



'This report summarises Time Childcare's year from December 2020 operating as an incorporated charity.

1. Trustees.

We continued for another year with only 3 trustees, one of whom is the setting Manager, which whilst meets minimum requirements for the constitution, this continues to be a significant risk factor to the settings ongoing operation.

We have no volunteer trustees with children who attend the setting, which is an unsustainable situation, despite advertising to parents at regular termly intervals over that past 12 months.

The focus of the trustees has continued to be the provision of high-quality pre-school and after school care for the children of Poringland and surrounding villages. It has been a challenging year, with Covid restrictions impacting on the charity's ability to operate.

2. Developments for Children

Outside the periods of limited service, due to covid restrictions, the numbers of children's registering for early years places has increased on the 2020 numbers. The Time Childcare Team continue to focus on the Forest School ethos, ensuring all children have access to the outdoor learning environment and are keen to continue provide good quality outdoor learning, making best use of the resources and opportunities available. Speech and language development has continued using ECAT's (Every Child a Talker).

3. Staffing

There have been some recent changes in staffing, Lauren Betts, EY Practitioner resigned to pursue a child care role closer to home and our Lead EY Practitioner, Karen Bircham, leaves at the end of 2021 to return to a schools' early years teaching post. Both posts have been advertised and successfully filled and we look forward to welcoming the new team members in 2022. We also welcomed an early year's apprentice in the Autumn term.

Stella Presland, TCC Manager continues to double hat as a trustee/manager and providing the link between the trustees and staff.

4. Training & Collaborative work

Time Child Care actively encourages continuous professional development of the staff. All staff have undertaken familiarisation with the new EYFS and guidance documents Birth to 5 and development matter and are using ECAT's (Every Child a Talker) for speech and language development. As well ensuring they remain up to date with First Aid, Fire and Health and Safety training. Natasha Pearson is undertaking an EYE L3 and Stella Presland TCC Manager, has successfully completed her level 7 qualification in Early Years Education this year.

Partnership with Primary schools in the southern Framingham cluster has continued to flourish with good communication around the needs of children. Information is shared under appropriate protocols. This summer Time Child Care participated in the Big Norfolk Holiday Fun programme (Active Norfolk/NCC) alongside the 13 Timeout Holiday club sessions run.

5. Work with parents and carers



All new parents/carers received a virtual home visit this year using Zoom, due to Covid, which has worked very well. 'Parent involvement' is being monitored and reviewed, Tapestry is working well and parents/carers are adding to their child's records

6. Grounds and Facilities

We are tenants of the Poringland Village Hall (PVH) which is owned by the church. The current building is a continued pressure for the staff who have high aspirations for the children in their care. Following a Norfolk County Council commissioned building survey, the manager and trustees have been working hard with the PVH trustees to address the issues highlighted in the outcome report. We were pleased to see that lead paint issue was addressed and the building repainted outside, with some additional external repairs, but we will continue to work closely with the PVH trustees to ensure the building remains safe for our operations, whilst they seek funding for the proposed All Saints Centre.

Sadly, the PVH trustees have decided to recover the costs of the remedial work through doubling the TCC hire fees, which, as a not-for-profit charity, we have to pass onto parents/carers of children attending the setting.

7. Finance

A realistic budget was set for 2020 -21 taking into account statutory minimum wage increases and Covid pressures. This was to ensure the charity continues to cover its costs, operating as a not-for-profit organisation and to ensure appropriate ratios, training for staff and provision for children. Despite the Poringland Village Hall Committee waving hire fees for part of the year, due to a Covid grant, the charity has ended the year with a £6383.29 financial loss.

TCC have also launched a crowd funding campaign, which is on our website home landing page. www.crowdfunder.co.uk/new-premises-for-time-childcare

8. Trustee Plans for the Next Year 2021 - 2022.

- Work closely with the manager to prepare for an Ofsted inspection
- Continue to monitor the budget to ensure the charity is financially secure and in line with the plan which will enable funding for training and resources.
- Continue to work with Poringland Parish Council to seek land to build a purpose built childcare provision.
- Continue to work with the manager to drive crowd funding campaign to raise £800,000 to support the new premises drive.
- Continue to work with the manager/team to explore opportunities for maximising income (operational revenue, fundraising and grants)
- Recruit further trustees who will be able to give the warranted time to the role, maintain a good level of communication and create a level of succession planning
- Follow the timetable for the review and agreement of policies
- Continue to support staff in achieving their qualifications which in turn will enhance provision.

9. Acknowledgements.



Time Childcare

The Street,
Poringland
Norwich
Norfolk
NR14 7RE

Trustees Report 2020 - 2021

The trustees would like to thank everyone at Time Childcare for their continued dedication and hard work over the last year, particularly with the ongoing challenges the Covid pandemic presents, ensuring the children remain the focus of the charity's work.

Hazel Enright
Chair of Trustees.

Time Childcare

Reg Charity 1161477

Income and expenditure Report for the year ending 31st August 2021

	2021 £	2020 £
Income		
Fees	72,272	73,447
Fundraising	1,603	428
Grants	90,532	80,136
Interest received	3	137
Other Income	130	216
Correction to prior year income	-	-
Total Income	164,540	154,364
b/f Current acc	24,947	36,506
Deposit acc	28,018	10,382
Cash	0	0
Other Balance Sheet Items	(810)	3,664
	216,695	204,915
Expenditure		
Premises	0	4,315
Wages	149,462	131,880
Repairs	-	-
Training	611	2,233
Motor expenses	1,274	978
Equipment	1,315	2,168
Fundraising costs	271	245
Uniforms	335	554
Consumables (including milk)	3,456	3,040
Insurance	848	935
Administration & subscriptions	2,665	2,811
Professional services	1,452	3,478
Other expenses	703	122
Total Expenditure	162,393	152,759
c/f Current accs	26,281	24,947
Deposit acc	28,021	28,018
Cash	0	0
Other Balance Sheet Items	0	- 810
Net Income/(Expenditure)	216,695	204,915

Time Childcare

Reg Charity 1161477

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Total Expenditure	162,393	152,759
Net Income/(Expenditure)	2,147	1,605

Time Childcare

Reg Charity 1161477

**Balance Sheet
as at 31st August 2021**

Notes	2021 £	2020 £
Current assets		
Other debtors	-	-
Bank/building society balances	54,303	52,965
Cash in hand	0	0
	<u>54,304</u>	<u>52,965</u>
Current liabilities		
Other creditors	-	808
	<u>-</u>	<u>808</u>
Net Current Assets	54,304	52,157
Net Assets	<u>54,304</u>	<u>52,157</u>
Capital account		
Balance at start of period	52,157	50,552
Income/(Loss) for the period	2,147	1,605
	<u>54,304</u>	<u>52,157</u>

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Time Childcare

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1161477

Set out on pages

1 - 3

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: N Fowler

Date: 11/05/2022

Name: Nicola Fowler, NJF Accounts Ltd

Relevant professional qualification(s) or body (if any):	Fellow of the Association of Chartered Certified Accountants Associate of the Chartered Institute of Taxation
Address:	21 Springfields
	Poringland, Norwich
	NR14 7RG

Section B	Disclosure
	<p>Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)</p>

Give here brief details of any items that the examiner wishes to disclose.