

# LADYBIRDS PRE-SCHOOL NEWBURY

England & Wales · Charity number 1161426

## Details

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Other names	NICOLA COX
Status	Registered
Legal form	CIO
Registered	2015-04-24
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Ladybirds Pre School Roebuts Close Newbury RG14 7AP
Phone	01635 40481
Email	<a href="mailto:ladybirds.registrar@gmail.com">ladybirds.registrar@gmail.com</a>
Website	<a href="http://www.ladybirdsnewbury.co.uk">www.ladybirdsnewbury.co.uk</a>

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUARY SCHOOL AGE BY PROVIDING QUALITY CARE AND EDUCATION, WHILST ENCOURAGING PARENTS TO BE INVOLVED IN THEIR CHILD'S LEARNING.

**Activities:** Providing Early Years Education to children aged 2-5.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- West Berkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£184,352	£165,883	-	-
2024-03-31	£140,453	£118,747	-	-
2023-03-31	£118,446	£120,969	-	-
2022-03-31	£95,895	£107,128	-	-
2021-03-31	£158,022	£145,717	-	-

## Trustees

Name	Role	Appointed
GERARD O'NEILL		2015-03-23
Kathryn Johnstone		2024-04-25
Lynne Patel		2025-01-29
Susanne Fisher		2025-01-29

**LADYBIRDS PRE-SCHOOL NEWBURY**

England & Wales - Charity number 1161426

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month 4	Year 2024		Day 31	Month 3	Year 2025

## Section A Reference and administration details

Charity name

Ladybirds Pre School, Newbury

Other names charity is known by

Registered charity number (if any)

1161426

Charity's principal address

Roebuts Close  
Newbury  
  
Postcode RG14 7AP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerard O'Neill			Ladybirds Pre School (CIO)
2	Susanne Fisher			Ladybirds Pre School (CIO)
3	Lynne Patel			Ladybirds Pre School (CIO)
4	Kathryn Johnstone			Ladybirds Pre School (CIO)
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity’s trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by CIO members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity’s organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- trustees’ consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is to enhance the development and education of children under statutory school age, by providing quality care and education, whilst encouraging parents to be involved in their child’s learning.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

High quality pre-school education delivered to children aged 2-4 years old. Supervision, training and mentoring of staff to ensure a high-quality provision. Constant review to ensure the Early Years Curriculum is being delivered to current guidance from OFSTED. Consultation with parents and families to ensure provision is meeting requirements of our community. Reporting and provision of information to reception year classes upon school entry.

Trustees have had regard to the guidance issues by the Charity Commission on public benefit with regard to the advancement of education, and this is taken into account at all committee and trustee meetings as the primary objective of Ladybirds.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Ladybirds Pre-School have been fortunate to receive grants and funding from 'The Good Exchange' funding portal to invest in new resources and activities.

The charity runs as a not-for profit organisation, so all fundraising and income is invested directly back into improving the provision and facilities for children and their families.

Parents and staff volunteer much of their time to invest in fundraising activities, meeting and training to ensure we meet the objectives whilst remaining financially robust.

Trustees and committee members volunteer their time and skill to ensure the charity runs successfully to maximise the public benefit.

**Summary of the main achievements of the charity during the year**

We continue to be very proud of our achievements this year as Ladybirds continues to improve and develop the provision of Early Years Education in the ever-changing requirements set out by the government and OFSTED alongside the very challenging financial environment.

We continue to offer existing employees and all new staff appropriate training with the introduction of a robust supervision, mentoring and training programme along with a professional development programme.

We continue to invest in new resources with our successful fundraising events which have enlivened the learning and increased engagement of the children in their play.

Overall, we are confident that we have made significant improvements over the year and, with the support of the trustees, committee, parents and staff, have a clear vision for the future of Ladybirds

**Brief statement of the charity's policy on reserves**

The standing policy is that the Charity must trade in surplus or at worst break even. The Charity cannot operate at a loss without the express permission and agreement of the Trustees. Extensive measures have been put in place to ensure all trading is at a surplus with constant monthly and quarterly reviews.

