

Impact Report

2021

2022



The Wokingham Volunteer Centre

CIO No. 1161498



The Wokingham Volunteer Centre

Our Purpose:

What Are We Here For?

- Our Volunteer Brokerage service helps local charities, voluntary organisations and public sector groups to recruit and retain volunteers who will support children and young people, families, the elderly, mental and physical health and well-being, learning and physical disabilities, long term (including life-limiting) conditions, education, skills and training, returning to work, arts and culture, emergency services, animals and environmental conservation.
- Our Community Transport and Green 'n' Tidy Gardening services help hundreds of elderly and disabled residents to stay safely in their own homes for longer, preserving their dignity and independence while reducing social isolation.
- We help local voluntary and public sector groups with low-cost training, including training in good practice in volunteer management and signposting to other infrastructure organisations and social enterprises.
- Where needs fall outside of our services, we signpost to a range of others, including befriending and other age-related or condition-specific groups and to advisory and statutory services for help with benefits claims and health and well-being issues.

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Chair's Welcome

Julian Thompson



As the new chair, I'm honoured to introduce The Wokingham Volunteer Centre's annual impact report for 2021- 2022. As I write this report, the national circumstances are such that I cannot help but reflect on the twin principles of duty and service. As a charity, our duty is to serve the vulnerable, disabled, and elderly residents of Wokingham Borough; we do this through the provision of volunteer-led, low-cost services to enable them to continue to live in their own homes and to provide volunteer brokerage for residents, voluntary and charitable organisations within the Borough. In so doing, we seek to serve with empathy, integrity, respect, and a spirit of collaboration

As the practical and economic realities of our post-covid 'new normal' come to light, we as trustees continue to work strategically to ensure that The Wokingham Volunteer Centre remains at the forefront of meeting local needs in an ever-changing landscape. Steps in this direction have included moving to the Wokingham Community Hub, the recent expansion of our transport services to include an Earley Transport Scheme, and an ongoing review of our internal policies and staffing benefits.

In the pages that follow, you will learn how The Wokingham Volunteer Centre continues to pursue its vision of making Wokingham a better place to live by improving people's health, well-being, and independence through the provision of transport schemes, a Green 'n' Tidy initiative, volunteer brokerage services, and special projects such as vaccination support. True to our purpose, we remain open to new possibilities.

As our previous chair, Graham Powell, remarked, 'key to all this is the unfailing willingness of ordinary local people to step up and volunteer to do extraordinary and selfless things for the benefit of others.' None of what we do at The Wokingham Volunteer Centre would be possible without the continuing support of you, our volunteers, donors, and supporters. Thank you for all that you do for the residents of Wokingham. Let's continue to do extraordinary things together.



Chief Officer's Report

Nick Fellows



As the country continues its emergence from the recent pandemic and faces up to the many ongoing challenges affecting so many people, I'm proud to be able to recognise and reflect on the support our extensive volunteer force has been able to provide, and continues to provide, to support the residents of Wokingham Borough.

Supported by a small but totally committed staff team and an excellent Trustee Board, we have not only seen a return to normal operations but have gone beyond to extend our services into new areas and secured ongoing service contracts with the Borough Council for the next three years. Our Volunteer Brokerage & Development and Green 'n' Tidy Gardening services thus have a degree of security to them and are facing ever-increasing demand, whilst we are delighted to have been able to work with the former Trustees of the Earley Volunteer Driver Bureau to resurrect the community transport service they had previously provided to residents of Earley.

Behind the scenes we have been busy too, moving in January to the new Charity & Community Hub in Wokingham town centre and recruiting two new Trustees, one of whom was appointed as Chair-elect and has subsequently taken over the Chair from Graham Powell. I would like to extend my particular thanks to Graham for his leadership and guidance of our charity in the almost four years he was Chair and I am delighted he has agreed to remain on the Board as we all look forward to working with Julian Thompson in his new role.

Our move to new premises has produced many benefits already, not least of which comes from increased collaboration through being co-located with 10 other local charities. This reinforces our culture of partnership working but we are also very focussed on ensuring our reach extends across the length and breadth of Wokingham Borough.

None of our support would be achievable without the support of so many wonderful volunteers and, of course, funders and other supporters and I would like, once again and on behalf of our clients, trustees and staff, to extend our heartfelt thanks to all who have supported us over the past year.



Treasurer's Report

Martin Jeater



During the last financial period the charity was dependent on service contracts and grants from local councils for more than half its income. Post Covid activities swiftly returned to normal.

