

Skegness Community Church

Registered Charity Number 1161383

**Board of Trustees' Report
and Financial Statements
For the 12 months Ended
30th September 2023**

Skegness Community Church

Board of Trustees' Report and Financial Statements

For the 12 months Ended 30th September 2023

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Skegness Community Church
Report of the Board of Trustees for the 12 months ended 30th September 2023

The Board of Trustees presents its report and financial statements for the 12 months ended 30th September 2023.

Reference and Administrative Information

Charity name:	Skegness Community Church
Charity Registration Number:	1161383
Registered Address:	17 Danial Close, Skegness, PE25 1RQ
Church Address:	27 Algitha Road, Skegness, PE25 2AG

Board of Trustees

Rev Kenneth Ian Banks	(Chairperson)
Mrs Elsie Sophia Banks	(Treasurer) re-appointed 21st May 2023 (Period of 4 Years)
Mrs Doris Darby	(Secretary) re-appointed 21st May 2023 (Period of 4 Years)
Mr Keith Alan Fox	appointed 10th April 2022 (Period of 4 Years)

The Chairperson is ex officio by virtue of his office as Minister of Skegness Community Church of The Nazarene.

Holding/Custodian Trustee

None

Website:

skegnesscommunitychurch.org.uk

Bankers:

Barclays Bank PLC
Skegness Branch
65 Lumley Road
Skegness
PE25 3LU

Independent Examiner:

Mr Paul Hayter
446 Victoria Avenue
Southend-on-Sea
SS2 6ND

Skegness Community Church
Report of the Board of Trustees for the 12 months ended 30th September 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure and Organisation

The charitable incorporated organisation (CIO) was set up on 22nd April 2015 with registration number 1161383.

Trustee Appointments

The Minister of the church is ex-officio chairperson of the Board of Charity Trustees and his position is reviewed after two years and then every four years after that.

The remaining Trustees are elected every two or four years by the members of Skegness Community Church at the annual general meeting.

Governance and Wider Network

The Board of Trustees meets when necessary to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

The CIO is governed by an approved governing constitution document dated 27th March 2022 which was approved at a General Meeting of members on 10th April 2022. The Constitution has been approved by the Charity Commission for England and Wales and HMRC. The governing constitution is based, with permission, on the Manual of the Global Church of The Nazarene where UK law permits.

Risk Management

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from ongoing discussions with members both internally and through other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

Safeguarding

We have in place a **Safeguarding Policy**. We implement, maintain and regularly review the procedures outlined in this policy, which are designed to prevent and to be alert to abuse. The Board of Trustees, in considering this important matter, follow the relevant legislation, statutory, denominational and specialist guidelines in relation to safeguarding children and adults at risk. We have appointed a Safeguarding Co-ordinator and Deputy Safeguarding Co-ordinator, who have specific responsibilities for safeguarding, although we recognise that safeguarding is a whole church responsibility.

General Data Protection

We have in place procedures to ensure that we comply with the General Data protection regulations (GDPR) introduced in May 2018.

Health & Safety

We have in place procedures to ensure that we comply with Health and Safety and Fire Protection and Procedures. The Fire protection procedures are implemented in conjunction with the Landlord of the premises.

Financial Procedures

We have in place procedures and policies to ensure the correct management of all financial matters concerning the Charity.

Trustee Code of Conduct

We have in place procedures and policies to ensure the correct conduct of Trustees, including matters relating to Expenses and Conflict of Interest.

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OBJECTIVES AND ACTIVITIES

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith.
- b) To serve and enhance the local community

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

Review of the Year

- **Weekly worship.** We continue to meet in the Church building for Worship and Bible teaching. Our weekly Worship services are also available on-line via facebook and our website. For those local members who do not have access to the Internet we deliver a CD of the weekly service for them to participate in worship in their own homes. The use of the internet and CDs has increased the number of people we are reaching with God's word.
- **Church Board.** The following members serve on the Church Board: Mrs Elsie Banks; Mrs Doris Darby; Mr Michael Darby; Mrs Kathie Price; Mr Graham Price and Mr Keith Fox.
- **Meeting Point Community Outreach.** We continue to operate our Community Outreach through our Charity Shop and Cafe both of which attract many people, both from the local community and from the many visitors to Skegness.
- **Membership.** No new members have been made during the year.
- **Pastoral Support.** Visitation of both members and others in the local community in times of need or by request has continued throughout the year. Both our Minister and his wife Elsie, who is a Social Worker, have kept in touch with our members and adherents, visited where possible and helped with, among other things, emotional support, prayer and essential shopping. This has been a great comfort to our members, especially those who are living on their own.

