

SKYLARK COMMUNITY ASSOCIATION

England & Wales · Charity number 1161348

Details

Other names 752C732K

Status Registered

Legal form CIO

Registered 2015-04-20

Register [View on the Charity Commission register](#)

Contact

Address Community Centre
Pine Place
Hayes
UB4 8RA

Phone 02088136379

Email admin@skylarkca.org

Website www.skylarkca.org

Activities

Objects: THE OBJECTS OF THE CIO ARE TO:3.1 PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;3.2 ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE OBJECTS;3.3 PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.THE CHARITY SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION. THE AREA OF BENEFIT SHALL BE NORTH HAYES AND THE NEIGHBOURHOOD TOGETHER DEFINED BY LONDON BOROUGH OF HILLINGDON.

Activities: To secure and facilitate a community building and to work with partners both statutory and non statutory to provide facilities for the members of the North Hayes community regardless of their personal attributes or beliefs to provide and promote educational, leisure and recreational activities.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NORTH HAYES
- Hillingdon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£17,525	£20,971	-	-
2023-10-31	£22,515	£21,371	-	-
2022-10-31	£16,633	£19,765	-	-
2021-10-31	£29,878	£12,101	-	-
2020-10-31	£20,666	£13,470	-	-

Trustees

Name	Role	Appointed
PATRICIA GIBBS BSc	Chair	2015-04-20
MRS BHAMBRA		2015-04-20
Ms Gibbs		2016-06-01
Preet Bhambra		2020-11-02

SKYLARK COMMUNITY ASSOCIATION

England & Wales - Charity number 1161348

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 11	Year 2023		Day 31	Month 10	Year 2024

Section A Reference and administration details

Charity name SKYLARK COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1161348

Charity's principal address

THE GRANGE, PINE PLACE
 HAYES
 MIDDLESEX
Postcode UB4 8RA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PATRICIA ANNE GIBBS	CHAIR		
2	HARDIP BHAMBRA	TREASURER		
3	BRYONY GIBBS	SECRETARY		
4	PREET BHAMBRA			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION MODEL FROM COMMUNITY MATTERS
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	VOLUNTEERS APPOINTED BY BOARD

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

<p>We continue to remain members of our local Community Organisation within our Borough – The Hillingdon Federation of Community Associations, as well as NVCO and Community Matters Yorkshire.</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To secure and manage a community building and to work with partners both statutory and non-statutory to provide a facility to provide and promote educational, leisure and recreational activities for the use of the community of North Hayes, regardless of their personal attributes or beliefs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We continue to maintain or long term positive and supportive relationship with the nursery. It remains well subscribed. It is of significant benefit and an asset for our local community.

Kumon continues to remain active in the centre, and offers classes 3 times a week including the school holidays.

The ladies Afro-Caribbean group are active and continue to use the centre weekly and for expanded activities, throughout the year

Indian Dance Classes are going strong and continue to prove very popular, with many of the group continuing on to do exam classes

Our chair Pilates exercise class for people in the local community is still going strong. This has proved to be very popular amongst older people and friendships have formed. A small social group has now been created from members, who meet for social events. We continue to seek new members and are advertising in local doctors surgeries.

We have continued to facilitate the Police/Ward Panel meeting during this year, enabling our residents to work with the police in setting priorities for our local community.

We supported local residents in setting up a Residents Association

We facilitate Councillors surgeries for our local Ward allowing confidential meetings for our local residents.

There have been limited children's parties.

We have taken guidance from the Charity Commission and confirm that our activities are solely for the public benefit in the form of the local community and there is no personal gain for any of our trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All of the trustees are volunteers, and we recognise the work that is done by others who have supported us with their time and energy.

The contribution made by the current trustees remains significant. We will continue to look for new trustees and volunteers.

Due to the digital change over at this point we still need to install digital lines into the building for phone and internet. We are still waiting to hear from the Local Authority for permission, a year after we requested it.

We would still like to install air conditioning into the building, but again we need permission from the local authority.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements:

- Our relationship with the residents surrounding the site has remained positive and strong.
- We managed to shield ourselves and our users from additional costs due to the energy crisis as we had secured our energy tariffs in 2021 for three years. This is due to end in November 24
- Parking issues still remain ongoing and we are working with our local councillors, immediate local community and users of the centre for a solution.
- We continue to provide local Councillor surgery sessions and to arrange additional meet your councillor sessions for the local community.

