

# *Skegness Community Church of the Nazarene*

*Registered Charity Number 1161383*

**Board of Trustees' Report  
and Financial Statements  
For the 12 months Ended  
30th September 2021**

**Skegness Community Church of The Nazarene**  
**Board of Trustees' Report and Financial Statements**  
**For the 12 months Ended 30th September 2021**

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**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

The Board of Trustees presents its report and financial statements for the 12 months ended 30th September 2021.

**Reference and Administrative Information**

Charity name:	Skegness Community Church of The Nazarene
Charity Registration Number:	1161383
Registered Address:	17 Danial Close, Skegness, PE25 1RQ
Church Address:	27 Algitha Road, Skegness, PE25 2AG

**Board of Trustees**

Rev Kenneth Ian Banks	(Chairperson)
Mrs Elsie Sophia Banks	(Treasurer) re-appointed 10th February 2019
Mrs Doris Darby	(Secretary) appointed 1st September 2020

The Chairperson is ex officio by virtue of his office as Minister of Skegness Community Church of The Nazarene.

**Holding/Custodian Trustee**

Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company No 7028764)

**Website:**

[eastlincs-nazarene.org.uk](http://eastlincs-nazarene.org.uk)

**Bankers:**

Barclays Bank PLC  
Skegness Branch  
65 Lumley Road  
Skegness  
PE25 3LU

**Independent Examiner:**

Mr Paul Hayter  
446 Victoria Avenue  
Southend-on-Sea  
SS2 6ND



**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Structure and Organisation**

The charitable incorporated organisation (CIO) was set up on 22nd April 2015 with registration number 1161383.

### **Trustee Appointments**

The Minister of the church is ex-officio chairperson of the Board of Charity Trustees and his position is reviewed after two years and then every four years after that.

The remaining Trustees are elected every two years by the members of Skegness Community Church of The Nazarene at the annual general meeting held in February each year.

### **Governance and Wider Network**

The Board of Trustees meets regularly, normally on a monthly basis to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

The Church/CIO is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMRC. The governing document is based on the Manual of the Global Church of The Nazarene where UK law permits.

At the time of writing this Report, the Board of Trustees had been advised that the Church of The Nazarene British Isles South District, for various reasons, wished to release the Skegness Community Church of the Nazarene from the Nazarene denomination. Negotiations will be taking place and, subject to the approval of the Charity Commission, the provisional date set for the release is 1st March 2022. The AGM scheduled for February 2022 will be delayed until a new Constitution is drawn up and the release date is finalised.

### **Risk Management**

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from ongoing discussions with members both internally and through meetings with the Church of The Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

### **Safeguarding**

We have in place a **Safeguarding Policy**. We implement, maintain and regularly review the procedures outlined in this policy, which are designed to prevent and to be alert to abuse. The Board of Trustees, in considering this important matter, follow the relevant legislation, statutory, denominational and specialist guidelines in relation to safeguarding children and adults at risk. We have appointed a Safeguarding Co-ordinator and Deputy Safeguarding Co-ordinator, who have specific responsibilities for safeguarding, although we recognise that safeguarding is a whole church responsibility.

### **General Data Protection**

We have in place procedures to ensure that we comply with the General Data protection regulations (GDPR) introduced in May 2018.

### **Health & Safety**

We have in place procedures to ensure that we comply with Health and Safety and Fire Protection and Procedures. The Fire protection procedures are implemented in conjunction with the Landlord of the premises.

### **Financial Procedures**

We have in place procedures and policies to ensure the correct management of all financial matters concerning the Charity.



**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

## **OBJECTIVES AND ACTIVITIES**

### **Charitable Objectives**

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of The Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community

### **Public Benefit**

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

### **Review of the Year**

- The aims for the period included continuation of weekly Christian worship meetings, including monthly communion, prayer, anointing and laying-on of hands for healing and Bible teaching in order to promote the Christian faith in accordance with the principles of the Church of the Nazarene.
- Working to promote the Christian faith and provide local social benefit. Continuing to develop links with the local community through secular organisations to enhance the involvement of the church with and relevant to community needs. At the beginning of May our Pastor was appointed Chaplain to the Skegness Town Mayor and has attended the monthly Council Meetings. In August he took part in the VJ Service on behalf of the Burma Star Association.

Significant activities during the period include:

- **Weekly worship.** Due to the Government restrictions imposed regarding Covid-19 the members had been unable to meet in the Church building for Worship or Bible teaching since the end of March 2020. However, Church meetings recommenced on 5th September 2021. During the restrictions Worship was carried out on-line via facebook and our website. For those local members who do not have access to the Internet we delivered a CD of the weekly service for them to participate in worship. We have discovered that we are reaching many more people through the Internet, therefore, we are continuing to record the services for the Internet and CD worship.
- **Church Board.** The following members serve on the Church Board: Mrs Elsie Banks; Mr John Watts; Mrs Doris Darby; Mr Michael Darby; Mrs Kathie Price; and Mr Graham Price.
- **Meeting Point Community Outreach.** We were unable to open the Charity Shop and Cafe for four months during the year due to continuing Covid-19 restrictions. However, in response to the restrictions we did open the Cafe for outside service which proved very popular. When we have been able to open to the public we have taken every opportunity to offer a helping hand to the many people who have been affected by the various lockdowns. Visitor numbers to the town were up a little on last summer although many people who normally visit were in self-isolation or still unable to leave their area.
- **Membership.** No new members have been made during the year due to the problems surrounding meeting together during the periods of lockdowns and other restriction.
- **Pastoral Support.** Visitation of both members and others in the local community in times of need or by request has been restricted for most of the year. However, both our Minister and his wife Elsie, who is a registered Social Worker, have kept in touch with our members and adherents, visited where possible and helped with, among other things, emotional support, prayer and essential shopping. At all times they have adhered to Government Guidelines regarding Social Distancing. This has been a great comfort to our members, especially those who are living on their own and have had to isolate. The restrictions due to Covid-19 has meant an increase in the need of pastoral visitations.