All reserves are used for the benefit of the Charity for the purchase of equipment, funding additional training etc.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income to the Charity comes from two sources: Early year's local authority funding and parent subscriptions for hours in excess of the 30 hours allowance. So income is very susceptible to changes by the local authority in funding levels or any changes to policies such as parents changing from private sessions to funded sessions with a reduction in hourly rates. However, the local authority does pay on time and as expected. The Trustees do maintain a constant watch on any changes that would have an impact on the Charity.

Trading conditions have continued to improve in the period 2024-2025 despite constant cost rises including minimum wage changes. Implementation of minimum wage changes every year do place a significant burden on the setting, especially when accompanied by income reductions resulting from changes to funded provisions and away from private sessions.

Main expenditure is to cover wages for staff. Staff loyalty is generally good with some long-term staff which is good for continuity. The trustees are keen to maintain these staff so support good training policies, a structured salary and benefits policy with performance-based pay reviews as well as pension provisions. The local authority payments are related to the qualifications of the staff with higher qualifications attracting higher levels of funding, so the training policies are very key to maintaining and attracting local authority funding levels.

Staff, working with the trustees, have carefully managed the preschool finances and have managed to control expenditure accordingly. This has produced a surplus for 2024-2025 of £18,469, giving rise to a healthy bank balance of £37,849. This demonstrates a continued significant turnaround on the financial performance in earlier years, partly due to increased Early Years funding policies.

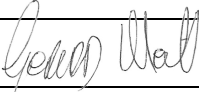
Improvements, started during 2023-2024, have continued in the period 2024-2025 with Trustees and staff maintaining a welcome continuous improvement in pre-school finances to ensure a healthy surplus is produced. Surpluses are all reinvested to the benefit of the charity.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gerard O'Neill	
Position (eg Secretary, Chair, etc)	Trustee	
Date	6/12/2025	

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2025

RECEIPTS  
(Unrestricted)

Pre School Fees	19948.62
Early Years Grant - West Berks DC	159022.52
Other Grants / Donations	
Fundraising	5381.70
Matched Fundraising	

TOTAL 184352.84

NET INCREASE IN CASH IN THE YEAR 18469.50

PAYMENTS

Salaries	126584.23
Gas & Electric	3272.74
Council Tax & Water Rates	1076.40
Visiting Teachers	
DBS Checks	160.00
Pre School Supplies	15776.81
Telephone, Postage & Stationery	1174.15
Insurance	1434.11
Cleaning & Gardening	2833.03
Staff Training	1382.04
Professional Fees	1301.95
Building Repairs	9725.47
Advertising	585.07
Fundraising Expenses	
Equipment	223.74
Miscellaneous Expenditure	
Misc Operating Resources	353.60
Bank Charges	

TOTAL 165883.34

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST MARCH 2025

Assets retained for the charity's own use  
The freehold land being Newbury Centre Playgroup

BANK AND CASH at 31st March 2024  
Unrestricted

Float	25.00
Bank	19340.86
High Interest Account	10.13
Designated Funds	4.09
	19380.08

BANK AND CASH at 31st March 2025  
Unrestricted

Bank and Cash as at 1st April 2024	19340.86
Add: Net Increase in the year	18469.50
Bank and Cash as at 31st March 2025	37810.36

Bank and Cash consists of:

Float	25.00
Bank	37810.36
High Interest Account	10.13
Designated Funds	4.09
	37849.58

Approved by the Trustees on

Trustee  
Print Name

NOTES

No guarantees have been given as at the date of the statement of assets and liabilities

No debt is outstanding as at 31st March 2025 which is secured by an express charge on any assets of the CIO



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Ladybirds Preschool Newbury

On accounts for the year ended

31<sup>st</sup> March 2025

Charity no (if any)

1161426

Set out on pages

1 – 2

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03 / 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19/11/2025

Name:

Judith Self

Relevant professional qualification(s) or body (if any):

**Address:**

Norfolk House, 75 Bartholomew Street, Newbury

Berkshire

RG14 5DU

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**LADYBIRDS PRE-SCHOOL NEWBURY**

England & Wales - Charity number 1161426

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	1	4	2023		31	3	2024

## Section A Reference and administration details

Charity name

Ladybirds Pre School, Newbury

Other names charity is known by

Registered charity number (if any)

1161426

Charity's principal address

Roebuts Close

Newbury

Postcode

RG14 7AP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerard O'Neill			Ladybirds Pre School (CIO)
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by CIO members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

<p>The object of the CIO is to enhance the development and education of children under statutory school age, by providing quality care and education, whilst encouraging parents to be involved in their child's learning.</p>
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

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Trustees have had regard to the guidance issues by the Charity Commission on public benefit with regard to the advancement of education, and this is taken into account at all committee and trustee meetings as the primary objective of Ladybirds.

