

# WALBOTTLE VILLAGE INSTITUTE CIO

England & Wales · Charity number 1161423

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-04-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Walbottle Village Institute  
The Green  
Walbottle  
Newcastle Upon Tyne  
NE15 8JE

**Phone** 01661871951

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**Website** [www.wvi.org.uk](http://www.wvi.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO FURTHER OR BENEFIT THE RESIDENTS OF WALBOTTLE VILLAGE AND THE SURROUNDING AREAS, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

**Activities:** We are a Village Hall in the heart of Walbottle Village offering a safe and welcoming venue for local residents to enjoy our facilities.

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

- **Area of benefit:** WALBOTTLE VILLAGE AND THE SURROUNDING AREAS
- Newcastle Upon Tyne City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£9,584	£10,069	-	-
2024-03-31	£8,769	£7,154	-	-
2023-03-31	£12,373	£10,739	-	-
2022-03-31	£19,480	£16,600	-	-
2021-03-31	£655	£4,265	-	-

## Trustees

Name	Role	Appointed
<b>Michael Carr</b>	Chair	2020-09-09
ANNA ATKINSON SMITH		2015-04-24
IAIN GRAINGER		2015-04-24
Lynda Parkin		2024-02-21
MATTHEW LANGDOWN		2015-09-01
Nicholas Patrick Strong		2020-09-09
Shirley Parnell		2020-09-09
Wendy Marbeth Carr		2020-09-09

**WALBOTTLE VILLAGE INSTITUTE CIO**

England & Wales - Charity number 1161423

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# Accounts

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# **Walbottle Village Institute**

## **Annual General Meeting**

**02 July 2025**

### **Chairman's Report**

#### **Background**

It is now a year since the previous Annual General Meeting of the Trustees of Walbottle Village Institute; a meeting open to all interested parties. This is the fifth AGM arranged by the current Board of Trustees.

This building is owned by the City Council, but is run and managed by a Board of Trustees. We are a registered charity, and all the trustees are volunteers. The Institute has to be self-supporting financially; funding heating, lighting, insurance, maintenance, repairs, and renovation and improvement.

#### **Summary**

Once again, the Institute has had a successful year. Our little building is at the centre of the village, both literally and metaphorically. There have been several significant events as well as the regular use by groups catering for all ages, and one-off hirings for family parties and the like.

We will hear from Nick, our treasurer that our finances remain healthy, and the Institute is fulfilling its requirement to be self-sufficient. There has been significant expenditure on maintenance and improvement meaning that expenditure has exceeded income. However, through Nick's careful management, we have a moderate cash reserve for use in case of need of urgent repairs, and for routine maintenance and decoration. The maintenance work we have undertaken illustrates the need to have this capital reserve.

In connection with my previous comments, it is very helpful if users of the hall please pay invoices promptly and be sure to include an invoice number to make the treasurer's life a little easier. Thank you to those who already do this, and please start to do this if, as a user, you do not do so already. It is very difficult to reconcile late payments which do not contain reference to the invoice number.

#### **Trustees**

In addition to me as Chair, the trustees are Nick Strong (Treasurer), Wendy Carr (Secretary), Anna Smith, Matthew Langdown, Iain Grainger and Lynda Parkin.

The Board is ably assisted by Peter Smith who manages our IT and runs our website. We are grateful to Peter for his help.

#### **Events Held**

Our Institute is used by the Walbottle Village Choir for its regular rehearsals in preparation for Christmas events on the Village Green.

It is also used as a Polling Station during local and national elections.

There has been much discussion and concern regarding the possible development of a solar farm between Walbottle and Blucher. A meeting was held to discuss this, and concerned residents attended in force.

The Tenants and Residents' Association also uses the Institute for its meetings.

At Christmas, in what has become an annual event arranged in conjunction with Residents' Association the Institute once again opened its doors to the village. On this occasion, Santa asked his assistant Mary Christmas to deputise, and Mary did a grand job. There were refreshments and, on the Village Green, the choir sang seasonal favourites and the lights on the Christmas tree were switched on. It really was a festive occasion.

