

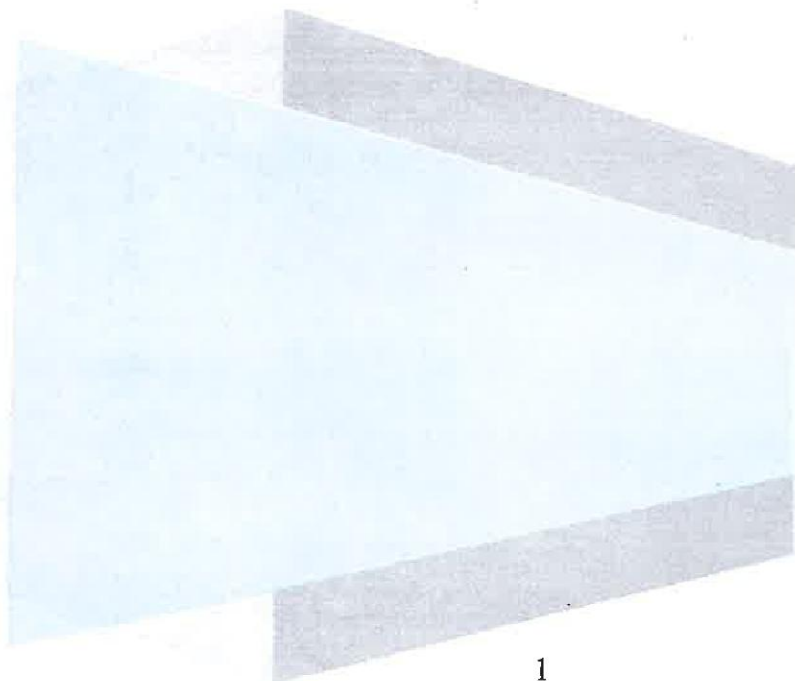


Elimhouse Community Association Southwark

FOR THE YEAR ENDED 31 MARCH 2022

CHARITY REGISTERED NUMBER 1161422

Trustee's Report & Financial Statement



22



**ELIMHOUSE COMMUNITY ASSOCIATION - SOUTHWARK
FOR THE YEAR ENDED 31 MARCH 2022**

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Forward:

This is the report of Elimhouse Community Association Southwark, (ECAS) set up as a charitable organisation (CIO). The charity has income of £121,852 and so is above the financial examination threshold. The trustees also oversees the restricted fund established to deliver day centre care and activities for elderly people in Southwark

The Board of Trustees (herein known as the Management Committee) present their Report and the Financial Statements for the year ended 31st March 2022.

The report follows the order set out on SORP and sets out how the Trustees have met the obligations for reporting the Charity's activities for the benefit of the public including in "Our aims". Our confirmation is that the Trustees have considered the Charity Commission's general guidelines on public benefits and in particular its supplementary guidelines on the advancement of sickness poverty and distress.

The objectives and advancement sections includes a description of the strategies followed to further the Charity's work and the policies regarding the allocation and use of the Charity's funds.

The "financial review" section includes a statement of the reserves policy. This policy explains that the total for reserves includes both the Charity and other tangible fixed assets and the designated funds set up to provide staff, the operations, social welfare service and community activities for local people, particularly BAME elderly people in Southwark.

Trustees' plans to increase the level of services and activities available for elderly people, in particular BAME elderly people in Southwark by increasing the days open for 3 to 5 days week. In achieving this Trustees plan work in collaboration with other organisation, agencies, including the local authorities and grant funders in the furtherance of our aims and the achievement of these plans.

This and all future trustees report will be audited/financial examined in accordance with Auditing Practices Board standards, although this statement is not required by SORP.

The Accounts:

The accounts are fully SOPR compliant and include a statement of Financial Activities, a Balance Sheet and notes of the accounts. The Statement of Financial Activities distinguishes between unrestricted and restricted funds. The charity is not large enough to require a Cash Flow Statement.