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Trustees and committee members volunteer their time and skill to ensure the charity runs successfully to maximise the public benefit.

**Summary of the main achievements of the charity during the year**

We continue to be very proud of our achievements this year as Ladybirds continues to improve and develop the provision of Early Years Education in the ever changing requirements set out by the government and OFSTED alongside the very challenging financial environment.

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**Brief statement of the charity's policy on reserves**

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Trading conditions continued to be challenging in the period 2023-2024 with constant cost rises including minimum wage changes. Implementation of minimum wage changes every year do place a significant burden on the setting, especially when accompanied by income reductions resulting from changes to funded provisions and away from private sessions.

Main expenditure is to cover wages for staff. Staff loyalty is generally good with some long-term staff which is good for continuity. The trustees are keen to maintain these staff so support good training policies, a structured salary and benefits policy with performance-based pay reviews as well as pension provisions. The local authority payments are related to the qualifications of the staff with higher qualifications attracting higher levels of funding so the training policies are very key to maintaining and attracting local authority funding levels.

Staff, working with the trustees, carefully managed the preschool finances and have managed to control expenditure accordingly, producing a surplus for 2023-2024 of £21,706, giving rise to a healthy bank balance of £19,380. This is a significant turn around on the financial performance in earlier years.


Improvements, started during 2022-2023 continue in the period 2023-2024 with Trustees and staff aiming for a continuous improvement in preschool finances and a return to a healthy surplus.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gerard O'Neill	
Position (eg Secretary, Chair, etc)	Trustee	
Date	9/12/24	

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2024

RECEIPTS  
(Unrestricted)

Pre School Fees	18780.09
Early Years Grant - West Berks DC	118128.90
Other Grants / Donations	973.82
Fundraising	2570.70
Matched Fundraising	0.00

TOTAL 140453.51

NET INCREASE IN CASH IN THE YEAR 21705.73

PAYMENTS

Salaries	87990.63
Gas & Electric	6431.82
Council Tax & Water Rates	1274.94
Visiting Teachers	0.00
DBS Checks	0.00
Pre School Supplies	11075.30
Telephone, Postage & Stationery	1015.83
Insurance	1260.88
Cleaning & Gardening	2860.51
Staff Training	2108.35
Professional Fees	1235.00
Building Repairs	1159.42
Advertising	174.30
Fundraising Expenses	20.00
Equipment	0.00
Miscellaneous Expenditure	570.90
Misc Operating Resources	1300.32
Bank Charges	269.58

TOTAL 118747.78

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST MARCH 2024

Assets retained for the charity's own use  
The freehold land being Newbury Centre Playgroup

BANK AND CASH at 31st March 2023  
Unrestricted

Float	25.00
Bank	-2364.87
High Interest Account	10.13
Designated Funds	4.09
	-2325.65

BANK AND CASH at 31st March 2024  
Unrestricted

Bank and Cash as at 1st April 2023	-2325.65
Add: Net Increase in the year	21705.73
Bank and Cash as at 31st March 2024	19380.08

Bank and Cash consists of:

Float	25.00
Bank	19340.86
High Interest Account	10.13
Designated Funds	4.09
	19380.08

Approved by the Trustees on

Trustee  
Print Name

NOTES

No guarantees have been given as at the date of the statement of assets and liabilities

No debt is outstanding as at 31st March 2024 which is secured by an express charge on any assets of the CIO



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/ members of

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On accounts for the year ended

31<sup>st</sup> March 2024

Charity no (if any)

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- accounting records were not kept in accordance with section 130 of the Act or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Signed:

Date:

23/10/2024

Name:

Judith Self

Relevant professional qualification(s) or body (if any):

**Address:**

Norfolk House, 75 Bartholomew Street, Newbury

Berkshire

RG14 5DU

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England & Wales - Charity number 1161426

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# Accounts

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Ladybird's finished the year 2021-2022 with a loss of £11,000. This was offset by grant money received in previous years. This could not continue and changes were required to put the setting in to at least a break even and better still a trading surplus position.

