

# GATESHEAD FOODBANK

England & Wales · Charity number 1161395

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-04-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Gateshead Food Bank  
The Davidson Building  
Swan Street  
Gateshead  
Tyne And Wear  
NE8 1BG

**Phone** 07496840720

**Email** [info@gatesheadfoodbank.org](mailto:info@gatesheadfoodbank.org)

**Website** <http://gateshead.foodbank.org.uk/>

## Activities

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**Objects:** WITH A STRONG CHRISTIAN ETHOS, TO PREVENT OR RELIEVE POVERTY IN GATESHEAD BY PROVIDING FOOD AND SUPPORT TO INDIVIDUALS IN NEED AND/OR CHARITIES OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.

**Activities:** The Gateshead Foodbank is here to help individuals and families in crisis, through the provision of emergency food supplies.

## Classification

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- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Gateshead

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£475,293	£515,044	-	-
2024-03-31	£464,742	£448,780	-	-
2023-03-31	£624,418	£584,574	£505,061	2
2022-03-31	£407,355	£313,032	-	-
2021-03-31	£593,302	£422,006	£370,894	0

## Trustees

Name	Role	Appointed
Carol Jane Thompson		2019-04-17
DONALD SINCLAIR		2019-04-17
JACQUELINE ELIZABETH BEELEY		2019-04-17
James Christian Wilders		2026-03-18
Robert Brotherston		2020-03-11
William John Macdonald		2024-12-11

**GATESHEAD FOODBANK**

England & Wales - Charity number 1161395

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# Accounts

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Gateshead  
**Foodbank**  
Together with Trussell



**GENERAL MEETING – 2024-2025**

## Chair's Report

### Gateshead Foodbank Annual Update: Serving the Local Community in 2024/25

Gateshead Foodbank would like to extend its sincere gratitude to all volunteers, staff, donors, corporate partners, and community organisations whose support continues to be crucial in meeting local needs. In 2024/25, we assisted 7,891 individuals—down 563 from the previous year—reflecting the ongoing impact of our combined efforts to combat food insecurity, make foodbank the last port of call and provide comprehensive support.

Our mission goes beyond emergency food aid. We remain committed to helping people improve their long-term financial stability. Key highlights from our financial inclusion work in 24/25 include:

- £304,304 in total financial gains, averaging £4,988 per person.
- £459,810 in debt managed or written off, with an average reduction of £3,738 per person.

This year we were granted funding from Trussell and have been able to employ a Local Organiser. Diane's role has two main branches: first, supporting and organising groups of local residents to address community issues, empowering them to take action on issues that affect them daily and encouraging these groups to voice their concerns in conversations with the local authority. Diane also promotes Trussell's campaigns on national issues such as the 'Laying it on the Table' further strengthening our advocacy work and sharing these insights at a national level to ensure the community's concerns are heard on a larger scale.

We continue to be very grateful for the support of our dedicated team of volunteers, our generous donors both giving food and money and to our many partners who have supported us throughout the year. Our bi-monthly newsletter has full details of the amazing ways we are supported by the community please contact [info@gateshead.foodbank.org.uk](mailto:info@gateshead.foodbank.org.uk) or follow us on social media to for more information and to keep updated.

**Key Pointers:**

- **Individuals Supported:** 7,891 people received emergency food support, a decrease from 8,454 in the previous year.
- **Volunteer Engagement:** The Foodbank operates with 82 volunteers across three distribution centres and a total of 122 volunteers contributing to various roles.
- **Referral Partnerships:** 3,354 referrals were made by 59 agencies, with 60% of clients accessing the service only once during the year.
- **Financial Inclusion Impact:** 257 individuals received financial advice, resulting in £764,114 in combined income gains and debt management outcomes.
- **Christmas Support:** 354 Christmas hampers and £3,830 in supermarket vouchers were distributed, enabling families to purchase essentials during the festive period.

Our three Distribution Centres over the last year have supported **7,891** people with emergency food and offered support to ultimately move them on from accessing the food bank. Our Distribution Centres consist of **82** volunteers and **122** volunteers in total throughout the food bank. Gateshead Foodbank has a commissioned Financial Inclusion Worker. As well as three full time staff, we all come together to ensure people accessing our food banks, who are struggling to afford the basic essentials, receive the right food, a listening ear and ways to improve their financial situation. Creating an environment that is safe and welcoming, in line with Gateshead Foodbank ethos to treat people with respect and dignity in a non-judgemental way. None of this would be possible without a collective effort to feed people who are in an emergency situation, who are offered support and help to ultimately move on from needing to access the food bank, back into using the community food provisions of their own choice.

Thank you.

We would like to thank all involved in our continued partnership with Blaydon and Birtley Methodist Churches and the reception staff at Gateshead Citizens Advice (who greet and manage those attending Gateshead Distribution).

Throughout our Distribution Centres we have seen a further decrease in those accessing emergency food parcels, we fed a total of 7,891 people compared to 8,454 the previous year, showing a decrease of **563**. The decrease in the number of individuals accessing emergency food is attributed to effective partnerships, comprehensive support services, and proactive financial inclusion advice from staff, volunteers and referral partners. The food bank's approach, focusing on dignity, choice, and holistic support, has contributed to positive outcomes for people. Continued collaboration with referral partners and community engagement remains essential to sustaining and building upon these achievements.

Our food parcels are made up from kind food and monetary donations, parcels offer people short term emergency food for up to 7 days. We give people the choice of what they would like to take from a standard tray, in addition to this a range of extras such as fresh fruit and

vegetables, bread and frozen items. We accommodate as best we can individuals who have dietary and cultural requests from kind donations. We are able to offer toiletries, nappies, sanitary products and pet food, which are donation dependent. We want to thank ‘everyone’ within our community from individuals to businesses, who enable us to offer a range and choice of items in a dignified manner, to those people who visit Gateshead Foodbank.

#### Total People Fed - by Distribution Centre

<b>Food Bank Centre</b>	<b>Vouchers fulfilled</b>	<b>Adults</b>	<b>Children</b>	<b>Total</b>
<b>Birtley</b>	248	337	143	480
<b>Blaydon</b>	341	487	270	757
<b>Gateshead</b>	3509	4662	1992	6654
				<b>7891</b>

#### Referral Partners:

3,354 referrals were made from 59 referral partners, with 48 of those referral partners being statutory services. All referral agents now use an online E referral process and no longer issue red paper vouchers. This makes managing data and frequency of users much easier. Of the 7,891 people fed, 60% of those referred by our partners only visited the food bank once in this period. This is a testament to the great partnership working and communication we have, to ensure people are offered individual packages of support as well as food. We have continued to deliver our monthly “New Referrers” Meeting, for agencies who would like to become a referral partner or to build up more knowledge about the Foodbank, increasing our network and community working together. We held two events in this period for referral agents and we facilitated a strategic referral pathways workshop with referral agencies, focusing on Gateshead Foodbank strategy and vision, to ensure everyone has a greater understanding of the role we all play in ending the need for food banks.

#### Financial Inclusion Partner:

All distribution centres have access and resources from the Financial Inclusion Team. They have been able to offer much needed advice and support, with evidence clearly showing substantial financial gains for individuals who have been referred (see table below). A total of 257 people engage in advice and support, with 854 advice issues dealt with. People received an individual’s support package, having access to SIM cards from Vodafone, top up energy fuel voucher worth £54.

The top three advice services requested were debt, benefits and financial services/capabilities. A staggering **£764,114.00** combined gains and debt managed. We want to thank the Financial Inclusion Team for their ongoing positive outcomes achieved for people.

Income Maximisation Advice - Income Gain Outcomes				
Cumulative	April to June 2024	April to September 2024	April to December 2024	April 2024 to March 2025
<b>Income gains for people using the service (total cumulative):</b>	£74,041	£134,759	£199,149	<b>£304,304</b>
<b>Of which Achieved:</b>	£9,815	£10,500	£16,313	£43,019
<b>Of which Expected:</b>	£64,226	£124,259	£182,836	£261,286
<b>Number of people who achieved or are expected to achieve an income gain (cumulative)</b>	<b>21</b>	<b>40</b>	<b>56</b>	<b>61</b>

Debt Managed				
Cumulative	April to June 2024	April to September 2024	April to December 2024	April 2024 to March 2025
<b>1a. Debts written off:</b> total value of debt written off for people using the service (cumulative, £)	£40,902	£53,890	£93,045	£134,400
<b>1b. Debts written off:</b> number of people using the service whose debt was written off (cumulative)	3	7	13	15
<b>2a. Other financial outcomes:</b> total value of 'other' financial outcomes resulting from debt advice for people using the service (cumulative, £)	£85,585	£166,634	£183,865	£281,226
<b>2b. Other financial outcomes:</b> number of people using the service who received an 'other' financial outcome resulting from debt advice (cumulative)	33	50	66	85
<b>3a. Repayments rescheduled:</b> total value of repayments rescheduled for people using the service (cumulative, £)	£0	£1,440	£42,744	£44,184
<b>3b. Repayments rescheduled:</b> number of people using the service whose repayments were rescheduled (cumulative)	0	2	21	23
<b>Total value of debts managed (£)</b>	<b>£126,487</b>	<b>£221,964</b>	<b>£319,654</b>	<b>£459,810</b>
<b>Total number of people whose debt was managed</b>	<b>36</b>	<b>59</b>	<b>100</b>	<b>123</b>

### Christmas Hampers:

Over December 2024, we gave out 354 Christmas hampers across all three distribution centres and a total of £3,830 supermarket vouchers. Individuals and families were able to purchase whatever they needed with the vouchers, giving them a choice, as well as their Christmas hamper and standard emergency food. This was all possible through kind food and monetary donations and a combined effort from our corporate partners, who volunteered to make up the parcels and our regular volunteers, enabling us to come together and coordinate this huge operation over the busy period. Many smiles were observed and happy tears were shared from those individuals receiving their Christmas hampers and vouchers.

I want to thank everyone for a collective effort in addressing food insecurity and highlight the positive impact Gateshead Foodbank has in reducing the need for emergency food.

Lesleyann Watson – Project Manager

## GATESHEAD FOODBANK WAREHOUSE REPORT 2024-25

Stock In	116,403 kgs
Stock Out	121,234 kgs
Total Handled	237,637 kgs
Closing Stock	6,635 kgs

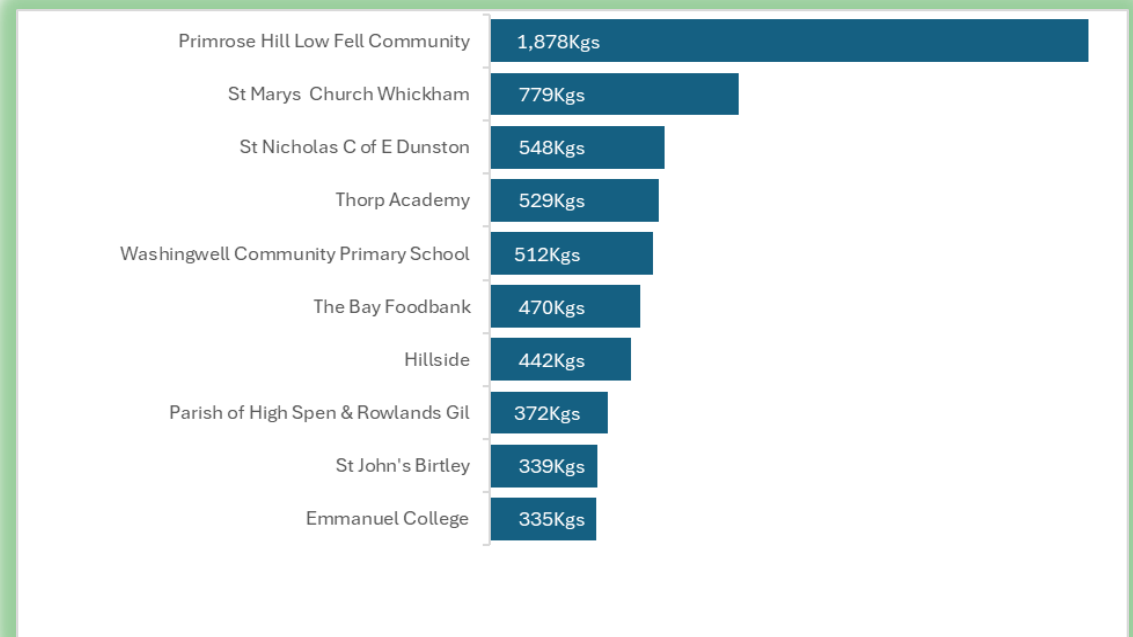
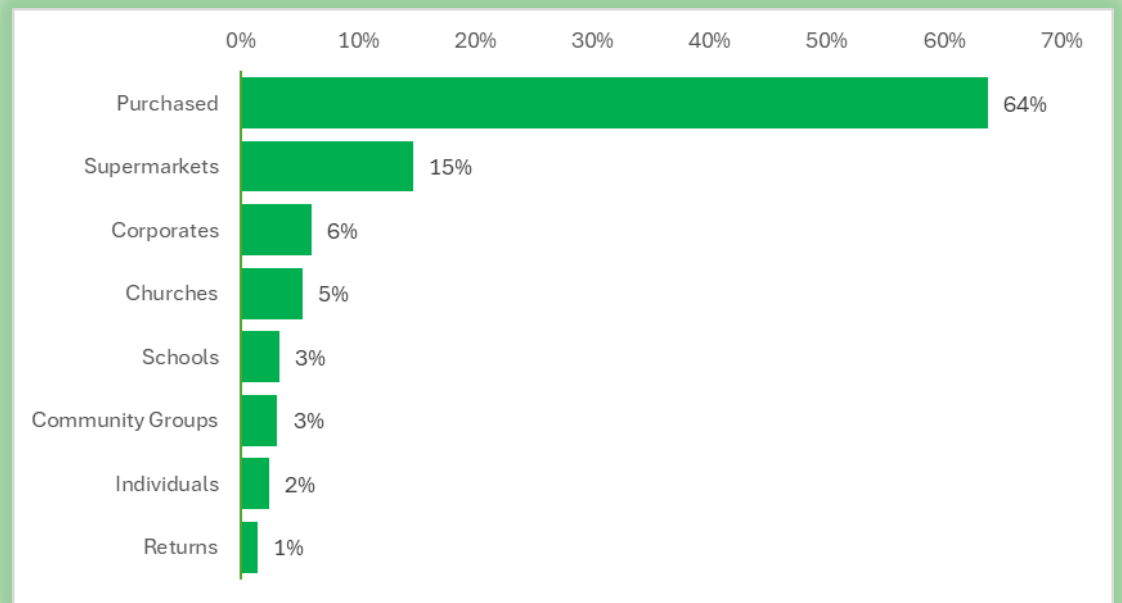
The warehouse team managed over 200 tonnes of food and toiletries in the year ending 31 March 2025.

Bulk purchasing, mainly from Morrisons Wholesale and supplemented by Brakes Food Services, was crucial in meeting demand for emergency food aid.

Although Bulk Purchases and Supermarkets account for nearly 80% of all food donations we actively encourage and promote donations from the public and corporations alike. Our top ten donors, led once again by the Primrose Hill Low Fell Community, are listed here.

