



This report summarises Time Childcare's year from December 2021 operating as a Charitable Incorporated Organisation (Registered charity 1161477)

1. Trustees.

We continued for another year with only 3 trustees, one of whom is the setting Manager, which whilst meets minimum requirements for the constitution, this continues to be a significant risk factor to the settings ongoing operation.

We have no volunteer trustees with children who attend the setting, which is an unsustainable situation, despite advertising to parents at regular termly intervals over that past 12 months.

The focus of the trustees has continued to be the provision of high-quality pre-school and after school care for the children of Poringland and surrounding villages, along with exploration for new premises and fund raising for this. Covid has continued to present operational challenges to keeping the setting running effectively.

2. Developments for Children

The numbers of children on the roll has increased this year to 145 but is still below pre-covid pandemic numbers. The Time Childcare Team continues to focus on speech and language development ECAT's (Every Child a Talker) which has become a higher need as a result of Covid lockdown periods. The setting continues to have access to a garden area at the village hall so that staff can continue to develop the outdoor learning environment making best use of the resources and opportunities available.

3. Ofsted Inspection

Ofsted carried out an inspection in July 2022 and the outcome was very positive with an overall rating as Good.

4. Staffing

There have been a few changes in staffing this year with the resignations of Leanne Kay XT Playworker and Iain Nelson senior EY practitioner and Xtra Time lead. We welcomed Claire Peacock as Pre-school Lead Practitioner and we are pleased to be able to continue to support Haydn Winter as our apprentice and watch his skills and confidence increase. Overall we have a very good, capable and skilled team of child practitioners.

Stella Presland, TCC Manager continues to double hat as a trustee/manager and provides the link between the trustees and staff.

5. Training & Collaborative work

Time Child Care actively encourages continuous professional development of the staff. All staff are continuing to develop the ECAT's (Every Child a Talker) for speech and language development. Statutory training refreshers have been completed where required for First Aid, Fire and Health and Safety training. 2 staff members also completed a L2 Autism course.

All staff have an annual appraisal at which their performance and professional development is discussed and agreed.

Partnership with Primary schools in the southern Framingham cluster continues with good communication around the needs of children. Information is shared under appropriate protocols. Time Child Care



participated again in the Big Norfolk Holiday Fun programme (Active Norfolk/NCC) alongside the Timeout Holiday club sessions run.

6. Work with parents and carers

All new parents/carers received a virtual home visit using Zoom, which was adopted during Covid lockdowns and has continued to work very well. 'Parent/carers involvement' is being monitored and reviewed, Tapestry is working well and parents/carers are adding to their child's records. We are also supporting a number of families with SEN needs and working closely with foster families and associated professionals for the looked after children that attend the setting.

7. Grounds and Facilities

We are tenants of the Poringland Village Hall (PVH) which is owned by the church. The current building is a continued pressure for the staff who have high aspirations for the children in their care. Following a Norfolk County Council commissioned building survey in 2020, the manager and trustees have worked hard with the PVH trustees to address the issues highlighted in the outcome report. Whilst some of the issues identified in the report have been addressed there are a number of areas that are still outstanding. We continue to work closely with the PVH trustees to ensure the building remains safe for our operations, whilst they continue to seek funding for the proposed All Saints Centre.

The hire rates increased last year by the PVH trustees to recover the costs of building repair work and increases this year to reflect the increase in fuel prices, we have regrettably had to pass on through our charging rates with further in-year rate increases.

Work has been completed to establish the costs of land purchase and building of a bespoke child care centre and TCC would need to raise circa £800,000. This is caused in part by the high local property and land prices. We launched a crowdfunding campaign to try to start generating this fund, but we need more volunteer support from parents/carers or a volunteer part time fundraiser to be able to realistically achieve this target in the next 2 years.

www.crowdfunder.co.uk/new-premises-for-time-childcare

TCC trustees have lobbied the Parish Council for consideration of space within the new piece of Community land donated by Norfolk Homes, but the parish council have not been able to consider us due to the covenants placed on the land. Other national charities have been given local land donations as they fulfil targets relating to health outreach work. The trustees will continue to lobby the Parish Council for reconsideration as a local community based charity.