The Charity was well supported by Wokingham Borough Council throughout the year with some continuing additional funds relating to support for the Covid Community Response effort plus local Town/Parish Councils' donations.

The charity showed a small surplus for the year. Trustees have again approved a small deficit budget for 2022-23 with a medium-term plan to meet breakeven.

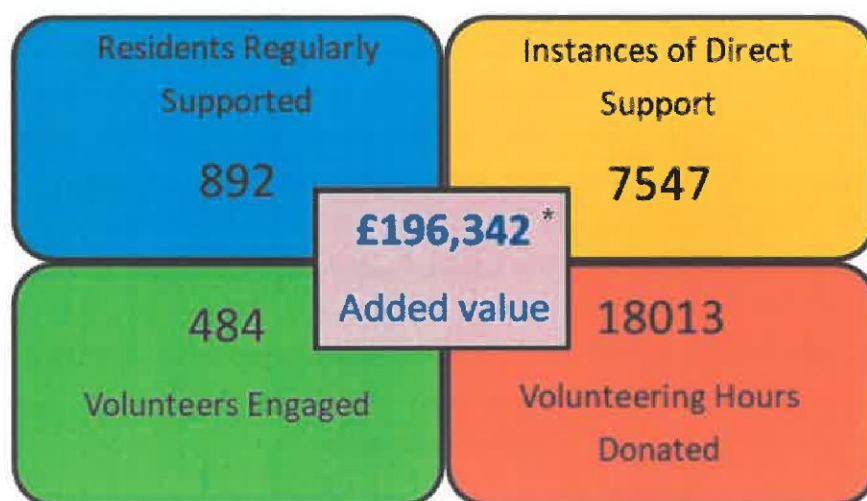
The Wokingham Volunteer Centre remains fiscally strong with a robust balance sheet.



We were delighted to move into the new Charity & Community Hub in mid-January as we returned to Wokingham town centre, co-locating with 10 other local charities and voluntary sector organisations to enhance cooperation and collaboration, including our links with Wokingham Borough Council.



Our Impact



When assessing our impact, which is incredibly important for us to do to ensure we are meeting our charitable objectives, as well as being able to report back to funders and donors, we inevitably look for numbers. However, when it comes to reporting the numbers of people we help, and who help us, we highlight the fact that the **people** are far more important than just the **numbers**.

Of course, the number of people we're able to support is important too and we're constrained only by the number of volunteers we're able to engage. They represent our front line delivery while the staff keep the engine running.

One thing we're very sure about is that the voluntary sector, without exception, is a great multiplier. For any funds invested, the outcomes produced are far in excess of the value of the input.

For example, during this year we supported with over 18,000 hours of volunteers' time - worth almost £200,000 even at the rate of the National Living Wage*. And in every measure year-on-year, even with a reduced number of volunteers available, we saw the number of hours, units of support and monetary value increase far in excess of the increased revenue we attracted (see chart below).



Volunteer Services

Helena Badger

We are proud to work with many local charities and voluntary organisations to recruit volunteers, along with our work with prospective volunteers to help find the right role for them. The volunteering portal (www.volunteerwokinghamborough.org.uk) continues to be our main source of volunteers, highlighting the vast range of current volunteer vacancies 24/7, and remains the best way for most charities to advertise for what they need, attracting an average in excess of 2000 page views per month.

We had hoped the pandemic may lead to more people wanting to engage in volunteering on a longer-term basis, having sampled its value during lockdowns or through more flexible home working. However, recruitment of volunteers mirrors the challenges faced by almost all business sectors with a general shortage of candidates for many roles. Some existing volunteers have chosen to stop volunteering or to reduce their commitments due to their desire to spend more time with families, travel or just have more freedom. However, volunteering offers great flexibility in itself and there are roles to suit everyone, regardless of age, background or availability. All that's needed is the desire to volunteer!

Looking to the future, we shall continue to work closely with charities to support them in the best way we can and are starting to work on new ideas or refreshing past successes, such as engaging with businesses, universities or creating roles for more ad hoc volunteering.

We continue to promote volunteering through our weekly column in the Wokingham Paper, social media, parish newsletters and local publications such as the Wokingham Word, as well as through our own websites and regular e-newsletters. We have also tied in with events on a local and national level, including National Volunteers' Week (1-7 June) Mental Health awareness week (in May) and National Older Persons Day (1 October.)





“What a brilliant event! We didn't expect such a good turnout. Everyone was keen to talk and really wanted to help.”