Trading conditions continued to be challenging in the period 2022-2023 with constant cost rises including minimum wage changes. Implementation of minimum wage changes every year do place a significant burden on the setting, especially when accompanied by income reductions resulting from changes to funded provisions and away from private sessions.

Main expenditure is to cover wages for staff. Staff loyalty is generally good with some long-term staff which is good for continuity. The trustees are keen to maintain these staff so support good training policies, a structured salary and benefits policy with performance-based pay reviews as well as pension provisions. The local authority payments are related to the qualifications of the staff with higher qualifications attracting higher levels of funding so the training policies are very key to maintaining and attracting local authority funding levels.

Staff, working with the trustees carefully managed the preschool finances and have managed to control expenditure accordingly, producing a greatly reduced loss for 2022-2023 figure of £2500. This is covered by overdraft arrangements.


Improvements, started during 2022-2023 continue in the period 2023-2024 with Trustees and staff aiming for a significant improvement in pre school finances and a return to a healthy surplus.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Gerard O'Neill	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	5/1/2024	

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2023

RECEIPTS  
(Unrestricted)

Pre School Fees	18200.87
Early Years Grant - West Berks DC	80252.19
Other Grants / Donations	3538.97
Fundraising	16454.42
Matched Fundraising	
Covid Grants	
Covid JRS Payments	

TOTAL 118446.45

NET DECREASE IN CASH IN THE YEAR -2523.06

PAYMENTS

Salaries	90997.16
Gas & Electric	2518.26
Council Tax & Water Rates	1141.11
Visiting Teachers	47.50
DBS Checks	124.00
Pre School Supplies	5608.71
Telephone, Postage & Stationery	1519.63
Insurance	1230.29
Cleaning & Gardening	3555.85
Staff Training	685.00
Professional Fees	1356.00
Building Repairs	7956.42
Advertising	1299.23
Fundraising Expenses	126.39
Equipment	300.00
Miscellaneous Expenditure	1038.42
Misc Operating Resources	1301.06
Bank Charges	164.48

TOTAL 120969.51

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST MARCH 2023

Assets retained for the charity's own use  
The freehold land being Newbury Centre Playgroup

BANK AND CASH at 31st March 2022  
Unrestricted

Float	25.00	
Bank	158.19	
High Interest Account	10.13	
Designated Funds	4.09	
		197.41

BANK AND CASH at 31st March 2023  
Unrestricted

Bank and Cash as at 1st April 2022	197.41
Add: Net Increase in the year	-2523.06
Bank and Cash as at 31st March 2022	-2325.65

Bank and Cash consists of:

Float	25.00
Bank	-2364.87
High Interest Account	10.13
Designated Funds	4.09
	-2325.65

Approved by the Trustees on

Trustee  
Print Name

NOTES

No guarantees have been given as at the date of the statement of assets and liabilities

No debt is outstanding as at 31st March 2023 which is secured by an express charge on any assets of the CIO



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Ladybirds Preschool Newbury

On accounts for the year ended

31<sup>st</sup> March 2023

Charity no (if any)

1161426

Set out on pages

1 – 2

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03 / 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/10/2023

Name:

Judith Self

Relevant professional qualification(s) or body (if any):

**Address:**

Norfolk House, 75 Bartholomew Street, Newbury

Berkshire

RG14 5DU

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**LADYBIRDS PRE-SCHOOL NEWBURY**

England & Wales - Charity number 1161426

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# Accounts

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**Section A Independent Examiner's Report**

**Report to the trustees/ members of**

Charity Name  
Ladybirds Preschool Newbury

**On accounts for the year ended**

31 <sup>st</sup> March 2022	<b>Charity no (if any)</b>	1161426
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**Set out on pages**

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03 / 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

[Signature box]

**Date:**

30/08/2022

**Name:**

Judith Self

**Relevant professional qualification(s) or body (if any):**

--

**Address:**

Norfolk House, 75 Bartholomew Street, Newbury
Berkshire
RG14 5DU

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for providing details of items to be disclosed]

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2022

RECEIPTS  
(Unrestricted)

Pre School Fees	8840.77
Early Years Grant - West Berks DC	69895.93
Other Grants / Donations	6539.04
Fundraising	5351.79
Matched Fundraising	0.00
Covid Grants	4002.00
Covid JRS Payments	1264.97