### **Maintenance of the Building**

We have undertaken several projects necessary to ensure the structural integrity of the building. Major projects have been the damp-proofing of the porch and replacement of the flat roof and skylights. The design of the new skylights should reduce condensation and damage to the décor in the passage to the rear entrance. All income generated is used to fund the running of the building.

The work on upgrading of the electricity supply mentioned in my previous report is ongoing. It has proved complicated as the supply coming into the building was antiquated. A new switch was needed to make it possible to replace the consumer unit. This work required PowerGrid to dig up the road and instal the new switch. This is now in place and the work inside the building to reconfigure the supply to the kitchen should happen within the next couple of weeks.

Once again, we apologise in advance for any disruption to classes etc whilst work is taking place.

### **In Conclusion**

At this point, I would like to thank my fellow trustees for their huge input into running the hall and its bookings, largely undertaken by Anna. I would also like to thank Peter for his IT support. Finally, thank you to the user groups and all the villagers who use our Institute for their continued use and support. Without those people, it would be an empty and lifeless shell, rather than a vibrant little building at the hub of village life.

We look forward to next year being just as successful as this.

Michael Carr  
Chair of Trustees

2 July 2025

24-25 year

	April	May	June	July	Aug
Opening balance	3378.52	4011.63	4275.24	4868.31	5409.23
Gas - EDF/BG	89.50		129.25	17.07	30.66
NCC rent	23.49	23.49	23.49	23.49	23.49
Electric YU energy	37.62	40.82	47.46	36.97	38.02
Daisy	54.18	19.15	31.14	42.55	39.29
Talk talk Blocked July)	49.10	49.10	49.10		
Cleaning OS	150.00	150.00		150.00	150.00
		150.00			
IT support	80.00	80.00	80.00	80.00	80.00
	80.00				
Consumables					
Insurance				96.00	
Maintenance Peterlee		96.83			
NEW PETERLEE ACC					
Maintenanve Gecko					
Repairs/modifications				600.00	
repayment of error					
Capital/major work					
Plants					
<b>TOTAL</b>	<b>563.89</b>	<b>609.39</b>	<b>360.44</b>	<b>1046.08</b>	<b>361.46</b>
<b>INCOME</b>					
Bowden	50.00	50.00	40.00	40.00	40.00
Brockman		65.00			
Carr, Julia	50.00	40.00	30.00	20.00	40.00
				40.00	
Davies JK					
Dawson H					
Dixon					
Dodds					
Finan HSBC refund Peterlee					
Harvey P					
HSBC INVOICE FINAN					
Jo wreath		30.00			
Over 60s Bingo	80.00		80.00	80.00	80.00
	60.00			39.00	
	80.00			80.00	
Piper	3.00		6.00	3.00	
Rachael McShane		40.00			
Sam Tatit/Allen					
Search/Kirsty	75.00	75.00		60.00	
				120.00	

Smart dogs

Smith Christine					
Sophie Smith Dance	280.00		200.00	180.00	200.00
				200.00	
				140.00	
Stevens/Choir	40.00	30.00	30.00	40.00	
			40.00	40.00	
Tango		10.00			
Tait			20.00		
WBL art	175.00	125.00		50.00	250.00
		148.00			
Walbottle Residents			462.51		
Yoga - Ali	85.00			195.00	39.00
	39.00				
	75.00				
	45.00				
Yoga (Pauline Gertig)	60.00	60.00	45	60	60.00
UNIDENTIFIED					
TRANSFER TO DEPOSIT					
Newcastle CC elections		200.00		200.00	
Community Foundation grant					
TOTAL EXPENDITURE	563.89	609.39	360.44	1046.08	361.46
TOTAL INCOME	1197.00	873.00	953.51	1587.00	709.00
NET INCOME - EXP	633.11	263.61	593.07	540.92	347.54
CHECKS					
Open balance	3378.52	4011.63	4275.24	4868.31	5409.23
Calculated end balance	4011.63	4275.24	4868.31	5409.23	5756.77
Actual end balance FROM STAT	4011.63	4275.24	4868.31	5409.23	5756.77
Difference	0.00	0.00	0.00	0.00	0.00
Change	633.11	263.61	593.07	540.92	347.54
Change excluding capital exp					
Cumulative change from month to month	633.11	896.72	1489.79	2030.71	2378.25
Capital account					
Start balance	14917.98	14917.98	14917.98	14973.77	14973.77
Interest			55.79		
End balance				14973.77	
diff				0.00	