During this year, the Volunteer Centre has hosted two Volunteer Recruitment Fairs, restoring the opportunity to meet potential volunteers face to face. The first took place in September at Wokingham Town Hall with 13 different organisations in attendance, all of which had a variety of roles for people to choose from. Approximately 150 people attended this Saturday morning event over the three hours. Feedback from charities was extremely positive: "What a brilliant event! We didn't expect such a good turnout. Everyone was keen to talk and really wanted to help." and "Thank you to the Volunteer Centre for organising. It makes such a difference to be able to talk to people face to face. We have signed up some excellent volunteers today."

The second Recruitment Fair was held on a Wednesday in March 2022 at our new offices at the Charity and Community Hub. This was seen to be a good opportunity for the public to visit and holding it on a weekday meant it was easier for charities to attend. We had 10 charities in attendance and the turnout was good, with between 50-60 people attending. Most of the charities successfully recruited at least 1 or 2 volunteers, the Foodbank ended up with a waiting list for the volunteers as the response was so good for them!



“Thank you to the Volunteer Centre for organising. It makes such a difference to be able to talk to people face to face. We have signed up some excellent volunteers today.”

Green 'n' Tidy Gardening Service

Paul King

Our basic gardening service is aimed at helping to keep gardens looking tidy and usable throughout the year and supports residents who have often loved spending their time tending their gardens for themselves.

Changing circumstances may mean they are no longer able to do this and have no one close by who can take over for them. In turn, their pride and joy can become a worry, as well as a dangerous and overgrown space so our volunteers come to the rescue and make sure their outdoor haven can continue to be enjoyed all year round.

We also ensure front gardens do not become a magnet for rogue traders who, spotting an unkempt space, may choose to call on the resident offering their services but disappearing with their cash before any work is undertaken.

Keeping residents safe and confident in their own homes improves their wellbeing, their quality of life and their independence, and regular fortnightly calls also mean we are looking out for scheme members' welfare and reducing their loneliness.



Gardening support has increased at an impressive rate this year:

- Now visiting 159 gardens across Wokingham Borough every fortnight
- Supported by 39 regular volunteers
- Teams operating 6 days per week throughout the year
- Fortnightly grass cutting in summer, leaf clearing and one-off clearances in the winter
- 1991 visits over the year (+45% vs 2020-21)
- 1960 hours of time donated (+25% vs 2020-21)



Community Transport Service

Janet Hird

The Wokingham Transport Scheme has been running for many years and provides a vital service to help older residents to get to essential appointments with the support of a friendly volunteer driver taking them from their home to the appointment and home again.

- A low-cost volunteer dependent transport scheme for elderly and disabled residents in Wokingham, Winnersh, Barkham, Woosehill and Finchampstead.
- Over 530 clients with new enquiries every week
- Providing transport to more than a dozen hospitals as well as GP surgeries, dentists, and opticians. We now also include social drives and shopping.

During 2020-21, during the initial covid outbreak, the total number of drives was down to just over 1000, but last year in 21-22 we were almost back up to normal levels and completed over 2600 drives!

This was managed with the help of our 3 office volunteers, taking calls from our clients and liaising with our 62 volunteer drivers to fulfil the client requests. They are a fantastic team, and we are incredibly lucky to have them.

In January we began discussions with the Earley Volunteer Driver Bureau about resurrecting the service they had provided for many years, but had found themselves unable to resume after the extended closure due to the Covid pandemic. Following those discussions, and through the agreement of their Trustees and members and TWVC Trustess, we began the process of establishing a new community transport scheme for residents of Earley, thus extending our scheme's covergae to an even greater part of the Borough.



Please can you send an email to all the volunteer drivers for me, to give them my huge thanks. I would have found the last weeks and months very difficult without them. It's amazing what they do



Vaccination clinics' support

During the pandemic, The Wokingham Volunteer Centre showed how versatile and forward thinking we could be by providing, firstly, the prescription delivery service and we then moved on to supporting vaccination clinics and lateral flow test centres. Over 500 volunteers signed up to help. Over the period April 2021 – March 2022, our volunteers supported 2524 sessions and gave 8919 hours of their time. Our support of the clinics has been invaluable. Feedback from Clinic Manager have been so positive including "Your volunteers have been continuing to do an excellent job, they are always friendly, supportive and reliable."

