

HOME COMMUNITY CAFE

England & Wales · Charity number 1161501

Details

Other names HOME CAFE

Status Registered

Legal form CIO

Registered 2015-04-30

Register [View on the Charity Commission register](#)

Contact

Address 6 Barlow Moor Road
Didsbury
M20 6TR

Phone 01614464150

Email info@homecommunitycafe.org

Website www.homecommunitycafe.org

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF DIDSBURY AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Home is an independent cafe for all the community in Didsbury. A place to meet, make friends, make stuff, eat cake and drink proper coffee. A place where you belong. We are a registered charity with an ethos that's as wholesome as the delicious, freshly prepared food we serve.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Religious Activities, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Manchester City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£94,643	£90,312	-	-
2024-03-31	£89,502	£89,881	-	-
2023-03-31	£89,083	£89,092	-	-
2022-03-31	£73,348	£74,166	-	-
2021-03-31	£54,139	£50,159	-	-

Trustees

Name	Role	Appointed
MIRIAM JONES	Chair	2016-03-01
Alexandra Bryony Sears		2025-05-19
Deborah Jane Jones		2025-07-21
HILARY ANN LOWE		2017-02-01
Jason Richard Leach		2020-01-17
Margaret Jackson		2023-09-18
Philip Simon Birchenall		2023-05-14

HOME COMMUNITY CAFE

England & Wales - Charity number 1161501

Accounts



Home Community Cafe: Trustees' Annual Report 2024/2025

Opening Statement

Home Community Café continues to provide a hub in the centre of Didsbury which is appreciated by regulars, occasional visitors and users of our facilities. The volunteer programme flourishes still with a strong demand for placements for our volunteers with additional needs which need to be managed carefully to ensure a safe offer within the current resources across the team. We are still encouraged by the progression of many of our volunteers, both personally and professionally. Group activities continue to thrive in the Living Room and Home has been an integral part of several large-scale community events over the past 12 months.

This year we regrettably had to say farewell to Bernadette Lomas who had done considerable work on the fundraising front for Home and was the Trustee responsible for Safeguarding. We are grateful to Maggie Jackson who has stepped into the Safeguarding role. We have also been actively seeking new Trustees and will be in a position to confirm these in the next Annual Report. I am grateful to a very strong and committed Trustee board who take on various responsibilities and also for the skilled small employed team under the able management of our Café Manager, Michael Pollard.

Miriam Jones
(Chair of Trustees)

Home Trustees' Annual Report

This Annual Report is for the year ended 31 March 2025.

Section A: Reference and Administration Details

Charity Name:	Home Community Cafe
Registered Charity No:	1161501
Principle Address:	Home Community Café, Emmanuel Church 6 Barlow Moor Road, Didsbury, M20 6TR
Website:	http://homecommunitycafe.org

During the year the following served as trustees of the charity:

Miriam Jones (Chair)
Hilary Lowe
Jason Leach

Bernadette Lomas resigned Jan 2025
Phil Birchenhall
Maggie Jackson

Section B - Structure, Governance and Management

Type of Governing Document: Constitution
How the charity is constituted: Charitable Incorporated Organisation
Trustee selection methods: Appointed by Trustees

Additional Governance Issues

Home Community Cafe operates from Emmanuel Church, Didsbury (Registered Charity 1131669: St. James and Emmanuel Church). The lease agreement with St. James and Emmanuel Church specifies that the PCC approve Home Community Cafe trustee appointments whilst the cafe operates from the Emmanuel premises. The lease agreement was reviewed, updated and signed by both parties in July 2023.

Consideration of Risks

Financial sustainability is the ongoing priority for the trustees to oversee and this is particularly challenging given the move to VAT registration, a crystallisation of a risk that has been a growing risk on our register. With carefully managed price increases as the key mitigation, the trading income has been encouraging over the year but the financial situation is monitored carefully and reviewed on a regular basis.

Related to the financial risk is the need to refurbish the small kitchen from which Home produces a surprising array of food and hot drinks. It is regrettable not to be able to report more positively on a successful funding bid to refurbish the kitchen despite considerable effort. But the trustees continue to identify appropriate grant-making bodies that would support our community purpose.

Section C – Objectives and Activities

Objectives of the charity as set out in its governing document:

“To further or benefit the residents of Didsbury and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:
To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and

management of such a centre for activities promoted by the charity in furtherance of the above objects.”

Summary of the main activities undertaken for the public benefit in support of these objects, key achievements and performance review

The café continues to be a popular and well used meeting place across generations who enjoy both the indoor and outdoor space. The Living Room is also used regularly by a range of different community groups with new ones over this period including French conversation class for over 60s, U3A coffee morning and Spanish lessons for tots. It is still used for Be Well drop-ins, the regular Hearing Voices Group and the very popular Stories and Songs led by one of the Home volunteers. A more recent initiative which has been reintroduced is the monthly Death Café which allows the sensitive and constructive exploration of a difficult topic for many.

As mentioned above, the demand for volunteer placements for those with additional needs is always high and we have had to be clear about permissible numbers and the requirement for a supporting carer in order to continue to provide a safe and rewarding experience. Our wider contingent of volunteers continue to thrive with encouraging progression into employment and visible signs of improved confidence and sense of belonging.

We hosted various community events this year with a repeat of our very successful Stories with Santa sessions which were well attended. Thanks to our Santas and Elf Story tellers. Again, we welcomed the generous support from Brsk and particularly the team who helped us at the events. We were able to make much appreciated donations to St Pauls Withington initiative for vulnerable families with young children and the Life Centre in Salford.

Didsbury Pride was another successful event this year at which Home played a central part. With 7000 attendees plus over the event which was kicked off with a parade through the village, it was both a memorable and enjoyable day and made a vital contribution to Home's financial situation.

In Sep 2024 Home provided the catering for a national conference hosted by St James & Emmanuel to support church parishes move to greater LGBTQ+ inclusivity. This was attended by 250 people and was an innovative and successful event.