Sept	October	November	December	January	February	March	Apr-25
5756.77	5696.11	5203.72	5193.97	5918.90	2654.89	2510.13	2672.99
	40.87	82.03	122.65	117.97	128.11	100.93	
23.49	23.49	23.49	23.49	23.49	23.49	23.49	
37.88	303.62	43.12	47.65	46.43	54.60		
39.29	39.29	39.29	39.29	39.29	39.29	42.72	
150.00	150.00	150.00		150.00	150.00	150.00	
	150.00						
80.00	80.00			80.00		320.00	
80.00	152.00						
					199.27		
		96.83		96.83			
				96.83			
	70.00						
		171.82	9.99				
				2920.00			
	55.12						
410.66	1064.39	606.58	243.07	3570.84	594.76	637.14	
10.00	50.00	30.00	40.00	20.00			
	40.00	40.00	40.00		30.00	30.00	
					30.00		
	25.00						
				10.00		10.00	
		15.00	40.00				
		96.83					
		10.00		20.00	30.00	80.00	
				96.85			
80.00	80.00	80.00	110.00	40.00		60.00	
						80.00	
	12.00						
	30.00						
45.00	75.00	45.00	60.00	30.00	45.00	60.00	

					30.00		
	260.00	15.00 150.00	150.00	60.00	200.00	180.00	
40.00		40.00	20.00		40.00	40.00	
100.00		30.00	125.00			100.00	
			48.00			100.00	
			100.00				
			75.00				
			100.00				
15.00		45.00	60.00	30.00	45.00	60.00	
60.00							
410.66	1064.39	606.58	243.07	3570.84	594.76	637.14	
350.00	572.00	596.83	968.00	306.85	450.00	800.00	
-60.66	-492.39	-9.75	724.93	-3263.99	-144.76	162.86	
5756.77	5696.11	5203.72	5193.97	5918.90	2654.89	2510.13	
5696.11	5203.72	5193.97	5918.90	2654.91	2510.13	2672.99	
5696.11	5203.72	5193.97	5918.90	2654.89	2510.13	2672.99	
0.00	0.00	0.00	0.00	0.02	0.00	0.00	
-60.66	-492.39	-9.75	724.93	-3264.01	-144.76	162.86	
				-344.01			
2317.59	1825.20	1815.45	2540.38	-723.63	-868.39	-705.53	
14973.77	15029.77	15029.77	15029.77	15085.98	15085.98	15085.98	15139.34
56.00			56.21			53.36	
	15029.77			15085.98			15139.34
	0.00			0.00			0.00

Gas - EDF/BG	859.04
NCC rent	281.88
Electric YU ene	734.19
Daisy	464.77
Talk talk Blocke	147.30
Cleaning OS	1800.00

IT support	1272.00
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Consumables	199.27
Insurance	96.00
Maintenance Pe	1239.13
NEW PETERLEE ACC	
Maintenanve Gecko	
Repairs/modifications	
repayment of e	0.00
Capital/major w	2920.00
Plants	55.12

Total above	10068.70
Total left	10068.70

INCOME INCOME

Bowden	370.00
Brockman	65.00
Carr, Julia	400.00

Davies JK	30.00
	25.00

Dixon	20.00
Dodds	55.00
Finan HSBC refund Peterle	96.83
Harvey P	140.00
HSBC INVOICE FINAN	96.85
Jo wreath	30.00
Over 60s Bingo	1109.00

Piper	24.00
Rachael McShane	40.00
Sam Tatit/Allen	30.00
Search/Kirsty	690.00

Smart dogs	30.00	
Smith Christine	15.00	
Sophie Smith Dance	2200.00	
Stevens/Choir	400.00	
Tango	10.00	
Tait	50.00	
WBL art	1321.00	
Walbottle Residents	462.51	
Yoga - Ali	653.00	
Yoga (Pauline Gertig)	600.00	
		0.00
Newcastle CC elections	400.00	
Community Foundation gr	0.00	
Check above	9363.19	
Check left	9363.19	0.00

total interest  
221.36

Total income  
9584.55

**WALBOTTLE VILLAGE INSTITUTE CIO**

England & Wales - Charity number 1161423

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# Accounts

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# Walbottle Village Institute

## Annual General Meeting

17 July 2024

### Chairman's Report

#### Background

Having moved the timing of the AGM gradually from the Autumn to the Summer, it is now a year since the previous Annual General Meeting of the Trustees of Walbottle Village Institute; a meeting open to all interested parties. This is the fourth AGM arranged by the current Board of Trustees.

