

# THE TRUSTEES' REPORT

## Khushkhabri Fellowship (KKF)

British Charity (CIO) Number: 1161435

The KKF charity has continued to carry on various voluntary activities and events throughout the year from 1 April 2023 to 31 March 2024. The trustees usually take care of the administrative responsibilities along with governing the events, programmes, and projects. The trustees met 4 times during the year as our constitution requires (we usually meet through zoom since the Covid epidemic and lockdowns, we do meet up in person during the events).

The constitution and procedures are followed through during the whole year, the facts are provided and discussed by the trustees, the reports are produced, signed by the secretary, and presented, and the decisions are made and implemented in our events and programmes. The projects, events, concerns, budget and various other issues and challenges are brought to the attention of the KKF trustees, then the solutions are discussed, and the responsibilities are divided among the trustees, we find different task groups and volunteers as they were needed.

We aim to have one of the Trustees meetings of the year to also be a general or open meeting where any volunteer from different ministries or anyone from any task group or organising committee can join the trustees for fellowship lunch and they can freely ask questions during the open Q&A session. The other three meetings are closed meetings unless we ask someone from the task groups to come in order to report on their project or event.

We have weekly or monthly events like book-table, teaching free of charge, prayer & fellowship meetings, hospitality, etc. Different task groups met several times (on zoom) during the year as it is needed by the task or organising group, in the same way, the annual conference organising committee met on zoom or hybrid meetings on a number of occasions to plan and execute the yearly conference.

Here is the summary of some of the events run weekly, monthly, and yearly.

**1: Book-table Outreach:** We have continued to meet members of the public through the book-table ministry every Tuesday from 11.00 noon till 4.00pm at the Town Centre, High Wycombe. It serves the public and students at the New Bucks University, the students have to pass by our book-table before they reach the main gate of the University. This is the way; we have continued the book-table every week regardless of the weather since 2008. We meet people who are interested in receiving help from our volunteers through multiple projects which are run by the KKF Charity.

KKF had the privilege not only to reach out to the local community and students in High Wycombe but also to help build the interfaith communities in High Wycombe, other cities in the UK, and beyond. Now the KKF charity has been making a difference in Pakistan as well.

The bookable outreach involves the free distribution of books, booklets, leaflets, DVDs, CDs, Bibles and calendars every week, month and year which are paid for from the KKF funds. We give out the literature to the community free of charge.

**2: Hospitality:** Friendships and relationships have been developed through **Peace and Faith Events** over the years and the participants visit each other to strengthen the friendships and relationships. Pastor Mahand and his wife have developed many friendships from all kinds of ethnic and religious backgrounds, and they continue to welcome friends and visitors who pop into their home for tea or coffee and a chat from 1 April 2023 to 31 March 2024. Pastor Mahand and his wife have become glue between Asians and the Western community in High

Wycombe and beyond. It has helped the community to get together around one cause of humanity, friendship, relationships and community. However, we had to either cancel or postpone some of the events because of the pro Palestine protests in the town centre.

Pastor Mahand and his family have become family to many people from the local community and they get invitations from the families in the community as well. The costs involved are met by him and his wife and reimbursed by his employer, World Harvest Mission (UK).

**3: Partnership between the Council for Christian Muslim Relations (CCMR) and KKF:** The KKF continues to maintain a good relationship and offers a close partnership with the CCMR (Council for Christian and Muslim Relations, founded in 2006), and two KKF trustees continue to be a part of CCMR meetings. The CCMR and KKF continue to help each other on a voluntary basis as long as it is in the interest of the community in High Wycombe.

Several members from CCMR come to KKF's events especially "Peace and Faith Discussions" & "Qawwali and Dinner gatherings" to support and help at the KKF events. The events are organised and funded by KKF charity. Here is the website for peace and community: [faithandpeace.uk](https://faithandpeace.uk) The website is under development.

**4: Community Services:** Our volunteers continue to organise community visits. All these services are done on a voluntary basis under the auspices of KKF. We continue volunteering with the following activities, assisting many families and individuals:

- Consulting with solicitors and public agencies at the request of others
- Visiting and supporting individuals in prisons and detention centres
- Tutoring or coaching young people for life and in different subjects
- Helping the community to improve their maths etc.
- Dr Christian Puritz is one of our trustees (retired maths teacher) and has continued teaching maths. He teaches his students free of charge to foster good relationships with the local community.

**5: Families in the community and their Pastoral care:** This is mostly done by Pastor Mahand and his wife, they have continued to help and contribute helping the local community in High Wycombe from 1 April 2023 to 31 March 2024 as well. They provide pastoral care through listening, encouraging, and offering advice for practical life issues. The costs involved are met by Pastor Mahand and his wife and get reimbursed by his employer, the World Harvest (UK). They have helped a few families every week.

