

**MOSELEY & KINGS HEATH SHED
TRUSTEES' ANNUAL REPORT AND
ACCOUNTS FOR THE YEAR ENDED 31
MARCH 2022
Charity Registration No. 1161505**

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COMPANY INFORMATION

**Trustees at time of
AGM held on 24th
November 2022**

Martin Mullaney: Chairperson/Secretary
Sandra McNally: Membership Secretary
Saeed Ghinai: Vice Chairperson
Stephanie Williams
Paul Brown
David Nicolls
Rob Treadwell
Larry Potter
Jenny McKenzie
Eileen Corcoran

Charity number

1161505

Principal address

Moseley and Kings Heath Park
Vicarage Road, Kings Heath, Birmingham B14
7TQ

Bankers

National Westminster Bank Ltd, 112a High
Street, Kings Heath Birmingham B14 7LQ.

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

The trustees' present their report and accounts for the year ending 31st March 2022.

The accounts have been prepared in accordance with the charity's Constitution and Financial Policies, applicable law and the requirements of the Charities (Accounts and Reports) Regulations 2008.

Objects of the charity

The charity was registered on 30th April 2015, (No. 1161505) and is affiliated to the UK Men's Shed Association. The registered office and principal address is Moseley and Kings Heath Park, Vicarage Road, Kings Heath, Birmingham, B14 7QT.

The charity's aims are:

- The advancement of health.
- The provision of recreational facilities, or the organisation of recreational activities, with the primary object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended and who live in south Birmingham and nearby areas.
- The advancement of education through the development of individual capabilities, skills and understanding through informal education and learning opportunities.
- The advancement of citizenship, volunteering, the encouragement of voluntary activity and increasing the involvement of individuals in community activity and the promotion of civic responsibility.
- Any other purpose that may reasonably be regarded as compatible with any of the preceding purposes.

Moseley & Kings Heath Shed will meet these aims by providing a space that is warm, welcoming and friendly where (mainly older) people can gather to chat, have a hot drink and perhaps a light snack, share experience, skills and stories so that they can learn from each other, solve problems and gain perspective on their lives. They will also be able to take part in the activities that the 'Shed' has to offer, facilitating the acquisition of

skills and benefiting participants through informal education.

Moseley & Kings Heath Shed recognises the need to secure relevant financial and human resources if it is to meet its core aims.

The Charity is governed by its Constitution, which set out the role and method of election of members of the Management Committee. The Management Committee meets at least quarterly and is responsible for the governance of the Charity, the actions of any paid employees and for all policy, organisation and financial matters.

Trustee Board

The trustees, who served during the year, 1st April 2021 to 31st March 2022, are listed below.

We have put in brackets the Annual General Meeting (AGM) date that each trustee was approved for their current term of office as trustee. The Constitution states that at every AGM, any trustees who have served more than 2 years and 11 months, must stand down. They may seek re-election at that annual general meeting.

- Richard Branch (7th January 2021 – died July 2022)
- Paul Brown (co-opted 23rd May 2022)
- Eileen Corcoran (7th January 2021)
- Saeed Ghinai (19th November 2021)
- Sandra McNally (19th November 2021)
- Jenny McKenzie (7th January 2021)
- Martin Mullaney (19th November 2021)
- David Nicolls (19th November 2021)
- Larry Potter (7th January 2021)
- Rob Treadwell (7th January 2021)
- Stephanie Williams (19th November 2021)

Sadly, Richard Branch suddenly passed away on July 5th 2022, subsequent to the period under review. Richard was active in both South Birmingham Tools for Africa and our Shed. As well as financial matters Richard looked after numerous small-but-crucial administration jobs. Together with the loss

of Richard himself, his passing has left a massive hole of administrative tasks that both charities are struggling to find people to undertake.

There are no trustees that need to stand down at this AGM.

The following trustee was co-opted during the year and will need their co-option approved by the members.

- Paul Brown

None of the trustees has any beneficial interest in the charity or received any payments, other than for approved reimbursement of expenses. All trustees have either made financial contributions or contributed in kind, in addition to giving their time to the project.

Workshop Facilities

Following the Covid-19 national emergency the Shed re-opened to members on 28th July 2021, after government social distancing restrictions were lifted.

Work has focused on the construction of an additional Shed building in the Compound Area. The Compound Area is a secure area that can be seen on the right hand-side when you enter the car park to the rear of the current Shed building. The additional Shed will occupy the space currently used by the Shed to store wood. The building will be used for arts and crafts activities, along with an internal wood storage area. This will allow the current Shed building to focus on woodworking sessions.

Progress on the construction of the additional Shed building has not been as quick as we hoped, since we have needed to get permission from the Council and then to gain planning permission. These have now been secured and work has now begun on clearing the wood storage area within the Compound ready for the construction of the building.