Section E

Financial review

Brief statement of the charity's policy on reserves

As of 31st October 2024, we have cash reserves of £28,665

As reported last year changes to the Voluntary Sector Pricing Policy (VSLP) in March 2020 resulted in 25% clawback by the Local Authority of any fees charged to Nurseries held in local authority buildings

We have had significant difficulty in establishing how to pay these additional amounts, discovering in January 24, that no action had been despite our requests to specific officers. Additionally we established that actions after the Council Committee meetings in 2021 had not taken place. So they have now put in place an entirely different method backdating rent to 2017 at £1825 per year, to include from 2020 onwards. Since this is approximately how much we calculated we would have to pay the local authority based on our original discussions, we have agree to this. In total they have billed for £12,025, which we have requested to make by 3

instalments of 4,025. This enables us to spread the cost, whilst accruing income and not deplete our resources to ensure we have contingency funds. Our rent will now be £1825 per year, first payment due in Nov 24. We have made the first payment of £4025 in October 24 with the others due in February 25 and June 25.

We have a three-month notice period or one Term on either side with our main client which would give us the opportunity to secure an additional client if notice were to be given.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia Ann Gibbs	Bryony Gibbs
Position (e.g. Secretary, Chair, etc)	Chair	
Date	30/08/25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Skylark Community Association	No (if any) 1161348
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CC16a

Receipts and payments accounts

For the period from	Period start date 01-Nov-23	To	Period end date 31-Oct-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Nursery	10,450	-	-	10,450	-
Room Hire	7,015	-	-	7,015	-
Parties	60	-	-	60	-
Refund		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	17,525	-	-	17,525	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,525	-	-	17,525	-
A3 Payments					
Buildings	6,649	-	-	6,649	-
Insurance	2,017	-	-	2,017	-
Utilities	3,331	-	-	3,331	-
Rent	4,025	-	-	4,025	-
Rates	245	-	-	245	-
Water & Sewage	784	-	-	784	-
Telecommunications	1,419	-	-	1,419	-
Centre equipment	953	-	-	953	-
office equipment	1,116	-	-	1,116	-
Computer Services	80	-	-	80	-
Misc	30	-	-	30	-
Event	323	-	-	323	-
Sub total	20,971	-	-	20,971	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,971	-	-	20,971	-
Net of receipts/(payments)	- 3,445	-	-	- 3,445	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,110	-	-	32,110	-
Cash funds this year end	28,665	-	-	28,665	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		28,327	-	-
		338	-	-
		-	-	-
	Total cash funds	28,665	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	P. A Gibbs	Patricia Gibbs	30/08/2025	

SKYLARK COMMUNITY ASSOCIATION

England & Wales - Charity number 1161348

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 11	Year 2022		Day 31	Month 10	Year 2023

Section A Reference and administration details

Charity name SKYLARK COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1161348

Charity's principal address

THE GRANGE, PINE PLACE
 HAYES
 MIDDLESEX
Postcode UB4 8RA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PATRICIA ANNE GIBBS	CHAIR		
2	HARDIP BHAMBRA	TREASURER		
3	BRYONY GIBBS	SECRETARY		
4	PREET BHAMBRA			C
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION MODEL FROM COMMUNITY MATTERS
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	VOLUNTEERS APPOINTED BY BOARD

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>We continue to remain members of our local Community Organisation within our Borough – The Hillingdon Federation of Community Associations, as well as NVCO and Community Matters</p>
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Summary of the objects of the charity set out in its governing document

To secure and manage a community building and to work with partners both statutory and non-statutory to provide a facility to provide and promote educational, leisure and recreational activities for the use of the community of North Hayes, regardless of their personal attributes or beliefs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We still have a long term and positive relationship with the nursery. It is well subscribed and remains of great benefit and an asset for our local community.

Kumon remains active in the centre, and offers classes 3 times a week and continues to be an asset for the local community.

The ladies Afro-Caribbean group are active and continue to use the centre weekly and for expanded activities.

Indian Dance Classes are going strong and continue to prove very popular.

We are funding a chair Pilates exercise class for people in the local community. This has proved to be very popular amongst older people and friendships have formed. A small social group has now been created from members, who meet for social events.

The yoga classes are not taking place due to the cost of living crisis. Although we provided a room for free, unfortunately, the teacher felt she could not continue with the reduction in numbers.

We have continued to facilitate the Police/Ward Panel meeting during this year, enabling our residents to work with the police in setting priorities for our local community.

