

Charity No: 1161414

# OLD SARUM COMMUNITY CENTRE

RECEIPTS & PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2025

MOORE (SOUTH) LLP

CHARTERED ACCOUNTANTS

**OLD SARUM COMMUNITY CENTRE**  
**RECEIPTS & PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

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**OLD SARUM COMMUNITY CENTRE**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

Old Sarum Community Centre operates from:  
Pheasant Drive,  
Old Sarum,  
Salisbury,  
SP4 6GH

Charity No: 1161414

The trustees that served during the year were:

K Lynn	(Chairman)
K Coulthard	(Resigned 07/05/2025)
D McNaught	(Resigned 02/03/2024)
E Holland	
N Assuon	(Secretary) (Appointed 15/04/2024)
R Wilding	(Resigned 02/09/2025)
S Luther	(Resigned 17/01/2025)
A Lailung	(Resigned 17/01/2025)

**Governance Information**

The Community Centre for which the Charity is responsible is owned by the Laverstock and Ford Parish Council. The Trustees have a lease agreement with them and this agreement allows the Trustees and Management Group to have responsibility for the day to day running of the centre. All Trustees and Members of the Management Group are volunteers and anyone interested in joining need only to make themselves known to us.

The Trustees oversee the work of the Manager and other staff..

**Charitable Objects**

The Charity manage a purpose built building that was funded using Section 106 community funds. It provides one large and two partitioned small halls for the use of the growing community of Old Sarum and surrounding villages and local businesses. It has a commercial kitchen that allows the OSCC's use for weddings and celebrations.

The Trustees and Management group ensure that:

- Activities held will promote the integration of the local community, both established and new, for recreation, education, and celebratory purposes.
- It is open for use in the wider community i.e. business training opportunities, military functions.
- It is suitably equipped for those with disabilities.
- It manages its financial activities with transparency according to national and charity guidelines.

All appropriate insurances, liabilities, Health and Safety and Child Protection guidelines are in place and upheld.

**Income and Activities**

**Objects and Activities**

The OSCC is available for a variety of community events:

- Wedding receptions, christening parties, funeral receptions, birthdays and anniversaries.
- Local business and enterprise groups to use as a meeting point.
- 'Quality of life' leisure activities such as, Rock Choir.
- Sports activities such as Aspire Martial Arts and Radiant Yoga and RMB yoga
- Health e.g. Nurses point of contact with the community and Slimming World.
- Mums and Toddlers groups i.e. Monday Monkeys (now run under the centre) and Tumble tots.

Such activities are of benefit to the local community.

As previous years reports, recruiting enough volunteers remains challenging. The manager, previously self-employed was taken on as a employee of the Centre from May 2024 to improve job security and benefits. On her resignation the trustees agreed a joint approach with LFPC and they now employ a bookings officer. Responsibility for the upkeep and maintenance of the building itself remains directly with the trustees. A temporary solution was to employ a property manager on a self-employed basis whilst a permanent solution is found.

The centre continues to attract business from local groups and organisations; however, it is a significant task to manage. Energy bill prices are still fairly ominous looking ahead. We have been in touch again with the Parish Council as landlords to notify them of the huge hike in costs and the projected financial forecast. We are also looking at trying to secure funding to install solar panels again to reduce our bills.

We have several new long term hirers. But we are looking at filling our afternoon slots to boost income. There has been ongoing work in regard to maintenance.

#### Achievements and performance

The charity has continued to be a hub for the local community of Old Sarum and Longhedge, providing a warm space and a chatty cafe along with the community pantry. This year, we have created a neuro divergent cafe and had some community bingo and games events. We continue to accommodate the youth club and the nursery. The community Pantry goes from strength to strength and we are delighted to support this initiative.

#### Financial Review

Financially we are still meeting our Reserve target of minimum 3 months Operating Costs we are also trying to build the reserves to cover external painting and car park resurfacing (due 2040). We are also providing subsidised Community events and a warm space and Pantry for local residents.

The Trustees do not award grants and currently have no investments.

In the year being reported, the centre is run mainly by the manager employed by the charity. All paperwork and policies are generated by the manager or Trustees and the Trustees oversee these policies regularly.

In addition, the organisation and management of lettings, maintenance and legal advice is given by Trustees with appropriate skills.