The building will be of wood construction and has now been ordered.

Finance and Fundraising

Richard Branch took on the treasury role until his sudden death in July 2022. Rob Treadwell has taken on the role until this AGM. The Shed is in desperate need for a new Treasurer to take on the role after the AGM.

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Success bids have been made on the following projects:

Heart of England - £2000

Awarded May 2021

This was our first successful bid for outreach work in response to the closure of the Shed due to the Pandemic. Art and drawing, glass work and mosaics were undertaken in different settings. Thanks are due to Rob Treadwell, Steve Jay, Jo Potter and Larry Potter.

Lottery Awards for All - £10000

Awarded June 2021

We were successful in getting this award for the new shed in the compound. This must be spent by 31st December 2022.

Commonwealth Games Community Fund - £5000

Awarded February 2022

This funding is to celebrate the Commonwealth, the Games in Birmingham and Inter-generational work between All Saints Youth Centre and Our Shed. Young people have been teaching older adults in the use of modern technology including mobile phones, tablets and computers. We have been doing mosaics, glasswork, park bench repairs, sewing and drawing with the young people. Work with young adults with special needs has been the primary focus. Sewing equipment bought will allow us to offer work with fabrics including patchwork and quilting to members. A public exhibition of this project is to be held on 30th November and 1st December 2022 to conclude this project.

Severn Trent Community Fund - £ 5879

Awarded February 2022

This award has enabled us to purchase and use battery powered kit for offsite use to enhance Kings Heath Park and other community facilities. The area around the pond has been cut back and some planting undertaken. Unfortunately the exceptionally dry summer has resulted in the failure of much of the planting as well as a pond with no water. We intend to plant spring flowering bulbs around the pond very soon. Park benches are in the process of being renovated for installation. The grant includes provision for better air extraction in the Shed, a project our late Treasurer Richard was enthusiastic about. Volunteer/s are needed to complete this. This project will end in March 2023.

Eveson Trust. Outreach Funds - £3000

Awarded March 2022

Following the successful conclusion of our previous Outreach Project, Eveson Trust has supported us to continue the work this year. Art and drawing sessions have been held, visits to galleries and exhibitions taken place and frames and canvas stretchers have been made using the Shed facilities. Mosaics work has been undertaken and pilot glass sessions are taking place at the Extra Care Hagley Village alongside kit being loaned to individuals to work off site. Our intention is to continue the outreach to the Village in Bournville. Larry organised a group visit from the Association. 16 visitors came to the Shed, observed with some taking part in activities. Concludes March 2023.

Workshop committee

The main jobs in the workshop committee have involved the following activities:-

1. The 'rest' room – The useable area has been enlarged by removing the temporary worktop and replacing it with shelving. The kiln has been moved into storage in the garage and much equipment has been stored on roof over the lathe area.
2. The base area of the new shed has been cleared by groups of volunteers working over two Mondays. The unwanted wood has been either dumped or has gone for firewood.
3. Approximately 10 new glass working projects have been started in the last year and the class size has increased steadily.
4. The storage and stocking of copper tape has been rationalized and 18 new dispensers made.
5. An outreach project was completed which involved building a special set of stairs which allowed a disabled boy to get in out of a bath.
6. Work is in progress to start a new course in copperworking. Examples are being prepared with a continuing discussion about when the new class would be held.
7. Work is in progress to make 2 height adjustable benches for the new shed. These will be needed by wheelchair users.

8. The fencing panel in the compound has been made removeable by grinding off the existing snap lock bolts. When the shed is complete a lockable doorway with ramp will be created in the fencing panel as the main access from the yard.

Workshop Sessions

At time of writing the following workshop sessions are taking place. A part from some minor changes, these sessions have been taking place since the Shed re-opened on 28th July 2021:

- Monday 10am to 12.30pm – Shed Improvement day – members can help in the Shed
- Monday afternoon – occasional Tools for Africa sessions
- Tuesday 10am to 4pm – South Birmingham Tools for Africa use the Shed facilities
- Wednesday 10am to 1pm – Tile Mosaics
- Wednesday 1pm to 4pm - woodwork
- Thursday 10am to 1pm stained glass work
- Thursday 1pm to 4pm – glass and woodwork (shared space)
- Saturday 10am to 12.30pm – Stained glass work
- Outreach Art Class – these sessions do not take place at the Shed and their location will vary from week-to-week.

Volunteers

The trustees continued to meet during the year using a mixture of face-to-face meetings and web conferencing facilities, in line with government covid-19 guidelines.

Training

No training took place during the period 1st April 2021 to 31st March 2022.