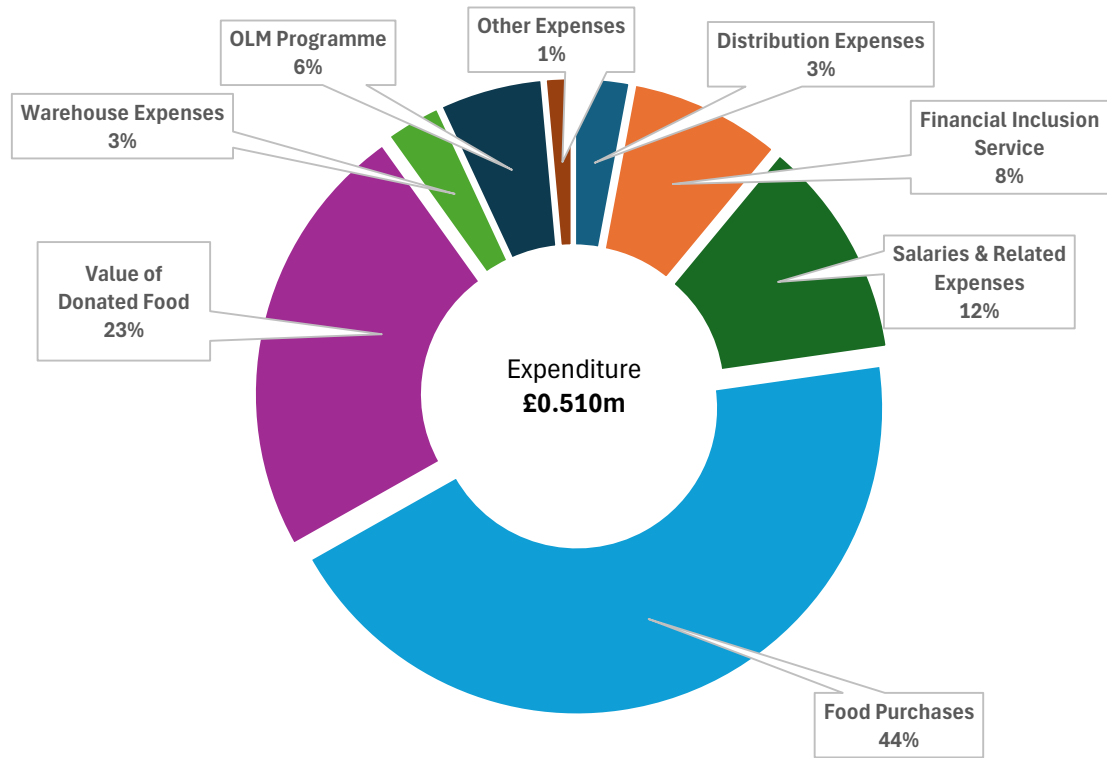
Now of course none of this is possible without our small but dedicated volunteer teams.

They know who they are. Thank You!!



**WHERE OUR MONEY GOES:**

Distribution Expenses	£15,002.76
Financial Inclusion Service	£41,116.00
Salaries & Related Expenses	£59,743.10
Food Purchases	£224,644.47
Value of Donated Food	£118,664.74
Warehouse Expenses	£15,046.49
OLM Programme	£27,958.15
Other Expenses	£7,351.11
	509,526.82



**Notes:**

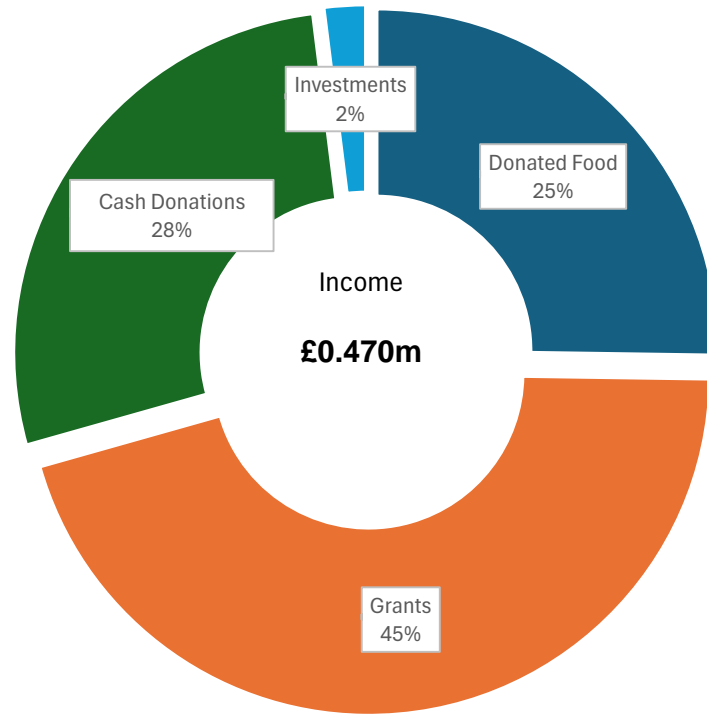
**Financial Inclusion Service:** Bought in Service from Gateshead Citizens Advice Bureau.

**OLM Programme:** This is the cost of running the "Organising Local Mobilisation" Programme and is essentially salary & related expenses.

**Food Purchases:** The cost of buying in 74,135kg of Food and Other Items

**WHERE OUR MONEY COMES FROM:**

Donated Food	£118,664.74
Grants	£213,472.31
Cash Donations	£128,832.66
Investments	£9,323.58
<b>Total</b>	<b>£470,293.29</b>



**Notes:**

**Donated Food:** We received 40,089kg of food and this has been valued at £2.96 per kg.

**We Received the following grants:**

- Gateshead Council £113,000
- Post Code Lottery £30,000
- Trussel £70,472

**Investments:** This is interest received on our deposit accounts

# Local Organiser Progress Summary

## Overview of Role

As a Local Organiser, my core role is to engage with the community, listen to people's lived experiences, and identify widely and deeply felt issues that can be tackled through local campaigns. My ultimate aim is to develop community-led teams that work together to bring about systemic change.

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## Training and Support

- Completed in-depth Zoom training with Trussell Trust, including a residential in June.
  - Receive regular supervision from an OLM Manager through Teams and face-to-face meetings.
  - Attend regional North East cluster meetings with other Local Organisers for mutual support.
  - Meet monthly with two buddies from my cohort for peer learning and encouragement.
- 

## Community Engagement

- Visited local Distribution Centres (Birtley, Blaydon, Central) and volunteered, connecting with volunteers.
  - Attended pop-up food pantries, Family Hub open days, drop-ins, and community groups.
  - Participated in Gateshead's first Food Summit and various networking events.
  - Built relationships with local organisations such as Oasis Co-Production, Your Voice Counts Equal People, and Gateshead Youth Council.
- 

## Listening Campaigns

- Ran "Glad, Sad, Mad" listening exercises in multiple community spaces to gather issues and stories.
- Hosted workshops asking residents to reflect on Trussell's 8 Building Blocks for a future without food banks.
- Gathered stories on hardship and hope through the "Laying It All on the Table" activity using tablecloths.



## Local Campaign Development

### Deckham/Shipcote:

- Supported local residents affected by fly-tipping and rats.
- Organised a community litter pick (20 bags collected).
- Helped launch the Deckham Residents Association—first meeting had strong attendance including local councillors and officers.



### Lobley Hill:

- Formed the Lobley Hill Community Group with 3 residents.
- Identified issues: fly-tipping, dog fouling, dangerous parking near Emmanuel College.
- Emailed local councillors and invited them to the next meeting.

### Highfield:

- Met residents concerned about park safety and cleanliness.
- Council committed to monthly meetings, summer cleanup, and skip day in October.

### Parents of Children with SEN:

- Built a WhatsApp support group with parents navigating complex challenges.
- Future campaign planning ongoing—allowing space for trust and clarity to develop.

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## Policy & Political Engagement

- Built strong relationships with Gateshead Council.
  - Facilitated visits to the food bank by the Mayor and several Cabinet Members.
  - Advocated for Free School Meals auto-enrolment—confirmed Gateshead has practiced this for 10 years and has committed to promoting it more publicly.
  - Co-developed Gateshead Council's Co-Production Framework for Adult Social Care.
  - Collaborated with Gateshead Citizens Advice and Age UK to promote Pension Credit uptake following changes to Winter Fuel Payment eligibility.
-

## **National Campaign Involvement**

- Active participant in Trussell's national campaign on Universal Credit reform.
  - Held multiple "Laying It All on the Table" events at community fairs, Tesco collections, and distribution sessions.
  - Shared tablecloth stories via social media and contributed to Trussell's national campaign newspaper.
  - Registered residents to vote and helped them apply for photo ID.
  - Invited all local election candidates to the food bank; six accepted, including now-MP Mark Ferguson who mentioned the food bank in his maiden speech.
  - Met with MPs prior to the budget and spring announcements, advocating for:
    - A minimum floor for Universal Credit
    - Reduction in DWP deductions from 25% to 15% (partially achieved)
    - Extension of the Household Support Fund to March 2026
- 

## **Reflection**

I've focused on listening well, testing ideas (such as drop-ins), and shifting strategies when things didn't work—always with the goal of empowering communities to campaign for real change. While building trust and teams takes time, significant progress has been made, and several campaign groups are now active. Our groundwork is strong, and momentum is growing.

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Charity registration number 1161395

**GATESHEAD FOODBANK**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

# GATESHEAD FOODBANK

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

Steven Caithness  
Robert Brotherston  
Carol Thompson  
Don Sinclair  
Jackie Beeley  
Mr John Smith  
Mr William John Macdonald (Appointed 11 December 2024)

### Charity number

1161395

### Principal address

Gateshead Foodbank  
Davidson Building  
Swan Street  
Gateshead  
Tyne & Wear  
NE8 1BG

### Independent examiner

John Challis  
A6 Kingfisher House  
Kingsway  
Team Valley Trading Estate  
Gateshead  
NE11 0JQ

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# GATESHEAD FOODBANK

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## GATESHEAD FOODBANK

### TRUSTEES' REPORT

#### FOR THE YEAR ENDED 31 MARCH 2025

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The purpose of the charity is to prevent or relieve poverty in Gateshead by providing food and support to individuals in need and or charities or other organisations working to prevent or relieve poverty.

The strategies employed to achieve the charity's aims and objective is to operate weekly food banks for people in need. Donations of food are collected and distributed to people referred into Gateshead Foodbank by professional and voluntary organisations working in Gateshead.

In shaping the objectives for the period and planning activities, the trustees have considered the Charity Commission's guidance on public benefit. The trustees are confident the activities meet the guidance.

#### **Achievements and performance**

##### *Significant activities and achievements against objectives*

The charity is run mainly by volunteers. Funding from Trussell enabled the employment of a Manager halfway through the year. The total number of regular volunteers is 82. They gave 12,853 hours of their time during the year. The volunteers worked in the warehouse, distribution centres, collecting from supermarkets and administration. Volunteers attended events and trustees meetings in the period.

The volunteers' contribution in financial terms if each hour was paid in accordance with the new National Living wage is £147,038.

During the year 7,885 people were provided with food parcels. Within those figures 2,405 were children. The weight of food taken in was 129,310 kilograms. Over 130,000 kilograms was distributed.

Without help and generosity from individuals and organisations as well the number of food parcels would not have achieved the numbers to meet the needs of people in crisis within the community. If five kilograms of food equals £11.85 the monetary value of donated food is over £200,000.

The logistics of dealing with the quantity with collection storage and distribution have to be planned carefully to avoid spoilage through damage or out of date products. The Foodbank has to ensure the range of food at the distribution centres is such that users with special dietary requirements are not turned away or leave with less food than they need.

Trussell provided a further £18,000 to facilitate continued employment of a Project Manager.

## GATESHEAD FOODBANK

### TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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#### Financial review

Monetary donations amounted to £124,230 (2024 - £157,140) from regular gifts to one-off donations. The value of food donated for distribution to beneficiaries amounted to £123,267 (2024 - £149,628).

A total of £34,629, was received from Trussell – In addition £35,843 was released from deferred income as the charity has now expended the monies in the 2025 financial year on relevant charitable activities.

Additional grant funding was received from Gateshead MBC, and the Post Code Lottery. The total aggregate value of that additional grant funding amounted to £143,000. Additional details can be found in the notes to the accounts.

Operating costs in the year were £395,419 (2024 - £307,303). Additional expenditure of donated goods distributed amounted to £118,665 (2024 - £140,627).

The bank balances at the year-end totalled £456,144 (2024 - £515,730).

#### Major risks

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### Structure, governance and management

Gateshead Foodbank is a Charitable Incorporated Organisation and was formed via a constitution on the 23 April 2015.

The trustees who served during the year and up to the date of signature of the financial statements were:

Steven Caithness

Robert Brotherston

Carol Thompson

Don Sinclair

Jackie Beeley

Mr John Smith

Mr William John Macdonald

(Appointed 11 December 2024)

#### Recruitment and appointment of trustees

The trustees meet on a regular basis to review finances how the charity is performing and to strategise for the future. New trustees are recruited by way of recommendation and are provided with training in the charity's operations when joining the board of trustees. Trustees are not remunerated for the work they carry out for the charity.

**GATESHEAD FOODBANK**

**TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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The trustees' report was approved by the Board of Trustees.

A handwritten signature in black ink, appearing to read 'John Smith', with a large, stylized initial 'J'.

Mr John Smith  
**Trustee**

16 September 2025

## **GATESHEAD FOODBANK**

### **INDEPENDENT EXAMINER'S REPORT**

#### **TO THE TRUSTEES OF GATESHEAD FOODBANK**

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I report to the trustees on my examination of the financial statements of Gateshead Foodbank (the charity) for the year ended 31 March 2025.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**John Challis**

A6 Kingfisher House  
Kingsway  
Team Valley Trading Estate  
Gateshead  
NE11 0JQ

Dated: 16 September 2025

**GATESHEAD FOODBANK**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2025**

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
<b>Income and endowments from:</b>							
Donations and legacies	2	247,497	213,472	460,969	306,398	152,450	458,848
Investments	3	9,324	-	9,324	2,136	-	2,136
Other income	4	5,000	-	5,000	3,758	-	3,758
<b>Total income</b>		<u>261,821</u>	<u>213,472</u>	<u>475,293</u>	<u>312,292</u>	<u>152,450</u>	<u>464,742</u>
<b>Expenditure on:</b>							
Charitable activities	5	301,572	213,472	515,044	296,330	152,450	448,780
<b>Total expenditure</b>		<u>301,572</u>	<u>213,472</u>	<u>515,044</u>	<u>296,330</u>	<u>152,450</u>	<u>448,780</u>
<b>Net income/(expenditure) and movement in funds</b>		(39,751)	-	(39,751)	15,962	-	15,962
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		<u>521,023</u>	-	<u>521,023</u>	<u>505,061</u>	-	<u>505,061</u>
<b>Fund balances at 31 March 2025</b>		<u>481,272</u>	-	<u>481,272</u>	<u>521,023</u>	-	<u>521,023</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**GATESHEAD FOODBANK****BALANCE SHEET****AS AT 31 MARCH 2025**

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		2025		2024	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		10,521		14,028
<b>Current assets</b>					
Stocks	12	19,640		29,239	
Debtors	13	942		501	
Cash at bank and in hand		456,315		515,853	
		<u>476,897</u>		<u>545,593</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(6,146)</u>		<u>(38,598)</u>	
<b>Net current assets</b>			470,751		506,995
<b>Total assets less current liabilities</b>			<u>481,272</u>		<u>521,023</u>
<b>Net assets excluding pension liability</b>			<u>481,272</u>		<u>521,023</u>
			=====		=====
<b>The funds of the charity</b>					
Unrestricted funds			481,272		521,023
			<u>481,272</u>		<u>521,023</u>
			=====		=====

The financial statements were approved by the trustees on 16 September 2025

Mr John Smith  
Trustee

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

#### Charity information

Gateshead Foodbank is a CIO.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

The value of services provided by volunteers is not incorporated into these financial services.