**6: The Chaplaincy:** Pastor Mahand had been on call since the Covid period to help detainees at the Heathrow detention centre; he used to spend one day per week at the detention centre working as a volunteer chaplain. He used his language skills to help Pakistani detainees. However, the momentum at Heathrow detention centre changed and now he is still exploring the possibility to volunteer at the New Bucks University. At the moment there is no space for more volunteers but as soon as there is a space, pastor Amjad would love to volunteer as a chaplain. It is a local and less demanding institution as compared to the detention centre. He will continue to pay his expenses through World Harvest Mission (UK) which is a British Charity as well. It will be great to see young lives of student being transformed by the chaplaincy work at the New Bucks University, and many people would become fruitful citizens in the UK.

**7: Annual BBQ gathering and fellowship:** Our annual BBQ brought together over 70 to 75 people in August 2023. There would have been more people, but a number of apologies were received due to families being away on holiday during the school break. There were many new people this year as well which was a great encouragement.

We enjoyed the wonderful opportunities to show love, care, and Christian hospitality. We enjoyed each other's fellowship, heard some testimonies, and sang worship songs from the professional Pakistani Christian singers. The programme is usually socially, culturally, and spiritually relevant to the background of the guests present. Because of these annual BBQ events, we have been invited by almost every family like the years before to visit them in their homes and deepen our friendships and relationships.

**8: The KKF's Website:** The Khushkhabri Fellowship was able to rebuild the website; the Urdu album & Punjabi CD is now available at our website: [www.khushkhabrifellowship.uk](http://www.khushkhabrifellowship.uk). Now the music will benefit 1.5 million Pakistanis living in the UK which would be equally applicable to over 240.5 million Pakistanis. Please check out this link for a sample, it is Zaboora (Psalm) 66: <https://www.youtube.com/watch?v=XOC4dFqPGHA>

**9: The TRW's conference November:** The annual conference organising committee worked hard on our consultation (The Right Way-TRW) in order to review our annual conferences. Here is the website: <https://therightway.org.uk/>

All the participants who come to the conferences find them very fruitful and improved every year in many different ways. Therefore, we continue to strive to make these conferences more inclusive and add more people with lots of experience to help around the country and beyond.

The conferences are mostly funded by the contributions and donations from the participants and donors. However, we don't charge any admission fee, but we do encourage the participants to contribute £15 towards the lunch and logistics. Shortfalls are met by the KKF funds.

**10: Leadership Training for Pakistani Leaders (men and women):** Our work is having a greater impact among Pakistanis living in the UK and in their native country, Pakistan. Therefore, we are providing training to the local leaders in the UK and Pakistan, so they would lead the work in the Pakistani communities in the future. We sent our trainers to Pakistan to help and train the Pakistani leaders. We have translated the training material from English to Urdu, the book was published in Pakistan which has become the main training material for Pakistani leaders. It is fully funded by the KKF charity along with the partnerships of other local charities.

**11: Major challenges for 2025:** KKF has run smoothly during 2023/2024 despite pro Palestine protests in the town. We had to postpone some of the events as we did not want any negative argument to overshadow our events. We have been able to expand our leadership training work in Pakistan. We have been still thinking about how to recruit more volunteers locally and internationally especially for Pakistan, both short-term and long-term people.

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This report was prepared and submitted by  
Amjad Mahand (Trustee and Chairperson), on behalf of  
Dr. Christian Wilhelm Puritz (Trustee and Treasurer)  
Johnny D Johnson (Trustee and Secretary)  
Paul Bown (Trustee and Media/Online Security)

# **Independent Examiner's Report to the Trustees of Khushkhabri Fellowship**

## **Financial Year Ended 31 March 2024**

I report on the accounts of Khushkhabri Fellowship for the financial year ended 31 March 2024, which comprise the Statement of Financial Activities, the Balance Sheet, and related notes.

### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 and the charity's governing document. They are responsible for ensuring that the accounts provide a true and fair view of the charity's financial position and comply with relevant legislation.

It is my responsibility to:

1. Examine the accounts under section 145 of the Charities Act 2011;
2. Follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions issued by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect:

1. Accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
2. The accounts do not accord with the accounting records; or
3. The accounts fail to comply with the accounting requirements of the Charities Act 2011.

However, I draw attention to the following:

- The charity reported an income of £6,281 and an expenditure of £11,185, resulting in a deficit of £4,844 for the financial year. This highlights that the charity has spent significantly more than it received. The trustees should carefully review the financial sustainability of the charity and consider measures to address this deficit, such as identifying new funding streams or reducing expenditure.
- The accounts indicate that reserves may have been used to cover the deficit. It is recommended that the trustees review their reserves policy to ensure sufficient funds are maintained to support the charity's objectives.

Subject to the above observations, I have no concerns regarding the preparation and presentation of the accounts.

### **Conclusion**

In my opinion, the accounts have been properly prepared in accordance with the Charities Act 2011 and provide a true and fair view of the charity's financial position for the year ended 31 March 2024.