There have been limited children's parties.

We have taken guidance from the Charity Commission and confirm that our activities are solely for the public benefit in the form of the local community and there is no personal gain for any of our trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All of the trustees are volunteers, and we recognise the work that is done by others who have supported us with their time and energy.

The contribution made by the current trustees remains significant. We will continue to look for new trustees and volunteers.

We have to install digital lines into the building for phone and internet. We are still waiting to hear from the Local Authority for permission.

We are looking at installing air conditioning into the building, which although is highly energy efficient and warm in winter is excessively hot in summer.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements:

- Our relationship with the residents surrounding the site has remained positive and strong.
- We managed to shield ourselves and our users from additional costs due to the energy crisis as we had secured our energy tariffs in 2021 for three years.
- Where we put in more robust fencing last year, we were able to have the small garden levelled and turfing making it a more attractive and useable area for the nursery and other users of centre.
- Parking issues still remain ongoing and we are working with our local councillors, immediate local community and users of the centre for a solution.
- We continue to provide local Councillor surgery sessions and to arrange additional meet your councillor sessions for the local community.
- We have placed hinge protectors over all doors in areas where children are active.

Section E

Financial review

Brief statement of the charity's policy on reserves

As of 31st October 2023, we have cash reserves of £32,110

We have a three-month notice period or one Term on either side with our main client which would give us the opportunity to secure an additional client if notice were to be given.

As reported last year changes to the Voluntary Sector Pricing Policy (VSLP) in March 2020 resulted in 25% clawback by the Local Authority of any fees charged to Nurseries held in local authority buildings

We have requested information since December 21, from the local authority on how to pay this additional sum, and we have still had no resolution. The responses we have received are negative, suggesting we need to undertake further rent reviews. We have contacted Democratic Services and have been told it was settled in 2021 at the review then. We understand that there are changes taking place with the LA so we are still waiting for an outcome.

Therefore although our reserves appear to be reasonable, the reality is that we have to plan for a 25% of all nursery fees going back to 2020 to be paid to the local authority. As we have a reasonably clear idea of fees we calculate this to be around £12000. As the change to the VSLP took place in March 2020, this would mean that it would include 2019-20, as well as 2020-21, 2021-22, 2022-23. If our understanding is correct this would mean our actual reserves are around £20,000..

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia Ann Gibbs	Bryony Gibbs
Position (e.g. Secretary, Chair, etc)	Chair	
Date	30/08/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Skylark Community Association

No (if any)
1161348

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Nov-22		31-Oct-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Nursery	13,296	-	-	13,296	-
Room Hire	9,159	-	-	9,159	-
Bank Deposits	-	-	-	-	-
Parties	60	-	-	60	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	22,515	-	-	22,515	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,515	-	-	22,515	-
A3 Payments					
Buildings	10,314	-	-	10,314	-
Insurance	2,057	-	-	2,057	-
Utilities	3,391	-	-	3,391	-
Rent	200	-	-	200	-
Rates	284	-	-	284	-
Water & Sewage	411	-	-	411	-
Telecommunications	1,169	-	-	1,169	-
Centre equipment	816	-	-	816	-
office equipment	225	-	-	225	-
Computer Services	75	-	-	75	-
Misc	450	-	-	450	-
Accountants	1,980	-	-	1,980	-
Sub total	21,371	-	-	21,371	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,371	-	-	21,371	-
Net of receipts/(payments)	1,144	-	-	1,144	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	30,966	-	-	30,966	-
Cash funds this year end	32,110	-	-	32,110	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		31,853	-	-
		257	-	-
		-	-	-
	Total cash funds	32,110	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>P. A Gibbs</i>	Patricia Gibbs	28/08/2024

SKYLARK COMMUNITY ASSOCIATION

England & Wales - Charity number 1161348

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 11	Year 2021		Day 31	Month 10	Year 2022

Section A Reference and administration details

Charity name SKYLARK COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1161348

Charity's principal address

THE GRANGE, PINE PLACE
 HAYES
 MIDDLESEX
Postcode UB4 8RA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PATRICIA ANNE GIBBS	CHAIR		
2	HARDIP BHAMBRA	TREASURER		
3	BRYONY GIBBS	SECRETARY		
4	PREET BHAMBRA		2/11/2020	Committee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION MODEL FROM COMMUNITY MATTERS
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Trustee selection methods (eg. appointed by, elected by)	VOLUNTEERS APPOINTED BY BOARD

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>We continue to remain members of our local Community Organisation within our Borough – The Hillingdon Federation of Community Association, as well as NVCO, Community Matters and the Foundation for Social Improvement. We were members of the Small Charities Coalition until its closure in March 22.</p>
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Summary of the objects of the charity set out in its governing document

To secure and manage a community building and to work with partners both statutory and non-statutory to provide a facility to provide and promote educational, leisure and recreational activities for the use of the community of North Hayes, regardless of their personal attributes or beliefs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our long-term relationship with the nursery is ongoing and the nursery is well subscribed, and remains great benefit for our local community.

