

Charity No: 1161414

OLD SARUM COMMUNITY CENTRE
RECEIPTS & PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

MOORE (SOUTH) LLP
CHARTERED ACCOUNTANTS

OLD SARUM COMMUNITY CENTRE
RECEIPTS & PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

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OLD SARUM COMMUNITY CENTRE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

Old Sarum Community Centre operates from:
Pheasant Drive,
Old Sarum,
Salisbury,
SP4 6GH

Charity No: 1161414

The trustees that served during the year were:

W Burditt (Chairman)
B Wilson (Secretary)
A Redman
K Lynn

Governance Information

The Community Centre for which the Charity is responsible is owned by the Laverstock and Ford Parish Council. The Trustees have a lease agreement with them and this agreement allows the Trustees and Management Group to have responsibility for the day to day running of the centre. All Trustees and Members of the Management Group are volunteers and anyone interested in joining need only to make themselves known to us.

The Trustees oversee the work of the Management Group. This group consists of 5 volunteers who organise, maintain and manage the Centre on a day to day basis. Ideally we require 5 or 6 more volunteers.

Charitable Objects

The Charity manage a purpose built building that was funded using Section 106 community funds. It provides one large and two partitioned small halls for the use of the growing community of Old Sarum and surrounding villages and local businesses. It has a commercial kitchen that allows the OSCC's use for weddings and celebrations.

The Trustees and Management group ensure that:

- Activities held will promote the integration of the local community, both established and new, for recreation, education, and celebratory purposes.
- It is open for use in the wider community i.e. business training opportunities, military functions.
- It is suitably equipped for those with disabilities.
- It manages its financial activities with transparency according to national and charity guidelines.

All appropriate insurances, liabilities, Health and Safety and Child Protection guidelines are in place and upheld.

Income and Activities

Objects and Activities

The OSCC is available for a variety of community events:

- Wedding receptions, christening parties, funeral receptions, birthdays and anniversaries.
- Local business and enterprise groups to use as a meeting point.
- 'Quality of life' leisure activities such as, Rock Choir, film nights and art group.
- Sports activities such as Bounce dance Fit, Fit Steps and Mini Kicks for under 4's
- Health e.g. Nurses point of contact with the community, Sling's and Slimming World.
- Mums and Toddlers groups i.e. Monday Monkeys, Tumble tots and Spurgeon's Stay and Play.
- Community Café open to all the community.

Such activities are of benefit to the local community.

It was previously mentioned that the nursery would be leaving in 2020 but they have had numerous obstacles and issues which has meant their new purpose built building has come to a complete halt.

The last year has required us to continually adapt as the pandemic and guidelines have fluctuated. I would say that I am incredibly impressed how we, as a group of volunteers, have collectively managed and overseen the centre during these difficult times. The centre is now operating under the 'new normal'. Whilst the majority of guidelines have dropped we are still following a handful of safety protocols to ensure ongoing safety.

We have been able to recruit a handful more people to the management group and trustees which has been hugely encouraging and helpful. We have undergone a name change to reflect our growing community, so we are now called Old Sarum and Longhedge Community Centre as our housing estates grows. This has also coincided with creating a new multipurpose website that will hopefully be able to streamline much of our administration.

There has been numerous issues and adjustments needed to the centre, which has required a lot of expenditure. But all have been completely necessary - we hope all of these adjustments and repairs will not only allow us to pivot to a functioning and Covid safe community centre, but also show that we are a diligent and notable community centre with the best facilities and equipment in the local area.

There has been ongoing issues with anti-social behaviour but after conversations with the police we have seen a drop in this behaviour. However, we will need to continue to monitor this area, as this behaviour has in previous years increased during the darker months. If it does continue then we are considering an anti-social deterrent called a 'mosquito' which will discourage groups from gathering.

Main Achievements

Prior to lockdown we had largely maintained our customer base of regular users and had increased our bookings for individual users, such as parties and celebrations. Financially we are still meeting our Reserve target of minimum 3 months Operating Costs we are also building the reserves to cover external painting (due 2025) and car park resurfacing (due 2040). We are also providing subsidised Community events such as the annual Summer Fun Day.