Where goods or services are provided to the charity as a donation that would normally be purchased from suppliers, this contribution is included in the financial statements as an estimate based on the value of the contribution to the food bank.

Food and other items donated to the food bank and held as stock for distribution by the food bank, are recognised as income within voluntary income when received and as stock; an equivalent amount is included as expenditure when stock is distributed.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Motor vehicles	25% - reducing balance
----------------	------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1 Accounting policies**

**(Continued)**

**1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Stocks**

Stocks are stated at a valuation by weight based on Trussell Trust guidelines.

**1.9 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.10 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are recognised at transaction price.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised at transaction price.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

GATESHEAD FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	247,497	-	247,497	306,398	-	306,398
Grant income	-	213,472	213,472	-	152,450	152,450
	<u>247,497</u>	<u>213,472</u>	<u>460,969</u>	<u>306,398</u>	<u>152,450</u>	<u>458,848</u>
<b>Donations and gifts</b>						
Donated goods for distribution to beneficiaries	123,267	-	123,267	149,628	-	149,628
Public and corporate donations	124,230	-	124,230	155,567	-	155,567
Other	-	-	-	1,203	-	1,203
	<u>247,497</u>	<u>-</u>	<u>247,497</u>	<u>306,398</u>	<u>-</u>	<u>306,398</u>
<b>Grants receivable for core activities</b>						
Gateshead MBC	-	113,000	113,000	-	20,500	20,500
Postcode Trust	-	30,000	30,000	-	-	-
Community Foundation	-	-	-	-	5,000	5,000
Trussell	-	70,472	70,472	-	51,950	51,950
National Lottery	-	-	-	-	75,000	75,000
	<u>-</u>	<u>213,472</u>	<u>213,472</u>	<u>-</u>	<u>152,450</u>	<u>152,450</u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

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**3 Income from investments**

	<b>Unrestricted funds 2025 £</b>	<b>Unrestricted funds 2024 £</b>
Interest receivable	9,324	2,136

**4 Other income**

	<b>Unrestricted funds 2025 £</b>	<b>Unrestricted funds 2024 £</b>
Employment allowance	5,000	3,758

GATESHEAD FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

5 Expenditure on charitable activities

	Food Bank Activities 2025 £	Food Bank Activities 2024 £
<b>Direct costs</b>		
Staff costs	91,772	46,213
Depreciation and impairment	3,507	5,571
Value of donated food distributed	118,665	140,627
Top up food purchases and carriage	226,434	184,845
Rent and venue hire	9,990	11,340
Warehousing	10,130	13,331
Equipment	1,176	1,756
Repairs and maintenance	-	6
Sundries	1,115	3,728
Insurance	1,027	1,093
Office and administration	9,092	8,913
Bank charges	60	75
Citizens Advice services	41,116	30,432
	<u>514,084</u>	<u>447,930</u>
<b>Share of support and governance costs (see note 6)</b>		
Support	960	850
	<u>515,044</u>	<u>448,780</u>
<b>Analysis by fund</b>		
Unrestricted funds	301,572	296,330
Restricted funds	213,472	152,450
	<u>515,044</u>	<u>448,780</u>

6 Support costs allocated to activities

	2025 £	2024 £
Governance costs	960	850
<b>Analysed between:</b>		
Food Bank Activities	<u>960</u>	<u>850</u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

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<b>7</b>	<b>Net movement in funds</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	960	850
	Depreciation of owned tangible fixed assets	3,507	5,571
		<u>          </u>	<u>          </u>

**8 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**9 Employees**

The average monthly number of employees during the year was:

	<b>2025</b>	<b>2024</b>
	<b>Number</b>	<b>Number</b>
Managers	3	2
	<u>          </u>	<u>          </u>
<b>Employment costs</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	82,403	40,536
Social security costs	7,606	3,758
Other pension costs	1,763	1,919
	<u>          </u>	<u>          </u>
	91,772	46,213
	<u>          </u>	<u>          </u>

There were no employees whose annual remuneration was more than £60,000.

**10 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

GATESHEAD FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

<b>11 Tangible fixed assets</b>		<b>Motor vehicles</b>	
		<b>£</b>	
<b>Cost</b>			
At 1 April 2024		32,486	
At 31 March 2025		<u>32,486</u>	
<b>Depreciation and impairment</b>			
At 1 April 2024		18,458	
Depreciation charged in the year		3,507	
At 31 March 2025		<u>21,965</u>	
<b>Carrying amount</b>			
At 31 March 2025		<u>10,521</u>	
At 31 March 2024		<u><u>14,028</u></u>	
<b>12 Stocks</b>		<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
Raw materials and consumables		19,640	29,239
		<u>19,640</u>	<u>29,239</u>
<b>13 Debtors</b>		<b>2025</b>	<b>2024</b>
<b>Amounts falling due within one year:</b>		<b>£</b>	<b>£</b>
Prepayments and accrued income		942	501
		<u>942</u>	<u>501</u>
<b>14 Creditors: amounts falling due within one year</b>		<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
Other taxation and social security		5,186	1,905
Government grants	<b>15</b>	-	35,843
Accruals and deferred income		960	850
		<u>6,146</u>	<u>38,598</u>
		<u><u>6,146</u></u>	<u><u>38,598</u></u>
<b>15 Government grants</b>			

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

**15 Government grants**

**(Continued)**

Deferred income is included in the financial statements as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Deferred income is included within:		
Current liabilities	-	35,843
	<u>          </u>	<u>          </u>
Movements in the year:		
Deferred income at 1 April 2024	35,843	-
Released from previous periods	(35,843)	-
Resources deferred in the year	-	35,843
	<u>          </u>	<u>          </u>
Deferred income at 31 March 2025	-	35,843
	<u>          </u>	<u>          </u>

Income deferred at 31 March 2024 related to an amount received from Trussell at the end of the financial year that was utilised in the following financial year.

**16 Retirement benefit schemes**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	1,763	1,919
	<u>          </u>	<u>          </u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

**17 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	<b>At 1 April 2024</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	521,023	261,821	(301,572)	481,272
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

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**17 Unrestricted funds (Continued)**

<b>Previous year:</b>	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	505,061	312,292	(296,330)	521,023
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**18 Related party transactions**

There were no disclosable related party transactions during the year (2024 - none).

**GATESHEAD FOODBANK**

England & Wales - Charity number 1161395

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# Accounts

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Gateshead  
**Foodbank**  
Together with Trussell



**AGM REPORTS – 2023-2024**

abuse following sanction existing due  
increased dependents awaiting reduction friends condition  
unemployment insecurely ask housed unable declined  
answer access debt health ongoing new domestic  
immigration financial loss essentials expense month deduction  
impact rising benefit mental priority relationship  
non-priority status delay physical less hours eligibility  
costs unexpected change family work income overpayment  
support advance payment none permanent  
applicable temporary

## Chair's Report April 2023 to March 2024



Our mission continues to be to provide emergency food parcels to local individuals/families in crisis and to offer care and ongoing support to help them to maximise their income.

With your support we have been able to be generous and have provided food parcels for 8454 people, 61% of those only attended once. The number fed is a slight decrease on 2022/23 however the Government did give people 'cost of living payments' throughout the year which we believe had a positive impact on foodbank use. As we do not want to build dependency with foodbank users, our volunteers always offer signposting so foodbank users can access individualised support from a variety of relevant organisations. Our staff and volunteers work hard to understand what is on offer in the local community to support those in need

Our steering group, trustees and volunteers give their time for free and often their work is unseen and for this I want to thank them. Thank you to those of you who faithfully collect and deliver food to the warehouse and to our referral partners who assess the needs of individuals. Also, thanks to those who organise the many local events over the year together with Harvest and Christmas. To find out more please follow us on social media or subscribe to our bi-monthly newsletter (email [info@gateshead.foodbank.org.uk](mailto:info@gateshead.foodbank.org.uk) for more information)

A big thank you for the services of Citizen Advice staff working on the Financial Inclusion project. During the second year of this work our volunteers signposted 292 people to them and whilst only 59 of those fully engaged they have received a huge total of £245,795 in financial gains.

In December 2023 we were able to employ a second member of staff, Rebekah Scott, who has settled well into the role of managing operations at the distribution centres. This has enabled Lesleyann, our Project Manager, to have time to get out and about into the community and develop stronger relationships with our partners and referral agencies. One of the key things that they explore together is how to end the need for foodbank reliance.

We wholly believe that It's not right that anyone needs to use a foodbank and that people should have enough income for the essentials. Unfortunately for people on the lowest income the impact has been the hardest. Often people have to make difficult choices and find it almost impossible to make their money stretch.

As a board we will continue to monitor the live data we hold to examine who is worst affected, look at trends and work with our partner organisations to support people. To begin to achieve food security and alleviate poverty we must work together. Future plans include regularly reviewing our strategic plan and mission statement. It is important that we examine the drivers of local food insecurity and poverty. We have been successful in receiving funding from The Trussell Trust to explore this more fully from April 2024.

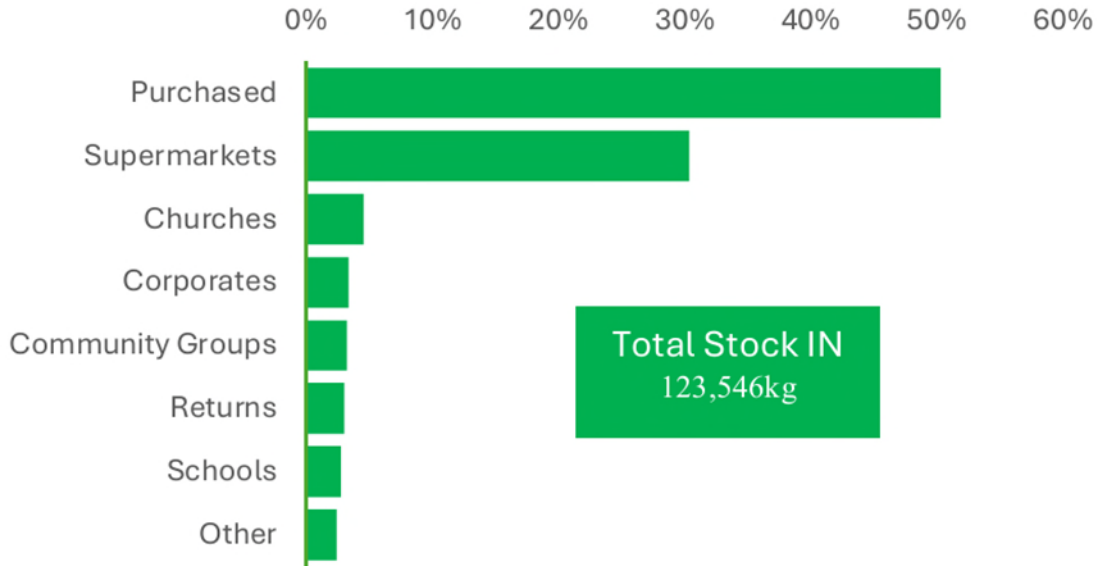
Jackie Beeley

Chair Gateshead Foodbank

## Warehouse Report 2023 – 2024

Another busy year in which has seen us give out 8,454 food parcels.

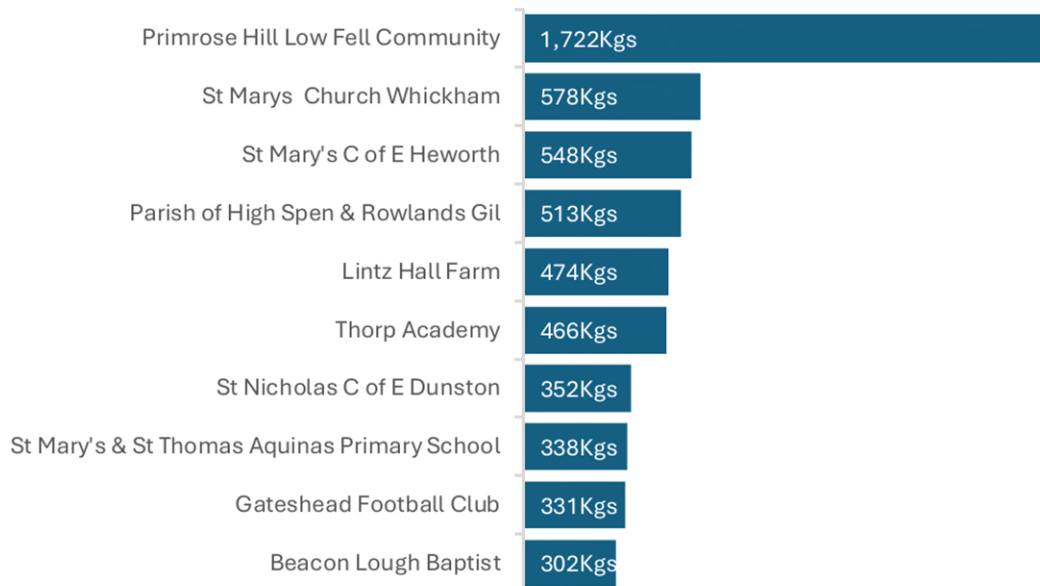
What that means for the warehouse is that we have handled 245.6 tonnes of food (123.6 tonnes received and 122.0 tonnes distributed).



Our supporters continue to generously donate at a range of places, such as schools, churches, and businesses, as well as supermarket collection points.

However, demand continues to outstrip supply forcing us, as in previous years, to bulk purchase over 50% of our food requirements.

### Our top 10 donors excluding supermarkets are:



Huge thank you to Primrose Hill for their ongoing support and who have donated a magnificent 7.7 Tonnes of food since April 2020.

All of this is not possible without our small but dedicated team of volunteers and on behalf of my fellow trustees a huge thank you for your time well given.

I must give a special mention and personal thanks to Vic. Vic decided to stand down as team leader for the Wednesday shift earlier this year. Much of how the warehouse is now set up and the processes we follow is down to Vic. When Covid hit we had to do things different in the warehouse and that meant completely reorganising the warehouse to give us much needed space. That was all done by Vic ably supported by John Smith. Thanks again Vic.

**Rob Brotherston**

**Warehouse Manager**

## Distribution Report April 2023 to March 2024



Our three Distribution Centres over the last year have supported 8,454 people with emergency food and offered support to ultimately move them on from accessing the food bank. Our Distribution Centres consist of 96 Volunteers and 16 Warehouse Volunteers and a commissioned Financial Inclusion Worker. As well as two full time staff, we all come together to ensure people accessing our food banks, who are struggling to afford the basic essentials, receive the right food, a listening ear and ways to improve their financial situation. Creating an environment that is safe and welcoming, in line with Gateshead Foodbank ethos to treat people with respect and dignity in a non-judgemental way. None of this would be possible without a collective effort to feed people in emergency situations, offer support and help them to move on from needing to access the food bank. Thank you.

We would like to thank all involved in our continued partnership with Blaydon and Birtley Methodist Churches and the reception staff at Gateshead Citizens Advice (who greet and manage those attending Gateshead Distribution).

Throughout our Distribution Centres we have seen a decrease in those accessing emergency food parcels, we fed a total of 8,454 people compared to 9,671 the previous year. Showing a decrease of 12.5%, due to a combination of factors. One being people received 'Cost of Living Payments' from the Government. This correlates with our data below and we can see an evident dip in numbers attending the food bank. This suggests when people have cash in their own pockets, they do not visit the food bank. The second reason relates to the great work our volunteers do in signposting people onto the right support. This is on top of our Financial Inclusion worker, whose main aim is to increase gains for people where possible. Thirdly, our Referral Partners who understand we are the last port of call and offer those people who they assess help and advice with the reasons they are needing emergency food, thus decreasing the number of times people visit the food bank.

