months, must stand down. They may seek re-election at that AGM.

- Paul Brown (23rd May 2022)
- Eileen Corcoran (7th January 2021)
- Saeed Ghinai (19th November 2021)
- Sandra McNally (19th November 2021)
- Jenny McKenzie (7th January 2021)
- Martin Mullaney (19th November 2021)
- David Nicolls (19th November 2021)
- Larry Potter (7th January 2021)
- Rob Treadwell (7th January 2021)
- Stephanie Williams (19th November 2021)

Robert Treadwell kindly took on the role of Treasurer after Richard Branch sadly passed away. There are no trustees that need to stand down at this AGM.

None of the trustees has any beneficial interest in the charity or received any payments, other than for approved reimbursement of expenses. All trustees have either made financial contributions or contributed in kind, in addition to giving their name to the project.

Workshop Facilities

Following the Covid 19 national emergency the Shed has struggled to attract members as before. However, the glass work has gone from strength to strength and has basically been essential to our survival. Work has focussed on the construction of an additional Shed building in the Compound Area. We have had to go for formal Building Regulations Approval, have had to engage architects and pay fees. We also had to install a level floor for the building to sit on which meant extra expenditure. The building will be used for arts and crafts activities along with an internal storage area. This will allow the main Shed building to focus on woodworking and metalwork sessions. The new building is of wood construction and was delivered in November 2022.

Finance and Fundraising

Following Richard's sad passing Robert Treadwell took on the Treasurer's role until this AGM. The Shed is in need of a new Treasurer to take on the role after the AGM.

Successful bids have been made on the following projects:

The Heart of England Award of £2,000 was used to support our Outreach work. This has laid the foundations of all our Outreach efforts especially mosaics and glass.

Thanks are due to Rob Treadwell, Steve Jay, Jo and Larry Potter.

The Lottery Awards for All award of £10,000 was used for the construction of the new shed in the compound. We are grateful to the Lottery Awards for extending permission to go beyond the cut-off date for expenditure as we experienced delays from planning demands outside our control. The School of Horticulture is a listed building and our new shed had to have formal planning permission before we could proceed.

The Commonwealth Community Games Award of £5,000 was used to celebrate the Commonwealth Games in Birmingham and inter-generational work between All Saints Youth Centre and our Shed. Shed members went

to All Saints Youth Centre and took an active part in introducing new activities. There was a particular focus on young adults with special needs and we were able to enliven their programme with art, mosaics, glasswork, sewing, quilting and constructing a bench in their compound. Sewing equipment bought will allow us to offer work with fabrics including patchwork and quilting to members. A public exhibition of this project was held in November and December 2022 which generated a lot of interest and was very well attended. Parents and carers of young adults with special needs were very grateful for this opportunity to see the work of their young adults.

Thanks to all members who helped with this project, namely Eileen, Marilyn, Steff, Rob, Larry, Celia and Andria.

The Severn Trent Community Fund Award of £5,879.

This award has enabled us to purchase and use battery powered kit for off-site use to enhance the Kings Heath Park and other community facilities. The area around the pond has been cut back and additional planting undertaken. Unfortunately, the exceptionally dry summer has resulted in the failure of much of the planting as well as a pond with no water. We did plant 1,000 spring flowering bulbs around the pond and they made a wonderful display in the Spring. Park benches are still in the process of being renovated for installation.

The Eveson Trust Outreach Funds of £3,000.

Eveson Trust has supported us to continue our Outreach work for the year. Art and drawing sessions have been held, visits to galleries and exhibitions have taken place and frames and canvas stretchers have been made using the Shed facilities. Mosaics work has been undertaken and pilot glass sessions took place at the Extra Care Hagley Village alongside kit being loaned to individuals to work off-site. Our intention is to continue our Outreach to the Extra Care Village in Bournville. Larry organised a group from the Stoma Care Association with 16 visitors who observed and took part in our activities. Project concludes in March 2023.

In the Workshop

The main jobs in the workshop committee have involved the following activities:

The 'rest' room has been enlarged by removing the temporary worktop and replacing it with shelving. Much equipment has been stored in the garage and the roof space.

Our glass working projects have continued to attract new members and the class sizes have increased steadily.

The storage and stocking of copper tape has been rationalised and 18 new dispensers have been made.

Community Outreach projects included the building of a special set of stairs which allowed a disabled young person to get in and out of a bath. Ramps for disabled people have been made and a special ramp for the Food Bank in Cotteridge.

Notice boards have also been made for the Trittiford Park Project.

The fencing panel in the compound has been made removable by grinding off the existing snap lock bolts. When the shed is complete a lockable doorway with ramp will be created in the fencing panel as the main access from the yard.

Workshop Sessions

The following workshop sessions are taking place. These sessions have been taking place since the Shed re-opened on 28th July 2021:

- Monday 10am to 12.30pm – Shed Improvement day – members can help in the Shed
- Monday afternoon – Occasional use by Supervisors for own projects
- Tuesday 10am to 4pm – South Birmingham Tools for Africa use the Shed facilities

MOSELEY & KINGS HEATH SHED

- Wednesday 10am to 1pm – Tile Mosaics
- Wednesday 1pm to 4pm – Woodwork
- Thursday 10am to 1pm – Stained glass work
- Thursday 1pm to 4pm – Glass and woodwork (shared space)
- Saturday 10am to 12.30pm – Stained glass work
- Outreach Art Class – these sessions take place at Friends Meeting House and other locations. This activity has its own WhatsApp Group 'Reachout Art' and contact number is 07754 739387

Training

The planned training of First Aid/Health and Safety has not taken place and it is our intention to undertake this very soon in the New Year. We did however undertake Defibrillator Awareness Training with Kay (Catherine) Bruce. We are grateful to her for sorting out our Defibrillator machine and the training.