8. Finance

A realistic budget was set for 2021 -22 taking into account statutory minimum wage increases and continuing Covid pressures. This was to ensure the charity continues to cover its costs, operating as a not-for-profit organisation and to ensure appropriate ratios, training for staff and provision for children. The charity received a slight income in grants and with fundraising has ended the year with a £1581 surplus. This money will be invested into reserves.

The current IT equipment has reached end of life and so money will need to be found to replace this equipment in the 2022 -23 financial year.



Time Childcare

Trustees Report 2021 - 2022

The Street,
Poringland
Norwich
Norfolk
NR14 7RE

9. Trustee Plans for the Next Year 2022 – 2023.

- Continue to monitor the budget to ensure the charity is financially secure and in line with the plan which will enable funding for training and resources.
- Continue to lobby Poringland Parish Council to seek land to build a purpose built childcare provision.
- Continue to work with the manager to drive a crowdfunding campaign to raise £800,000 to support the new premises drive.
- Continue to work with the manager/team to explore opportunities for maximising income (operational revenue, fundraising and grants)
- Recruit further trustees who will be able to give the warranted time to the role, maintain a good level of communication and create a level of succession planning
- Follow the timetable for the review and agreement of policies
- Continue to support staff in achieving their qualifications which in turn will enhance provision.

10. Acknowledgements.

The trustees would like to thank everyone at Time Childcare for their continued dedication and hard work over the last year, achieving a 'Good' ofsted rating and ensuring the children remain the focus of the charity's work.

Hazel Enright
Chair of Trustees.

Time Childcare

Reg Charity 1161477

Income and expenditure Report for the year ending 31st August 2022

	2022 £	2021 £
Income		
Fees	97,901	72,272
Fundraising	891	1,603
Grants	95,102	90,532
Interest received	13	3
Other Income	117	130
Correction to prior year income	-	-
Total Income	194,023	164,540
b/f Current acc	26,281	24,947
Deposit acc	28,021	28,018
Cash	0	0
Other Balance Sheet Items	0	(810)
	248,326	216,695
Expenditure		
Premises	16,769	0
Wages	157,553	149,462
Repairs	-	-
Training	582	611
Motor expenses	7	1,274
Equipment	6,284	1,315
Fundraising costs	1,439	271
Uniforms	352	335
Consumables (including milk)	3,939	3,456
Insurance	856	848
Administration & subscriptions	2,300	2,665
Professional services	2,160	1,452
Other expenses	203	703
Total Expenditure	192,442	162,393
c/f Current accs	27,850	26,281
Deposit acc	28,034	28,021
Cash	0	0
Other Balance Sheet Items	0	-
Net Income/(Expenditure)	248,326	216,695

Time Childcare

Reg Charity 1161477

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Net Income/(Expenditure)	1,581	2,147

Time Childcare

Reg Charity 1161477

**Balance Sheet
as at 31st August 2022**

Notes	2022 £	2021 £
Current assets		
Other debtors	-	-
Bank/building society balances	55,884	54,303
Cash in hand	0	0
	<u>55,884</u>	<u>54,304</u>
Current liabilities		
Other creditors	-	-
	<u>-</u>	<u>-</u>
Net Current Assets	55,884	54,304
Net Assets	<u>55,884</u>	<u>54,304</u>
Capital account		
Balance at start of period	54,304	52,157
Income/(Loss) for the period	1,581	2,147
	<u>55,884</u>	<u>54,304</u>

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Time Childcare

On accounts for the year ended

31 August 2022

Charity no (if any)

1161477

Set out on pages

1 - 3

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: N Fowler

Date: 07/11/2022

Name: Nicola Fowler, NJF Accounts Ltd

Relevant professional qualification(s) or body (if any): Fellow of the Association of Chartered Certified Accountants
Associate of the Chartered Institute of Taxation

Address: 21 Springfields
Poringland, Norwich
NR14 7RG

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.