

Skegness Community Church of the Nazarene

Registered Charity Number 1161383

**Board of Trustees' Report
and Financial Statements
For the 12 months Ended
30th September 2020**

Skegness Community Church of The Nazarene
Board of Trustees' Report and Financial Statements
For the 12 months Ended 30th September 2020

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Skegness Community Church of The Nazarene
Report of the Board of Trustees for the 12 months ended 30th September 2020

The Board of Trustees presents its report and financial statements for the 12 months ended 30 September 2020.

Reference and Administrative Information

| | |
|------------------------------|---|
| Charity name: | Skegness Community Church of The Nazarene |
| Charity Registration Number: | 1161383 |
| Registered Address: | 17 Danial Close, Skegness, PE25 1RQ |
| Church Address: | 27 Algitha Road, Skegness, PE25 2AG |

Board of Trustees

| | |
|--------------------------|---|
| Rev Kenneth Ian Banks | (Chairperson) |
| Mrs Elsie Sophia Banks | (Treasurer) re-appointed 10th February 2019 |
| Mrs Doris Darby | (Secretary) appointed 1st September 2020 |
| Mrs Elsie Lillian Rodger | resigned 1st September 2020 |

The Chairperson is ex officio by virtue of his office as Pastor of Skegness Community Church of The Nazarene.

Holding/Custodian Trustee

Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company No 7028764)

Website:

eastlincs-nazarene.org.uk

Bankers:

Barclays Bank PLC
Skegness Branch
65 Lumley Road
Skegness
PE25 3LU

Independent Examiner:

Mr Paul Hayter
38 Kings Crescent
Boston
PE21 0AP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure and Organisation

The charitable incorporated organisation (CIO) was set up on 22nd April 2015 with registration number 1161383.

Trustee Appointments

The Pastor of the church is ex-officio chairperson of the Board of Charity Trustees and his position is reviewed after two years and then every four years after that.

The remaining Trustees are elected every two years by the members of Skegness Community Church of The Nazarene at the annual general meeting held in February each year.

Governance and Wider Network

The Board of Trustees meets regularly, normally on a monthly basis to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

The Church/CIO is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMRC. The governing document is based on the Manual of the Global Church of The Nazarene where UK law permits.

Risk Management

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from ongoing discussions with members both internally and through meetings with the Church of The Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

Safeguarding

We have in place a **Safeguarding Policy**. We implement, maintain and regularly review the procedures outlined in this policy, which are designed to prevent and to be alert to abuse. The Board of Trustees, in considering this important matter, follow the relevant legislation, statutory, denominational and specialist guidelines in relation to safeguarding children and adults at risk. We have appointed a Safeguarding Co-ordinator and Deputy Safeguarding Co-ordinator, who have specific responsibilities for safeguarding, although we recognise that safeguarding is a whole church responsibility.

General Data Protection

We have in place procedures to ensure that we comply with the General Data protection regulations (GDPR) introduced in May 2018.

Health & Safety

We have in place procedures to ensure that we comply with Health and Safety and Fire Protection and Procedures. The Fire protection procedures are implemented in conjunction with the Landlord of the premises.

Financial Procedures

We have in place procedures and policies to ensure the correct management of all financial matters concerning the Charity.

OBJECTIVES AND ACTIVITIES

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of The Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

Review of the Year

- The aims for the period included continuation of weekly Christian worship meetings, including monthly communion, prayer, anointing and laying-on of hands for healing and Bible teaching in order to promote the Christian faith in accordance with the principles of the Church of the Nazarene.
- Working to promote the Christian faith and provide local social benefit. Continuing to develop links with the local community through secular organisations to enhance the involvement of the church with and relevant to community needs.

Significant activities during the period include:

- **Weekly worship.** Due to the Government restrictions imposed regarding Covid-19 the members have been unable to meet in the Church building for Worship or Bible teaching since the end of March 2020. These activities have continued on-line via facebook and our website. For those local members who do not have access to the Internet we have delivered a CD of the weekly service for them to participate in worship. We have discovered that we are reaching many more people through the Internet than when we meet in Church and many people have requested that we continue to record the services even after we return to our normal Sunday meetings in Church.
- **Trustees.** During the year one of our Trustees, Elsie Rodger, resigned due to ill health. The role of Secretary passed to Mrs Doris Darby.
- **Church Board.** The following members serve on the Church Board: Mrs Elsie Banks; Mr John Watts; Mrs Doris Darby; Mr Michael Darby; Mrs Kathie Price; and Mr Graham Price.
- **Meeting Point Community Outreach.** Like many similar organisations we have had a very difficult year. We have been unable to open the Charity Shop and Cafe for extensive periods during the year due to Covid-19 restrictions. This has been a big blow to the fellowship we have with members of the community and the visitors to the town. When we have been able to open to the public we have taken every opportunity to offer a helping hand to the many people who have been affected by the various lockdowns. Visitor numbers to the town were lower during the summer as many people who normally visit were in self-isolation or unable to leave their area.
- **Membership.** During the year one of our Church members Mrs Isabell Lees sadly died. No new members have been made during the year due to the problems surrounding meeting together during the periods of lockdowns and other restriction.
- **Pastoral Support.** Visitation of both members and others in the local community in times of need or by request has been severely restricted for most of the year. However, both our Minister and his wife Elsie, who is a registered Social Worker, have kept in touch with our members and adherents, visited where possible and carried out services such as emotional support, prayer and essential shopping. At all times they have adhered to Government Guidelines regarding Social Distancing. This has been a great comfort to them especially those who are living on their own and have had to isolate. The restrictions due to Covid-19 has meant an increase in the need of pastoral visitations.