The staff team has been very stable over this year and we have weathered the various inevitable challenges arising from a busy operation. Thanks go to our Café Manager, Michael Pollard, who manages the café efficiently and with great enthusiasm. He is known throughout the area and is a popular member of the local community. As ever, the volunteers play a fundamental role in the feel of Home Café and it was encouraging to celebrate with them all again at a lively thank you event at the beginning of the year.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Section D – Financial Review

Of the total receipts for the financial year of £94,643, £89,828 (95%) was from café sales, £3,170 in grant funding and £1,167 from fundraising events. The sales were approximately £6k higher than the previous year, mainly due to two significant events and which meant that we were required to apply to register for VAT as from 1 December 2024.

The major cost to Home continued to be staff at £45,664, 52% of the total expenditure of the café of £88,312. The other main cost was the purchase of stock at £24,915, representing 28% of total spend and giving 28% cost of sales, which indicates the high level of cost control. In addition, the charity repaid the remaining £2,000 of the original £8,000 loan and is now debt free.

The cash accounts show a surplus overall for the year of £4,331 and our cash reserves at the year end have increased to £14,040. It must be noted that our reserves will reduce by £4k once the VAT and PAYE liabilities have been settled.

Reserves Policy

With Home's income being largely dependent on trading and having had a successful year in terms of "one-off" events in 2025, we are above our target level of reserves of one and a half month's trading at £11,229. Now that we are registered for VAT, we anticipate a continuation of a difficult trading environment in 2026 where maintaining our reserves at our target level will be challenged.

Section E - Declaration

The trustees declare that they have approved the trustees' report and signed on behalf of the charity's trustees by the chair of trustees:

Signature: 

Date: 3 July 2025

Full name: Miriam Jones



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Home Community Café	No (if any) 1161501
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Receipts and payments accounts

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	3,170	-	-	3,170	3,000
Sales	89,828	-	-	89,828	83,986
Interest	58	-	-	58	30
Donations	52	-	-	52	556
Fundraising Events	1,167	-	-	1,167	1,930
Othe Income	368	-	-	368	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	94,643	-	-	94,643	89,502
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	94,643	-	-	94,643	89,502
A3 Payments					
Stock Purchases	24,915	-	-	24,915	24,410
Staff Costs	45,664	-	-	45,664	46,663
General Overheads	9,175	-	-	9,175	10,324
Outdoor Space	-	-	-	-	-
Events and Marketing	599	-	-	599	985
Maintenance and Consumables	5,202	-	-	5,202	3,808
Training	-	-	-	-	-
Finance Charges	1,211	-	-	1,211	1,199
Other Expenses	1,546	-	-	1,546	492
Sub total	88,312	-	-	88,312	87,881
A4 Asset and investment purchases, (see table)					
Loan Repayments	2,000	-	-	2,000	2,000
Assets retained for Charity's Own Use	-	-	-	-	-
Sub total	2,000	-	-	2,000	2,000
Total payments	90,312	-	-	90,312	89,881
Net of receipts/(payments)	4,331	-	-	4,331	- 379
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,709	-	-	9,709	10,088
Cash funds this year end	14,040	-	-	14,040	9,709

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	7,319		-
	Deposit Account	6,621	-	-
	Petty Cash	100	-	-
	Total cash funds	14,040	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	VAT	Unrestricted	3,077	
	Staff Costs	Unrestricted	1,038	
		Unrestricted		
		Unrestricted		

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		H A LOWE	19/05/2025

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF HOME COMMUNITY CAFE

I report to the Trustees on my examination of the Receipts and Payments Accounts of Home Community Café for the year ended 31 March 2025.

Responsibilities of the Trustees and the Independent Examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable proper understanding of the accounts to be reached.



Steven Nixon BSc (Hons) FCCA

Date 22 October 2025

Langers MN Limited
Independent examiner
8-10 Gatley Road
Cheadle
Cheshire
SK8 1PY

HOME COMMUNITY CAFE

England & Wales - Charity number 1161501

Accounts



Home Community Cafe: Trustees' Annual Report 2023/2024

Opening Statement

It has been another successful year for Home Community Café with many regular groups and an encouraging footfall. Several of our volunteers have moved on taking with them newly developed skills and useful experience of a working environment and we have enjoyed making links with new organisations who are interested in placements at Home.

On the Trustee front, we were delighted to welcome Phil Birchenhall and Maggie Jackson during this year. They bring a wealth of experience in areas such as strategy, communications, fundraising applications and operational management. We have also been pleased that Virginia Alvarez was able to join us from the US for a year on a Tier 5 visa and have appreciated her warm approach and range of gifts.

There were some staffing changes over the year with the departure of both Christie Greaves and Mike Power who left to make career changes but are still regularly in contact. Development opportunities were provided for Mike Power who stepped up as Café Manager during the planned medical absence of Michael Pollard, Café Manager. We were delighted to appoint Andrea Ward as a new Shift Leader who joined us with café experience and a good understanding of what Home is about. She settled quickly into the Home team.

Although our volunteer and placement numbers vary over the year, we continue to see positive outcomes for those who connect with Home whether it is a long-established relationship or a shorter stint. The contribution made by our volunteers was celebrated in a Volunteer Thank You event following the AGM on 22 Jan 2024 and was a great success.

Miriam Jones
(Chair of Trustees)

Home Trustees' Annual Report

This Annual Report is for the year ended 31 March 2024.

Section A: Reference and Administration Details

Charity Name: Home Community Cafe
Registered Charity No: 1161501
Principle Address: Home Community Café, Emmanuel Church
6 Barlow Moor Road, Didsbury, M20 6TR
Website: <http://homecommunitycafe.org>

During the year the following served as trustees of the charity:

Miriam Jones (Chair)
Hilary Lowe
Jason Leach
Bernadette Lomas
Phil Birchenhall joined May 2023
Maggie Jackson joined Sep 2023

Section B - Structure, Governance and Management

Type of Governing Document: Constitution
How the charity is constituted: Charitable Incorporated Organisation
Trustee selection methods: Appointed by Trustees

Additional Governance Issues

Home Community Cafe operates from Emmanuel Church, Didsbury (Registered Charity 1131669: St. James and Emmanuel Church). The lease agreement with St. James and Emmanuel Church specifies that the PCC approve Home Community Cafe trustee appointments whilst the cafe operates from the Emmanuel premises. The lease agreement was reviewed, updated and signed by both parties in July 2023.