Our food parcels are made up from kind food and monetary donations, parcels offer people short term emergency food for up to 7 days. We give people the choice of what they would like to take from a standard tray, in addition to this a range of extras such as fresh fruit and vegetables, bread and frozen items. We accommodate as best we can individuals who have dietary and cultural requests from kind donations. We are able to offer toiletries, nappies, sanitary products and pet food, which are donation dependent. We want to thank **'everyone'** within our community from individuals to businesses, who enable us to offer a range and choice of items in a dignified manner, to those people who visit Gateshead Foodbank.

**Over all people fed:**

Distribution	Fulfilled vouchers (households)	Adults	Children	Total
Birtley	283	428	215	643
Blaydon	321	468	230	698
Gateshead	3627	4864	2249	7113
<b>Total</b>				<b>8454</b>

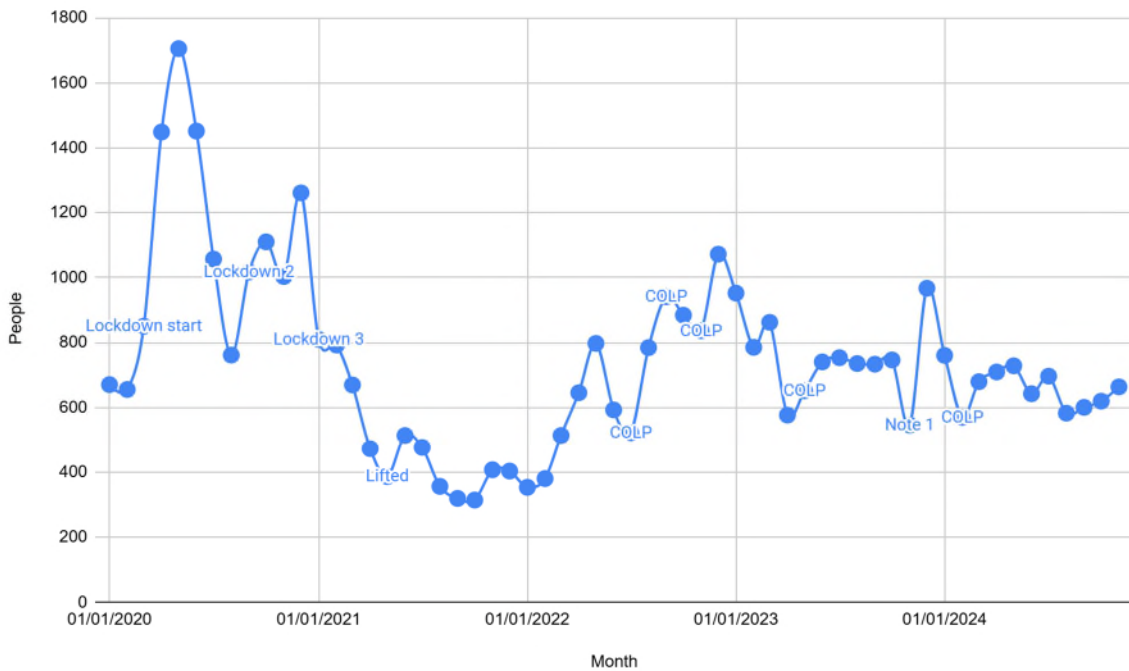
Trend of visit relating to Cost of Living Payment: (COLP)

Note 1 = COLP & Bus Strike

**Referral Partners:**

**Referral Partners:**

Total People fed over time, actual



### Referral Partners:

**4231 referrals** were made from 63 referral partners. Referrals consisted of 14 Red vouchers and 4217 E- vouchers, this is a significant decrease in the number of red vouchers issued from the previous year of 138. We continue to encourage and support all referral partners onto the E-referral system. Of the 8454 people fed, 61% of those referred by our partners only visited the food bank once in this period. This is a testament to the great partnership working and communication we have to ensure people are offered individual packages of support as well as food. We have continued to deliver our monthly “New Referrers” Meeting, for agencies who would like to become a referral partner or to build up more knowledge about the Foodbank, increasing our network and community working together.

### Financial Inclusion Partners

All distribution centres have access and resources from the Financial Inclusion Team. They have been able to offer much needed advice and support, with evidence clearly showing substantial financial gains for individuals who have been referred (see table below). The Financial Inclusion Team received 292 referrals for advice and support with 59 people engaging and completing. As part of an individual’s support package, 2 x SIM cards from Vodafone were issued with 20GB of data and unlimited calls/texts for 6 months were issued. 19 individuals received a top up energy fuel voucher worth £54.

### Financial Inclusion

During this period 292 people were referred into FI service with a total of 59 people engaging.

<b>April 23 - March 24</b>	<b>April - June 23</b>	<b>July - Sep 23</b>	<b>Oct - Dec 23</b>	<b>Jan - March 24</b>	<b>Totals</b>
FI gains	88,879.00	62,675.00	29,841.00	64,400.00	245,795.00
Debt managed	116,657.69	51,957.62	70,091.00	64,063.00	302,769.31
Total Debt written off	9,758.86	0	500	32,819.00	130,907.86

### **Christmas Hampers**

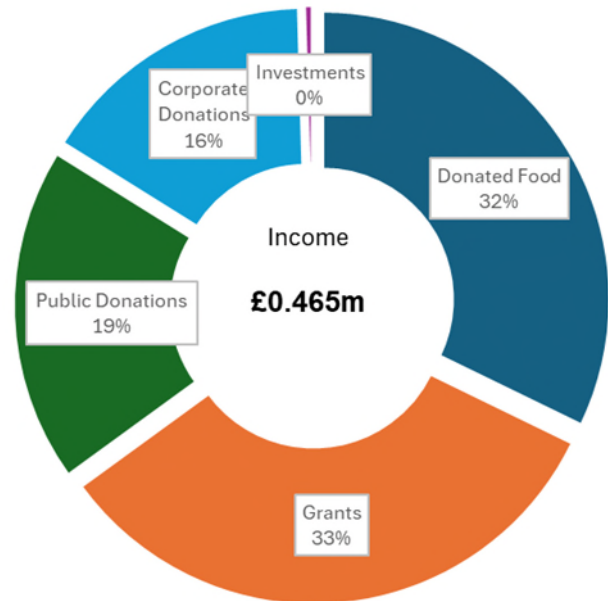
Over a three-week period in December 2023, we gave out 374 Christmas hampers across all 3 distribution centres and a total of £1,490 in vouchers. Individuals and families were able to purchase whatever they needed with the vouchers, giving them choice, as well as their Christmas hamper. This was all possible through kind food and monetary donations. Many thanks to all our referral partners and support agencies.

Lesleyann Watson – Project Manager

## FINANCIAL REVIEW

### WHERE OUR INCOME COMES FROM

We are reliant upon the generosity of all our supporters to fund our charitable activities. Our income is made up of donations (including Gift Aid) from individuals plus donations and grants from corporates, trusts and our local authority.



**Public donations - £87,660**

**Corporate Supporters - £72,847**

**Investments - £2,136**

This relates to interest income earned on our bank deposits during the year.

**Donated Food - £149,628**

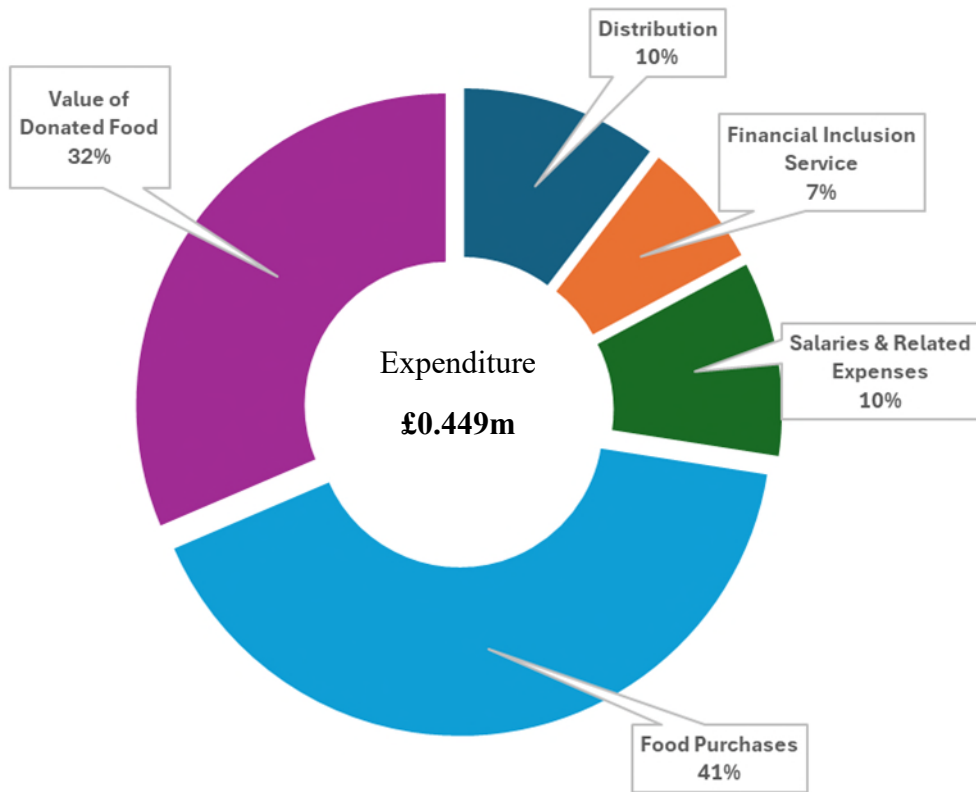
This represents the financial value of food and toiletries donated.

**Grants - £152,450**

- Gateshead MBC £20,500.00
- Community Foundation £5,000.00
- Trussell Trust £51,950.00
- National Lottery £75,000.00

## FINANCIAL REVIEW

### WHERE WE SPEND OUR INCOME



#### **Distribution - £46,663**

This is the cost to distribute food parcels and includes our distribution centres, warehouse and motor expenses.

#### **Financial Inclusion Service - £30,432**

This is a bought in service from the Citizens Advice Centre.

#### **Salaries & Related Expenses - £46,213**

#### **Food Purchases - £184,419**

Bulk Food Purchases principally from Morrisons Wholesale.

#### **Donated Food - £141,053**

This represents the financial cost of food and toiletries donated for distribution.

**Gateshead Foodbank  
Davidson Building  
Swan Street  
Gateshead  
Tyne & wear  
NE8 1BG**

**Info: 07496 840 720**

**Warehouse 07496 840 722**

**[admin@gateshead.foodbank.org.uk](mailto:admin@gateshead.foodbank.org.uk)**

**[distribution@gateshead.foodbank.org.uk](mailto:distribution@gateshead.foodbank.org.uk)**

**[info@gateshead.foodbank.org.uk](mailto:info@gateshead.foodbank.org.uk)**

**[Warehouse@gateshead.foodbank.org.uk](mailto:Warehouse@gateshead.foodbank.org.uk)**

**[finance@gateshead.foodbank.org.uk](mailto:finance@gateshead.foodbank.org.uk)**

**Gateshead Foodbank**

**Emergency food for Gateshead people in crisis**

**Charity registration number 1161395**

**GATESHEAD FOODBANK**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

## GATESHEAD FOODBANK

### LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Steven Caithness Robert Brotherston Carol Thompson Don Sinclair Jackie Beeley Mr John Smith
<b>Charity number</b>	1161395
<b>Principal address</b>	Gateshead Foodbank Davidson Building Swan Street Gateshead Tyne & Wear NE8 1BG
<b>Independent examiner</b>	Stephen Lamb, FCA 12 Bessemer Court Hownsgill Industrial Park Knitsley Lane Consett Co Durham DH8 7BL

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# GATESHEAD FOODBANK

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## **GATESHEAD FOODBANK**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31 MARCH 2024**

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The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The purpose of the charity is to prevent or relieve poverty in Gateshead by providing food and support to individuals in need and or charities or other organisations working to prevent or relieve poverty.

The strategies employed to achieve the charity's aims and objective is to operate weekly food banks for people in need. Donations of food are collected and distributed to people referred into Gateshead Foodbank by professional and voluntary organisations working in Gateshead.

In shaping the objectives for the period and planning activities, the trustees have considered the Charity Commission's guidance on public benefit. The trustees are confident the activities meet the guidance.

#### **Achievements and performance**

##### *Significant activities and achievements against objectives*

The charity is run mainly by volunteers. Funding from the Trussell Trust enabled the employment of a Manager halfway through the year. The total number of regular volunteers is 100. They gave 12,569 hours (2022 -15,374 hours) of their time during the year. The volunteers worked in the warehouse, distribution centres, collecting from supermarkets and administration. Volunteers attended events and trustees meetings in the period.

The volunteers' contribution in financial terms if each hour was paid in accordance with the new National Living wage is £119,406 (2022 - £136,982).

During the year 9,766 people (2022 - 3,344 people) were provided with food parcels. Within those figures 3,433 (2022 - 1,543) were children. The weight of food taken in was 129,310 kilograms. Over 130,000 kilograms was distributed.

Without help and generosity from individuals and organisations as well the number of food parcels would not have achieved the numbers to meet the needs of people in crisis within the community. If five kilograms of food equals £11.85 the monetary value of donated food is over £300,000.

The logistics of dealing with the quantity with collection storage and distribution have to be planned carefully to avoid spoilage through damage or out of date products. The Foodbank has to ensure the range of food at the distribution centres is such that users with special dietary requirements are not turned away or leave with less food than they need.

The Trussell Trust provided a further £18,000 to facilitate continued employment of a Project Manager.

## GATESHEAD FOODBANK

### TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Financial review**

Monetary donations amounted to £155,567 (2023 - £217,569) from regular gifts to one-off donations. The value of food donated for distribution to beneficiaries amounted to £149,628 (2023 - £306,465).

A total of £95,318 was received from The Trussell Trust – of which £51,950 has been classified as Grant Funding relating to the 2024 financial year. (£35,843 has been classified as deferred income as this amount related to funding for the 2025 financial year)

Additional grant funding was received from Gateshead MBC, Community Foundation at Tyne and Wear, Northumberland and Durham together with The National Lottery. The total aggregate value of that additional grant funding amounted to £100,500. Additional details can be found in the notes to the accounts.

Operating costs in the year were £306,877 (2023 - £223,085). Additional expenditure of donated goods distributed amounted to £141,053 (2023 - £360,889).

The bank balance at the year-end was £515,730 (2023 - £461,153).

#### *Major risks*

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Structure, governance and management**

Gateshead Foodbank Is A Charitable Incorporated Organisation and was formed via a constitution on the 23 April 2015.

The trustees who served during the year and up to the date of signature of the financial statements were:

Steven Caithness

Robert Brotherston

Carol Thompson

Don Sinclair

Jackie Beeley

Mr John Smith

#### *Recruitment and appointment of trustees*

The trustees meet on a regular basis to review finances how the charity is performing and to strategise for the future. New trustees are recruited by way of recommendation and are provided with training in the charity's operations when joining the board of trustees. Trustees are not remunerated for the work they carry out for the charity.

**GATESHEAD FOODBANK**

**TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2024***

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The trustees' report was approved by the Board of Trustees.