Agreed: By Trustees at a meeting of trustees the Management Committee, (MC) held at 86-88, Bellenden Road, SE15 4RQ on:

Signed by the Chairperson: A. Graham Print Name : AUDYN GRAHAM

Date: 10-10-2023



1. Reference and Administration Information for the year ending 31st March 2022

Registered Details:

The name of the CIO is Elimhouse Community Association Southwark: Registered Charity Number 1161422

Principal Office Elim House: 86-88, Bellenden Road, Peckham, London SE15 4RQ:

MANAGEMENT COMMITTEE

Aubyn Graham Honorary Chairperson
Rexford Godfrey Honorary Secretary
Audrey Straker Honorary Treasurer
Valentine Tyrell MC Member
Myrna Bryan
Herman Codner
Velma Bennett

STAFF

| | |
|------------------|--|
| Patsy Robinson | Senior Care and Activity Centre Worker |
| Icelyn Wilson | Activities and Care Centre Worker |
| Aubyn Graham | Voluntary Acting Centre Manager |
| Graham Spencer | Centre Cook |
| Faith Ashforth | Development and Care Worker |
| Natalie Worgs | Outreach Worker |
| Keiran Grant | Office Manager |
| Fitzroy Thompson | Centre Driver |

VOLUNTEERS

Myrna Bryan
Audrey Straker
Pete Bins
Dulcie Hutchinson
Lorraine Marshall
Odeth Martin
Steven Rickman

OCCASIONAL TUTORS:

Beverley Bogle - Quadrille & Folklore Workshop
Phillip Bobia - Gentle Exercise

INDEPENDENT EXAMINER London Accountancy Practice
Sojourner Truth Centre, 161 Sumner Road
London SE15 6JL

BANKERS Lloyds Bank Plc, 25 Gresham St,
London EC2V7HN



A. Trustees' Report:

The Trustees are submitting their annual report and the financial statements for Elimhouse Community Association Southwark (the Charity) for the year ended 31 March 2022.

The Trustees confirm that the annual report and financial statements of the Charity comply with current statutory requirements, of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

B. Structure, Governance and Management:

ECAS is constituted as a charitable CIO registered with the Charity Commission for England and Wales on the 24 April 2015. The Charity's governing document was adopted 22 April 2015. However, the organisation was formed in November 1987 and was known as the Black Elderly Group Southwark.

C. Organizational structure and decision-making:

The Trustees are responsible for the general control and management of the Charity as registered with the Charity Commission. Trustees volunteer their time freely and receive no remuneration or other financial benefits

The Trustees meet together as a body (MC) on a 8 weekly cycle and are responsible for all decisions taken in relation to the running of the Charity, the community facilities and activities provided by the Charity. To assist with the smooth running of the Charity, trustees may set up committees to help them oversee certain aspects of the Charity. Two committees are the Personnel Sub Committee and the Finance Sub Committee for overseeing Human Resources and Financial Matters, respectively. All sub-committees report back and make recommendation/s to the MC. The sub-committees meet each 4 times annually. The chair of trustees and both sub-committees whose membership reflects the particular skills that trustee can both bring to the work of the sub-committees

The day to day management of the community facilities and its projects are delegated to the Principal (the Centre Manager) who is supported by a staff team. The Centre Manager is also responsible for the collection of donations/fees from the use of community space by other community groups, funds which are for the furtherance of the objects of the Charity.

D. Recruitment and appointment of trustees:

The existing trustees are responsible for the recruitment of new trustees in so doing the trustees seek the views and recommendations on both elderly and the community network, centre users and potential centre users. Trustees believe this approach ensures representation of a membership which subscribe to the aims and objects of the Charity and ensure diversity on the MC, including access for people with disability. This approach also ensures the involvement of the local community in the management of the Charity and fosters good relations between the Charity and local community it serves. New trustees are required to complete and sign ECAS "conflict of interest form" before they can participate in meeting of the MC.