Most of the income has come from lettings with the halls let out to local organisations, community groups and private individuals. We occasionally apply for grants for specific projects. The Pantry successfully applies for grants to cover its running costs

Despite the ongoing workload for the community centre, the manager and Trustees have worked extremely hard to make sure that the centre continues to run as a welcoming and sustainable facility. It has been a collective effort over the last year and beyond, and I am enormously grateful for the hours, energy and care the Trustees and management group give to this key community resource.

Signed   
K Lynn (Chairman)

Date 14 - JAN 2026  
On behalf of the Trustees

# **INDEPENDENT EXAMINER'S REPORT TO OLD SARUM COMMUNITY CENTRE**

## **Independent Examiner's Report to the Trustees of Old Sarum Community Centre**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2025 which are set out on pages 4 to 6.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

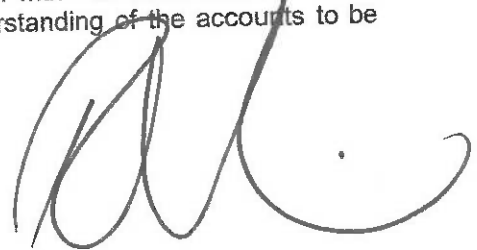
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Robert Macdonald FCCA  
Moore (South) LLP  
Chartered Accountants  
33 The Clarendon Centre  
Salisbury Business Park  
Salisbury  
Wiltshire SP1 2TJ

21<sup>st</sup> January 2026

**OLD SARUM COMMUNITY CENTRE**  
**RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2025**


	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
<b>Income and Expenditure</b>				
<b>Incoming Resources</b>				
Hire Income	42,935	-	42,935	33,319
Interest	34	-	34	-
Monday Monkeys	-	-	-	670
Pantry (from members)	-	12,995	12,995	6,374
Other (incl events)	470	-	470	429
Grants	<u>11,281</u>	<u>35,312</u>	<u>46,593</u>	<u>34,075</u>
<b>Total Incoming Resources</b>	<u>54,720</u>	<u>48,307</u>	<u>103,027</u>	<u>74,867</u>
<b>Support Costs</b>				
Telephone	-	-	-	1,168
Light, Heat & Water	12,163	-	12,163	9,574
Admin fees	14,157	11,356	25,513	12,750
Pantry	-	22,983	22,983	14,913
Good Grub Club	2,246	-	2,246	1,472
Card Charges	-	-	-	420
Licences	1,321	-	1,321	952
Hire costs	-	4,972	4,972	-
Advertising	160	-	160	-
Printing & Stationery	1,804	-	1,804	1,071
Accountancy	1,668	-	1,668	798
Equipment	345	1,857	2,202	4,577
Repairs	11,093	-	11,093	15,333
Fuel	3,004	-	3,004	-
Insurance	3,824	-	3,824	3,655
Cleaning	8,995	-	8,995	9,186
Lettings Refunds	-	-	-	726
Event Supplies	-	-	-	679
<b>Total Resources Expended</b>	<u>60,780</u>	<u>41,168</u>	<u>101,948</u>	<u>77,284</u>
<b>Net Incoming/(Outgoing) Resources for the Year</b>	<b>(6,060)</b>	<b>7,139</b>	<b>1,079</b>	<b>(2,417)</b>
Balance Brought Forward 1 <sup>st</sup> April 2024	17,616	7,514	25,130	27,547
Balance Carried Forward 31 <sup>st</sup> March 2025	<u>11,556</u>	<u>14,653</u>	<u>26,209</u>	<u>25,130</u>

The notes on page 6 forms part of these Accounts

**OLD SARUM COMMUNITY CENTRE**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31ST MARCH 2025**

	<u>Note</u>	<u>2025</u> £	<u>2024</u> £
<b>Current Assets</b>			
Cash at bank and in hand		<u>26,209</u>	<u>25,130</u>
		<u>26,209</u>	<u>25,130</u>
<b>Funds</b>			
Unrestricted Funds	2	11,556	17,616
Restricted Funds	2	<u>14,653</u>	<u>7,514</u>
		<u>26,209</u>	<u>25,130</u>

Approved by the Trustees on 14-Jan-2026 and signed on their behalf by

  
 .....  
 K Lynn (Chairman)

**OLD SARUM COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

**1. Accounting Policies**

All income and expenditure is accounted for on a receipt and payment method.

**2. Restricted and Unrestricted Funds**

The restricted funds relate to the Community Pantry project and Parish Council support for salaries.