Kumon is active in the centre, and is now back to offering classes 3x a week and through most holidays.

We are in discussion with a provider to potentially offer the option of some IT Classes.

Yoga is ongoing, though it has not made the full recovery, hoped for after the pandemic. We are supporting the yoga teacher by reducing rates to enable her classes to be more affordable to the community.

The ladies Afro-Caribbean group are active and continue to use the centre weekly and for expanded activities for their community

Indian Dance Classes have started up which have proved very popular

In support of the Mayor of London's Safer neighbourhoods' agenda We have continued to facilitate the Police/Ward Panel meeting during this year, enabling our residents to work with the police in setting priorities for our local community.

There have been limited children parties.

Our activities were limited by the pandemic and to an extent this has remained the case. There is still a shortfall of enquiries, though the lift is now working and was finally repaired in mid-January 2022, it is an issue that local people are aware.

We have taken guidance from the Charity Commission and confirm that our activities are solely for the public benefit in the form of the local community and there is no personal gain for any of our trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All of the trustees are volunteers, and we recognise the work that is done by others who have supported us with their time and energy.

The contribution made by the current trustees remains significant. We will continue to look for new trustees and volunteers.

Though the lift has been repaired it has had a significant impact on the use of the building and potential classes we are able to offer to members of our community.

The front door internal locking mechanism broke, the electric of which couldn't be repaired. After investigations we were informed that the cost would be £7000 a simpler and equally safe solution was reached after discussions with our locksmith who was able to replace the mechanism with a manual solution. For the month it had significant impact on the building use and security

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements:

- Our relationship with the residents surrounding the site has remained positive and strong,
- We had to replace all the fencing due to a storm, resulting in broken panels and posts. We have now put in place a more robust option of concrete posts and slotted panels. This means we will only need to replace individual panels in the future
- Parking issues remain ongoing and we are working with our local councillors, immediate local community and users of the centre for a solution.
- We are working with the Local Authority and local councillors providing a venue for regular Councillor surgery meetings with residents. .
- Since January 2022, the lift has so far this year remained in use

Section E

Financial review

Brief statement of the charity's policy on reserves

As of 31st October 2022, we have cash reserves of £30.966.

The Local Authority during in March 2020 had changed its voluntary sector pricing policy (VSLP) to be able to clawback 25% of any fees charged to Nurseries held in local authority buildings. This came up at our rent review in 2021. As a result of the rent review and the scenarios put forward we agreed with the local authority to pay £100 subsidised rent and also 25% of the nursery fees. As opposed to paying the commercial rent of over £3000 and no nursery fees. In the event of the nursery leaving, we can afford £100 whereas we couldn't afford the commercial rent. This obviously will have impact especially as we are solely responsible for the building maintenance, which has been expensive this year, with several leaking pipes damaging walls as well as storm damage to fences.

We have requested information since December 21, from the local authority on how to pay this additional sum and at this point we still have not received a response from them. We acknowledge that changes in personnel and staff losses have made this difficult. However, it is frustrating not to receive responses.

We have a three-month notice period or one Term on either side with our main client which would give us the opportunity to secure an additional client if notice were to be given.