We continue to support the clinic at the Wokingham library and the plan is to do so until August. We have offered to help with the autumn boosters if needed. We supported three Lateral Flow Testing sites based at Sindlesham Court, Microsoft and Shute End and we had 200 volunteers signed up to help across the sites. During the period April 2021 until July 2021 (when our support of these centres came to an end) our volunteers supported 356 sessions, which equated to 1452 hours.

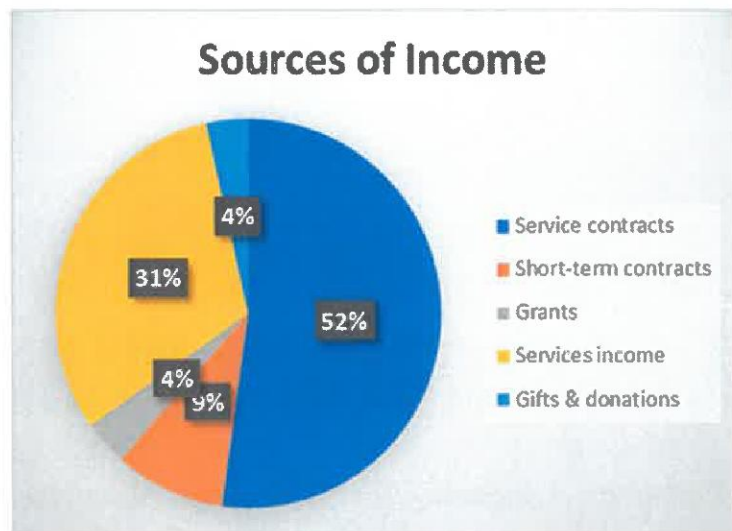


“Your volunteers have been continuing to do an excellent job, they are always friendly, supportive and reliable.”

Thanks to our funders

As well as our invaluable volunteer workforce we could not possibly do what we do without the support of our funders and donors and we are grateful for each and every pound we receive. Whilst we have been fortunate to secure some medium-term funding in the form of service contracts this by no means covers all of our costs. We are in a strong financial position currently but

balancing our books year on year is a significant challenge and times are not getting any easier. We are all seeing costs rise at alarming rates and we recognise this will mean that some are no longer able to afford to make the donations they have previously made. However, we remain committed to supporting local residents, to helping them live long and happy lives by improving their mental and physical health and wellbeing, accessing vital medical appointments, keeping their gardens safe and tidy and living at home for as long as possible.



We thank you for your continued support of our work.

Contact

The Wokingham Volunteer Centre
Chairty & Community Hub,
Waterford House
Erftstadt Court,
Denmark Street,
Wokingham RG40 2YF
T: 0118 977 0749
E: volunteer@wok-vol.org.uk
W: wokinghamvolunteercentre.org.uk



Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for
The Wokingham Volunteer Centre

PPK Accountants Limited
Chartered Certified Accountants
Sandhurst House
297 Yorktown Road
Sandhurst
Berkshire
GU47 0QA

The Wokingham Volunteer Centre

**Contents of the Financial Statements
for the Year Ended 31 March 2022**

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The Wokingham Volunteer Centre

Report of the Trustees **for the Year Ended 31 March 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

ACHIEVEMENT AND PERFORMANCE

The Wokingham Volunteer Centre produced a surplus of £4,654 (2021 - £952 deficit) for the year. Total incoming resources were £157,804 (2021 - £148,308), whilst costs were £153,150 (2021 - £149,260). Obtaining sustainable project funding remains a significant challenge and focus of attention for Trustees. From April 2022 the Centre has been successful in securing two three-year service contracts (replacing grant funding) from Wokingham Borough Council but one of these (Volunteer Brokerage & Development) leaves a significant shortfall between the funding awarded and the cost of delivering the service.

SUMMARY OVERVIEW

Transport, Gardening and Volunteer Brokerage and Development Services were maintained throughout the year, building back gradually thanks to the support of a large number of regular volunteers and the Centre maintained its support for the Community Response in relation to the Covid vaccination programme. This involved supporting a number of medical centres across the Borough, WBC offices (Shute End) and Wokingham Library. Despite considerable uncertainty, regular service levels returned almost to pre-pandemic levels by the year end. Discussions were opened, at their request, with Trustees of the Earley Volunteer Driver Bureau to take over the operation of the Community Transport Service in that area, which had been closed since the outbreak of the pandemic. After suitable due diligence on both sides and member support, agreement was reached for the transfer of assets and setting up the service alongside the existing transport service operated by The Wokingham Volunteer Centre. The ongoing Borough Community Response has enabled the Centre further to strengthen its relationship and cooperation with the Borough Council in particular and other VCFS organisations in general. In January 2022 it moved into new office space within the newly created Charity & Community Hub in Wokingham Town Centre, sitting alongside 10 other local charity and voluntary organisations.