This building is owned by the City Council, but is run and managed by a Board of Trustees. We are a registered charity, and all the trustees are volunteers. The Institute has to be self-supporting financially; funding heating, lighting, insurance, maintenance, repairs, and renovation and improvement.

#### Summary

This has been another successful year for the Institute which has remained at the centre of village life. There have been several significant events as well as the regular use by groups catering for all ages, and one-off hirings for family parties and the like.

Our finances remain healthy, and the Institute is fulfilling its requirement to be self-sufficient. All income generated is used to fund the running of the building. Through careful management by our treasurer, we have a moderate cash reserve for use in case of need of urgent repairs, and for routine maintenance and decoration.

It is very helpful if users of the hall please pay invoices promptly and be sure to include an invoice number to make the treasurer's life a little easier. Thank you to those who already do this, and please start to do this if, as a user, you do not do so already. It is very difficult to reconcile late payments which do not contain reference to the invoice number.

#### Trustees

In addition to me as Chair, the trustees are Nick Strong (Treasurer), Shirley Parnell (Joint Secretary), Wendy Carr (Joint Secretary), Anna Smith, Matthew Langdown, Iain Grainger and Lynda Parkin.

The Board is ably assisted by Peter Smith who manages our IT and runs our website. We are grateful to Peter for his help.

Villagers may be aware that Shirley and Roger will soon be leaving the village to a new home south of the river. For this reason, Shirley has tendered her resignation as a board member. I would like to put on record, the grateful thanks from me and my fellow trustees for the enormous contribution made by Shirley over the past few years. Shirley has written several successful grant applications, written numerous operating procedures and created a well-organised digital archive to contain all our documentation. She has also kept track of our insurance, boiler servicing, fire extinguisher servicing etc etc. She is always at the centre of events we organise in the institute. Shirley will leave big shoes to be filled and we will be looking to recruit a new trustee to replace her when she leaves.

I must also thank Roger who, whilst not a trustee, has also made a huge contribution to the running of events in the Institute. He has been instrumental in the running of our fund-raising pie and pea nights at which we have shown some classic films

### **Highlights and Events Held**

On the subject of Pie and Pea evenings, earlier this year we held an event which was to have been a fund-raising event for the planned D-Day Commemoration. There was a World War 2 theme to the evening with a quiz about the Dad's Army TV programme and the showing of the "Dad's Army" film.

Sadly, the D-Day event had to be cancelled but, if and when the Residents' Association arranges another event, the Institute will be happy to be involved.

The hall has been used for food bank collections, and for the "Walbottle Wardrobe", clothes-swap event.

The Walbottle Village Choir uses the hall for rehearsals on Monday evenings.

The Institute has been used by the City Council as a Polling Station for several elections. Although this means that no groups can use the building on polling days, which is unfortunate, it does mean that the villagers have a convenient venue in which to exercise their democratic right, and also makes a contribution to our finances.

At Christmas, in what has become an annual event arranged in conjunction with Residents' Association the Institute played host once again to Santa. He parked his sleigh in the hall and greeted lots of children from the village. There were refreshments and, on the Village Green, the beacon was lit, the choir sang seasonal favourites and the lights on the Christmas tree were switched on. It really was a festive occasion.

### **Maintenance of the Building**

Over the next year, we hope and expect a number of maintenance and repair projects to take place. This will include upgrading of the consumer unit for the electricity supply, and some reconfiguring of the wiring in the building. Whilst the current configuration is perfectly safe, it does need upgrading.

There is also a problem with rising damp in the porch, and with some of the pointing outside. Measures to fix this are in hand.

Where possible, the trustees try to undertake minor repairs within the group (for which particular thanks to Iain whose skills are particularly appreciated). However, larger projects have to be undertaken by contractors. We apologise in advance for any disruption to classes etc whilst work is taking place.