**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

Achievements during the period include:

- Continued spiritual growth of members and many in the wider community who we are reaching via the Internet. We are delighted that a large number of people in our local area, and further afield including overseas, are now regular worshippers at our Sunday worship celebrations via the Internet.
- Despite the many restriction there has been a continued development of the social opportunities and interaction with the local community through our Meeting Point Community Outreach and involvement with other organisations. During the year we have been able to offer various means of support and help to a number of people.

**Volunteers**

- The work planned, activities undertaken and achievements attained would not have been possible without the active involvement and hard work of all of the members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Skegness Community Church of The Nazarene.



**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

## **FINANCIAL REVIEW**

### **Reserves**

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings and the income from the donations to our charity shop and the Cafe. The Board of Trustees works on an annual budget and reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

### **Financial Review of the Year**

The charity has continued throughout the 12 months to attempt to meet and tailor the expenditure it incurs to the income received. Despite the restricted opening of our Charity Shop and Cafe, our total income was up by 13% on the previous year. This was due to the fact that in the periods when we were able to open we extended opening to 5 days per week instead of the previous 4 days. In addition we were able to claim under the Government's Furlough Scheme. The receipts and payment account shows that income exceed expenditure by £1457 for the year.


## **PLANS FOR FUTURE PERIODS**

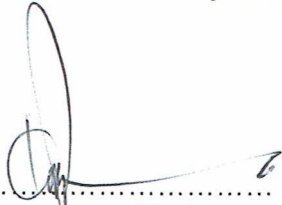
The Board of Trustees meets on a regular basis to plan and look to the future of the charity. Our principal objective is to maintain our ability to worship on the premises each week and to continue to offer our Meeting Point Community Outreach in a community in which there is great social need. We are fully committed to this objective.

## **DECLARATION**

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's Trustees on 13th February 2022

  
.....  
(Secretary)

  
.....  
(Chairperson)

**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

**Skegness Community Church of The Nazarene**  
**Independent Examiners Report to the Trustees for the 18 months ended 30th September 2021**

I report on the accounts for the 12 months ended 30th September 2021, which are set out on pages 7 to 8.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

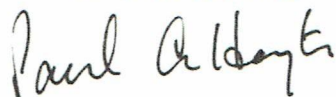
**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met.



Independent Examiner

Mr Paul Hayter  
446 Victoria Avenue  
Southend-on-Sea  
SS2 6ND

Date 20th June 2022



**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

**Skegness Community Church of The Nazarene**  
**Receipts and Payments Account for the 12 months ended 30th September 2021**

2019/2020			Note	2020/2021	
£	£			£	£
RECEIPTS					
732		Donations & Gifts		284	
4,451		Offerings		4,840	
-		Coronavirus JRS (incl PYA)		5,190	
1,955		Gift Aid Tax Received		1,384	
-----	7,138			-----	11,698
		Meeting Point Outreach			
		Charity Shop & Cafe			
24,037		Income		24,120	
2,928		Donations		2,444	
1,500		Grants re Covid-19			
-----				-----	
28,465				26,564	
5,545		less Expenses		4,141	
-----	22,920			-----	22,423
	<b><u>30,058</u></b>	<b>TOTAL RECEIPTS</b>		<b><u>34,121</u></b>	
PAYMENTS					
8,773		Pastor's Salary		9,018	
2,877		Manse Expenses	1	5,259	
11,918		Cost of Premises	2	12,087	
6,509		Administration Costs	3	6,300	
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	<b><u>30,077</u></b>	<b>TOTAL PAYMENTS</b>		<b><u>32,664</u></b>	
	<b><u>-19</u></b>	<b>SURPLUS FOR PERIOD</b>		<b><u>1,457</u></b>	
	3,803	BALANCE BROUGHT FORWARD		3,784	
	<b><u>3,784</u></b>	<b>BALANCE CARRIED FORWARD</b>		<b><u>5,241</u></b>	
REPRESENTED BY UNRESTRICTED FUNDS					
	3,659	Cash at Bank		5,116	
	125	Cash in Hand (Cash Floats)		<u>125</u>	
	<b><u>3,784</u></b>	<b>TOTAL UNRESTRICTED FUNDS</b>		<b><u>5,241</u></b>	

**Skegness Community Church of The Nazarene**  
**Report of the Board of Trustees for the 12 months ended 30th September 2021**

**Skegness Community Church of The Nazarene**  
**Notes to the Account for the 12 months ended 30th September 2021**

**Note 1**

**Manse Expenses**

Council Tax	1,849
Maintenance	2,343
Water Rates/Utilities	727
Building Insurance	340
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<b>TOTAL</b>	<b><u>5,259</u></b>

**Note 2**

**Cost of Premises**

Rent	8,514
Utilities	1,111
Water Rates	350
Insurance	530
Cleaning	1,051
Repairs & Maintenance	531
	-----
<b>TOTAL</b>	<b><u>12,087</u></b>

**Note 3**

**Administration Costs**

Telephone	879
Stationery & Printing	922
Travel/Meetings	2,564
Church Supplies	261
District Budgets	1,025
Equipment	197
Audit	100
Subscriptions & Fees	352
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<b>TOTAL</b>	<b><u>6,300</u></b>