Consideration of Risks

Financial sustainability is an ongoing challenge for the organisation and it is encouraging to report that it operated within budget with careful management of costs and review of prices. This continues to be kept under review.

A related risk concerns the VAT threshold which increased by £5k to £90k as of April 2024. However, Trustees continue to review options for Home as its vatable income hovers closely to this level.

Securing the right resourcing from both the small paid team and volunteers is also a risk that is carefully monitored and it is encouraging to see some stability in this area with the new Shift Leader appointment, and interest emerging from a wider group of volunteers.

Section C – Objectives and Activities

Objectives of the charity as set out in its governing document:

“To further or benefit the residents of Didsbury and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.”

Summary of the main activities undertaken for the public benefit in support of these objects, key achievements and performance review

The popularity of the café with many regular groups using both the café and the Living Room community space illustrates the value that Home provides in the community. We have had to double the Stories and Songs sessions for babies/toddlers with their carers and the community space is regularly used throughout the week.

We continue to make a difference for volunteers and placements with individuals using Home as a springboard to paid work, having the opportunity to be part of a ‘work team’ and enjoying time for social connection and giving back to the community.

Community events were a great success this year again, with a Coronation Tea Party in May where we appreciated live music and cream teas. The Christmas Santa event was hugely popular with thanks to Sam Crowe and Bernadette Lomas whose input made this event so successful. We averaged 78 attendees on each of the 3 days that the Santa event ran and were able to provide generous donations to two charities: Withington Baby Bank and Hands Across the Mersey providing Christmas gifts to children and young people in Wythenshawe. The event was sponsored by Brsk and thanks to Phil Birchenhall and Shell Critchley for their work in setting this up and the generous donations from Brsk to our two charities.

Although Home works effectively within a tight budget, income generated is used to manage day to day operational costs. Consequently, funding for larger investment continues to be a priority for the trustees. Of particular concern is the need to refurbish the kitchen to ensure that it enables the café to offer the required range of products and to run efficiently and safely, particularly for our volunteers. In a challenging funding environment, the trustees work hard to submit applications to grant-making bodies where there is an appropriate fit of aims and purpose.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Section D – Financial Review

Of the total receipts for the financial year of £89,502, £83,986 (94%) was from café sales, £3,000 in grant funding, £1,930 from fundraising events, £556 in donations and £30 in bank interest. The sales were consistent with the previous year and were maintained at this level due to the proximity to the VAT registration limit.

The major cost to Home continued to be staff at £46,663, 53% of the total expenditure of the café of £87,881. The other main cost was the purchase of stock at £24,410, representing 28% of total spend. In addition, the charity repaid a further £2,000 of the original £8,000 loan, which reflects the ongoing financial viability of the café.

The cash accounts show a deficit overall for the year of £379 and our cash reserves now amount to £9,709.

Reserves Policy

As Home's income is largely dependent on trading, vulnerable to seasonal changes and venue availability, we are just below our target level of reserves of one and a half month's trading at £10,500. We anticipate a continuation of a difficult trading environment in 2025 where maintaining our reserves at their current level will be challenged and will necessitate grant funding to be forthcoming.

Section E - Declaration

The trustees declare that they have approved the trustees' report and signed on behalf of the charity's trustees by the chair of trustees:

Signature:

Date:

Full name: Miriam Jones



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Home Community Café	No (if any) 1161501
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CC16a

Receipts and payments accounts

For the period from	Period start date 4/1/2023	To	Period end date 3/31/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	3,000	-	-	3,000	2,810
Sales	83,986	-	-	83,986	83,960
Interest	30	-	-	30	15
Donations	556	-	-	556	2,298
Fundraising Events	1,930	-	-	1,930	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	89,502	-	-	89,502	89,083
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	89,502	-	-	89,502	89,083
A3 Payments					
Stock Purchases	24,410	-	-	24,410	22,934
Staff Costs	46,663	-	-	46,663	47,966
General Overheads	10,324	-	-	10,324	7,357
Outdoor Space	-	-	-	-	-
Events and Marketing	985	-	-	985	1,306
Maintenance and Consumables	3,808	-	-	3,808	6,301
Training	-	-	-	-	-
Finance Charges	1,199	-	-	1,199	1,228
Other Expenses	492	-	-	492	-
Sub total	87,881	-	-	87,881	87,092
A4 Asset and investment purchases, (see table)					
Loan Repayments	2,000	-	-	2,000	2,000
Assets retained for Charity's Own Use	-	-	-	-	-
Sub total	2,000	-	-	2,000	2,000
Total payments	89,881	-	-	89,881	89,092
Net of receipts/(payments)	- 379	-	-	- 379	9
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,088	-	-	10,088	10,097
Cash funds this year end	9,709	-	-	9,709	10,088

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,442		-
	Deposit Account	4,167	-	-
	Petty Cash	100	-	-
	Total cash funds	9,709	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	2017 Loan	Unrestricted	2,000	Open
	Staff Costs	Unrestricted	786	
	General Overheads	Unrestricted	233	
	Consumables	Unrestricted	10	
	Stock Purchases	Unrestricted #	86	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	H A LOWE	4/9/2024



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Home Community Café

On accounts for the year ended

31 March 2024

Charity no (if any)

1161501

Set out on pages

1 to 6

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13 September 2024

Name:

Christopher John Smail

Relevant professional qualification(s) or body (if any):

FCA, DChA

Address:

2 Bamford Grove, Didsbury, Manchester, M20 2FF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None

HOME COMMUNITY CAFE

England & Wales - Charity number 1161501

Accounts



Home Community Cafe: Trustees' Annual Report 2022/2023

Opening Statement

Home Community Café has seen a very positive 12 months with a thriving café working over four days, rather than five, a strong volunteer programme which has borne fruit for many and some new community events. We have benefited from the use of Emmanuel church as a vaccine centre where Home has been a welcome source of refreshment.