Membership

Membership is renewed at every AGM, which in turn occurs every November.

For the purposes of the Shed's Annual Reports, the membership figures in

the end-of-year reports are the numbers at the AGM. The highest membership numbers during a year are at the AGM. Immediately after the AGM, the membership sees a sudden drop, since some members do not renew or renew later in the year.

The current membership as of 1st November 2022 is as follows:

| | Membership as of 1 st November 2022 |
|------------------|---|
| Total membership | 65 |
| Men | 45 |
| Women | 20 |
| Under 50yrs | 3 |
| 50 to 65yrs | 17 |
| 65 to 80yrs | 41 |
| Over 80yrs | 4 |

Thank You

The trustees would like to extend our thanks to:

- The gardeners and managers in Kings Heath Park who have offered us support throughout the year.
- Tools for Africa for their support throughout the year.

Future Strategy

Recent Strategic developments April 2021 - November 2021

The above report has focused on the period April 2021 to March 2022, however this AGM is taking place in November 2022 and much has been achieved since March 2022.

The Shed has achieved the following during the period April 2022 – November 2022:

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Current sessions are as follows:

- Monday 10am to 12.30pm – Shed Improvement day – members can help in the Shed
- Monday afternoon – occasional Tools for Africa sessions
- Tuesday 10am to 4pm – South Birmingham Tools for Africa use the Shed facilities
- Wednesday 10am to 1pm – Tile Mosaics
- Wednesday 1pm to 4pm – woodwork
- Thursday 10am to 1pm stained glass work
- Thursday 1pm to 4pm – glass and woodwork (shared space)
- Saturday 10am to 12.30pm – Stained glass work
- Outreach Art Class Friday 2pm - 4pm – these sessions do not take place at the Shed and their location will vary from week-to-week. For members wishing to know more, contact Rob Treadwell. The group discuss what art activities to do via the WhatsApp mobile phone app.

Since April 2022, the following bids for additional funding for the Shed have been made:

Fundraising

Work has been ongoing to identify funding stream to 'kit out' the additional Shed building in the compound area. We hope to be making funding applications soon

Tesco Tokens

Our Shed is one of 3 charities up for a 'Public Vote' in Tesco Stores in Hall Green and Shirley areas Oct 22 to Jan 2023. The minimum grant from Tesco will be £500.

Shoppers can put a token into the charity of choice, with £1500 for the 1st , £1000 for the 2nd and £500 for the 3rd. I would encourage members to go the store for their shopping and to use their tokens for the Shed.
Concludes end of January 2023.

The additional Shed building in the Compound Area

The Council gave permission subject to Planning approval. This in turn has been sought and approved. The new wooden building has been ordered and work has now started on clearing the area, ready for the new building.

We hope to have the new building constructed by the New Year.

Future Strategy November 2021 - March 2022

Work will focus on opening the additional Shed building in the Compound Area. The new building will be used for Arts and Crafts activities, allowing the current Shed building to focus on woodworking.

Martin Mullaney

Chairperson

STATEMENT OF FINANCIAL ACTIVITIES, (including Income & Expenditure Account)

Profit and Loss Sheet 1st April 2021– 31st March 2022

| Income | 2020-2021 | 2021-2022 |
|--|------------------|------------------|
| Donations & Grants | | £786.00 |
| Members subs | £20.00 | £1,215.00 |
| Members Attendance fees | £85.32 | £1,475.40 |
| Fund Raising | | |
| Members work sold for fundraising | | £570.00 |
| Sale of glass | £17.00 | £100.00 |
| Donations Members disc fund | | |
| Art Class | | £402.05 |
| Compensation from bank | | £150.00 |
| Funds released from Heart of England outreach fund | | £1,983.72 |
| Income released from National Lottery fund | | £145.00 |
| Income released from Eveson fund | | £40.00 |
| Bank Interest | | |
| Total income | £122.32 | £6,867.17 |

| Expenditure | 2020-2021 | 2021-2022 |
|--|--------------------|------------------|
| Rent | 802.92 | £802.92 |
| General upkeep | £66.82 | £40.08 |
| Insurance | £538.83 | £604.29 |
| Telephone & Broadband | £480.70 | £447.39 |
| Mosaics class | £10.00 | £0.00 |
| Admin costs/Trustee exp | £437.23 | £374.49 |
| Security | | |
| Training | | |
| Woodworking Consumables | | £327.39 |
| Equipment woodworking | | |
| Art Class | | £11.99 |
| Equipment Computers | | |
| Building Improvements | £1549.21 | £152.96 |
| Glass & solder purchases | | £575.16 |
| Expenses made from Heart of England outreach fund | | £1,983.72 |
| Expenses from National Lottery fund | | £145.00 |
| Expenses from Eveson fund | | £40.00 |
| Total expenditure | £3,885.71 | £5,505.39 |
| Excess income over expenditure (2021 deficit) | £(3,763.39) | £1,361.78 |