Mr John Smith

**Trustee**

20 September 2024

## **GATESHEAD FOODBANK**

### **INDEPENDENT EXAMINER'S REPORT**

#### **TO THE TRUSTEES OF GATESHEAD FOODBANK**

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I report to the trustees on my examination of the financial statements of Gateshead Foodbank (the charity) for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Stephen Lamb, FCA**

12 Bessemer Court  
Hownsgill Industrial Park  
Knitsley Lane  
Consett  
Co Durham  
DH8 7BL

Dated: 20 September 2024

**GATESHEAD FOODBANK**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2024**

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
<b>Income and endowments from:</b>							
Donations and legacies	2	306,398	152,450	458,848	567,486	53,136	620,622
Investments	3	2,136	-	2,136	326	-	326
Other income	4	3,758	-	3,758	3,470	-	3,470
<b>Total income</b>		<u>312,292</u>	<u>152,450</u>	<u>464,742</u>	<u>571,282</u>	<u>53,136</u>	<u>624,418</u>
<b>Expenditure on:</b>							
Charitable activities	5	296,330	152,450	448,780	500,490	84,084	584,574
<b>Total expenditure</b>		<u>296,330</u>	<u>152,450</u>	<u>448,780</u>	<u>500,490</u>	<u>84,084</u>	<u>584,574</u>
<b>Net income</b>		15,962	-	15,962	70,792	(30,948)	39,844
Transfers between funds		-	-	-	(21,948)	21,948	-
<b>Net movement in funds</b>	7	15,962	-	15,962	48,844	(9,000)	39,844
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2023		505,061	-	505,061	456,217	9,000	465,217
<b>Fund balances at 31 March 2024</b>		<u>521,023</u>	<u>-</u>	<u>521,023</u>	<u>505,061</u>	<u>-</u>	<u>505,061</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**GATESHEAD FOODBANK****BALANCE SHEET****AS AT 31 MARCH 2024**

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		2024		2023	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		14,028		19,599
<b>Current assets</b>					
Stocks	12	29,239		23,572	
Debtors	13	501		1,598	
Cash at bank and in hand		515,853		462,105	
		<u>545,593</u>		<u>487,275</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(38,598)</u>		<u>(1,813)</u>	
<b>Net current assets</b>			506,995		485,462
<b>Total assets less current liabilities</b>			<u>521,023</u>		<u>505,061</u>
<b>Net assets excluding pension liability</b>			<u>521,023</u>		<u>505,061</u>
			<u>                    </u>		<u>                    </u>
<b>The funds of the charity</b>					
Unrestricted funds			521,023		505,061
			<u>521,023</u>		<u>505,061</u>
			<u>                    </u>		<u>                    </u>

The financial statements were approved by the trustees on 20 September 2024

Mr John Smith  
**Trustee**

## GATESHEAD FOODBANK

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 MARCH 2024

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## 1 Accounting policies

### Charity information

Gateshead Foodbank is a CIO.

### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**1 Accounting policies**

**(Continued)**

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

The value of services provided by volunteers is not incorporated into these financial services.

Where goods or services are provided to the charity as a donation that would normally be purchased from suppliers, this contribution is included in the financial statements as an estimate based on the value of the contribution to the food bank.

Food and other items donated to the food bank and held as stock for distribution by the food bank, are recognised as income within voluntary income when received and as stock; an equivalent amount is included as expenditure when stock is distributed.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	33% - straight line
Motor vehicles	25% - reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Stocks**

Stocks are stated at a valuation by weight based on Trussell Trust guidelines.

**1 Accounting policies**

**(Continued)**

**1.9 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.10 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are recognised at transaction price.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised at transaction price.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**2 Income from donations and legacies**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	306,398	-	306,398	528,013	-	528,013
Grant income	-	152,450	152,450	39,473	53,136	92,609
	<u>306,398</u>	<u>152,450</u>	<u>458,848</u>	<u>567,486</u>	<u>53,136</u>	<u>620,622</u>
<b>Donations and gifts</b>						
Donated goods for distribution to beneficiaries	149,628	-	149,628	306,465	-	306,465
Public and corporate donations	155,567	-	155,567	217,569	-	217,569
Gift aid	-	-	-	3,979	-	3,979
Other	1,203	-	1,203	-	-	-
	<u>306,398</u>	<u>-</u>	<u>306,398</u>	<u>528,013</u>	<u>-</u>	<u>528,013</u>
<b>Grants receivable for core activities</b>						
Gateshead MBC	-	20,500	20,500	22,450	-	22,450
Community Foundation	-	5,000	5,000	6,900	-	6,900
Trussell Trust	-	51,950	51,950	10,123	53,136	63,259
National Lottery	-	75,000	75,000	-	-	-
	<u>-</u>	<u>152,450</u>	<u>152,450</u>	<u>39,473</u>	<u>53,136</u>	<u>92,609</u>

**3 Income from investments**

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	<u>2,136</u>	<u>326</u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**4 Other income**

	<b>Unrestricted funds 2024 £</b>	<b>Unrestricted funds 2023 £</b>
Employment allowance	3,758	3,470

**5 Expenditure on charitable activities**

	<b>Food Bank Activities 2024 £</b>	<b>Food Bank Activities 2023 £</b>
<b>Direct costs</b>		
Staff costs	46,213	44,740
Depreciation and impairment	5,571	5,985
Value of donated food distributed	140,627	360,889
Top up food purchases and carriage	184,845	100,818
Rent and venue hire	11,340	11,640
Warehousing	13,331	6,498
Equipment	1,756	3,057
Repairs and maintenance	6	198
Sundries	3,728	1,112
Insurance	1,093	1,024
Office and administration	8,913	3,377
Bank charges	75	15
Donations	-	5,900
Citizens Advice services	30,432	38,721
	<u>447,930</u>	<u>583,974</u>
<b>Share of support and governance costs (see note 6)</b>		
Support	850	600
	<u>448,780</u>	<u>584,574</u>
<b>Analysis by fund</b>		
Unrestricted funds	296,330	500,490
Restricted funds	152,450	84,084
	<u>448,780</u>	<u>584,574</u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**6 Support costs allocated to activities**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Governance costs	850	600
	<u>850</u>	<u>600</u>
<b>Analysed between:</b>		
Food Bank Activities	850	600
	<u>850</u>	<u>600</u>

**7 Net movement in funds**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	850	600
Depreciation of owned tangible fixed assets	5,571	5,985
	<u>5,571</u>	<u>5,985</u>

**8 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**9 Employees**

The average monthly number of employees during the year was:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Managers	2	2
	<u>2</u>	<u>2</u>

**Employment costs**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	40,536	40,397
Social security costs	3,758	3,470
Other pension costs	1,919	873
	<u>46,213</u>	<u>44,740</u>

There were no employees whose annual remuneration was more than £60,000.

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**10 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**11 Tangible fixed assets**

	Fixtures and fittings	Motor vehicles	Total
	£	£	£
<b>Cost</b>			
At 1 April 2023	2,658	32,486	35,144
Disposals	(2,658)	-	(2,658)
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2024	-	32,486	32,486
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Depreciation and impairment</b>			
At 1 April 2023	1,763	13,782	15,545
Depreciation charged in the year	895	4,676	5,571
Eliminated in respect of disposals	(2,658)	-	(2,658)
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2024	-	18,458	18,458
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Carrying amount</b>			
At 31 March 2024	-	14,028	14,028
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2023	895	18,704	19,599
	<u>          </u>	<u>          </u>	<u>          </u>

**12 Stocks**

	2024	2023
	£	£
Stock at valuation	29,239	23,572
	<u>          </u>	<u>          </u>

**13 Debtors**

	2024	2023
	£	£
<b>Amounts falling due within one year:</b>		
Other debtors	-	370
Prepayments and accrued income	501	1,228
	<u>          </u>	<u>          </u>
	501	1,598
	<u>          </u>	<u>          </u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

**14 Creditors: amounts falling due within one year**

	Notes	2024 £	2023 £
Other taxation and social security		1,905	1,016
Deferred income	15	35,843	-
Other creditors		-	102
Accruals		850	695
		<u>38,598</u>	<u>1,813</u>

**15 Deferred income**

	2024 £	2023 £
Other deferred income	35,843	-
	<u>35,843</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	35,843	-
	<u>35,843</u>	<u>-</u>
Movements in the year:		
Deferred income at 1 April 2023	-	-
Resources deferred in the year	35,843	-
	<u>35,843</u>	<u>-</u>
Deferred income at 31 March 2024	35,843	-
	<u>35,843</u>	<u>-</u>

Income deferred at 31 March 2024 relates to an amount received from the Trussell Trust at the end of the financial year that was utilised in the following financial year.

**16 Retirement benefit schemes**

	2024 £	2023 £
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	1,919	873
	<u>1,919</u>	<u>873</u>

**GATESHEAD FOODBANK****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2024****16 Retirement benefit schemes****(Continued)**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

**17 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	505,061	312,292	(296,330)	-	521,023
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Previous year:</b>	<b>At 1 April 2022</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	456,217	571,282	(500,490)	(21,948)	505,061
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**18 Related party transactions**

There were no disclosable related party transactions during the year (2023 - none).

**GATESHEAD FOODBANK**

England & Wales - Charity number 1161395

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# Accounts

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# Gateshead foodbank



AGM Report – 2022 - 2023

## Chair's Report April 2022 to March 2023

On behalf of the trustees, I would like to thank all of our volunteers, together with our project manager and steering group members who continue to do an amazing job serving people in Gateshead and working tirelessly to ensure food and support continues to be available for those in most need. We are very grateful for all food donations and financial support that help us to do this. We also acknowledge the work and continued support of our referral agencies.

**Our mission is to provide emergency food parcels to local individuals/families in crisis and to offer care and ongoing support to help them to maximise their income.**

Gateshead Foodbank Objectives

- ❖ To provide an accessible and sustainable system of nutritional food provision, to meet demand across Gateshead.
- ❖ Identify and refer people who use foodbank for financial inclusion support to maximise their income.
- ❖ To work in partnership with stakeholders to plan the future delivery of the service.

The cost of living crisis has hit the North East of England hardest, with the largest percentage increase (53%) in the number of parcels distributed in 2022/23 compared to the same period last year across the regions. We have fed 9671 people in Gateshead, and we continue to see demand rising as more and more people struggle to afford the essentials that we all need to get by. We have seen a drop in food donations, and we are buying food every week to meet demand.

Gateshead Foodbank have received 3 years funding from Trussell Trust to purchase the services of a Social Welfare Advisor to tackle the underlying drivers of poverty. At the end of our first year, this service has achieved outstanding financial gains of £267,075 for 354 people. We look forward to the second year to provide more support for those in need.

Jackie Beeley

Chair Gateshead Foodbank

## Gateshead Distribution Centre Report April 2022- March 2023



After an especially busy year throughout the three distributions centres, we would like to thank all team leaders and the 98 distribution centre volunteers, who manage the 7 sessions we have at Gateshead, Blaydon and Birtley. They create a safe and welcoming space for those collecting their emergency food parcels. Together, the distribution centres and volunteers have made a real difference to those people's lives who struggle to afford basic essentials.

The foodbank users, not only receive an emergency food parcel, but also have access to an active listening ear within a non-judgmental environment. Volunteers signpost and refer those who need advice, including financial to relevant support agencies. The foodbank distribution sessions would not be possible without you all.

We would like to thank all involved in our continued partnership with Blaydon and Birtley Methodist Churches and the reception staff at Gateshead Citizens Advice (who greet and manage those attending Gateshead Distribution).

The distributions centres have experienced a 97% increase in individuals accessing emergency food provision and this has been an immensely busy period and stretching all resources. In this period, we fed 9,671 in total, with a mix of families and single people receiving standard emergency food parcels. We try to ensure we can meet as many dietary requirements as possible, depending on donations; and offer Halal, vegetarian, gluten free options and alternative milk. We have seen an increase in handing out kettle trays to those who have no access to cooking facilities, they are an option for those residing in hotels, or who are homeless and sofa surfing. Thanks to kind donations, people also receive extras, sweet and savoury, frozen food, and bread which is donated by Warburtons. Gateshead distribution also have fruit and vegetables in partnership with Passion for Fruits. Toiletries are also provided by donations received as well as kind donations from The Hygiene Bank. We provide much appreciated Dog and Cat food when available. We are very grateful and give thanks to all those who donate the "extras".



**Overall numbers fed:**

Food Bank Centre	No. vouchers fulfilled	Adults	Children	Total
Birtley Distribution	251	390	206	596
Blaydon Distribution	308	488	277	765
Gateshead Distribution	3874	5357	2953	8310
<b>Total</b>				<b>9671</b>

**Referral Partners - Referrals Made: 4433**

In this period, we had 75 different referral agencies, issuing Red (paper) vouchers and E vouchers. We are supporting referral agents to move over to E referral only. We have continued to deliver our monthly “New Referrers” Meeting, for agencies who would like to become a referral partner or to build up more knowledge about the Foodbank, increasing our network and community working together.

We continue to make referrals for those people accessing the foodbank who need further support to the following agencies: Northumbrian Water, Citizens Advice and their Advisors - Energy Team and the Salvation Army for preloved winter coats and shoes for the new school term.

**Financial Inclusion Partners**

From July 2022 all distributions centres had access and resources from the new Financial Inclusion Team. They have been able to offer much needed advice and support, with evidence clearly showing substantial financial gains for individuals who have been referred.

From July 2022 to March 2023 the Financial Inclusion Team received 365 referrals for advice and support. As part of an individual’s support package, SIM cards from Vodafone were on offer with 20Gb of data and unlimited calls/texts for 6 months. 74 individuals received a top up energy fuel voucher worth £54.

Over a three-week period in December 2022, we gave out 382 Christmas hampers across all 3 distribution centres and £1,500 Tesco's vouchers at Gateshead distribution and £500 Morrison vouchers to Blaydon and Birtley distribution. Individuals and families were able to purchase whatever they needed with the vouchers, giving them choices, as well as their Christmas hamper. This was all possible through kind food donation, monetary donation, and finances from part of Trussell Trust's Winter Support Grant.

With Many Thanks to all our referral partners and support agencies.

Lesleyann Watson – Project Manager



## Warehouse Report 2022-2023

It seems rather perverse reporting a record year, but 2022-23 was indeed a record year with the Foodbank distributing 9,671 emergency food parcels to Gateshead's people facing hardship.

In warehouse terms that means we have handled over 250 tonnes of food, 130 tonnes Out and 126 tonnes In.

Our supporters continue to generously donate at a range of places, such as schools, churches, and businesses, as well as supermarket collection points. However, these donations are not currently keeping pace with the increased need, and this means that we are having to bulk purchase food and other essentials. The table below amply demonstrates this fact and shows that in the year we had to purchase over 50% of our food.

Donation Type	Kg	%
Churches	7,501	6%
Corporate	5,964	5%
Community Groups	11,245	9%
Supermarkets (PCP & Collections)	34,794	28%
Purchased	66,322	53%
<b>Total</b>	<b>125,825</b>	

We can only see this reliance on bulk purchasing continuing and indeed we are now buying upwards of 75% of our food requirements and in certain cases 100%. This is only possible with the support of those donors who regularly give us cash donations in lieu of food.

The following table shows our top 10 donors which are dominated by, and show the importance of, the supermarket collection points.

Huge thanks to all that have donated and special thanks to the Primrose Hill Low Fell Community who donated 1.7 tonne in the year and a magnificent 6.1 tonne cumulatively.