On the Trustee front, Cate Allison has moved on to take on additional clergy responsibilities at St Pauls Withington and we have been actively seeking new trustees who will fill the skill and experience gaps whilst being willing to roll up their sleeves and get involved practically. As we came to the end of the financial year, this was looking more promising.

Staffing was relatively stable over the year under the able leadership of Michael Pollard, Café Manager. We bid a sad farewell to Tom Twongyeirwe who finished his one year placement in April 22 to return to Uganda, having been a much loved member of the Home team. Our trusty band of volunteers, both longstanding regulars and those who may join us for a specific period, continue to create a warm and inclusive café atmosphere which marks us out from other local profit making café enterprises.

We would seem to have moved on from the very difficult period over 2020-2022; Home Community Café and its various strands of activities is well placed to continue to provide welcome, opportunity for people to get together and to contribute – all of which fosters a richer community life.

Miriam Jones
(Chair of Trustees)

Home Trustees' Annual Report

This Annual Report is for the year ended 31 March 2023.

Section A: Reference and Administration Details

Charity Name: Home Community Cafe
Registered Charity No: 1161501
Principle Address: Home Community Café, Emmanuel Church
6 Barlow Moor Road, Didsbury, M20 6TR
Website: <http://homecommunitycafe.org>

During the year the following served as trustees of the charity:

Miriam Jones (Chair)
Hilary Lowe
Jason Leach
Rev Cate Allison resigned November 2022
Bernadette Lomas

Section B - Structure, Governance and Management

Type of Governing Document: Constitution
How the charity is constituted: Charitable Incorporated Organisation
Trustee selection methods: Appointed by Trustees

Additional Governance Issues

Home Community Cafe operates from Emmanuel Church, Didsbury (Registered Charity 1131669: St. James and Emmanuel Church). The lease agreement with St. James and Emmanuel Church specifies that the PCC approve Home Community Cafe trustee appointments whilst the cafe operates from the Emmanuel premises. The lease agreement was reviewed, updated and signed by both parties in March 2018.

Consideration of Risks

A major risk in the 2022 annual report was to establish a secure financial base post pandemic. It is encouraging to report that the reduction in opening hours from five to four days had no negative impact on trading income (whilst reducing some variable costs) and the footfall has increased.

A particular financial risk for the charity (as for all businesses) is the management of costs as a result of the significant increases in food, other supplies and utility prices. The cost base is scrutinised carefully and regularly with an awareness of what price increases are manageable for a community café which aims to serve all.

A related risk concerns the VAT threshold which has been frozen at £85k for several years and will continue for the foreseeable. Options to address this in a sustainable way are being considered actively by the Trustees.

The resourcing of the café (both paid employees and volunteers) continues to be a challenge, especially in view of a shortage of regular and reliable long-term volunteers which necessitates additional paid resource to fill the gap. In addition, we recognise the invaluable role that Home Café has in the daily life of our volunteers with vulnerabilities, who require the focus and capacity of the Café Manager, especially as he plays a key role in oversight of our volunteer programme.

Section C – Objectives and Activities

Objectives of the charity as set out in its governing document:

“To further or benefit the residents of Didsbury and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.”

Summary of the main activities undertaken for the public benefit in support of these objects, key achievements and performance review

As in previous years, we continue to offer the community the not-for-profit café provision from 10 till 4 on a Tues to Fri. Despite not opening on a Monday, the cafe is busier than ever. The child friendly areas are most welcome and one of our key strengths. Feedback from users of the Changing Places fully accessible toilet has demonstrated the value of this facility to the community.

The volunteer programme continues to offer opportunities to those who otherwise would have a far more limited life and social experience. A particular success is our strong links with Bridge College which enable students to attend Home for a weekly shift. Regrettably, the demand for those with specific needs is greater than we can provide which is the driver for securing additional funding to free up the capacity for this support.

As well as the regular community groups in the Living Room which include weekly support meetings for Ukrainian refugees and language classes for Farsi speakers,

Home ran a very successful community Garden Party for the Queen's Jubilee, an event which is likely become an annual occasion.

Didsbury Pride, co-ordinated by Home and led by the Home Café Manager, was a great success again in September 2022 and attended by 4200 people. Planning is in place for the 2023 event.

Funding continues to be a priority for the trustees given Home's tight operational budget which has been exacerbated by the cost-of-living crisis and shortage of long-term volunteers. We continue to submit grant applications for suitable funding. However, this is proving a challenge with grants received of less than £1,000 each from Manchester City Council Neighbourhood Investment Fund, the Charities Trust and one other corporate grant in 2022/23.

We continue to advertise Home through a variety of channels and continue to be indebted to the expertise of one of our trustees working with Home café staff to provide engaging, professional and timely publicity.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Section D – Financial Review

Of the total receipts for the financial year of £89,083, £83,960 (94%) was from café sales, £2,810 in grant funding, £2,298 in donations and £15 in bank interest. The significant increase in sales of £22,745 (35%) reflects the growth in footfall and trade generally. It is however very close to the VAT registration limit.

The major cost to Home continued to be staff at £47,966, 55% of the total expenditure of the café of £87,092. The other main cost was the purchase of stock at £22,934, representing 26% of total spend. In addition, the charity repaid a further £2,000 of the original £8,000 loan, which reflects the improved financial viability of the café.

The cash accounts show a deficit overall for the year of £9 and our cash reserves now amount to £10,088.

Reserves Policy

As Home's income is largely dependent on trading, vulnerable to seasonal changes and venue availability, we are just below our target level of reserves of one and a half month's trading at £10,500. We anticipate a continuation of a difficult trading environment in 2024 where maintaining our reserves at their current level will be challenged and will necessitate grant funding to be forthcoming.