In selecting of trustees, we seek to identify people who regularly attend events and are supportive of the work of the Charity, particularly those who are willing to volunteer in our community work and the elderly day centre. Potential trustees are usually recommended by other members, other trustees and or by staff. Where possible he/she would have an interview with the chair of the MC and or the Centre Manager, who would also explain the roles responsibilities of trustees, how the Charity function and who are the beneficiaries; target group. However, the constitution allows open election at a general meeting of the Charity or by



cooption by the MC. Anyone who subscribe to the aims and objects of the organisation can seek election at the annual general meeting, (AGM). This process also allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills as a nomination form giving details, experience, skills and knowledge is required before the date of that AGM.

E. Trustees Induction and Training:

Following appointment, new trustees are introduced to their roles as Trustees of ECAS. There are given a copy of the ECAS's governing documents and a copy of the most recent trustee's annual report and guide to the policies and procedures adopted by the Charity. A number of publications from the charity Commission are also provided including the guidance on charities public benefit and on the relief of sickness distress and poverty for public benefits. The new trustees are made aware of the scope and their responsibilities under the Charity Acts. Initially, it is the case that new trustees work with existing trustees assisting on particular activities and projects run by the Charity. After satisfactory feedback from existing trustees, they are then given the tasks of leading a particular activity or project, reporting progress to the trustees at MC meeting.

F. Risk Management:

Trustees have assessed the risk the Charity faces and have drawn up matrix which identifies the major risks and area of activity, the nature of those risks, the likelihood of the risk happening and the measures taken to manage them. Trustees review this matrix regularly at their meetings and at meetings of the two sub-committees; finance and personnel. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover, the financing of the Charity is kept under review. Appropriate Criminal Bureau (DBS) checks, supported by regular reviewed policies, are made for all those who work with elderly and other vulnerable groups within the Community Centre.

G. Aims and activities:

The objects of the Charity set out in the Charity's governing document (its constitution) and are summarized as follows;

- 1) To promote and protect the physical, mental and psychological health of the local inhabitants by means of providing community day care.
- 2) to relieve sickness and distress of amongst the local inhabitants, particularly persons of Caribbean descent who are vulnerable and are in necessitous circumstances, especially those who by reason of age, infirmity or disability are in need of care and attention, by provision, maintenance and management of a community facility delivering leisure time activities and community engagement events.

H. Our objectives:

ECAS is a community lead organisation. This being so our objectives are set to reflect the needs and aims of the local community. Each year trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out these reviews trustees consider the Charity Commission's general guideline on public benefits.

Our dual aims remain to provide a facility where BAME elderly people and local community can meet for community care and to provide community facility for all the inhabitants in the London Borough of Southwark and the adjacent neighborhoods. Our long-term ambition is to build the self-confidence of BAME elderly people in the area, through them benefiting from our



community facilities and activities which also help making the area, vibrant and harmonious for its inhabitants.

I. Strategies:

Trustees aim to make the Community Centre, our services and activities accessible and welcoming to everyone in the local area, where people get together and benefit from the work, services and activities being delivered. The community centre is open at all time for care and leisure time activities. The elderly people day centre is Mondays to Fridays 09:00 hours to 16:00 hours and there are occasional events some weekends.

Important parts of our strategy are community welfare, health care and the well-being of elderly people, particularly BAME elderly people. The community facilities and activities include health and care initiatives, public health and general welfare rights advice, information workshops and seminars. These are widely advertised throughout and the community. ECAS welcomes the participation of all in the local community. Some activities are free. Others are affordable, can be as little as £5 per visit to the Elderly Day Centre. However the majority of the activities and services are funded by donations, grant funder, family supported or by our working partnership with the local council.

ECAS maintains a policy of "never turn anyone away who seeks help from the Centre who wants to benefit from our services and activities". We operate an open door services and activities policy, based on first come first serve and that the most destitute people should benefit from our work. Considerations given and concessions are made for people who in needs of our services and not having the means to pay.