### **In Conclusion**

At this point, I would like to thank my fellow trustees for their huge input into running the hall and its bookings, largely undertaken by Anna. I would also like to thank Peter for his IT support. Finally, thank you to the user groups and all the villagers who use our Institute for their continued use and support. Without those people, it would be an empty and lifeless shell, rather than a vibrant little building at the hub of village life.

We look forward to next year being just as successful as this.

Michael Carr  
Chair of Trustees

17 July 2024

2023-24 Year

	April	May	June	July	Aug	Sept	October
Opening balance	4910.07	4682.79	5264.71	5585.59	6034.23	6255.96	6006.69
Gas - EDF/BG/Yu	74.35	66.41	33.21	9.27	11.01	30.42	36.17
NCC rent	23.49	23.49	23.49	23.49	23.49	23.49	23.49
Electric Opus	122.00	116.46	147.10	146.93	127.10	617.05	
Electric YU energy						42.79	40.66
Talk talk	42.44	52.13	45.67	45.67	45.67	45.67	45.67
Cleaning OS		130.00	80.00	0.00	130.00	110.00	
			100.00				
IT support	40.00	80.00	80.00	80.00	80.00	80.00	152.00
				80.00			
Consumables		15.45	94.48			14.85	
Insurance			96.00				
Maintenance Kimage							
Maintenance Peterlee		36.60					92.22
Maintenance Adv building							
Maintenanve Gecko							
Repairs/modifications		108.00	50.00				78.00
Coronation celebration	100.00						
brown bin charge (Anna)							
WRTA D-Day celebration							
Equipment							
TOTAL	402.28	628.54	749.95	385.36	417.27	964.27	468.21
<b>INCOME</b>							
Advanced building							
Amazon	5.00	15.46					
Barking mad							
Bowden		50.00	40.00		40.00	40.00	50.00
		40.00				30.00	10.00
						40.00	
Carr, Julia		40.00	40.00	30.00	10.00		50.00
			40.00		30.00		
Dixon							
Dodds							
Donna Duffy				30.00			
Dryden, M					30.00		
Eric							10.00
Gertig	60.00	45.00		60.00	60.00	15.00	
		45.00					
Hedley Bike		80.00					

Jo wreath							
Judith Green					20.00		
Laura Driver							
Myers A							
Over 60s Bingo	80.00		80.00	80.00	39.00	220.00	60.00
						80.00	
One off parties etc							
Piper							
Robertson							
Search/Kirsty		60.00	60.00	75.00	60.00		60.00
Silvia Mather Belly Fit	30.00	30.00	20.00				
Smart dogs		50.00					
Smith Christine							
Sophie Smith Dance		210.00	150.00	320.00	200.00	170.00	
		240.00					
Souter							
Stevens/Choir		40.00	30.00			40.00	40.00
			50.00			40.00	30.00
Stone B							
Streetworx				30.00			
Tango							
UNKNOWN						z	
Tait							40.00
Thompson				30.00			
WBL art	check 80?		100.00	50.00	100.00		
			148.00				
Widdowson							
Walbottle Res			212.83				
Usher SM (lucy)							
Yoga - Ali		65.00	100.00	129.00	50.00		
Yoga (Pauline							
Younger, Charles							
UNIDENTIFIED							
TRANSFER TO DEPOSIT							
Newcastle CC elections		200.00					

Community Foundation grant

TOTAL INCOME	175.00	1210.46	1070.83	834.00	639.00	715.00	310.00
NET INCOME - EXP	-227.28	581.92	320.88	448.64	221.73	-249.27	-158.21
CHECKS							
Open balance	4910.07	4682.79	5264.71	5585.59	6034.23	6255.96	6006.69
Calculated end balance	4682.79	5264.71	5585.59	6034.23	6255.96	6006.69	5848.48
Actual end balance FROM S	4682.79	5264.71	5585.59	6034.23	6255.96	6006.69	5848.48
Difference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Change	-227.28	581.92	320.88	448.64	221.73	-249.27	-158.21
Deposit account interest			24.54			31.61	