Skegness Community Church of The Nazarene
Report of the Board of Trustees for the 12 months ended 30th September 2020

Achievements during the period include:

- Continued spiritual growth of members and many in the wider community who we are reaching via the Internet. We are delighted that a large number of people in our local area, and further afield including overseas, are now regular worshippers at our Sunday worship celebrations via the Internet.
- Despite the many restriction there has been a continued development of the social opportunities and interaction with the local community through our Meeting Point Community Outreach and involvement with other organisations. During the year we have been able to offer various means of support and help to a number of people.

Volunteers

- The work planned, activities undertaken and achievements attained would not have been possible without the active involvement and hard work of all of the members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Skegness Community Church of The Nazarene.

Skegness Community Church of The Nazarene
Report of the Board of Trustees for the 12 months ended 30th September 2020

FINANCIAL REVIEW

Reserves

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings and the income from the donations to our charity shop and the Cafe/Tea-room. The Board of Trustees works on an annual budget and reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

Financial Review of the Year

The charity has continued throughout the 12 months to attempt to meet and tailor the expenditure it incurs to the income received. Despite the restricted opening of our Charity Shop and Cafe income was in line with the previous year thanks to generous donations and a Grant from Lincolnshire County Council. Due to the closure of our Community Outreach for a number of months during the year, the receipts and payment account shows that expenditure did exceed income by £19 for the year.

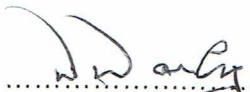
PLANS FOR FUTURE PERIODS


The Board of Trustees meets on a regular basis when it can to plan and look to the future of the charity. Our principal objective is to maintain our ability to worship on the premises each week and to continue to offer our Meeting Point Community Outreach in a community in which there is great social need. We realise much of this will not be possible until Government Restrictions due to Covid-19 are eased or totally lifted.

DECLARATION

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees on 13th February 2021


.....
(Secretary)


.....
(Chairperson)

Skegness Community Church of The Nazarene
Report of the Board of Trustees for the 12 months ended 30th September 2020

Skegness Community Church of The Nazarene
Independent Examiners Report to the Trustees for the 18 months ended 30 September 2020

I report on the accounts for the 12 months ended 30 September 2020, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

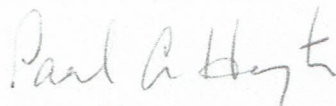
Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met.



Independent Examiner

Mr Paul Hayter
38 Kings Crescent
Boston
PE21 0AP

Date 31/7/21

Skegness Community Church of The Nazarene
Receipts and Payments Account for the 12 months ended 30th September 2020

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Report of the Board of Trustees for the 12 months ended 30th September 2020

Skegness Community Church of The Nazarene
Notes to the Account for the 12 months ended 30th September 2020

Note 1

Manse Expenses

| | |
|--------------------|---------------------|
| Council Tax | 1,793 |
| Maintenance | 254 |
| Water Rates | 471 |
| Building Insurance | 359 |
| | ----- |
| TOTAL | <u>2,877</u> |

Note 2

Cost of Premises

| | |
|-----------------------|----------------------|
| Rent | 8,514 |
| Utilities | 1,184 |
| Water Rates | 299 |
| Insurance | 981 |
| Cleaning | 850 |
| Repairs & Maintenance | 90 |
| | ----- |
| TOTAL | <u>11,918</u> |

Note 3

Administration Costs

| | |
|-----------------------|---------------------|
| Telephone | 985 |
| Stationery & Printing | 537 |
| Travel/Meetings | 3,150 |
| Church Supplies | 273 |
| District Budgets | 933 |
| Equipment | 80 |
| Audit | 50 |
| Subscriptions & Fees | 501 |
| | ----- |
| TOTAL | <u>6,509</u> |