Balance Sheet as of 31st March 2022

| | 2020-2021 | 2021-2022 |
|---|------------------|-------------------|
| Grants remaining funds | | |
| GC Gibson | 0.00 | 0.00 |
| Heart of England Fund | £2,000.00 | £16.28 |
| National Lottery fund for new building | | £9,855.00 |
| Severn Trent outreach fund | | £5,879.00 |
| Commonwealth Games outreach | | £5,000.00 |
| Eveson Trust outreach | | £2,960.00 |
| Benevolent fund | £461.10 | £461.10 |
| Total Grants received and therefore 'Restricted funds' | £2,461.10 | £24,171.38 |
| 'Unrestricted funds' | £6,489.54 | £7,851.32 |
| | | |
| Total money available as of 31st March: at end of financial year | £8,950.64 | £32,022.70 |

Notes to the Financial Statements for the year ended 31st March 2022

Review of financial position

The net income for the year amounted to £6,867.17. The trustees had obtained grant monies from the Heart of England Resilience Fund of £2,000 for outreach work, £1,982.72 of which has been used this year, and is included in the income shown above. Other grants have been received which are shown on the balance sheet, which will be released to income as and when the purpose for which they were granted arises.

The trustees took the decision to reinstate subscription fees after a 12 month hiatus with the next fees at the time of the annual general meeting in November 2021, now that the Covid disruption is largely finished.

Our expenses during the year have amounted to £5,505.39. This has included insurance at £604, telephone & broadband £447 and general running expenses of £374. The running expenses include subscription to Zoom (now no longer necessary), costs of printing and distributing newsletters to the members etc. Also included in this figure is the payment of rent to Birmingham Council of £802.92.

The main expense has been £1,984 for outreach activities; however this was fully funded by the grant received from the Heart of England resilience fund.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be aimed at a level equivalent to six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

At the current time the charity has sufficient reserves should the shed continue to be closed or operating on a restricted number of attendees for a protracted period.

Risk factors

Risks to which the Charity may potentially be exposed are examined by management as part of the normal activity planning and the annual budget process and are included within the budget, which is reported to the members of the Management Committee. Management continues to seek diverse funding streams to ensure that reliance on only one source of income does not occur. It is important to maintain membership and of attendance levels, which should cover the main fixed costs. However, some sale of goods and other income generation possibly through grants and donations seems required to further develop the project.

Internal risks are minimised by the existence of clear procedures for the authorisation of all transactions.

TRUSTEES COMMENTS ON THE ACCOUNTS

This is the fifth year that the shed has been open for a full 12 month period. Our biggest fixed cost is in respect of rent to Birmingham Council at c£800. At the present time the trustees have not been given any indication by the Council what rent will be due for next accounting period.

It is disappointing that despite strenuous efforts by the trustees that Birmingham Council has still not put in place a formal lease agreement and that the full rent demand received despite the fact the shed has been unable to open over part of the period of these accounts; indeed the full demand was received for the previous year when the Shed was closed the full months due to Covid restrictions.

Our standing costs i.e. insurance and general running expenses were in line with prior year costs.

The following figures have been adjusted to reflect that the rent demand was paid within the accounting period.

At the end of the year we held £32,022.70 in the bank broken down as follows

- A members' benevolent fund, currently stands at £461.10. Payments made are at the discretion of the trustees.
- Grant money was received from the Heart of England Resilience Fund of £2,000, of which £1,984 had been used, leaving £16.

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- A grant of £10,000 was received from the National Heritage Lottery Fund to fund the construction of a new annexe shed, of which £145 had been spent on fees, leaving a balance of £9,855.
- £5,879 was received from the Severn Trent outreach fund, none of which had been used.
- £5,000 was received from Birmingham City Council from the Commonwealth Games fund, none of which had been used.
- £3,000 was received from the Eveson Trust for outreach work, of which £40 had been spent, leaving a balance of £2,960.

We have unrestricted funds of £7,851.32

Approval for the new workspace has been given by Birmingham City Council, with planning permission also granted. The order for the new building has now been placed, the basic cost of which will be covered by the Lottery grant, but there are some additional unexpected costs which will need funding.

The trustees are aware that some members may not be able to pay the fees and a discretionary funds been set up by the trustees for this purpose.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the accounts in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its net income and expenditure for the year.

In preparing these accounts, the trustees are required to: - select suitable accounting policies and then apply them consistently; - make judgements and estimates that are reasonable and prudent; and - prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation. The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.