TOTAL 95894.50

NET DECREASE IN CASH IN THE YEAR -11233.97

PAYMENTS

Salaries	84732.99
Gas & Electric	1995.18
Council Tax & Water Rates	156.42
Visiting Teachers	195.00
DBS Checks	14.00
Pre School Supplies	8646.01
Telephone, Postage & Stationery	700.23
Insurance	1211.81
Cleaning & Gardening	2646.86
Staff Training	297.75
Professional Fees	1330.04
Building Repairs	583.17
Advertising	656.43
Fundraising Expenses	272.94
Equipment	1150.53
Miscellaneous Expenditure	
Misc Operating Resources	2539.11

TOTAL 107128.47

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST MARCH 2022

Assets retained for the charity's own use  
The freehold land being Newbury Centre Playgroup

BANK AND CASH at 31st March 2021  
Unrestricted

Float	25.00
Bank	11392.16
High Interest Account	10.13
Designated Funds	4.09
	11431.38

BANK AND CASH at 31st March 2022  
Unrestricted

Bank and Cash as at 1st April 2021	11431.38
Add: Net Increase in the year	-11233.97
Bank and Cash as at 31st March 2022	197.41

Bank and Cash consists of:

Float	25.00
Bank	158.19
High Interest Account	10.13
Designated Funds	4.09
	197.41

Approved by the Trustees on

Trustee  
Print Name

NOTES

No guarantees have been given as at the date of the statement of assets and liabilities

No debt is outstanding as at 31st March 2022 which is secured by an express charge on any assets of the CIO



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month 4	Year 2021		Day 31	Month 3	Year 2022

## Section A Reference and administration details

Charity name

Ladybirds Pre School, Newbury

Other names charity is known by

Registered charity number (if any)

1161426

Charity's principal address

Roebuts Close

Newbury

Postcode

RG14 7AP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerard O'Neill			Ladybirds Pre School (CIO)
2	Julie Riggs			Ladybirds Pre School (CIO)
3	Katy Atkins			Ladybirds Pre School (CIO)
4	Vikki Hart			Ladybirds Pre School (CIO)
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by CIO members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of the CIO is to enhance the development and education of children under statutory school age, by providing quality care and education, whilst encouraging parents to be involved in their child's learning.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

High quality pre-school education delivered to children aged 2-4 years old. Supervision, training and mentoring of staff to ensure a high quality provision. Constant review to ensure the Early Years Curriculum is being delivered to current guidance from OFSTED. Consultation with parents and families to ensure provision is meeting requirements of our community. Reporting and provision of information to reception year classes upon school entry.

Trustees have had regard to the guidance issues by the Charity Commission on public benefit with regard to the advancement of education, and this is taken into account at all committee and trustee meetings as the primary objective of Ladybirds.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Ladybirds Pre-School have been fortunate to receive grants and funding from 'The Good Exchange' funding portal to invest in new resources and activities.

The charity runs as a not-for profit organisation, so all fundraising and income is invested directly back into improving the provision and facilities for children and their families.

Parents and staff volunteer much of their time to invest in fundraising activities, meeting and training to ensure we meet the objectives whilst remaining financially robust.

Trustees and committee members volunteer their time and skill to ensure the charity runs successfully to maximise the public benefit.

**Summary of the main achievements of the charity during the year**

We continue to be very proud of our achievements this year as Ladybirds continues to improve and develop the provision of Early Years Education in the ever changing requirements set out by the government and OFSTED alongside the very challenging financial environment.

We continue to offer existing employees and all new staff appropriate training with the introduction of a robust supervision, mentoring and training programme along with a professional development programme.

We continue to invest in new resources with our successful fundraising events which have enlivened the learning and increased engagement of the children in their play.

Overall we are confident that we have made significant improvements over the year and, with the support of the trustees, committee, parents and staff, have a clear vision for the future of Ladybirds

**Brief statement of the charity’s policy on reserves**

The standing policy is that the Charity must trade in surplus or at worst break even. The Charity cannot operate at a loss without the express permission and agreement of the Trustees. Extensive measures have been put in place to ensure all trading is at a surplus with constant monthly and quarterly reviews.