Achievements during the period include:

- Continued spiritual growth of members and many in the wider community who we are reaching via the Internet. We are delighted that a large number of people in our local area, and further afield including overseas, are now regular worshippers at our Sunday worship celebrations via the Internet.
- There has been a continued development of the social opportunities and interaction with the local community through our Meeting Point Community Outreach and involvement with other organisations. During the year we have been able to offer various means of support and help to a number of people.

Volunteers

- The work planned, activities undertaken and achievements attained would not have been possible without the active involvement and hard work of all of the members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Skegness Community Church.

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FINANCIAL REVIEW

Reserves

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings and the income from the donations to our charity shop and the Cafe. The Board of Trustees works on an annual budget and reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

Financial Review of the Year

The charity has continued throughout the 12 months to attempt to meet and tailor the expenditure it incurs to the income received. Our total income was up on the previous year by £1,288, however, the receipts and payment account shows that expenditure exceed income by £2,459 for the year. This has resulted in a decrease to total funds, which at the end of the period amounted to £3,626.

PLANS FOR FUTURE PERIODS

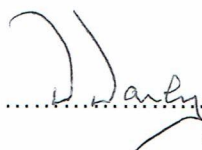
The Board of Trustees meets on a regular basis to plan and look to the future of the charity. Our principal objective is to maintain our ability to worship on the premises each week and to continue to offer our Meeting Point Community Outreach in a community in which there is great social need. We are fully committed to this objective.

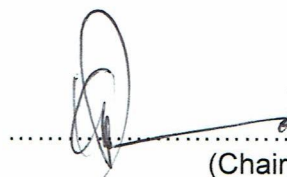
Following our leaving the Church of the Nazarene, a lease was taken out on the Manse which commenced on 1st September 2022. The annual rental was agreed with a graduated discount for the first nine months. For the year to September 2023, the inclusion of the rent resulted in expenditure exceeding income and so accumulated funds had to be utilised. Unless the overall income can be increased, it is anticipated that expenditure will exceed income for the year to September 2024. To help mitigate the use of accumulated funds the Pastor has agreed to a reduction in salary with effect from October 2023.

DECLARATION

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's Trustees on 7th April 2024


.....
(Secretary)


.....
(Chairperson)

Skegness Community Church
Report of the Board of Trustees for the 12 months ended 30th September 2023

Skegness Community Church

Independent Examiners Report to the Trustees for the 12 months ended 30th September 2023

I report on the accounts for the 12 months ended 30th September 2023, which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met.

Independent Examiner

Mr Paul Hayter
446 Victoria Avenue
Southend-on-Sea
SS2 6ND

Paul C Hayter

Date

3rd July 2024

Skegness Community Church
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Skegness Community Church
Receipts and Payments Account for the 12 months ended 30th September 2023

2021/2022			Note	2022/2023	
£	£	RECEIPTS		£	£
1,067		Donations & Gifts		260	
4,736		Offerings		4,475	
		Fees		180	
1,659		Gift Aid Tax Received		2,269	
-----	7,462			-----	7,184
		Meeting Point Outreach			
		Charity Shop & Cafe			
31,125		Income		31,438	
1,412		Donations		3,160	
-----				-----	
32,537				34,598	
6,112		less Expenses		6,607	
-----	26,425			-----	27,991
	<u>33,887</u>	TOTAL RECEIPTS			<u>35,175</u>
PAYMENTS					
9,734		Pastor's Salary		9,870	
4,024		Manse Expenses	1	8,728	
13,719		Cost of Premises	2	13,042	
5,566		Administration Costs	3	5,994	

<u>33,043</u>		TOTAL PAYMENTS		<u>37,634</u>	
	<u>844</u>	SURPLUS/DEFICIT FOR PERIOD			<u>2,459</u>
5,241		BALANCE BROUGHT FORWARD		6,085	
<u>6,085</u>		BALANCE CARRIED FORWARD		<u>3,626</u>	
REPRESENTED BY UNRESTRICTED FUNDS					
5,960		Cash at Bank		3,501	
125		Cash in Hand (Cash Floats)		125	
<u>6,085</u>		TOTAL UNRESTRICTED FUNDS		<u>3,626</u>	

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Skegness Community Church
Notes to the Account for the 12 months ended 30th September 2023

Note 1

Manse Expenses

Council Tax	2,018
Manse Rent	6,000
Maintenance	209
Water Rates	501

TOTAL	<u>8,728</u>

Note 2

Cost of Premises

Rent	8,801
Utilities	1,583
Water Rates	315
Building Insurance	545
Cleaning	1,609
Repairs & Maintenance	189

TOTAL	<u>13,042</u>

Note 3

Administration Costs

Telephone	976
Stationery & Printing	771
Travel/Meetings	2,465
Church Supplies	298
Equipment	778
Subscriptions & Fees	706

TOTAL	<u>5,994</u>