Section E - Declaration

The trustees declare that they have approved the trustees' report and signed on behalf of the charity's trustees by the chair of trustees:

Signature:

Date:

Full name: Miriam Jones



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Home Community Café	No (if any) 1161501
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	2,810	-	-	2,810	10,667
Sales	83,960	-	-	83,960	62,125
Interest	15	-	-	15	7
Donations	2,298	-	-	2,298	550
Other Income - CJRS	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	89,083	-	-	89,083	73,349
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	89,083	-	-	89,083	73,349
A3 Payments					
Stock Purchases	22,934	-	-	22,934	17,559
Staff Costs	47,966	-	-	47,966	42,504
General Overheads	7,357	-	-	7,357	6,404
Outdoor Space	-	-	-	-	-
Events and Marketing	1,306	-	-	1,306	-
Maintenance and Consumables	6,301	-	-	6,301	3,761
Training	-	-	-	-	516
Finance Charges	1,228	-	-	1,228	907
Other Expenses	-	-	-	-	515
Sub total	87,092	-	-	87,092	72,166
A4 Asset and investment purchases, (see table)					
Loan Repayments	2,000	-	-	2,000	2,000
Assets retained for Charity's Own Use	-	-	-	-	-
Sub total	2,000	-	-	2,000	2,000
Total payments	89,092	-	-	89,092	74,166
Net of receipts/(payments)	- 9	-	-	- 9	- 817
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,097	-	-	10,097	10,914
Cash funds this year end	10,088	-	-	10,088	10,097

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	6,248		-
	Deposit Account	3,740	-	-
	Petty Cash	100	-	-
	Total cash funds	10,088	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	2017 Loan	Unrestricted	4,000	Open
	Staff Costs	Unrestricted	2,440	
	General Overheads	Unrestricted	338	
	Consumables	Unrestricted	27	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		H A LOWE	21/06/2023	



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Home Community Café

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

1161501

Set out on pages

1 to 7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16 September 2023

Name:

Christopher John Smail

**Relevant professional
qualification(s) or body
(if any):**

FCA, DChA

Address:

2 Bamford Grove, Didsbury, Manchester, M20 2FF

HOME COMMUNITY CAFE

England & Wales - Charity number 1161501

Accounts



Home Community Cafe: Trustees' Annual Report 2021/2022

Opening Statement

We have been hugely encouraged by the resilience and good will demonstrated by our Home community – loyal café users and hard-working volunteers, staff and trustees - as we have slowly moved out of a very challenging period. The recovery plans we put in place, post pandemic, have broadly been met and we have learnt many valuable lessons around agility, flexibility and retaining a positive outlook.

Again, this year we have seen some changes to the Trustee team with the departure of Katy Tebay who moved into full time work. We also welcomed a new Trustee, Bernadette Lomas who brings a strong local commitment and experience of event organisation in addition to her links with the NHS as a consultant anaesthetist.

As part of the Trustees' work on reviewing our purpose and target activities, a wider range of core users is emerging, and the facilities adapted to address these needs. For example, the provision of well-chosen toys and books for pre-school children has fostered some strong support groups for new parents. We are also encouraged by a clearer event planning process established over the past 12 months which will bear fruit in the coming year through larger events, support for other community activities and the promotion of and alignment to national and international awareness days.

Home Community Café continues to play a key role in the local community offering a warm and safe space to customers of all ages and the Living Room community space is in regular use for a broad variety of community activities. We will be building on this strong foundation over the next year to extend our reach through additional community activities whilst actively seeking funding for much needed refurbishment to ensure long term sustainability, so watch this space!

Miriam Jones
(Chair of Trustees)

Home Trustees' Annual Report

This Annual Report is for the year ended 31 March 2022.

Section A: Reference and Administration Details

Charity Name:	Home Community Cafe
Registered Charity No:	1161501

Principle Address: Home Community Café, Emmanuel Church
6 Barlow Moor Road, Didsbury, M20 6TR
Website: <http://homecommunitycafe.org>

During the year the following served as trustees of the charity:

Miriam Jones (Chair)	
Hilary Lowe	
Katy Tebay	resigned Sept 2021
Jason Leach	
Rev Cate Allison	
Bernadette Lomas	appointed Feb 2022

Section B - Structure, Governance and Management

Type of Governing Document:	Constitution
How the charity is constituted:	Charitable Incorporated Organisation
Trustee selection methods:	Appointed by Trustees

Additional Governance Issues

Home Community Cafe operates from Emmanuel Church, Didsbury (Registered Charity 1131669: St. James and Emmanuel Church). The lease agreement with St. James and Emmanuel Church specifies that the PCC approve Home Community Cafe trustee appointments whilst the cafe operates from the Emmanuel premises. The lease agreement was reviewed, updated and signed by both parties in March 2018.

Consideration of Risks

The major risk for the charity in 2022/23 is establishing a secure financial base post pandemic, particularly recognising that our trading income whilst covers basic operational costs, any additional larger investment such as a kitchen refurbishment requires grant (or similar) funding.

A new and significant risk emerging over the past few months has been the dearth of volunteers, with staffing a challenge right across the hospitality sector. Whilst the volunteer programme is a key purpose for Home and we actively support volunteers with a range of special needs, a baseline of regular and reliable volunteers is crucial to providing a high-quality service. This gap has been filled by additional paid resource which impacts on long-term viability.

To mitigate these risks the Trustees have put in place the following:

- **Income generation and establishing a strong financial base** – careful cost management has continued to be exercised and there is regular communication between the Café Manager and a dedicated trustee which includes an established

protocol of dual oversight of expenditure over £250 in the absence of a bank facility for dual signatories. In addition, we have taken advantage of any available Restart funding and applied for grants for major expenditure. Our programme of additional income generating events is being expanded, such as the planned Platinum Jubilee Right Royal Tea Party. However, we recognise that rising inflation, particularly in our utilities, will need to be mitigated by a thorough review of our trading prices to ensure that our increased cost base is covered moving forwards.

- **Resourcing (staffing) and volunteer attraction** – the flexible model adopted by the Trustees providing continuity of expertise within an affordable budget has been a successful strategy. Additional paid resource is being budgeted for and volunteer recruitment continues to be a priority. Options to secure longer-term placements are also being investigated following the demise of the EPN arrangement and the delays with a Tier 5 charitable worker which has also proved a mutually beneficial arrangement over the past 2 years.

Section C – Objectives and Activities

Objectives of the charity as set out in its governing document:

“To further or benefit the residents of Didsbury and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.”