J. Use of volunteers:

Volunteers are important resources in delivering the day to day care support and community centre activities for older people. Volunteers are involved in most of our work including community activities. For instance, in any one year there are between 5 and 10 regular volunteers. These are people who are willing to give their time freely. However, where specific funds are available volunteers are reimbursed volunteer's expenses; travelling and lunch. The trustees give their time freely. Trustees encourage centre users and people from the local community to be involved in the Centre as voluntary and to share their skills with others. The elderly people and other vulnerable people are DBS certified.

K. Activities and achievements:

The Day Centre was closed until April 2021 due the COVID 19 Lockdown. It is being noted here that, throughout the COVID 19 Lockdown the Day Centre delivered meals on wheels and a grocery parcel service to elderly people across the London Borough of Southwark. Staff and volunteer also actively engaged with elderly people in the community providing outreach help and respite from isolation.

The Day Centre re-opened on the 26 April 2021 at its usual site, Elim House, 86-88, Bellenden Road, SE15 4RQ. However, this was for only 3 days per week, Mondays, Tuesdays and Thursdays. Previously the Centre was open 5 days per week.

Throughout the year services and activities delivered were mainly (a) community day care, welfare support, health care support and recreational activities for the elderly people, (b) outreach help for elderly people, (c) over 60s social engagement and domino sessions 3 evenings per week, (d) and other welfare and recreational activities of benefit to the community in particular elderly people. Such activities included community interest issues focus group meetings, outings, participation in allied research projects



and working in partnership with other groups in delivering services and activities for the community, such as supplementary education for children and young people. The Centre also provides activity space for other community groups and or local agencies. Elim House is a key point of contact for BAME community groups in Southwark.

Throughout the year the following services and activities were delivered;

- provides a welcoming, friendly and safe environment for older people to meet, engage with other people, take part in activities and get care support; 3 days per week.
- offsite activities including the regular day to day services, such as trips to the local part, shopping trips, attending events organized by other local community groups/agencies,
- supporting elderly people with, welfare rights information and information about other activities and services in the area of benefits to them,
- weekly outreach contact with isolated elderly people in their home, where staff and volunteers maintain on-going dialogue with them and their carer,
- 2 days per week gentle exercise, which included dance workshops and occasional tea parties;
- other daily Day Centre activities and services included, table games, craft and arts activities and painting, knitting craft, religious faith sessions and reminiscence sessions.
- access to use of social media, computer, information technology workshops for older people.
- door-to-door transport as part of the service,
- freshly cooked breakfast, lunch, refreshment and meals on wheels services,
- care staff and volunteers are on-hand throughout the day providing hands on help, supportive encouragement enabling Centre Users to participate and benefit from attending a Day Centre.
- weekly activities for the 60s social and community engagement session 3 evenings per week and occasional Saturday for family events, such as a domino competition,
- delivered a well-used planned programme of one-off events. This year there were an Open Day 21 July 2021, 2 seaside outings, including one outing for mobility suffers, the August BBQ, Black History Month Celebrations, Harvest Festival, Christmas Lunch, and a New Year's Eve Celebration,
- there were 17 events in the Centre ran by individuals and other community groups this year including birth day anniversaries and baby showers after funeral receptions.

Throughout the year ending March 2022, our record shows that 9 other community groups used the Centre regularly, some on weekly basis. The community groups included two faith groups, a supplementary school, four community associations and two small business start-ups. Since April 2022, there has been an increase use of the Centre, for ninth nights and after funeral receptions. The amount of occasional family bookings remains the same as before COVID 19. Our event's attendance records show a marked increase in the number of people benefiting from the Centre, its activities, services and facilities, for instance, over 130 people attending the black history month celebration, in October 2021.



