



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	May	2019		30th	April	2020

Section A Reference and administration details

Charity name Hazlemere Memorial Hall CIO

Other names charity is known by

Registered charity number (if any) **1161481**

Charity's principal address Hazlemere Memorial Hall

The Recreation Ground

Amersham Road

Postcode **HP15 7QW**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phillip John Oldcorn	Chair.	From 1/6/2016	Hazlemere Parish Council
2	Steven John Roy		From 7/8/2017	
3	Ian David Baker		From 1/5/2017	
4	John Douglas Horton		From 5/2/2019	Hazlemere Parish Council
5	Russell David Murden	Treasurer	From 1/5/2017	
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	<p>(a) The Parish Council may in its discretion appoint 2 charity trustees provided that the number of charity trustees appointed by the Parish Council shall never be a majority of the total number. Such trustees shall be known as "Council Appointed Trustees".</p> <p>(b) The existing charity trustees shall invite nominations for further charity trustees from local organisations or from within the local community. The existing charity trustees shall consider the nominations and appoint 3 charity trustees from them. Such trustees shall be known as "Community Nominated Trustees"</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- 1) the provision and maintenance of a community centre for the use of the inhabitants of Hazlemere and the surrounding areas, including use for meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants;
- 2) the provision of grants and funding to organisations and for projects which make an application to the CIO and which will apply the funds for exclusively charitable purposes in a way that benefits the community of Hazlemere and improves the

<p>conditions of life for its inhabitants; and Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.</p>	<p>The day to day management of the Memorial Hall (a community building), together with the maintenance of the building. The granting of financial and other support, by way of charitable donation, to locally based not for profit organisations in accordance with the constitution. All Trustees are aware of the Charity Commission guidance on public benefit.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020-2021. The Trustees continued to manage the building and supervise the hirers. We have continued to support local people and organisations with both financial donations and use of the building free of charge.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees aim to keep an amount of £5000 in reserve as a contingency fund. This was maintained throughout this period.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Sole source of income is rental of the building.
All expenditure has supported both of the main aims i.e. building maintenance/management and charitable donations to locally based organisations.
We do not make any investments.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R Murden	P Oldcorn
Full name(s)	Russell David MURDEN	Philip John OLDCORN
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	07/01/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Hazlemere Memorial Hall CIO	No (if any) 1161481
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Receipts and payments accounts

For the period from	Period start date 5/1/2020	To	Period end date 4/30/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	-	-	-	44,339
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	-	-	-	44,339
A3 Payments				
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	41,458
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	-	-	-	41,458
Net of receipts/(payments)	-	-	-	2,881
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	-	-	-	15,904

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	15,904	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
	R Murden	Russell David Murden	

CC16a



Last year
to the nearest £

60,138
-
-
-
-
-
-
-
60,138

-
-
-

60,138

-
-
-
-
-
-
-
-
-
-
57,973

-
-
-

57,973

2,165
-
-
5,295



**Endowment
funds**
to nearest £

-
-
-
-

OK

**Endowment
funds**
to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

1/7/2022

I certify that I have checked the records of Hazlemere Memorial Hall CIO for the year ending April 30th 2021 and confirm that they agree to the Profit & Loss Account and Balance Sheet submitted herewith.

P.L. Albrighton FCCA

Robinswood

Chestnut End

Halton

Bucks HP22 5PD