Summary of the main activities undertaken for the public benefit in support of these objects and key achievements

The main activities provided to the community continue to follow the three key strands:

- Not for profit café provision which has returned to normal opening hours (10 – 4) and has been strengthened by enhanced facilities for small children and the availability of the Changing Places fully accessible toilet facilities which are available 24/7. These facilities provide the equipment and environment for those people with learning disabilities or physical disabilities such as spinal injuries, muscular dystrophy, MS etc. enabling those with these disabilities to be confident about getting out into the community.

- Volunteer programme which, despite the recruitment and retention challenges, still continues to make a key difference in skill provision, language development, confidence building and providing a purpose for some of our less able volunteers for whom their Home shift is a weekly highlight.
- Much-appreciated use of our Living Room community space for a range of groups and support activities with the value of this provision illustrated in the testimonials in Section D.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Section D - Achievements and Performance

- After a fairly slow start, the build-up of café trade over the past year has been encouraging with a loyal base of customers and a broader profile than that we experienced pre-pandemic. The café is thriving and offers a cheerful and warm welcome. The location of the Vaccine Centre in Emmanuel church over the past year has played a part in publicising the café more widely and contributing to the greater breadth of our customer base.

Customer testimonial

"It's hard to put it to words how grateful I've always been for Home Cafe 😊 I've loved the play area and classes from pre-pandemic with Ruth and it has always been a refuge from the rain and for potty training little ones. And I was so grateful when it opened again for takeaway and especially now it's back with toys.

Home Cafe is our favourite place in Didsbury, whether for lunch or just a cake and coffee. Besides the excellent food and service, it has a lovely atmosphere for people of all ages, particularly toddlers! Above all else though, the sense of community and welcome is what makes home cafe so special to us."

- Living Room community activities have also slowly been building back up following the easing of social contact restrictions. These have included art workshops and displays (Christies with Cancer), Hearing Voices group, various support groups, French language community development etc.

User testimonial

"I run art classes for cancer patients in the Living Room every week. These sessions are incredibly important to a patient's wellbeing and recovery.

The venue is great, and the staff are so lovely, again little things but they have made a huge difference to everyone's mental health and wellbeing. Every one of them have told me the huge impact it has had; how important it is and the difference it has made.

I would like to say a big thank you on behalf of everyone and myself to the Home Community Café, you make such a difference."

- Home Café has developed strong links with Bridge College and four of the students attend Home for a weekly shift. It has also been encouraging to see our volunteer programmes provide a safe space for those experiencing mental health difficulties and our annual Volunteer Celebration was a wonderful illustration of this.

Bridge College testimonial

"I am writing to say thank you for all the contribution and our precious time of providing four of our students here at Bridge College the opportunity for work placements with the café. Your knowledge and expertise have really benefitted our students who have had the pleasure of conducting work experience ...positive experiences such as this really makes a difference to our students' lives and helps them achieve both their aspirations and independence. We hope that we can continue to work with you and help our other students benefit from this experience in the future also."

- Home was a key player in instigating and co-ordinating the annual Didsbury Pride event in September 2021 in support of the LGBTQ community, one of the very early major community events which was extremely successful.

<https://www.manchestereveningnews.co.uk/news/greater-manchester-news/gallery/thousands-come-together-celebrate-didsbury-21485663>

- Funding must be a priority for our trustees given Home's tight operational budget and the exceptional restrictions during the pandemic. We were grateful for the restart funding from the Manchester City Council and the grants received were most welcome and made up for the lack of trading and paid for additional cleaning in particular post lock down.
- We continue to advertise Home through a variety of channels and are hugely indebted to the expertise provided by one of our trustees working with Home staff in providing engaging, professional and timely publicity.

Section E – Financial Review

Of the total receipts for the financial year of £73,348, £62,124 (85%) was from café sales, £10,667 in start-up grants post pandemic, £550 in donations and £7 in bank interest. The income very much reflects the return to a more usual level of trading which we experienced pre-pandemic.

The major cost to Home continued to be staff at £42,504, 59% of the total expenditure of the café of £72,166. The other main cost was the purchase of stock at £17,559, representing 24% of total spend. In addition, the charity repaid £2,000 of the £8,000 loan, which is a reflection of the improvement in the financial viability of the café.

The cash accounts show a deficit overall for the year of £818, although this includes £4,720 spent against restricted grant funding carried over from the previous year. This has meant that our cash reserves have improved from £6,195 to £10,097.

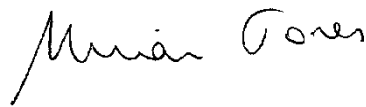
Reserves Policy

As Home's income is largely dependent on trading, vulnerable to seasonal changes and venue availability, our target level of reserves of one and a half month's trading at £9,750 has been reached, recognising that this was in part due to the assistance of grant funding. With rising inflation and an unprecedented increase anticipated in our utilities, we face a difficult trading environment in 2023 for which the target level of reserves will help to keep the charity afloat.

Section F - Declaration

The trustees declare that they have approved the trustees' report and signed on behalf of the charity's trustees by the chair of trustees:

Signature:



Date: 14 October 2022

Full name: Miriam Jones



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Home Community Café	No (if any) 1161501
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	10,667	-	-	10,667	26,889
Sales	62,124	-	-	62,124	10,201
Interest	7	-	-	7	6
Donations	550	-	-	550	3,000
Other Income - CJRS	-	-	-	-	14,043
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	73,348	-	-	73,348	54,139
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	73,348	-	-	73,348	54,139
A3 Payments					
Stock Purchases	16,283	1,276	-	17,559	3,716
Staff Costs	40,167	2,337	-	42,504	37,078
General Overheads	6,404	-	-	6,404	2,639
Outdoor Space	-	-	-	-	1,717
Events and Marketing	-	-	-	-	500
Maintenance and Consumables	3,170	591	-	3,761	3,544
Training	-	516	-	516	500
Finance Charges	907	-	-	907	215
Other Expenses	515	-	-	515	250
Sub total	67,446	4,720	-	72,166	50,159
A4 Asset and investment purchases, (see table)					
Loan Repayments	2,000	-	-	2,000	-
Assets retained for Charity's Own Use	-	-	-	-	-
Sub total	2,000	-	-	2,000	-
Total payments	69,446	4,720	-	74,166	50,159
Net of receipts/(payments)	3,902	- 4,720	-	- 818	3,980
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,195	4,720	-	10,915	6,935
Cash funds this year end	10,097	-	-	10,097	10,915