Donor name	Donor type	Stock in (kg)	Stock in (% of total)
Tesco Gateshead Trnty Extra	Supermarket	14,681	24.67%
Asda Gateshead	Supermarket	8,588	14.43%
Anon	Individual(s)	2,350	3.95%
Aldi	Supermarket	1,722	2.89%
Primrose Hill Low Fell Community	Community group	1,716	2.88%
Heron Foods	Supermarket	1,325	2.23%
Lintz Hall Farm	Corporate	990	1.66%
Parish of High Spen & Rowlands Gill	Church	816	1.37%
St Marys Church Whickham	Church	759	1.28%
St Mary's C of E Heworth	Church	728	1.22%

On the distribution side, of the 130 tonnes distributed 121.5 tonnes was to our distribution centres as the following table shows.

<b>Distribution Centre</b>	<b>Kg</b>	<b>%</b>
Gateshead	103,489	85%
Blaydon	10,304	8%
Birtley	7,802	6%
<b>Total</b>	<b>121,594</b>	

We simply could not do what we do without our incredible volunteers who give their time, skills and compassion. They have had to make adaptations and operational changes this year to meet significant increases in need.

On behalf of my fellow trustees, thank you to all.

**Rob Brotherston**

**Warehouse**

**Manager**

**Charity Registration No. 1161395**

**GATESHEAD FOODBANK**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

## GATESHEAD FOODBANK

### LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Jonathan Conlon  
Steven Caithness  
Robert Brotherston  
Carol Thompson  
Don Sinclair  
Jackie Beeley  
Mr John Smith

**Charity number**

1161395

**Independent examiner**

TC Group  
A6 Kingfisher House  
Kingsway  
Team Valley Trading Estate  
Gateshead  
Tyne and Wear  
NE11 0JQ

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# GATESHEAD FOODBANK

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## **GATESHEAD FOODBANK**

### **TRUSTEES' REPORT**

***FOR THE YEAR ENDED 31 MARCH 2023***

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The trustees present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The purpose of the charity is to prevent or relieve poverty in Gateshead by providing food and support to individuals in need and or charities or other organisations working to prevent or relieve poverty.

The strategies employed to achieve the charity's aims and objective is to operate weekly food banks for people in need. Donations of food are collected and distributed to people referred into Gateshead Foodbank by professional and voluntary organisations working in Gateshead.

In shaping the objectives for the period and planning activities, the trustees have considered the Charity Commission's guidance on public benefit. The trustees are confident the activities meet the guidance.

#### **Achievements and performance**

The charity is run mainly by volunteers. Funding from the Trussell Trust enabled the employment of a Manager halfway through the year. The total number of regular volunteers is 100. They gave 12,569 hours (2022 - 15,374 hours) of their time during the year. The volunteers worked in the warehouse, distribution centres, collecting from supermarkets and administration. Volunteers attended events and trustees meetings in the period.

The volunteers' contribution in financial terms if each hour was paid in accordance with the new National Living wage is £119,406 (2022 - £136,982).

During the year 9,766 people (2022 - 3,344 people) were provided with food parcels. Within those figures 3,433 (2022 - 1,543) were children. The weight of food taken in was 129,310 kilograms. Over 130,000 kilograms was distributed.

Without help and generosity from individuals and organisations as well the number of food parcels would not have achieved the numbers to meet the needs of people in crisis within the community. If five kilograms of food equals £11.85 the monetary value of donated food is over £300,000.

The logistics of dealing with the quantity with collection storage and distribution have to be planned carefully to avoid spoilage through damage or out of date products. The Foodbank has to ensure the range of food at the distribution centres is such that users with special dietary requirements are not turned away or leave with less food than they need.

The Trussell Trust provided a further £18,000 to facilitate continued employment of a Project Manager.

**GATESHEAD FOODBANK**

**TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**Financial review**

Monetary donations amounted to £217,569 (2022 - £131,556) from regular gifts to one-off donations. A total of £63,259 was received from The Trussell Trust. Additional funding was received from Gateshead MBC and Community Foundation at Tyne and Wear, Northumberland and Durham. The costs of operating were £223,685 (2022 - £120,033). The bank balance at the year end was £461,153 (2022 - £381,284).

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

**Structure, governance and management**

The charity is a company limited by guarantee ....

The trustees who served during the year and up to the date of signature of the financial statements were:

Jonathan Conlon  
Steven Caithness  
Robert Brotherston  
Carol Thompson  
Don Sinclair  
Jackie Beeley  
Mr John Smith

The trustees meet on a regular basis to review finances how the charity is performing and to strategise for the future. New trustees are recruited by way of recommendation and are provided with training in the charity's operations when joining the board of trustees. Trustees are not remunerated for the work they carry out for the charity.

The trustees' report was approved by the Board of Trustees.

**Mr John Smith**

Trustee

Dated: 31 July 2023

## **GATESHEAD FOODBANK**

### **INDEPENDENT EXAMINER'S REPORT**

#### **TO THE TRUSTEES OF GATESHEAD FOODBANK**

---

I report to the trustees on my examination of the financial statements of Gateshead Foodbank (the charity) for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Rebecca Davison ACA

A6 Kingfisher House  
Kingsway  
Team Valley Trading Estate  
Gateshead  
Tyne and Wear

**GATESHEAD FOODBANK**

**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**

**TO THE TRUSTEES OF GATESHEAD FOODBANK**

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NE11 0JQ

Dated: 31 July 2023

GATESHEAD FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	<b>Notes</b>						
<b>Income and endowments from:</b>							
Donations and legacies	2	567,486	53,136	620,622	388,241	18,000	406,241
Investments	3	326	-	326	-	-	-
Other income	4	3,470	-	3,470	1,114	-	1,114
<b>Total income</b>		<b>571,282</b>	<b>53,136</b>	<b>624,418</b>	<b>389,355</b>	<b>18,000</b>	<b>407,355</b>
<b>Expenditure on:</b>							
Charitable activities	5	500,490	84,084	584,574	299,136	13,896	313,032
<b>Net incoming/(outgoing) resources before transfers</b>		<b>70,792</b>	<b>(30,948)</b>	<b>39,844</b>	<b>90,219</b>	<b>4,104</b>	<b>94,323</b>
Gross transfers between funds		(21,948)	21,948	-	(4,896)	4,896	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<b>48,844</b>	<b>(9,000)</b>	<b>39,844</b>	<b>85,323</b>	<b>9,000</b>	<b>94,323</b>
Fund balances at 1 April 2022		456,217	9,000	465,217	370,894	-	370,894
<b>Fund balances at 31 March 2023</b>		<b>505,061</b>	<b>-</b>	<b>505,061</b>	<b>456,217</b>	<b>9,000</b>	<b>465,217</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**GATESHEAD FOODBANK**

**BALANCE SHEET**

**AS AT 31 MARCH 2023**

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		2023		2022	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		19,599		5,314
<b>Current assets</b>					
Stocks	9	23,572		77,996	
Debtors	10	1,598		1,294	
Cash at bank and in hand		462,105		381,586	
		<u>487,275</u>		<u>460,876</u>	
<b>Creditors: amounts falling due within one year</b>	11	<u>(1,813)</u>		<u>(973)</u>	
Net current assets			485,462		459,903
<b>Total assets less current liabilities</b>			<u>505,061</u>		<u>465,217</u>
<b>Income funds</b>					
Restricted funds			-		9,000
Unrestricted funds			505,061		456,217
			<u>505,061</u>		<u>465,217</u>

The financial statements were approved by the Trustees on 31 July 2023

Mr John Smith  
**Trustee**

**GATESHEAD FOODBANK****STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2023**

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		<b>2023</b>		<b>2022</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>					
Cash generated from operations	<b>14</b>		100,463		104,607
<b>Investing activities</b>					
Purchase of tangible fixed assets		(20,270)		(2,658)	
Investment income received		326		-	
		<u>          </u>		<u>          </u>	
<b>Net cash used in investing activities</b>			(19,944)		(2,658)
<b>Net cash used in financing activities</b>			-		-
			<u>          </u>		<u>          </u>
<b>Net increase in cash and cash equivalents</b>			80,519		101,949
Cash and cash equivalents at beginning of year			381,586		279,637
			<u>          </u>		<u>          </u>
<b>Cash and cash equivalents at end of year</b>			<u>462,105</u>		<u>381,586</u>

## GATESHEAD FOODBANK

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

##### Charity information

Gateshead Foodbank is a CIO.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

---

**1 Accounting policies**

**(Continued)**

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

The value of services provided by volunteers is not incorporated into these financial services.

Where goods or services are provided to the charity as a donation that would normally be purchased from suppliers, this contribution is included in the financial statements as an estimate based on the value of the contribution to the food bank.

Food and other items donated to the food bank and held as stock for distribution by the food bank, are recognised as income within voluntary income when received and as stock; an equivalent amount is included as expenditure when stock is distributed.

**1.5 Expenditure**

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	33% - straight line
Motor vehicles	25% - reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Stocks**

Stocks are stated at a valuation by weight based on Trussell Trust guidelines.

**1.9 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1 Accounting policies**

**(Continued)**

**1.10 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

GATESHEAD FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	528,013	-	528,013	317,504	-	317,504
Grant income	39,473	53,136	92,609	70,737	18,000	88,737
	<u>567,486</u>	<u>53,136</u>	<u>620,622</u>	<u>388,241</u>	<u>18,000</u>	<u>406,241</u>
<b>Donations and gifts</b>						
Gifts in kind	306,465	-	306,465	185,948	-	185,948
Public and corporate donations	217,569	-	217,569	131,556	-	131,556
Gift aid	3,979	-	3,979	-	-	-
	<u>528,013</u>	<u>-</u>	<u>528,013</u>	<u>317,504</u>	<u>-</u>	<u>317,504</u>
<b>Grants receivable for core activities</b>						
Gateshead MBC	22,450	-	22,450	52,900	-	52,900
Big Lottery	-	-	-	1,867	-	1,867
Community Foundation	6,900	-	6,900	12,000	-	12,000
Trussell Trust	10,123	53,136	63,259	3,970	18,000	21,970
	<u>39,473</u>	<u>53,136</u>	<u>92,609</u>	<u>70,737</u>	<u>18,000</u>	<u>88,737</u>

3 Investments

	Unrestricted funds	Total
	2023	2022
	£	£
Interest receivable	326	-
	<u>326</u>	<u>-</u>

GATESHEAD FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Other income

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Employment allowance	3,470	1,114
	<u>3,470</u>	<u>1,114</u>

5 Charitable activities

	Operating costs	Operating costs
	2023	2022
	£	£
Staff costs	44,740	13,896
Depreciation and impairment	5,985	2,067
Value of donated food distributed	360,889	192,999
Top up food purchases and carriage	100,818	77,072
Rent and venue hire	11,640	10,912
Warehousing	6,534	7,400
Equipment	3,057	3,130
Repairs and maintenance	198	264
Accountancy	564	128
Sundries	1,112	181
Insurance	1,024	1,512
Office and administration	3,377	3,471
Bank charges	15	-
Donations	5,900	-
Citizens Advice services	38,721	-
	<u>584,574</u>	<u>313,032</u>
	<u>584,574</u>	<u>313,032</u>
<b>Analysis by fund</b>		
Unrestricted funds	500,490	299,136
Restricted funds	84,084	13,896
	<u>584,574</u>	<u>313,032</u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

---

**6 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**7 Employees**

The average monthly number of employees during the year was:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Managers	2	1
	<u>          </u>	<u>          </u>
<b>Employment costs</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	40,397	13,615
Social security costs	3,470	-
Other pension costs	873	281
	<u>          </u>	<u>          </u>
	<u>44,740</u>	<u>13,896</u>

There were no employees whose annual remuneration was £60,000 or more.

GATESHEAD FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Tangible fixed assets	Fixtures and fittings	Motor vehicles	Total
	£	£	£
<b>Cost</b>			
At 1 April 2022	2,658	12,216	14,874
Additions	-	20,270	20,270
	<u>2,658</u>	<u>32,486</u>	<u>35,144</u>
At 31 March 2023	2,658	32,486	35,144
	<u>2,658</u>	<u>32,486</u>	<u>35,144</u>
<b>Depreciation and impairment</b>			
At 1 April 2022	886	8,674	9,560
Depreciation charged in the year	877	5,108	5,985
	<u>886</u>	<u>8,674</u>	<u>9,560</u>
At 31 March 2023	1,763	13,782	15,545
	<u>1,763</u>	<u>13,782</u>	<u>15,545</u>
<b>Carrying amount</b>			
At 31 March 2023	895	18,704	19,599
	<u>895</u>	<u>18,704</u>	<u>19,599</u>
At 31 March 2022	1,772	3,542	5,314
	<u>1,772</u>	<u>3,542</u>	<u>5,314</u>
<b>9 Stocks</b>		<b>2023</b>	<b>2022</b>
		£	£
Stock at valuation		23,572	77,996
		<u>23,572</u>	<u>77,996</u>
<b>10 Debtors</b>		<b>2023</b>	<b>2022</b>
		£	£
<b>Amounts falling due within one year:</b>			
Other debtors		370	-
Prepayments and accrued income		1,228	1,294
		<u>1,598</u>	<u>1,294</u>
		<u>1,598</u>	<u>1,294</u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

**11 Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	1,016	356
Other creditors	102	-
Accruals and deferred income	695	617
	<u>1,813</u>	<u>973</u>

**12 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2023 are represented by:						
Tangible assets	19,599	-	19,599	5,314	-	5,314
Current assets/(liabilities)	485,462	-	485,462	450,903	9,000	459,903
	<u>505,061</u>	<u>-</u>	<u>505,061</u>	<u>456,217</u>	<u>9,000</u>	<u>465,217</u>

**13 Related party transactions**

There were no disclosable related party transactions during the year (2022 - none).

**14 Cash generated from operations**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Surplus for the year	39,844	94,323
Adjustments for:		
Investment income recognised in statement of financial activities	(326)	-
Depreciation and impairment of tangible fixed assets	5,985	2,067
Movements in working capital:		
Decrease in stocks	54,424	7,051
(Increase)/decrease in debtors	(304)	625
Increase in creditors	840	541
<b>Cash generated from operations</b>	<u>100,463</u>	<u>104,607</u>

**GATESHEAD FOODBANK**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2023***

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**15 Analysis of changes in net funds**

The charity had no debt during the year.

**Gateshead Foodbank  
The Davidson Building  
Swan Street  
Gateshead  
NE8 1BG**

**Info: 07496 840 720**

**Warehouse 07496 840 722**

**[admin@gatesheadfoodbank.org](mailto:admin@gatesheadfoodbank.org)**

**[distribution@gatesheadfoodbank.org](mailto:distribution@gatesheadfoodbank.org)**

**[info@gatesheadfoodbank.org](mailto:info@gatesheadfoodbank.org)**

**[volunteers@gatesheadfoodbank.org](mailto:volunteers@gatesheadfoodbank.org)**

**[Warehouse@gatesheadfoodbank.org](mailto:Warehouse@gatesheadfoodbank.org)**

**Gateshead Foodbank**

**Emergency food for Gateshead people in crisis**

**GATESHEAD FOODBANK**

England & Wales - Charity number 1161395

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# Accounts

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# Gateshead foodbank



AGM Report – 2021 - 2022

# Chair's Report

## April 2021 to March 2022

We continued from April 2021 to offer a delivery service for foodbank users from our warehouse and supported Gateshead Emergency hubs with trays of food until September 2021. We re-opened our three distribution centres in September 2021 and extended our opening hours to cover every day. We were supported by Council Emergency Hubs which remained open until March 2022. During this time, we fed 4893 people and distributed 110,285 kg – over 25,000kg was delivered/given direct to foodbank users by our volunteers, over 40,000kg went to Gateshead Council emergency support and over 37,600kg to distribution centres. When the Council Emergency Hubs closed, we saw a steady increase in demand and we are continuing to do so.