Signed: \_\_\_\_\_  
Name: Tim Davies  
AAT Membership no :- 20319318

Date: Wednesday 15th January 2025

# Khushkhabri Fellowship

## STATEMENT OF FINANCIAL ACTIVITIES

### for the year ended 31st March 2024

		Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
<b>Income from</b>					
Donations & Legacies		488			735
PMBB Training Project			5,794		2,047
Gift Aid					1,259
		<u>488</u>	<u>5,794</u>	<u>6,281</u>	<u>4,041</u>
 <b>Expenditure on</b>					
Charitable activities	4	2,559	8,627	11,185	3,554
<b>Total expenditure</b>		<u>2,559</u>	<u>8,627</u>	<u>11,185</u>	<u>3,554</u>
Net income (expenditure) and net					
		(2,071)	(2,833)	(4,904)	487
Transfer between funds					
Net movement in funds		<u>(2,071)</u>	<u>(2,833)</u>	<u>(4,904)</u>	<u>487</u>
Reconciliation of funds					
Total funds brought forward		<u>74,159</u>		<u>74,159</u>	<u>73,672</u>
<b>Total funds carried forward</b>		<u><u>72,088</u></u>	<u><u>(2,833)</u></u>	<u><u>69,255</u></u>	<u><u>74,159</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

*The notes 1 to 11 form part of these financial statements*

## **NOTES TO THE ACCOUNTS (Note 1)** **for the period ended 31st March 2024**

1

The Charity has claimed the exemptions available in Section 1a of FRS102 not to prepare a cash flow since it is a small charity.

### **a) Basis of Preparation and Assessment of Going Concern**

The Financial Statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. With items recognised at cost or transaction value unless otherwise stated in the relevant notes.

### **b) Public Benefit Entity**

The Khushkhabri Fellowship charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

### **c)**

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

### **d) Income Recognition Policies**

Items of income are recognised and included in the accounts when all of the following criteria are met:

- . The charity has entitlement to the funds;
- .
- . There is sufficient certainty that receipt of the income is considered probable; and
- . The amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

# Khushkhabri Fellowship

## NOTES TO THE ACCOUNTS ( Note 1 continue) for the period ended 31st March 2024

### e) Fund Accounting

Funds held by the Charity are:

**Unrestricted** general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

**Designated** funds - these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

**Restricted** funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### f) Resources expended and basis of allocation of costs

Expenditure is included when incurred and includes irrecoverable VAT.

Expenditure on operational programmes is recognised in the period in which it is incurred. A designated fund is established for expenditure which has been committed to projects, but remains unspent at the year end.

### g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### h) Creditors and Provisions

Creditors and Provisions are identified when the Charity has a present responsibility arising from a previous obligation that will result in the transfer of funds to a third party and the amount necessary to satisfy the obligation can be reliably measured or approximated. Provisions and Creditors are recognised at the settlement amount.

### i) Costs of managing and administering the charity

These represent costs attributable to the management of the charity's assets, organisational administration and compliance with constitutional and statutory requirements.

# Khushkhabri Fellowship

## NOTES TO THE ACCOUNTS (Notes 2 - 6) for the period ended 31st March 2024

2 Legal Status of the Charity

The Khushkhabri Fellowship is a registered Charitable Incorporated Organisation and is governed by its constitution as dated 19th December 2014

3 Income from donations	2024 £	2023 £
Gifts and donations	6,281	4,041
	<u>6,281</u>	<u>4,041</u>

4 Analysis of expenditure on charitable activities	2024 Total £	2023 Total £
Ministry expenses	709	541
Outreach	5,398	
Administration	139	
Confrence	1,077	361
Gifts		
Travel	3,143	
Training		2,241
Insurance	302	
Bank Charges	66	60
Independent examination	350	350
<b>Total</b>	<u>11,185</u>	<u>3,554</u>

5 Net income (expenditure) for the year	2024 £	2023 £
This is stated after charging Independent examiners fee	350	350
	<u>350</u>	<u>350</u>

6 Related party transactions

Included in debtors is a loan of £51,630 which has been provided by the church to Mr and Mrs Mahand with the specific provision that this be assist with the renovation of their private residence which is also used as a base for the church.



**Khushkhabri Fellowship**  
**NOTES TO THE ACCOUNTS (Notes 7 - 11)**  
**for the period ended 31st March 2024**

**7 Corporation tax**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

<b>8 Debtors</b>	2024 £	2023 £
Loan	51,630	51,630
	<u>51,630</u>	<u>51,630</u>

<b>9 Creditors: amounts falling due within one year</b>	2024 £	2024 £
Accruals	350	350
	<u>350</u>	<u>350</u>

<b>10 Analysis of net assets between funds</b>	General Fund £	Designated Funds £	Restricted Funds £	Total £
Cash at bank and in hand	17,975			17,975
Other net current assets/(liabilities)	51,280			51,280
Total	<u>69,255</u>	-	-	<u>69,255</u>

<b>11 Analysis of charitable funds</b>	Balance 1.4.2023 £	Incoming resources £	Resources expended £	Transfers £	Funds 31.3.2024 £
Analysis of movements in funds					
General fund	74,159	6,281	(11,185)	(4,904)	69,255
Total	<u>74,159</u>	<u>6,281</u>	<u>(11,185)</u>	<u>(4,904)</u>	<u>69,255</u>