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,668		-
	Deposit Account	4,329	-	-
	Petty Cash	100	-	-
	Total cash funds	10,097	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	2017 Loan	Unrestricted	6,000	Open
	Staff Costs	Unrestricted	1,261	
	Stock	Unrestricted	432	
	Consumables	Unrestricted	16	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		H A LOWE	23/05/2022	



Section A Independent Examiner's Report

Report to the trustees/ members of Charity Name
Home Community Café

On accounts for the year ended 31 March 202~~0~~² **Charity no (if any)** 1161501

Set out on pages 1 and 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March ~~2020~~²⁰²².

Responsibilities and basis of report As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 16 October 2022~~30~~
Dec 2020

Commented [CS1]:

Name: Christopher John Smail

Relevant professional qualification(s) or body (if any):

FCA, DChA

Address: 2 Bamford Grove, Didsbury, Manchester, M20 2FF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

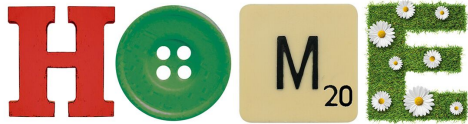
Give here details of any items that the examiner wishes to disclose.

None

HOME COMMUNITY CAFE

England & Wales - Charity number 1161501

Accounts



Home Community Cafe: Trustees' Annual Report 2020-2021

Opening Statement

No one could have anticipated the events of 2020. At a meeting in early March 2020 the café was closed for lockdown with an expectation of reopening in a matter of weeks. This became a complete closure for over four months and restricted activity for the remainder of the financial year.

Despite these challenges and with some invaluable support from generous funders (see section D), Home Community Café has survived this period and ended the financial year with optimistic recovery plans.

There were changes to the Trustee team with the departure of Caroline Vermes as her work commitments increased and the arrival of Rev Cate Allison who brought with her strong community / charitable experience from a previous role as Chief Executive of MASH (Manchester Action on Sexual Health). We have missed Caroline's contribution but are fortunate to have a strong and committed team and together we have persevered through a very challenging period. Two Trustees over this period were reconfirmed in post and endorsed by the St James & Emmanuel PCC in line with Home's governing document.

Looking forward into 2021/22, Home Café plans to review its purpose post-pandemic to ensure that it continues to play a key role in the local community and to help to meet both existing needs and those arising as a result of the previous 18 months.

Miriam Jones
(Chair of Trustees)

Home Trustees' Annual Report

This Annual Report is for the year ended 31 March 2021.

Section A: Reference and Administration Details

Charity Name:	Home Community Cafe
Registered Charity No:	1161501

Principle Address: Home Community Café,
Emmanuel Church
6 Barlow Moor Road, Didsbury, M20
6TR
Website: <http://homecommunitycafe.org>

During the year the following served as trustees of the charity:

Miriam Jones (Chair)
Hilary Lowe
Katy Tebay
Jason Leach
Caroline Vermes resigned April 2020
Rev Cate Allison appointed June 2020

Section B - Structure, Governance and Management

Type of Governing Document: Constitution
How the charity is constituted: Charitable Incorporated Organisation
Trustee selection methods: Appointed by Trustees

Additional Governance Issues

Home Community Cafe operates from Emmanuel Church, Didsbury (Registered Charity 1131669: St. James and Emmanuel Church). The lease agreement with St. James and Emmanuel Church specifies that the PCC approve Home Community Cafe trustee appointments whilst the cafe operates from the Emmanuel premises. The lease agreement was reviewed, updated and signed by both parties in March 2018.

Consideration of Risks

The major risk for the charity in 2021/22 continues to be recovery following the corona virus pandemic in a period of continuing uncertainty. The Trustees have identified two broadly similar risks to 2020/21, namely, securing a sufficient income and cash flow and affordable, flexible resourcing with a third risk being around clarity of purpose and the need to align the activities at Home with this.

In order to act to mitigate these risks the Trustees have put in place the following:

- **Income generation and cash flow** - regular discussion between the Café Manager and a dedicated trustee have ensured the provision of timely financial reports and forecasts to the Trustees. Costs have been tightly managed particularly over the closure period and partial reopening with careful stewardship of the SESF funding over the grant period. Building a prudent

reserve for Home continues to be an aim and we would plan to use major events, such as Didsbury Pride, to facilitate this.

- **Resourcing (staffing)** - the Trustees have taken difficult decisions over the period and are managing the resourcing risks through a flexible model which provides continuity of expertise but within an affordable budget. The continuity of Home's Café Manager has been key in securing the future of Home and the Trustees have been grateful for his commitment over a very difficult period and flexibility to work the hours required and as needed.
- **Purpose** - following the impact of Covid 19 across the nation (and globally), a key question for Home Trustees is the aim and impact of Home Community Café and ensuring that all activity is aligned to this and Home's purpose is clear to all stakeholders. Mitigation of an unclear purpose or one that meets community need less efficiently is being addressed through a series of discussions on purpose, involving wider users as appropriate. This will be a focus of the next financial year.

Section C - Objectives and Activities

Objectives of the charity as set out in its governing document:

"To further or benefit the residents of Didsbury and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects."