All reserves are used for the benefit of the Charity for the purchase of equipment, funding additional training etc.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income to the Charity comes from two sources: Early year’s local authority funding and parent subscriptions for hours in excess of the 30 hours allowance. So income is very susceptible to changes by the local authority in funding levels or any changes to policies such as parents changing from private sessions to funded sessions with a reduction in hourly rates. However, the local authority does pay on time and as expected. The Trustees do maintain a constant watch on any changes that would have an impact on the Charity.

As expected, and similar to previous years in this challenging time, this year has been a very turbulent year for Ladybirds. Lack of enrolments during the summer term due to the high support needs of our cohort led to a drop in income both over the summer term and the autumn enrolment levels were low. As a result there is a lower level of income in this period and the preschool ended the financial year with a net loss of £11000. This shortfall was covered by grants received in the previous financial year. Staff, carefully managing the preschool finances, have controlled expenditure accordingly.

Main expenditure is to cover wages for staff. Staff loyalty is generally good with some long-term staff which is good for continuity. The trustees are keen to maintain these staff so support good training policies, a structured salary and benefits policy with performance-based pay reviews as well as pension provisions. The local authority payments are related to the qualifications of the staff with higher qualifications attracting higher levels of funding so the training policies are very key to maintaining and attracting local authority funding levels. Implementation of minimum wage changes every year do place a significant burden on the setting, especially when accompanied by income reductions resulting from changes to funded provisions and away from private sessions.

Current investment strategy is centred on ensuring adequate resources to support day to day activities.

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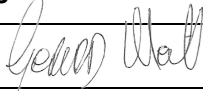
**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gerard O'Neill	
Position (eg Secretary, Chair, etc)	Trustee	
Date	12/12/2022	

**LADYBIRDS PRE-SCHOOL NEWBURY**

England & Wales - Charity number 1161426

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	1	4	2020		31	3	2021

## Section A Reference and administration details

Charity name

Ladybirds Pre School, Newbury

Other names charity is known by

Registered charity number (if any)

1161426

Charity's principal address

Roebuts Close  
Newbury  
  
Postcode RG14 7AP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerard O'Neill			Ladybirds Pre School (CIO)
2	Michelle Merryweather			Ladybirds Pre School (CIO)
3	Katy Atkins			Ladybirds Pre School (CIO)
4	Vikki Hart			Ladybirds Pre School (CIO)
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by CIO members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is to enhance the development and education of children under statutory school age, by providing quality care and education, whilst encouraging parents to be involved in their child's learning.
---

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

High quality pre-school education delivered to children aged 2-4 years old. Supervision, training and mentoring of staff to ensure a high quality provision. Constant review to ensure the Early Years Curriculum is being delivered to current guidance from OFSTED. Consultation with parents and families to ensure provision is meeting requirements of our community. Reporting and provision of information to reception year classes upon school entry.

Trustees have had regard to the guidance issues by the Charity Commission on public benefit with regard to the advancement of education, and this is taken into account at all committee and trustee meetings as the primary objective of Ladybirds.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Ladybirds Pre-School have been fortunate to receive grants and funding from 'The Good Exchange; /Findmeagrant' funding portal to invest in new resources and activities.  
The charity runs as a not-for profit organisation, so all fundraising and income is invested directly back into improving the provision and facilities for children and their families.  
Parents and staff volunteer much of their time to invest in fundraising activities, meeting and training to ensure we meet the objectives whilst remaining financially robust.  
Trustees and committee members volunteer their time and skill to ensure the charity runs successfully to maximise the public benefit.

**Summary of the main achievements of the charity during the year**

We continue to be very proud of our achievements this year as Ladybirds continues to improve and develop the provision of Early Years Education in the ever changing requirements set out by the government and OFSTED alongside the very challenging financial environment.

We have experienced some staff turnover while we continue to offer existing employees and all new staff appropriate training with the introduction of a robust supervision, mentoring and training programme along with a professional development programme.

We continue to invest in new resources with our successful fundraising events which have enlivened the learning and increased engagement of the children in their play.

We continue to offer trips and visits as a result of parental consultation, and have visiting professionals introducing yoga sessions to further enhance the provision here at Ladybirds.

Overall we are confident that we have made significant improvements over the year and, with the support of the trustees, committee, parents and staff, have a clear vision for the future of Ladybirds

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The standing policy is that the Charity must trade in surplus or at worst break even. The Charity cannot operate at a loss without the express permission and agreement of the Trustees. Extensive measures have been put in place to ensure all trading is at a surplus with constant monthly and quarterly reviews.