On behalf of the trustees, I want to give a big shout out to our amazing volunteers, donors, partner organisations and supporters without whom we would not be able to support those in need.

In October 2021 the trustees and volunteers were delighted to welcome Lesleyann Watson into employment as the Project Manager. Her role is to co-ordinate the operations of Gateshead Foodbank and to liaise with outside agencies to support Gateshead Foodbank. Lesleyann has settled in very well and is a valued member of the team.

## Ongoing plans

With 3 years funding from Trussell Trust we aim to offer ongoing support to foodbank users in financial hardship by working closely with the Citizens Advice and funding the services of a financial inclusion worker to maximise their income.

As we see inflation levels running higher and higher, we sadly see the need for foodbanks increasing whilst energy, food and fuel costs continue to rise. Far from everyone being able to afford the essentials we are already seeing many people who have never used foodbanks turning to us for support. We will continue to work closely with all of our partner organisations to reach out to those struggling and in poverty.

Jackie Beeley Chair Gateshead Foodbank

# Gateshead Distribution Centre Report April 2021- March 2022

Gateshead Foodbank continued a home delivery service up until August 2021. All three Distribution Centres re-opened, with Gateshead Distribution extending times and days from September 2021 giving more availability. Blaydon and Birtley continued to offer 1.5 hours per week, giving choice and access to those living outside of Central Gateshead.

This could not have been achieved without the help and support of the 90+ volunteers at Gateshead Foodbank and a massive thank you to you all.



Whilst managing ongoing covid risks, face to face services were resumed, with volunteers showing great strength, adaptability and commitment as always to enable us to re-open to the public. A thank you also to the reception staff based at the Citizens Advice, who greeted and managed those attending Gateshead Distribution. A thank you also to the partnerships we have with Blaydon and Birtley Methodist Church.

## Statistics

Gateshead Foodbank fed 4,893 people in total, with individuals and families receiving a standard emergency food parcel for 7 days together with donations of extras such as bread from Warburtons, frozen food, fruit, vegetables and toiletries. We also provided cat and dog food when available.

People Fed 

156

148

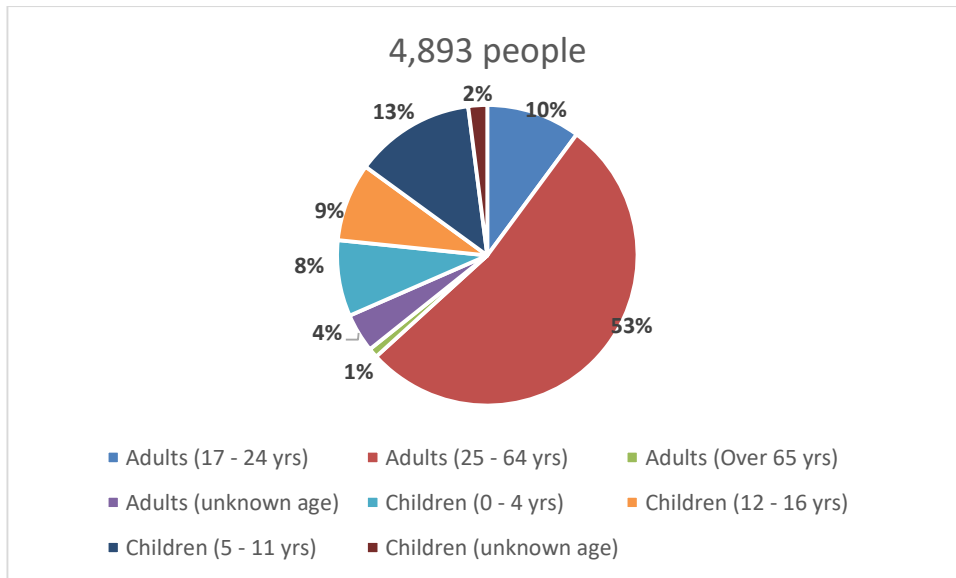
4,589 (3,348 Adults and 1,545 Children)



Birtley

Blaydon

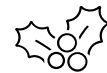
Citizens Advice Gateshead



### Referral partners

- 2456 referrals made
- 93 out of 164 referral partners referred during this period
- 3 referral partners were using the E Vouchers system
- Referrals were made to Northumbrian Water for support with (grants/tariffs/debt advice)
- Referrals to The Salvation Army, for school uniform/coats for the new school term

### Christmas Period (last 3 weeks Dec 2021): kind donations from the public, business, schools, churches, and shops helped us to give out:



- 158 Christmas Hampers
- £1,200 Donations from Customers of Heron Foods – 59 people received Christmas dinners and 20 families received a £30 Herons Food voucher

Thank you for the kindness and ongoing support of everyone who has worked with us in providing emergency food to be given to those were assessed.



## Warehouse Report 2021-2022

As Covid restrictions were gradually lifted, and with the opening of our distribution centres, the warehouse reverted to a more normal albeit slightly changed mode of operation. Home deliveries stopped and deliveries to the distribution centres recommenced.

However, instead of delivering products in bulk, as we have always done, it was decided that the warehouse teams would prepare emergency parcels of food for distribution by the centres.

Huge thanks to our wonderful volunteers who seamlessly accepted this operational change in their stride, and this has been the norm for over a year now.

Stock In Type	Weight (kg)	% of Total	Stock out Type	Weight (kg)
Purchased	52,959	49.84%	Direct to Agency Partners	40,702
Donations from – Supermarkets	23,577	22.19%	Gateshead Distribution	33,336
Donations from – Corporates	9,799	9.22%	Home Deliveries	25,278
Donations from – Churches	6,217	5.85%	Other Organisations	4,743
Donations from – Education	5,224	4.92%	Birtley Distribution	2,294
Donations from – Community Groups	4,462	4.20%	Blaydon Distribution	2,018
Other Donations	3,570	3.36%	Christmas Hampers	1,177
Donations from – Charities	449	0.42%	Disposals	738
	<b>106,257</b>			<b>110,286</b>

If we compare these figures to our last normal year 2019-20 (ie Non Covid) we have seen an increase of over 30% in the amount of food distributed and unfortunately, that trend has continued into the current year.

Donations from Churches, Education and the wider community have been slow to pick up following covid and this has meant that we have had to bulk buy half of the food to meet demand.

A special mention goes to John Smith who organised and collected these purchases. Thanks John we are indebted to you.

Finally, all of this would not be possible without our fantastic team of volunteers who continue to meet all the challenges faced. On behalf of the trustees **thank you**.

**Rob Brotherston**  
Warehouse Manger

Charity registration number 1161395

**GATESHEAD FOODBANK**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# GATESHEAD FOODBANK

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

John Smith  
Jonathan Conlon  
Steven Caithness  
Robert  
Brotherston  
Carol Thompson  
Don Sinclair  
Jackie Beeley

**Charity number**

1161395

**Independent examiner**

Murray and Lamb

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# GATESHEAD FOODBANK

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# GATESHEAD FOODBANK

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2022**

---

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Objectives and activities**

The purpose of the charity is to prevent or relieve poverty in Gateshead by providing food and support to individuals in need and or charities or other organisations working to prevent or relieve poverty.

The strategies employed to achieve the charity's aims and objective is to operate weekly food banks for people in need. Donations of food are collected and distributed to people referred into Gateshead Foodbank by professional and voluntary organisations working in Gateshead.

In shaping the objectives for the period and planning activities, the trustees have considered the Charity Commission's guidance on public benefit. The trustees are confident the activities meet the guidance.

### **Achievements and performance**

The charity is run mainly by volunteers. Funding from the Trussell Trust enabled the employment of a Manager halfway through the year. The total number of regular volunteers is 100. They gave 15,374 hours (2021 - 16,840 hours) of their time during the year. The volunteers worked in the warehouse, distribution centres, collecting from supermarkets and administration. Volunteers attended events and trustees meetings in the period.

The volunteers' contribution in financial terms if each hour was paid in accordance with the new National Living wage is £136,982 (2021 - £146,845).

During the year 3,344 people (2021 - 13,041 people) were provided with food parcels. Within those figures 1,543 (2021 - 4,286) were children. The weight of food taken in was 106,256 kilograms. Over 110,000 kilograms was distributed.

Without help and generosity from individuals and organisations as well the number of food parcels would not have achieved the numbers to meet the needs of people in crisis within the community. If five kilograms of food equals £8.75 the monetary value of donated food is over £185,000.

The logistics of dealing with the quantity with collection storage and distribution have to be planned carefully to avoid spoilage through damage or out of date products. The Foodbank has to ensure the range of food at the distribution centres is such that users with special dietary requirements are not turned away or leave with less food than they need.

Gateshead Council has continued to utilise our help in providing food parcels for distribution. This alongside the Community Foundation grants for purchasing foodstuffs during Covid-19 has created further cash inflows which are welcome.

## **GATESHEAD FOODBANK**

The Trussell Trust provided £18,000 to facilitate employing a Project Manager. The post was filled in October 2021.

### **Financial review**

Monetary donations amounted to £185,948 (2021 - £214,640) from regular gifts to one-off donations. Income of £21,970 was received via The Trussell Trust which administers the Tesco Top Up scheme. Additional funding was received from Gateshead MBC and Community Foundation at Tyne and Wear, Northumberland and Durham. The costs of operating were £119,147 (2021 - £93,720). The bank balance at the year end was £381,586 (2021 - £279,435).

# GATESHEAD FOODBANK

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2022*

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Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The charity is building reserves with the aim to hold up to twelve months normal expenditure in the bank. The trustees are also wary about food donations dropping so plan to have a fighting fund to be able to finance six months food purchases.

The trustees consider the charity is currently in a stable financial position. They do not believe there is any problem on the Charity's existence in twelve months' time. This review of going concern has been carried out in accordance with the Charity Commission guidelines.

### **Structure, governance and management**

The charity was established as a Charitable Incorporated organisation on 23 April 2015.

The trustees who served during the year and up to the date of signature of the financial statements were: John Smith

Jonathan Conlon  
Steven Caithness  
Robert Brotherston  
Carol Thompson  
Don Sinclair Jackie  
Beeley

The trustees meet on a regular basis to review finances how the charity is performing and to strategise for the future. New trustees are recruited by way of recommendation and are provided with training in the charity's operations when joining the board of trustees. Trustees are not remunerated for the work they carry out for the charity.

The trustees' report was approved by the Board of Trustees.

John Smith  
**Trustee**

31 October 2022

# **GATESHEAD FOODBANK**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GATESHEAD FOODBANK**

---

I report to the trustees on my examination of the financial statements of Gateshead Foodbank (the charity) for the year ended 31 March 2022.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Murray and Lamb**

Dated: 31 October 2022

# GATESHEAD FOODBANK

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	388,241	18,000	406,241	593,302
Other income	4	1,114	-	1,114	-
<b>Total income</b>		<b>389,355</b>	<b>18,000</b>	<b>407,355</b>	<b>593,302</b>
<b><u>Expenditure on:</u></b>					
Charitable activities	5	299,136	13,896	313,032	422,006
<b>Net incoming resources before transfers</b>		<b>90,219</b>	<b>4,104</b>	<b>94,323</b>	<b>171,296</b>
Gross transfers between funds		(4,896)	4,896	-	-
<b>Net income for the year/ Net movement in funds</b>		<b>85,323</b>	<b>9,000</b>	<b>94,323</b>	<b>171,296</b>
Fund balances at 1 April 2021		370,894	-	370,894	199,598

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# GATESHEAD FOODBANK

## BALANCE SHEET AS AT 31 MARCH 2022

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		2022		2021	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		5,314		4,723
<b>Current assets</b>					
Stocks	9	77,996		85,047	
Debtors	10	1,294		1,919	
Cash at bank and in hand		381,586		279,637	
		<u>460,876</u>		<u>366,603</u>	
<b>Creditors: amounts falling due within one year</b>	11	(973)		(432)	
Net current assets			459,903		366,171
<b>Total assets less current liabilities</b>			<u>465,217</u>		<u>370,894</u>
<b>Income funds</b>					
Restricted funds			9,000		-
Unrestricted funds			456,217		370,894
			<u>465,217</u>		<u>370,894</u>

The financial statements were approved by the Trustees on 31 October 2022

John Smith  
**Trustee**

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### Charity information

Gateshead Foodbank is a CIO.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	33% - straight line
Motor vehicles	25% - reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

### 1.8 Stocks

Stocks are stated at a valuation by weight based on Trussell Trust guidelines.

### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### ***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### **1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

## **2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2022	2022	2022	2021
	£	£	£	£
Donations and gifts	317,504	-	317,504	520,652
Grant income	70,737	18,000	88,737	72,650
	<u>388,241</u>	<u>18,000</u>	<u>406,241</u>	<u>593,302</u>
<b>Donations and gifts</b>				
Gifts in kind	185,748	-	185,748	306,012
Public and corporate donations	131,756	-	131,756	210,489
Gift aid	-	-	-	4,151
	<u>317,504</u>	<u>-</u>	<u>317,504</u>	<u>520,652</u>
<b>Grants receivable for core activities</b>				
Gateshead MBC	52,900	-	52,900	38,729
Big Lottery	1,867	-	1,867	7,469
Community Foundation	12,000	-	12,000	16,500
Making a Difference Locally	-	-	-	1,400
Trussell Trust	3,970	-	3,970	8,552
	<u>-</u>	<u>18,000</u>	<u>18,000</u>	<u>-</u>
	<u>70,737</u>	<u>18,000</u>	<u>88,737</u>	<u>72,650</u>
<b>4 Other income</b>				
			<b>Unrestricted funds</b>	Total
			<b>2022</b>	2021
			£	£
Employment allowance			1,114	-

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 5 Charitable activities

	Operating costs 2022 £	Operating costs 2021 £
Staff costs	13,896	-
Value of donated food distributed	192,999	328,286
Top up food purchases and carriage	77,072	62,987
Rent and venue hire	10,912	10,785
Warehousing	7,400	5,968
Equipment	3,130	7,349
Repairs and maintenance	264	745
Accountancy	128	432
Sundries	181	668
Insurance	1,512	1,887
Office and administration	3,471	1,143
Depreciation	2,067	1,575
Interest	-	181
	<hr/>	<hr/>
	313,032	422,006
	<hr/>	<hr/>
<b>Analysis by fund</b>		
Unrestricted funds	299,136	422,006
Restricted funds	13,896	-
	<hr/>	<hr/>
	313,032	422,006
	<hr/>	<hr/>

### 6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 7 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Project Manager	1	-
	<hr/>	<hr/>

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Employees	(Continued)	
Employment costs	2022	2021
	£	£
Wages and salaries	13,615	-
Other pension costs	281	-
	13,896	-

There were no employees whose annual remuneration was more than £60,000.