On an operational cash basis, the charity had an expensive year and paid out more than was received to the sum of £3 132 which left us with end of year reserves of £30,966, from this we will have to put by £3036 for the 25% nursery fees payment to the local authority. It would be fair to say that in essence our actual reserves are £27, 930.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity’s principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Patricia Ann Gibbs	Bryony Gibbs
Position (e.g. Secretary, Chair, etc)	Chair	
Date	31/08/23	



Skylark Community Association No (if any) 1161348

CC16a

Receipts and payments accounts

For the period from 01-Nov-21 To 31-Oct-22

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Nursery	12,144	-	-	12,144	-
Room Hire	4,309	-	-	4,309	-
Bank Deposits	-	-	-	-	-
Parties	180	-	-	180	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,633	-	-	16,633	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,633	-	-	16,633	-
A3 Payments					
Buildings	11,257	-	-	11,257	-
Insurance	1,892	-	-	1,892	-
Utilities	3,158	-	-	3,158	-
Rent	100	-	-	100	-
Rates	381	-	-	381	-
Water & Sewage	358	-	-	358	-
Telecommunications	1,003	-	-	1,003	-
Centre equipment	1,100	-	-	1,100	-
Computer Services	65	-	-	65	-
Consultance	300	-	-	300	-
Misc	120	-	-	120	-
Subs	30	-	-	30	-
Sub total	19,765	-	-	19,765	-
A4 Asset and investment purchases, (see table)					
Fixed assets	-	-	-	-	-
Loan repayments	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,765	-	-	19,765	-
Net of receipts/(payments)	- 3,132	-	-	- 3,132	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,098	-	-	34,098	-
Cash funds this year end	30,966	-	-	30,966	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	30,623	-	-
	Cash in hand	343	-	-
	Total cash funds	30,966	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fixed assets	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Patricia Gibbs	31/08/23

SKYLARK COMMUNITY ASSOCIATION

England & Wales - Charity number 1161348

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 11	Year 2020		Day 31	Month 10	Year 2021

Section A Reference and administration details

Charity name SKYLARK COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1161348

Charity's principal address

THE GRANGE, PINE PLACE
 HAYES
 MIDDLESEX
Postcode UB4 8RA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PATRICIA ANNE GIBBS	CHAIR		
2	HARDIP BHAMBRA	TREASURER		
3	BRYONY GIBBS	SECRETARY		
4	PREET BHAMBRA		2/11/2020	Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION MODEL FROM COMMUNITY MATTERS
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	VOLUNTEERS APPOINTED BY BOARD

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>We continue to remain members of our local Community Organisation within our Borough – The Hillingdon Federation of Community Association, as well as NVCO and the Small Charities Coalition.</p>
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Summary of the objects of the charity set out in its governing document

To secure and manage a community building and to work with partners both statutory and non-statutory to provide a facility to provide and promote educational, leisure and recreational activities for the use of the community of North Hayes, regardless of their personal attributes or beliefs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our relationship with the nursery as a long term let is ongoing and the nursery remains well subscribed, and is a great benefit for our local community, especially over the period of the pandemic. During the period of the lockdown from Jan 21 until April 21 it only ran during the mornings.

Kumon is still active in the centre, but along with many activities from Jan 21 to April 21, they were unable to meet.

During this period ACDA who provided IT and ESOL classes, were unable to do so and as of October 21, IT and ESOL classes have not resumed, and we will be looking for other providers.

Yoga returned in September, though at this time with limited numbers

The ladies Afro-Caribbean group resumed their meetings in September

The Police/Ward Panel were only able to have limited meetings in this period these meetings allow local resident groups within wards to meet and have direct contact with their ward police representatives and local councillors.

There have been limited children parties

Our activities were limited by the pandemic and by the lockdown from January to April, when only the nursery was operating. We have been closed for a large part of the year, even when things opened up there has been significant reduction in numbers of users attending classes and tangible concerns over Covid.

We have taken guidance from the Charity Commission and confirm that our activities are solely for the public benefit in the form of the local community and there is no personal gain for any of our trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All of the trustees are volunteers, and we recognise the work that is done by others who have supported us with their time and energy. As a small organisation, we have no paid or full-time staff.

The contribution made by the current trustees remains significant and we have had the good fortune to recruit another member. We will continue to look for new trustees and volunteers.

Sadly, the issue with the lift has remained a massive problem for us. It has been out of order from August 2021. Apparently, there are issues getting spare parts as they must come from within the EU.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements:

- Our relationship with the residents surrounding the site has remained positive and strong,
- We have had to re-turf some of the garden due to erosion near paved areas which made the area unsafe for the nursery. This bedded in well
- We still have parking issues which we are trying to resolve with residents and users.
- The lift remains an issue, hopefully the new part to replace a burnt-out circuit, when it arrives will solve the issue.
- We are looking at a project to level the small garden area which falls away steeply in some places and are investigating the costs.

Section E

Financial review

Brief statement of the charity's policy on reserves

As of 31st October 2021, we have cash reserves of £34,098. This sum includes the business grant from the Local Authority relating to the pandemic.

