

Charity No: 1161414

OLD SARUM COMMUNITY CENTRE

RECEIPTS & PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2022

MOORE (SOUTH) LLP

CHARTERED ACCOUNTANTS

OLD SARUM COMMUNITY CENTRE
RECEIPTS & PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2022

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OLD SARUM COMMUNITY CENTRE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

Old Sarum Community Centre operates from:
Pheasant Drive,
Old Sarum,
Salisbury,
SP4 6GH

Charity No: 1161414

The trustees that served during the year were:

W Burditt	(Chairman)
B Wilson	(Secretary)
A Redman	
K Lynn	
C Vanstone	Appointed 27/8/22

Governance Information

The Community Centre for which the Charity is responsible is owned by the Laverstock and Ford Parish Council. The Trustees have a lease agreement with them and this agreement allows the Trustees and Management Group to have responsibility for the day to day running of the centre. All Trustees and Members of the Management Group are volunteers and anyone interested in joining need only to make themselves known to us.

The Trustees oversee the work of the Management Group. This group consists of 5 volunteers who organise, maintain and manage the Centre on a day to day basis. Ideally we require 3 or 4 more volunteers.

Charitable Objects

The Charity manage a purpose built building that was funded using Section 106 community funds. It provides one large and two partitioned small halls for the use of the growing community of Old Sarum and surrounding villages and local businesses. It has a commercial kitchen that allows the OSCC's use for weddings and celebrations.

The Trustees and Management group ensure that:

- Activities held will promote the integration of the local community, both established and new, for recreation, education, and celebratory purposes.
- It is open for use in the wider community i.e. business training opportunities, military functions.
- It is suitably equipped for those with disabilities.
- It manages its financial activities with transparency according to national and charity guidelines.

All appropriate insurances, liabilities, Health and Safety and Child Protection guidelines are in place and upheld.

Income and Activities

Objects and Activities

The OSCC is available for a variety of community events:

- Wedding receptions, christening parties, funeral receptions, birthdays and anniversaries.
- Local business and enterprise groups to use as a meeting point.
- 'Quality of life' leisure activities such as, Rock Choir, film nights and art group.
- Sports activities such as Bounce dance Fit, Fit Steps and Mini Kicks for under 4's
- Health e.g. Nurses point of contact with the community, Sling's and Slimming World.
- Mums and Toddlers groups i.e. Monday Monkeys, Tumble tots and Spurgeon's Stay and Play.
- Community Café open to all the community.

Such activities are of benefit to the local community.

Again there has been a change of hands in the office management. A huge thank you to Nina for her hard work sorting the administration and everything else that goes with it. She has streamlined much of our operations, bookings and invoicing.

As previous years reports, volunteers are an ongoing issue. We have recently begun conversations with the Parish Council about finding assistance to run and oversee the centre. Several Trustees and volunteers have been in their roles for many years but are increasingly struggling to manage the workload on top of paid roles and other commitments. The centre continues to attract business from local groups and organisations; however, it is a significant task for all of our volunteers

to manage. Unfortunately, there is not a steady stream of volunteers waiting to get involved. However, talks with the Parish Council so far have been positive and we hope to find a resolution in the near future.

In 2022 we increased our hire prices for all users, which considering the financial climate, was well received. After some research and deliberation the Trustees agreed upon a price increase in order to help off set running costs and increasing maintenance.

Energy bill prices are fairly ominous looking ahead. We have been in touch again with the Parish Council as landlords to notify them of the huge hike in costs and the projected financial forecast. Currently the government relief scheme is helping us to manage keep costs to a manageable amount. However, when that relief ends costs will spiral beyond an amount that would be viable for the centre. Again, ongoing conversations are taking place between the Trustees and the Parish Council as to how these costs could be offset.

The nursery are still exploring whether they can move to another site. However, options are limited, so for the time being we are very happy to have them in the centre. Our mid-week and regular hirers have all returned except 1 or 2. The weekend hires are also up, and we are opening our doors several times each weekend for parties, gatherings and special events.

