



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	May	2023		30th	April	2024

### Section A Reference and administration details

Charity name	Hazlemere Memorial Hall CIO
Other names charity is known by	
Registered charity number (if any)	1161481
Charity's principal address	Hazlemere Memorial Hall
	The Recreation Ground
	Amersham Road
Postcode	HP15 7QW

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phillip John Oldcorn	Chair.	From 1/6/2016	Hazlemere Parish Council
2	Steven John Roy		From 7/8/2017	
3	John Douglas Horton		From 5/2/2019	Hazlemere Parish Council
4	Russell David Murden	Treasurer	From 1/5/2017	
5				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	<p>(a) The Parish Council may in its discretion appoint 2 charity trustees provided that the number of charity trustees appointed by the Parish Council shall never be a majority of the total number. Such trustees shall be known as "Council Appointed Trustees".</p> <p>(b) The existing charity trustees shall invite nominations for further charity trustees from local organisations or from within the local community. The existing charity trustees shall consider the nominations and appoint 3 charity trustees from them. Such trustees shall be known as "Community Nominated Trustees"</p>

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- 1) the provision and maintenance of a community centre for the use of the inhabitants of Hazlemere and the surrounding areas, including use for meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants;
- 2) the provision of grants and funding to organisations and for projects which make an application to the CIO and which will apply the funds for exclusively charitable purposes in a way that benefits the community of Hazlemere and improves the conditions of life for its inhabitants; and

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

The day to day management of the Memorial Hall (a community building), together with the maintenance of the building. The granting of financial and other support, by way of charitable donation, to locally based not for profit organisations in accordance with the constitution. All Trustees are aware of the Charity Commission guidance on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

2023-2024. The Trustees continued to manage the building and supervise the hirers. We have continued to support local people and organisations with both financial donations and use of the building free of charge.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Trustees aim to keep an amount of £5000 in reserve as a contingency fund. This was maintained throughout this period.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sole source of income is rental of the building.  
All expenditure has supported both of the main aims i.e. building maintenance/management and charitable donations to locally based organisations.  
We do not make any investments.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R Murden	P Oldcorn
Full name(s)	Russell David MURDEN	Philip John OLDCORN
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	30/12/2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Hazlemere Memorial Hall CIO

No (if any)

1161481

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1st May 2023

To

Period end date  
30th April 2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	-	60,445
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	60,445
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	64,894
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	64,894
<b>Net of receipts/(payments)</b>	-	-	-	-	4,449
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	17,589

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	R Murden	Russell David MURDEN	12/30/2024	

I certify that I have checked the records of Hazlemere Memorial Hall CIO for the year ending April 30<sup>th</sup> 2024 and confirm that they agree to the Profit & Loss Account and Balance Sheet submitted herewith.

A handwritten signature in black ink, appearing to read 'P.L. Albrighton', written in a cursive style.

P.L. Albrighton FCCA  
Robinswood  
Chestnut End  
Halton  
Bucks  
HP22 5PD  
C1R 5BL