Financial Review

The Trustees do not award grants and currently have no investments.

The centre is run entirely by volunteers none of whom are paid.

All paperwork and policies are generated by these volunteers and the Trustees oversee these policies regularly.

In addition the organisation and management of lettings, maintenance and legal advice is given by volunteers with appropriate skills.

Most of the income has come from lettings with the halls let out to local organisations, community groups and private individuals. We occasionally apply for grants for specific projects. We received a grant this year from the local council following the ongoing Covid-19 situation and the loss of rent we incurred.

We are working towards combining forces with the Parish Council who also produce a newsletter to put our news and activities into their publication. With the hope to still provide a shop window for all that is going on but save on finances and volunteers delivering the newsletters.

Despite the ongoing difficulties the community centre and its volunteers have navigated an extremely stressful and complex 12 months. The centre is seen by the local community as a hub for the wider local area. It not only hosts numerous groups and local parties, but it is also the catalyst and often instigator for much of the community projects and cohesion.

The next few months we hope to continue to welcome back all our groups, classes, group and more. In the future the centre will possibly need to look at organising some fundraising events for the centre as it has been such an expensive year. We still need to be proactive in creating revenue and recruiting volunteers to assist and provide fresh insight to the life and business of the community centre.

Signed Bill Wilson
(Hon Secretary)

18 December 2021

Date _____
On behalf of the Trustees

INDEPENDENT EXAMINER'S REPORT TO OLD SARUM COMMUNITY CENTRE

Independent Examiner's Report to the Trustees of Old Sarum Community Centre

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2021 which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

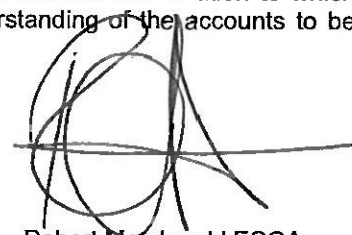
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Robert Macdonald FCCA
Moore (South) LLP
Chartered Accountants
33 The Clarendon Centre
Salisbury Business Park
Salisbury
Wiltshire SP1 2TJ

21st DECEMBER 2021

OLD SARUM COMMUNITY CENTRE
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Income and Expenditure			
Incoming Resources			
Hire Income	7,407	7,407	27,698
Grants	8,000	8,000	1,000
Donations	—	—	—
Total Incoming Resources	<u>15,407</u>	<u>15,407</u>	<u>28,698</u>
 Support Costs			
Telephone & licenses	641	641	579
Light, heat & water	5,768	5,768	5,497
Printing & stationery	—	—	263
Accountancy	685	685	624
Equipment	1,682	1,682	3698
Repairs	3,354	3,354	4630
Insurance	427	427	2,329
Cleaning	2,041	2,041	3,824
Lettings refunds	2,143	2,143	170
Newsletters	232	232	907
Licenses	—	—	766
Event supplies	—	—	470
Total Resources Expended	<u>16,973</u>	<u>16,973</u>	<u>23,757</u>
 <u>Incoming/(Outgoing) Resources</u>			
<u>For the Net Year</u>	(1,566)	(1,566)	4,941
 Balance Brought Forward	29,706	29,706	<u>24,765</u>
Transfer between funds			
 Balance Carried Forward at			
31st March 2021	<u>28,140</u>	<u>28,140</u>	<u>29,706</u>


The notes on page 6 forms part of these Accounts

OLD SARUM COMMUNITY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST MARCH 2021

	<u>Note</u>	<u>2021</u> £	<u>2020</u> £
Current Assets			
Cash at bank and in hand		<u>28,140</u>	<u>29,706</u>
		<u>28,140</u>	<u>29,706</u>
Funds			
Unrestricted Funds	2	28,140	29,706
Designated Funds	2	-	-
		<u>28,140</u>	<u>29,706</u>

07 December 2021

Approved by the Trustees on and signed on their behalf by

.....  Chairman

OLD SARUM COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2021

1. Accounting Policies

All income and expenditure is accounted for on a receipt and payment method.

Resources Expended

The Charity is run entirely by volunteers.

2. Designated and Unrestricted Funds

All funds currently held by the charity have no restrictions placed upon them.