The Local Authority during in March 2020 had changed its voluntary sector pricing policy to be able to clawback 25% of any fees charged to Nurseries held in local authority buildings. This came up at our rent review in 2021. We have offered up a range of scenarios to demonstrate we can either pay the VLSP rent or a percentage of the nursery fees and a peppercorn rent, but not both as the building is expensive to maintain and we would suffer and struggle financially in the future.

Although there have been additional funds to support us during the pandemic, this is not the norm.

We have a three-month notice period on either side with our main client which would give us the opportunity to secure an additional client if notice were to be given.

On an operational cash basis, the charity had a surplus in the year of £17,777 which has built the reserves up to £34,098. The centre costs are around £12,000 this year plus an unknown amount depending on the additional charges from the Local Authority. The cost of the lift of course is unknown at this point.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity’s principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Patricia Ann Gibbs	Bryony Ellen Gibbs
Position (e.g. Secretary, Chair, etc)	Chair	Secretary
Date	30/08/2022	



Charity Name Skylark Community Association		No (if any) 1161348		CC16a
Receipts and payments accounts				
For the period from	Period start date 01-Nov-20	To	Period end date 31-Oct-21	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Nursery	4,550	-	-	4,550	6,900
Office	2,360	-	-	2,360	1,840
Class fees		-	-	-	302
Hire	72	-	-	72	63
Kumon	2,591	-	-	2,591	1,476
Refund	1,145	-	-	1,145	25
Parties		-	-	-	60
LBH/Gov grant	19,160	-	-	19,160	10,000
Sub total (Gross income for AR)	29,878	-	-	29,878	20,666
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,878	-	-	29,878	20,666
A3 Payments					
Repairs and Maintenance	5,692	-	-	5,692	4,967
Insurance	1,597	-	-	1,597	1,727
Light and Heat	2,150	-	-	2,150	2,210
Water	264	-	-	264	232
Telecommunications	932	-	-	932	992
Centre equipment	993	-	-	993	2,392
Rates	319	-	-	319	243
Consultancy		-	-	-	350
Rent		-	-	-	100
Computer Equipment	132	-	-	132	-
Stationery	22	-	-	22	-
Memberships		-	-	-	52
Miscellaneous		-	-	-	206
Sub total	12,101	-	-	12,101	13,470
A4 Asset and investment purchases, (see table)					
Fixed assets	-	-	-	-	-
Loan repayments	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,101	-	-	12,101	13,470
Net of receipts/(payments)	17,777	-	-	17,777	7,196
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,321	-	-	16,321	9,124
Cash funds this year end	34,098	-	-	34,098	16,321

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	33,948	-	-
	Cash in hand	150	-	-
		-	-	-
	Total cash funds	34,098	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixed assets	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>H Bhambra</i>	Hardip Bhambra	28/08/2022	

Independent Examiner's Report to the Trustees of Skylark Community Association

I report to the trustees on my examination of the accounts of the Skylark Community Association (the Charity) for the year ended 31 October 2021.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



30/8/2022

Jonathan Seymour (ACA, ICAEW)
for and on behalf of Moore Kingston Smith LLP, Chartered Accountants

The Shipping Building
The Old Vinyl Factory
Blyth Road, London
UB3 1HA

SKYLARK COMMUNITY ASSOCIATION

England & Wales - Charity number 1161348

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 11	Year 2019		Day 31	Month 10	Year 2020

Section A Reference and administration details

Charity name SKYLARK COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1161348

Charity's principal address THE GRANGE, PINE PLACE
 HAYES
 MIDDLESEX
Postcode UB4 8RA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PATRICIA ANNE GIBBS	CHAIR		
2	HARDIP BHAMBRA	TREASURER		
3	BRYONY GIBBS	SECRETARY		
4				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION MODEL FROM COMMUNITY MATTERS
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	VOLUNTEERS APPOINTED BY BOARD

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>We continue to remain members of our local Hillingdon Federation of Community Association, as well as NVCO and the Small Charities Coalition.</p>
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Summary of the objects of the charity set out in its governing document

To secure and manage a community building and to work with partners both statutory and non-statutory to provide a facility to provide and promote educational, leisure and recreational activities for the use of the community of North Hayes, regardless of their personal attributes or beliefs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our relationship with the nursery as a long term let is ongoing and the nursery remains well subscribed, and is a great benefit for our local community

We have developed a relationship with Kumon, who offer Maths and English tuition.