Summary of the main activities undertaken for the public benefit in support of these objects and key achievements

A year fully or partially under lockdown has impacted significantly on the activities undertaken by Home Community Café. However there are some highlights to report in a very unusual year:

- The provision of delivered meals to those who were unable to get out. Although there was not a major take up of this service, those who benefitted from it were very appreciative of a modestly priced 'home cooked' meal.
- From September onwards the volunteer programme restarted and made a big difference to the mental well-being of many individuals who were isolated and/or missing structure in their lives. In that respect the ethos of Home as a warm and welcoming place of acceptance continued, albeit for a smaller contingent
- The work progressed on the Changing Places toilet area which will offer the space, the equipment and the environment for those people with learning disabilities or physical disabilities such as spinal injuries, muscular dystrophy, MS etc. The unique provision of this facility in south Manchester will enable people with these disabilities to be confident about getting out into the community.
- The situation at Home has continued to be advertised on Facebook, Instagram and Twitter and our website updated regularly to ensure awareness as Home has slowly emerged from closure, through a gradual process of re-opening

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Section D - Achievements and Performance

From the autumn, when it was permitted to reopen on a takeaway / delivery basis, the Café focussed on Covid support to those who were isolated and vulnerable with a range of 'at cost' takeaway meals and drinks. This proved fairly successful with a small number of regular customers. A loyal cohort of volunteers continued to contribute (within Covid guidelines) and this weekly commitment proved a lifeline for many of them.

Whilst it was possible to keep staff on furlough for a period, it became clear that a prolonged period with no income meant that there could be no guarantee that the café could even afford the relatively low contributions to furlough payments. Retaining the Café Manager only, and on reduced hours, it was with much sadness that we said farewell, with the hope of reemployment further down the line, to two shift leaders, Christie and Rachel.

The Trustees are enormously grateful to the Social Enterprise Support Forum which provided a grant covering the salary of the Café Manager, additional Covid-compliance requirements (cleaning, PPE etc), training support for volunteers and publicity. Without this

funding, Home would not have survived over this period and, once closed, would have been difficult to restart.

We are also grateful to the Co-Op for their generous funding to Home as one of its Community Partners over this period, and to We Love Manchester and the Airport Conservation Fund both of which supported the enhancement of the outdoor space which has been a huge asset as the café opened to serve customers outdoors.

In reviewing the risks identified in the 2020 annual report, the Trustees have met regularly to review the situation and to plan with careful cost management including some difficult decisions on staffing. The Trustees have also been proactive in seeking grant funding as a means of long-term survival.

The volunteer programme has continued to be source of support to those with a desire to develop skills, and to make a contribution to their community. It has been a great joy to begin to see the return of volunteers returning from our link charities (WorkStart) and also to see the return of some members of our old staff team on a more flexible basis who were welcomed back with open arms.

Community activities in the Living Room community space have been very limited over the past year and we look forward to the further easing of restrictions which will enable these support groups and community activities to flourish again.

Section E - Financial Review

Of the total receipts for the financial year of £54,139, only £10,201 was from café sales due to the enforced closure for a large part of the year, £3,000 in donations, £26,889 of grants and £14,043 from the government furlough scheme. The income very much reflects the unprecedented year we have had.

The major cost to Home continued to be staff at £37,078, 74% of the total expenditure of the café of £50,159. The enforced closure leading to the departure of two staff with only the café manager on the payroll meant staff costs were about £8k lower than the previous year. The other main movement was in stock purchases which decreased by some £18k to £3,716, reflecting the reduced trade.

The cash accounts after deducting the grant monies show a surplus for the year of £451, which has meant that our cash reserves have improved to £6,195. This buffer will be vital to keep the charity afloat as we re-establish the café in the community in the year ahead.

Reserves Policy

Home's income is largely dependent on trading, vulnerable to seasonal changes and venue availability. Consequently, our target level of reserves of one and a half month's trading at £9,000, especially in light of the unprecedented situation we find ourselves in, represents an aspirational figure which we will aim to build up to over time.

In addition, the trustees recognise that there is still an outstanding loan of £8k to be repaid as and when trading permits.

Section F - Declaration

The trustees declare that they have approved the trustees' report and signed on behalf of the charity's trustees by the chair of trustees:

Signature:

Date:

Full name: Miriam Jones



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Home Community Café	No (if any) 1161501
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Receipts and payments accounts

For the period from	Period start date 4/1/2020	To	Period end date 3/31/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Grants	2,922	23,967	-	26,889
Sales	10,201	-	-	10,201
Interest	6	-	-	6
Donations	3,000	-	-	3,000
Other Income - CJRS	14,043	-	-	14,043
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	30,172	23,967	-	54,139
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	30,172	23,967	-	54,139
A3 Payments				
Stock Purchases	3,716	-	-	3,716
Staff Costs	20,415	16,663	-	37,078
General Overheads	2,568	71	-	2,639
Outdoor Space	-	1,717	-	1,717
Events and Marketing	-	500	-	500
Maintenance and Consumables	2,807	737	-	3,544
Training	-	500	-	500
Finance Charges	215	-	-	215
Other Expenses	-	250	-	250
Sub total	29,721	20,438	-	50,159
A4 Asset and investment purchases, (see table)				
Loan Repayments	-	-	-	-
Assets retained for Charity's Own Use	-	-	-	-
Sub total	-	-	-	-
Total payments	29,721	20,438	-	50,159
Net of receipts/(payments)	451	3,529	-	3,980
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	5,744	1,191	-	6,935
Cash funds this year end	6,195	4,720	-	10,915

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Current Account	1,486	
	Deposit Account	4,609	4,720
	Petty Cash	100	-
	Total cash funds	6,195	4,720
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets			-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	2017 Loan	Unrestricted	8,000
			-
	Utilities	Unrestricted	1,656
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	H A LOWE

CC16a

Last year

to the nearest £

3,153
74,656
21
500
-
-
-
-
78,330

-
-
-

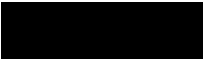
78,330

21,469
44,764
8,164
-
2,686
5,554
130
897
582
84,246

-
-
793

84,246

- 5,916
-
12,851
6,935



Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Open

Date of approval

7/5/2021



Section A Independent Examiner's Report

Report to the trustees/ members of Charity Name
Home Community Café

On accounts for the year ended 31 March 2021_ **Charity no (if any)** 1161501

Set out on pages 1 and 2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021_.

Responsibilities and basis of report As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 4 September 2021

Name: Christopher John Smail

Relevant professional qualification(s) or body (if any): FCA, DChA

Address: 2 Bamford Grove, Didsbury, Manchester, M20 2FF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None