In April 2021 there were only 9 regular Day Centre. By the 31st March 2022 this number increased to 18 regulars. Feedback from Centre Users indicated that, loneliness and forced isolation during COVID 19 were main factors for them attending the Day Centre then. Up to March 2022 the Day Centre received more referrals from, LBS Adult Care, families with elderly, other agencies and individuals in the local community over the year. All the new referrals were 70 years old and over. The Centre Users satisfaction feedback questionnaire indicates that a 95% satisfaction rating for services. However, some areas of the Centre facilities are still challenging for Centre Users, particularly elderly people

The addition of new staff and volunteers has enabled to Centre to be more responsive to the care and recreational needs of our elderly people. In September 2021, the Development and Care Manager took her appointment. Trustees were successful in securing further grants to employ an Outreach and IT Skills Worker. We also secured other grants to run more events/activities for elderly people.

Trustees are encouraged by these new developments, particularly that the Day Centre did improve the care support and wellbeing of more elderly people this year. It is evidenced that Day Centre is also valued by its users. For instance, from the increased calls the Centre has had throughout the year it is clear the wider community seems more confident in accessing the services and activities being provided at Elim House Day Centre.

Attendance at the over 60s domino practice sessions and social evenings is between 18 and 30 people. The occasional domino events are very popular with the Caribbean community. On occasion as much as 180 people participants in domino tournaments at the Centre.

The Day Centre organised and ran 7 open events throughout the year. On the 4 July 2021 there was a Community Open Day sponsored by Virgin Media. There were 2 singers GI Joe and Dhonna Campbell. Both did PAs and sing along with the audience. There was also a Steel Band. At this event there was Public Health Care Workshop, Dominos and table games. There was table talk, reminiscing about "the way we were back then when". 87 people attended this open day. There was a BBQ and Caribbean menu event. Of all these occasional events to Black History Month Celebration was the most attended, with 130 recorded attendances, including the Mayor of Southwark. The funding from Foyle Foundation help the Centre increases the number of events one-off tea parties. There were over 17 other events organized by other community groups and individuals, such as meetings, workshops and celebrations. From our attendance records over 2357 people benefited from ECAS services. Taking into account occasional beneficiaries and those attending events/activities organise by user groups it is estimate that a further 1870 benefited indirectly ECAS. ***The organization now has a contact list of 139 individuals, 53 other community organisations and community groups. This is 35% increase to the Centre contact list over last year.***



L. Partnership working and performance reviews

The organisation was able to maintain its service to the community. This is a major achievement against the backdrop of cuts in local authority funding for small and BME community organisations, such as old people and mental suffers.

Volunteers have played the pivotal role supporting needy old people in the Southwark. Without the community coming together and giving free time there services would not have been possible. Volunteers not only assist with day care, they also deliver activities, like our arts and crafts sessions and faith sessions each week. They help with occasional event.

The fees received from User Groups and events are also vital for our cash flow and the organisation running cost. Trustee's commitment, a supporting community, staff and volunteer commitments enabled the Centre to deliver a full programme of service, activities and events to the community. With a smaller staff the day centre has also had to improving organizational practices and work methods to stay afloat and maintain a quality of services for local our elderly people.

In an effort to improve the community facilities and develop more service, we entered in to discussions Southwark Council about the replacing of the present building, with a "modern fit for purpose building" for elderly people. The Southwark Pensioner's Centre, (SPC) was also assisting us in this endeavor. ECAS also secure grants from SCSF and Southwark Council for the "Elim House Development Project". The grants received were for the Charity to review and update its governance, day to day functions, for equipment and minor premises improvements. Trustees have reviewed is governance, update out dates policies and procedures. These actions include putting new financial systems, which are supported by Quick Books System and a dedicated new member of staff. Trustees have also engaged Corner HR as the Charity HR support and advisor.

M. Financial review:

a) Risk management:

The trustees have reviewed and examined the major risk which the Charity faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

b) Financial Reserves Policy

Trustees are aware of and take note that a reserve policy is a key issue for the Charity Commission as the regulator for registered charity. ECAS Trustees have taken note of the Charity Commission requirements and that where the levels of reserves are set too high this would tie up money, which could and should be spent on charitable activity. On the other hand if they are too low, the future of the charity may be put at risk.