We worked with the Local Authority to provide a venue for exercise classes for older people during the refurbishment of the libraries.

We continue working with ACDA who offered free English and IT classes for a new round to begin in April 20.

Pilates and yoga classes continued and were well subscribed.

The ladies Afro-Caribbean group continued their weekly sessions

The Police/Ward Panel meets quarterly, this allows local resident groups representatives to have direct contact with their ward police representatives and local councillors.

Members of the local community have used the centre for children's birthday parties

All our activities were interrupted by the pandemic and have been closed for a large part of the year. Activities were impacted by lockdown itself and regulations relating to social distancing, additionally there has been reluctance on the part of the users to return to face-to-face contact when some restrictions were lifted

We promoted the Yoga teacher's online classes during the pandemic and supported the Pilates teacher in developing her classes online

We have taken guidance from the Charity Commission and confirm that our activities are solely for the public benefit in the form of the local community and there is no personal gain for any of our trustees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All of the trustees are volunteers, and we recognise the work that is done by others who have supported us with their time and energy. As a small organisation, we have no paid or full-time staff.

The contribution made by the current trustees remains significant and we are in the process of recruiting an additional trustee. We will continue to look for new trustees and volunteers.

The issue with the lift continues to have an impact both on potential planned activities for the year, but also for the current users of the centre. Though it has been a little better it has been out of service during this period over lockdown, with no clear reason.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements:

- We have continued to develop good relationships with partners and residents
- We have had fox proofing done to the garden to prevent foxes bringing in rubbish and dirty nappies. This has had a clear positive impact for us and users
- We have finally managed to resolve the issues with fly tipping working with the housing association who ensure their tenants keep the bins within their gated areas and the anti-social behaviour team, who manage issues with residents,

This has helped in creating a significant positive impression on visitors to the centre

- Though the lift is working we still had issues with it during lockdown,

Section E

Financial review

Brief statement of the charity's policy on reserves

As of 31st October 2020, we have cash reserves of £16,321. This sum includes the business grant from the Local Authority relating to the pandemic

We have a three-month notice period on either side with our main client which would give us the opportunity to secure an additional client if notice were to be given.

On an operational cash basis, the charity had a surplus in the year of £7,196 which has built the reserves up to £16,321. The centre costs are around £12,500 due to our additional and expanded maintenance costs since inception, this means at this time we would have sufficient sums to manage our needs over the coming year and deal with any immediate issues that may need to be addressed such as health and safety issues relating to the continuing pandemic.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P. A Gibbs

Full name(s)

Patricia Ann Gibbs

Position (e.g. Secretary, Chair, etc)

Chair

Date

30/08/20



Charity Name Skylark Community Association	No (if any) 1161348
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CC16a

Receipts and payments accounts				
For the period from	Period start date 01-Nov-19	To	Period end date 31-Oct-20	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Nursery	6,900	-	-	6,900	-
Office	1,840	-	-	1,840	-
Class fees	302	-	-	302	-
Hire	63	-	-	63	-
Kumon	1,476	-	-	1,476	-
Refund	25	-	-	25	-
Parties	60	-	-	60	-
LBH/Gov grant	10,000	-	-	10,000	-
Sub total (Gross income for AR)	20,666	-	-	20,666	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,666	-	-	20,666	-
A3 Payments					
Repairs and Maintenance	4,967	-	-	4,967	-
Insurance	1,727	-	-	1,727	-
Light and Heat	2,210	-	-	2,210	-
Water	232	-	-	232	-
Telecommunications	992	-	-	992	-
Centre equipment	2,392	-	-	2,392	-
Rates	243	-	-	243	-
Consultancy	350	-	-	350	-
Rent	100	-	-	100	-
Printing postage and stationery	-	-	-	-	-
Community resource purchases	-	-	-	-	-
Memberships	52	-	-	52	-
Miscellaneous	206	-	-	206	-
Sub total	13,470	-	-	13,470	-
A4 Asset and investment purchases, (see table)					
Fixed assets	-	-	-	-	-
Loan repayments	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,470	-	-	13,470	-
Net of receipts/(payments)	7,196	-	-	7,196	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,124	-	-	9,124	-
Cash funds this year end	16,321	-	-	16,321	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	16,143	-	-
	Cash in hand	178	-	-
		-	-	-
	Total cash funds	16,321	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	-	-	-
	Fixed assets	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	