November	December	January	February	March	Apr-24		
5848.48	6897.54	6884.40	3779.22	3746.77	3378.52		
31.79	119.82	119.62		171.36		Gas - EDF/BG/Yu	782.05
				78.62			
23.49	23.49	23.49	23.49	23.49		NCC rent	281.88
						Electric Opus	1276.64
43.40	46.16	46.40	58.29	45.68		Electric YU energy	323.38
45.67	45.67	45.67	45.67	49.10		Talk talk	554.70
270.00	150.00	150.00	120.00	150.00		Cleaning OS	1390.00
	80.00	80.00		80.00		IT support	832.00
							80.00
45.15		91.00				Consumables	260.93
						Insurance	96.00
						Maintenance Kimage	0.00
	36.00			180.00		Maintenance Peterlee	128.82
		90.00				Maintenance Adv buildin	216.00
	100.00					Maintenanve Gecko	90.00
62.94						Repairs/modifications	398.94
						Coronation celebration	100.00
		43.00				brown bin charge (Anna)	43.00
		300.00				WRTA D-Day celebration	300.00
						Equipment	0.00
						Total	
522.44	601.14	989.18	247.45	778.25	7154.34	Total	7154.34
						INCOME	INCOME
						Advanced building	0.00
						Amazon	20.46
						Barking mad	0.00
		40.00		40.00		Bowden	440.00
		20.00					
50.00		20.00	40.00			Carr, Julia	350.00
10.00						Dixon	10.00
15.00		20.00				Dodds	35.00
						Donna Duffy	30.00
30.00						Dryden, M	60.00
						Eric	10.00
75.00	75.00						435.00
			90.00			Hedley Bike	170.00

	30.00			Jo wreath	30.00
				Judith Green	20.00
	20.00			Laura Driver	20.00
	50.00			Myers A	50.00
60.00	60.00	60.00		Over 60s Bingo	858.00
		39.00			
		20.00		One off parties etc	20.00
9.00				Piper	9.00
		20.00		Robertson	20.00
75.00		30.00	60.00	Search/Kirsty	480.00
				Silvia Mather Belly Fit	80.00
30.00	10.00			Smart dogs	120.00
	30.00				
15.00					15.00
200.00		130.00	210.00	Sophie Smith Dance	2480.00
240.00		130.00			
280.00					
			30.00		30.00
30.00		10.00	40.00	Stevens/Choir	370.00
		20.00			
30.00				Stone B	0.00
				Streetworx	60.00
		30.00		Tango	30.00
62.50			55.00	Tait	157.50
				Thompson	30.00
200.00	100.00	125.00		WBL art	823.00
				Widdowson	0.00
				Walbottle Res	212.83
30.00					30.00
115.00		75.00		Yoga - Ali	534.00
15.00	75.00	30.00	60.00	Yoga (Pauline)	200.00
		20.00			
	138.00				138.00
		-3000.00			-3000.00
					0.00
				Newcastle CC elections	200.00

1571.50	588.00	-2161.00	215.00	410.00
1049.06	-13.14	-3150.18	-32.45	-368.25
5848.48	6897.54	6884.40	3779.22	3746.77
6897.54	6884.40	3734.22	3746.77	3378.52
6897.54	6884.40	3779.22	3746.77	3378.52
0.00	0.00	-45.00	0.00	0.00
1049.06	-13.14	-3105.18	-32.45	-368.25
	41.19			48.70

Community Foundation	ξ	0.00
Check above		5577.79
Check left		5577.79
TOTAL INCOME		
Users		5577.79
Transfer to deposit		3000
Deposit Interest		146.04
TOTAL		8723.83
Average over year excluding transfer		122.37
Total interest		146.04

**WALBOTTLE VILLAGE INSTITUTE CIO**

England & Wales - Charity number 1161423

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# Accounts

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# **Walbottle Village Institute**

## **Annual General Meeting**

**19 July 2023**

### **Chairman's Report**

#### **Background**

As was the case last year, it is less than a year since the last Annual General Meeting of the Trustees of Walbottle Village Institute; a meeting open to all interested parties. We have tried to move the date of the AGM forward in the hope that a warm summer's evening might make it more attractive to attend. This is the third AGM arranged by the current Board of Trustees.