- i) **Our Reserves Policy** aim to setting money aside as a reserve, which is to protect ECAS against unexpected drops in income and or an emergency. Our financial reserves policy allows the organisation to take advantage of new opportunities, so long as the opportunity furtherance the organisation's objects. Our financial reserves policy also ensures trustees monitor spending and report restricted funds and unrestricted funds,
- ii) Trustees are conscious of the level of reserves ECAS needs to hold, because this is an important part of our financial plans to ensure sound financial management. Our

reserves policy also serves to benefit donors, funders and other stakeholders,

- iii) Trustees have carried its annual reviews of the reserves of the CIO. Based on current and future plans of the financial activities of the CIO. This being so, trustee's reserves policy is to hold funds to meet 3 months' of the operational costs of the Community Centre, including community activities, care support and outreach programme, against any unexpected drops in income and in an emergency. Where this level of reserves are not achieved, there will be notes in the trustee's and financial report to explain the reason and the measures trustees are putting in place to address short-falls.
- iv) In calculating the Charity's reserve for this year, the trustees have deducted from the total of unrestricted funds of the Charity. The level of reserves which was available year ending 31st March 2022 are set out in the attached financial statements. The net movement in funds for the year amounted to £24,145 compared with £15,554 in 2021. The retained reserves at 31st March 2022 amounted to £39,194

N. Tangible fixed assets:

The organisation has no fixed assets

O. Principal funding sources:

The main sources of income are from fees and charges

P. Investment policy and performance:

Trustee policy is to ensure that all banking of cash and cheques are done within 2 days of receipt to accrue maximum interest and all surplus funds are placed in to a deposit account in the name of the with the charity. There have been no investment activities other bank interest received

Q. Principal funding sources:

The main sources of income is from fees, charges and grant funding

R. Plans for the future periods;

As detailed above, under review of activities and operation, there are a number of issues that the charity is addressing in order to be in a better situation to represent and help the community and the target group; (older people). These include; on-going marketing, on-going up grading of the facilities, review of the staff team, joint working with other agencies, annual need assessment survey needs and a development program for trustees, staff and volunteers.

S. Statement of trustees' responsibilities

The charity trustees are responsible for preparing an annual report and financial statements financial statements in accordance with applicable law and United Kingdom Accounting Standards {United Kingdom Generally Accounted Accounting Practice}.

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and applicable of resources of the charity for that period, In preparing the financial statements, the trustees are required to;

- a) select suitable accounting policies and apply them consistently; observing the methods and principles of the Charities SORP:



- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Report) Regulations 2008 and the provisions in ECAS constitution. Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities

Sign A. Graham Chair person

Dated 10-10-2023 2023



INDEPENDENT EXAMINER'S REPORT

**TO THE TRUSTEES OF ELIMHOUSE COMMUNITY ASSOCIATION
ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 WHICH ARE SET OUT ON
PAGES 11-12.**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's report

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect:

- The accounting records were not kept in accordance with the section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the account give a 'true and fair' which is not a matter a matter considered as part of the independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of this account to be reached.

Sign Ade Adebambo Date 12-10-2023
Ade Adebambo, MBA, ACMA, ACG, CGMA
London Accountancy Practice, 161 Sumner Road, London SE15 6JL



**ELIMHOUSE COMMUNITY ASSOCIATION SOUTHWARK
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

| | Unrestricted Fund £ | Restricted Fund £ | 2022 Total Fund £ |
|---|---------------------------|-------------------------|----------------------------|
| INCOMING RESOURCES | | | |
| Donations, Grants and Legacies | 0 | 38,290 | 38,290 |
| Incoming resources from generated funds | 83,562 | 0 | 83,562 |
| LBS - Rates Rebate | 0 | 0 | 0 |
| Interest | 1 | 0 | 1 |
| Total Incoming Resources | 83,563 | 38,290 | 121,853 |
| Cost of generating funds: | | | |
| Charitable activities | 60,620 | 37,088 | 97,708 |
| Total Outgoing Resources | 60,620 | 37,088 | 97,708 |
| Net Incoming Resources | 22,943 | 1,202 | 24,145 |
| Fund Balance Brought Forward | 834 | 14,215 | 15,048 |
| Fund Balance Carried Forward | 23,777 | 15,417 | 39,194 |

