



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	04	2022	To	31	03 2023

Section A Reference and administration details

Charity name Red Cypher

Registered charity number (if any) 1161345

Charity's principal address Regimental Headquarters 3RHA

Albemarle Barracks

Harlow Hill

Postcode

NE15 0RF

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Andy Shedden*	Fundraising Trustee		
Bob Lodge MBE*	Vice Chairman, Treasurer		
David Howells*	Charity Commission Coordinator		
Andrew Budd*	Chairman		
Ross MacGregor	Ex-officio Trustee	Posted out 23/3/23	
Will Squires	Vice Chairman Ex-officio	Posted out 27/7/22	
Rob Boddy	Ex-officio RSM	Posted out 24/3/23	
Andy Thorpe*	North West Representative		
Will Grace*	Trustee		
Scott Gray*	Ex-officio Unit Welfare Officer	Posted out 19/6/23	
Jamie Forbes*	Ex-officio RSM	From 24/3/23	
Mike Webb*	Trustee Treasurer	From 13/2/23	
Ian Stokes MBE*	Serving Vice Chairman	From 27/7/22	
Laura Carling	Ex-Officio Trustee	From 2/3/23 to 24/4/23	
* Denotes active Trustee at end date of this report			

Names of the advisors for the charity, if any, (for example, any custodian trustees)

Type of adviser	Name	Address
Accountant	J Wyncoll	Tile & Co, Warden House, 37 Manor Road, Colchester CO3 3LX
Independent Examiner	J Wyncoll	As Above



Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CIO Foundation – Registered 20 Apr 2015
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Appointed by other Trustees following completion and ratification of “Fit and Proper person” forms.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are provided with the Charity Commission documentation on the roles and responsibilities of Trustees, Previous Meeting minutes, the financial state of the fund, the Constitution and Objects of the CIO and Conflict of Interests Guidelines. Trustees are also provided with an induction pack and asked annually to confirm they have refreshed their knowledge of the Charity Commission/Gov.UK documents “The Essential Trustee” and “15 Questions for Trustees”. Compliance with this is recorded in the AGM Minutes

The CIO structure is set out in our Standard Operating Procedures and published on the website. www.redcypher.com and www.redcypher.org.uk.

A committee of up to 8 Trustees consider applications for charitable support, initiatives and projects. Decisions are recorded and monitored via a master approvals list.

Red Cypher works alongside major military charities such as SSAFA and RACF as required.

A full up to date risk register is maintained and managed by the Serving Vice Chairman. Other policies are reviewed and updated annually.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the efficiency of 3 RHA amongst other things, by:

- Fostering Esprit de Corps, Comradeship, Morale and the Welfare of the Regiment and Preserving its Traditions;
- Maintaining Comradeship and contact between past and present members of the Regiment, fostering mutual friendship between them and providing social gatherings for them.
- To relieve either generally or individually, past and present members of the Regiment and their dependents, who are in conditions of need, hardship or distress.

The Trustee Board may relieve persons in need under clauses above by:

- Making grants of money, or
- Providing or paying for goods, services or facilities for them, or



Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- c. Making grants of money to other persons or bodies who provide goods, services or facilities to those in need.

Red Cypher promotes the efficiency of 3rd Regiment Royal Horse Artillery (3 RHA) and prompt active support for serving members and veterans.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Red Cypher has supported serving soldiers and veterans throughout the year, through the granting of funds for welfare and for the maintenance of morale and wellbeing of members both past and present.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Hon. Treasurer ensures the fund maintains a stable liquidity and informs the chairman of any fluctuations. The Treasurer ensures the fund remains at a level to ensure that it can carry out its task of prompt assistance when required. The new Hon. Treasurer Mike Webb took over on 14 February 2023. The previous Hon. Treasurer Bob Lodge MBE was thanked for his tireless work over the past many years.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

The charity raises money through Give as You Earn Scheme and regular monthly donations from both veteran and serving community. GAYE donations are expected to fall significantly during 2023 as the serving Regiment changes its role. The charity has supported both serving and past members through welfare and other grants.

The Trustees continue to invest circa £40,000 within the Royal Artillery Charitable Fund as ring-fenced subset of their main fund. The fund is managed by Brewin Dolphin. The purpose of this investment is to provide a long term revenue stream to sustain the future charitable beneficiaries of Red Cypher. The Trustees regularly monitor this investment.



Section F Other optional information


The Red Cypher Trustees' biannual meeting was held on 25 November 2022 and the Trustee AGM was held on 19 July 2023. Minutes for both have been published.

The Charity coordinates some of its activities with Red Cypher Past and Present Members via the Red Cypher President's meeting held annually, but entirely maintains its own governance and independence.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Maj Ian Stokes MBE	David Howells
Position (eg Secretary, Chair, etc)	Vice Chairman (Serving)	Vice Chairman (Veteran)
Date		06/09/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

RED CYPHER

1161345

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To


31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations:	-	-	-	-	-
Payroll giving	55,132	-	-	55,132	58,022
Voluntary (tax efficient)	14,860	-	-	14,860	10,979
Voluntary	4,286	-	-	4,286	7,541
Other	-	-	-	-	-
Bank interest	36	-	-	36	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	74,314	-	-	74,314	76,542
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	74,314	-	-	74,314	76,542
A3 Payments					
3rd Royal Horse Artillery grants	44,096	-	-	44,096	46,408
Other grants	22,583	-	-	22,583	11,955
The Poppy Appeal	-	-	-	-	93
Bank fees and charges	1,868	-	-	1,868	1,987
Website and computer	108	-	-	108	-
Stationery and other expenses	63	-	-	63	58
Gift Aid charges	35	-	-	35	44
Accountancy	540	-	-	540	540
Data protection fee	-	-	-	-	40
PPMA Reunion	1,404	-	-	1,404	-
Standard Bearer Accoutrements	-	-	-	-	3,008
Travel Standard Bearer	1,466	-	-	1,466	940
Sub total	72,164	-	-	72,164	65,073
A4 Asset and investment purchases, (see table)					
	-	-	-	-	20,000
	-	-	-	-	-
Sub total	-	-	-	-	20,000
Total payments	72,164	-	-	72,164	85,073
Net of receipts/(payments)	2,150	-	-	2,150	(8,531)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,575	-	-	19,575	28,106
Cash funds this year end	21,725	-	-	21,725	19,575

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CafCash Account	21,725	-	-
		-	-	-
		-	-	-
	Total cash funds	21,725	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	The Royal Artillery Institution	Fund to which asset belongs Brewin Dolphin Fund	Cost (optional) 40,000	Current value (optional) 40,649
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Creditors	Fund to which liability relates Unrestricted	Amount due (optional) 1,417	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Robert Lodge	19 07 23
		Mike Webb	19 07 23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

RED CYPHER

**On accounts for the year
ended**

31 MARCH 2023

**Charity no
(if any)**

1161345

Set out on pages

RECEIPTS AND PAYMENTS ACCOUNT PAGES 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 MARCH 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Julian Wyncoll

Date: 19 July 2023

Name: Julian Wyncoll

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Tile & Co., Warden House, 37 Manor Road, Colchester, Essex CO3 3LX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.