FINANCIAL REVIEW

During the last financial period the charity was dependent on service contracts and grants from local councils for more than half its income. Post Covid activities swiftly returned to normal. The Charity was well supported by Wokingham Borough Council throughout the year with some continuing additional funds relating to support for the Covid Community Response effort plus local Town/Parish Councils' donations. The charity showed a small surplus for the year. Trustees have again approved a small deficit budget for 2022-23 with a medium-term plan to meet breakeven. However, the Volunteer Centre remains fiscally strong with a robust balance sheet.

RESERVES

Due to the ongoing funding situation the Trustees continue to support a designated reserves fund representing two quarters' operating costs. This amounted to £75,000 based on the 12 months to 31st March 2022. Total unrestricted reserves (including designated) were £119,840 (2021 - £115,186). Trustees plan to use the existing Reserve fund to finance any operating deficits and to be open to any opportunities to trial, on a small scale and time limited, unfunded initiatives within the scope of our charitable purposes. If such trials prove their worth then more sustainable funding can be sought to support them for the longer term.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a Charity Commission scheme and constitutes a Charitable Incorporated Organisation (CIO).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1161498

The Wokingham Volunteer Centre

Report of the Trustees
for the Year Ended 31 March 2022

Principal address

Charity & Community Hub
1st Floor, Waterford House
Erftstadt Court, Denmark Street
Wokingham
Berkshire
RG40 2YF

Trustees

D Vaughan Secretary to 27.9.21
D Knee
M Jeater Treasurer
G Powell Chairman
P Cleary
Mrs G Durrant Secretary from 27.9.21
J P W Thompson (appointed 28.3.22)
Mrs D J Sussex (appointed 28.3.22)

Independent Examiner

PPK Accountants Limited
Chartered Certified Accountants
Sandhurst House
297 Yorktown Road
Sandhurst
Berkshire
GU47 0QA

SUMMARY

The Trustees, Centre Manager, staff and volunteers are focused on delivering and developing services that significantly improve the independence of vulnerable and disadvantaged members of the local community. We work in partnership with many local charities, voluntary organisations, and local authorities. We thank all those who continue to fund or donate to us in these difficult times.

Approved by order of the board of trustees on and signed on its behalf by:

.....
G Powell - Trustee

**Independent Examiner's Report to the Trustees of
The Wokingham Volunteer Centre**

Independent examiner's report to the trustees of The Wokingham Volunteer Centre

I report to the charity trustees on my examination of the accounts of The Wokingham Volunteer Centre (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Brooks
ACCA
PPK Accountants Limited
Chartered Certified Accountants
Sandhurst House
297 Yorktown Road
Sandhurst
Berkshire
GU47 0QA

Date:

The Wokingham Volunteer Centre

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	2022 Unrestricted funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		11,424	16,229
Charitable activities			
Charitable Activities		146,355	132,043
Investment income	2	<u>25</u>	<u>36</u>
Total		157,804	148,308
 EXPENDITURE ON			
Charitable activities			
Charitable Activities		<u>153,150</u>	<u>149,260</u>
 NET INCOME/(EXPENDITURE)		4,654	(952)
 RECONCILIATION OF FUNDS			
 Total funds brought forward		<u>115,186</u>	<u>116,138</u>
 TOTAL FUNDS CARRIED FORWARD		<u>119,840</u>	<u>115,186</u>

The notes form part of these financial statements

The Wokingham Volunteer Centre

Balance Sheet
31 March 2022

	Notes	2022 Unrestricted funds £	2021 Total funds £
FIXED ASSETS			
Tangible assets	5	906	2,805
CURRENT ASSETS			
Debtors	6	20,064	18,023
Cash at bank and in hand		<u>109,823</u>	<u>104,643</u>
		129,887	122,666
CREDITORS			
Amounts falling due within one year	7	(10,953)	(10,285)
NET CURRENT ASSETS		<u>118,934</u>	<u>112,381</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>119,840</u>	<u>115,186</u>
NET ASSETS		<u>119,840</u>	<u>115,186</u>
FUNDS	8		
Unrestricted funds		<u>119,840</u>	<u>115,186</u>
TOTAL FUNDS		<u>119,840</u>	<u>115,186</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
G Powell - Trustee

.....
M Jeater - Trustee

The notes form part of these financial statements

The Wokingham Volunteer Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on the going concern basis.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on cost
Motor vehicles	- 25% on cost
Computer equipment	- 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Wokingham Volunteer Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>25</u>	<u>36</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

During the year the Treasurer was also employed as a gardening Team Leader, receiving £3,583 (2021: £4,412) for services rendered. These costs are included as gardening expenditure within the wages costs of charitable activities. It was agreed that there was no conflict of interest.