### 8 Tangible fixed assets

	Fixtures and Motor vehicles		
	£	£	£
<b>Cost</b>			
At 1 April 2021	-	12,216	12,216
Additions	2,658	-	2,658
At 31 March 2022	2,658	12,216	14,874
<b>Depreciation and impairment</b>			
At 1 April 2021	-	7,493	7,493
Depreciation charged in the year	886	1,181	2,067
At 31 March 2022	886	8,674	9,560
<b>Carrying amount</b>			
At 31 March 2022	1,772	3,542	5,314
At 31 March 2021	-	4,723	4,723

### 9 Stocks

	2022	2021
	£	£
Stock at valuation	77,996	85,047

### 10 Debtors

Amounts falling due within one year:	2022	2021
	£	£
Prepayments and accrued income	1,294	1,919

# GATESHEAD FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 11 Creditors: amounts falling due within one year

	<b>2022</b>	<b>2021</b>
	£	£
Other taxation and social security	356	-
Accruals and deferred income	617	432
	<u>973</u>	<u>432</u>

### 12 Analysis of net assets between funds

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>	<b>Unrestricted funds</b>
	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>
	£	£	£	£
Fund balances at 31 March 2022 are represented by:				
Tangible assets	5,314	-	5,314	4,723
Current assets/(liabilities)	450,903	9,000	459,903	366,171
	<u>456,217</u>	<u>9,000</u>	<u>465,217</u>	<u>370,894</u>

### 13 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

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Gateshead  
Tyne & wear  
NE9 6XS**

**Info: 07496 840 720**

**Warehouse 07496 840 722**

**[admin@gatesheadfoodbank.org](mailto:admin@gatesheadfoodbank.org)**

**[distribution@gatesheadfoodbank.org](mailto:distribution@gatesheadfoodbank.org)**

**[info@gatesheadfoodbank.org](mailto:info@gatesheadfoodbank.org)**

**[volunteers@gatesheadfoodbank.org](mailto:volunteers@gatesheadfoodbank.org)**

**[Warehouse@gatesheadfoodbank.org](mailto:Warehouse@gatesheadfoodbank.org)**

**Gateshead Foodbank**

**Emergency food for Gateshead people in crisis**

**GATESHEAD FOODBANK**

England & Wales - Charity number 1161395

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# Accounts

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# Gateshead foodbank



**AGM REPORTS - 2021**

## Chair's Report

2020/21 was a demanding time for everyone but it was one where we had to rise to the challenge and totally change our model, following the closure of our three distribution centres due to the pandemic. With the support of the trustees, the wonderful volunteers and our supporters we were able to maintain the lifeline that we offer to those in need as we moved to a delivery model. Over this period, we fed 13,041 people and distributed 190,851.4kg of food/toiletries away.

Our amazing team of volunteers took on new roles which meant the warehouse and delivery teams were able to keep up with demand for our service. Referral routes were changed to e-referrals which meant that people could be assessed over the phone rather than face to face. Some volunteers had to isolate and shield and we understand that this was a hard decision to take and we thank you for keeping safe.

Many of our referral agencies continued to operate and we were able to provide food to over 40 referral agencies on a regular basis. They assessed the needs of their client group and delivered the food themselves to those in need. We received funding and worked closely with Gateshead Council Emergency Hubs and provided food on a weekly basis to them which they delivered following an assessment.

The last year has given the steering group time to reflect on the demand for Foodbanks and the fact that we are often seen as part of the 'system' and are the first port of call. We have been developing a strategic plan during this time and plan to employ a Project Manager to help with the operational issues. We hope that this will give trustees and the steering group more time to explore the underlying issues of poverty and develop ideas of how we can address this. If this is something you are interested in, please get in touch.

We are very grateful for your support during this difficult period.

**Jackie Beeley**

(chair) on behalf of the Trustees and Steering Group.

## Gateshead Distribution Centre Report 2020-2021

This has been a year like no other. We began the year in April 2020 with all our distribution centres closed and ended it in March 2021 still closed. However, thanks to our warehouse teams Gateshead Foodbank remained open every weekday morning and Tuesday evening, receiving food donations, referrals and delivering food every day to all areas of Gateshead.

Initially the fantastic warehouse volunteers delivered food parcels but as numbers increased many of our distribution centre volunteers changed roles and in June 2020 we set up a delivery rota with volunteers from all three distribution centres. Most referrals came in the form of E vouchers via the National Help through Hardship Adviceline set up by Trussell Trust and Citizens Advice. As we delivered food parcels the day after referral, the number of deliveries and teams needed was not known until after 5.30pm. So huge thanks to all the volunteers for their time and flexibility in coming in at short notice when extra teams were needed.



To keep everyone safe, contact at the doorstep was minimal, but there was usually time to ask if foodbank users were receiving / needed support. We also gave out leaflets encouraging users to work with Northumbrian Water to ensure they were on the correct tariffs for water.

During August 2020 we again referred people to The Salvation Army Gateshead “Every Child Warm” project. – providing school children with warm coats and shoes for the start of the school year in September.

Thanks to the generosity of people and businesses we were able to make up and deliver additional Christmas Hamper Bags during December.

Thanks also to all the Citizen Advice assessors on the Help through Hardship Adviceline and our other referrers for continuing to assess people for emergency food parcels.

We would like to thank all our volunteers for the great efforts they have made in adapting, so willingly, to the changing circumstances and taking on different tasks, as needed. We also wish to remember and thank our volunteers who had to follow government guidelines by staying home and helping everyone keeping safe.

**The Distribution Team thank all those who have supported Gateshead Foodbank during the year.**

**Carol Thompson**

Distribution Centres Co-ordinator

## Warehouse Report 2020-2021

Throughout this extraordinary year, the Covid-19 pandemic has continued to impact all of our lives both in our homes and our Food Bank environment. The Trustees have continued to always prioritize the health and safety of our volunteers. Strict protocols including social distancing, the wearing of face coverings, the frequent washing of hands and the provision of hand sanitiser were introduced and adhered to in line with Government advice.

The fact that the warehouse has been able to remain open throughout the pandemic is a testament to our fantastic volunteers who have continued to give their time during these challenging circumstances.

As the Chair has already pointed out we had to completely change our operating model moving away from our distribution centres to a delivery model operated from the warehouse. This entailed preparing emergency food parcels which were either collected by our agency partners or delivered by our own fantastic distribution staff. Furthermore, we worked in close collaboration with Gateshead Council to supply their distribution centres (Hubs).

	<b>Boxes</b>	<b>Kg</b>
Agency Referrers	2,856.00	39,691.27
Council Hubs	5,788.00	88,471.11
Delivered to Client	2,435.00	52,763.82
	<b>11,079.00</b>	<b>180,926.20</b>

As you can see from the above table, we prepared over 11,000 emergency parcels (Boxes) at a weight of over 180.9 tonnes.

To service this demand the warehouse also remained open to receive donations, but lockdown hit us hard and only a handful of our normal donators were able to continue to supply food. So once again we had to adapt, and we switched to bulk buying from local supermarkets. This was made possible by an increase in cash donations from individuals, groups and businesses of Gateshead. The Trustees are and remain overwhelmed by the level of these donations and thank everyone who has given.

Overall, the warehouse has handled 368.9 tonnes of food during the year which is more than double that of the previous year. As I said at the beginning, an extraordinary year, only made possible by the hard work and diligence of our volunteers. I salute each and everyone of them and on behalf of my fellow trustees I extend our grateful thanks.

**Rob Brotherston**  
Warehouse Manager

**GATESHEAD FOODBANK CIO  
REPORT AND FINANCIAL STATEMENTS  
YEAR ENDING 31 MARCH 2021**

**Charity number 1161395**

**GATESHEAD FOODBANK CIO**

**STATEMENT OF FINANCIAL ACTIVITIES YEAR**

**ENDING 31 MARCH 2021**

**Contents**

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**TRUSTEES REPORT****YEAR ENDING 31 MARCH 2021****Achievements and performance - continued**

During the year 13,041 people (2020 - 7,948 people) were provided with food parcels. Within those figures 4,286 (2020 - 2,702) were children. The weight of food taken in was 174,864 kilograms. Over 187,000 kilograms was distributed.

The pandemic created a new situation. Food donations were the prominent source of support from the community. With lockdown and less family members shopping the food was replaced by cash donations. More individuals, groups and businesses have supported the organisation financially during the twelve months under review. The money donated has been used to purchase food in larger quantities than in previous years. The support from the community has been beyond expectations and is greatly appreciated.

Without this help and generosity from individuals as well the number of food parcels would not have achieved the numbers to meet the needs of people in crisis within the community. If five kilograms of food equals £8.75 the monetary value of donated food is over £306,012.

The logistics of dealing with the quantity with collection storage and distribution have to be planned carefully to avoid spoilage through damage or out of date products. The Foodbank has to ensure the range of food at the distribution centres is such that users with special dietary requirements are not turned away or leave with less food than they need.

Gateshead Council has utilised our help in providing food parcels for distribution. This alongside the Community Foundation grants for purchasing foodstuffs during Covid-19 has created further cash inflows which are welcome.

**Financial review**

Monetary donations amounted to £214,640 (2020 - £35,336) from regular gifts to one-off donations. Income of £8,552 was received via The Trussell Trust which administers the Tesco Top Up scheme. Covid related funding was £56,629. The costs of operating were £93,720 (2020 - £43,693). The bank balance at the yearend was £279,435 (2020 - £87,161).

**Reserves policy and going concern**

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The charity is building reserves with the aim to hold up to twelve months normal expenditure in the bank. The trustees are also wary about food donations dropping so plan to have a fighting fund to be able to finance six months food purchases.

**TRUSTEES REPORT****YEAR ENDING 31 MARCH 2021****Reserves policy and going concern - continued**

The trustees consider the charity is currently in a stable financial position. They do not believe there is any problem on the Charity's existence in twelve months' time. This review of going concern has been carried out in accordance with the Charity Commission guidelines.

**Plans for the future**

The trustees are planning to employ two members of staff within the next twelve months. A new vehicle will be purchased. One of the distribution centres will be redesigned with internal walls being built. This will improve the efficiency of the operation.

**Reference and administrative details**

Charity number                      1161395

**Trustees**

I Britton	J Beeley
D Sinclair	R Winward
J Conlon	J Smith
C Thompson	R Brotherston
S Caithness	

**Structure, Governance and Management**

The charity is a registered CIO. The CIO was registered on 23 April 2015 with the Charity Commission. The trustees meet on a regular basis to review finances how the charity is performing and to strategise for the future. New trustees are recruited by way of recommendation and are provided with training in the charity's operations when joining the board of trustees. Trustees are not remunerated for the work they carry out for the charity.

The trustees have a risk management strategy which comprises

- Understanding religious restrictions when preparing food parcels for people with different faiths
- Being aware of food allergies when issuing food stuffs

Ensuring the safety of trustees and volunteers when carrying tasks for the charity

By order of the board of trustees

J Smith

13 October 2021

**Report of the Independent Examiner to the trustees of Gateshead Foodbank CIO**

I report on the financial statements of Gateshead Foodbank CIO for the period ended 31 March 2021 which are set out on pages 6 to 10.

***Respective responsibility of trustees and examiner***

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act) and
- To state whether particular matters have come to my attention.

***Basis of independent examiner's report***

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

***Independent examiner's statement***

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

**GATESHEAD FOODBANK CIO  
STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDING 31 MARCH 2021**

**5**

	<b>2021</b>	2020
	£	£
<b>CHARITABLE INCOME</b>		
Gifts in kind	<b>306,012</b>	346,567
Public and corporate donations	<b>210,489</b>	35,336
Gift aid	<b>4,151</b>	276
Gateshead MBC	<b>38,729</b>	-
Other donations	-	10,685
Big Lottery	<b>7,469</b>	7,469
Community Foundation	<b>16,500</b>	-
Making A Difference Locally	<b>1,400</b>	-
Trussell Trust	<b>8,552</b>	6,455
Intu	-	2,826
	<hr/>	<hr/>
<b>TOTAL INCOME</b>	<b>593,302</b>	409,614
<b>CHARITABLE ACTIVITIES</b>		
Value of food donated and distributed	<b>328,286</b>	319,206
Top up food purchases	<b>60,979</b>	9,694
Christmas food hampers	-	2,255
Holiday hunger	-	706
Transport costs	<b>2,008</b>	2,629
Warehousing	<b>5,968</b>	4,041
Venue hire	<b>10,785</b>	8,895
Insurance	<b>1,887</b>	1,249
Equipment	<b>7,349</b>	3,689
Training	-	404
Office costs	<b>542</b>	2,999
Subscriptions	<b>43</b>	43
Telephones	<b>558</b>	682
Accountancy	<b>432</b>	432
Sundry costs	<b>668</b>	238
Events	-	1,585
Maintenance and repairs	<b>745</b>	-
Bus tickets	-	1,800
Hire purchase interest	<b>181</b>	252
Depreciation	<b>1,575</b>	2,100
	<hr/>	<hr/>
<b>TOTAL EXPENDITURE</b>	<b>422,006</b>	362,899
<b>NET INCOME</b>	<b>171,296</b>	46,715
<b>Reconciliation of funds</b>		
<b>Funds at 1 April 2020</b>	<b>199,598</b>	152,883
	<hr/>	<hr/>
<b>Funds at 31 March 2021</b>	<b>370,897</b>	199,598

**GATESHEAD FOODBANK CIO****6****BALANCE SHEET AS AT 31 MARCH 2021**

	Note	2021 £	£	£	2020 £
<b>Fixed assets</b>					
Tangible fixed assets	2		4,723		6,298
<b>Current assets</b>					
Stock at valuation		85,047		107,321	
Prepaid expenses		1,919		1,204	
Cash at bank		279,637		87,161	
		366,603		195,686	
<b>Liabilities</b>					
Creditors – amounts falling due in one year	3	432		2,386	
					193,300
<b>Net current assets</b>			366,171		199,598
<b>Total assets less current liabilities</b>			370,894		
<b>Unrestricted income funds</b>			370,894		199,598

Approved by the Board of Trustees on 13 October 2021 and signed in their behalf by

J Smith

## STATEMENT OF CASH FLOWS

YEAR ENDING 31 MARCH 2021

	2021 £	2020 £
<b>Cash used in operations</b>		
Net movement in funds	171,296	46,715
Depreciation	1,575	2,100
Decrease in stock	22,274	(27,361)
Increase in prepayments	(715)	315
Decrease in accruals	(360)	432
	<hr/>	<hr/>
<b>Net cash generated from operations</b>	194,070	22,201
 <b>Cash flows from investing activities</b>		
Hire purchase repaid	(1,594)	(2,409)
	<hr/>	<hr/>
	192,476	19,792
	<hr/>	<hr/>
	192,476	19,792
 <b>Change in cash in year</b>		
Cash brought forward	87,161	67,369
	<hr/>	<hr/>
<b>Cash carried forward</b>	279,637	87,161

**NOTES TO THE ACCOUNTS****YEAR ENDING 31 MARCH 2021****1 Accounting Policies****Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland.

**Grants**

Grants for immediate expenditure are accounted on a receivable basis. Grants where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**Gifts in kind**

Gifts in kind received for distribution are included in the Statement of Financial Activities as gifts and costs when distributed by the Charity. The value has been estimated on an average donation of 5kg equalling £8.75.

**Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

**Costs**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly and other are apportioned on an appropriate basis such as staff time.

**Depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

- Motor vehicles            25% Reducing balance

## NOTES TO THE ACCOUNTS

YEAR ENDING 31 MARCH 2021

**2 Fixed assets**

	<b>Motor Vehicles £</b>
<b>Cost</b>	
As at 1 April 2020 and 31 March 2021	<u>12,216</u>
<b>Depreciation</b>	
As at 1 April 2020	5,918
Charge for year	<u>1,575</u>
As at 31 March 2021	<u>7,493</u>
<b>Net Book Value</b>	
As at 31 March 2021	<u>4,723</u>
<i>As at 31 December 2020</i>	<u>6,298</u>

**3 Creditors – amounts falling due in one year**

	<b>2021 £</b>	<b>2020 £</b>
Hire purchase	-	1,594
Accruals	<u>432</u>	<u>792</u>
	<u>432</u>	<u>2,386</u>

**Gateshead Foodbank  
99 Southend Road  
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**Info: 07496 840 720**

**Warehouse 07496 840 722**

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**Gateshead Foodbank**

**Emergency food for Gateshead people in crisis**