Membership

Membership is renewed at every AGM, which in turn occurs every November.

For the purposes of the Shed's Annual Reports, the membership figures in the end-of-year reports are the numbers at the AGM. The highest membership numbers during a year are at the AGM. Immediately after the AGM, the membership sees a sudden drop, since some members do not renew or renew later in the year.

The current membership as of 1st November 2023 is as follows:

	Membership as at 1 st November 2023
Total membership	82
Men	40
Women	42

The trustees would like to extend our thanks to:

- The gardeners and managers in Kings Heath Park who have offered us support throughout the year
- Thanks to John Owen for his help with our Accounts
- Tools for Africa for their support throughout the year

Since April 2022, the following bids for additional funding for the Shed have been made:

Fundraising

Work has been ongoing to identify funding stream to 'kit out' the additional Shed building in the compound area. We hope to be making funding applications soon

Tesco Tokens

Our Shed is one of 3 charities up for a 'Public Vote' in Tesco Stores in Hall Green and Shirley areas Oct 22 to Jan 2023. The minimum grant from Tesco will be £500. We were second and received £1,000

Asda shoppers can put a token into the charity of choice. We came third and received £300. However, Asda have kindly periodically donated tea/coffee and biscuits for our shed members.

Future Strategy

Work will focus on opening the additional Shed building in the Compound Area. The new building will be used for Arts and Crafts activities, allowing the current Shed building to focus on wood and metal workings. Ventilation by the sanders will be a priority as will organising the tool racks and kit.

Saeed Ghinai
Chair

STATEMENT OF FINANCIAL ACTIVITIES, (including Income & Expenditure Account)

Profit and Loss Sheet 1st April 2022– 31st March 2023

Income	2021-2022	2022-2023
Donations & Grants	£786.00	£15.00
Members subs	£1,215.00	£1,530.00
Members Attendance fees	£1,475.40	£3,266.90
Fund Raising		
Members work sold for fundraising	£570.00	£749.48
Sale of glass/mats(solder)	£100.00	£54.60
Donations Members disc fund		
Art Class	£402.05	£285.00
Compensation from bank	£150.00	
Operating Income	£4,698.45	£5,900.98
Funds released from Heart of England outreach fund	£1,983.72	
Income released from National Lottery fund	£145.00	£8,882.72
Income released from Eveson fund	£40.00	£2,067.60
Outreach Project		£2,894.19
Commonwealth Games Fund		£2,110.70
Bham City Council (to be used in conjunction with National Lottery		£3,460.00
Total income	£6,867.17	£25,316.19

MOSELEY & KINGS HEATH SHED

Expenditure	2021-2022	2022-2023
Rent	£802.92	£802.92
General upkeep	£40.08	
Insurance	£604.29	£690.75
Telephone & Broadband	£447.39	£844.58
Mosaics class	£0.00	£0.00
Admin costs/Trustee exp	£374.49	£51.16
Security		
Training		
Woodworking Consumables		£45.00
Equipment woodworking	£327.39	£197.57
Art Class	£11.99	£69.68
Equipment Computers		£7.00
Building Improvements	£152.96	
Glass & solder purchases	£575.16	£1,300.59
Operating Expenditure	£3,336.67	£4,009.25
Release from grants/new grants received		
Expenses made from Heart of England Outreach Fund	£1,983.72	
Expenses from National Lottery Fund	£145.00	£8,882.72
Grant from BCC Related to Nat Lot Grant		£3,460.00
Expenses from Eveson fund	£40.00	£2,067.60
Expenses from Outreach Project Severn Trent		£2,894.19
Expenses from Commonwealth Games Fund		£2,110.70
Total expenditure	£5,505.39	£23,424.46
Excess income over expenditure	£1,361.78	£1,891.73

Balance Sheet as of 31st March 2022

	2021 -2022	2022-2023
Grants Balance of remaining funds		
GC Gibson	0.00	0.00
Heart of England Fund	£16.28	£16.28
National Lottery fund for new building	£9,855.00	£972.28
BCC grant related to N Lottery grant		£3,460.00
Severn Trent outreach fund	£5,879.00	£2,984.81
Commonwealth Games outreach	£5,000.00	£2,889.30
Eveson Trust outreach	£2,960.00	£892.40
Benevolent fund	£461.10	£461.10
Total Grants received and therefore 'Restricted funds'	£24,171.38	£11,676.17
'Unrestricted funds'	£7,851.32	£8,940.13
Total money available as of 31st March: at end of financial year	£32,022.70	£20,616.30

Notes to the Financial Statements for the year ended 31st March 2023

Review of financial position

The net income for the year amounted to £5,900.98. Grants have been received which are shown on the balance sheet, which will be released to income as and when the purpose for which they were granted arises.

Our expenses during the year have amounted to £4,009.25 This has included insurance at £691, telephone & broadband £844.58 and general running expenses which include costs of printing and distributing newsletters to the members etc. Also included in this figure is the payment of rent to Birmingham Council of £802.92.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be aimed at a level equivalent to six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.