**ELIMHOUSE COMMUNITY ASSOCIATION SOUTHWARK
BALANCE SHEET
AS AT 31 MARCH 2022**

| | Notes | 2022 £ | 2021 £ |
|--------------------------------|-------|---------------|---------------|
| CURRENT ASSETS | | | |
| Debtors | | | 1700 |
| Cash at Bank | | 40,694 | 15,895 |
| | | <u>40,694</u> | <u>17,595</u> |
| CURRENT LIABILITIES | | | |
| Creditors & Accruals | 3 | 1,500 | 2,547 |
| | | <u>39,194</u> | <u>15,048</u> |
| FINANCED BY | | | |
| Unrestricted Fund | | 23,777 | 834 |
| Restricted Fund | | 15,417 | 14,215 |
| | | <u>39,194</u> | <u>15,048</u> |

Approved by the Board of Directors
and signed on its behalf by :

Sign A. Smith Treasurer

on 10-10- 2023



**ELIMHOUSE COMMUNITY ASSOCIATION - SOUTHWARK
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2022**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the Management Committee's Report and all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice Accounting by Charities.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.2.3 Donations

Donations are accounted for on a cash basis unless deferred.

1.2.4 Other incoming resources

Other incoming resources are accounted for on an accrual basis.

1.2.5 Deferred Income

Where a grant or donation is received in advance for expenditure in a future accounting period recognition of that income is deferred and released in the period in which the expenditure is incurred.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other income received or generated for the objects of the organisation without further specified purpose and is available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.



1.6 Resources Expended

Direct charitable expenditure includes all expenditure incurred by ELIMHOUSE COMMUNITY ASSOCIATION SOUTHWARK in direct pursuit of its charitable objectives.

Management and administration expenditure includes all costs not directly related to the charitable activities and which cannot be allocated to direct charitable expenditure.

1.7 Tangible fixed Assets

Depreciation is calculated to write off the cost of fixed assets over their estimated useful lives. Depreciation is charged at 25% straight line on the cost of the asset.

2.0 TAXATION

There is no liability to Corporation Tax because of its charitable status.

3.0 CREDITORS AND ACCRUALS

| | 2022 | 2021 |
|------------------|--------------|--------------|
| | £ | £ |
| Accountancy Fees | 1,500 | 1,500 |
| Payroll | | 164 |
| Creditor | | 883 |
| | <u>1,500</u> | <u>2,547</u> |