This building is owned by the City Council, but is run and managed by a Board of Trustees. We are a registered charity, and all the trustees are volunteers. The Institute has to be self-supporting financially; funding heating, lighting, insurance, maintenance, repairs, and renovation and improvement.

#### **Summary**

This has been another successful year for the Institute which has remained at the centre of village life. There have been several significant events as well as the regular use by groups catering for all ages, and one-off hirings for family parties and the like.

Our finances are healthy, and the Institute is fulfilling its requirement to be self-sufficient. All income generated is used to fund the running of the building. Through careful management by our treasurer, we have a moderate cash reserve for use in case of need of urgent repairs, and for routine maintenance and decoration. I would like to take the opportunity to ask all users of the hall to please pay invoices promptly, and be sure to include an invoice number to make the treasurer's life a little easier.

#### **Trustees**

In addition to me as Chair, the trustees are Nick Strong (Treasurer), Shirley Parnell (Joint Secretary), Wendy Carr (Joint Secretary), Anna Smith, Matthew Langdown, Iain Grainger and Lynda Parkin. Since the last AGM, Jo Morris has resigned from the Board and I would like to take this opportunity to thank Jo for the enormous contribution she made as a Board member, particularly with her expertise in respect of safeguarding. We are very pleased that Lynda has accepted our invitation to join the Board.

The Board is ably assisted by Peter Smith who manages our IT and runs our website. We are grateful to Peter for his help.

#### **Highlights and Events Held**

Many of the events organised in and around the Institute are arranged and run jointly with the Walbottle Village Tenants and Residents Association. Although the WVI and WVTRA are separate organisations, we cooperate very closely and have a good working relationship.

The building has been used for several meetings of general interest to the residents. These have included an open meeting with a fire officer following the terrible wildfire in the village on August 11 last year, and another with one of the providers upgrading broadband in the village. Both meetings were well attended.

On the day of the wildfire, we had opened the Institute to make its facilities available to anyone who had been evacuated from their homes, and for members of the emergency services who needed a break from the sterling work they were doing. Although many chose to use the pub instead, it was agreed that the availability of the hall had been useful. We agreed that, in the event of a similar emergency in the future, we would open the hall once again. If necessary, any group using the hall at the time would be asked to cancel their session.

The hall has been used for food bank collections, and for the “Walbottle Wardrobe”, clothes-swap event.

The Walbottle Village Choir uses the hall for rehearsals on Monday evenings and gave excellent performances as part of two events in the village.

At Christmas, in a joint venture with the Residents’ Association the Institute played host to Santa. He parked his sleigh in the hall and greeted lots of children from the village. There were craft stalls and refreshments and, on the Village Green, the beacon was lit, the choir sang seasonal favourites and the lights on the Christmas tree were switched on. It really was a festive occasion.

Perhaps the highlight of the year was another joint venture. The Big Picnic on the Village Green was held on May 7 and organised to celebrate the Coronation of HM King Charles III and HM Queen Camilla. It seemed as if the whole village had brought a picnic and assembled on the Green. The weather was kind, the choir delivered patriotic songs. The beacon was lit again, and everyone had a good time. It’s good to see the village coming together at times like this.

Most recently, Roger Parnell and I, together with the St James’ Heritage and Environment Group, conducted a guided tour of the village with a focus on its extensive history. The walk was preceded by a talk in the hall explaining the history right from the Big Bang (almost), via the Romans to the Industrial Revolution and the early 20<sup>th</sup> Century. The event was well received and there have been requests for a repeat.

### **In Conclusion**

At this point, I would like to thank the users groups and all the villagers who use our Institute for their continued use and support. Without those people, it would be an empty and lifeless shell, rather than a vibrant little building at the hub of village life.

We look forward to next year being just as successful as this.