All reserves are used for the benefit of the Charity for the purchase of equipment, funding additional training etc.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income to the Charity comes from two sources: Early year's local authority funding and parent subscriptions for hours in excess of the 30 hours allowance. So income is very susceptible to changes by the local authority in funding levels or any changes to policies such as parents changing from private sessions to funded sessions with a reduction in hourly rates. However, the local authority does pay on time and as expected. The Trustees do maintain a constant watch on any changes that would have an impact on the Charity.

As expected, this year has been a very turbulent year for Ladybirds. Closures/lockdowns and parents working from home requiring less preschool time has impacted revenues. As a result there is a lower level of income in this period. Staff, carefully managing the preschool finances, have controlled expenditure accordingly.

The receipt of a number of Covid grants (Totalling £14,944) from the local authority as well as the Furlough scheme have been instrumental in ladybirds keeping its finances in order for this period. This year, expenditure exceeded income by approximately £11,500.

Main expenditure is to cover wages for staff. Staff loyalty is generally good with some long-term staff which is good for continuity. However, we do suffer occasional staff turnover for personal reasons etc. The trustees are keen to maintain these staff so support good training policies, a structured salary and benefits policy with performance-based pay reviews as well as pension provisions. The local authority payments are related to the qualifications of the staff with higher qualifications attracting higher levels of funding so the training policies are very key to maintaining and attracting local authority funding levels. Implementation of minimum wage changes every year do place a significant burden on the setting, especially when accompanied by income reductions resulting from changes to funded provisions and away from private sessions.

Current investment strategy is centred on ensuring adequate resources to support day to day activities.

## Section F

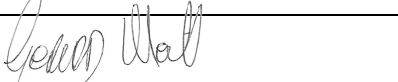
## Other optional information

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Gerard O'Neill	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	14/09/2021	

LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2020

RECEIPTS  
(Unrestricted)

Pre School Fees	29154.28
Early Years Grant - West Berks DC	137427.46
Other Grants / Donations	2503.75
Fundraising	15118.60
Matched Fundraising	588.00

TOTAL	184792.09
NET INCREASE IN CASH IN THE YEAR	-12779.63

PAYMENTS

Salaries	160230.80
Gas & Electric	2244.65
Council Tax & Water Rates	875.21
Visiting Teachers	1789.12
DBS Checks	624.00
Pre School Supplies	5814.67
Telephone, Postage & Stationery	3305.56
Insurance	1721.65
Cleaning & Gardening	1866.76
Staff Training	963.10
Professional Fees	870.00
Building Repairs	2021.88
Advertising	193.57
Fundraising Expenses	3307.47
Capital Expenditure	
Building Project	1628.00
Equipment	6704.24
Miscellaneous Expenditure	2184.81
Misc Operating Resources	1226.23
Donations	

TOTAL	197571.72
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LADYBIRDS PRE-SCHOOL NEWBURY (1161426)

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31ST MARCH 2020

Assets retained for the charity's own use  
The freehold land being Newbury Centre Playgroup

BANK AND CASH at 31st March 2019  
Unrestricted

Float	25.00	
Bank	11866.42	
High Interest Account	10.13	
Designated Funds	4.09	
		11905.64

BANK AND CASH at 31st March 2020  
Unrestricted

Bank and Cash as at 1st April 2018	11905.64
Add: Net Increase in the year	-12779.63
Bank and Cash as at 31st March 2019	-873.99

Bank and Cash consists of:

Float	25.00
Bank	-913.21
High Interest Account	10.13
Designated Funds	4.09
	-873.99

Approved by the Trustees on

Trustee  
Print Name

NOTES

No guarantees have been given as at the date of the statement of assets and liabilities

No debt is outstanding as at 31st March 2020 which is secured by an express charge on any assets of the CIO



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Ladybirds Preschool Newbury

**On accounts for the year  
ended**

31<sup>st</sup> March 2020  
Charity no (if any) 1161426

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03 / 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: Judith Self

Date: 10 / 9 / 2020

Name: Judith Self

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

Norfolk House, 75 Bartholomew Street, Newbury  
Berkshire  
RG14 5DU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**