**ELIMHOUSE COMMUNITY ASSOCIATION SOUTHWARK
FOR THE YEAR ENDED 31 MARCH 2022
DETAILED INCOME**

| | Unrestricted | Restricted | 2022 | 2021 |
|---------------------------------------|---------------|---------------|----------------|---------------|
| | Fund | Fund | Total | Total |
| | £ | £ | £ | £ |
| INCOMING RESOURCES | | | | |
| Voluntary Income | | | | |
| LB Southwark- Personal Budget holders | 10,427 | 0 | 10,427 | 6480 |
| Government Grant | 2,096 | 0 | 2,096 | 0 |
| LBS Covid 19 Grant | | 15,000 | 15,000 | 22977 |
| Private Budget Holders | 11,278 | 0 | 11,278 | 0 |
| Southwark Charities Grant | 0 | 16,044 | 16,044 | 0 |
| Southwark Active | 5,000 | 0 | 5,000 | 0 |
| LBS Grant Flooring Covering | 0 | 0 | 0 | 2000 |
| LBS Building Grant | 0 | 0 | 0 | 2425 |
| LBS Rates Rebate | 0 | 0 | 0 | 244 |
| Mercers Grant | 0 | 22,246 | 22,246 | 0 |
| Power to Change Grant | 0 | 0 | 0 | 16000 |
| Golden Oldies | 0 | 0 | 0 | 5000 |
| The Foyle Foundation | 0 | 7,500 | 7,500 | 0 |
| LCPF United St Saviours | 8,300 | 0 | 8,300 | 14856 |
| Peoples Day Grant | | 900 | 900 | 0 |
| Neighbourly Grant Funding | 1,000 | 0 | 1,000 | 400 |
| Regular User Groups | 14,699 | 0 | 14,699 | 7389 |
| Occasional Hall Bookings | 6,899 | 0 | 6,899 | 0 |
| Award for All (Lotto) Grant | 0 | 0 | 0 | 9740 |
| Bank Interest | 1 | 0 | 1 | 4 |
| Daily Lunch Fees | 279 | 0 | 279 | 0 |
| Donations | 183 | 0 | 183 | 582 |
| Other | 0 | 0 | 0 | 1,775 |
| Total Incoming Resources | 60,162 | 61,690 | 121,852 | 89,872 |



| DETAILED EXPENDITURE | | 2022 | 2021 |
|-------------------------------------|---------------|---------------|---------------|
| OUTGOING RESOURCES | Unrestricted | Restricted | Total |
| | Fund | Fund | Fund |
| | £ | £ | £ |
| Salaries/Wages | 0 | 31,127 | 31,127 |
| HMRC - PAYE | 766 | 0 | 766 |
| Pension contributions | 804 | 0 | 804 |
| Lotto Sessional Worker | 80 | 0 | 80 |
| Activities and Events | 950 | 0 | 950 |
| Temporary Staff | 0 | 0 | 0 |
| Food & Catering | 6,642 | 0 | 6,642 |
| Take away containers | 682 | 0 | 682 |
| Volunteer Exp | 6,253 | 0 | 6,253 |
| Equipment purchase | 0 | 2,029 | 2,029 |
| Equipment Loan | 897 | 0 | 897 |
| Minibus | 1,700 | 0 | 1,700 |
| Petrol Minibus & transport | 2,999 | 0 | 2,999 |
| Minibus Repair | 128 | 0 | 128 |
| Photo Copies | 143 | 0 | 143 |
| LB S Rent | 15,750 | 0 | 15,750 |
| Business Rates | 593 | 0 | 593 |
| Water Rates | 903 | 0 | 903 |
| Building Repairs | 0 | 3,932 | 3,932 |
| Light & Heating | 4,024 | 0 | 4,024 |
| Gas Supply | 4,599 | 0 | 4,599 |
| Phone/Internet | 1,090 | 0 | 1,090 |
| Pest Control | 472 | 0 | 472 |
| Refuse Waste | 1,984 | 0 | 1,984 |
| All Purpose Insurance | 1,488 | 0 | 1,488 |
| Cleaning & Material | 502 | 0 | 502 |
| Driver -Transport Hire | 0 | 0 | 0 |
| Payroll Services | 115 | 0 | 115 |
| Postage & Stationery | 418 | 0 | 418 |
| Website | 150 | 0 | 150 |
| DBS | 74 | 0 | 74 |
| ICO | 35 | 0 | 35 |
| Business Services | 1,049 | 0 | 1,049 |
| TV Licence | 159 | 0 | 159 |
| Security System | 0 | 0 | 0 |
| Equipment and Repairs | 1,516 | 0 | 1,516 |
| Equipment Purchase (perishables) | 0 | 0 | 0 |
| Bank Charges | 304 | 0 | 304 |
| Advertising/Marketing and Publicity | 1,650 | 0 | 1,650 |
| Accountancy Fees | 1,500 | 0 | 1,500 |
| Miscellaneous | 202 | 0 | 202 |
| Total Resources Expended | 60,620 | 37,088 | 97,708 |
| | | | 74,318 |