Michael Carr  
Chair of Trustees

19 July 2023

## Walbotte Village Institute

### EXPENDITURE

Gas - EDF/BG	695.70
NCC rent	281.88
Electric Opus	889.42
Talk talk	471.98
Cleaning	670.00
Cleaning - You Have it Maid	160.00
IT support	726.00
Consumables	392.31
Insurance	96.00
Maintenance Kimage	59.00
Maintenance Peterlee	252.12
repayment of error	40.00
Capital/major work	3500.00
Decoration	11.32
Kitchen	
NE ambulance defib	2008.80
Other	
Drains, pest control	428.80
Plants	36.00
Equipment	20.00
Total	10739.33

### SUMMARY OF INCOME ACROSS YEAR

Community	
Open balance	3474.61
Income	12174.79
Expenditure	10739.33
Close balance	4910.07
(Check close)	4910.07
(Check Difference)	0.00

## SUMMARIES OF TWO ACCOUNTS (COMMUN

### Community account

Open balance  
Close balance  
Change over year

### Premium account

Open Balance

Interest

6/6/2022

9/5/2022

12/5/2022

3/6/2023

Deposit

11/18/2022

Change over year

Closing balance

## SUMMARY OF OVERALL INCOME AND EXPEN

Income

Community acc

Business acc

Interest

Expenditure

Total income

Income sorted to fit with .gov.uk reporting

Divides into

Charitable activities

(rounded to nearest £)

Grants

Contracts

Interest

Total

Note: Effect of rounding figures on .gov.uk site gi

## Accounts 2022-2023

### INCOME

Advanced building	40.00
Amazon	12.05
Barking mad	120.00
Bowden	440.00
Broady A	65.00
Carr, Julia	400.00
Clark	30.00
Cleaning refund	45.00
Dee Kala	70.00
Dixon	30.00
Dodds	38.54
Drive for Wellness	583.39
Grainger	45.00
Hatfield	30.00
Heddon	50.00
Hedley Bike	80.00
Krol, Natalia	20.00
Laura Driver	20.00
Mia	50.00
Nelson	20.00
NCC	0.00
Over 60s Bingo	958.50
Paypal Dodds et al	47.65
Phillips	30.00
Piper	28.00
Residents	0.00
Richardson	286.50
Sally	40.00
Sandean	30.00
Search/Kirsty	250.00
Silvia Mather Belly Fit	60.00
Smart dogs	110.00
Sophie Smith Dance	2180.00
Stevens/Choir	130.00
Stone B	25.00
Streetworx	60.00
Tango	200.00
Tait	120.00
Thompson	165.00
WBL art	1344.00
Widdowson	50.00
Walbottle Res	923.16
Yoga - Ali	639.00
Yoga	84.00
Newcastle CC grant	200.00
Community Foundation g	2025.00

TOTAL

12174.79

NITY AND BUSINESS) ACROSS YEAR

4/1/2022	3474.61
4/1/2023	4910.07
	1435.46

11573.43

0.87

3.57

6.48

14.59

173

198.51

11771.94

25.51 total interest

ENDITURE FOR YEAR FOR BOTH ACCOUNTS

12174.79

173

25.51

10739.33

12373.3

g system

10123

2025

200

26

12373

ives total of 12374

**WALBOTTLE VILLAGE INSTITUTE CIO**

England & Wales - Charity number 1161423

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# Accounts

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WALBOTTLE VILLAGE INSTITUTE BALANCE SHEET 2020-21

Income	2019/ 20	2020/ 21	Expenditure	2019/ 20	2020/ 21
Tango	950.00	120.00	Gas/electric	2550.17	1925.04
Joyce Webster Art	1025.00		Cleaning	569.80	593.00
Line Dancing			Insurance	8	6
Pipers	1385.00	100.00	Equipment		
Yoga	170.00		Internet	654.40	574.17
Party	1110.00	180.00	hosting/web	4	7
Walbottle art			Boiler		
Karate			Servicing	99	80.00
Jet Ski	40.00		Fire extinguisher		
Bridleway & riders			service		
Grants			Legal fees	258.30	281.88
Coffee mornings			Rent	9	8
Interest	33.86		Covid supplies		660.75
Council grants	135.00		Capital spend		
Pilates	800.00	40.00	Fixtures and	17228.40	120.00
Bingo	800.00	120.00	fittings		
Election room hire					
Various users		95.00			
Totals	6448.86	655.00		21360.28	4264.90
Transfer from savings	8952.00	0.00			
to current					
Interest into savings	33.86	6.20			
Current account	3322.70	594.80			
(statement)					
Savings	13565.95	13572.15			
Total of accountants	16888.65	14166.95			

Note. Hall shut to users from March 2020 due to Covid. User income mostly from outstanding invoices