Trustees' expenses

	2022	2021
	£	£
Trustees' expenses	<u>-</u>	<u>40</u>

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2022	2021
	8	7
General and administration	<u>8</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

5. TANGIBLE FIXED ASSETS

	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 April 2021 and 31 March 2022	<u>2,280</u>	<u>4,800</u>	<u>5,792</u>	<u>12,872</u>
DEPRECIATION				
At 1 April 2021	1,425	4,800	3,842	10,067
Charge for year	<u>570</u>	<u>-</u>	<u>1,329</u>	<u>1,899</u>
At 31 March 2022	<u>1,995</u>	<u>4,800</u>	<u>5,171</u>	<u>11,966</u>
NET BOOK VALUE				
At 31 March 2022	<u>285</u>	<u>-</u>	<u>621</u>	<u>906</u>
At 31 March 2021	<u>855</u>	<u>-</u>	<u>1,950</u>	<u>2,805</u>

The Wokingham Volunteer Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	13,240	17,391
Prepayments	<u>6,824</u>	<u>632</u>
	<u>20,064</u>	<u>18,023</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	4,093	1,957
Taxation and social security	4,454	4,311
Other creditors	<u>2,406</u>	<u>4,017</u>
	<u>10,953</u>	<u>10,285</u>

8. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	40,186	4,654	44,840
Designated Reserves	<u>75,000</u>	<u>-</u>	<u>75,000</u>
	<u>115,186</u>	<u>4,654</u>	<u>119,840</u>
TOTAL FUNDS	<u>115,186</u>	<u>4,654</u>	<u>119,840</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	157,804	(153,150)	4,654
	<u>157,804</u>	<u>(153,150)</u>	<u>4,654</u>
TOTAL FUNDS	<u>157,804</u>	<u>(153,150)</u>	<u>4,654</u>

The Wokingham Volunteer Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	51,138	(952)	(10,000)	40,186
Designated Reserves	<u>65,000</u>	<u>-</u>	<u>10,000</u>	<u>75,000</u>
	<u>116,138</u>	<u>(952)</u>	<u>-</u>	<u>115,186</u>
TOTAL FUNDS	<u>116,138</u>	<u>(952)</u>	<u>-</u>	<u>115,186</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	148,308	(149,260)	(952)
	<u>148,308</u>	<u>(149,260)</u>	<u>(952)</u>
TOTAL FUNDS	<u>148,308</u>	<u>(149,260)</u>	<u>(952)</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

The Wokingham Volunteer Centre

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	11,424	16,229
Investment income		
Deposit account interest	25	36
Charitable activities		
Services income	49,224	31,044
Fundraising	40	87
Grants	96,941	100,912
Volunteer recruitment fair	<u>150</u>	<u>-</u>
	<u>146,355</u>	<u>132,043</u>
Total incoming resources	157,804	148,308
EXPENDITURE		
Charitable activities		
Trustees' expenses	-	40
Wages	90,149	91,664
Social security	1,533	2,282
Pensions	1,695	2,026
Other operating leases	12,263	12,100
Rates and water	-	(289)
Insurance	980	966
Telephone	1,426	709
Printing, postage & stationery	1,932	1,236
Costs of volunteer activities	35,785	26,656
Sundries	-	(1)
Office running costs	3,672	5,013
Relocation costs	414	-
Covid19 costs	-	3,420
Plant and machinery	570	570
Computer equipment	<u>1,329</u>	<u>1,568</u>
	151,748	147,960
Support costs		
Governance costs		
AGM fees	302	-
Accountancy and legal fees	<u>1,100</u>	<u>1,300</u>
	1,402	1,300

This page does not form part of the statutory financial statements

The Wokingham Volunteer Centre

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	2022	2021
	<u>£</u>	<u>£</u>
Total resources expended	<u>153,150</u>	<u>149,260</u>
Net income/(expenditure)	<u>4,654</u>	<u>(952)</u>

This page does not form part of the statutory financial statements