There has been ongoing work in regard to maintenance. Again, a huge thank you needs to go to Phil for all his hard work, diligence and service. Adverse weather over 2022 forced us to repair several fences panels, secure the soundproofing in the main hall and fix the bin shed in the car park. Unfortunately, antisocial behaviour has also meant that we have had to spend money on replacing the main door lock and obtaining a new securer post-box.

Financial Review

Financially we are still meeting our Reserve target of minimum 3 months Operating Costs we are also trying to build the reserves to cover external painting (due 2025) and car park resurfacing (due 2040). We are also providing subsidised Community events such as the annual Summer Fun Day and a warm space and Pantry for local residents.

The Trustees do not award grants and currently have no investments.

The centre is run entirely by volunteers none of whom are paid.

All paperwork and policies are generated by these volunteers and the Trustees oversee these policies regularly.

In addition, the organisation and management of lettings, maintenance and legal advice is given by volunteers with appropriate skills.

Most of the income has come from lettings with the halls let out to local organisations, community groups and private individuals. We occasionally apply for grants for specific projects.

Despite the ongoing workload for the community centre all volunteers have worked extremely hard to make sure that the centre continues to run as a welcoming and sustainable facility. It has been a collective effort over the last year and beyond, and I am enormously grateful for the hours, energy and care the Trustees and management group give to this key community resource.

Signed-----
(Hon Secretary)

Date-----
On behalf of the Trustees

INDEPENDENT EXAMINER'S REPORT TO OLD SARUM COMMUNITY CENTRE

Independent Examiner's Report to the Trustees of Old Sarum Community Centre

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2022 which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Macdonald FCCA
Moore (South) LLP
Chartered Accountants
33 The Clarendon Centre
Salisbury Business Park
Salisbury
Wiltshire SP1 2TJ

OLD SARUM COMMUNITY CENTRE
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Income and Expenditure				
Incoming Resources				
Hire Income	23,005	-	23,005	7,407
Grants	-	907	907	8,000
Total Incoming Resources	<u>23,005</u>	<u>907</u>	<u>23,912</u>	<u>15,407</u>
Support Costs				
Telephone & Licences	742	-	742	641
Light, Heat & Water	6,685	-	6,685	5,768
Card Charges	90	-	90	-
Licences	772	-	772	-
Printing & Stationery	32	-	32	-
Accountancy	648	-	648	685
Equipment	3,894	590	4,484	1,682
Repairs	5,054	-	5,054	3,354
Insurance	2,443	204	2,647	427
Cleaning	4,596	-	4,596	2,041
Lettings Refunds	2,313	-	2,313	2,143
Newsletters	-	-	-	232
Event Supplies	1,454	-	1,454	-
Total Resources Expended	<u>28,723</u>	<u>794</u>	<u>29,517</u>	<u>16,973</u>
Net Incoming/(Outgoing) Resources for the Year	(5,718)	113	(5,605)	(1,566)
Balance Brought Forward 1 st April 2021	28,140	-	28,140	29,706
Balance Carried Forward 31 st March 2022	<u>22,422</u>	<u>113</u>	<u>22,535</u>	<u>28,140</u>

The notes on page 6 forms part of these Accounts

OLD SARUM COMMUNITY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST MARCH 2022

	<u>Note</u>	<u>2022</u> £	<u>2021</u> £
Current Assets			
Cash at bank and in hand		<u>22,535</u>	<u>28,140</u>
		<u>22,535</u>	<u>28,140</u>
Funds			
Unrestricted Funds	2	22,422	28,140
Designated Funds	2	<u>113</u>	<u>-</u>
		<u>22,535</u>	<u>28,140</u>

Approved by the Trustees on and signed on their behalf by

..... Chairman

OLD SARUM COMMUNITY CENTRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2022

1. Accounting Policies

All income and expenditure is accounted for on a receipt and payment method.

Resources Expended

The Charity is run entirely by volunteers.

2. Designated and Unrestricted Funds

All funds currently held by the charity have no restrictions placed upon them.